

- AGENDA -

REGULAR MEETING OF THE WEST BRANCH DOWNTOWN DEVELOPMENT AUTHORITY (DDA) TO BE HELD AT THE WEST BRANCH CITY HALL, 121 N. FOURTH ST, WEST BRANCH, MICHIGAN, 48661 ON TUESDAY, MAY 24, 2022, BEGINNING AT 12:00 P.M.

- I. Call to Order
- II. Roll Call
- III. Additions to agenda
- IV. Public comment on agenda items only
- V. Approval of the minutes from the regular meeting held April 26, 2022
- VI. Bills
- VII. Bids
- VIII. New Business
 - A. Relook at Gathering Place
 - B. Renewal of DDA members
- IX. Unfinished Business
- X. Reports
 - A. Chairperson Report
 1. Showmobile application and fees
 - B. Member Report
 - C. Treasurers Report
 - D. City Manager Report
 - E. Planning Commission
- XI. Communications
- XII. Public comment
- XIII. Adjournment

REGULAR MEETING OF THE WEST BRANCH DOWNTOWN DEVELOPMENT AUTHORITY
HELD AT THE WEST BRANCH CITY HALL, 121 N. FOURTH ST. WEST BRANCH, MI ON
MONDAY, APRIL 26, 2022.

The meeting was called to order by Chairperson Samantha Fabbri at 12:00.

Present: Joanne Bennett, Samantha Fabbri, Autum Hunter, Sandy Rabidue, Erin Resteiner,
and Ken Walters.

Absent: Anthony Bair, Joe Clark, and Cathy Zimmerman

Others in attendance: MDOT representatives Garrett Dawe and Kim Mullins

* * * * *

**MOTION BY FABBRI, SECOND BY RABIDUE, TO APPROVE THE MINUTES FROM
THE MEETING HELD MARCH 9, 2022**

Yes – Bennett, Fabbri, Hunter, Rabidue, Resteiner, and Walters.

No – None Absent – Bair, Clark, and Zimmerman Motion carried.

* * * * *

**MOTION BY FABBRI, SECOND BY RABIDUE, TO PAY BILLS IN THE AMOUNT OF
\$14,187.50.**

Yes – Bennett, Fabbri, Hunter, Rabidue, Resteiner, and Walters.

No – None Absent – Bair, Clark, and Zimmerman Motion carried.

* * * * *

**MOTION BY FABBRI, SECOND BY RABIDUE, TO EXCUSE MEMBERS BAIR,
CLARK, AND ZIMMERMAN.**

Yes – Bennett, Fabbri, Hunter, Rabidue, Resteiner, and Walters.

No – None Absent – Bair, Clark, and Zimmerman Motion carried.

* * * * *

The Board discussed the 2022-2023 budget.

**MOTION BY BENNETT, SECOND BY RESTEINER, TO APPROVE THE BUDGET AS
SUBMITTED WITH \$113,500 IN REVENUES AND EXPENSES.**

Yes – Bennett, Fabbri, Hunter, Rabidue, Resteiner, and Walters.

No – None

Absent – Bair, Clark, and Zimmerman

Motion carried.

