

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN PERSON IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET ON MONDAY, JUNE 19, 2023.

Mayor Frechette called the meeting to order at 6:00 p.m.

Present: City Mayor Paul Frechette, Council Members Joanne Bennett, Mike Jackson, Ellen Pugh, Rusty Showalter, and Cathy Zimmerman.

Absent: Member Carol Adair

Other officers present: City Manager John Dantzer, City Clerk Lori Ann Clover, and DPW Supervisor Mike Killackey.

All stood for the Pledge of Allegiance.

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Bob Hutchins from the Historical Society addressed Council. The Historical Society was formed in 1978 as a 501C3. In 1988 a museum was established on South Fifth Street. In 2012 the Bloomfield house on South Second Street was donated. This museum opened up in 2015 while still under renovation. The museum covers the entire county. Tours are available by contacting the curator. They will be placing another order for the "100 Year" Books if anyone is interested. Mr. Hutchins thanked Council Members for the City being a lifetime member of the Historical Society. Brochures and flyers were provided. There will be two showings of "Music on the Porch" July 11th and August 8th at 6:30 pm. The Society also provided two \$1,000 scholarships for the graduating class this year. They are in constant need of volunteers so please spread the word.

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MOTION BY BENNETT, SECOND BY JACKSON, TO APPROVE PAYMENT OF THE BILLS IN THE AMOUNT OF \$34,788.05.

Yes — Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None Absent – Adair Motion carried

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MOTION BY FRECHETTE, SECOND BY PUGH, TO EXCUSE MEMBER ADAIR FROM TODAY’S MEETING.

Yes — Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None Absent – Adair Motion carried

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MOTION BY JACKSON, SECOND BY BENNETT TO APPROVE RESOLUTION 23-18 SEWER RATES.

Yes — Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None Absent – Adair Motion carried

RESOLUTION #23-18

SEWER RATES

WHEREAS, the West Branch City Council is authorized by Ordinance to set water and sewer rates by resolution, and
 WHEREAS, the rates are established to cover all financial obligations of the water system and the sewer system, and
 WHEREAS, the West Branch City Council and staff have performed an in-depth review of the rate structures;

NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council hereby sets the ready to serve rates for the sewer system as follows:

WATER METER SIZE	READY TO SERVE FEE
5/8" OR 3/4"	\$4.80
1"	\$8.54
1 1/4"	\$13.34
1 1/2"	\$19.20
2"	\$34.14
3"	\$76.82
4"	\$136.56

FURTHER BE IT RESOLVED, that the West Branch City Council hereby sets the consumption rates as follows:

	SEWER	SEWER	SEWER
	COLLECTION	COLLECTION	DEBT
0-10,000 gallons -	\$5.30	\$1.52	\$6.26
10,001-100,000 gallons -	\$5.79	\$1.67	\$6.26
100,001+-	\$6.29	\$1.82	\$6.26

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MOTION BY BENNETT, SECOND BY SHOWALTER TO APPROVE RESOLUTION 23-19 2022/2023 BUDGET AMENDMENT.

Yes — Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None

Absent – Adair

Motion carried

RESOLUTION #23-19

WHEREAS, City staff compares the year to date actual with the budgeted amount of all revenue and expenditures monthly; and

WHEREAS, the revenues in Fund 101, General Fund, were increased due to the understatement of the personal property tax loss calculation, and

WHEREAS, the expenses in Fund 101, General Fund, were increased due to an understatement of health insurance and MERS expenses in the police and public works line items, and

WHEREAS, the revenues in Fund 590, Sewer Fund, were increased due to the understatement of late fees and lab service fees, and

WHEREAS, the expenses in Fund 590, Sewer Fund, were increased due to the understatement of health insurance and MERS expenses, and

WHEREAS, the revenues in Fund 591, Water Fund, were increased due to the understatement of penalties, and

WHEREAS, the expenses in Fund 591, Water Fund, were increased due to an understatement of health insurance, contractual services, and equipment rental., and

WHEREAS, the revenues and expenses in Fund 592, Water Replacement fund were both increased due to grant work being done, and

WHEREAS, the expenses in Fund 202, Major Street Fund, were increased due to an understatement in the transfer to Local Street Fund line item, and

WHEREAS, the revenues and expenses in Fund 243, Brownfield Authority Fund, were increased due to grant work performed at a local Brownfield site, and

WHEREAS, the revenues in Fund 661, Equipment Fund were decreased due to the grant reimbursement for the DPW service truck not being received during this fiscal year, and

