

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN PERSON AND VIA VIDEO CONFERENCE IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET ON MONDAY, JUNE 20, 2022.

Mayor Frechette called the meeting to order at 6:01 p.m.

Present: City Mayor Paul Frechette, Council Members Carol Adair, Joanne Bennett. Mike Jackson, Ellen Pugh, Rusty Showalter, and Cathy Zimmerman.

Absent: None

Other officers present: City Manager John Dantzer, City Clerk Lori Ann Clover, DPW Superintendent Mike Killackey, and City Attorney Greg Meihn.

All stood for the Pledge of Allegiance.

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Additions to the agenda were J. Veteran’s Alliance under X. New Business.

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MOTION BY BENNETT, SECOND BY PUGH, TO APPROVE THE PAYMENT OF BILLS IN THE AMOUNT OF \$63,341.13.

Yes — Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None Absent – None Motion carried

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MOTION BY FRECHETTE, SECOND BY SHOWALTER, TO RESCHEDULE THE NEXT MEETING FOR TUESDAY, JULY 5, 2022 AT 6:00 PM AS THE NORMAL MEETING WOULD FALL ON A HOLIDAY, INDEPENDENCE DAY.

Yes — Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None Absent – None Motion carried

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MOTION BY SHOWALTER, SECOND BY ADAIR, TO APPROVE RESOLUTION 22-16 BUDGET AMENDMENTS FOR FISCAL YEAR 2022.

RESOLUTION #22-16

WHEREAS, City staff compares the year to date actual with the budgeted amount of all revenue and expenditures monthly; and

WHEREAS, the revenues in Fund 101, General Fund, were increased due to the understatement of current property tax refuse, the understatement of personal property tax loss reimbursement, the understatement of penalties and interest on current taxes, an overstatement of miscellaneous income, the receiving of a portion of the COPS grant not budgeted for, the understatement of traffic bureau revenue, the receiving of insurance claim income due to the receipt of the final payment from the damage done to the public works building, and the receiving of a recycling grant that was applied for and expensed in the 2020-2021 budget, and

WHEREAS, the expenses in Fund 101, General Fund, were increased to account for the understatement of MERS expenses, expenses for damage done to the public work building, and an increase in park operating expenses, and

WHEREAS, the expenses in Fund 276, Housing Fund, were increased due to consulting requirements for the M-30 housing project that were not budgeted for, and

WHEREAS, the revenues in Fund 318, Sewer Debt Fund, were increased due to an understatement of billings, and

WHEREAS, the expenses in Fund 318, Sewer Debt Fund, were increased due to an understatement of the bond payment, and

WHEREAS, the revenues in Fund 592, Water Replacement Fund, were increased due to an understatement of billings, and the removal of the ARPA transfer, and

WHEREAS, the expenses in Fund 592, Water Replacement Fund, were increased due to consulting requirements for the Houghton Ave water main project that were not budgeted for and will be reimbursed for upon the closing of the DWSRF grant and an understatement of bond interest, and

WHEREAS, the revenues in Fund 661, Equipment Fund, were increased due to insurance proceeds received for repairs to a DPW truck damaged in an accident, and

WHEREAS, the expenses in Fund 661, Equipment Fund, were increased due to an understatement in wages, repairs, and health insurance, and

WHEREAS, the revenues in Fund 209, Cemetery Fund, were increased due to an understatement in the economic advancement transfer, grave openings, and sale of lots, and

WHEREAS, the expenses in Fund 209, Cemetery Fund, were increased due to an understatement in wages and equipment rental, and

NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council hereby adopts the following budget amendments:

