

AGENDA

RESCHEDULED REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL TO BE HELD IN PERSON AND VIRTUALLY AT WEST BRANCH CITY HALL, 121 N. FOURTH ST. ON MONDAY, SEPTEMBER 18, 2023, BEGINNING AT 6:00 P.M.

PLEASE NOTE: All guests and parties in attendance are asked to sign in if they will be making any comments during meetings, so that the City Clerk may properly record your name in the minutes. Public comments are limited to 3 minutes in length while matters from the floor are limited to 10 minutes. All in attendance are asked to silence all cell phones and other electronic devices. Accommodations are available upon request to those who require alternately formatted materials or auxiliary aids to ensure effective communication and access to City meetings or hearings. All request for accommodations should be made with as much advance notice as possible, typically at least 10 business days in advance by contacting City Clerk Lori Ann Clover at (989) 345-0500. [DISCLAIMER: Views or opinions expressed by City Council Members or employees during meetings are those of the individuals speaking and do not represent the views or opinions of the City Council or the City as a whole.] [NOTICE: Audio and/or video may be recorded at public meetings of the City Council.]

- I. Call to order
- II. Roll call
- III. Pledge of Allegiance
- IV. Scheduled Matters from the Floor
 - A. County Update
 - B. Pamela Anderson
- V. Public hearing
- VI. Additions to the agenda
- VII. Public comment on agenda items only (limited to 3 minutes)
- VIII. Bids
 - A. Striping Bids for parking lots
- IX. Unfinished Business
- X. New Business
 - A. Bills
 - B. MML Pool Director Election
 - C. Fleis & Vandenbrink PSA
- XI. Approval of the minutes and summary from the regular meeting held September 5, 2023.
- XII. Consent Agenda
 - A. Treasurer's Report and Investment Summary
 - B. West Branch Police Department August 2023 Report
 - C. Minutes from the special meeting of the Planning Commission held August 22, 2023
- XIII. Communications
 - A. Charter
 - B. MML 2023-2024 Member Certificate
 - C. Crash Data for Seventh St. Train Crossing

XIV. Reports

- A. Mayor
- B. Council
- C. Manager

XV. Public comment any topic

XVI. Adjournment

UPCOMING MEETINGS-EVENTS

September 19 WWTPA 3:30 pm
September 20 Airport Board 12:15 pm
September 26 DDA 12:00 pm
October 2 City Council 6:00 pm
October 9 Recreation Committee 6:00 pm
October 10 Planning Commission 6:00 pm
October 11 Pre-Audit
October 16 City Council 6:00 pm
October 17 Summer Music Series – Library 4:00 pm
October 17-27 Audit
October 18 Airport 12:15 pm
October 18-20 MML Conference
October 24 DDA 12:00 pm



121 North Fourth Street, West Branch, Michigan 48661
Phone 989-345-0500, Fax 989-345-4390, e-mail citymanager@westbranch.com
The City of West Branch is an equal opportunity provider, employer, and lender

REQUEST FOR PROPOSALS.

The City of West Branch is accepting bids for striping on various parking spaces throughout town (list below). Sealed bids clearly marked "STRIPING BIDS" will be accepted at City Hall, 121 N. Fourth St., West Branch, MI 48661 until noon on Thursday, September 14th with the opening of the bids to take place at that time. Bids will be presented to Council for review at their regular scheduled meeting on Monday September 18th at 6:00 pm. For further questions, please contact DPW Superintendent Mike Killackey at 989-965-4982. The City of West Branch reserves the right to accept or reject any or all bids.

Parking lots to be marked

- N 4th Lot parking spaces and direction arrows
- N 3rd Lot parking spaces and direction arrows
- N 2nd Lot parking spaces and direction arrows
- S 2nd Lot parking space
- S 3rd behind G's Lot parking spaces

On Street parking to be marked

- N 4th On street parking spaces and curbs
- S 4th On street parking spaces and curbs
- N 3rd On street parking spaces and curbs
- S 3rd On street parking spaces and curbs
- N 2nd On street parking spaces and curbs
- S 2nd On street parking spaces and curbs

Paint all parking spaces to match current markings

HORIZON SEALCOATING

4578 Orchard Rd. West Branch, MI 48661

Office-989-345-8018 fax- 989-701-2069

Todd@horizonsealcoating.com

aschaefer.horizon@gmail.com

Here's what Horizon Sealcoating application does for your pavement:

1- **Prevents oxidation:** Regular sealing applications seal against the drying action of the sun raveling cracking and deterioration

2- **Weatherization:** The accumulation of moisture in pavement structures is probably the greatest cause of payment damage. Sealing application prevents weather seepage into the porous asphalt structure, stopping weather damage.

3- **Saves Money:** asphalt, a petroleum product, has almost tripled in cost for pennies per square foot, sealing application can protect your investment and prevent costly repairs.

Date: 9-13-23

Customer Name City of West Branch

Address 121 N Fourth st

Phone Number 989-965-4982

Contact Name Mike Killackey

Sealcoat

\$

Crack Filling

\$

Other

\$

TOTAL SEALCOATING \$

Striping

Parking Spaces: 272 \$ 2720.00 Arrows: 9 \$ 225.00

Handicap Spaces 16 \$ 800.00 Hashmarks 815' \$ 437.50

Curb Face painting 815 ft \$ 815.00 Light Poles/bollards \$

TOTAL STRIPING \$ 4997.50

TOTAL BOTH SERVICES \$

SIGNATURE

DATE

Thank you for allowing Horizon seal coating to provide you with a free quote for your seal coating needs
Should you have any questions or concerns in regards to this estimate, please feel free to contact us!

ROYALTY PAVEMENT MARKINGS

MIKE SAYLOR

DATE: 9-8-2023

2783 N LAKESHORE RD

BID FOR PROPOSAL FOR STRIPING THROUGHOUT TOWN

CARSONVILLE, MI 48419

810-223-7137

Invoice For: CITY OF WEST BRANCH BID

Quanty	Description	Column2	Unit Price	Column1	Price
3957 FT	yellow 4 inch		\$ 0.40		1,582.80
1801 FT	4 INCH WHITE		\$ 0.40		720.40
507 FT	blue 4 inch		\$ 0.40		202.80
189 FT	18 INCH WHITE CROSS WALK INSIDE PARKING LOT ON N 4TH ST		\$ 1.90		359.10
1403 FT	YELLOW CURB		\$ 1.25		1,753.75
15 EA	DIRECTIONAL ARROWS		\$ 20.00		300.00
12 EA	HANDICAP		\$ 20.00		240.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
Invoice Subtotal					\$ 5,138.75
Tax Rate					
Sales Tax					\$ -
Other					
Deposit Received					
TOTAL					\$ 5,138.75

thank you!

Make all checks payable to ROYALTY PAVEMENT MARKINGS.

