

AGENDA

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL TO BE HELD IN PERSON AND VIRTUALLY AT WEST BRANCH CITY HALL, 121 N. FOURTH ST. ON MONDAY, MARCH 7, 2022, BEGINNING AT 6:00 P.M.

PLEASE NOTE: All guests and parties in attendance are asked to sign in if they will be making any comments during meetings, so that the City Clerk may properly record your name in the minutes. Public comments are limited to 3 minutes in length while matters from the floor are limited to 10 minutes. All in attendance are asked to silence all cell phones and other electronic devices. Accommodations are available upon request to those who require alternately formatted materials or auxiliary aids to ensure effective communication and access to City meetings or hearings. All request for accommodations should be made with as much advance notice as possible, typically at least 10 business days in advance by contacting City Clerk Lori Ann Clover at (989) 345-0500. [DISCLAIMER: Views or opinions expressed by City Council Members or employees during meetings are those of the individuals speaking and do not represent the views or opinions of the City Council or the City as a whole.] [NOTICE: Audio and/or video may be recorded at public meetings of the City Council.]

- I. Call to order
- II. Roll call
- III. Pledge of Allegiance
- IV. Scheduled Matters from the Floor
 - A. County Commissioner Mark Surbrook
 - B. Lt. Matt Jordan from STING 2021 Annual Activity Report
- V. Public hearing
- VI. Additions to the agenda
- VII. Public comment on agenda items only (limited to 3 minutes)
- VIII. Bids
 - A. RFP Solid Waste Collection
- IX. Unfinished Business
- X. New Business
 - A. Excuse Council Member Joanne Bennett from the meeting held Feb 21
 - B. Bills
 - C. Special Event – Music in the Park
 - D. Resolution 22-08 – Budget amendment
 - E. Resolution 22-09 – Act 51 transfer
 - F. Water/Sewer Administrative Adjustment Request – David Lucas
- XI. Approval of the minutes and summary from the meeting held February 21, 2022
- XII. Consent Agenda
 - A. Minutes from the IDC Board Meeting held February 23, 2022.
 - B. Minutes from the DDA Meeting held December 14, 2021 and January 25, 2022 along with the special meeting held February 7, 2022.
 - C. Treasurer's Report and Investment Summary
- XIII. Communications

- A. Charter Communications
- B. MDOT 2022-2027
- C. Ogemaw Land Bank Authority request for funds

XIV. Reports

- A. Mayor
- B. Council
- C. Manager
 - 1. School Resource Officer

XV. Public comment any topic

XVI. Adjournment

UPCOMING MEETINGS-EVENTS

March 9- DDA Special Meeting 6:30 PM

March 15-WWTPA Meeting 3:30 PM

March 16-Airport Meeting 12:15 PM

March 21- City Council Meeting 6:00 PM

March 22-DDA Meeting 12:00 PM

March 22-Planning Commission Special Meeting 6:00 PM

March 28-Board of Review Challenge (9:00AM-12:00PM), (1:00PM-4:00PM), and (7:00PM-9:00PM)

March 29-Board of Review Challenge (9:00AM-12:00PM) and (1:00PM-4:00PM)

Call to Order

Roll Call

**Pledge of
Allegiance**

Scheduled Matters from the Floor



STING

Strike Team Investigative Narcotics

State/County/Local
Multijurisdictional Task Force

2021 Annual Activity Report

Strike Team In Investigative Narcotics Group

2021 Annual Activity Report

D/LT. MATTHEW JORDAN, STING COMMANDER

2021 HIGHLIGHTS AND CHANGES

STING BOARD OF DIRECTORS:

Sheriff Ed Stern – Roscommon County, Sheriff Kevin Grace – Oscoda County, Sheriff Scott Frank – Iosco County, Sheriff Shawn Kraves – Crawford County, Chief Ken Walters – City of West Branch, MSP 3rd District HQ and MSP 7th District HQ.

OFFICER CHANGES:

STING welcomed two detectives this year.

- D/Spl. Dan Cochrane, Roscommon Co. taking over for Jamie Briggs
- Vacant D/Tpr. Position, 7th District
- D/Spl. Adrian Anderson, Oscoda Co. – currently deployed, not expected back until October 2022

STING UNIT GOALS:

Goal 1

Reduce the threat of overdoses and deaths to the community associated with the sale of heroin and prescription opiates by targeting and disrupting the availability of heroin and prescription opiates and monitor over prescribing through diversion investigations in the STING coverage area.

Goal 2

Reduce the threat of deaths and overdoses to the community associated with the sale and manufacture of methamphetamine/crystal methamphetamine through the targeting and disruption of availability of methamphetamine/crystal methamphetamine in the STING coverage area.

Goal 3

Reduce the threat of deaths and overdoses to the community associated with the sale and manufacture of cocaine by targeting and disrupting the availability of cocaine in the STING coverage area.

Goal 4

Reduce the economic costs and threats to the community by identifying and disrupting drug and other types of criminal activity through focused investigations and working jointly with local Law Enforcement partners.

STING will focus on these objectives by using the following resources:

1. Undercover and confidential informant controlled narcotics buys
2. Investigative leads from confidential resources
3. Anonymous tip line and STING web portal/emails
4. Department MIOC and Analyst workups developing investigative tips and leads
5. Search Warrants and knock and talk investigations

6. Asset seizure and forfeitures from investigative case work
7. The use of social media (Facebook, etc.) to further investigations and suspect id's
8. Monitor and implement NPLEX networking to develop methamphetamine suspects
9. Networking with MJTF's and Federal agencies to actively pursue suspect leads.