* * * * *

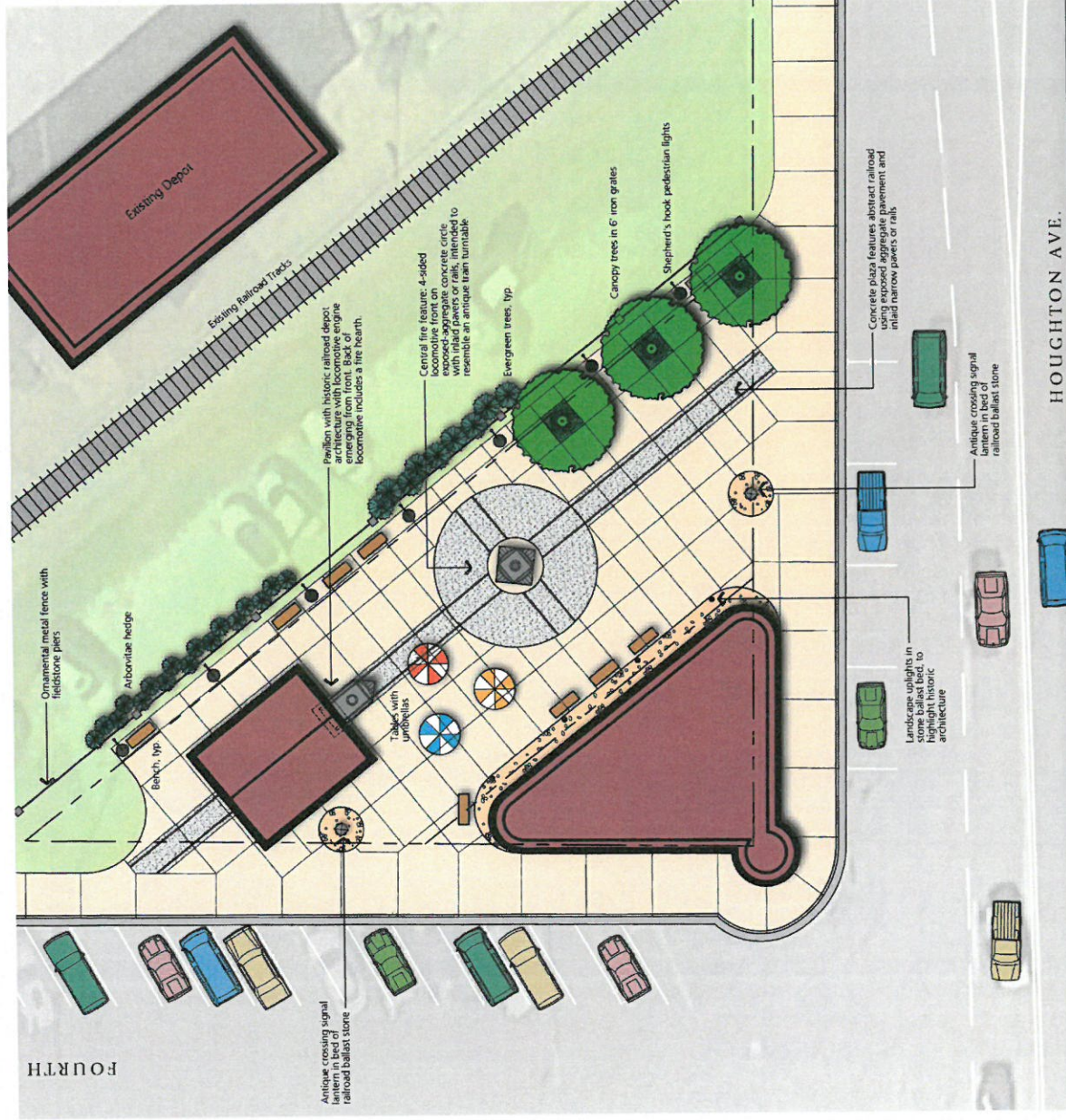
General discussion revolved around the growth of participation in the Merchant's meetings, gathering place grant, Houghton Ave. parking abuses, and ORV ordinance discussion.

Discussion with MDOT revolved around ADA concerns, business access, and road closures.

Member Resteiner noted the Little League State Tournament that is being hosted in West Branch in 2022.

* * * * *

The meeting was adjourned at 1:03 pm.



Preliminary Estimate

Beckett & Raeder, Inc.
PRELIMINARY OPINION OF PROBABLE CONSTRUCTION COST
The Gathering Place
West Branch, Michigan
29-May-20

B R
Beckett & Raeder

DESCRIPTION	QTY.	UNIT	UNIT COST	SUBTOTAL	TOTAL
SITE PREPARATION					
Strip Lawn and Stockpile Topsoil	1090	sy	\$4.50	\$4,905.00	
Filter Fabric Fence	1665	lf	\$3.50	\$5,827.50	
Construction Fencing	150	lf	\$3.00	\$450.00	
					\$11,183
DEMOLITION					
Saw Cut Bit Pavement	2500	lf	\$3.50	\$8,750.00	
Remove Bit Pavement	615	sy	\$24.00	\$14,760.00	
					\$23,510
EARTHWORK					
Soil Removal to Certified Landfill	125	cy	\$40.00	\$5,000.00	
Earthwork (Excavation for Pavement)	290	cy	\$22.00	\$6,380.00	
					\$11,380
SITE IMPROVEMENTS					
Pavilion	1	ls	\$150,000.00	\$150,000	
Conc. Sidewalk, Standard	2675	sf	\$6.75	\$18,056	
Conc. Sidewalk, Exposed Aggregate / Colored	1745	sf	\$8.50	\$14,833	
Paver Inlays	160	sf	\$16.00	\$2,560	
Gas Meter and Lines	1	ls	\$8,500.00	\$8,500	
Fire Pit Apparatus & Assembly (Remote)	2	ea	\$10,500.00	\$21,000	
Fieldstone Fence Piers	7	ea	\$1,750.00	\$12,250	
36" Tall Ornamental Metal Fence	185	lf	\$65.00	\$12,025	
Railroad Ballast Landscape Stone	12	cy	\$37.50	\$450	
					\$239,674
SITE FURNISHINGS					
6' Long Bench	4	ea	\$950.00	\$3,800	
Picnic Tables with Umbrellas Commercial Grade	3	ea	\$3,250.00	\$9,750	
Adirondack Chairs (Commercial Grade)	10	ea	\$225.00	\$2,250	
Trash & Recycling Receptacles	2	ea	\$2,500.00	\$5,000	
Bike Loops	6	ea	\$350.00	\$2,100	
					\$22,900
SITE LIGHTING					
Electrical Panel & Conduit	1	ls	\$15,000.00	\$15,000	
12' Shepherd's Hook Pedestrian Light	7	ea	\$3,500.00	\$24,500	
Landscape Uplight	4	ea	\$1,750.00	\$7,000	
					\$46,500
LANDSCAPING					
3" Cal. Canopy Tree	3	ea	\$500.00	\$1,500	
8'-10' Evergreen Tree	9	ea	\$350.00	\$3,150	
4'-6' Arborvitae	17	ea	\$75.00	\$1,275	
Seeding (Adjacent Site)	95	sy	\$5.00	\$475	
					\$6,400
SUBTOTAL					\$361,546
General Conditions & Mobilization					\$27,116
					\$388,662
10% Construction Contingency					\$38,866
TOTAL ANTICIPATED CONSTRUCTION COST					\$427,528
SERVICES					
Design, Engineering & Construction Documents					\$34,203
Bidding / Publication / Award					\$4,276
Due Care Plan					\$2,500
Construction Administration & Inspection					\$27,790
SUBTOTAL					\$68,769
TOTAL ANTICIPATED PROJECT COST					\$496,297

