

SPECIAL MEETING OF THE WEST BRANCH DOWNTOWN DEVELOPMENT AUTHORITY
HELD AT WEST BRANCH CITY HALL, 121 N. FOURTH ST. WEST BRANCH, MI ON TUESDAY,
JANUARY, 17 2023.

The meeting was called to order by Chairperson Samantha Fabbri at 12:17 pm.

Present: Joanne Bennett, Samantha Fabbri, Sandy Rabidue, Ken Walters, and Cathy Zimmerman.

Absent: Anthony Bair, Joe Clark, Erin Resteiner, and Autum Hunter.

Others in attendance: Acting Secretary John Dantzer

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**MOTION BY RABIDUE, SECOND BY BENNETT, TO EXCUSE MEMBERS BAIR,
CLARK, HUNTER, AND RESTEINER FROM THE MEETING.**

Yes – Bennett, Fabbri, Rabidue, Walters, and Zimmerman

No – None Absent – Bair, Clark, Resteiner, and Hunter Motion carried.

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**MOTION BY FABBRI, SECOND BY BENNETT, TO APPROVE THE MINUTES FROM
THE REGULAR AND INFORMATIONAL MEETINGS HELD DECEMBER 27, 2022.**

Yes – Bennett, Fabbri, Rabidue, Walters, and Zimmerman

No – None Absent – Bair, Clark, Resteiner, and Hunter Motion carried.

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**MOTION BY FABBRI, SECOND BY BENNETT, TO APPROVE THE BILLS IN THE
AMOUNT OF \$3,185.00**

Yes – Bennett, Fabbri, Rabidue, Walters, and Zimmerman

No – None Absent – Bair, Clark, Resteiner, and Hunter Motion carried.

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The Board discussed the base designs for the streetscape project due to the requirement from MDOT to have a federally approved breakaway base. The board discussed the York and the Yale design and the option to choose either the more decorative base that is more costly or the plain base that costs less.

MOTION BY FABBRI, SECOND BY RABIDUE, TO SWITCH THE BASES FOR THE STREETScape PROJECT FROM THE YORK 17 TO THE YALE 17 DESIGN DUE TO COST CONCERNS.

Yes – Bennett, Fabbri, Rabidue, Walters, and Zimmerman

No – None Absent – Bair, Clark, Resteiner, and Hunter Motion carried.

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MOTION BY FABBRI, SECOND BY BENNETT, TO CANCEL THE REGULAR MEETING SCHEDULED FOR TUESDAY, JANUARY 24, 2023.

Yes – Bennett, Fabbri, Rabidue, Walters, and Zimmerman

No – None Absent – Bair, Clark, Resteiner, and Hunter Motion carried.

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Chairperson Fabbri updated the Board on the upcoming bus tour event that would take place on February 3.

Chairperson Fabbri also reminded everyone of the upcoming joint DDA meeting on January 19th at 6:00 pm at the Ogemaw Township Hall.

Member Bennett noted a handicap ramp on the corner of Houghton and Third St. that needed to be looked at due to safety concerns.

Member Rabidue discussed the possibility of including a downtown speaker system in the streetscape design. It was the consensus of the Board to look into including that option.

Acting Secretary Dantzer reminded everyone of the upcoming joint meeting with the Planning Commission and City Council scheduled for Monday, February 6 at 6:00 at the West Branch Police Department.

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The meeting was adjourned at 12:31 pm.