WHEREAS, the expenses in Fund 661, Equipment Fund were increased due to higher than anticipated repairs in both the general equipment repairs and police line item repairs, and

NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council hereby adopts the following budget amendments:

GL NUMBER	DESCRIPTION	2022-23 CURRENT BUDGET	2022-23 AMENDED BUDGET
Fund 101 - GENERAL FUND			
Revenues			
Dept 000.000			
101-000.000-401.000	TAXES CONTROL (MANDATORY)	0.00	0.00
101-000.000-403.400	CURRENT PROPERTY TAX GEN.OP.	888,000.00	888,000.00
101-000.000-404.400	CURRENT PROPERTY TAX REFUSE PERSONAL PROPERTY TAX LOSS	182,000.00	182,000.00
101-000.000-408.400	REIMBURSEMENT	61,500.00	131,000.00
101-000.000-446.400	PENALTIES AND INTEREST CUR.TA	13,865.00	13,865.00
101-000.000-448.400	ADMINISTRATIVE FEES ON CUR.TA	33,350.00	33,350.00
101-000.000-477.400	CABLE TV FRANCHISE FEES	36,000.00	36,000.00
101-000.000-528.000	OTHER FEDERAL GRANTS	0.00	0.00
101-000.000-540.400	MDOT FEDERAL REVENUE	0.00	0.00
101-000.000-564.400	INDUSTRIAL PARK ADMIN FEE	1,000.00	1,000.00
101-000.000-574.400	SALES (STATUTORY)	31,945.00	31,945.00
101-000.000-575.400	REVENUE SHARING (CONSTITUTIONAL)	222,000.00	222,000.00
101-000.000-577.400	LIQUOR LICENSE	4,345.00	4,345.00
101-000.000-590.400	SEWER FUND ADMINISTRATION	50,000.00	50,000.00
101-000.000-590.401	SEWER COLLECTION ADMIN.	16,000.00	16,000.00
101-000.000-591.400	WATER FUND ADMINISTRATION	20,000.00	20,000.00
101-000.000-592.400	LOCAL STREET ADMIN. FEE	4,400.00	4,400.00
101-000.000-593.400	MAJOR STREET ADMIN. FEE	9,500.00	9,500.00
101-000.000-594.400	CEMETERY ADMIN. FEE	1,000.00	1,000.00

101-000.000-597.400	DDA ADMINISTRATIVE	2,400.00	2,400.00
101-000.000-634.400	GRANT	0.00	0.00
101-000.000-638.400	PROJECT INCOME	0.00	0.00
101-000.000-661.400	EQUIPMENT FUND ADMIN FEE	12,000.00	12,000.00
101-000.000-664.400	INTEREST INCOME	300.00	300.00
101-000.000-672.400	VETERAN BANNER CONTRIBUTIONS	2,800.00	2,800.00
101-000.000-693.400	NSF FEES	0.00	0.00
101-000.000-695.400	MISCELLANEOUS	19,500.00	19,500.00
101-000.000-695.405	REFUSE RECYCLING DONATIONS	0.00	0.00
Total Dept 000.000		1,611,905.00	1,681,405.00
Dept 262.000 - ELECTIONS			
Total Dept 262.000 - ELECTIONS		3,600.00	3,600.00
Dept 265.000 - MUNICIPAL PROPERTIES			
Total Dept 265.000 - MUNICIPAL PROPERTIES		4,475.00	4,475.00
Dept 265.999 - INSTALLMENT PURCHASE AGREEMENT EXPENSE			
Total Dept 265.999 - INSTALLMENT PURCHASE AGREEMENT EXPENSE		0.00	0.00
Dept 284.000 - COMMUNITY PROMOTIONS			
Total Dept 284.000 - COMMUNITY PROMOTIONS		0.00	0.00
Dept 301.000 - POLICE DEPARTMENT			
Total Dept 301.000 - POLICE DEPARTMENT		139,092.00	139,092.00
Dept 441.000 - PUBLIC WORKS DEPARTMENT			
Total Dept 441.000 - PUBLIC WORKS DEPARTMENT		88,640.00	88,640.00
Dept 528.000 - SOLID WASTE			
Total Dept 528.000 - SOLID WASTE		6,340.00	6,340.00
Dept 721.000 - PLANNING AND ZONING			
Total Dept 721.000 - PLANNING AND ZONING		3,000.00	3,000.00
Dept 751.000 - PARKS AND RECREATION			
Total Dept 751.000 - PARKS AND RECREATION		4,300.00	4,300.00
TOTAL REVENUES		1,861,352.00	1,930,852.00
Expenditures			
Dept 000.000			
Total Dept 000.000		0.00	0.00
Dept 101.000 - LEGISLATIVE			
Total Dept 101.000 - LEGISLATIVE		20,100.00	20,100.00