2nd Estimate

Beckett & Raeder, Inc.
PRELIMINARY OPINION OF PROBABLE CONSTRUCTION COST
The Gathering Place
West Branch, Michigan
25-Feb-20

B R i
Beckett & Raeder

DESCRIPTION	QTY.	UNIT	UNIT COST	SUBTOTAL	TOTAL
SITE PREPARATION					
Strip Lawn and Stockpile Topsoil	1090	sy	\$4.50	\$4,905.00	
Filter Fabric Fence	1665	lf	\$3.50	\$5,827.50	
Construction Fencing	150	lf	\$3.00	\$450.00	
					\$11,183
DEMOLITION					
Saw Cut Bit Pavement	2500	lf	\$3.50	\$8,750.00	
Remove Bit Pavement	615	sy	\$24.00	\$14,760.00	
					\$23,510
EARTHWORK					
Soil Removal to Certified Landfill	125	cy	\$40.00	\$5,000.00	
Earthwork (Excavation for Pavement)	290	cy	\$22.00	\$6,380.00	
					\$11,380
SITE IMPROVEMENTS					
Pavilion	1	ls	\$175,000.00	\$175,000	
Conc. Sidewalk, Standard	2675	sf	\$7.75	\$20,731	
Conc. Sidewalk, Exposed Aggregate / Colored	1745	sf	\$8.50	\$14,833	
Paver Inlays	160	sf	\$16.00	\$2,560	
Pavilion Train Sculptural Fireplace	1	ls	\$18,000.00	\$18,000	
Sculptural Central Fire Structure - Train Front	1	ls	\$45,000.00	\$45,000	
Gas Meter and Lines	1	ls	\$8,500.00	\$8,500	
Fire Pit Apparatus & Assembly (Remote)	2	ea	\$10,500.00	\$21,000	
Fieldstone Fence Piers	7	ea	\$1,750.00	\$12,250	
36" Tall Ornamental Metal Fence	185	lf	\$25.00	\$4,625	
Railroad Ballast Landscape Stone	10	cy	\$37.50	\$375	
					\$322,874
SITE FURNISHINGS					
Antique Train Crossing Signal	2	ls	\$5,000.00	\$10,000	
6' Long Bench	4	ea	\$950.00	\$3,800	
Picnic Tables with Umbrellas Commercial Grade	3	ea	\$3,250.00	\$9,750	
Adirondack Chairs (Commercial Grade)	10	ea	\$225.00	\$2,250	
Drinking Fountain with Dog Attachment	1	ea	\$4,000.00	\$4,000	
Trash & Recycling Receptacles	2	ea	\$2,500.00	\$5,000	
Bike Loops	6	ea	\$350.00	\$2,100	
6' x 6' Iron Tree Grate	3	ea	\$1,500.00	\$4,500	
					\$41,400
SITE LIGHTING					
Electrical Panel & Conduit	1	ls	\$15,000.00	\$15,000	
12' Shepherd's Hook Pedestrian Light	7	ea	\$3,500.00	\$24,500	
Landscape Uplight	4	ea	\$1,750.00	\$7,000	
					\$46,500
LANDSCAPING					
3" Cal. Canopy Tree	19	cy	\$25.00	\$475	
8"-10' Evergreen Tree	285	sy	\$5.00	\$1,425	
4'-6' Arborvitae	1895	ea	\$17.00	\$32,215	
Seeding (Adjacent Site)	95	sy	\$10.00	\$950	
					\$35,065
SUBTOTAL					\$491,911
General Conditions & Mobilization					\$36,893
					\$528,805
10% Construction Contingency					\$52,880
TOTAL ANTICIPATED CONSTRUCTION COST					\$581,685
SERVICES					
Design, Engineering & Construction Documents					\$46,535
Bidding / Publication / Award					\$5,817
Due Care Plan					\$2,500
Construction Administration & Inspection					\$37,810
SUBTOTAL					\$92,662
TOTAL ANTICIPATED PROJECT COST					\$674,347

