

- AGENDA -

REGULAR MEETING OF THE WEST BRANCH DOWNTOWN DEVELOPMENT AUTHORITY (DDA) TO BE HELD IN PERSON AND VIRTUALLY AT THE WEST BRANCH CITY HALL, 121 N. FOURTH ST, WEST BRANCH, MICHIGAN, 48661 ON TUESDAY, JUNE 22, 2021, BEGINNING AT 12:00 P.M.

- I. Call to Order
- II. Roll Call
- III. Additions to agenda
- IV. Public comment on agenda items only
- V. Approval of the minutes from the meeting and work session held May 25, 2021
- VI. Bills
- VII. Bids
- VIII. Unfinished Business
- IX. New Business
 - A. Mary Bickell from MEDC introduction
- X. Reports
 - A. Chairperson Report
 - 1. Excuse members
 - B. Member Report
 - C. Treasurers Report
 - D. City Manager Report
 - 1. City Wide Garage Sales
 - 2. Fountain issues
 - 3. Watering flowers
 - 4. Blade signs
 - 5. Informational meeting
 - 6. Virtual meetings
 - E. Planning Commission
- XI. Communications
- XII. Public comment
- XIII. Adjournment

REGULAR MEETING OF THE WEST BRANCH DOWNTOWN DEVELOPMENT AUTHORITY
HELD IN PERSON AND VIRTUALLY AT THE WEST BRANCH CITY HALL, 121 N FOURTH ST.
ON TUESDAY, MAY 25, 2021.

The meeting was called to order by Chairperson Samantha Fabbri at 12:01 pm.

Present: Anthony Bair (West Branch COVID), Joanne Bennett, Samantha Fabbri, Sandy Rabidue, Erin Resteiner (12:10), and Cathy Zimmerman.

Absent: Members: Joe Clark, Autum Hunter, and Ken Walters.

Others present: City Manager John Dantzer and EGLE Brownfield Coordinator Heath Bobick (virtual)

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Heath Bobick, who is the EGLE Brownfield Coordinator for our area, introduced himself to the Board and encouraged the Board to reach out to him if they ever need his assistance.

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MOTION BY FABBRI, SECOND BY BENNETT, TO EXCUSE MEMBERS CLARK, HUNTER, AND WALTERS FROM THE MEETING.

Yes – Bair, Bennett, Fabbri, Rabidue, Zimmerman

No – None Absent – Clark, Hunter, Resteiner, Walters Motion carried.

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MOTION BY FABBRI, SECOND BY RABIDUE, TO APPROVE THE MINUTES FROM THE MEETINGS HELD MARCH 23, 2021 AND APRIL 27, 2021.

Yes – Bair, Bennett, Fabbri, Rabidue, Zimmerman

No – None Absent – Clark, Hunter, Resteiner, Walters Motion carried.

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MOTION BY FABBRI, SECOND BY ZIMMERMAN, TO APPROVE BILLS IN THE AMOUNT OF \$7,973.88.

Yes – Bair, Bennett, Fabbri, Rabidue, Zimmerman

No – None Absent – Clark, Hunter, Resteiner, Walters Motion carried.

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Chairperson Fabbri introduced the new chamber shopping guide that just came out and reminded the Board that they have helped fund the guide in the past and discussed at a previous meeting to do it again this year.

MOTION BY RABIDUE, SECOND BY BENNETT, TO PAY TO THE CHAMBER 25% OF THE SHOPPING GUIDE COST BECAUSE OF THE SERVICE IT PROVIDES TO THE DOWNTOWN BUSINESSES.

Yes – Bair, Bennett, Fabbri, Rabidue, Resteiner, Zimmerman

No – None

Absent – Clark, Hunter, Walters

Motion carried.

Chairperson Fabbri also gave an update on the Gathering Place and noted that the grant was still on hold and she would continue to keep in contact with MEDC rep, Lindsey Miller. There were questions raised on the final drawings for the park and Manager Dantzer noted he would speak with John I of Beckett and Raeder about the drawings and check to see if they have been paid in full for their services. It was also discussed to have the ropes put back up to block people from using the Gathering Place area.

Chairperson Fabbri also noted that Darrin Hunter has volunteered to work on the historic preservation designation program for the City. The Board discussed the options and it was the consensus to have Member Bair and Mr. Hunter look further into the program and present a report to the full Board.