Dept 172.000 - CITY MANAGER'S OFFICE		
Total Dept 172.000 - CITY MANAGER'S OFFICE	139,289.00	139,289.00
Dept 201.000 - INTERNAL SERVICES		
Total Dept 201.000 - INTERNAL SERVICES	45,575.00	45,575.00
Dept 209.000 - PROPERTY ASSESSMENT REVIEW		
Total Dept 209.000 - PROPERTY ASSESSMENT REVIEW	13,430.00	13,430.00
Dept 215.000 - CITY CLERK		
Total Dept 215.000 - CITY CLERK	71,579.00	71,579.00
Dept 228.000 - TECHNOLOGY		
Total Dept 228.000 - TECHNOLOGY	22,400.00	22,400.00
Dept 253.000 - CITY TREASURER		
Total Dept 253.000 - CITY TREASURER	110,455.00	110,455.00
Dept 262.000 - ELECTIONS		
Total Dept 262.000 - ELECTIONS	4,629.00	4,629.00
Dept 265.000 - MUNICIPAL PROPERTIES		
Total Dept 265.000 - MUNICIPAL PROPERTIES	53,597.00	53,597.00
Dept 265.999 - INSTALLMENT PURCHASE AGREEMENT EXPENSE		
Total Dept 265.999 - INSTALLMENT PURCHASE AGREEMENT EXPENSE	0.00	0.00
Dept 266.000 - LEGAL ASSISTANCE		
Total Dept 266.000 - LEGAL ASSISTANCE	27,001.00	27,001.00
Dept 284.000 - COMMUNITY PROMOTIONS		
Total Dept 284.000 - COMMUNITY PROMOTIONS	18,831.00	18,831.00
Dept 299.000 - CITY SERVICES		
Total Dept 299.000 - CITY SERVICES	57,400.00	57,400.00
Dept 301.000 - POLICE DEPARTMENT		
101-301.000-702.700 PROMOTION/BONUS	325.00	325.00
101-301.000-703.700 SALARIES AND WAGES	297,000.00	297,000.00
101-301.000-705.700 CHIEF OF POLICE	69,400.00	69,400.00
101-301.000-706.700 COMMUNITY POLICING	0.00	0.00
101-301.000-708.700 SICK LEAVE PAYOUT	250.00	250.00
101-301.000-710.700 OVERTIME	10,500.00	10,500.00
101-301.000-713.700 EMP. HEALTH OPTION	1,045.00	1,045.00
101-301.000-714.700 MANDATORY MEDICARE	5,583.00	5,583.00