Updated Estimate

Beckett & Raeder, Inc.
PRELIMINARY OPINION OF PROBABLE CONSTRUCTION COST
The Gathering Place
West Branch, Michigan
15-Mar-22

B R
Beckett & Raeder

DESCRIPTION	QTY.	UNIT	UNIT COST	SUBTOTAL	TOTAL
SITE PREPARATION					
Strip Lawn and Stockpile Topsoil	1090	sy	\$5.50	\$5,995.00	
Filter Fabric Fence	1665	lf	\$5.00	\$8,325.00	
Construction Fencing	150	lf	\$10.00	\$1,500.00	
					\$15,820
DEMOLITION					
Saw Cut Bit Pavement	2500	lf	\$5.00	\$12,500.00	
Remove Bit Pavement	615	sy	\$30.00	\$18,450.00	
					\$30,950
EARTHWORK					
Soil Removal to Certified Landfill	125	cy	\$55.00	\$6,875.00	
Earthwork (Excavation for Pavement)	290	cy	\$22.00	\$6,380.00	
					\$13,255
SITE IMPROVEMENTS					
Pavilion	1	ls	\$225,000.00	\$225,000	
Conc. Sidewalk, Standard	2675	sf	\$10.00	\$26,750	
Conc. Sidewalk, Exposed Aggregate / Colored	1745	sf	\$12.00	\$20,940	
Paver Inlays	160	sf	\$18.00	\$2,880	
Pavilion Train Sculptural Fireplace	1	ls	\$20,000.00	\$20,000	
Sculptural Central Fire Structure - Train Front	1	ls	\$55,000.00	\$55,000	
Gas Meter and Lines	1	ls	\$10,000.00	\$10,000	
Fire Pit Apparatus & Assembly (Remote)	2	ea	\$12,000.00	\$24,000	
Fieldstone Fence Piers	7	ea	\$2,250.00	\$15,750	
36" Tall Ornamental Metal Fence	185	lf	\$75.00	\$13,875	
Railroad Ballast Landscape Stone	10	cy	\$37.50	\$375	
					\$414,570
SITE FURNISHINGS					
Antique Train Crossing Signal	2	ls	\$5,000.00	\$10,000	
6' Long Bench	4	ea	\$1,150.00	\$4,600	
Picnic Tables with Umbrellas Commercial Grade)	3	ea	\$3,250.00	\$9,750	
Adirondack Chairs (Commercial Grade)	10	ea	\$300.00	\$3,000	
Drinking Fountain with Dog Attachment	1	ea	\$5,500.00	\$5,500	
Trash & Recycling Receptacles	2	ea	\$1,500.00	\$3,000	
Bike Loops	6	ea	\$650.00	\$3,900	
6' x 6' Iron Tree Grate	3	ea	\$1,500.00	\$4,500	
					\$44,250
SITE LIGHTING					
Electrical Panel & Conduit	1	ls	\$15,000.00	\$15,000	
12' Shepherd's Hook Pedestrian Light	7	ea	\$7,500.00	\$52,500	
Landscape Uplight	4	ea	\$1,750.00	\$7,000	
					\$74,500
LANDSCAPING					
3" Cal. Canopy Tree	3	ea	\$600.00	\$1,800	
8'-10' Evergreen Tree	9	ea	\$350.00	\$3,150	
4'-6' Arborvitae	17	ea	\$110.00	\$1,870	
Seeding (Adjacent Site)	95	sy	\$10.00	\$950	
					\$7,770
SUBTOTAL					\$601,115
General Conditions & Mobilization					\$60,112
					\$661,227
10% Construction Contingency					\$66,123
TOTAL ANTICIPATED CONSTRUCTION COST					\$727,349
SERVICES					
Design, Engineering & Construction Documents					\$54,552
Bidding / Publication / Award					\$5,819
Due Care Plan					\$2,500
Construction Administration & Inspection					\$36,368
SUBTOTAL					\$99,239
TOTAL ANTICIPATED PROJECT COST					\$826,588

THE GRATHERING PLACE

<< A Sculpture >>

Proposal From: Marcia (Munn) Doss

The sculpture that I would like to make will be constructed using a 90+ year old blacksmith forge, a Steel Roller that my grandfather, a life-time welder in West Branch, made 80+ years ago, and, of course I will be using some modern equipment as well.

I would like to make two, 3D trees that form an arch with the branches. The name THE GATHERING PLACE would be at the top of the tree in the branches. A little girl will be sitting against the base of one of the trees, reading a book with a cat looking down on her from a tree branch. The other tree will have a kite stuck in the limbs, with a boy and his dog trying to get the kite out of the tree. Scattered in both trees will be birds, butterfly's and a squirrel.