ACTIVITY – 2021

Arrested People	
Arrests - 88	Felony Arrests - 74
Charges - 166	Misdemeanor Arrests - 1
Counts - 172	Fugitive Arrests -13
Search Warrants - Consent Agreements	
Assist other Teams/Depts with Search Warrants - Residence/Business	20
CONSENT SEARCHES	
Consent Search - Phone Download, Vehicle, Vehicles Sub. to Arrest	7
SEARCH WARRANTS	
Residence - Hard Entry, Soft Entry	14
Cell Phone, GPS Tracker, Facebook, Cellphone Provider	4
Total Searches:	18
"Other" Stats	
Handguns Seized/Bought	13
Long-guns Seized/Bought	28
New Cases	166
Meth Incidents (Labs - Dump Sites)	0
BHO Extraction Labs	0
Vehicles Seized	2
Total Value Assets Seized - 2021:	
Total Value Narcotics Seized - 2021:	

STING Assisted Other Agencies:

Crawford County Sheriff Dept., Iosco County Sheriff Dept., Ogemaw County Sheriff Dept., Oscoda County Sheriff Dept., Roscommon County Sheriff Dept., BAYANET, MSP 31, MSP 32, MSP 72, Tawas City Police Dept., Denton Twp. Police Dept., Flint Police Dept., Midland County Sheriff Dept., Arenac County Sheriff Dept.

NARCOTICS SEIZED - 2021

STING 2021 Drugs Seized			
Type - Description	Quantity	Unit of Measure	Value
CRYSTAL METH	2207.9	GM	\$220,790.00
COCAINE	40.8	GM	\$4,896.00
CRACK COCAINE	19.7	GM	\$2,364.00
FENTANYL	51.4	GM	\$771.00
HEROIN	51	GM	\$12,750.00
HEROIN & FENTANYL	47	GM	\$11,750.00
MARIJUANA	10917.9	GM	\$109,179.00
MARIJUANA	116	PLANTS	\$116,000.00
ALL PILLS	1099	DU	\$10,990.00
SUBOXONE/BUPRENORPHINE	61	DU	\$610.00
THC/VAPE/WAX	29.5	DU	\$295.00
TOTAL			\$490,395.00

SIGNIFICANT CASES 2021 - STING

ARENAC COUNTY:

On 01-06-21, a confidential source made a purchase of methamphetamine from a residence in northern Arenac County. While inside the residence a male subject was standing guard over several users while holding a shotgun. STING already had two other controlled purchases from the same residence. A search warrant was signed and on 01-07-21, the ES team was authorized to serve the warrant. Officers seized quantities of methamphetamine, crack cocaine, and recovered buy money. Also seized were four rifles. Three of which were stolen, two that were stolen the day before by one of the suspects. Two additional suspects (one a convicted felon) were lodged on outstanding warrants. Felony charges will be sought in this investigation for four adults in the residence. STING detectives were assisted by the ES Team, MSP #32 personnel, and the Arenac County Sheriff Department.

On 05-05-21, STING detectives arranged for a buy bust from a Flint suspect in Standish. Using a confidential source, a quarter pound of methamphetamine was purchased from the suspect. After the deal, surveillance was kept on the suspect vehicle as they proceeded to the local Burger King restaurant. The ES Team "had it their way" and took the suspects into custody without incident in the drive through lane. Detectives recovered additional quantities of methamphetamine, crack cocaine, and a loaded 9mm pistol from the vehicle. All three occupants were lodged in the Arenac County Jail on felony charges. During the course of this two-month investigation, 11 ounces of methamphetamine were seized from the main suspect. STING was assisted by K932, ES Team members, and the MSP/ATF Violent Crimes Task Force at BAYANET.

Tpr. Taylor Debottis from the West Branch Post provided STING detectives with a confidential informant. D/Tpr. John Walsh used the informant to make two controlled purchases of methamphetamine and heroin from a residence in Arenac County. On 04-15-21 a search warrant was served on the residence. Detectives located a loaded Ruger 22 semi-automatic pistol, over three ounces of methamphetamine, half ounce of heroin, cocaine, fentanyl, as well as digital scales and packaging materials. Also seized was a 2012 Chevy Silverado and \$1,913.00 in cash. The suspect (convicted felon) was lodged on several felony charges. This was the 30th firearm seized by STING so far this year. STING was assisted by troopers from the West Branch Post, K9-32, and the Arenac County Sheriff Department.

CRAWFORD COUNTY:

On 01-14-21, STING detectives assisted SANE detectives with their original delivery of methamphetamine investigation in which several undercover purchases were made from a residence in the Grayling area. After two successful purchases, STING detectives drafted a search warrant for the residence and it was served. Seized from the residence was approximately one pound of methamphetamine and 18 firearms, to include a pistol and three revolvers. Also seized was over \$8,000.00 in cash and recovered buy money. This was a collaborative week-long effort between SANE and STING. Important intelligence was gained from the residence and the investigation continues. STING received assistance from the Crawford County Sheriff Department, MSP#72 personnel, and K-9 72.

On 03-09-21, a STING detective assisted with a probation search in Crawford County. The probationer was found with a small amount of methamphetamine. The detective convinced the probationer to give up his source. The source was known to carry a pistol and recently made threats to shoot law enforcement, as well as had a warrant for his arrest. The ES Team executed a search warrant at a hotel room in Grayling. A ring camera was found mounted on the hotel window. The search warrant netted a loaded 9MM semi-automatic pistol, ammo, several pistol magazines, over a quarter pound of methamphetamine, heroin, cocaine, and fentanyl. \$2,000.00 cash, cash cards, and four gold (one gram) bars were also seized. The suspect was lodged on several felony charges.