101-301.000-715.700	SOCIAL SECURITY (EMPLOYER)	23,709.00	23,709.00
101-301.000-716.700	HEALTH INSURANCE PREMIUM	49,449.00	65,200.00
101-301.000-717.700	LIFE INSURANCE PREMIUM	1,105.00	1,105.00
101-301.000-718.700	MERS RETIREMENT (EMPLOYER)	96,000.00	106,000.00
101-301.000-718.701	EMPLOYER DEFERED COMP.	7,500.00	7,500.00
101-301.000-719.700	LONG TERM DISABILITY	3,582.00	3,582.00
101-301.000-720.700	WORKERS COMPENSATION PREMIUM	9,100.00	9,100.00
101-301.000-724.700	UNEMPLOYMENT INS. BENEFIT	85.00	85.00
101-301.000-727.700	OPERATING SUPPLIES	5,000.00	5,000.00
101-301.000-801.700	CONTRACTUAL SERVICES	3,630.00	3,630.00
101-301.000-811.700	MEMBERSHIP AND DUES	718.00	718.00
101-301.000-817.700	UNIFORMS	6,300.00	6,300.00
101-301.000-853.700	TELEPHONE/RADIO COMMUNICATION	5,000.00	5,000.00
101-301.000-941.700	EQUIPMENT RENTAL	9,500.00	9,500.00
101-301.000-955.700	DATA PROCESSING	6,057.00	6,057.00
101-301.000-956.700	EXPENSES	13,448.00	13,448.00
101-301.000-956.702	YOUTH SAFETY EXPENSE	2,000.00	2,000.00
101-301.000-956.703	K-9 EXPENSES	1,730.00	1,730.00
101-301.000-956.707	FORFEITURE EXPENSE	0.00	0.00
101-301.000-957.700	EDUCATION AND TRAINING LOCAL	5,600.00	5,600.00
101-301.000-957.701	EDUCATION 302	1,000.00	1,000.00
101-301.000-968.700	STING	4,000.00	4,000.00
101-301.000-977.700	CAPITAL ACQUISITIONS	0.00	0.00
Total Dept 301.000 - POLICE DEPARTMENT		638,616.00	664,367.00
Dept 336.000 - FIRE			
Total Dept 336.000 - FIRE		27,540.00	27,540.00
Dept 345.000 - CROSSING GUARDS			
Total Dept 345.000 - CROSSING GUARDS		8,046.00	8,046.00
Dept 441.000 - PUBLIC WORKS DEPARTMENT			
101-441.000-702.700	PROMOTION/BONUS	275.00	275.00
101-441.000-703.700	SALARIES AND WAGES	66,175.00	66,175.00
101-441.000-708.700	SICK LEAVE PAYOUT	0.00	0.00
101-441.000-710.700	OVERTIME	1,755.00	1,755.00
101-441.000-713.700	EMP. HEALTH OPTION	1,500.00	1,500.00
101-441.000-714.700	MANDATORY MEDICARE	991.00	991.00
101-441.000-715.700	SOCIAL SECURITY (EMPLOYER)	4,210.00	4,210.00
101-441.000-716.700	HEALTH INSURANCE PREMIUM	23,866.00	23,866.00
101-441.000-717.700	LIFE INSURANCE PREMIUM	824.00	824.00
101-441.000-718.700	MERS RETIREMENT (EMPLOYER)	80,000.00	87,500.00
101-441.000-718.701	EMPLOYER DEFERED COMP.	4,389.00	4,389.00
101-441.000-719.700	LONG TERM DISABILITY	2,500.00	2,500.00
101-441.000-720.700	WORKERS COMPENSATION PREMIUM	2,776.00	2,776.00
101-441.000-724.700	UNEMPLOYMENT INS. BENEFIT	10.00	10.00
101-441.000-727.700	OPERATING SUPPLIES	7,000.00	7,000.00

101-441.000-801.700	CONTRACTUAL SERVICES	1,799.00	1,799.00
101-441.000-801.701	INFRASTRUCTURE PROJECT	0.00	0.00
101-441.000-817.700	UNIFORMS	3,400.00	3,400.00
101-441.000-853.700	TELEPHONE/RADIO COMMUNICATION	5,027.00	5,027.00
101-441.000-865.700	PROFESSIONAL DEVELOPMENT	2,000.00	2,000.00
101-441.000-941.700	EQUIPMENT RENTAL	12,000.00	12,000.00
101-441.000-956.700	EXPENSES	600.00	600.00
101-441.000-956.708	INSURANCE CLAIM EXPENSE	0.00	0.00
Total Dept 441.000 - PUBLIC WORKS DEPARTMENT		221,097.00	228,597.00
Dept 444.000 - SIDEWALKS			
Total Dept 444.000 - SIDEWALKS		0.00	0.00
Dept 528.000 - SOLID WASTE			
Total Dept 528.000 - SOLID WASTE		213,033.00	213,033.00
Dept 537.000 - AIRPORT			
Total Dept 537.000 - AIRPORT		52,610.00	52,610.00
Dept 721.000 - PLANNING AND ZONING			
Total Dept 721.000 - PLANNING AND ZONING		4,471.00	4,471.00
Dept 728.000 - ECONOMIC DEVELOPMENT			
Total Dept 728.000 - ECONOMIC DEVELOPMENT		0.00	0.00
Dept 729.000 - CODE ENFORCEMENT			
Total Dept 729.000 - CODE ENFORCEMENT		0.00	0.00
Dept 751.000 - PARKS AND RECREATION			
Total Dept 751.000 - PARKS AND RECREATION		65,309.00	65,309.00
Dept 851.000 - INSURANCE AND RISK MANAGEMENT			
Total Dept 851.000 - INSURANCE AND RISK MANAGEMENT		15,500.00	15,500.00
Dept 900.000 - BAD DEBT			
Total Dept 900.000 - BAD DEBT		0.00	0.00
Dept 965.000 - TRANSFERS			
Total Dept 965.000 - TRANSFERS		25,000.00	25,000.00
Dept 965.209 - TRANSFER TO CEMETERY			
Total Dept 965.209 - TRANSFER TO CEMETERY		17,222.00	17,222.00
Dept 965.736 - TRANS TO FUND 736 OPEB			
Total Dept 965.736 - TRANS TO FUND 736 OPEB		0.00	0.00