Construction Details:

1) Trees:

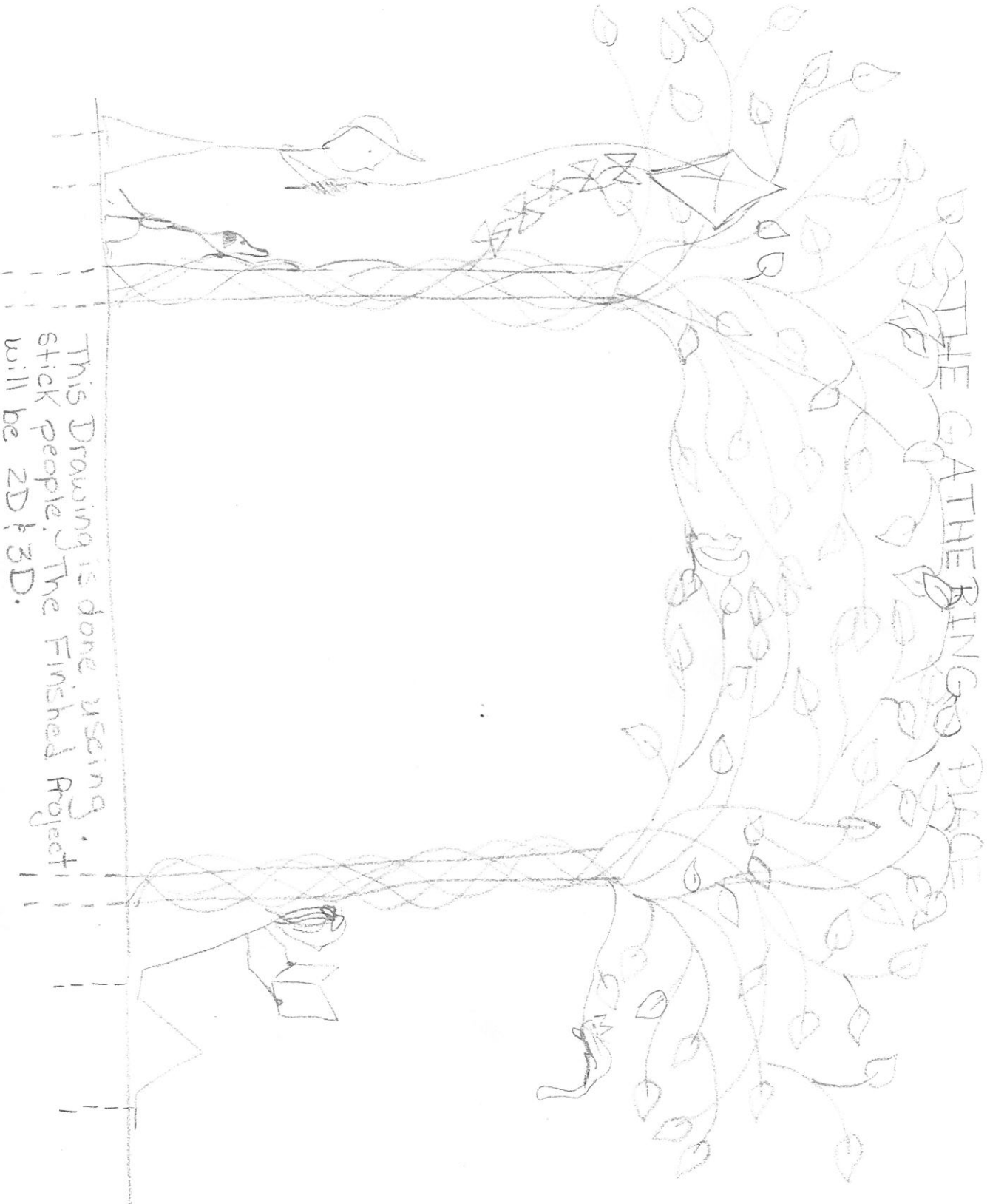
- The trunks will be made from 3" pipe that will need to be cement 2-feet into the ground.
- The branches will be made from ½" to ¾" rod.
 - i. Allowing for 7' foot clearance.
- The Leaves each be hand forged; no two will be alike.

2) Arch:

- The arch will have a about 7' head space.
- ...a 4' walk space under the trees.