*ATTACHED IS A
LIST OF THE
BILLS TO BE APPROVED
AT THIS COUNCIL MEETING*

BILLS	\$132,225.27
<i>BILLS AS OF 9/15/23</i>	<i>\$132,225.27</i>
<i>Additions to Bills as of</i>	<i>\$0</i>
<i>Paid but not approved</i>	<i>\$0</i>
TOTAL BILLS	\$132,225.27

**BILLS ARE AVAILABLE
AT THE MEETING
FOR COUNCIL'S REVIEW**

Vendor Name	Amount	Description
ALDERMAN, BARRY	20.00	REFUND 4TH OF JULY PARADE FEE
ARNOLD SALES	453.71	DPW SUPPLIES
BBC DISTRIBUTING	54.69	WWTP SUPPLIES
BERGER CHEVROLET	41,118.00	POLICE VEHICLE
BREHOB	597.54	WWTP SUPPLIES
BUNTING SAND & GRAVEL PRO INC	534.56	SAND
CHARTER COMMUNICATIONS	1,557.70	PHONE & INTERNET AUGUST & SEPTEMBER
CINTAS	471.48	UNIFORMS
CITY OF WEST BRANCH	921.83	WATER BILLS AUGUST
COALITION OF HOPE	200.00	MOBILE STAGE DEPOSIT REFUND
COLUMN SOFTWARE PBC	80.74	MINUTE SUMMARY
CONSUMERS ENERGY	5,986.68	ELECTRIC
CONSUMERS ENERGY	24.27	ELECTRIC
CRUISERS	4,885.50	POLICE SUPPLIES USDA GRANT
FINISHED CONCRETE INC	2,890.00	FAIRVIEW & HOUGHTON JOB
FLEIS & VANDENBRINK	3,000.00	DWSRF GRANT DW 7730
FOSTER BLUE WATER OIL LLC	6,925.00	FUEL
GFL ENVIRONMENTAL	12,041.33	GARBAGE SERVICES SEPTEMBER
GREG WANGLER AUTO REPAIR	634.86	#79
HOME DEPOT	154.65	VARIOUS SUPPLIES
HUTSON INC	239.32	WWTP PARTS #2
KIRTLAND COMMUNITY COLLEGE	125.00	ANNUAL RANGE FEE
KOLIBA, ED	26.50	REIMBURSEMENT DONOR FRAMES
MEDLER ELECTRIC CO	7.88	WWTP SUPPLIES
MESSA	17,239.04	INSURANCE OCTOBER
MESSA	1,013.32	M/L PORTION INSURANCE OCTOBER
MICHIGAN PIPE & VALVE	1,598.50	WWTP SUPPLIES
MUFFLER MAN	120.00	POLICE REPAIRS
MVW & ASSOCIATES INC	1,000.00	ASSESSOR CONTRACT OCTOBER
NORTH CENTRAL LABORATORIES	461.45	WWTP SUPPLIES
NORTHERN MOW & TRIM	105.00	MOWING
OFFICE CENTRAL	209.02	VARIOUS SUPPLIES
OGEMAW COUNTY ROAD COMMISSION	390.18	COLD PATCH
OGEMAW COUNTY VOICE	102.00	AUGUST ADS
OGEMAW TOWNSHIP CLERK	7,214.22	425 AGREEMENTS
SAVE A LOT	318.05	VARIOUS SUPPLIES
SCHMITT TIRE & GAS	300.00	POLICE REPAIRS
SELLEY'S CLEANERS	42.00	POLICE DRY CLEANING
STANDARD ELECTRIC COMPANY	1,643.14	WWTP SUPPLIES
UNUM LIFE INSURANCE CO OF AMERICA	1,194.23	LT ST DISABILITY & LIFE OCTOBER
UPS	13.95	WATER SHIPPING
VERIZON WIRELESS	146.06	CELLPHONES
VIC BOND SALES INC	55.18	VARIOUS SUPPLIES
VIC BOND SALES INC	40.03	VARIOUS SUPPLIES
VISA	6,103.17	VARIOUS CHARGES
WASTE MANAGEMENT INC	287.06	WWTP DUMPSTERS
WEST BRANCH ACE HARDWARE	802.85	VARIOUS SUPPLIES
WEST BRANCH NAPA AUTO TRUCK	387.41	VARIOUS SUPPLIES
WEST BRANCH TOWNSHIP TREASURER	8,488.17	425 AGREEMENTS
TOTAL	132,225.27	

To: Members of the MML Liability & Property Pool
From: Michael J. Forster, Fund Administrator
Date: September 11, 2023
Subject: Pool Director Election

Dear Pool Member:

Enclosed is your ballot for this year's Board of Directors election. Three (3) incumbent Directors have agreed to seek re-election. You may also write in one or more candidates if you wish.

A brief biographical sketch of each candidate is provided for your review.

I hope you will affirm the work of the Nominating Committee by returning your completed ballot in the enclosed return envelope, no later than November 10th. Alternately, you may complete your ballot online:

Go to www.mml.org. At the top of the page, hover over *Programs & Services* and select *Risk Management* from the drop-down list. Next, look for the *Jump To* panel and select *Liability & Property Pool*. The ballot link is on the next page, in the *Jump To* panel, under *Online Forms*.

The MML Liability & Property Pool is owned and controlled by its members. Your comments and suggestions on how we can serve you better are very much appreciated. Thank you again for your membership in the Pool, and for participating in the election of your governing board.

Sincerely,



Michael J. Forster
Pool Administrator
mforster@mml.org

We love where you live.



THE CANDIDATES

Three-year terms beginning January 1, 2024



George Bosanic, City Manager, City of Greenville

George has nearly 35 years of experience as a municipal official with over 30 years serving as the city manager of the City of Greenville. George has served in leadership roles on numerous local boards and commissions over the years and is a past board member of the MML Workers' Compensation Fund Board. He is a member of the Michigan Local Government Management Association and International City Management Association. George is seeking re-election to his second term.



Sue Osborn, Mayor, City of Fenton

Sue has over thirty-eight years of experience as a municipal official, serving as mayor of the City of Fenton for the last twenty-five. She was appointed to Fenton's city council in 1985 and has been a continuous member since that time. Previously, she was a member of the Planning Commission from 1978-1985. Sue is a member of the Michigan Association of Mayors, a member of the National League of Cities and serves as Vice-Chair of the FAIR (Finance, Administration and Intergovernmental Affairs) for the National League of Cities. She is also active in several local and regional civic organizations. Sue is seeking re-election to her fourth term.



David Post, Village Manager, Village of Hillman

Dave has more than twenty-eight years' experience as a municipal official, serving as the manager in the Village of Hillman. Dave is a past member of the Michigan Municipal League Board of Trustees and several MML committees. He is currently a member of the Northeast Michigan Council of Governments board and is active in several local and regional civic organizations, including the Communities First Fund (chair), the Hillman Community Radio board and the Wheels Car Club. Dave is seeking re-election to his fourth term.

Michigan Municipal League
Liability & Property Pool

OFFICIAL BALLOT - 2023

Vote for three Directors by marking the line to
the left of the name for three-year terms
beginning January 1, 2024

____ George Bosanic, Incumbent
Manager, City of Greenville

____ Sue Osborn, Incumbent
Mayor, City of Fenton

____ Dave Post, Incumbent
Manger, Village of Hillman

____ Write-in Candidate

I hereby certify that:

____ (Municipality/Agency)

by action of its governing body, has authorized its
vote to be cast for the above persons to serve as
Director of the Michigan Municipal League Liability
and Property Pool.

____ Official Signature
Date:

Ballot deadline:
November 10, 2023

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN PERSON AND VIA VIDEO CONFERENCE
IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET ON TUESDAY, SEPTEMBER 5,
2023.

Mayor Frechette called the meeting to order at 6:01 p.m.

Present: City Mayor Paul Frechette, Council Members Carol Adair, Joanne Bennett, Mike Jackson, Ellen Pugh, Rusty Showalter, and Cathy Zimmerman.

Absent: None

Other officers present: City Manager John Dantzer, City Clerk Lori Ann Clover, and DPW Supervisor Mike Killackey.

All stood for the Pledge of Allegiance.

* * * * *

Mayor Frechette announced that Commissioner Scott was at another meeting and they are in the middle of budget talks. He also announced that he would be absent at the next meeting.

* * * * *

Manager Dantzer explained Bolen Asphalt Paving is doing the paving work for MDOT and quoted for the portion on Wright from South Second to South First and South First from Wright through the intersection at Ripley. Their quote came back cheaper than what was in the budget. Member Showalter expressed concern that it would interfere with our annual bid for patchwork. Manager Dantzer explained that the annual bid was just for patchwork and would not conflict with the repaving and milling of Wright and First Street.