On 04-02-21, a STING detective developed a confidential informant which led to the seizure of two stolen firearms which had been hidden in the woods near the girlfriend's residence of the suspect from the above complaint.

IOSCO COUNTY:

On 01-24-21, STING detectives assisted the Tawas City Police Department and the MSP West Branch Post with an overdose causing death investigation. A STING detective drafted a search warrant for the suspect residence and the warrant was served by the ES Team. Detectives seized 18 grams of suspected methamphetamine and 2 grams of heroin. Also seized was \$975.00 cash. Suspect phones seized at the residence have been downloaded and key evidence was obtained to assist in the overdose causing death investigation.

On 03-16-21, STING detectives served a search warrant on a residence in Wilber Township after having two controlled buys of methamphetamine into the suspect. Upon service of the search warrant an additional subject was lodged on a felony UDAA warrant. Detectives seized packaging materials and approximately 8 grams of methamphetamine.

On 04-12-21, D/Tpr. John Walsh assisted Oscoda Township Police Department with a narcotics investigation. Using a confidential informant, THC vaping cartridges were purchased from the owner of a mattress shop who was selling to juveniles out of the shop. A search warrant was obtained, served, and detectives seized additional cartridges, scales, TCH lemon and watermelon tincture drops, three quarters of a pound of marijuana, and \$1075.00 in cash. Once lab results are received charges will be sought through the prosecutor's office.

On 04-17-21, STING detectives arranged for a buy bust in Iosco County with a subject associated with a search warrant from the prior week. Once the confidential purchase was completed, Tpr. Robert Blair from the West Branch Post effected a traffic stop on the suspect vehicle. The female suspect was taken into custody without incident. Detectives seized approximately three ounces of methamphetamine, over a half ounce of fentanyl, additional cocaine, pills, a digital scale, and packaging materials. The female suspect was lodged on several new felony charges.

STG-64-21 Iosco County, On 06-07-21 STING detectives used an undercover officer to purchase stolen property from a suspect who had just stolen the tools from a job site. The recovered stolen property helped the Tawas City Police Department solve a construction site breaking and

entering investigation. The property was returned to its rightful owner. Charges are pending for the suspect.

OGEMAW COUNTY:

On 12-07-21, STING detectives received information from UPS personnel that one of their employees was stealing packages of prescription pills being sent to military veterans from the VA hospital. Detectives conducted lengthy surveillance at the UPS facility and observed the employee leaving the facility after his shift. K-9 32 effected a traffic stop on the suspect and his vehicle. Upon a search of the vehicle approximately 900 stolen pills were recovered from the vehicle and a quantity of methamphetamine. The pills were still in the original prescription bottles. The suspect was interviewed by D/Tpr. John Walsh and gave a full confession. In the past month he had stolen approximately twenty packages. The grinch was lodged on several new felony charges including larceny from a building, PWID, and violation of parole.

OSCODA COUNTY:

On 08-27-2021, STING detectives helped search a wooded area (near Lewiston) for wanted subject CADEN DANIEL SCHANK in Oscoda County. SCHANK was wanted for escape and for attempting to disarm a trooper. SCHANK was taken into custody by the 7th District Fugitive Team.

ROSCOMMON COUNTY:

On 06-30-21 STING detectives served a search warrant at a residence in Richfield Township. This was a joint investigation with the Richfield Police Department. An undercover officer made several purchases from the suspect. The total seized for the investigation was over three ounces of methamphetamine. The suspect admitted using his proceeds to purchase new tools, of which several were forfeited as they still had tags on them from Home Depot.

During the first week of July, STING detectives used a confidential source to purchase two ounces of methamphetamine from a Flint suspect. On 07-07-21, the confidential source purchased a half pound of methamphetamine from the same suspect and another suspect from Flint. After the deal was completed, the ES team and K9#72 took the suspects into custody without incident. Detectives seized a loaded 10mm pistol, additional quantities of fentanyl, and scales. Detectives forfeited \$3600.00 cash and a former MSP Dodge Charger. Both suspects are convicted felons and were lodged in the Roscommon County Jail on multiple felony charges. STING was assisted by the Roscommon County Sheriff Department, ES Team and K9#72.

On 09-09-2021 the Crawford County Undersheriff posted his personal vehicle for sale online through Craig's List. He was contacted via email by an individual wishing to purchase the truck for 10lbs of marijuana. The undersheriff contacted STING and U/C John Klepadlo contacted the suspect via phone. On 09-15-21 the male suspect agreed to meet U/C John Klepadlo and U/C John Walsh at a local truck stop in Crawford County to complete the transaction. Two suspects arrived and after checking out the truck for sale, delivered twenty pounds of marijuana. Both suspects were taken into custody without incident by ES team members. Both male suspects were from Florida and were lodged on felony charges. A search of the vehicle revealed an

additional pound of marijuana. STING was assisted by the Crawford County Sheriff Department and the 7TH District Emergency Support Team.