Member Zimmerman noted some concerns with the current Ogemaw County building inspector and that he was having a negative effect on downtown businesses and growth. She recommended looking into the option of having a separate City building inspector. It was the consensus of the Board to offer their support to look into it further.

Member Rabidue gave a flower update and noted how bad the tree grates looked. Manager Dantzer noted the City would look into trying to fix the grates but that they didn't want to do too much with them because they will all be replaced as part of the road reconstruction in 2023. Manager Rabidue also noted that they would be planting the flowers this year on Thursday night because they did not have volunteers this year. Manager Rabidue also discussed planting some additional flowers.

MOTION BY ZIMMERMAN, SECOND BY RABIDUE, TO APPROVE MEMBER RABIDUE TO SPEND UP TO AN ADDITIONAL \$500 ON FLOWERS THIS YEAR.

Yes – Bair, Bennett, Fabbri, Rabidue, Resteiner, Zimmerman

No – None

Absent – Clark, Hunter, Walters

Motion carried.

Member Bair noted McLaren Health would be having a free COVID drive up vaccination day on June 8 from 8:00 am – 12:00 pm.

Member Bair and the Board also discussed the upcoming Ogemaw Business Job Fair Expo.

Member Rabidue gave the Treasurer's report which included discussion on the budget and that they will need to file their personal property tax loss report by June 15. It was noted that Manager Dantzer would reach out to Member Rabidue to schedule a time to work on and submit the report.

Manager Dantzer noted that in review of this year's TIF funding, City Treasurer, Michelle Frechette, identified two properties that were incorrectly were left off of the DDA millage and got it corrected with the County Equalization department. It was noted that these two properties would not only increase the millage revenue but would allow for a TIF capture on the DDA New District.

Manager Dantzer discussed an MML Main Street Microgrant opportunity.

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The meeting was adjourned at 1:00 pm.

WORK SESSION OF THE WEST BRANCH DOWNTOWN DEVELOPMENT AUTHORITY HELD
AT THE WEST BRANCH CITY HALL, 121 N FOURTH ST. ON TUESDAY, APRIL 27, 2021.

The meeting was called to order by Chairperson Samantha Fabbri at 1:00 pm.

Present: Samantha Fabbri and Sandy Rabidue.

Absent: Members Anthony Bair, Joanne Bennett, Joe Clark, Autum Hunter, Erin Resteiner, Ken Walters, and Cathy Zimmerman.

Others present: City Manager John Dantzer.

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The work session was held to view a webcast sponsored by the MEDC entitled "Downtown Reset: What's next for retail"

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The meeting was adjourned at 2:00 pm.

*ATTACHED IS A
LIST OF THE
BILLS TO BE APPROVED
AT THIS MEETING*

BILLS

Ogemaw Herald	\$65.45
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Paid but not approved

Vic Bond	\$35.91
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TOTAL BILLS	\$145.91
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Ogemaw County Herald
P.O. Box 247
West Branch MI 48661 0247

Invoice

5/31/2021
DATE

7150
NUMBER

Please Send A Copy Of This
Invoice With Your Payment!
Thank You!

ID# 1612

City of West Branch DDA
121 N. Fourth St
West Branch MI 48661

Date	Description	Units	Amount
03/11/2021	Ogemaw County Herald Display	10.000	77.00
	Contract		11.55-
	DDA Meeting March 23,2021		
	***** Total		65.45

OK to Pay?
change to?

Gladwin County Seeks County Administrator

The County of Gladwin, MI is seeking qualified applicants for the position of County Administrator.

The County Administrator implements all County policies as directed by the County Commissioner and will lead the organization's staff members to ensure exceptional delivery of services and responsible fiscal management.

For more information please go to:
<https://gladwincounty-mi.gov/information/job-opportunities/>

NOTICE OF BUDGET PUBLIC HEARING Horton Township

The hearing to present and adopt the proposed budget for 2021-2022 will be held March 15, 2021 at 6:00 P.M. at the township hall. The budget is available for public inspection by contacting the township clerk.

This notice is posted in compliance with the open meeting act., Public Act 267 of 1976, as amended, MCL 41.72A (2) and (4) and the Americans with Disabilities Act.