MOTION BY PUGH, SECOND BY JACKSON TO APPROVE THE SOLE SOURCE VENDOR REQUEST FROM BOLEN ASPHALT PAVING FOR WRIGHT AND FIRST STREET REPAIR NOT TO EXCEED \$25,500.00.

Yes —Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

MOTION BY BENNETT, SECOND BY JACKSON, TO APPROVE PAYMENT OF THE BILLS IN THE AMOUNT OF \$47,774.37.

Yes —Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

Manager Dantzer stated that he prepared the resolution in response to the National Suicide prevention month based on several statistics and to raise awareness in the city. Working with The Coalition of Hope and allowing them to use Iron’s Park already raises awareness.

MOTION BY ZIMMERMAN, SECOND BY BENNETT, TO APPROVE RESOLUTION 23-24 NATIONAL SUICIDE PREVENTION MONTH.

Yes —Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None Absent – None Motion carried

RESOLUTION 23-24

WHEREAS, suicide is a national public health issue that affects all Americans, including veterans, their families, and friends; and

WHEREAS, suicide has no single cause and no one approach can end it; and

WHEREAS, the month of September is recognized as National Suicide Prevention Month; and

WHEREAS, according to the US Center for Disease Control and Prevention (CDC), an estimated 49,449 people died from suicide making it the 11th leading cause of death in the US in 2022; and

WHEREAS, according to the CDC, Nationwide, we lose 22 veterans a day to suicide; and

WHEREAS, according to the CDC, the number of U.S. suicide deaths reached an all-time high in 2022; and

WHEREAS, on December 22, 2021, the Senate signed Bill S6194B, also known as the 9-8-8 Suicide Prevention and Mental Health Crisis Act, which established the 9-8-8 suicide prevention and mental health hotline where individuals can connect directly to trained suicide prevention counselors for critical support; and

WHEREAS, the City Council recognizes that raising awareness for the mental health of all its residents, including its veterans, is of vital importance to the social fabric of this City, as is the remembrance and acknowledgment of those lives lost to suicide and those impacted by losing a loved one to suicide;

NOW, THEREFORE, IT BE RESOLVED, the West Branch City Council hereby recognizes National Suicide Prevention Month and designates September 22, 2023 as Veterans Suicide Awareness and Remembrance Day.

* * * * *

Manager Dantzer explained the resolution would be to assist a resident with the cost of replacing a bad sidewalk in front of her house. The city would cover 50% of the cost.

MOTION BY SHOWALTER, SECOND BY ADAIR, TO APPROVE RESOLUTION 23-25 SIDEWALK CONSTRUCTION ALLOCATION FOR 223 S. FOURTH ST. SIDEWALK REPAIR NOT TO EXCEED 2,180.00.

Yes —Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

**RESOLUTION 23-25
SIDEWALK CONSTRUCTION ALLOCATION FOR 223 S. FOURTH ST.**

WHEREAS, § 94.24 of the City of West Branch Code of Ordinances provides that cost allocations for sidewalk construction may be altered, indexed, waived, or paid by installation upon Council resolution, and

WHEREAS, City Resolution # 97-12 found it to be in the best interest of public health, welfare, and safety to promote an aggressive sidewalk improvement effort by allowing subsidy scheduled to provide for the payment of sidewalk assessments in the City as follows: “Very Low Income – City responsible for 75%[;] Lower Income – City responsible for 50%[;] with income thresholds as determined by MSHDA Section 8 Existing Eligibility Income Limits for the current year, and . . . that residents opting to pay full assessment in the same calendar year as construction receive a 5% discount from total responsibility for construction, and . . . that residents opting to pay in installments be billed three annual payments, each equaling 1/3 of total responsibility for construction, and . . . that individual cases may be examined by City Council and fees for sidewalk construction and related costs (engineering, grade work, retention walls, etc.) may be amended or waived by City Council motion at an open, regularly scheduled meeting of the City Council”; and

WHEREAS, the owners have requested City Council to approve a reconstruction of the sidewalk in front of their home, located at 223 S. Fourth St, West Branch, MI; and

WHEREAS, the owners have chosen to contract with Finished Concrete to perform the work, at a cost of \$4,360.00; and

NOW, THEREFORE, BE IT RESOLVED, West Branch City Council approves to pay for 50% of the cost not to exceed \$2,180.00

* * * * *

Council Members expressed concern about the Tie Michigan Teal Special Event Permit that there would be volunteers to take the ribbons down at the end of the month. Manager Dantzer stated he would verify that with the applicant.

MOTION BY BENNETT, SECOND BY JACKSON, TO APPROVE SPECIAL EVENT PERMITS INCLUDING TIE MICHIGAN TEAL, OHHS HOMECOMING PARADE, AND HYPERION TRUNK OR TREAT.

Yes —Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

Member Showalter gave kudos to DPW for staying on top of repairs at Iron's Park.

Member Adair reported that when MDOT made the light at Fairview blinking red and the light on Houghton yellow this weekend drivers were very confused.

Manager Dantzer reported that Catch Basin cleaning would begin tomorrow. DPW would be flushing hydrants starting September 11th. Road milling and pavement replacement will begin on Wright and First Street tomorrow. The police Tahoe has been delivered. Ordinance 23-01 will take effect tomorrow.

Manager Dantzer asked Council about the city sign. The digital sign based on three different companies will be between \$20,000 and \$30,000. Council expressed concern over spending that much money on a sign. Questioning if we get enough traffic on Fourth Street and if there will be enough information to make the scrolling worthwhile. It will also be one more thing to break

* * * * *

MOTION BY FRECHETTE, SECOND BY ADAIR TO PUT OUT AN RFP FOR THE TRADITIONAL NON-DIGITAL SIGN.

Yes —Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

DPW Supervisor stated that he is right in the middle of all the different MDOT, AT&T, and DTE projects going on.

Mayor Frechette adjourned the meeting at 6:31 pm.

Paul Frechette, Mayor

Lori Ann Clover, Clerk

SUMMARY OF THE REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN PERSON AND VIA VIDEO CONFERENCE IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET ON TUESDAY, SEPTEMBER 5, 2023.

Mayor Frechette called the meeting to order at 6:01 p.m.

Present: Mayor Frechette, Council Members Adair, Bennett, Jackson, Pugh, Showalter, and Zimmerman.

Absent: None

Other officers present: Manager Dantzer, Clerk Clover, and DPW Supervisor Killackey.

All stood for the Pledge of Allegiance.

Mayor Frechette gave an update

Council approved the sole source vendor request from Bolen Asphalt Paving.

Council approved bills in the amount of \$47,774.37.

Council approved Resolution 23-24 National Suicide Prevention Month and Resolution 23-25 Sidewalk Construction Allocation for 223 S Fourth St.

Council approved special event permits Tie Michigan Teal, OHHS Homecoming Parade, and Hyperion Trunk or Treat.

Council approved reinstatement of the delinquent water/sewer policy.

Council approved the minutes and summary from the regular meeting held August 21, 2023.

Council received and filed the treasurer's report and investment summary; minutes from the DDA regular meeting held July 25, 2023; and minutes from the Planning Commission special meeting held July 25, 2023.

Council appointed Alan Bruder to the DDA.

Mayor Frechette; Members Jackson, Showalter, and Adair; Manager Dantzer; and DPW Supervisor Killackey gave updates.

Council approved an RFP for a traditional non-digital sign.

Mayor Frechette adjourned the meeting at 6:31 pm.

