

SPECIAL MEETING OF THE WEST BRANCH DOWNTOWN DEVELOPMENT AUTHORITY  
HELD AT THE WEST BRANCH CITY HALL, 121 N. FOURTH ST. WEST BRANCH, MI ON  
WEDNESDAY, MARCH 9, 2022.

The meeting was called to order by Chairperson Samantha Fabbri at 6:30.

Present: Joe Clark, Samantha Fabbri, Autum Hunter, Sandy Rabidue (arrived at 6:35), Ken Walters and Cathy Zimmerman.

Absent: Anthony Bair, Joanne Bennett, and Erin Resteiner

Others in attendance: Manager John Dantzer

\* \* \* \* \*

**MOTION BY FABBRI, SECOND BY HUNTER, TO APPROVE THE MINUTES FROM  
THE MEETING HELD MARCH 9, 2022.**

**Yes – Clark, Fabbri, Hunter, Walters, and Zimmerman**

**No – None      Absent – Bair, Bennett, Rabidue, and Resteiner**

**Motion carried.**

\* \* \* \* \*

**MOTION BY FABBRI, SECOND BY HUNTER, TO APPROVE THE BILLS IN THE  
AMOUNT OF \$7,500.**

**Yes – Clark, Fabbri, Hunter, Walters, and Zimmerman**

**No – None      Absent – Bair, Bennett, Rabidue, and Resteiner**

**Motion carried.**

\* \* \* \* \*

**MOTION BY FABBRI, SECOND BY CLARK, TO EXCUSE MEMBERS BAIR,  
BENNETT, AND CLARK FROM THE FEBRUARY 28<sup>TH</sup> MEETING AND TO EXCUSE  
MEMEBERS BAIR, BENNETT, AND RESTEINER FROM TONIGHTS MEETING.**

**Yes – Clark, Fabbri, Hunter, Walters, and Zimmerman**

**No – None      Absent – Bair, Bennett, Rabidue, and Resteiner**

**Motion carried.**

Members discussed the proposal from Beckett and Raeder for engineering services for the streetscape plan. It was noted that the total cost is for work to be done within and outside of the DDA. Discussion centered around the cost sharing alternatives with the City.

**MOTION BY FABBRI, SECOND BY HUNTER, TO APPROVE THE RECOMMENDATION TO COUNCIL TO PARTICPATE IN A COST SHARING FOR THE STREETScape ENGINEERING WITH 30% BEING PAID BY THE DDA AND 70% BEING PAID BY THE CITY.**

**Yes – Clark, Fabbri, Hunter, Rabidue, Walters, and Zimmerman**

**No – None      Absent – Bair, Bennett, and Resteiner      Motion carried.**

\* \* \* \* \*

**MOTION BY FABBRI, SECOND BY RABIDUE, TO APPROVE THE WEST BRANCH DDA FAÇADE PROGRAM AS SUBMITTED.**

**Yes – Clark, Fabbri, Hunter, Rabidue, Walters, and Zimmerman**

**No – None      Absent – Bair, Bennett, and Resteiner      Motion carried.**

\* \* \* \* \*

Chairperson Fabbri updated the Board on the last Retail Merchants meeting and noted they are working on sending a letter to all businesses to invite them to meetings for updates on the Houghton Ave project.

Member Rabidue gave a flower update.

Member Hunter discussed possible new businesses in the community.

Member Rabidue presented the treasurer’s report.

Manager Dantzer went over grant opportunities for the gathering place in the MEDC Public Gathering Spaces Initiative and the Consumer’s Put your Town on the Map grant. Manager Dantzer noted the Consumers grant does require a presentation if you are chosen as one of the finalists and that he was out of town during the presentations so someone else would have to present. It was the consensus to have Manager Dantzer submit applications for both grants and that the Board would find a presenter if chosen.

Manager Dantzer shared information on the Michigan Historic Preservation conference.

\* \* \* \* \*

The meeting was adjourned at 7:25 pm.