GL NUMBER	DESCRIPTION	2021-22 CURRENT BUDGET	2021-22 AMENDED BUDGET
Fund 101 - GENERAL FUND			

Revenues

Dept 000.000

101-000.000-401.000	TAXES CONTROL (MANDATORY)	0.00	0.00
101-000.000-403.400	CURRENT PROPERTY TAX GEN.OP.	911,489.00	911,489.00
101-000.000-404.400	CURRENT PROPERTY TAX REFUSE PERSONAL PROPERTY TAX LOSS	182,384.00	190,008.00
101-000.000-408.400	REIMBURSEMENT	65,625.00	136,440.00
101-000.000-446.400	PENALTIES AND INTEREST CUR.TA	9,000.00	17,689.00
101-000.000-448.400	ADMINISTRATIVE FEES ON CUR.TA	33,272.00	33,272.00
101-000.000-477.400	CABLE TV FRANCHISE FEES	37,200.00	37,200.00
101-000.000-528.000	OTHER FEDERAL GRANTS	0.00	0.00
101-000.000-540.400	MDOT FEDERAL REVENUE	0.00	0.00
101-000.000-564.400	INDUSTRIAL PARK	1,000.00	1,000.00
101-000.000-574.400	SALES (STATUTORY)	28,908.00	28,908.00
101-000.000-575.400	REVENUE SHARING (CONSTITUTIONAL)	188,706.00	188,706.00
101-000.000-577.400	LIQUOR LICENSE	4,000.00	4,000.00
101-000.000-590.400	SEWER FUND ADMINISTRATION	50,000.00	50,000.00
101-000.000-590.401	SEWER COLLECTION ADMIN.	16,000.00	16,000.00
101-000.000-591.400	WATER FUND ADMINISTRATION	20,000.00	20,000.00
101-000.000-592.400	LOCAL STREET ADMIN. FEE	4,400.00	4,400.00
101-000.000-593.400	MAJOR STREET ADMIN. FEE	9,500.00	9,500.00
101-000.000-594.400	CEMETERY ADMIN. FEE	1,000.00	1,000.00
101-000.000-597.400	DDA ADMINISTRATIVE GRANT	2,400.00	2,400.00
101-000.000-634.400	GRANT	0.00	0.00
101-000.000-638.400	PROJECT INCOME	0.00	0.00
101-000.000-661.400	MOTOR VEHICLE FUND	12,000.00	12,000.00
101-000.000-664.400	INTEREST INCOME	1,000.00	1,000.00
101-000.000-672.400	VETERAN BANNER CONTRIBUTIONS	4,000.00	4,000.00
101-000.000-675.000	MISCELLANEOUS REVENUE	0.00	0.00
101-000.000-695.400	MISCELLANEOUS	14,000.00	5,200.00
101-000.000-695.405	REFUSE RECYCLING DONATIONS	7,000.00	7,000.00
Total Dept 000.000		1,602,884.00	1,673,588.00

Dept 301.000 - POLICE DEPARTMENT

101-301.000-528.000	OTHER FEDERAL GRANTS	0.00	0.00
101-301.000-578.400	IN-SERVICE TRAINING	700.00	700.00
101-301.000-634.400	GRANT	0.00	9,875.00
101-301.000-640.400	K-9 REVENUE	0.00	0.00
101-301.000-654.400	TRAFFIC BUREAU	2,000.00	12,600.00
101-301.000-655.400	ACCIDENT REPORTS	350.00	350.00
101-301.000-656.400	DISTRICT COURT FINES	4,500.00	4,500.00
101-301.000-674.000	CONTRIBUTIONS AND DONATIONS	3,000.00	3,000.00
101-301.000-693.400	NSF FEES	0.00	0.00

101-301.000-695.400	MISCELLANEOUS	250.00	250.00
101-301.000-695.401	MISC. ED. & TRAINING 302	650.00	650.00
101-301.000-695.407	FORFEITURE FUNDS	0.00	0.00
101-301.000-695.415	OTHER GOV'T UNITS	0.00	0.00
Total Dept 301.000 - POLICE DEPARTMENT		11,450.00	31,925.00

Dept 441.000 - PUBLIC WORKS DEPARTMENT

101-441.000-634.401	GRANT - ECONOMIC ADVANCEMENT	0.00	0.00
101-441.000-673.400	DDA MAINTENANCE	8,000.00	8,000.00
101-441.000-695.400	MISCELLANEOUS	9,605.00	9,605.00
101-441.000-695.408	INSURANCE CLAIM INCOME	0.00	4,710.00
101-441.000-695.410	MDOT REVENUE	20,000.00	20,000.00
101-441.000-695.415	OTHER GOV'T UNITS	0.00	0.00
Total Dept 441.000 - PUBLIC WORKS DEPARTMENT		37,605.00	42,315.00

Dept 528.000 - SOLID WASTE

101-528.000-634.400	GRANT	0.00	5,271.00
101-528.000-674.000	CONTRIBUTIONS AND DONATIONS	5,000.00	5,000.00
Total Dept 528.000 - SOLID WASTE		5,000.00	10,271.00

Dept 751.000 - PARKS AND RECREATION

101-751.000-405.400	RENT REVENUE - 5120	500.00	500.00
101-751.000-409.400	VENDING MACHINES	900.00	900.00
101-751.000-634.400	GRANT	0.00	0.00
101-751.000-671.400	CONTRIBUTIONS	0.00	0.00
101-751.000-695.400	MISCELLANEOUS	0.00	5,000.00
Total Dept 751.000 - PARKS AND RECREATION		1,400.00	6,400.00

