

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN PERSON AND VIRTUALLY IN THE COUNCIL CHAMBERS OF THE WEST BRANCH CITY HALL, 121 N. FOURTH STREET ON MONDAY, OCTOBER 18, 2021.

Mayor Frechette called the meeting to order at 6:00 p.m.

Present: Mayor Paul Frechette, Council Members Joanne Bennett, Mike Jackson, Ellen Pugh, Rusty Showalter, and Cathy Zimmerman.

Absent: Council Member Carol Adair

Other officers present: City Manager John Dantzer, City Clerk Amanda Stang, Chief of Police Ken Walters, and DPW Superintendent Mike Killackey.

All stood for the Pledge of Allegiance.

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City Manager Dantzer recommended postponing discussion of the MSP Flag pole until he can get more information on the transfer of the property.

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**MOTION BY SHOWALTER, SECOND BY JACKSON, TO APPROVE THE BID FOR THE CGA FOR MEDC GRANT FROM LEE ANN FISCHER OF HOUSING CONSULTING SERVICES LLC, IN AN AMOUNT NOT TO EXCEED \$22,400.00.**

**Yes – Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman**

**No – None**

**Absent – Adair**

**Motion carried**

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**MOTION BY BENNETT, SECOND BY ZIMMERMAN, TO APPROVE BILLS IN THE AMOUNT OF \$33,900.53.**

**Yes – Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman**

**No – None**

**Absent – Adair**

**Motion carried**

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**MOTION BY FRECHETTE, SECOND BY BENNETT, TO EXCUSE COUNCIL MEMBER JACKSON FROM THE MEETING HELD OCTOBER 4, 2021 AND COUNCIL MEMBER ADAIR FROM THE MEETING HELD OCTOBER 18, 2021.**

**Yes – Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman**

No – None                                  Absent – Adair                                  Motion carried

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**MOTION BY SHOWALTER, SECOND BY JACKSON, TO APPROVE THE INTRODUCTION OF ORDINANCE NO. 21-03, ZONING AMENDMENTS.**

Yes – Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None                                  Absent – Adair                                  Motion carried

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**MOTION BY FRECHETTE, SECOND BY BENNETT, TO POSTPONE THE INTRODUCTION OF ORDINANCE NO. 21-04, TITLE 13 UNTIL CITY ATTORNEY MEIHN COULD REVIEW.**

Yes – Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None                                  Absent – Adair                                  Motion carried

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**MOTION BY SHOWALTER, SECOND BY PUGH, TO APPROVE THE INTRODUCTION OF ORDINANCE NO. 21-05, DRONE ORDINANCE.**

Yes – Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None                                  Absent – Adair                                  Motion carried

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**MOTION BY PUGH, SECOND BY BENNETT, TO APPROVE THE SPECIAL EVENT PERMIT FOR WALLEYE & FRIENDS LIVE MUSIC EVENT.**

Yes – Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None                                  Absent – Adair                                  Motion carried

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**MOTION BY FRECHETTE, SECOND BY BENNETT, TO APPROVE THE MINUTES AND SUMMARY FROM THE MEETING HELD OCTOBER 4, 2021.**

Yes – Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None                                  Absent – Adair                                  Motion carried

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**MOTION BY SHOWALTER, SECOND BY JACKSON, TO RECEIVE AND FILE THE TREASURER’S REPORT AND INVESTMENT SUMMARY; APPROVE THE PLANNING COMMISSION MINUTES FROM THE MEETING HELD SEPTEMBER 14, 2021; AND APPROVE THE SEPTEMBER MONTH END POLICE REPORT.**

**Yes – Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman**

**No – None**

**Absent – Adair**

**Motion carried**

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Mayor Frechette shared a communication from Congressman John Moolenaar congratulating the City on their CDBG grant to improve our infrastructure.

Council Member Pugh noted that Kiwanis has been painting the benches downtown and weather permitting they should be complete before the end of the week.

DPW Superintendent Killackey noted that the sidewalks are almost complete. He also stated the new water main is live and and everything is switched over.

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Mayor Frechette adjourned the meeting at 6:17 PM.

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Paul Frechette, Mayor

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Amanda Stang, City Clerk