

REGULAR MEETING OF THE WEST BRANCH DOWNTOWN DEVELOPMENT AUTHORITY
HELD AT WEST BRANCH CITY HALL, 121 N. FOURTH ST. WEST BRANCH, MI ON TUESDAY,
DECEMBER 27, 2022.

The meeting was called to order by Vice Chairperson Joe Clark at 12:05 pm.

Present: Anthony Bair, Joe Clark, Autum Hunter, Ken Walters, and Cathy Zimmerman.

Absent: Joanne Bennett, Samantha Fabbri, Sandy Rabidue, and Erin Resteiner.

Others in attendance: City Manager John Dantzer

* * * * *

**MOTION BY CLARK, SECOND BY HUNTER, TO EXCUSE MEMBERS BENNETT,
FABBRI, RABIDUE, AND RESTEINER FROM THE MEETING.**

Yes – Bair, Clark, Hunter, Walters, and Zimmerman

No – None

Absent – Bennett, Fabbri, Rabidue, and Resteiner

Motion carried.

* * * * *

**MOTION BY BAIR, SECOND BY ZIMMERMAN, TO APPROVE THE MINUTES FROM
THE REGULAR MEETING HELD NOVEMBER 22, 2022.**

Yes – Bair, Clark, Hunter, Walters, and Zimmerman

No – None

Absent – Bennett, Fabbri, Rabidue, and Resteiner

Motion carried.

* * * * *

The Board reviewed the pricing that was received on the light pole selections made for the MDOT streetscape plan. Manager Dantzer noted MDOT is still reviewing the poles specifications and that a federally approved breakaway pole system may be required. It was noted the Ring of Fire light top was originally selected over the Woodward design; however, the Woodward would cost approximately \$50,000 less for the project. The Board also reviewed base design pricing. It was the consensus to wait until MDOT had a final determination on the break away base design before a final determination was made to stay with the original selection or relook at choosing a different design.

MOTION BY HUNTER, SECOND BY CLARK, TO CHANGE THE SELECTION OF THE LIGHT TOP FROM THE RING OF FIRE DESIGN TO THE WOODWARD DESIGN DUE TO COST CONCERNS.

Yes – Bair, Clark, Hunter, Walters, and Zimmerman

No – None

Absent – Bennett, Fabbri, Rabidue, and Resteiner

Motion carried.

* * * * *

Member Bair noted influenza was currently going around at a high rate and reminded everyone to use care and practice hygiene to help prevent the spread.

Member Hunter noted how nice the Pocket Park looked with the lights replaced and that she has received several compliments about how nice the downtown looked over the holidays. Member Hunter all noted they were able to finally get the Grand Illusions Spa open.

Member Walters echoed that he has also heard several compliments about how nice the town looked.

Manager Dantzer gave an updated on the DNR Spark Grant and noted the grant required an active five-year recreation plan approved and filed at the State and was currently working on that plan. He further noted the Spark grant program would have two more rounds in 2023 and would be able to apply for the grant during those rounds.

Manager Dantzer also gave the Treasurers report and noted the Planning Commission did not hold a meeting last month so there were no Planning minutes included in the packet.

* * * * *

The meeting was adjourned at 12:26 pm.