TOTAL REVENUES

1,659,089.00 1,772,873.00

Dept 172.000 - CITY MANAGER'S OFFICE

101-172.000-702.700	PROMOTION/BONUS	50.00	50.00
101-172.000-703.700	SALARIES AND WAGES	73,950.00	73,950.00
101-172.000-708.700	SICK LEAVE PAYOUT	0.00	0.00
101-172.000-713.700	EMP. HEALTH OPTION	0.00	0.00
101-172.000-714.700	MANDATORY MEDICARE	1,080.00	1,080.00
101-172.000-715.700	SOCIAL SECURITY (EMPLOYER)	4,622.00	4,622.00
101-172.000-716.700	BC/BS HEALTH INSURANCE PREMIU	19,450.00	19,450.00
101-172.000-717.700	LIFE INSURANCE PREMIUM	205.00	205.00
101-172.000-718.700	MERS RETIREMENT (EMPLOYER)	9,200.00	23,000.00
101-172.000-718.701	EMPLOYER DEFERED COMP.	1,200.00	1,200.00
101-172.000-719.700	LONG TERM DISABILITY	660.00	660.00
101-172.000-720.700	WORKERS COMPENSATION PREMIUM	315.00	315.00

101-172.000-724.700	UNEMPLOYMENT INS. BENEFIT	8.00	8.00
101-172.000-727.700	OPERATING SUPPLIES	810.00	810.00
101-172.000-811.700	MEMBERSHIP AND DUES	1,100.00	1,100.00
101-172.000-853.700	TELEPHONE/RADIO COMMUNICATION	600.00	600.00
101-172.000-865.700	PROFESSIONAL DEVELOPMENT	5,500.00	5,500.00
101-172.000-941.700	EQUIPMENT RENTAL	1,000.00	1,000.00
101-172.000-956.700	EXPENSES	1,500.00	1,500.00
Total Dept 172.000 - CITY MANAGER'S OFFICE		121,250.00	135,050.00

Dept 215.000 - CITY CLERK

101-215.000-702.700	PROMOTION/BONUS	50.00	50.00
101-215.000-703.700	SALARIES AND WAGES	43,300.00	43,300.00
101-215.000-708.700	SICK LEAVE PAYOUT	0.00	0.00
101-215.000-713.700	EMP. HEALTH OPTION	0.00	0.00
101-215.000-714.700	MANDATORY MEDICARE	632.00	632.00
101-215.000-715.700	SOCIAL SECURITY (EMPLOYER)	2,706.00	2,706.00
101-215.000-716.700	BC/BS HEALTH INSURANCE PREMIUM	15,070.00	15,070.00
101-215.000-717.700	LIFE INSURANCE PREMIUM	155.00	155.00
101-215.000-718.700	MERS RETIREMENT (EMPLOYER)	750.00	7,900.00
101-215.000-718.701	EMPLOYER DEFERED COMP.	575.00	575.00
101-215.000-719.700	LONG TERM DISABILITY	1,005.00	1,005.00
101-215.000-720.700	WORKERS COMPENSATION PREMIUM	186.00	186.00
101-215.000-724.700	UNEMPLOYMENT INS. BENEFIT	10.00	10.00
101-215.000-727.700	OPERATING SUPPLIES	500.00	500.00
101-215.000-811.700	MEMBERSHIP AND DUES	60.00	60.00
101-215.000-853.700	TELEPHONE/RADIO COMMUNICATIONS	600.00	600.00
101-215.000-865.700	PROFESSIONAL DEVELOPMENT	1,000.00	1,000.00
101-215.000-956.700	EXPENSES	250.00	250.00
Total Dept 215.000 - CITY CLERK		66,849.00	73,999.00

Dept 253.000 - CITY TREASURER

101-253.000-702.700	PROMOTION/BONUS	50.00	50.00
101-253.000-703.700	SALARIES AND WAGES	51,000.00	51,000.00
101-253.000-708.700	SICK LEAVE PAYOUT	0.00	0.00
101-253.000-713.700	EMP. HEALTH OPTION	0.00	0.00
101-253.000-714.700	MANDATORY MEDICARE	745.00	745.00
101-253.000-715.700	SOCIAL SECURITY (EMPLOYER)	3,188.00	3,188.00
101-253.000-716.700	BC/BS HEALTH INSURANCE PREMIUM	6,000.00	6,000.00
101-253.000-717.700	LIFE INSURANCE PREMIUM	155.00	155.00
101-253.000-718.700	MERS RETIREMENT (EMPLOYER)	950.00	8,000.00
101-253.000-718.701	EMPLOYER DEFERED COMP.	1,200.00	1,200.00
101-253.000-719.700	LONG TERM DISABILITY	1,005.00	1,005.00
101-253.000-720.700	WORKERS COMPENSATION PREMIUM	219.00	219.00