CASH SUMMARY BY BANK FOR WEST BRANCH
FROM 09/01/2023 TO 09/30/2023

Bank Code		Beginning Balance 09/01/2023	Total Debits	Total Credits	Ending Balance 09/30/2023
Fund	Description				
GEN1	GEN1 - GENERAL CHECKING				
101	GENERAL FUND	803,751.01	608,806.49	55,927.35	1,356,630.15
150	CEMETERY PERPETUAL CARE	41,285.19	0.00	0.00	41,285.19
209	CEMETERY FUND	6,507.68	250.00	1,576.94	5,180.74
237	MARIJUANA FUND	4,500.00	0.00	0.00	4,500.00
243	BROWNFIELD REDEVELOPMENT AUTHORITY FU	15,105.95	0.00	0.00	15,105.95
248	DDA OPERATING FUND	318,341.24	6,192.39	955.00	323,578.63
251	INDUSTRIAL PARK FUND	1,966.38	0.00	169.91	1,796.47
276	HOUSING RESOURCE FUND	187,472.98	161.00	0.00	187,633.98
318	SEWER DEBT FUND	108,668.16	4,905.80	196.79	113,377.17
319	WATER DEBT FUND	91,763.10	1,318.99	40.87	93,041.22
372	PLANT REPLACEMENT FUND (R&I)	2.70	0.00	0.00	2.70
390	SEWER FUND	370,261.29	7,379.58	22,048.30	355,592.57
391	WATER FUND	753,159.13	9,577.18	11,153.86	751,582.45
392	WATER REPLACEMENT FUND	724,254.95	0.00	0.00	724,254.95
393	SEWER COLLECTION	285,501.52	1,180.67	3,643.51	283,038.68
361	EQUIPMENT FUND	8,768.41	9,646.00	6,626.77	11,787.64
704	PAYROLL CLEARING	24,496.84	44,690.46	44,690.46	24,496.84
705	IRONS PARK ENTERTAINMENT FUND	14,167.37	0.00	0.00	14,167.37
707	YOUTH SAFETY PROGRAM	115.00	0.00	0.00	115.00
	GEN1 - GENERAL CHECKING	3,760,088.90	694,108.56	147,029.76	4,307,167.70
M/LST	MAJOR/ LOCAL STREETS				
202	MAJOR STREET FUND	697,555.16	26,841.68	9,467.54	714,929.30
203	LOCAL STREET FUND	473,332.50	15,733.98	1,490.64	487,575.84
	MAJOR/ LOCAL STREETS	1,170,887.66	42,575.66	10,958.18	1,202,505.14
PAY	PAYROLL				
704	PAYROLL CLEARING	37,717.66	44,690.46	41,965.83	40,442.29
	PAYROLL	37,717.66	44,690.46	41,965.83	40,442.29
CHEM	SAVINGS				
101	GENERAL FUND	459,880.93	0.00	0.00	459,880.93
150	CEMETERY PERPETUAL CARE	1,685.83	0.00	0.00	1,685.83
251	INDUSTRIAL PARK FUND	245.69	0.00	0.00	245.69
371	COLLECTION REPLACEMENT FUND	0.65	0.00	0.00	0.65
391	WATER FUND	26,432.61	0.00	0.00	26,432.61
392	WATER REPLACEMENT FUND	19,792.34	0.00	0.00	19,792.34
393	SEWER COLLECTION	3,185.88	0.00	0.00	3,185.88
361	EQUIPMENT FUND	103,597.93	0.00	0.00	103,597.93
	SAVINGS	614,821.86	0.00	0.00	614,821.86
TAX	TAXES				
701	TAX AGENCY	1,094,545.37	142,607.44	1,226,843.61	10,309.20
	TAXES	1,094,545.37	142,607.44	1,226,843.61	10,309.20
	TOTAL - ALL FUNDS	6,678,061.45	923,982.12	1,426,797.38	6,175,246.19

CASH SUMMARY BY ACCOUNT FOR WEST BRANCH
FROM 09/01/2023 TO 09/30/2023
FUND: ALL FUNDS
INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 09/01/2023	Total Debits	Total Credits	Ending Balance 09/30/2023
Fund 101 GENERAL FUND					
004.300	CERTIFICATE OF DEPOSIT A	100,000.00	0.00	0.00	100,000.00
004.400	CERTIFICATE OF DEPOSIT B	150,000.00	0.00	0.00	150,000.00
	GENERAL FUND	250,000.00	0.00	0.00	250,000.00
Fund 150 CEMETERY PERPETUAL CARE					
004.300	CERTIFICATE OF DEPOSIT C	112,499.74	0.00	0.00	112,499.74
004.400	CERTIFICATE OF DEPOSIT D	113,500.06	0.00	0.00	113,500.06
	CEMETERY PERPETUAL CARE	225,999.80	0.00	0.00	225,999.80
Fund 251 INDUSTRIAL PARK FUND					
004.300	CERTIFICATE OF DEPOSIT A	100,000.00	0.00	0.00	100,000.00
004.400	CERTIFICATE OF DEPOSIT B	25,000.00	0.00	0.00	25,000.00
	INDUSTRIAL PARK FUND	125,000.00	0.00	0.00	125,000.00
Fund 661 EQUIPMENT FUND					
004.300	CERTIFICATE OF DEPOSIT A	150,000.00	0.00	0.00	150,000.00
004.400	CERTIFICATE OF DEPOSIT B	100,000.00	0.00	0.00	100,000.00
	EQUIPMENT FUND	250,000.00	0.00	0.00	250,000.00
	TOTAL - ALL FUNDS	850,999.80	0.00	0.00	850,999.80



West Branch Police Department

Chief Kenneth W. Walters

130 Page St.

West Branch, Michigan 48661

Phone: 989-345-2627 Fax: 989-345-0083

E-mail: police@westbranch.com

9/11/2023

Honorable Mayor and Council,

This is the August month end report. For the month of August, the department handled 113 Law Enforcement complaints and further had 12 ordinance violation contacts.

During the month of August, a male subject was arrested for multiple larcenies from motor vehicles that spanned three counties. Sgt. Bicoll was able to identify the suspect and locate him in a camp ground in the Mio area. Upon arrival, Sgt. Bicoll obtained a confession and recovered stolen property for not only our own agency, but several law enforcement agencies around us.

The new patrol vehicle under the USDA grant has arrived and is currently in the process of being upfitted with equipment.

Respectfully,

A handwritten signature in black ink, appearing to be 'K. Walters', written over a horizontal line.

Chief Kenneth W. Walters

Offense Count Report

Page: 1

Report Criteria:

Start Offense	End Offense	Officer	
01000	99009	ALL	
AUGUST2023	TOTAL2023	TOTAL2022	TOTAL2021
08/01/2023-08/31/2023	01/01/2023-08/31/2023	01/01/2022-12/31/2022	01/01/2021-12/31/2021

