

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD VIA VIDEO CONFERENCE IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET ON MONDAY, DECEMBER 21, 2020.

Mayor Frechette called the meeting to order at 6:00 p.m.

Present: Mayor Paul Frechette, Council Member Cathy Zimmerman. Council Members Joanne Bennett, Mike Jackson, Chris Powley, Ellen Pugh and Rusty Showalter via Zoom.

Absent: None

Other officers present: City Manager John Dantzer, City Clerk Amanda Stang, City Treasurer Michelle Frechette and Police Chief Ken Walters.

All stood for the Pledge of Allegiance.

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Member Mike Jackson left the virtual meeting due to technical difficulties.

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MOTION BY FRECHETTE, SECOND BY POWLEY, TO BRING THE USDA GRANT DISCUSSION BACK TO THE TABLE.

Yes -- Bennett, Frechette, Powley, Pugh, Showalter, Zimmerman

No -- None

Absent – None

Motion carried

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MOTION BY SHOWALTER, SECOND BY BENNETT, TO ACCEPT THE BID FROM FLEIS & VANDERBRINK FOR THE USDA GRANT TO BE USED TOWARD THE WATER SYSTEM AND INFRASTRUCTURE 2021 UPGRADES.

Yes — Bennett, Frechette, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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MOTION BY SHOWALTER, SECOND BY BENNETT, TO APPROVE THE PAYMENT OF BILLS IN THE AMOUNT OF \$54,912.00.

Yes — Bennett, Frechette, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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Member Mike Jackson returned to the meeting via Zoom.

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MOTION BY PUGH, SECOND BY ZIMMERMAN, TO APPROVE THE SPECIAL EVENT PERMIT FOR THE MARCH 4 LIFE EVENT.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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MOTION BY FRECHETTE, SECOND BY BENNETT, TO APPROVE THE MDOT PERFORMANCE RESOLUTION.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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RESOLUTION #20-29

WHEREAS, City staff compares the year to date actual with the budgeted amount of all revenue and expenditures monthly; and

WHEREAS, the expenses in Fund 592, water replacement fund, were understated due to a bond payment not being budgeted for, and

WHEREAS, the expenses in Fund 661, equipment fund were understated due to a bond payment not being budgeted for, and

NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council hereby adopts the following budget amendments:

GL NUMBER	DESCRIPTION	2020-21	2020-21
		ORIGINAL BUDGET	AMENDED BUDGET

Fund 592 - WATER REPLACEMENT FUND

Revenues

Dept 000.000			
592-000.000-664.400	INTEREST INCOME	1,100.00	1,100.00
592-000.000-675.400	TRANSFER FROM WATER FUND	175,000.00	175,000.00
Total Dept 000.000		176,100.00	176,100.00

TOTAL REVENUES		176,100.00	176,100.00

Expenditures

Dept 000.000			
592-000.000-994.700	BOND	0.00	19,275.00
592-000.000-995.700	INTEREST DUE ON BONDS	0.00	6,776.00
Total Dept 000.000		0.00	26,051.00

TOTAL EXPENDITURES		0.00	26,051.00

Fund 592 - WATER REPLACEMENT FUND:

TOTAL REVENUES		176,100.00	176,100.00
TOTAL EXPENDITURES		0.00	26,051.00
NET OF REVENUES & EXPENDITURES		176,100.00	150,049.00

Fund 661 - EQUIPMENT FUND

Revenues

Dept 000.000			
661-000.000-601.400	WATER FUND EQUIPMENT RENTAL	25,000.00	25,000.00
661-000.000-602.400	SEWER FUND EQUIPMENT RENTAL	10,000.00	10,000.00
661-000.000-602.402	SEWER COLLECITON EQUIP. RENT	11,500.00	11,500.00
661-000.000-603.400	LOCAL STREET EQUIPMENT RENTAL	0.00	20,950.00
661-000.000-604.400	MAJOR STREET EQUIPMENT RENTAL	25,910.00	25,910.00
661-000.000-607.400	CEMETERY EQUIPMENT RENTAL	7,500.00	7,500.00
661-000.000-608.400	INDUSTRIAL PARK EQUIP. RENTAL	2,300.00	2,300.00
661-000.000-609.400	TRUNKLINE EQUIPMENT RENTAL	23,015.00	23,015.00
661-000.000-613.400	DDA EQUIP. RENTAL	0.00	0.00
661-000.000-614.400	GENERAL FUND EQUIP. RENTAL	56,800.00	56,800.00
661-000.000-634.400	GRANT	0.00	0.00
661-000.000-664.400	INTEREST INCOME	600.00	600.00
661-000.000-673.000	SALE OF FIXED ASSETS	10,000.00	10,000.00
661-000.000-695.400	MISCELLANEOUS	15,000.00	15,000.00
Total Dept 000.000		187,625.00	208,575.00