The Horton Township Board will make a good faith effort to provide auxiliary aids and services to individuals with disabilities if requested seven (7) days prior to the hearing. Individuals requesting aids or services should write or call the following:

Wanda Zettel, Clerk
P.O. Box 68, West Branch, MI 48661
989-345-0519

NOTICE TO BIDDERS OGEWAW COUNTY ROAD COMMISSION 1250 S. M-33, P.O. BOX 157 WEST BRANCH, MI 48661 2021 BITUMINOUS PAVING PROGRAM

Sealed proposals will be received by the Ogemaw County Road Commission at their offices at 1250 S. M-33, P.O. Box 157, West Branch, Michigan 48661 until 3:30 p.m., Tuesday, March 30, 2021. Bids will be opened on Wednesday, March 31, 2021 at 9:00 a.m. at which time and place said bids will be publicly opened and read aloud.

Proposals shall be submitted on the forms provided. Proposals that are submitted on forms other than those provided will not be accepted. Bids must be submitted in a sealed envelope that is clearly marked with the words "2021 Bituminous Paving Bid" and must also bear bidder's name on the sealed envelope.

The Road Commission reserves the right to accept or reject any or all proposals, to waive irregularities and informalities and to make an award as may appear to them to be in the best interest of the County of Ogemaw.

Any and all bids may be used on the Michigan Department of Transportation State Highway System.

Proposal blanks and estimated quantities may be obtained at the above office or from our website at www.ogemawcrrc.org.

Board of County Road Commissioner
County of Ogemaw
Dan Winter, Chairman

Notice of City Council Work Session Meeting

NOTICE IS HEREBY GIVEN, in accordance with Section 6.2 of the Charter of the City of West Branch, that the West Branch City Council will hold a work session meeting on the following date, time and place:

DATE: Monday, March 15, 2021

TIME: After the conclusion of the regular scheduled Council meeting but not before 7:00pm

PLACE: City Hall Council Chambers
121 N 4th St.
West Branch, MI 48661
clerk@westbranchmi.com

AGENDA: The purpose of the work session is to discuss the City budget and Marijuana licensing. The work session will be held virtually due to health orders issued surrounding the Covid pandemic. If anyone from the public is not able to attend virtually, special arrangements can be made to attend in person if arrangements prior to the meeting are made. Please notify City Clerk Amanda Stang by mail or email at the addresses above or by phone at 989-345-0500 to make those arrangements. Face masks and social distancing will be required. For meeting log in instructions, please visit the city website at www.westbranchmi.com or call the above phone number to get the instructions.

To comply with the Michigan Open Meetings Act (MCL 15.265):
The City of West Branch, 121 N. Fourth St. West Branch, MI 48661, phone: (989) 345-0500; email: cityhall@westbranchmi.com. Internet where meeting notices are posted: www.westbranchmi.com (click on "CALENDAR OF EVENTS AND NOTICE OF MEETINGS" or go directly to <http://www.westbranchmi.com/calendar.php>)

Notice - RFP

Michigan Works! Region 7B Consortium covering the counties of Arenac, Clare, Gladwin, Iosco, Ogemaw, and Roscommon is making available a One Stop Operator Request for Proposal (RFP). The RFP is available on our website at www.michworks4u.org or by calling Robert Caillier or Barb Hawkins at 989-539-2173. Proposals are due no later than 4:00 p.m. Friday, April 2, 2021.

Township of Goodar Ogemaw County, Michigan

Notice of Budget Hearing

In accordance with PA 43 of 1963 (2nd Ex. Sess.), (MCL 141.412), the Goodar Township board will hold a workshop on the proposed township budget for the fiscal year 2021/2022 at the Goodar Township Hall, 4471 E. County Line Rd., South Branch, MI 48761 after regular township meeting on Tuesday, March 16 after 8 p.m. A budget hearing and approval will be held on Wednesday, March 24 at the township hall at 6 p.m. A copy of the budget is available for public inspection at clerk's office prior to the hearing.

The property tax millage proposed to be levied to support the proposed budget will be a subject of this hearing.

TOWNSHIP OF FOSTER NOTICE OF BUDGET PUBLIC HEARING

The Foster Township Board will hold a public hearing on the proposed township budget for fiscal year 2021-22 at 1968 Clear Lake Rd on March 16, 2020 at 5:15 a.m. The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing. A copy of the budget is available for public inspection by appointment, call 989-345-5519.

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCLA 41.72a (2) (3) and the Americans with Disabilities Act (ADA).

The Foster Township Board will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon 7 days notice to the Foster Township Board.