Offense	Description	AUGUST2023	TOTAL2023	TOTAL2022	TOTAL2021
11001	SEXUAL PENETR'N PENIS/VAGINA CSC1	0	0	1	1
11005	SEXUAL PENETRATION OBJECT CSC1	0	1	0	0
11007	SEXUAL CONTACT FORCIBLE CSC2	0	1	1	0
11008	SEXUAL CONTACT FORCIBLE CSC4	0	1	1	1
13001	NONAGGRAVATED ASSAULT	3	22	19	19
13002	AGGRAVATED/FELONIOUS ASSAULT	0	1	2	4
13003	INTIMIDATION/STALKING	0	0	3	2
20000	ARSON	0	1	0	0
22001	BURGLARY - FORCED ENTRY	0	0	1	1
22002	BURGLARY - ENTRY W/OUT FORCE(INTENT	0	0	0	1
22003	BURGLARY - UNLAWFUL ENTRY(NO INTENT	1	1	3	0
23002	LARCENY - PURSE SNATCHING	0	0	0	2
23003	LARCENY - THEFT FROM BUILDING	0	1	1	2
23005	LARCENY - THEFT FROM MOTOR VEHICLE	1	2	3	9
23007	LARCENY - OTHER	1	6	9	8
24001	MOTOR VEHICLE THEFT	0	0	1	1
25000	FORGERY/COUNTERFEITING	0	0	1	1
26001	FRAUD - FALSE PRETENSE/SWINDLE/CONF	0	2	0	0
26002	FRAUD - CREDIT CARD/ATM	1	2	1	1
26003	FRAUD - IMPERSONATION	1	1	1	1
26005	FRAUD - WIRE	0	0	0	1
26006	FRAUD - BAD CHECKS	0	1	2	1
26007	FRAUD - IDENTITY THEFT	0	3	4	0
27000	EMBEZZLEMENT	0	0	3	0
28000	STOLEN PROPERTY	0	0	1	0
29000	DAMAGE TO PROPERTY	2	21	12	15
30002	RETAIL FRAUD - THEFT	0	1	1	0
35001	VIOLATION OF CONTROLLED SUBSTANCE	0	0	9	4
36004	SEX OFFENSE - OTHER	0	0	0	3
38001	FAMILY - ABUSE/NEGLECT NONVIOLENT	0	2	0	2
38003	FAMILY - OTHER	0	0	0	1
41002	LIQUOR VIOLATIONS - OTHER	0	0	1	1
42000	DRUNKENNESS	0	1	0	1
48000	OBSTRUCTING POLICE	0	0	2	5
49000	ESCAPE/FLIGHT	0	0	1	0
50000	OBSTRUCTING JUSTICE	3	25	37	29
52001	WEAPONS OFFENSE - CONCEALED	0	0	1	0
52003	WEAPONS OFFENSE - OTHER	0	1	0	2
53001	DISORDERLY CONDUCT	1	4	0	1
53002	PUBLIC PEACE - OTHER	0	1	0	0
54002	OUIL OR OUID	0	4	13	4
54003	DRIVING LAW VIOLATIONS	2	22	46	10
55000	HEALTH AND SAFETY	0	1	0	0
57001	TRESPASS	1	12	14	21
62000	CONSERVATION	0	1	0	0
70000	JUVENILE RUNAWAY	0	1	6	0
70001	Incorrigible	0	1	1	0

Offense Count Report

Page: 2

Report Criteria:

Start Offense	End Offense	Officer	
01000	99009	ALL	
AUGUST2023	TOTAL2023	TOTAL2022	TOTAL2021
08/01/2023-08/31/2023	01/01/2023-08/31/2023	01/01/2022-12/31/2022	01/01/2021-12/31/2021

Offense	Description	AUGUST2023	TOTAL2023	TOTAL2022	TOTAL2021
70003	Juvenile Truancy	0	2	0	0
70004	Juvenile Issues	1	7	1	3
72000	ANIMAL CRUELTY	0	0	1	0
73000	MISCELLANEOUS CRIMINAL OFFENSE	0	5	2	4
75000	SOLICITATION	0	0	1	0
90001	Vehicle Lockouts	4	58	69	88
90002	Motorist Assists	1	9	9	15
90003	Assist E.M.S.	9	107	108	120
90005	City Ordinance Violations	1	17	7	29
90006	Prisoner Transports	0	0	1	0
90007	Parking Complaints	1	3	2	4
90008	ANIMAL COMPLAINTS	3	16	12	13
91001	Delinquent Minors	0	2	8	15
91002	Runaway	0	0	1	2
91003	K-9 Assists	2	7	16	7
91004	Abandoned Vehicle	0	0	3	2
92003	Walk Away (Ment. & Host.)	0	2	4	5
92004	Insanity	0	12	23	30
92005	MIP Civil	0	15	1	0
93001	PROPERTY DAMAGE ACCIDENT/PI	5	47	54	51
93002	Accident, Non-Traffic	5	20	26	32
93003	Civil Traffic Violations	0	0	1	0
93004	Parking Violations	0	0	1	1
93006	Traffic Policing	0	0	5	21
93007	Traffic Safety Public Relations	1	3	11	35
93008	Inspections/Investigations -Breathalyzer	0	0	0	1
94001	Valid Alarm Activations	1	2	0	3
94002	False Alarm Activations	3	46	81	63
95001	Accident, Fire	0	1	3	1
95003	Inspection, Fire	0	0	1	3
95004	Hazardous Condition	0	0	1	6
97001	Accident, Traffic	0	0	1	0
97003	Accident, Other Shooting	0	0	1	0
97006	Accident, All Other	0	0	0	2
98002	Inspections/Investigations -Motor Vehicles	0	1	1	0
98003	Inspections/Investigations -Property	0	0	1	7
98004	Inspections/Investigations -Other	1	18	27	7
98006	Civil Matters/Family Disputes	3	51	47	88
98007	Suspicious Situations/Subjects	14	115	109	178
98008	Lost/Found Property	1	11	13	13
98009	Inspections/Investigations -Drug Overdose	0	1	2	3
99002	Natural Death	1	3	5	5
99007	PR Activities	0	15	14	4
99008	General Assistance	37	277	384	283
99009	General Non-Criminal	2	20	36	35
Totals:		113	1037	1296	1334

	2/18/2023	City Charter Violation	Snow Violation/ Sidewalk- City Manager Notified	JA
	3/4/2023	City Charter Violation	Snow Violation/ Sidewalk/ Ongoing- City Manager Notified	JA
	3/29/2023	City Charter Violation	Sidewalk cleared/ Closed	JA
419 N 3rd Street	1/10/2023	Blight- Trash Complaint	Trash brought into City limits for pickup/ Photos taken/ Advised was not allowed	JA
	1/20/2023	Blight- Trash Complaint	Trashed removed/ Closed	JA
	5/16/2023	Blight- Lawn Violation	Previously Noticed/ Photos taken/ Contractor notified	JA
	5/18/2023	Blight- Lawn Violation	Contractor cut the lawn/ Closed	JA
	6/19/2023	Blight- Lawn Violation	Previously Noticed/ Photos taken/ Contractor notified	JA
	6/21/2023	Blight- Lawn Violation	Contractor cut the lawn/ Closed	JA
	7/17/2023	Blight- Lawn Violation	Previously Noticed/ Photos taken/ Contractor notified	JA
	7/19/2023	Blight- Lawn Violation	Contractor cut the lawn/ Closed	JA
607 S Valley Street (Update)	1/12/2023	Dangerous / Unsafe Building	Email received- another contractor coming to give bid on exterior repair this coming week.	JA
	5/16/2023	Dangerous / Unsafe Building	Emailled for an update on the project.	JA
	5/17/2023	Dangerous / Unsafe Building	Email received- Contractor bids too high- requesting additional bids	JA
394 N 2nd Street (Update)	1/17/2023	Dangerous / Unsafe Building	Property sold- Notice/ CAP sent to new owner.	JA
	2/28/2023	Dangerous / Unsafe Building	Received CAP from the owner	JA
115 Sidney Street (Update)	1/20/2023	Blight- Trash Complaint	Trashed removed/ Closed	JA
110 E Houghton Ave	1/31/2023	City Charter Violation	Snow Violation/ Sidewalk- Notice mailed	JA
	2/17/2023	City Charter Violation	Sidewalk cleared/ Closed	JA
307 E Houghton Ave	1/31/2023	City Charter Violation	Snow Violation/ Sidewalk- Notice mailed	JA
	2/17/2023	City Charter Violation	Sidewalk cleared/ Closed	JA
105 W Houghton Ave	1/31/2023	City Charter Violation	Snow Violation/ Sidewalk- Notice mailed	JA
	2/17/2023	City Charter Violation	Sidewalk cleared/ Closed	JA
140 State Street	2/7/2023	City Charter Violation	Snow Violation/ Sidewalk- Previously noticed on 12/28/2022- City Hall advised.	JA
372 State Street	2/7/2023	City Charter Violation	Snow Violation/ Sidewalk- Previously noticed on 12/28/2022- City Hall advised.	JA
376 State Street	2/7/2023	City Charter Violation	Snow Violation/ Sidewalk- Previously noticed on 12/28/2022- City Hall advised.	JA
406 State Street	2/7/2023	City Charter Violation	Snow Violation/ Sidewalk- Previously noticed on 12/28/2022- City Hall advised.	JA
426 State Street	2/7/2023	City Charter Violation	Snow Violation/ Sidewalk- Previously noticed on 12/28/2022- City Hall advised.	JA
295 Fairview Road	2/7/2023	City Charter Violation	Snow Violation/ Sidewalk- Previously noticed on 12/28/2022- City Hall advised.	JA
317 Fairview Road	2/7/2023	City Charter Violation	Snow Violation/ Sidewalk- Previously noticed on 12/28/2022- City Hall advised.	JA
325 Fairview Road	2/7/2023	City Charter Violation	Snow Violation/ Sidewalk- Previously noticed on 12/28/2022- City Hall advised.	JA
279 N Burgess Street	2/7/2023	City Charter Violation	Snow Violation/ Sidewalk- Previously noticed on 12/28/2022- City Hall advised.	JA
	5/16/2023	Blight- Lawn Violation	Photos taken/ Notice sent	JA
	5/27/2023	Blight- Lawn Violation	Received notice back from USPS- Not deliverable	JA
	5/28/2023	Blight- Lawn Violation	Phone message delivered to the owner	JA
	5/30/2023	Blight- Lawn Violation	Lawn cut/ Closed	JA
	6/27/2023	Blight- Lawn Violation	Photos taken/ Notice sent	JA