TOTAL EXPENDITURES	1,872,730.00	1,905,981.00
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Fund 101 - GENERAL FUND:

TOTAL REVENUES	1,861,352.00	1,930,852.00
TOTAL EXPENDITURES	1,872,730.00	1,905,981.00
NET OF REVENUES & EXPENDITURES	(11,378.00)	24,871.00
CARRYOVER	578,069.00	602,940.00

Fund 590 - SEWER FUND

Revenues

Dept 000.000

590-000.000-625.400	BILLINGS	559,000.00	559,000.00
590-000.000-626.400	PENALTIES	3,000.00	5,200.00
590-000.000-634.400	GRANT	0.00	0.00
590-000.000-644.400	TAP FEES	0.00	0.00
590-000.000-648.400	LAB SERVICE FEES	35,000.00	75,000.00
590-000.000-664.400	INTEREST INCOME	0.00	0.00
590-000.000-695.400	MISCELLANEOUS	0.00	0.00
590-000.000-699.400	TRANSFER IN	10,000.00	0.00
Total Dept 000.000		607,000.00	639,200.00

TOTAL REVENUES	607,000.00	639,200.00
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Expenditures

Dept 000.000

590-000.000-956.802	BAD DEBT EXPENSE	0.00	0.00
Total Dept 000.000		0.00	0.00

Dept 567.000 - TREATMENT PLANT

590-567.000-702.700	PROMOTION/BONUS	200.00	200.00
590-567.000-703.700	SALARIES AND WAGES	209,325.00	209,325.00
590-567.000-708.700	SICK LEAVE PAYOUT	0.00	0.00
590-567.000-710.700	OVERTIME	12,000.00	12,000.00
590-567.000-713.701	OTHER HEALTH BENEFITS	0.00	0.00
590-567.000-714.700	MANDATORY MEDICARE	3,231.00	3,231.00
590-567.000-715.700	SOCIAL SECURITY (EMPLOYER)	13,722.00	13,722.00
590-567.000-716.700	HEALTH INSURANCE PREMIUM	40,777.00	45,100.00
590-567.000-717.700	LIFE INSURANCE PREMIUM	700.00	700.00
590-567.000-718.700	MERS RETIREMENT (EMPLOYER)	51,000.00	59,100.00
590-567.000-718.701	EMPLOYER DEFERED COMP.	4,800.00	4,800.00
590-567.000-718.702	PENSION EXPENSE GASB 68	0.00	0.00
590-567.000-719.700	LONG TERM DISABILITY	2,050.00	2,050.00
590-567.000-720.700	WORKERS COMPENSATION PREMIUM	3,300.00	3,300.00
590-567.000-724.700	UNEMPLOYMENT INS. BENEFIT	35.00	35.00
590-567.000-727.700	OPERATING SUPPLIES	30,620.00	30,620.00
590-567.000-727.702	SAFETY SUPPLIES	1,000.00	1,000.00
590-567.000-727.703	LAB SUPPLIES	12,000.00	12,000.00

590-567.000-741.700	POSTAGE	2,781.00	2,781.00
590-567.000-752.700	LICENSES - PERMITS	4,000.00	4,000.00
590-567.000-782.700	ADMINISTRATION	50,000.00	50,000.00
590-567.000-801.700	CONTRACTUAL SERVICES	18,575.00	18,575.00
590-567.000-811.700	MEMBERSHIP AND DUES	625.00	625.00
590-567.000-817.700	UNIFORMS	2,430.00	2,430.00
590-567.000-818.700	INS. PREMIUM - LIABILITY	3,495.00	3,495.00
590-567.000-853.700	TELEPHONE/RADIO COMMUNICATION	2,160.00	2,160.00
590-567.000-865.700	PROFESSIONAL DEVELOPMENT	2,500.00	2,500.00
590-567.000-922.700	PUBLIC UTILITIES	88,000.00	88,000.00
590-567.000-934.700	FACILITY MAINTENANCE	4,430.00	4,430.00
590-567.000-936.700	EQUIPMENT MAINTENANCE	10,525.00	10,525.00
590-567.000-941.700	EQUIPMENT RENTAL	11,119.00	11,119.00
590-567.000-956.700	EXPENSES	0.00	0.00
590-567.000-966.700	DEPRECIATION	0.00	0.00
590-567.000-975.700	BUDGETED PERCENTAGE	12,942.00	12,942.00
Total Dept 567.000 - TREATMENT PLANT		598,342.00	610,765.00