Individuals with disabilities requiring auxiliary aids or services should contact the Foster Township Board by writing or calling the following:

Karen McIntyre, Clerk
2782 Horseshoe Lake
West Branch, MI 48661
989-345-5519

NOTICE OF MEETING OF THE BOARD OF REVIEW

To all Persons Liable to Assessment Taxes in the City of West Branch

Notice is hereby given that the assessment roll will be open for inspection by the public and the Board of Review will be in session in the Council Chamber of West Branch City Hall, 121 N. Fourth St., to consider complaints on

Mon., March 22 - 9 a.m. - 12 noon, 1 p.m. - 4 p.m., 7 p.m. - 9 p.m.

Tues., March 23 - 9 a.m. - 12 noon, 1 p.m. - 4 p.m.
so public may inspect the rolls

At which time the assessment roll will be subject to review and correction and all persons who may consider themselves aggrieved by any evaluation of property as now set forth in said assessment roll, or who may have knowledge of any errors contained in said rolls, or omissions from the same, or who may have reason to suppose that such errors exist, will then and there be heard by said Board of Review and all errors found to exist within said assessment roll will be duly corrected and all property subject to taxation within the City found to have been omitted from said assessment roll will be placed thereon by said Board of Review, and finally approved by the City Council shall be the assessment roll of the City for the year 2021.

2021 Equalization Ratios for West Branch

Appearing below are the tentative recommended Equalization Ratios and Estimated Multipliers necessary to compute individual state equalized valuation on real and personal property for the City of West Branch by the Ogemaw County Equalization Department in accordance with the provisions of Act No. 165 of Public Acts of 1971, Act 114, Public Acts of 1979.

Proposal A, passed by voters on March 15, 1994 places a limit on the value used to compute property taxes. Starting in 1995, property taxes were calculated using taxable value. In the past, taxes have been calculated using state equalized value. State equalized value is the assessed value multiplied by the equalization multiplier, if any.

Taxable value will be the lower of the 2021 state equalized value or the 2020 taxable value multiplied by 1.019, which is the inflation rate multiplier used for the current assessment period.

Commercial		Industrial		Residential		Personal Property	
201		301		401		151-551	
Tent. Ratio	Tent. Mult.	Tent. Ratio	Tent. Mult.	Tent. Ratio	Tent. Mult.	Tent. Ratio	Tent. Mult.
48.70	1.02669	49.61	1.00786	46.20	1.08225	50.0	1.00

Amanda Stang, Clerk

PUBLIC NOTICES

Notice of Public Hearing 2021-2022 Budget West Branch Township

The West Branch Township Board will hold a public hearing on the proposed budget for the 2021-2022 Fiscal Year at the West Branch Township Hall, 1705 S. Fairview, West Branch, Michigan on Wednesday, March 25th, 2021 at 5:00 PM.

The property tax millage rate proposed to be levied to support the proposed budget will be a subject of the hearing.

A copy of the proposed budget is available for public inspection at the West Branch Township Hall on Tuesdays Wednesday and Thursdays from 1:00 PM to 4:00 PM.

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCL 41.72 (2)(3) and the Americans with Disabilities Act (ADA).

The West Branch Township Board will provide necessary reasonable auxiliary aids and services to individuals with disabilities. Individuals requiring such aids and services should contact the Township Clerk, Jeremy R. Hickmott, no later than 4 days prior to the public hearing in writing at the address above or by calling (989) 345-5450 ext. 2.

Notice of Meeting

NOTICE IS HEREBY GIVEN, that the City of West Branch, DDA meeting for Tuesday, March 23 at 12:00 pm physical location will be moved to the West Branch Police Department, 130 Page St. This meeting will be conducted virtually as required due to the State of Michigan DHHHS health orders.

DATE: Tuesday, March 23, 2021

TIME: 12:00 pm

PLACE: City Police Station
130 Page St., West Branch, MI 48661

Accommodations and necessary reasonable auxiliary aids and services are available upon request to persons with disabilities, as well as the hearing impaired, who require alternately formatted materials or auxiliary aids to ensure effective communication and access to meetings or hearings. All requests for accommodation should be made with as much advance notice as possible by contacting City Manager John Dantzer at (989) 345-0500, 121 N. 4th St., West Branch, MI 48661; email: cityhall@westbranchmi.com.