	7/7/2023	Blight- Lawn Violation	Lawn cut/ Closed	JA
254 N Burgess Street	2/7/2023	City Charter Violation	Snow Violation/ Sidewalk- Previously noticed on 12/28/2022- City Hall advised.	JA
335 E Houghton Ave	2/7/2023	City Charter Violation	Snow Violation/ Sidewalk- Previously noticed on 12/28/2022- City Hall advised.	JA
234 N 1st Street	2/7/2023	City Charter Violation	Snow Violation/ Sidewalk- Notice mailed	JA
	2/17/2023	City Charter Violation	Sidewalk cleared/ Closed	JA
240 N 1st Street	2/7/2023	City Charter Violation	Snow Violation/ Sidewalk- Notice mailed	JA
	2/17/2023	City Charter Violation	Sidewalk cleared/ Closed	JA
720 Annie Street	2/22/2023	Blight- Trash Complaint	Reported Trash and furniture in the yard. Checked, reproted items set out for trash pickup- No violation/ Closed	JA
City of West Branch	3/4/2023	Prohibited Signs	Business signs on utility poles/ Rightaway- Called/ No answer/ No return call/ Sent notice	JA
	3/14/2023	Prohibited Signs	Signs removed/ Closed	JA
243 N Burgess Street	3/29/2023	Blight- Trash Complaint	Accumulation of trash/ Photos taken/ Notice sent	JA
	4/10/2023	Blight- Trash Complaint	Progress/ Updated photos taken	JA
	4/24/2023	Blight- Trash Complaint	Owner working on solution for weekly trash accumulation	JA
	5/16/2023	Blight- Lawn violation	Previously Noticed/ Photos taken/ Contractor notified	JA
	5/18/2023	Ordinance Violation	Dog at large- Previous warnings & citations- Owner cited	JA
	5/22/2023	Blight- Lawn violation	Contractor cut the lawn/ Closed	JA
	6/27/2023	Blight- Lawn violation	Photos taken/ Spoke with owner- will cut	JA
	7/7/2023	Blight- Lawn violation	Lawn cut/ Closed	JA
347 N 3rd Street	4/24/2023	Blight- Trash Complaint	Accumulation of junk/ trash/ Photos taken/ Notice sent	JA
	5/23/2023	Blight- Trash Complaint	Called owner for an update/ Sending crew over today.	JA
	5/30/2023	Blight- Trash Complaint	Junk/ trash removed/ Closed	JA
226 N 2nd Street	4/24/2023	Blight- Incomplete exterior of a structure	Partially sided home for excess of 12 months/ Photos taken/ Notice & CAP sent	JA
	5/16/2023	Blight- Incomplete exterior of a structure	I have not received a CAP/ TX owner- working on home/ Will drop off CAP	JA
	5/23/2023	Blight- Incomplete exterior of a structure	I have not received a CAP/ TX owner- Will drop off CAP by Friday	JA
	5/30/2023	Blight- Incomplete exterior of a structure	I have not received a CAP/ TX owner- No answer/ left a message	JA
	6/1/2023	Blight- Incomplete exterior of a structure	I have not received a CAP/ TX owner- No answer/ left a message requesting CAP by 5pm today, or would move forward with violation process	JA
	6/6/2023	Blight- Incomplete exterior of a structure	Still no response/ Citation posted and mailed	JA
	6/9/2023	Blight- Incomplete exterior of a structure	Owner came into WBPd/ Met owner at the property/ Working on home/ 2nd copy of CAP provided	JA
	6/13/2023	Blight- Incomplete exterior of a structure	Received CAP from the owner	JA
119 S 3rd Street	5/2/2023	Blight- Junk Auto/ Unregistered Vehicles	2 vehicles unregistered / Photos taken/ Notice	JA
	5/16/2023	Blight- Junk Auto/ Unregistered Vehicles	Clearing out garage for vehicles/ CAP mailed to WBPd	JA
	5/23/2023	Blight- Junk Auto/ Unregistered Vehicles	Received CAP from the owner	JA
	6/9/2023	Blight- Junk Auto/ Unregistered Vehicles	1 or 2 vehicles removed	JA
	6/14/2023	Blight- Junk Auto/ Unregistered Vehicles	Spoke with the owner, has someone coming to tow the other vehicle away	JA
	6/27/2023	Blight- Junk Auto/ Unregistered Vehicles	2nd vehicle removed/ Closed	JA
134 S 2nd Street	5/16/2023	Blight- Lawn Violation	Previously Noticed/ Photos taken/ Contractor notified	JA
	5/18/2023	Blight- Lawn Violation	Contractor cut the lawn/ Closed	JA
	6/19/2023	Blight- Lawn Violation	Previously Noticed/ Photos taken/ Contractor notified	JA
	6/21/2023	Blight- Lawn Violation	Contractor cut the lawn/ Closed	JA

