

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET ON MONDAY, MARCH 4, 2024.

Mayor Frechette called the meeting to order at 6:00 p.m.

Present: City Mayor Paul Frechette, Council Members Carol Adair, Joanne Bennett, Mike Jackson, Ellen Pugh, Rusty Showalter, and Cathy Zimmerman.

Absent: None

Other officers present: City Manager John Dantzer, City Clerk Lori Ann Clover-Gambrel, DPW Supervisor Mike Killackey, Chief Ken Walters, and City Attn: Gregory Meihn.

All stood for the Pledge of Allegiance.

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Manager Dantzer updated council on the research he had completed regarding the land purchase request of Pat Green at Irons Park. He wasn't able to find anything concrete that stated the land could not be sold or used for something else. However, there were several deeds from the families involved to the City for \$1.00 which indicates in itself that there is an agreement on what the land can be used for. Council agreed that the land should not be sold and took no action on Mr. Green's request.

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**MOTION BY BENNETT, SECOND BY JACKSON, TO APPROVE PAYMENT OF THE BILLS IN THE AMOUNT OF \$78,581.85.**

**Yes —Adair, Bennett, Frechette, Jackson, Pugh, Showalter, and Zimmerman**

**No – None**

**Absent – None**

**Motion carried**

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**MOTION BY SHOWALTER, SECOND BY BENNETT, TO APPROVE RESOLUTION 24-07 INDUSTRIAL PARK BUDGET AMENDMENT.**

**Yes —Adair, Bennett, Frechette, Jackson, Pugh, Showalter, and Zimmerman**

**No – None**

**Absent – None**

**Motion carried**

**RESOLUTION #24-07**

WHEREAS, City staff compares the year to date actual with the budgeted amount of all revenue and expenditures monthly; and

WHEREAS, the revenues in Fund 251, Industrial Park Fund, were increased due to the understatement of interest income, and

WHEREAS, the expenses in Fund 251, Industrial Park Fund, were increased due to an understatement of the billboard rental expense and the cost of survey for the sale of a lot that was not budgeted for, and

NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council hereby adopts the following budget amendments:

GL NUMBER	DESCRIPTION	2023-24 CURRENT BUDGET	2023-24 PROPOSED BUDGET
Fund 251 - INDUSTRIAL PARK FUND			
Revenues			
Dept 000.000			
251-000.000-642.400	SALES OF LOTS	37,380.00	37,380.00
251-000.000-665.400	INTEREST INCOME	300.00	2,500.00
Total Dept 000.000		37,680.00	39,880.00
TOTAL REVENUES		37,680.00	39,880.00
Expenditures			
Dept 000.000			
251-000.000-703.700	SALARIES AND WAGES	1,000.00	1,000.00
251-000.000-714.700	MANDATORY MEDICARE	10.00	10.00
251-000.000-715.700	SOCIAL SECURITY (EMPLOYER)	50.00	50.00
251-000.000-718.700	MERS RETIREMENT (EMPLOYER)	205.00	205.00
251-000.000-718.701	EMPLOYER DEFERED COMP.	15.00	15.00
251-000.000-720.700	WORKERS COMPENSATION PREMIUM	30.00	30.00
251-000.000-724.700	UNEMPLOYMENT INS. BENEFIT	1.00	1.00
251-000.000-782.700	ADMINISTRATION	1,000.00	1,000.00
251-000.000-801.700	CONTRACTUAL SERVICES	1,550.00	2,850.00
251-000.000-941.700	EQUIPMENT RENTAL	0.00	0.00
Total Dept 000.000		3,861.00	5,161.00
TOTAL EXPENDITURES		3,861.00	5,161.00
Fund 251 - INDUSTRIAL PARK FUND:			
TOTAL REVENUES		37,680.00	39,880.00
TOTAL EXPENDITURES		3,861.00	5,161.00
NET OF REVENUES & EXPENDITURES		33,819.00	34,719.00
CARRYOVER		129,237.00	163,956.00

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**MOTION BY JACKSON, SECOND BY ADAIR, TO APPROVE RESOLUTION 24-08 ACT 51 TRANSFER OF FUNDS.**

**Yes —Adair, Bennett, Frechette, Jackson, Pugh, Showalter, and Zimmerman**

**No – None**

**Absent – None**

**Motion carried**

**RESOLUTION #24-08**

THEREFORE, BE IT RESOLVED, that the West Branch City Council does hereby authorize the transfer of up to 25% of the Act 51 money from Major Street to Local Street.

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Council discussed the proposed location of the EV Charging Station. They also asked if Tesla would be the only chargeable battery for this station.

**MOTION BY ZIMMERMAN, SECOND BY JACKSON, TO AUTHORIZE MANAGER DANTZER TO WORK OUT THE LOCATION OF THE EV CHARGING STATION WITH RED-E CHARGE.**

**Yes —Adair, Bennett, Frechette, Jackson, Pugh, Showalter, and Zimmerman**

**No – None**

**Absent – None**

**Motion carried**

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**MOTION BY JACKSON, SECOND BY BENNETT, TO APPROVE THE MINUTES AND SUMMARY FROM THE REGULAR MEETING HELD FEBRUARY 19, 2024.**

**Yes —Adair, Bennett, Frechette, Jackson, Pugh, Showalter, and Zimmerman**

**No – None**

**Absent – None**

**Motion carried**

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**MOTION BY SHOWALTER, SECOND BY JACKSON, TO RECEIVE AND FILE THE TREASURER’S REPORT AND INVESTMENT SUMMARY.**

**Yes —Adair, Bennett, Frechette, Jackson, Pugh, Showalter, and Zimmerman**

**No – None**

**Absent – None**

**Motion carried**

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Member Zimmerman stated that she was able to assist during election day and was unaware how complicated and involved the process was. She gave Clerk Clover-Gambrel all the praises for keeping everything together and responding to any issues in a calm collected manner.

Manager Dantzer informed Council that in preparation for the construction downtown and the possibility the Farmers Market would need to be relocated, he would like to use the Gathering Place as a backup. Council agreed as long as it was for one year only. Manager Dantzer will follow up with DDA and the long-time vendors to get their thoughts. Manager Dantzer also informed members that there was a watermain break this morning in Save A Lot parking lot. DPW had it fixed in a little over an hour. They are an amazing crew.

Chief Walters informed Council that \$48,000 had been received to assist with the training of the two new deputies. There should be another \$35,000 coming so there will be little if no cost to the City. He also informed Council that all of the police vehicles are on the road.

Mayor Frechette adjourned the meeting at 6:18 pm.

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Paul Frechette, Mayor

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Lori Ann Clover-Gambrel, Clerk