To comply with the Michigan Open Meetings Act (MCL 15.265):
The City of West Branch DDA, 121 N. Fourth St. West Branch, MI 48661; phone: (989) 345-0500; email: cityhall@westbranchmi.com. Internet where meeting notices are posted: www.westbranchmi.com (click on "CALENDAR OF EVENTS AND NOTICE OF MEETINGS" or go directly to <http://www.westbranchmi.com/calendar.php>)



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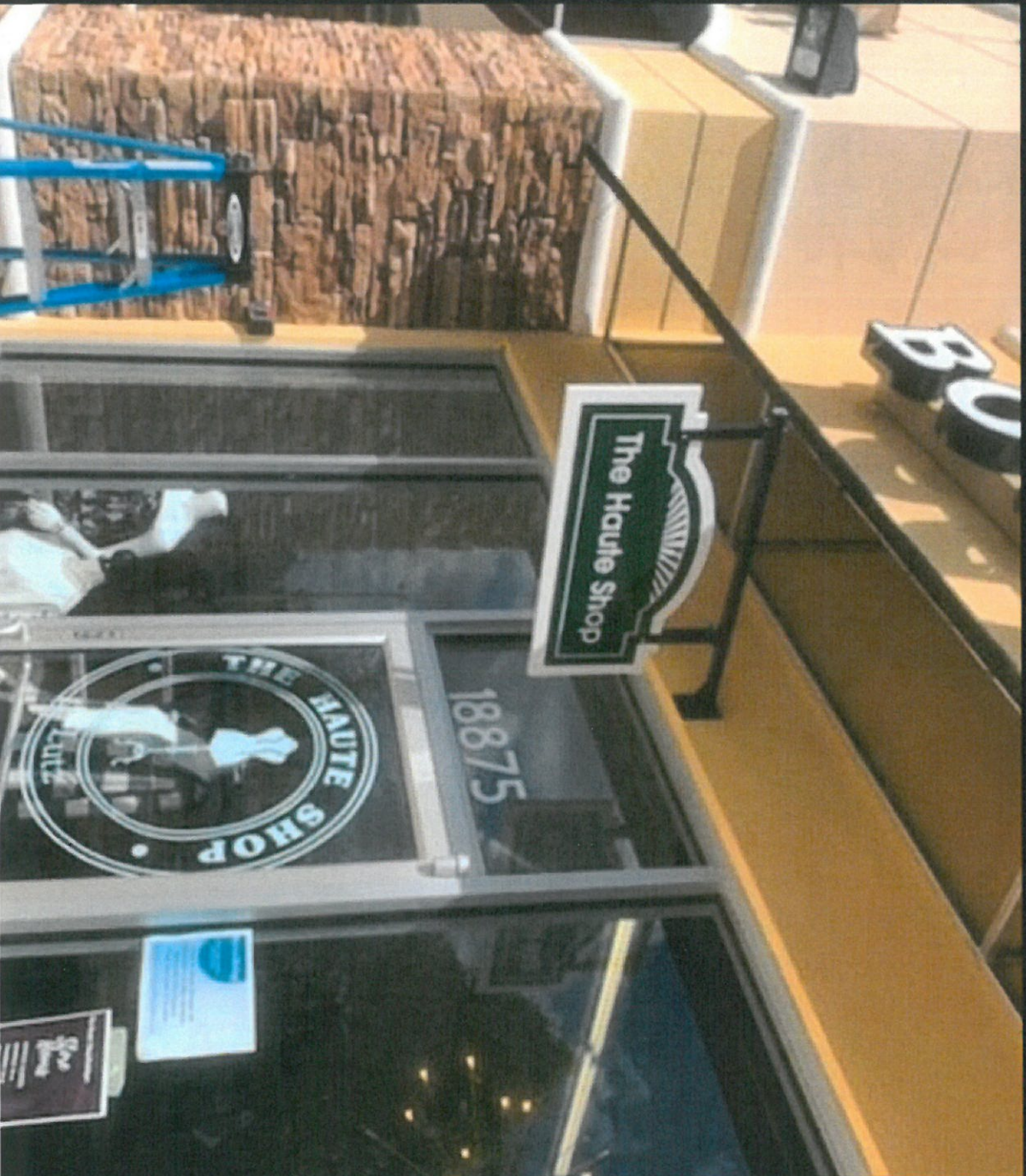
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121 North Fourth Street, West Branch, Michigan 48661
Phone 989-345-0500, Fax 989-345-4390, e-mail citymanager@westbranch.com
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MANAGER'S REPORT