FINANCIAL DATA - 2021

Received from Restitution

Arenac County	\$	102.50
Crawford County		305.00
Iosco County		956.84
Ogemaw County		638.00
Oscoda County		631.88
Roscommon County		495.00
Gladwin County		162.45
Total - Restitution Received	\$	3,291.67

Received from Adjudicated Forfeitures

Auction Proceeds	\$	7,188.50
Seized Monies - Bond Monies - Money Sheet Transfers	\$	31,381.75
Consent Agreements Vehicles & other Forfeiture Items		-
Total - Adjudicated Forfeitures Received	\$	38,570.25

Received from Other

Miscellaneous Income	Law Enforcement Service Invoices	73,085.80
Interest Income		6.15
Byrne Grant		53,807.00
Total - Received from Other	\$	126,898.95

Total STING Income for Year

\$ 168,760.87

YEAR FINANCIAL SNAPSHOT

Expenses	\$	84,728.60
Total Expenses	\$	84,728.60
Total Income	\$	168,760.87
Net Income for Year	\$	84,032.27

Public Hearings

Additions to the Agenda

Public Comment -Agenda Items

Bids

**REQUEST FOR PROPOSALS
SOLID WASTE COLLECTION**

The City of West Branch will accept sealed proposals for residential solid waste and recycling collection.

Proposals will be accepted by City Manager John Dantzer at West Branch City Hall, 121 N 4th Street, West Branch, MI 48661 until the deadline of 12:30pm on Friday, February 25, 2022. Sealed bids shall be clearly labeled "SOLID WASTE BID" and will be opened and publicly reviewed at that time.

The City of West Branch reserves the right to accept or reject any or all proposals/bids, to waive irregularities, and to accept the proposal deemed to be in the best interest of the City of West Branch.

Posting date and time: January 13, 2022

REQUEST FOR PROPOSALS
Solid Waste Collection for the
City of West Branch

1. INTENT

This Request for Proposals (RFP) is issued by the City of West Branch. The desired result of the RFP process is award of a contract to a qualified waste hauler for residential solid waste and recycling services in the City of West Branch, hereafter referred to as the "City." The City will consider bids submitted in response to this RFP either individually or collectively.

The City's objectives in issuing a contract for solid waste and recycling services are to:

- Establish a three-year service agreement with a single hauler to provide waste services within the City.
- Minimize the cost of solid waste services for City residents.
- Minimize the cost of recycle services for the community.
- Include bulk item pickup for residents in the City.

A. Container Service Payments: The waste hauler awarded this contract will receive payment for container waste collection, recycling, and bulk item pickup as follows:

1. Contractor Billing: Service costs are paid by the City directly to the Contractor. The Contractor is responsible for determining service levels for each address and changes to service levels for customers.

2. BACKGROUND

The City of West Branch encompasses roughly 1 square mile and has a population (2020 census) of 2,064. There are approximately 953 residential units within the City limits.

The contractor that currently provides the City's solid waste collection also provides refuse (bulk item) pickup to tax payers with every pickup.

3. SCOPE

The scope of work to be performed under this contract includes:

- Solid waste collection and disposal
- Recycling center collection and disposal
- Bulk item pickup and disposal

3.1 General Requirements:

A. Hours of Operation: Collection shall not start before 7:00am or continue after 6:00pm on the same date, Monday through Friday. Exceptions to collection hours shall only be made upon the mutual agreement of the City and the Contractor, or when the Contractor reasonably determines that an exception is necessary in order to complete collection on an existing collection route due to holiday catch-up or unusual circumstances.

B. Collection Routes: All routing and scheduling of trucks used for refuse collection shall be left to the reasonable discretion of the contractor with consultation from the City. The Contractor may from time-to-time submit changes in route or day of collection to the City for approval.

C. Holidays: No collection will be allowed on the following holidays: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, and Christmas Day. Pickup normally scheduled on observance day of the holiday will be pushed forward to the next regular work day. The suspension of collection service on any holiday in no way relieves the contractor of its obligation to provide its weekly collection service.

D. Vehicles:

1. **General:** The Contractor shall at all times provide an adequate number of vehicles to perform the services outlined in the terms of this contract. The vehicles shall be licensed in the State of Michigan and shall operate in compliance with all applicable State, Federal, and Municipal regulations. All vehicles shall be manufactured and maintained to conform to State of Michigan Department of Transportation standards.
2. **Specifications:** All vehicles used by the Contractor in providing collection of materials under this Contract shall be designed and maintained throughout the Contract term to prevent leakage, spillage, or overflow. All such vehicles shall comply with U.S. Environmental Protection Agency noise and fuel emission control regulations.
3. **Vehicle Identification:** Each vehicle, at a minimum, shall contain the contractor's name and phone number which will be plainly visible on both cab doors.
4. **Cleaning and Maintenance:** Contractor shall keep all vehicles in a safe, neat, clean, and operable condition at all times. Vehicles shall be thoroughly washed on a regular basis.

E. Personnel:

1. **Qualifications:** Contractor shall furnish qualified drivers and other personnel to provide services in a safe and efficient manner. All drivers shall be trained and qualified in the operation of waste collection vehicles and must have in effect a valid Commercial Driver's License of the appropriate class.
2. **Courtesy and Appearance:** All employees of the Contractor shall be uniformed, showing their association with the Contractor while operating in the field. Each employee shall be neat and clean as circumstances permit. Shirts will be worn at all times. Contractor shall prohibit employees from using loud or profane language. Employees will be instructed to work as quietly as possible. Employees shall not at any time make solicitations of residents.

F. Containers: Contractor shall provide all ninety-five (95) gallon wheeled containers for residents required under this contract. Contractor must exercise due care in preventing damage to containers and shall return containers in an upright position. In the event the Contractor damages a container, it will be replaced at Contractor's expense within one week. Residents will be responsible for cleanliness, care, and storage of containers.

G. Litter Abatement: Contractor shall use due care to prevent materials from being spilled or scattered during the transportation process. If materials of any kind are spilled during transportation, the contractor shall promptly clean-up spilled materials.