101-253.000-724.700	UNEMPLOYMENT INS. BENEFIT	10.00	10.00
101-253.000-727.700	OPERATING SUPPLIES	500.00	500.00
101-253.000-803.700	AUDIT	32,383.00	32,383.00
101-253.000-811.700	MEMBERSHIP AND DUES	75.00	75.00
101-253.000-853.700	TELEPHONE/RADIO COMMUNICATIONS	660.00	660.00
101-253.000-865.700	PROFESSIONAL DEVELOPMENT	940.00	940.00
101-253.000-956.700	EXPENSES	250.00	250.00
101-253.000-956.800	BANKING FEES	775.00	775.00
101-253.000-977.700	CAPITAL ACQUISITIONS	0.00	0.00
Total Dept 253.000 - CITY TREASURER		100,105.00	107,155.00

Dept 301.000 - POLICE DEPARTMENT

101-301.000-702.700	PROMOTION/BONUS	300.00	300.00
101-301.000-703.700	SALARIES AND WAGES	241,619.00	241,619.00
101-301.000-705.700	CHIEF OF POLICE	66,085.00	66,085.00
101-301.000-706.700	COMMUNITY POLICING	100.00	100.00
101-301.000-708.700	SICK LEAVE PAYOUT	250.00	250.00
101-301.000-710.700	OVERTIME	10,200.00	10,200.00
101-301.000-713.700	EMP. HEALTH OPTION	3,000.00	3,000.00
101-301.000-714.700	MANDATORY MEDICARE	4,500.00	4,500.00
101-301.000-715.700	SOCIAL SECURITY (EMPLOYER)	19,078.00	19,078.00
101-301.000-716.700	BC/BS HEALTH INSURANCE PREMIU	35,230.00	35,230.00
101-301.000-717.700	LIFE INSURANCE PREMIUM	1,105.00	1,105.00
101-301.000-718.700	MERS RETIREMENT (EMPLOYER)	50,837.00	71,000.00
101-301.000-718.701	EMPLOYER DEFERED COMP.	7,500.00	7,500.00
101-301.000-719.700	LONG TERM DISABILITY	2,300.00	2,300.00
101-301.000-720.700	WORKERS COMPENSATION PREMIUM	8,359.00	8,359.00
101-301.000-724.700	UNEMPLOYMENT INS. BENEFIT	325.00	325.00
101-301.000-727.700	OPERATING SUPPLIES	3,705.00	3,705.00
101-301.000-801.700	CONTRACTUAL SERVICES	8,800.00	8,800.00
101-301.000-811.700	MEMBERSHIP AND DUES	680.00	680.00
101-301.000-817.700	UNIFORMS	4,500.00	4,500.00
101-301.000-853.700	TELEPHONE/RADIO COMMUNICATION	5,000.00	5,000.00
101-301.000-941.700	EQUIPMENT RENTAL	9,500.00	9,500.00
101-301.000-955.700	DATA PROCESSING	4,745.00	4,745.00
101-301.000-956.700	EXPENSES	1,045.00	1,045.00
101-301.000-956.702	YOUTH SAFETY EXPENSE	605.00	605.00
101-301.000-956.703	K-9 EXPENSES	100.00	100.00
101-301.000-956.707	FORFEITURE EXPENSE	400.00	400.00
101-301.000-957.700	EDUCATION AND TRAINING LOCAL	5,000.00	5,000.00
101-301.000-957.701	EDUCATION 302	395.00	395.00
101-301.000-968.700	STING	3,000.00	3,000.00
101-301.000-977.700	CAPITAL ACQUISITIONS	0.00	0.00