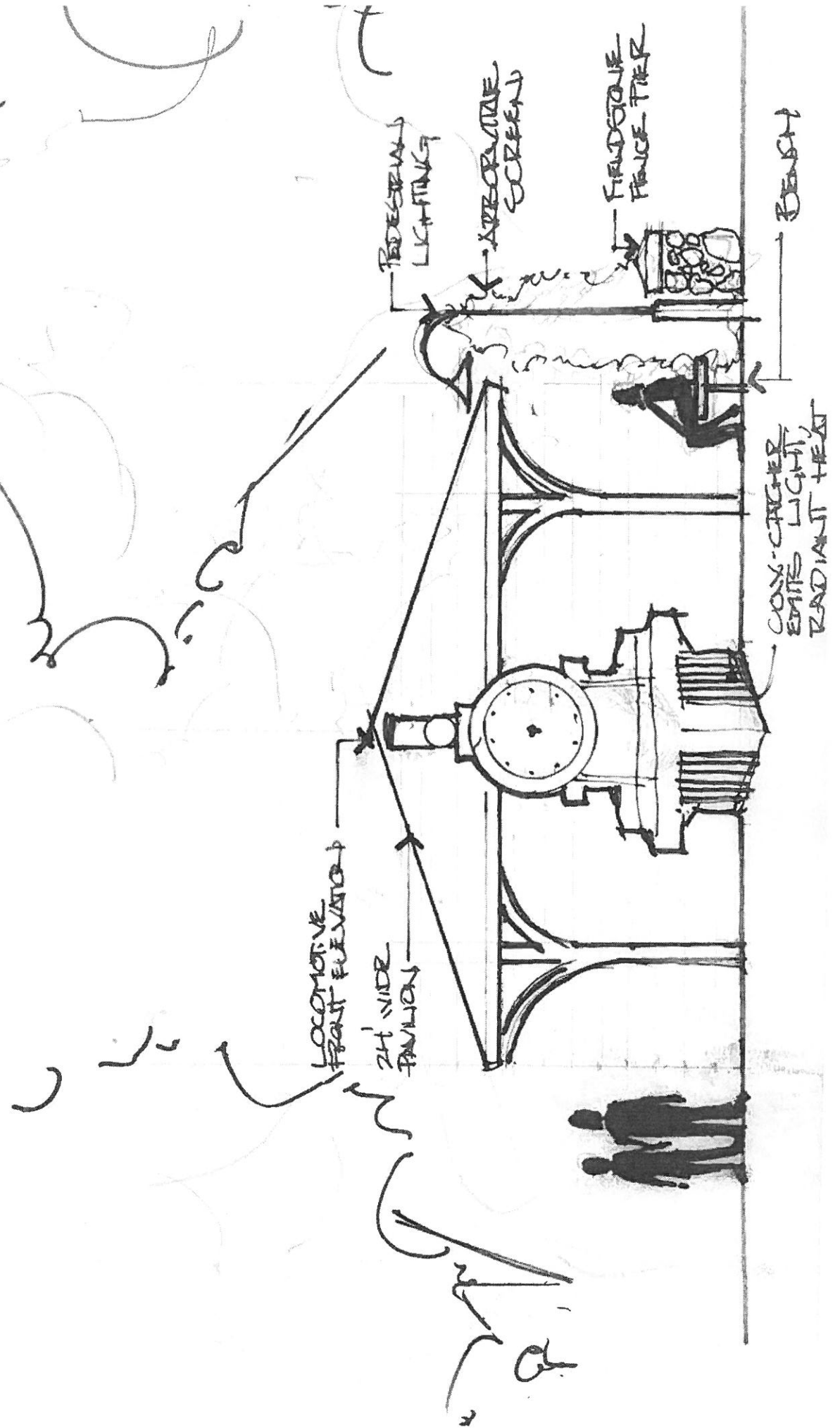
3) Dimensions:

- Length:
 - i. The sculpture will be 8 to 10 feet
 - 1. Subject to site constraints
- Height:
 - i. The maximum height will be 10 feet
- Depth:
 - i. The maximum width (Tree Branches) will be 4 feet
- Entry Width:
 - i. 4 feet. (between the tree trunks)
- Entry Height:
 - i. 7 feet



This Drawing is done using
stick people. The Finished Project
will be 2D & 3D.

15



Board List***Appointed*** ***Term expiration***
4 YR TERM***Address*****DDA**

Meets each 4th Tuesday at noon.

9 members total, appointed by mayor, approved by council, majority to have property in downto

Ken Walters (Mayor's rep.) (EX)	10/1/2018	Mayor Term	328 N 6th St
Samantha Fabbri - Chair	1/5/2015	1/1/2023	224 W. Houghton
Autum Hunter	9/6/2011	1/1/2023	309 W Houghton Ave
Sandy Rabidue - treasurer	12/17/2001	1/1/2024	401W Houghton Ave
Joanne Bennett	1/16/2017	1/1/2024	209 S Livingston
Cathy Zimmerman	2/4/2019	1/1/2025	500 B Annie St
Anthony Bair	2/4/2019	1/1/2025	2110 S M-76
Joseph Clark vice chair	5/21/1986	1/1/2022	219 W Houghton Ave
Erin Resteiner	3/4/2019	1/1/2022	4560 W. M-76



City of West Branch

121 N 4th St, West Branch, Michigan 48661
(989)345-0500 • Fax (989)345-4390 • www.westbranch.com

City of West Branch DDA Mobile Stage Reservation Form

Name _____

Organization _____

Address _____

City/State/Zip _____

Event Name _____

Phone _____

Event Date _____

GROUP

Public or Private Rental fee (maximum 15 mile radius from City)

Additional set up/delivery/pick up time

Refundable Deposit – REQUIRED

* This rate includes two hours of delivery/set up/pick up time

Circumstances causing more than two hours of the allotted

delivery/set up/pick up time will be billed at the \$75 per hour rate.