H. Care of Public and Private Property: Contractor shall pay for or repair all damage to private and public property caused by its employees or its operations.

I. Collection Service Complaints: All complaints shall be made directly to the Contractor, and shall be given prompt and courteous attention. In the case of alleged missed scheduled collections, the Contractor shall investigate and, if such allegations are verified, shall arrange for the collection of the trash, recyclables, and bulk items not collected within 48 hours after the complaint is received. The Contractor must provide a local or toll-free number at which it can be contacted, and will designate, by name, the person who will serve as contact or liaison to the City. Should the complaint go unresolved longer than seven (7) days, the City will have the right to demand an explanation or resolution to its satisfaction.

J. Private Driveways: The Contractor shall not be required to enter private driveways.

K. Special Services: To distinguish their level of customer service, some firms will offer services like special assistance for senior citizens or those with disabilities who may have a challenge taking their refuse to the curb and returning the containers to their home. Contractors should specify if they plan to offer a program like this and what, if any, special cost there may be for such a service. Similarly, when a resident moves in or out of a residential unit, extra refuse is often generated. Contractors should indicate if they offer collection of larger than usual loads in these circumstances.

L. Public Education and Community Outreach: The Contractor if requested by the City shall assist in the development of a Public Education and Community Outreach Programs in partnership with the City and other appropriate parties. The public education program shall include information on recycling and waste reduction, in support of City, County, and State waste reduction programs and goals. To ensure message consistency, all materials must be pre-approved by the City.

3.2 Requirements Specific to Solid Waste Collection

A. Residential Collection: Contractor shall provide all labor and equipment required to collect, load, and transport solid waste material once weekly from all housing units and businesses in the City. The number of residential units requiring collection is approximately 953.

B. Municipal Collection: The Contractor agrees to provide commercial collections services for approximately 20 downtown trash cans and the three 8-yard front load containers for cardboard located downtown at no charge. Contractor will also provide at no charge one 8-yard front load container located at the DPW garage. Should the City request and increase in service beyond the services request at any time during this contract, the Contractor shall retain the ability to negotiate any additional costs associated to said increase in service with the City subject to the written agreement of the City.

C. Disposal: The Contractor shall dispose of all solid waste in an approved and permitted disposal site that is licensed by the State of Michigan Department of Environmental Quality (DEQ). Contractor will specify disposal site in the bid submission.

3.3 Requirements for Recycling

A. Material Collected: The Contractor shall provide two stationary compactors and receiver boxes at the current recycling center location that is used by City and participating Township

residents. Both boxes will be serviced on an “on call” basis.

B. Disposal: Contractor shall not landfill uncontaminated recyclable materials. Ownership of recyclable materials is vested in the Contractor when the items are placed in the collection vehicle. The Contractor shall be responsible for handling, processing, and marketing the recyclable material to the aftermarket and is entitled to all proceeds from the sale of recyclable materials.

3.4 Requirements Specific to Bulk Item Pickup

A. Material Collected: The Contractor shall provide a proposal for weekly pickup of bulk items (2 per week) including furniture, appliances such as stoves, refrigerators, washers, dryers, and water heaters, carpet, wood, metal, and other materials with a weight and volume greater than allowed for container collection. Bulky items shall be bundled by the resident in parcels not exceeding 4 feet in length and/or 50 pounds in weight. Residents shall remove doors from all appliances before placing them curbside for collection.

B. Disposal: The Contractor shall dispose of all bulk items in an approved and permitted disposal site.

4. INFORMATION REQUIRED FROM PROPOSERS

4.1 Copies

Nine written copies of the proposal shall be submitted no later than **February 25, 2022 at 12:30 pm**, to:

West Branch City Hall
121 N 4th St
West Branch, MI 48661

Please indicate on the outside of the sealed envelope that it is the “**Solid Waste Collection Proposal**.” You must submit the proposal prior to the above-indicated time and date or the proposal will not be accepted. Faxed and e-mail proposals are not acceptable.

4.2 Proposal Format

Proposals shall include as a minimum the following information:

A. A completed bid summary, attached, with costs for each service contained in this RFP (Including optional items on bid summary). Proposed rates must be inclusive of all fees, charges, and surcharges.

1. Cost for curbside collection of trash should be proposed for weekly service. Cost should be proposed as a fixed price per household per month for 96-gallon cart service.
2. Cost for recycling should be proposed for the monthly rental of the two compactors as well as any additional price for the removal of full compactors on an “on call” basis.
3. Cost for curbside collection of bulk waste should be proposed for weekly pickup. Proposed cost for service should be a fixed price per household per month.

B. A statement of the Contractor’s previous experience. Include a minimum of three

references, on attached bid summary form, from organizations or municipal governments for which you have performed similar work to that required herein. For each reference describe the work provided, the date of the beginning of the contract, the length of the contract, and a contact person (with telephone number and e-mail).

C. Identification of the person responsible for drafting the bid and a contact person to whom inquiries should be directed, with an address, telephone number, and fax number (if available).

D. Specify on a separate sheet of paper any exceptions: terms, conditions, or specifications that the Proposer is unwilling or unable to meet.

4.3 Innovation

In addition to meeting the basic requirements of this RFP, Proposers are encouraged to submit innovative proposals that will meet or exceed the City's requirements. Please clearly identify any such innovative, alternate proposals (options) in your proposal package.

4.5 Questions

All questions regarding this RFP shall be submitted in writing to John Dantzer, City Manager by email (citymanager@westbranch.com) at least seven (7) business days prior to the deadline for submitting the proposal. Written answers to questions, which in the opinion of the City may change or substantially clarify the RFP, will be submitted to all prospective Contractors who have advised the City of their wish to be notified regarding this RFP.