Total Dept 301.000 - POLICE DEPARTMENT		498,263.00	518,426.00
Dept 441.000 - PUBLIC WORKS DEPARTMENT			
101-441.000-702.700	PROMOTION/BONUS	250.00	250.00
101-441.000-703.700	SALARIES AND WAGES	64,480.00	64,480.00
101-441.000-708.700	SICK LEAVE PAYOUT	180.00	180.00
101-441.000-710.700	OVERTIME	1,700.00	1,700.00
101-441.000-713.700	EMP. HEALTH OPTION	580.00	580.00
101-441.000-714.700	MANDATORY MEDICARE	974.00	974.00
101-441.000-715.700	SOCIAL SECURITY (EMPLOYER)	4,129.00	4,129.00
101-441.000-716.700	BC/BS HEALTH INSURANCE PREMIU	15,132.00	15,132.00
101-441.000-717.700	LIFE INSURANCE PREMIUM	567.00	567.00
101-441.000-718.700	MERS RETIREMENT (EMPLOYER)	51,476.00	71,000.00
101-441.000-718.701	EMPLOYER DEFERED COMP.	4,200.00	4,200.00
101-441.000-719.700	LONG TERM DISABILITY	1,789.00	1,789.00
101-441.000-720.700	WORKERS COMPENSATION PREMIUM	2,475.00	2,475.00
101-441.000-724.700	UNEMPLOYMENT INS. BENEFIT	10.00	10.00
101-441.000-727.700	OPERATING SUPPLIES	7,360.00	7,360.00
101-441.000-801.700	CONTRACTUAL SERVICES	910.00	910.00
101-441.000-801.701	INFRASTRUCTURE PROJECT	0.00	0.00
101-441.000-817.700	UNIFORMS	2,800.00	2,800.00
101-441.000-853.700	TELEPHONE/RADIO COMMUNICATION	5,650.00	5,650.00
101-441.000-865.700	PROFESSIONAL DEVELOPMENT	2,440.00	2,440.00
101-441.000-941.700	EQUIPMENT RENTAL	12,000.00	12,000.00
101-441.000-956.700	EXPENSES	600.00	600.00
101-441.000-956.708	INSURANCE CLAIM EXPENSE	0.00	33,062.00
Total Dept 441.000 - PUBLIC WORKS DEPARTMENT		179,702.00	232,288.00
Dept 751.000 - PARKS AND RECREATION			
101-751.000-703.700	SALARIES AND WAGES	27,000.00	27,000.00
101-751.000-710.700	OVERTIME	3,000.00	3,000.00
101-751.000-714.700	MANDATORY MEDICARE	437.00	437.00
101-751.000-715.700	SOCIAL SECURITY (EMPLOYER)	1,850.00	1,850.00
101-751.000-716.700	BC/BS HEALTH INSURANCE PREMIUM	3,975.00	3,975.00
101-751.000-718.700	MERS RETIREMENT (EMPLOYER)	450.00	450.00
101-751.000-720.700	WORKERS COMPENSATION PREMIUM	875.00	875.00
101-751.000-724.700	UNEMPLOYMENT INS. BENEFIT	5.00	5.00
101-751.000-727.700	OPERATING SUPPLIES	5,000.00	7,860.00
101-751.000-801.700	CONTRACTUAL SERVICES	271.00	22,271.00
101-751.000-922.700	PUBLIC UTILITIES	6,845.00	6,845.00
101-751.000-933.700	PLAYGROUND EQUIPMENT MAIN.	3,000.00	3,000.00
101-751.000-941.700	EQUIPMENT RENTAL	12,000.00	12,000.00
101-751.000-956.700	EXPENSES	0.00	0.00

Total Dept 751.000 - PARKS AND RECREATION	64,708.00	89,568.00
TOTAL EXPENDITURES	1,668,937.00	1,794,546.00

Fund 101: GENERAL FUND

TOTAL REVENUES	1,659,089.00	1,772,873.00
TOTAL EXPENDITURES	1,668,937.00	1,794,546.00
NET OF REVENUES & EXPENDITURES	(9,848.00)	(21,673.00)
FUND BALANCE	445,418.00	423,745.00

Fund 276 - HOUSING RESOURCE FUND

Dept 000.000

276-000.000-801.700	CONTRACTUAL SERVICES	0.00	9,405.00
276-000.000-956.700	EXPENSES	0.00	30.00
Total Dept 000.000		0.00	9,435.00

Fund 276 - HOUSING RESOURCE FUND:

TOTAL REVENUES	19,140.00	19,140.00
TOTAL EXPENDITURES	0.00	9,405.00
NET OF REVENUES & EXPENDITURES	19,140.00	9,735.00
FUND BALANCE	178,137.00	187,872.00

Fund 318 - SEWER DEBT FUND

Revenues

Dept 000.000

318-000.000-625.400	BILLINGS	327,776.00	344,753.00
318-000.000-626.400	PENALTIES	500.00	500.00
318-000.000-664.400	INTEREST INCOME	100.00	100.00
Total Dept 000.000		328,376.00	345,353.00

TOTAL REVENUES

328,376.00	345,353.00
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Expenditures

Dept 000.000

318-000.000-802.700	CONTRIBUTION EXPENSE	0.00	0.00
318-000.000-994.700	BOND	155,435.00	168,454.00
318-000.000-995.700	INTEREST DUE ON BONDS	170,165.00	170,165.00
318-000.000-999.700	TRANSFER TO OTHER ACCOUNTS	0.00	0.00
Total Dept 000.000		325,600.00	338,619.00

TOTAL EXPENDITURES

325,600.00	338,619.00
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Fund 318 - SEWER DEBT FUND:

TOTAL REVENUES		328,376.00	345,353.00
TOTAL EXPENDITURES		325,600.00	338,619.00
NET OF REVENUES & EXPENDITURES		2,776.00	6,734.00
FUND BALANCE		1,602,956	1,609,690.00

