

REGULAR MEETING OF THE WEST BRANCH DOWNTOWN DEVELOPMENT AUTHORITY  
HELD AT WEST BRANCH CITY HALL, 121 N. FOURTH ST. WEST BRANCH, MI ON  
TUESDAY, JUNE 27, 2023.

The meeting was called to order by Chairperson Samantha Fabbri at 12:10 pm.

Present: Samantha Fabbri, Autum Hunter, Sandy Rabidue, Ken Walters, and Cathy Zimmerman.

Absent: Anthony Bair, Joanne Bennett, Joe Clark, and Erin Resteiner.

Others present: Acting Secretary/City Manager John Dantzer

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**MOTION BY FABBRI, SECOND BY RABIDUE, TO EXCUSE MEMBERS BAIR,  
BENNETT, CLARK, AND RESTEINER FROM THE MEETING.**

**Yes – Fabbri, Hunter, Rabidue, Walters, and Zimmerman      No – None**  
**Absent – Bair, Bennett, Clark, and Resteiner                      Motion carried.**

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**MOTION BY RABIDUE, SECOND BY FABBRI, TO APPROVE THE MINUTES FROM  
THE MEETING HELD MAY 25, 2023.**

**Yes – Fabbri, Hunter, Rabidue, Walters, and Zimmerman      No – None**  
**Absent – Bair, Bennett, Clark, and Resteiner                      Motion carried.**

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An addition of \$407.97 was added to the bills to reimburse Nancy Griffin for the flowers planted in the Fireman’s Memorial making the total needing to be approved \$5,755.47.

**MOTION BY HUNTER, SECOND BY RABIDUE, TO APPROVE THE BILLS IN THE  
AMOUNT OF \$5,755.47.**

**Yes – Fabbri, Hunter, Rabidue, Walters, and Zimmerman      No – None**  
**Absent – Bair, Bennett, Clark, and Resteiner                      Motion carried.**

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**MOTION BY FABBRI, SECOND BY RABIDUE, TO ACCEPT THE RESIGNATION OF  
MEMBER ANTHONY BAIR AND HAVE SECRETARY DANTZER POST THE  
OPENING.**

**Yes – Fabbri, Hunter, Rabidue, Walters, and Zimmerman**      **No – None**  
**Absent – Bair, Bennett, Clark, and Resteiner**                      **Motion carried.**

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The Board discussed needing someone to fill the July and August time slots to water the Fireman’s Memorial flowers. Member Hunter volunteered to fill those slots and water those flowers in July and August.

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Chairperson Fabbri addressed the need to have some sort of way to communicate with the downtown businesses during the Houghton Ave. road reconstruction. It was the consensus of the Board to have the City look into creating a Facebook page that all updates and announcements could be posted to so the local businesses have one spot to go and get information.

Chairperson Fabbri also discussed the issue with the outlets of the current light poles not always working during special events downtown. It was noted the reconstruction project does call for plugs to be installed in all of the new light poles with a permanent power supply.

Chairperson Fabbri also reminded everyone of the upcoming Classy Chassis car show and Jeep Jam events.

Secretary/Manager Dantzer updated the Board that he had received some concern with allowing food trucks downtown during special events because they could hurt the brick and mortar businesses. The Board was not in favor of eliminating all food trucks downtown but were in favor of looking into switching the application process to require special event sponsors to note if they are planning on having food trucks as part of their event so the City could have some more control over them.

Secretary/Manager Dantzer also noted he would like to have a representative from the DDA serve on the City sesquicentennial subcommittee to help plan the event scheduled for 2025. Member Rabidue noted she would be willing to serve on the subcommittee.

The Treasures report was submitted.

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The meeting was adjourned at 12:59 pm.