To be notified of such information, prospective bidders must advise the City Manager's Office of their interest in this proposal as soon as possible. If a firm wishes to be advised of information, there is no obligation to bid. Prospective firms may advise the City of their interest and contact information by email to (citymanager@westbranch.com) or calling (989) 345-0500.

5. EXAMINATION OF WORK

Prior to submission of a bid, the Contractor shall make and shall deem to have made a careful examination of the site and specifications. The Contractor shall become informed as to the location and nature of the proposed project, the transportation facilities, general local conditions and all other matters that may affect the cost and time of completion of the project.

It is the Contractor's responsibility to examine the project prior to bid submission to become fully aware of the requirements. Ignorance of conditions that now exist or that may hereinafter exist, or of any conditions or difficulties that may be encountered in the execution of the work as a result of failure to make such examination to become so informed will not be accepted as an excuse for any failure or omission on the part of the Contractor to fulfill in every respect all of the requirements.

6. AGREEMENT

The selected Contractor will be required to enter into an Agreement for this project. A draft Agreement may be provided by the City. All requirements of the Agreement, these specifications and Contractor's bid will become contractual obligations of the Contractor. It is anticipated there will be negotiation on the final service arrangement and the response to this request will set the basis for these negotiations to provide the services the City deems most beneficial for its residents.

7. INSURANCE

The Contractor agrees not to change and agrees to maintain such insurance throughout the period of performance of the Agreement. The Contractor will upon execution of the Agreement provide a certificate of insurance to the City Clerk. The policy shall contain endorsements stating that at least a 10-day notice will be given to the City prior to termination or any change in the policy. Should any required insurance be cancelled, materially reduced or expired, all activities under the Agreement shall immediately cease until substitute insurance in compliance with all requirements hereof has been procured and evidence thereof presented to the City.

Commercial General Liability. The Contractor shall acquire and maintain commercial general liability insurance coverage in the amount of \$1,000,000 per occurrence with the City being named as additional insured for all claims arising out of the Contractor's work.

Broadened Auto Pollution Liability Form CA 9948. The Contractor shall acquire and maintain Broadened Pollution Liability Form CA 9948 in the amount of \$1,000,000 per occurrence. The City shall be named as additional insured.

Automobile Liability. The Contractor shall acquire and maintain during the life of the Agreement, automobile liability insurance, including applicable "no-fault" coverage, combined single limit bodily injury and property damage and shall include all owned vehicles, all non-owned vehicles and all hired vehicles.

Workers Compensation. The parties shall maintain suitable workers compensation insurance pursuant to Michigan law and the Contractor shall provide a certificate of insurance or copy of state approval for self-insurance to the City Treasurer upon execution of the Agreement.

8. SUBCONTRACTING

The selected Contractor will be required to assume responsibility for all services outlined in this bid, whether or not that firm provides them or subcontracts them to another entity. None of the Contractor's duties under the Contractor shall be assigned, subcontracted or transferred without prior written consent of the City. Any assignment, subcontract or transfer of duties under the Agreement shall be in writing. The City will consider the Contractor to be the sole point of contact with regard to contractual matters, including payment of any or all charges resulting from the Agreement. If any of the work is to be subcontracted, the Contractor awarded the bid must provide a complete description of the work to be subcontracted and a description of the subcontractor's organization and capabilities. The Contractor must list all subcontractors to be used on the Bid Summary sheet. The Contractor is totally responsible for adherence by the subcontractor to all provisions of the Agreement and its specifications.

9. PROTECTION OF WORK AND PROPERTY

The Contractor shall continuously maintain adequate protection and shall assume full responsibility for the Contractor's work from loss or damage and shall protect all public and private property from injury or loss arising in connection with the Contractor's work. The Contractor will indemnify and save harmless the City, its officers, agents, servants, residents, and employees from and against any and all suits, actions, legal proceedings, claims, demands, damages, costs, expenses, and attorneys' fees resulting from a willful or negligent act or omission of the Contractor, its officers, agents, servants, and employees in the performance of this Agreement; provided, however, that the contractor shall not be liable for any suits, actions, legal proceedings, claims, demands, damages, costs, expenses, and attorneys' fees arising out of the

award of this Agreement or a willful or negligent act or omission of the City, its officers, agents, servants, and employees.

10. SILENCE OF SPECIFICATIONS

The apparent silence of these specifications and any supplemental specifications as to any detail, or the omission from them of a detailed description concerning any point, shall be regarded as meaning only that the best commercial practices are to prevail and only material of the first quality and correct type, size and design are to be used. All workmanship is to be first quality. All interpretations of these specifications will be made upon the basis of this statement.

11. NONDISCRIMINATION

The Contractor nor any subcontractor nor any person(s) acting on its behalf shall discriminate against any person because of race, sex, age, creed, color, religion, or national origin, or any other protected classification.

12. TERMINATION

A. For Fault. If the City Manager determines that the Contractor has failed to perform or will fail to perform all or any part of the services, obligations, or duties required by the Agreement, the City Manager may terminate or suspend the Agreement in whole or in part upon written notice to the Contractor specifying the portions of the Agreement and in the case of suspension shall specify a reasonable period of not more than thirty (30) days nor less than fifteen (15) days from receipt of the notice, during which time the Contractor shall correct the violations referred to in the notice. If the Contractor does not correct the violations during the period provided for in the notice, the Agreement shall be terminated upon expiration of such time. Upon termination, any payment due to the Contractor at the time of termination may be adjusted to cover any additional costs occasioned the Municipality by reason of the termination. This provision for termination shall not limit or modify any other right to the Municipality to proceed against the Contractor at law or under the terms of the Agreement.