Fund 592 - WATER REPLACEMENT FUND

Revenues

Dept 000.000

592-000.000-664.400	INTEREST INCOME	0.00	0.00
592-000.000-675.400	TRANSFER FROM WATER FUND	200,000.00	200,000.00
592-000.000-675.401	TRANSFER OF ARPA FUNDS	52,345.00	0.00
Total Dept 000.000		252,345.00	200,000.00

TOTAL REVENUES		252,345.00	200,000.00
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Expenditures

Dept 000.000

592-000.000-801.700	CONTRACTUAL SERVICES	221,000.00	257,293.00
592-000.000-994.700	BOND	20,260.00	20,342.00
592-000.000-995.700	INTEREST DUE ON BONDS	5,740.00	5,740.00
Total Dept 000.000		247,000.00	283,375.00

TOTAL EXPENDITURES		247,000.00	283,375.00
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Fund 592 - WATER REPLACEMENT FUND:

TOTAL REVENUES		252,345.00	200,000.00
TOTAL EXPENDITURES		247,000.00	283,375.00
NET OF REVENUES & EXPENDITURES		5,345.00	(83,375.00)
FUND BALANCE		628,881.00	545,506.00

Fund 209 - CEMETERY FUND

Revenues

Dept 000.000

209-000.000-610.400	TRANS FROM ECON. ADVANCE. 204	16,411.00	20,560.00
209-000.000-628.400	FOUNDATIONS	750.00	750.00
209-000.000-629.400	GRAVE OPENINGS	6,000.00	7,000.00
209-000.000-642.400	SALES OF LOTS	1,500.00	4,340.00
209-000.000-664.400	INTEREST INCOME	2,500.00	2,500.00

209-000.000-695.400	MISCELLANEOUS	0.00	0.00
Total Dept 000.000		27,161.00	35,150.00
TOTAL REVENUES		27,161.00	35,150.00
Expenditures			
Dept 000.000			
209-000.000-703.700	SALARIES AND WAGES	11,000.00	14,000.00
209-000.000-710.700	OVERTIME	300.00	520.00
209-000.000-714.700	MANDATORY MEDICARE	164.00	200.00
209-000.000-715.700	SOCIAL SECURITY (EMPLOYER)	696.00	835.00
209-000.000-716.700	BC/BS HEALTH INSURANCE PREMIUM	4,605.00	4,605.00
209-000.000-718.700	MERS RETIREMENT (EMPLOYER)	150.00	200.00
209-000.000-720.700	WORKERS COMPENSATION PREMIUM	390.00	435.00
209-000.000-724.700	UNEMPLOYMENT INS. BENEFIT	5.00	5.00
209-000.000-727.700	OPERATING SUPPLIES	250.00	250.00
209-000.000-782.700	ADMINISTRATION	1,000.00	1,000.00
209-000.000-801.700	CONTRACTUAL SERVICES	0.00	0.00
209-000.000-922.700	PUBLIC UTILITIES	300.00	300.00
209-000.000-941.700	EQUIPMENT RENTAL	8,000.00	12,500.00
209-000.000-956.700	EXPENSES	300.00	300.00
Total Dept 000.000		27,160.00	35,150.00
TOTAL EXPENDITURES		27,160.00	35,150.00
Fund 209 - CEMETERY FUND:			
TOTAL REVENUES		27,161.00	35,150.00
TOTAL EXPENDITURES		27,160.00	35,150.00
NET OF REVENUES & EXPENDITURES		1.00	0.00
FUND BALANCE		875.00	875.00
Fund 661 - EQUIPMENT FUND			
Revenues			
Dept 000.000			
661-000.000-601.400	WATER FUND EQUIPMENT RENTAL	25,000.00	25,000.00
661-000.000-602.400	SEWER FUND EQUIPMENT RENTAL	11,800.00	11,800.00
661-000.000-602.402	SEWER COLLECITON EQUIP. RENT	11,500.00	11,500.00
661-000.000-603.400	LOCAL STREET EQUIPMENT RENTAL	20,950.00	20,950.00
661-000.000-604.400	MAJOR STREET EQUIPMENT RENTAL	26,300.00	26,300.00
661-000.000-607.400	CEMETERY EQUIPMENT RENTAL	7,500.00	7,500.00
661-000.000-608.400	INDUSTRIAL PARK EQUIP. RENTAL	2,300.00	2,300.00
661-000.000-609.400	TRUNKLINE EQUIPMENT RENTAL	23,010.00	23,010.00

