

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET ON MONDAY, JANUARY 6, 2020.

Mayor Frechette called the meeting to order at 7:00 p.m.

Present: Mayor Paul Frechette, Council Members Joanne Bennett, Mike Jackson, Chris Powley, Ellen Pugh, and Cathy Zimmerman.

Absent: Council Member Dan Weiler.

Other officers present: City Manager Frank Goodroe, Clerk/Treasurer John Dantzer, Public Works Superintendent Mike Killackey, Corporal Joe Adams, and Planning Commission Vice Chair Bob David.

All stood for the Pledge of Allegiance.

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As additions to the agenda, a letter of resignation from Council Member Dan Weiler was submitted, a letter to the Knights of Columbus was presented, and a local community roundtable letter was shared.

MOTION BY FRECHETTE, SECOND BY PUGH, TO ACCEPT WITH REGRET THE RESIGNATION OF COUNCIL MEMBER DAN WEILER.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Zimmerman

No – None

Absent – Weiler

Motion carried

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MOTION BY FRECHETTE, SECOND BY BENNETT, TO SET A DEADLINE OF JANUARY 20TH FOR APPLICATIONS TO BE SUBMITTED AND TO SET A DECISION DATE OF FEBRUARY 3, 2020.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Zimmerman

No – None

Absent – Weiler

Motion carried

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Nichole Amrich of NEMSCA addressed Council on a special event permit for a Walk for Warmth event.

MOTION BY ZIMMERMAN, SECOND BY JACKSON, TO APPROVE THE WALK FOR WARMTH SPECIAL EVENT PERMIT AS SUBMITTED.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Zimmerman

No – None

Absent – Weiler

Motion carried

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MOTION BY FRECHETTE, SECOND BY PUGH, TO APPROVE RESOLUTION 20-02

Resolution # 20-02

Whereas, Section 13(9) of Act 51, Public Acts of 1951 provided that each incorporated city and village to which funds are returned under the provisions of this section, that, “the responsibility for street improvements, maintenance, and traffic operations work, and the development , construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for all shall represent the municipality in transactions with the State Transportation Department pursuant to this act.”

Now, therefore, be it resolved the Honorable Body designate Frank E. Goodroe as the single Street Administrator for the City of West Branch in all transactions with the State Transportation Department as provided in Section 13 of the Act.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Zimmerman

No – None

Absent – Weiler

Motion carried

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MOTION BY JACKSON, SECOND BY PUGH, TO APPROVE AN UPDATED WASTEWATER TREATMENT PLANT AUTHORITY AGREEMENT AS PRESENTED.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Zimmerman

No – None

Absent – Weiler

Motion carried

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MOTION BY JACKSON, SECOND BY ZIMMERMAN, TO AUTHOTIZE CITY STAFF TO BANK AT MERCANTILE BANK, CHEMICAL BANK, PNC BANK, HURON COMMUNITY BANK, AND NORTHLAND AREA FEDERAL CREDIT UNION.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Zimmerman

No – None

Absent – Weiler

Motion carried

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MOTION BY FRECHETTE, SECOND BY PUGH, TO AUTHORIZE MANAGER FRANK GOODROE, CITY CLERK/TREASURER JOHN DANTZER, MAYOR PAUL FRECHETTE, AND MAYOR PRO TEM MIKE JACKSON AS DEPOSITORS AND TO SIGN ALL CHECKS AND BANK WITHDRAWALS AT BANKS REQUIRING TWO SIGNATURES.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Zimmerman

No – None

Absent – Weiler

Motion carried

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MOTION BY JACKSON, SECOND BY PAULEY, TO APPROVE THE MINUTES AND SUMMARY OF MINUTES FROM THE MEETING HELD DECEMBER 16, 2019.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Zimmerman

No – None

Absent – Weiler

Motion carried

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MOTION BY BENNETT, SECOND BY JACKSON, TO RECEIVE AND FILE THE TREASURER’S REPORT AND INVESTMENT SUMMARY; THE MINUTES FROM THE AIRPORT BOARD MEETING HELD NOVEMBER 20, 2019; THE MINUTES FROM THE WASTEWATER TREATMENT PLANT AUTHORITY MEETING HELD SEPTEMBER 17, 2019; THE MINUTES FROM THE DDA MEETING HELD NOVEMBER 23, 2019; AND THE DECEMBER CODE ENFORCEMENT REPORT.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Zimmerman

No – None

Absent – Weiler

Motion carried

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The community airport year in review flyer was shared.

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Mayor Frechette wished everyone a happy New Year, gave a Fire board update including the budget for 2020 and that they have entered an agreement for bill collection, as well as spoke on Michigan Sanctuary Counties including an upcoming meeting on them at the Ogemaw Township hall on January 10th at 5:30 pm.

Member Pugh thanked everyone who helped with the bell ringing this year and noted they raised \$29,600.00

Manager Goodroe spoke on an upcoming parliamentary procedure webinar, gave a census update, spoke on planning a goal setting work session with Council, gave an update on the development of an economic development strategy, spoke on the development of a coat rack at City Hall for anyone to stop in if they have a need for a coat, noted the drop box at City Hall that was originally for the local food bank is now going to be to accept donations for the Ogemaw Humane Society, noted there will be an upcoming Rising Tide graduation ceremony and the continuation of the program with the name West Branch Rising, noted that he will be working on a safety and security program for our local faith community, noted he is working on the possibility of a part time community and economic

development/DDA director position, and updated Council on upcoming development meetings that will be occurring.

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DPW Superintendent Killackey gave a service vehicle grant update.

Corporal Joe Adams spoke on the recent event at the Brook that required the evacuation of the residents due to a fire.

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Mayor Frechette adjourned the meeting at 8:35 pm.

Paul Frechette, Mayor

John Dantzer, Clerk