Dept 965.573 - TRANSFER TO WWTP AUTHORITY
Total Dept 965.573 - TRANSFER TO WWTP AUTHORITY

8,000.00	8,000.00
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TOTAL EXPENDITURES	606,342.00	618,765.00
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Fund 590 - SEWER FUND:

TOTAL REVENUES	607,000.00	639,200.00
TOTAL EXPENDITURES	606,342.00	618,765.00
NET OF REVENUES & EXPENDITURES	658.00	20,435.00

Fund 591 - WATER FUND

Revenues

Dept 000.000

591-000.000-612.400	TRANS. FROM WATER REPLACEMENT	0.00	0.00
591-000.000-625.400	BILLINGS	503,410.00	503,410.00
591-000.000-626.400	PENALTIES	5,000.00	7,900.00
591-000.000-634.400	GRANT	0.00	0.00
591-000.000-644.400	TAP FEES	0.00	0.00
591-000.000-645.400	TURN ON CHARGES	0.00	0.00
591-000.000-646.400	HYDRANT RENTAL	17,995.00	17,995.00
591-000.000-647.400	METER SALES	0.00	0.00
591-000.000-664.400	INTEREST INCOME	0.00	0.00
591-000.000-695.400	MISCELLANEOUS	5,000.00	2,500.00
Total Dept 000.000		531,405.00	531,805.00

TOTAL REVENUES	531,405.00	531,805.00
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Expenditures

Dept 000.000			
591-000.000-703.700	SALARIES AND WAGES	46,746.00	49,545.00
591-000.000-710.700	OVERTIME	4,000.00	4,000.00
591-000.000-714.700	MANDATORY MEDICARE	804.00	804.00
591-000.000-715.700	SOCIAL SECURITY (EMPLOYER)	3,416.00	3,416.00
591-000.000-716.700	HEALTH INSURANCE PREMIUM	9,177.00	10,200.00
591-000.000-718.700	MERS RETIREMENT (EMPLOYER)	1,202.00	1,202.00
591-000.000-718.701	EMPLOYER DEFERED COMP.	956.00	956.00
591-000.000-718.702	PENSION EXPENSE GASB 68	0.00	0.00
591-000.000-720.700	WORKERS COMPENSATION PREMIUM	1,890.00	1,890.00
591-000.000-724.700	UNEMPLOYMENT INS. BENEFIT	10.00	10.00
591-000.000-727.700	OPERATING SUPPLIES	74,960.00	74,960.00
591-000.000-741.700	POSTAGE	2,655.00	2,655.00
591-000.000-782.700	ADMINISTRATION	20,000.00	20,000.00
591-000.000-801.700	CONTRACTUAL SERVICES	20,500.00	23,500.00
591-000.000-811.700	MEMBERSHIP AND DUES	355.00	355.00
591-000.000-818.700	INS. PREMIUM - LIABILITY	2,515.00	2,515.00
591-000.000-853.700	TELEPHONE/RADIO COMMUNICATION	460.00	460.00
591-000.000-865.700	PROFESSIONAL DEVELOPMENT	3,600.00	3,600.00
591-000.000-922.700	PUBLIC UTILITIES	14,500.00	14,500.00
591-000.000-941.700	EQUIPMENT RENTAL	34,000.00	35,500.00
591-000.000-956.700	EXPENSES	2,525.00	2,525.00
591-000.000-966.700	DEPRECIATION	0.00	0.00
591-000.000-994.700	BOND	0.00	0.00
591-000.000-995.700	INTEREST DUE ON BONDS	0.00	0.00
Total Dept 000.000		244,271.00	249,794.00

Dept 000.592 - TRANSFER TO REPLACEMENT

Total Dept 000.592 - TRANSFER TO REPLACEMENT		200,000.00	200,000.00
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TOTAL EXPENDITURES		444,271.00	452,593.00
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Fund 591 - WATER FUND:

TOTAL REVENUES		531,405.00	531,805.00
TOTAL EXPENDITURES		444,271.00	452,593.00
NET OF REVENUES & EXPENDITURES		87,134.00	79,212.00
CARRYOVER		491,298.00	570,510.00

Fund 592 - WATER REPLACEMENT FUND

Revenues

Dept 000.000			
592-000.000-634.400	GRANT	2,000,000.00	2,060,000.00
592-000.000-664.400	INTEREST INCOME	0.00	0.00
592-000.000-675.400	TRANSFER FROM WATER FUND	200,000.00	200,000.00
592-000.000-675.401	TRANSFER OF ARPA FUNDS	0.00	0.00
Total Dept 000.000		2,200,000.00	2,260,000.00