B. Not for Fault. Whenever the City Manager determines that termination of the Agreement in whole or in part is in the best interest of the City or in the event that termination is required by any state or federal agency, the City Manager may terminate the Agreement by written notice to the Contractor specifying the services terminated and the effective date of such termination. Upon termination, the Contractor shall be entitled to and the City shall pay the costs actually incurred in compliance with the Agreement until the date of such termination.

13. PAYMENT

Under the City billing option, payment shall be made within thirty (30) days of satisfactory completion of work in each billing period. The City may withhold payment in whole or in part for:

- A. Defective work not remedied, or
- B. Damage to public property, or
- C. Failure to obtain proper permits and insurance, or
- D. Claims filed or reasonable evidence indicating probability of claims being filed, or
- E. Failure of the Contractor to make payments properly for subcontractors, or for material, or labor, or
- F. A reasonable doubt that the Agreement can be completed, or
- G. Damage to another contractor.

14. FUEL ADJUSTMENT

The bid price submitted by the Contractor shall also include any fuel recovery type fees. The fuel recovery fee should be adjusted with incremental increases and/or decreases and should be done on a monthly basis and reflect changes to the cost of diesel fuel. All fuel adjustment fees should be communicated to the City prior to the adjustment.

Bidders will submit a Fuel Adjustment Chart indicating the effects of fuel prices on the contract price.

15. INQUIRIES

Please direct any questions concerning any part of these specifications to:

John Dantzer, City Manager
(989) 345-0500

BID SUMMARY

Title: Solid Waste Collection

Due Date: February 25, 2022, 12:30 pm

Having carefully examined the specifications and any other applicable information, the Contractor proposes to furnish all items necessary for, and reasonably incidental to the proper completion of this bid.

The Contractor submits this bid and agrees to meet or exceed all of the City's requirements and specifications unless otherwise indicated in writing and attached hereto.

The Contractor certifies that as of the date of this bid, the Contractor is not in arrears to the City of West Branch for debt or contract.

The Contractor understands and agrees, if selected, to enter into an Agreement with the City and to provide proof of any required insurance and bonds. The Contractor shall comply with all applicable federal, state, local and building codes, laws, rules and regulations and obtain any required permits for this work.

The Contractor understands that the City reserves the right to accept any or all bids in whole or part and to waive irregularities in any bid in the best interest of the City. The bid will be evaluated and awarded on the basis of the best value to the City. Criteria used may include, but will not be limited to: ability, qualifications, timeframe, experience, price, type and amount of equipment, accessories, options, insurance, permits, licenses, other pertinent factors and overall capability to meet the needs of the residents.

The Contractor agrees that the bid may not be withdrawn for a period of 60 days from the actual date of the opening of the bid.

Bidders are required to complete all of the attached Bid Summary forms.

Bidders must also submit a Fuel Adjustment Chart indicating the effects of fuel prices on the contract price.

Bidder: Please return this sheet.

BID SUMMARY

CONTRACTOR BILLING AND COLLECTIONS

Options A: Any truck type	Waste Collection Services	Frequency of Service	Base Cost per Household		
			Year 1	Year 2	Year 3
A-1	Trash 96 gallon cart Household cost per month	Weekly	\$____/mo.	\$____/mo.	\$____/mo.
A-2	Bulk Item Household cost per month	Weekly	\$____/mo.	\$____/mo.	\$____/mo.
A-4	2 – 40 yard compactors for current recycle center as follows: rent per month per compactor (Inc. transportation cost)	Weekly	\$____/mo.	\$____/mo.	\$____/mo.
		"on call"	\$____/ change out	\$____/ change out	\$____/ change out

Waste Surcharge fee: 96 gallon cart _____

Submitted by:

Signature _____ Contractor Name _____

Name and Title (print) Sole proprietorship/partnership/corporation

Phone	If corporation, state of incorporation
-------	--

Address _____ City, State, Zip _____

Bidder: Please return this sheet.

List Subcontractors, if any.

1) _____

2) _____

3) _____

Commercial or Municipal References: (include name of organization, contact person, daytime phone number, and length of time services have been performed).

1) _____

2) _____

3) _____

4) _____



RFP ADDENDUM #1

Date of Addendum: February 23, 2022

NOTICE TO ALL POTENTIAL RESPONDENTS

The Request for proposals (RFP) is modified as set forth in this addendum. The original RFP documents and any previously issued addenda remain in full force and effect, except as modified by this addendum, which is hereby made part of the RFP. Respondent shall take this addendum into consideration when preparing and submitting its proposal.

PROPOSAL SUBMITTAL DEADLINE

Due to extreme weather issues this week and with the possibility of another storm starting Thursday night and running into Friday, the proposal submittal deadline has been changed as noted herein, and modifies the deadline stated in the RFP. The new proposal submittal deadline wording shall change from submitted no later than February 25, 2022 at 12:30 pm, to allow for all bids with a postmark of Friday, February 25, 2022 to be accepted. Bids will be opened at City Hall, 121 N. Fourth St., West Branch, MI 48661 on Tuesday, March 1 at 3:00 pm.