1. City Wide Garage Sales – It was discussed during the last planning commission meeting about making the weekend of the city-wide garage sales a bigger event. I wanted to get the DDA thoughts on possibly making this a big weekend with possibly sidewalk sales and downtown events. The combination of garage sales and sidewalk sales/events may bring a lot of people into town.
2. Fountain Issues – The fountain is starting to have some issues because of the age of some of the stuff so I wanted to get your thoughts on a couple of ideas and go over money already needed to be spent. We had two issues that came up recently. The first was that the power to the pump quit working and we needed to change out the GFI plug. The bill for that is included in the bills. I was hoping the DDA would pay for the parts and the City would cover the labor. Also, the fountain pump is starting to die and was having issues pumping water all of the way to the top. Mike has a pump that he got for his pool that is not very old and he no longer has his pool so he said he would be willing to donate the pump and the City will cover the labor for changing them out. Part of the reason the pump wears out fairly quickly is it runs nonstop 24 hours a day once we get it running. I wanted to get DDA's thoughts on installing a timer on the pump and having it shut off during the night. We could look at it shutting off at 10:00? 12:00? and then come back on at 6:00? 7:00? Whatever times you thought would be best. Mike thought it would be relatively inexpensive and probably not be much more than \$100 to install a timer. That would cut down on the time the pump is running and isn't seen at night anyways and also cuts down on the electricity used.
3. Watering flowers- We are watering flowers twice a week and wanted to make sure that is adequate or do you want to adjust. The pump that was on the water trailer wouldn't work this spring so we went and bought a



121 North Fourth Street, West Branch, Michigan 48661
Phone 989-345-0500, Fax 989-345-4390, e-mail citymanager@westbranch.com
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new one. In an effort to make things easier, we purchased a tank from Michigan Bark and had it installed on the back of our gator and we used it for the first time this week. Mike said it made it much easier and safer because one person could ride right on the sidewalk and water without even getting off of the gator. It is much safer than having to maneuver a truck and/or trailer in and out of traffic. The new pump was right around \$150 so I was hoping the DDA would cover that pump and we will cover the tank, parts needed to install the tank, and all the labor.

4. In our last planning meeting, they were discussing signs and Member Showalter noted that he wished we had "blade signs" for all of our downtown businesses. I really like them and think they draw more attention to the businesses as you are walking around or driving by. I wanted to see what DDA thought about supplying these for businesses. We could look at either doing the brackets only or possibly brackets and signs if you wanted them to all look the same. I included a couple pictures of them but you can get about any shape or size. If you look up blade signs on the internet, you can find all kinds of ideas.
5. We are required to do 2 informational meetings each year and in the past we have missed them and ended up doing them back to back. I wanted to see what you thought about getting in the routine of doing the first one in July and then one in December. That would allow for a "mid-year" report and an end of the year report. If so, I will get all of the notices published and we can hold one next meeting.
6. With the opening up of the State, in person meetings are allowed and we don't need to have virtual meetings. I wanted to see if DDA is fine with only doing in person and eliminated the virtual portion.

REGULAR MEETING OF THE WEST BRANCH PLANNING COMMISSION HELD VIRTUALLY AND IN PERSON
IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET, ON TUESDAY, MAY 11, 2021.

Chairperson Cori Lucynski called the meeting to order at 6:05 p.m.

Present: Bob David, Yvonne DeRosio, Mike Jackson (West Branch, COVID), Cori Lucynski, and Rusty Showalter

Absent: Kara Fachting

Others officers in attendance: City Manager John Dantzer.

All stood for the Pledge of Allegiance.

**MOTION BY SHOWALTER, SECOND BY DAVID, TO APPROVE THE MINUTES FROM THE
REGULAR MEETING HELD APRIL 13, 2021 AND THE WORK SESSSION HELD APRIL 27, 2021.**

Motion carried

The Commission reviewed an updated site plan submitted by MidMichigan Health for their wound care facility previously approved which included the addition of an oxygen tank area. Jeff Wagner, of MidMichigan Health, noted that the original plan called for the building to share oxygen tanks with the hospital but after further calculations, it was determined it may cause issues with the hospital oxygen which brought about the site plan changes. It was noted that zoning administrator/city manager, John Dantzer recommended approval.

**MOTION BY DAVID, SECOND BY DEROSO, TO APPROVE THE AMENDMENT TO THE SITE PLAN
FOR MIDMICHIGAN HEALTH AS SUBMITTED.**

Motion carried

Chairperson Lucynski noted her appreciation for the in-depth assessment provided by zoning administrator/City Manager Dantzer.