TOTAL REVENUES		2,200,000.00	2,260,000.00
Expenditures			
Dept 000.000			
592-000.000-801.700	CONTRACTUAL SERVICES	2,000,000.00	2,060,000.00
592-000.000-994.700	BOND	21,000.00	21,000.00
592-000.000-995.700	INTEREST DUE ON BONDS	5,350.00	5,350.00
Total Dept 000.000		2,026,350.00	2,086,350.00

TOTAL EXPENDITURES		2,026,350.00	2,086,350.00
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Fund 592 - WATER REPLACEMENT FUND:

TOTAL REVENUES		2,200,000.00	2,260,000.00
TOTAL EXPENDITURES		2,026,350.00	2,086,350.00
NET OF REVENUES & EXPENDITURES		173,650.00	173,650.00
CARRYOVER		820,077.00	820,077.00

Fund 202 - MAJOR STREET FUND

Revenues

Dept 000.000			
Total Dept 000.000		295,200.00	295,200.00

TOTAL REVENUES		295,200.00	295,200.00
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Expenditures

Dept 000.000			
202-000.000-716.700	HEALTH INSURANCE PREMIUM	0.00	0.00
Total Dept 000.000		0.00	0.00

Dept 451.000 - CONSTRUCTION			
Total Dept 451.000 - CONSTRUCTION		55,110.00	55,110.00

Dept 463.000 - ROUTINE MAINTENANCE			
Total Dept 463.000 - ROUTINE MAINTENANCE		37,767.00	37,767.00

Dept 470.000 - NON-MOTORIZED TRANSPORTATION			
Total Dept 470.000 - NON-MOTORIZED TRANSPORTATION		0.00	0.00

Dept 474.000 - TRAFFIC SERVICE			
Total Dept 474.000 - TRAFFIC SERVICE		0.00	0.00

Dept 478.000 - WINTER MAINTENANCE			
Total Dept 478.000 - WINTER MAINTENANCE		44,289.00	44,289.00

Dept 482.000 - ADMINISTRATION

Total Dept 482.000 - ADMINISTRATION	9,200.00	9,200.00
Dept 485.000 - TRAFFIC SIGNAL TRUNKLINE		
Total Dept 485.000 - TRAFFIC SIGNAL TRUNKLINE	9,601.00	9,601.00
Dept 486.000 - SURFACE MAINTENANCE TRUNKLINE		
Total Dept 486.000 - SURFACE MAINTENANCE TRUNKLINE	6,283.00	6,283.00
Dept 487.000 - GUARD RAILS & POSTS TRUNKLINE		
Total Dept 487.000 - GUARD RAILS & POSTS TRUNKLINE	0.00	0.00
Dept 488.000 - SWEEPING & FLUSHING TRUNKLINE		
Total Dept 488.000 - SWEEPING & FLUSHING TRUNKLINE	2,915.00	2,915.00
Dept 489.000 - TRUNKLINE SNOW REMOVAL		
Total Dept 489.000 - TRUNKLINE SNOW REMOVAL	11,449.00	11,449.00
Dept 490.000 - TREES & SHRUBS TRUNKLINE		
Total Dept 490.000 - TREES & SHRUBS TRUNKLINE	361.00	361.00
Dept 491.000 - DRAINAGE & BACKSLOPES TRUNK.		
Total Dept 491.000 - DRAINAGE & BACKSLOPES TRUNK.	35.00	35.00
Dept 497.000 - WINTER MAINTENANCE TRUNKLINE		
Total Dept 497.000 - WINTER MAINTENANCE TRUNKLINE	23,836.00	23,836.00
Dept 498.000 - TRUNKLINE TAXES/ADMINISTRATION		
Total Dept 498.000 - TRUNKLINE TAXES/ADMINISTRATION	2,000.00	2,000.00
Dept 965.000 - TRANSFERS		
202-965.000-948.700 DDA MAINTENANCE	0.00	0.00
202-965.000-970.700 TRANSFER TO LOCAL STREET	60,000.00	65,600.00
Total Dept 965.000 - TRANSFERS	60,000.00	65,600.00
TOTAL EXPENDITURES	260,846.00	266,446.00
Fund 202 - MAJOR STREET FUND:		
TOTAL REVENUES	295,200.00	295,200.00
TOTAL EXPENDITURES	260,846.00	266,446.00
NET OF REVENUES & EXPENDITURES	34,354.00	28,754.00
CARRYOVER	662,058.00	690,812.00