FEE

\$400*

\$75/hr

\$200

_____ initial

RENTAL POLICY: The City of West Branch Department of Public Works will provide transportation to and from said event, setup and close up of the mobile stage. The mobile stage is comparable in size to a semi-truck trailer. Through hydraulics, the sides of the trailer raises to form the roof and an interior wall lowers to form the stage. **Trailer must have a solid/firm foundation – no sand or grass.** The stage is elevated approximately four feet above ground. Stairways are provided. 110-volt single phase receptacles are provided. The mobile stage does not have a power source and therefore must be available on-site. All rental fees must be paid in full at time of reservation. The City of West Branch reserves the right to accept or reject any rental request at any time. Priority will be given to events located within the City of West Branch. No markings, advertising posters, etc. shall be permitted which will mar, deface or damage the mobile stage. In the event of damage to the mobile stage, the damage will be documented with photos and any repair bills will be invoiced to the applicant named on the reservation form. ***After the reservation has been made and paid for, and a cancellation is needed, if it is more than 30 days prior to the event your entire fee and deposit will be refunded to you. If it is 30 days or less, your deposit will be retained by the City, your fee only will be refunded to you. Other refunds may be authorized in special cases by the City Manager***

WAIVER/HOLD HARMLESS AGREEMENT: To the fullest extent permitted by law, _____ agrees to defend, pay on behalf of, and hold harmless the City of West Branch, its elected and appointed officials, employees and volunteers and all others working on behalf of the City of West Branch, against any and all claims, demands, suits, loss, including all costs connected therewith, for any damage which may be asserted, claimed or recovered against or from the City of West Branch, by reason of personal injury, including bodily injury and death; and/or property damage, including loss of use thereof, which arises out of the alleged negligence of the City of West Branch, and/or in any way connected or associated with this contract.

AGREEMENT: I have received, read and agree to abide by the rental policy, as well as all conditions on this application.

APPLICANT SIGNATURE: _____ **DATE:** _____

Form 031715 Approved by City Manager or City Clerk: _____ Date: _____

Drop Off Date and Time: _____ Pick Up Date and Time: _____

Return inspection _____ Damage _____ Return of Deposit _____

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 248 DDA OPERATING FUND							
11/01/2013			248-000.000-935.700 IMPROVEMENTS		BEG. BALANCE		8,714.66
11/05/2013	AP	INV	COLD PATCH	000040730	113.17		8,827.83
11/05/2013	AP	INV	VARIOUS EXPENSES	000040738	33.95		8,861.78
11/05/2013	AP	INV	VARIOUS EXPENSES	000040738	151.18		9,012.96
11/08/2013	AP	INV	DDA SOUND STAGE	000040746	5,000.00		14,012.96
11/20/2013	AP	INV	DDA TIRES FOR TRAILER	000040804	1,023.70		15,036.66
12/02/2013	AP	INV	DDA CORNER PLANTERS	000040846	540.00		15,576.66
12/13/2013	AP	INV	VARIOUS SUPPLIES	000040890	281.46		15,858.12
12/13/2013	AP	INV	VARIOUS SUPPLIES	000040890	89.70		15,947.82
12/13/2013	AP	INV	VARIOUS SUPPLIES	000040890	191.76		16,139.58
12/13/2013	AP	INV	DDA IMPROVEMENTS	000040893	86.42		16,228.00
12/31/2013			248-000.000-935.700	END BALANCE	7,513.34	0.00	16,228.00
TOTAL FOR FUND 248 DDA OPERATING FUND					7,513.34		16,228.00

The Showmobile was purchased for \$ 5,000 from the City of Lansing.

The DDA paid \$ 3,500

The chamber of commerce paid \$ 500

The Visitor bureau paid \$ 1,000

The DDA also purchased new tires for the trailer that cost \$ 1,023.70

User: JOHN
DB: Westbranch City

DB: Westbranch City

Post Date	Journal	Description
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GL Number

DR Amount

R Amount

12/18/2013 AR
None Trx #: 100399

None Trx #: 100399

Ref Num1: 'CONTRIBUTION & ADVERTISEM' Ref Num2: 'Invoice #' Invoice #: 00001476'