Member David commented on the amount of use at Irons Park and commended the DPW for their maintenance of the park.

Member DeRosio noted the real estate market was extremely busy and that they will be starting another set of condos on West River Park, that she was going to start working on marketing some more duplexes

at Victorian Manor, that she has received interest on the old bicycle factory, that the old Ogemaw Pharmacy building was for sale, and that the gas station off of the 215 exist was moving along.

Member Jackson noted Meijer's is making good progress and the water and sewer taps were completed. Member Jackson also asked if there had been any interest in the Griffin St property. Manager Dantzer and Member DeRoso both noted they have not had anyone with formal interest in it.

Member Showalter thanked the City for helping get the Southside apartments large items cleaned up.

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Meeting was adjourned at 6:27 pm

**CITY OF WEST BRANCH
DDA MEETING
JUNE 22, 2021**

PLEASE TAKE NOTICE that the regular meeting of the West Branch City DDA scheduled for June 22, 2021 starting at 12:00 pm will be conducted in person at the West Branch City Hall, 121 N. Fourth St., West Branch, MI 48661 and virtually (online and/or by phone), due to health concerns surrounding Coronavirus/COVID-19.

Public comment will be handled by the "Raise Hand" method as instructed below within Participant Controls.

To comply with the Americans with Disabilities Act (ADA), any citizen requesting accommodation to attend this meeting, and/or to obtain this notice in alternate formats, please contact the City Clerk by phone at (989) 345-0500 from 8:00 am-4:30 pm Monday- Friday or by email at clerk@westbranch.com, at least five business days prior to the meeting.

Zoom Instructions for Participants

To join the conference by phone:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID number** (also provided below) when prompted using your touch-tone (DTMF) keypad.

Before a videoconference:

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provided below. The details include a link to "**Join via computer**" as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

To join the videoconference:

2. At the start time of your meeting, enter the link to **join via computer**. You may be instructed to download the Zoom application.
3. You have an opportunity to test your audio at this point by clicking on "Test Computer Audio." Once you are satisfied that your audio works, click on "Join audio by computer."

You may also join a meeting without the link by going to join.zoom.us on any browser and entering the Meeting ID provided below.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID number** (also provided below) when prompted using your touch-tone (DTMF) keypad.

3. If you have already joined the meeting via computer, you will have the option to enter your 2-digit participant ID to be associated with your computer.

Participant controls in the lower left corner of the Zoom screen:



Using the icons in the lower left corner of the Zoom screen, you can:

- Mute/Unmute your microphone (far left)
- Turn on/off camera ("Start/Stop Video")
- Invite other participants
- View Participant list – opens a pop-out screen that includes a "Raise Hand" icon that you may use to raise a virtual hand during Call to the Public
- Change your screen name that is seen in the participant list and video window
- Share your screen

Somewhere (usually upper right corner on your computer screen) on your Zoom screen you will also see a choice to toggle between "speaker" and "gallery" view. "Speaker view" shows the active speaker. "Gallery view" tiles all of the meeting participants.

The West Branch DDA is inviting you to a scheduled Zoom meeting.

Topic: DDA Regular meeting

Time: Jun 22, 2021 12:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82504861005?pwd=bERGQU8xS2dubHBkN3hNRE14SDdFdz09>

Meeting ID: 825 0486 1005

Passcode: 387544

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+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

Meeting ID: 825 0486 1005

Passcode: 387544

Find your local number: <https://us02web.zoom.us/j/kdhVhx22UL>

If you wish to speak with any of our DDA members, please reach out via their email addresses below or you may call City Hall @ (989) 345-0500 to leave a message for them.

CITY COUNCIL MEMBERS

Chairperson Samantha Fabbri – fabbriwbdda@westbranch.com

Joe Clark -- clarkwbdda@westbranch.com

Autum Hunter --- hunterwbdda@westbranch.com

Cathy Zimmerman --- zimmermanwbcouncil@westbranch.com

Joanne Bennett -- bennettwbcouncil@westbranch.com

Anthony Bair – bairwbdda@westbranch.com

Sandy Rabidue – rabiduewbdda@westbranch.com

Ken Walters – waltersk@westbranch.com

Erin Resteiner – resteinerwbdda@westbranch.com

And as always, minutes of all DDA Meetings can be found on our website at www.westbranch.com, under the Government Tab.