

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN PERSON AND VIA VIDEO CONFERENCE IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET ON MONDAY, NOVEMBER 16, 2020.

Mayor Frechette called the meeting to order at 6:00 p.m.

Present: City Mayor Paul Frechette, Council Members Joanne Bennett, Mike Jackson, Ellen Pugh (arrived via ZOOM at 6:29 pm), Cathy Zimmerman, Chris Powley and Rusty Showalter.

Absent: None

Other officers present: City Manager John Dantzer, City Clerk Amanda Stang, City Treasurer Michelle Frechette, Police Chief Ken Walters, and Public Works Superintendent Mike Killackey.

All stood for the Pledge of Allegiance.

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Cindy Scott from Stephenson and Company presented the audit findings for the 2019-2020 fiscal year and noted the City received an unmodified opinion which is the highest level of assurance given.

MOTION BY FRECHETTE, SECOND BY SHOWALTER, TO ACCEPT THE AUDIT FINDINGS AS PRESENTED.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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As an addition to the agenda, an exclusive right to sell agreement was presented by Yvonne DeRoso regarding the M-30 property.

MOTION BY ZIMMERMAN, SECOND BY POWLEY, TO APPROVE THE RIGHT TO SELL AGREEMENT AS PRESENTED BY YVONNE DEROSO AND AUTHORIZING THE CITY MANAGER TO SIGN ON BEHALF OF THE CITY.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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Bids were received for a topographical survey on the M-30 housing property.

MOTION BY BENNETT, SECOND BY JACKSON, TO ACCEPT THE TOPOGRAPHICAL BID ONLY FROM LAPHAM IN THE AMOUNT OF \$12,500.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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MOTION BY ZIMMERMAN, SECOND BY BENNETT, TO APPROVE A SOLE SOURCE VENDOR REQUEST AND THE PURCHASE OF A POWER STEAM WASHER IN THE AMOUNT OF \$7,250 FROM WEST END DISTRIBUTING.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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MOTION BY BENNETT, SECOND BY SHOWALTER, TO APPROVE THE PAYMENT OF BILLS IN THE AMOUNT OF \$142,843.92.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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MOTION BY BENNETT, SECOND BY SHOWALTER, TO APPROVE THE ANNUAL MERS AGREEMENT ADDENDUM.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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Manager Dantzer presented a Covid Preparedness Plan and noted it was reviewed by Attorney Meihn.

MOTION BY BENNETT, SECOND BY SHOWALTER, TO APPROVE THE COVID PREPAREDNESS PLAN.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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MOTION BY ZIMMERMAN, SECOND BY SHOWALTER, TO APPROVE THE LISTING AGENT EXTENSION FOR YVONNE DEROSO THRU 11/21/2021.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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MOTION BY BENNETT, SECOND BY SHOWALTER, TO APPROVE THE SUMMARY AND MINUTES FROM THE MEETING HELD NOVEMBER 2, 2020

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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MOTION BY SHOWALTER, SECOND BY POWLEY, TO RECEIVE AND FILE THE TREASURER’S REPORT AND INVESTMENT SUMMARY; THE MINUTES FROM THE AIRPORT BOARD MEETING HELD FEBRUARY 19, MARCH 18, APRIL 15, and MAY 20, 2020; THE MINUTES FROM THE PLANNING COMMISSION MEETING HELD OCTOBER 13, 2020; AND THE OCTOBER POLICE REPORT.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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MOTION BY ZIMMERMAN, SECOND BY JACKSON TO APPROVE A CITY OF WEST BRANCH HOLIDAY AD IN THE OGEMAW HERALD.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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Manager Dantzer discussed the need for a future resolution pertaining to a Virtual Meeting Policy.

Member Showalter congratulated the council members who won in the November election. He further noted that new Council Member Tiffany Schmieder-Kups and new Clerk Amanda Stang would benefit from the MML Training, “You’ve Won, Now What?!”

Mayor Frechette congratulated Tiffany Schmieder-Kups on her win for council.

Member Pugh questioned whether the new council meeting would be in person or on Zoom.

Mayor Frechette adjourned the meeting at 7:05 pm.

Paul Frechette, Mayor

Amanda Stang, Clerk