WEST BRANCH VISITORS BUREAU
WEST BRANCH VISITORS BUREAU

WEST BRANCH VISITORS BUREAU

248-000.000-040.402

248-000.000-695.400

1,000.00

1,000.00

1,000.00

1,000.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
12/18/2013	AR				
None	Trx #:	100400			
			Ref Num1: 'CONTRIBUTION TO DDA PORTA'	Ref Num2: 'Invoice #:00001477'	
		W B AREA CHAMBER OF COMMERCE	248-000.000-040.402	500.00	
		W B AREA CHAMBER OF COMMERCE	248-000.000-695.400		500.00
				500.00	500.00

09/27/2018 03:05 PM
User: MICHELLE
DB: Westbranch City

VENDOR ACTIVITY REPORT FOR CITY OF WEST BRANCH
VENDOR RANGE: 10152 TO 10152
Activity From 01/01/2013 To 09/27/2018

Page: 1/1

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Address Description	City/St/Zip Invoice Amt	Check Amt
10152	CITY OF LANSING				
11/08/2013	INVOICE		DDA SOUND STAGE		
	248-000.000-935.700		DDA SOUND STAGE	5,000.00	
11/08/2013	CHECK	GEN1 60012			5,000.00
Total:				5,000.00	5,000.00
Net of 1 Invoices / 1 Checks					
Grand Total 1 invoice and 1 check for 1				5,000.00	5,000.00

REGULAR MEETING OF THE WEST BRANCH PLANNING COMMISSION HELD IN THE COUNCIL CHAMBERS
OF CITY HALL, 121 NORTH FOURTH STREET, ON TUESDAY, MAY 10, 2022.

Chairperson Cori Lucynski called the meeting to order at 6:00 p.m.

Present: Bob David, Cori Lucynski, Mike Jackson, and Rusty Showalter

Absent: Yvonne DeRoso, Josh Erickson, Kara Fachting

Others officers in attendance: John Dantzer

All stood for the Pledge of Allegiance.

**MOTION BY DAVID, SECOND BY SHOWALTER, TO APPROVE THE MINUTES WITH A SPELLING
CORRECTION FROM THE MEETING HELD APRIL 12, 2022.**

Yes — David, Lucynski, Jackson, and Showalter

No — None Absent – DeRoso, Erickson, Fachting Motion carried

**MOTION BY JACKSON, SECOND BY SHOWALTER, TO APPROVE THE FOLLOWING UPDATES TO
THE 2020-2026 CIP PLAN PROJECT DESCRIPTIONS**

- **CHANGE THE GATHERING PLACE EXPECTED YEAR OF COMPLETION FROM 2021-2022
TO 2023-2024**
- **REMOVE POCKET PARK BATHROOM UPGRADES FROM THE LIST.**
- **CHANGE IRONS PARK HANDICAP AREA ADDITION FROM 2022-2023 TO 2024-2025**
- **REMOVE ADDITION OF BUCKET TRUCK FROM THE LIST OF EQUIPMENT AS IT HAS BEEN
PURCHASED.**
- **REMOVE PICKUP TRUCKS FROM THE LIST OF EQUIPMENT AS THEY HAVE BEEN
PURCHASED**
- **REMOVE 2021 PURCHASE OF POLICE VEHICLE AS IT HAS ALREADY BEEN PURCHASED.**
- **REMOVE SAFE ROUTES TO SCHOOL FROM LIST AS IT IS NO LONGER BEING
CONSIDERED**
- **CHANGE WRIGHT ST EXPECTED YEAR OF COMPLETION FROM 2022-2023 TO 2023-2024**
- **CHANGE COLUMBUS ST EXPECTED YEAR OF COMPLETION FROM 2021-2022 TO 2022-
2024**
- **CHANGE BUSINESS LOOP EXPECTED YEAR OF COMPLETION FROM 2020-2021 TO 2022-
2023**
- **CHANGE PROGRESS ST EXPECTED YEAR OF COMPLETION FROM 2021-2022 TO 2022-
2024**

- CHANGE M-30 DEVELOPMENT EXPECTED YEAR OF COMPLETION FROM 2020-2021 TO 2022-2023
- CHANGE WELL #5 REHAB EXPECTED YEAR OF COMPLETION FROM 2021-2022 TO 2023-2024
- ADD 2023 AND 2024 TO EXPECTED YEAR FOR METER CHANGE OUT.

Yes — David, Lucynski, Jackson, and Showalter

No – None

Absent – DeRoso, Erickson, Fachting

Motion carried

MOTION BY SHOWALTER, SECOND BY DAVID, TO EXCUSE MEMBER ERICKSON FROM THE MEETING DUE TO ILLNESS.

Yes — David, Lucynski, Jackson, and Showalter

No – None

Absent – DeRoso, Erickson, Fachting

Motion carried

Member David noted the discussion downtown revolving around the road project planned by MDOT for Houghton Ave.

Member Showalter mourned the passing of Gary DeShano noting Mr. DeShano has made huge investments and has been a huge part of the development of West Branch. He further noted his company will continue to invest in the community.

Meeting was adjourned at 6:57 pm