661-000.000-613.400	DDA EQUIP. RENTAL	0.00	0.00
661-000.000-614.400	GENERAL FUND EQUIP. RENTAL	57,200.00	57,200.00
661-000.000-634.400	GRANT	29,150.00	29,150.00
661-000.000-664.400	INTEREST INCOME	600.00	600.00
661-000.000-673.000	SALE OF FIXED ASSETS	1,500.00	1,500.00
661-000.000-695.400	MISCELLANEOUS	0.00	9,550.00
Total Dept 000.000		216,810.00	226,360.00
TOTAL REVENUES		216,810.00	226,360.00
Expenditures			
Dept 000.000			
661-000.000-703.700	SALARIES AND WAGES	14,500.00	16,000.00
661-000.000-710.700	OVERTIME	0.00	0.00
661-000.000-714.700	MANDATORY MEDICARE	210.00	210.00
661-000.000-715.700	SOCIAL SECURITY (EMPLOYER)	900.00	900.00
661-000.000-716.700	BC/BS HEALTH INSURANCE PREMIUM	1,590.00	1,800.00
661-000.000-718.700	MERS RETIREMENT (EMPLOYER)	160.00	160.00
661-000.000-720.700	WORKERS COMPENSATION PREMIUM	475.00	475.00
661-000.000-724.700	UNEMPLOYMENT INS. BENEFIT	5.00	5.00
661-000.000-782.700	ADMINISTRATION	12,000.00	12,000.00
661-000.000-801.700	CONTRACTUAL SERVICES	0.00	0.00
661-000.000-805.700	REPAIR/PARTS	27,403.00	30,000.00
661-000.000-806.700	REPAIR/PARTS POLICE	1,982.00	3,000.00
661-000.000-818.700	INS. PREMIUM - LIABILITY	22,885.00	22,885.00
661-000.000-856.700	FUEL	29,615.00	29,615.00
661-000.000-868.700	FLUIDS	0.00	0.00
661-000.000-956.700	EXPENSES	60.00	60.00
661-000.000-966.700	DEPRECIATION	37,022.00	37,022.00
661-000.000-966.701	DEP.EXP. PUBLIC SAFETY	5,080.00	5,080.00
661-000.000-977.700	CAPITAL ACQUISITIONS	127,088.00	127,088.00
661-000.000-992.000	INTEREST EXPENSE	0.00	0.00
661-000.000-994.700	BOND	41,000.00	41,000.00
661-000.000-995.700	INTEREST DUE ON BONDS	4,010.00	4,010.00
Total Dept 000.000		325,985.00	331,310.00
TOTAL EXPENDITURES		325,985.00	331,310.00
Fund 661 - EQUIPMENT FUND:			
TOTAL REVENUES		216,810.00	226,360.00
TOTAL EXPENDITURES		325,985.00	331,310.00
NET OF REVENUES & EXPENDITURES		(109,175.00)	(104,950.00)
FUND BALANCE		460,415.00	355,465.00

Yes — Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None Absent – None Motion carried

* * * * *

MOTION BY JACKSON, SECOND BY SHOWALTER, TO APPROVE THE INTRODUCTION OF ORDINANCE 22-02 ORV ORDINANCE.

Yes — Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None Absent – None Motion carried

* * * * *

MOTION BY FRECHETTE, SECOND BY BENNETT, TO APPROVE THE INTRODUCTION OF ORDINANCE 22-03 OFFENSES.

Yes — Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None Absent – None Motion carried

* * * * *

MOTION BY BENNETT, SECOND BY ZIMMERMAN, TO APPROVE THE EXTENSION OF THE NOISE ORDINANCE TO 6:00 AM THROUGH 9:00 PM FOR THE STATE STREET ROAD PROJECT TO ALLOW THE MDOT CONTRACTORS TO LAY THE ASPHALT WITHOUT CREATING ANY SEAMS.

Yes — Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None Absent – None Motion carried

* * * * *

MOTION BY SHOWALTER, SECOND BY PUGH, TO APPROVE THE PERFORMANCE RESOLUTION FOR MUNICIPALITIES UPDATE ADDING ROBERT ROMPS AND LORI ANN CLOVER.

PERFORMANCE RESOLUTION FOR MUNICIPALITIES

This Performance Resolution (Resolution) is required by the Michigan Department of Transportation for purposes of issuing to a Municipality an "Individual Permit for Use of State Highway Right of Way", and/or

an "Annual Application and Permit for Miscellaneous Operations within State Highway Right of Way".

RESOLVED WHEREAS, the _____City_of _West_Branch _____

(County, City, Village, Township, etc.)

hereinafter referred to as the "MUNICIPALITY," periodically applies to the Michigan Department of

Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the MUNICIPALITY agrees that:

1. Each party to this *Resolution* shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this *Resolution*, as provided by law. This *Resolution* is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. If any of the work performed for the MUNICIPALITY is performed by a contractor, the MUNICIPALITY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the MUNICIPALITY Failure of the MUNICIPALITY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.
3. Any work performed for the MUNICIPALITY by a contractor or subcontractor will be solely as a contractor for the MUNICIPALITY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the MUNICIPALITY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the MUNICIPALITY.
4. The MUNICIPALITY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.
5. The MUNICIPALITY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the MUNICIPALITY'S facilities according to a PERMIT issued by the DEPARTMENT.
6. With respect to any activities authorized by a PERMIT, when the MUNICIPALITY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees

thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.