	7/17/2023	Blight- Lawn Violation	Previously Noticed/ Photos taken/ Contractor notified	JA
	7/19/2023	Blight- Lawn Violation	Contractor cut the lawn/ Closed	JA
	8/9/2023	Blight- Lawn Violation	Previously Noticed/ Photos taken/ Contractor notified	JA
	8/9/2023	Blight- Lawn Violation	Contractor cut the lawn/ Closed	JA
403 S 4th Street	5/23/2023	Blight- Lawn Violation	Photos taken/ Notice sent	JA
	5/31/2023	Blight- Lawn Violation	Lawn cut/ Closed	JA
114 Mcgreggor Ct	6/1/2023	Blight- Lawn Violation	Photos taken/ Notice sent	JA
	6/9/2023	Blight- Lawn Violation	Lawn cut/ Closed	JA
129 S 4th Street	6/14/2023	Blight- Lawn Violation	Photos taken/ verbal notice given	JA
	6/19/2023	Blight- Lawn Violation	Lawn cut/ Closed	JA
377 State Street	6/15/2023	Blight- Lawn Violation	Photos taken/ verbal notice given	JA
	6/19/2023	Blight- Lawn Violation	Lawn cut/ Closed	JA
351 State Street	6/19/2023	Blight- Lawn Violation	Photo taken/ Verbal notice given	JA
	6/27/2023	Blight- Lawn Violation	Lawn cut/ Closed	JA
312 E Houghton Ave	6/27/2023	Blight- Lawn Violation	Photos taken/ Notice sent	JA
	7/7/2023	Blight- Lawn Violation	Lawn cut/ weeds still long in rocks	JA
	7/18/2023	Blight- Lawn Violation	Spoke with admin/ will have lawn care service remove weeds	JA
	7/27/2023	Blight- Lawn Violation	Weeds removed/ Closed	JA
235 S 5th Street	7/3/2023	Blight- Lawn Violation	Photos taken/ Notice sent	JA
	7/18/2023	Blight- Lawn Violation	Lawn cut/ closed	JA
429 N 1st Street	7/25/2023	Blight- Trash Complaint	No trash located/ Items from recent yard sale/ Photos taken/ Owner currently removing items from the yard/ Will follow-up later	JA
	8/22/2023	Blight- Trash Complaint	Items removed/ closed	JA
180 Alto Court	7/31/2023	Blight- Trash Complaint	Trash/ Junk at the roadway/ Photos taken/ Notice sent	JA
	8/10/2023	Blight- Trash Complaint	All removed, except two items/ will recheck	JA
	8/22/2023	Blight- Trash Complaint	Trash/ Junk removed/ closed	JA
Victorian Court Condos	8/4/2023	Blight- Brush Violation	Brush set out in roadway/ Photo/ Verbal notice/ Will move	JA
	8/10/2023	Blight- Brush Violation	Brush removed/ closed	JA
323 N 3rd Street	8/9/2023	Blight- Lawn Violation	Photos taken/ Notice sent	JA
	8/14/2023	Blight- Lawn Violation	Lawn cut/ closed	JA
129 S 3rd Street	8/9/2023	Blight- Lawn Violation	Photos taken/ Notice sent	JA
	8/22/2023	Blight- Lawn Violation	Lawn cut/ closed	JA
133 S 3rd Street	8/9/2023	Blight- Lawn Violation	Photos taken/ Notice sent	JA
	8/22/2023	Blight- Lawn Violation	Lawn cut/ closed	JA
Lieutenant Joseph Adams:			Date: 7/15/23	
West Branch Police Department				

SPECIAL MEETING OF THE WEST BRANCH PLANNING COMMISSION HELD IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET, ON TUESDAY, AUGUST 22, 2023.

Chairperson Lucynski called the meeting to order at 6:00 p.m.

Present: Bob David, Yvonne DeRoso, Kara Fachting, Mike Jackson, Cori Lucynski, and Rusty Showalter.

Absent: Josh Erickson

Others officers in attendance: Acting secretary/zoning administrator, John Dantzer

All stood for the Pledge of Allegiance.

At 6:02 pm Chairperson Lucynski opened the public hearing to take comment on the special use permit for Jenifer Freimark of Northern Gems Therapy to allow a health care clinic in the Central Business District (CBD) at 220 W. Houghton Ave.

Chairperson Lucynski noted the letter that was received noting a concern that the business is not retail in nature and a lack of parking in that area. Member Jackson noted there were already several other non-retail businesses in the CBD district. Member Showalter noted he did not see an issue with parking because there would be less traffic for this type of business than a retail business. Jenifer Freimark noted she would typically only have one client at a time.

Member Fachting asked is the property was already purchased or if she would just be renting. Ms. Freimark noted she had already purchased the building.

No one else wished to speak on the subject.

MOTION BY DEROSO, SECOND BY SHOWALTER, TO CLOSE THE PUBLIC HEARING.

Yes — David, DeRoso, Fachting, Jackson, Lucynski, Showalter

No – None

Absent –Erickson

Motion carried

MOTION BY SHOWALTER, SECOND BY JACKSON, TO APPROVE THE SPECIAL USE PERMIT FOR JENIFER FREIMARK OF NORTHERN GEMS THERAPY TO PERMIT THE USE OF A HEALTH CARE CLINIC AT 220 W. HOUGHTON AVE. BECAUSE THE PROPERTY SUBJECT TO THE APPLICATION IS LOCATED IN A ZONING DISTRICT IN WHICH THE PROPOSED SPECIAL USE IS ALLOWED, IS COMPATIBLE WITH ADJACENT USES, DOES NOT CREATE A BURDEN ON PUBLIC SERVICES, AND DOES NOT POSE ANY NEGATIVE IMPACT ON THE STREET SYSTEM.

MOTION BY SHOWALTER, SECOND BY DAVID, TO APPROVE ZONING PERMIT ZP23-14 AS SUBMITTED.

Yes — David, DeRoso, Fachting, Jackson, Lucynski, Showalter

Motion carried

MOTION BY JACKSON, SECOND BY FACHTING, TO APPROVE THE MINUTES WITH CORRECTIONS FROM THE MEETING HELD JULY 25, 2023.

Yes — David, DeRoso, Fachting, Jackson, Lucynski, Showalter

Motion carried

Chairperson Lucynski noted her concern that some of the downtown businesses were empty.

Member DeRoso gave an update on the MDOT preconstruction meeting she recently attended.

Member Showalter noted his belief that the reconstruction will help promote new businesses downtown once it is completed.

Sean Gilbert asked about the time frame for the road construction downtown. It was noted the construction is ~~planned~~ planned from April through November. Mr. Gilbert also noted his concern for parking during this time. It was noted the parking lots in the rear of the buildings would remain open throughout the project and they would have walkways to the front of the buildings at all time. It was also noted that many of the businesses have rear entrances.

Mr. Gilbert invited everyone to his upcoming special event on Monday, September 28th at 7:00 pm

* * * * *

Chairperson Lucynski closed the meeting at 6:35 pm



September 1, 2023



T1 P2 156 *****AUTO**ALL FOR AADC 480

City of West Branch
121 N. Fourth Street
West Branch, MI 48661-1217

Dear Franchise Official:

I am writing to inform you that effective August 31, 2023, at 8pm ET, The Walt Disney Company removed its programming from Spectrum Mid-America, LLC ("Charter"). Charter had been in discussions to renew its carriage agreement when The Walt Disney Company took this action. As a result of The Walt Disney Company's unreasonable demands to increase prices and limit customer choice, negotiations failed to reach a deal and they chose to pull the programming from Charter customers, rather than extend the contract until negotiations conclude. The Walt Disney Company's decision to remove its programming is outside of Charter's control; we wanted to provide you notice of these changes as quickly as possible.

A full list of impacted channels is as follows:

NETWORKS OWNED BY THE WALT DISNEY COMPANY

- | | |
|------------------|-----------------------|
| ▪ ACC Network* | ▪ Freeform |
| ▪ BabyTV SAP | ▪ FX |
| ▪ Disney Channel | ▪ FX Movie Channel |
| ▪ Disney Junior | ▪ FXX |
| ▪ Disney XD | ▪ Longhorn Network* |
| ▪ ESPN | ▪ National Geographic |
| ▪ ESPN2 | ▪ Nat Geo Mundo |
| ▪ ESPN Deportes | ▪ Nat Geo Wild |
| ▪ ESPN News | ▪ SEC Network* |
| ▪ ESPNU | |

**Carriage depends on customers' region*

The rising cost of programming is the single greatest factor in higher cable television prices, and we are fighting hard to hold the line on programming rates imposed on us by companies like The Walt Disney Company. We hope to resolve this dispute quickly and, though inconvenient, impacted Charter customers have other alternatives for viewing impacted content and can learn more at www.video-choice.com.

If you have any questions about this matter, please feel free to contact me at (906) 553-7866.