Fund 243- BROWNFIELD AUTHORITY FUND

Revenues		
Dept 000.000		
243-000.000-634.400 GRANT	19,000.00	31,000.00
243-000.000-664.400 INTEREST INCOME	0.00	0.00

Total Dept 000.000		19,000.00	31,000.00
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TOTAL REVENUES		19,000.00	31,000.00
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Expenditures			
Dept 000.000			
243-000.000-801.700	CONTRACTUAL SERVICES	18,000.00	30,000.00
243-000.000-956.700	EXPENSES	168.50	169.00
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Total Dept 000.000		18,168.50	30,169.00
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TOTAL EXPENDITURES		18,168.50	30,169.00
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Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND:			
TOTAL REVENUES		19,000.00	31,000.00
TOTAL EXPENDITURES		18,168.50	30,169.00
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NET OF REVENUES & EXPENDITURES		831.50	831.00
CARRYOVER		0.00	831.00

Fund 661 - EQUIPMENT FUND

Revenues			
Dept 000.000			
	WATER FUND EQUIPMENT		
661-000.000-601.400	RENTAL	35,000.00	35,000.00
661-000.000-602.400	SEWER FUND EQUIPMENT RENTAL	12,000.00	12,000.00
661-000.000-602.402	SEWER COLLECITON EQUIP. RENT	16,000.00	16,000.00
	LOCAL STREET EQUIPMENT		
661-000.000-603.400	RENTAL	20,700.00	20,700.00
	MAJOR STREET EQUIPMENT		
661-000.000-604.400	RENTAL	38,000.00	38,000.00
661-000.000-607.400	CEMETERY EQUIPMENT RENTAL	10,000.00	10,000.00
661-000.000-608.400	INDUSTRIAL PARK EQUIP. RENTAL	2,300.00	2,300.00
661-000.000-609.400	TRUNKLINE EQUIPMENT RENTAL	25,000.00	25,000.00
661-000.000-613.400	DDA EQUIP. RENTAL	0.00	0.00
661-000.000-614.400	GENERAL FUND EQUIP. RENTAL	54,200.00	54,200.00
661-000.000-634.400	GRANT	45,450.00	0.00
661-000.000-664.400	INTEREST INCOME	500.00	500.00
661-000.000-673.000	SALE OF FIXED ASSETS	1,500.00	1,500.00
661-000.000-695.400	MISCELLANEOUS	0.00	0.00
661-000.000-695.408	INSURANCE CLAIM INCOME	5,052.00	5,052.00
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Total Dept 000.000		265,702.00	220,252.00
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TOTAL REVENUES		265,702.00	220,252.00
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Expenditures			
Dept 000.000			
661-000.000-703.700	SALARIES AND WAGES	12,500.00	12,500.00
661-000.000-710.700	OVERTIME	145.00	145.00

Manager Dantzer informed members that there are three steps remaining before we are Re-Development Ready Community Certified.

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MOTION BY JACKSON, SECOND BY ZIMMERMAN TO APPROVE THE MINUTES AND SUMMARY FROM THE REGULAR MEETING HELD JUNE 5, 2023.

Yes — Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None Absent – Adair Motion carried

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MOTION BY SHOWALTER, SECOND BY JACKSON TO RECEIVE AND FILE THE TREASURER’S REPORT AND INVESTMENT SUMMARY; AND WEST BRANCH POLICE DEPARTMENT MAY 2023 REPORT.

Yes — Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None Absent – Adair Motion carried

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Member Showalter announced that his granddaughters did well at the softball and cheer competitions last week end.

Member Pugh announced that the Community Choirs would be putting on a patriotic show July 9th at the First United Methodist Church at 7:00 pm.

Member Bennett reported that the trees by the Pepsi Office had been thinned out.

Member Jackson informed members that the Fly In was well attended by the public and there were approximately 50 aircraft in the show.

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MOTION BY BENNETT, SECOND BY ZIMMERMAN TO APPROVE MANAGER DANTZER’S LEAVE CARRY OVER REQUEST FOR 48 HOURS.

Yes — Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None Absent – Adair Motion carried

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Manager Dantzer informed Council that the City-Wide Garage Sale was this week end. Member Pugh announce that Sweet Adeline’s would be contributing to the merchandise at her house.

Mayor Frechette adjourned the meeting at 6:28 pm.

Paul Frechette, Mayor

Lori Ann Clover, Clerk