TOTAL REVENUES		187,625.00	208,575.00

Expenditures

Dept 000.000

661-000.000-703.700	SALARIES AND WAGES	11,406.00	11,406.00
661-000.000-710.700	OVERTIME	125.00	125.00
661-000.000-714.700	MANDATORY MEDICARE	167.00	167.00
661-000.000-715.700	SOCIAL SECURITY (EMPLOYER)	715.00	715.00
661-000.000-716.700	BC/BS HEALTH INSURANCE PREMIUM	2,875.00	2,875.00
661-000.000-718.700	MERS RETIREMENT (EMPLOYER)	70.00	70.00
661-000.000-720.700	WORKERS COMPENSATION PREMIUM	430.00	430.00
661-000.000-724.700	UNEMPLOYMENT INS. BENEFIT	5.00	5.00
661-000.000-782.700	ADMINISTRATION	12,000.00	12,000.00
661-000.000-801.700	CONTRACTUAL SERVICES	15.00	15.00
661-000.000-805.700	REPAIR/PARTS	30,000.00	30,000.00
661-000.000-806.700	REPAIR/PARTS POLICE	5,000.00	5,000.00
661-000.000-818.700	INS. PREMIUM - LIABILITY	22,500.00	22,500.00
661-000.000-856.700	FUEL	30,000.00	30,000.00
661-000.000-868.700	FLUIDS	750.00	750.00
661-000.000-956.700	EXPENSES	0.00	0.00
661-000.000-966.700	DEPRECIATION	37,022.00	37,022.00
661-000.000-966.701	DEP.EXP. PUBLIC SAFETY	5,080.00	5,080.00
661-000.000-968.000	DEPRECIATION EXPENSE	0.00	0.00
661-000.000-968.001	DEPRECIATION EXP PUBLIC SAFET	0.00	0.00
661-000.000-977.700	CAPITAL ACQUISITIONS	75,000.00	59,250.00
661-000.000-992.000	INTEREST EXPENSE	5,500.00	5,500.00
661-000.000-994.700	BOND	0.00	40,846.00
661-000.000-995.700	INTEREST DUE ON BONDS	0.00	5,382.00
Total Dept 000.000		238,660.00	269,138.00
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TOTAL EXPENDITURES		238,660.00	269,138.00
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Fund 661 - EQUIPMENT FUND:			
TOTAL REVENUES		187,625.00	208,575.00
TOTAL EXPENDITURES		238,660.00	269,138.00
NET OF REVENUES & EXPENDITURES		(51,035.00)	(60,563.00)

MOTION BY JACKSON, SECOND BY POWLEY, TO APPROVE RESOLUTION 20-29-BUDGET AMENDMENT.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None Absent – None Motion carried

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MOTION BY ZIMMERMAN, SECOND BY JACKSON, TO APPROVE THE DRINKING WATER ASSET MANAGEMENT GRANT APPLICATION AND AUTHORIZE MANAGER DANTZER TO SIGN ON THE CITY’S BEHALF.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None Absent – None Motion carried

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MOTION BY POWLEY, SECOND BY PUGH, TO APPROVE THE MINUTES AND SUMMARY FROM THE MEETING HELD DECEMBER 7, 2020 AND WORK SESSION MEETING HELD DECEMBER 14, 2020.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None Absent – None Motion carried

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MOTION BY SHOWALTER, SECOND BY POWLEY, TO RECEIVE AND FILE THE TREASURER’S REPORT AND INVESTMENT SUMMARY; THE MINUTES FROM THE WASTEWATER TREATMENT PLANT AUTHORITY MEETING HELD SEPTEMBER 15, 2020; MINUTES FROM THE AIRPORT BOARD MEETING HELD NOVEMBER 18, 2020; MINUTEES FROM THE PLANNING COMMISSION MEETING HELD NOVEMBER 10, 2020; AND THE NOVEMBER POLICE REPORT.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None Absent – None Motion carried

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A Charter line up communication and Annual Airport Report were shared.

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MOTION BY FRECHETTE, SECOND BY JACKSON, TO APPROVE THE RE-APPOINTMENT OF KIM ERVANS, DAN GRENIER, AND TERRY MCLAREN TO THE IDC BOARD.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None Absent – None Motion carried

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MOTION BY FRECHETTE, SECOND BY PUGH, TO APPROVE THE RE-APPOINTMENT OF DALE PETERS TO THE BOARD OF REVIEW.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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Mayor Frechette wished everyone a Merry Christmas and Happy New Year.

Member Powley asked that everyone keep Bruce Reetz in their prayers.

Member Bennett congratulated Mayor Frechette on his new job and commended the DPW crew for their efficiency getting the skating rink up.

Member Pugh noted that the Salvation Army is having a great year and has raised almost \$25,000.

Member Jackson thanked Member Showalter for his service on Council and wished him well.

Mayor Frechette agreed with Member Jackson and thanked Showalter for his time on Council and his work with MML.

Member Showalter thanked Council and wished new Member Tiffany Schmieder-Kups well on filling his position and congratulated Mayor Frechette on his new position.

Manager Dantzer reminded Council that under the new Open Meetings Act, starting in January, Council will have to announce where they are taking roll call from. He also stated that MDOT will be returning for approval from Council regarding the MDOT road diet.

Mayor Frechette adjourned the meeting at 6:28 PM.

Paul Frechette, Mayor

Amanda Stang, Clerk