Sincerely,

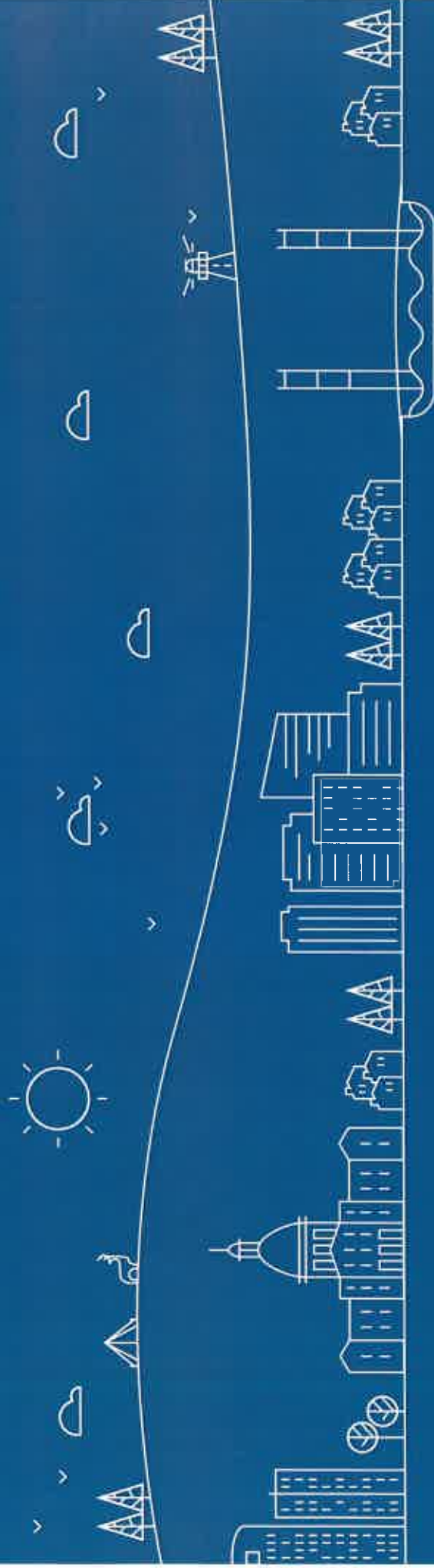
Joan Movrich
Manager - State Government Affairs, Michigan
Charter Communications



michigan municipal league

2023-2024 Member of the

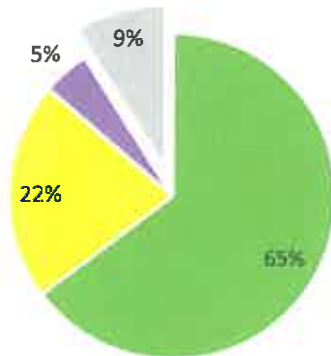
Michigan Municipal League



We love where you live.

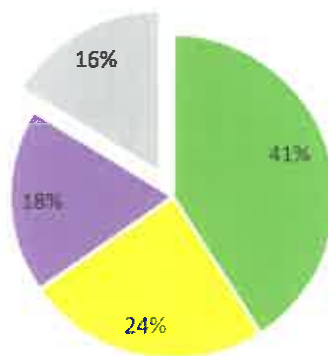
Crash Data for Priority DSTR Analysis

RELATIVE RISK - 2023



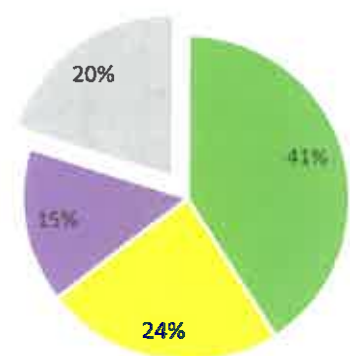
■ FLG ■ FL ■ XBS ■ XB/XBY

CRASHES - 2022



■ FLG ■ FL ■ XBS ■ XB/XBY

CRASHES 2018-2022



■ FLG ■ FL ■ XBS ■ XB/XBY

5-Year Trend Information for Crossbuck/Yield (XBY) Crash Locations

Average NHI Exposure = 1,209

Average Daily Traffic (ADT) = 1070

Average Trains per Day = 2

Average Crossing Angle = 72 degrees

58% of crashes occurred when train count was 1 or above

69% of crashes occurred when train speeds were 39 mph or lower

75% of crashes occurred when ADT was below 1025

81% of crashes occurred when road speed limit was greater than 25 MPH

95% asphalt; 75% rural

SUBJECT LOCATION: 7th St, USDOT# 511337P

NHI Exposure = 780

ADT = 907

Train Volume = .86

Crossing Angle = 90 degrees

Train Speed = 25 mph

5-YEAR CRASH HISTORY: N/A

Reason for inclusion: *Inspector's Choice, <exposure, train speed, train volume, and ADT*

COMPARATIVE INDICES

NCHRP Report 50 Cost/Benefit = .00

FRA Web Accident Prediction Statewide Ranking = 2379

NCHRP Cost/Benefit threshold is met at .02 or above..... FRA WBAPS Top 10% Ranked 460 or higher

**CITY OF WEST BRANCH
CITY COUNCIL MEETING
SEPTEMBER 18, 2023**

PLEASE TAKE NOTICE that the West Branch City Council meeting scheduled for Monday, September 18, 2023 at 6:00 pm will be conducted both in person and virtually (online and/or by phone), due to health concerns surrounding Coronavirus/COVID-19 pandemic.

Public comment will be handled by the "Raise Hand" method as instructed below within Participant Controls.

To comply with the Americans with Disabilities Act (ADA), any citizen requesting accommodation to attend this meeting, and/or to obtain this notice in alternate formats, please contact the City Clerk by phone at (989) 345-0500 from 8:00 am-4:30 pm Monday- Friday or by email at clerk@westbranch.com, at least five business days prior to the meeting.

Zoom Instructions for Participants

To join the conference by phone:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID number** (also provided below) when prompted using your touch-tone (DTMF) keypad.

Before a videoconference:

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provided below. The details include a link to "**Join via computer**" as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

To join the videoconference:

2. At the start time of your meeting, enter the link to **join via computer**. You may be instructed to download the Zoom application.
3. You have an opportunity to test your audio at this point by clicking on "Test Computer Audio." Once you are satisfied that your audio works, click on "Join audio by computer."

You may also join a meeting without the link by going to join.zoom.us on any browser and entering the Meeting ID provided below.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID number** (also provided below) when prompted using your touch-tone (DTMF) keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your 2-digit participant ID to be associated with your computer.

Participant controls in the lower left corner of the Zoom screen:



Using the icons in the lower left corner of the Zoom screen, you can:

- Mute/Unmute your microphone (far left)
- Turn on/off camera (“Start/Stop Video”)
- Invite other participants
- View Participant list – opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand during Call to the Public
- Change your screen name that is seen in the participant list and video window
- Share your screen

Somewhere (usually upper right corner on your computer screen) on your Zoom screen you will also see a choice to toggle between “speaker” and “gallery” view. “Speaker view” shows the active speaker. “Gallery view” tiles all of the meeting participants.

Meeting Information:

Topic: City Council

Time: Sep 18, 2023 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88670233078?pwd=R3dHV1JXWHcxb2Frd3d1VDRPVXhrUT09>

Meeting ID: 886 7023 3078

Passcode: 878694

One tap mobile

+13092053325,,88670233078#,,,,*878694# US

+13126266799,,88670233078#,,,,*878694# US (Chicago)

Dial by your location

- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 646 558 8656 US (New York)
- +1 646 931 3860 US
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 669 444 9171 US
- +1 669 900 9128 US (San Jose)
- +1 689 278 1000 US
- +1 719 359 4580 US
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)

Meeting ID: 886 7023 3078

Passcode: 878694

Find your local number: <https://us02web.zoom.us/j/88670233078?pwd=R3dHV1JXWHcxb2Frd3d1VDRPVXhrUT09>