7. The incorporation by the DEPARTMENT of this *Resolution* as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.

8. This *Resolution* shall continue in force from this date until cancelled by the MUNICIPALITY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the MUNICIPALITY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the MUNICIPALITY.

Title and/or Name:

- John Dantzer, City Manager
- Michelle Frechette, City Treasurer
- Lori Ann Clover, City Clerk
- Rob Romps, Office Assistant

Yes — Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

MOTION BY ADIAR, SECOND BY BENNETT, TO APPROVE THE SPECIAL EVENT PERMITS FOR CLASSY CHASSIS AND 2022 OGEMAW COUNTY BUSINESS AND COMMUNITY EXPO AS SUBMITTED.

Yes — Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

MOTION BY SHOWALTER, SECOND BY PUGH, TO APPROVE THE USE OF THE OLD STATE POLICE POST AS A CENTRALIZED VETERANS LOCATION HAVING MANAGER DANTZER WRITE UP A LEASE INCLUDING THE FOLLOWING:

1. The City leases the building to the Alliance for no cost allowing the building to stay in the possession of the City which will allow it to remain tax exempt and allow the City to maintain the insurance on the building itself. This insurance would cover damage to the building structure itself for such things as fire, wind, water leaks, etc. The lease would state that at any time the Alliance no longer exists or has a use for the building, then the lease becomes null and void and the building returns to the control of the City. The City will be

responsible for the drawing up of the lease and any recording of the lease that may be required.

2. The Alliance provides their own liability insurance and renters insurance on their property they put into the building. The liability insurance would cover any of the workers or customers that may get injured from such things as trips, slips, falls, etc. The renter's insurance would cover equipment they own such as desks, copiers, computers, etc. The Alliance must provide a copy of their active insurance to the City at all times.
3. The Alliance is responsible for any remodeling, improvements, upkeep, and maintenance while they are using it. Maintenance would include mowing/trimming of the lawn as well as snow/ice removal from any walkways.
4. The City will be responsible for the plowing of the parking lot area.
5. The Alliance pays all utilities including water, sewer, electric, gas, etc.

Yes — Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None Absent – None Motion carried

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MOTION BY BENNETT, SECOND BY ZIMMERMAN, TO LEAVE THE FLAG POLE AT THE OLD STATE POLICE POST BUILDING FOR THE VETERANS ALLIANCE TO USE.

Yes — Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None Absent – None Motion carried

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MOTION BY SHOWALTER, SECOND BY JACKSON, TO APPROVE THE MINUTES WITH THE CORRECTION OF EXCUSING MEMBER BENNETT, NOT ADAIR, AND SUMMARY FROM THE MEETING HELD JUNE 6, 2022.

Yes — Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None Absent – None Motion carried

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MOTION BY SHOWALTER, SECOND BY JACKSON, TO RECEIVE AND FILE THE TREASURER'S REPORT AND INVESTMENT SUMMARY; APPROVE THE WEST BRANCH POLICE DEPARTMENT MAY 2022 MONTH END REPORT; APPROVE THE MINUTES FROM THE WWTPA MEETING HELD MARCH 15, 2022 AND THE SPECIAL MEETING HELD MAY 25, 2022; AND THE MINUTES FROM THE AIRPORT BOARD MEETING HELD MAY 18, 2022.

Yes — Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None Absent – None Motion carried

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MOTION BY BENNETT, SECOND BY ZIMMERMAN, TO APPROVE THE RESERVATION OF ONE OF THE MARIHUANA LICENSES FOR RICK DAVENPORT TO USE IN THE REMODEL OF THE OLD BICYCLE SHOP. HE IS CURRENTLY SEEKING INVESTORS AND ANTICIPATES HAVING A FINAL APPLICATION WITHIN SIX MONTHS.

Yes — Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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Mayor Frechette stated that Rock the Block and the Fly In was well attended and well received by the public.

Member Bennett stated that the tennis courts looked awesome and noted Northern Seal Coating did a very nice job.

Member Zimmerman thanked Sandy Rabidue and those that assisted for their work on the flowers downtown and noted they are beautiful.

Member Adair asked if the AVCMH workers would keep working the recycling after July 1st. Manager Dantzer reported that yes, they would continue to work on the Tuesday and Saturday schedule for those that may need assistance and to keep things clean at the receptacles.

Officer Brandon Bicolli reported that the canine officer is doing well.

Mayor Frechette adjourned the meeting at 6:36 pm.

Paul Frechette, Mayor

Lori Ann Clover, Clerk