1.0 – RFP

Item	Section	Description of Change
1.0	<i>Submittal date</i>	Change the submittal deadline

GARBAGE BID SPREADSHEET

GARBAGE/UNIT
953RECYCLE/DUMP
40

CURRENTLY PAYING

PER MONTH

\$14,058.67

PER YEAR

\$168,704.04

GFL ENVIORNMENTAL

		YEAR 1	YEAR 2	YEAR 3
96 GALLON CART/UNIT	PER MONTH	\$10.50	\$10.92	\$11.35
BULK ITEM PICKUP/UNIT	PER MONTH	\$1.60	\$1.67	\$1.74
COMBINED CART & BULK/UNIT	PER MONTH	\$12.10	\$12.59	\$13.09
TOTAL GARBAGE & LARGE ITEM	PER MONTH	\$11,531.30	\$11,998.27	\$12,474.77
TOTAL GARBAGE & LARGE ITEM	PER YEAR	\$138,375.60	\$143,979.24	\$149,697.24
RECYLCE CONTAINERS/RENTAL	PER MONTH	\$350.00	\$350.00	\$350.00
RECYLCE CONTAINERS/RENTAL	PER YEAR	\$4,200.00	\$4,200.00	\$4,200.00
RECYLCE CONTAINERS/DUMPS	PER DUMP	\$385.00	\$400.00	\$416.00
RECYLCE CONTAINERS/DUMP	PER YEAR	\$15,400.00	\$16,000.00	\$16,640.00
TOTAL RECYCLING		\$19,600.00	\$20,200.00	\$20,840.00
TOTAL FOR GARBAGE & RECYCLE	PER YEAR	\$157,975.60	\$164,179.24	\$170,537.24

96 GALLON CART/UNIT PER MONTH \$10.50 \$10.92 \$11.35

BULK ITEM PICKUP/UNIT PER MONTH \$1.60 \$1.67 \$1.74

COMBINED CART & BULK/UNIT PER MONTH \$12.10 \$12.59 \$13.09

TOTAL GARBAGE & LARGE ITEM PER MONTH \$11,531.30 \$11,998.27 \$12,474.77

TOTAL GARBAGE & LARGE ITEM PER YEAR \$138,375.60 \$143,979.24 \$149,697.24

RECYLCE CONTAINERS/RENTAL PER MONTH \$350.00 \$350.00 \$350.00

RECYLCE CONTAINERS/RENTAL PER YEAR \$4,200.00 \$4,200.00 \$4,200.00

RECYLCE CONTAINERS/DUMPS PER DUMP \$385.00 \$400.00 \$416.00

RECYLCE CONTAINERS/DUMP PER YEAR \$15,400.00 \$16,000.00 \$16,640.00

TOTAL RECYCLING \$19,600.00 \$20,200.00 \$20,840.00

TOTAL FOR GARBAGE & RECYCLE PER YEAR \$157,975.60 \$164,179.24 \$170,537.24

FUEL SURCHARGE

.01 FOR EVERY .04 OF DIESEL PRICING OVER \$4.00

SURCHARGE EXAMPLES

If diesel is \$4.25 per gallon there would be a .06 increase per household

If diesel is \$4.40 per gallon there would be a .10 increase per household

REPUBLIC SERVICES

		YEAR 1	YEAR 2	YEAR 3
96 GALLON CART/UNIT	PER MONTH	\$14.82	\$15.26	\$15.72
BULK ITEM PICKUP/UNIT	PER MONTH	\$0.00	\$0.00	\$0.00
COMBINED CART & BULK/UNIT	PER MONTH	\$14.82	\$15.26	\$15.72
TOTAL GARBAGE & LARGE ITEM	PER MONTH	\$14,123.46	\$14,542.78	\$14,981.16
TOTAL GARBAGE & LARGE ITEM	PER YEAR	\$169,481.52	\$174,513.36	\$179,773.92
RECYLCE CONTAINERS/RENTAL	PER MONTH	\$350.00	\$364.00	\$378.56
RECYLCE CONTAINERS/RENTAL	PER YEAR	\$4,200.00	\$4,368.00	\$4,542.72
RECYLCE CONTAINERS/DUMPS	PER DUMP	\$0.00	\$0.00	\$0.00
RECYLCE CONTAINERS/DUMP	PER YEAR	\$0.00	\$0.00	\$0.00
TOTAL RECYCLING		\$4,200.00	\$4,368.00	\$4,542.72
TOTAL FOR GARBAGE & RECYCLE	PER YEAR	\$173,681.52	\$178,881.36	\$184,316.64

96 GALLON CART/UNIT PER MONTH \$14.82 \$15.26 \$15.72

BULK ITEM PICKUP/UNIT PER MONTH \$0.00 \$0.00 \$0.00

COMBINED CART & BULK/UNIT PER MONTH \$14.82 \$15.26 \$15.72

TOTAL GARBAGE & LARGE ITEM PER MONTH \$14,123.46 \$14,542.78 \$14,981.16

TOTAL GARBAGE & LARGE ITEM PER YEAR \$169,481.52 \$174,513.36 \$179,773.92

RECYLCE CONTAINERS/RENTAL PER MONTH \$350.00 \$364.00 \$378.56

RECYLCE CONTAINERS/RENTAL PER YEAR \$4,200.00 \$4,368.00 \$4,542.72

RECYLCE CONTAINERS/DUMPS PER DUMP \$0.00 \$0.00 \$0.00

RECYLCE CONTAINERS/DUMP PER YEAR \$0.00 \$0.00 \$0.00

TOTAL RECYCLING \$4,200.00 \$4,368.00 \$4,542.72

TOTAL FOR GARBAGE & RECYCLE PER YEAR \$173,681.52 \$178,881.36 \$184,316.64

FUEL SURCHARGE

.04 FOR EVERY .10 OF DIESEL PRICING OF \$3.50

SURCHARGE EXAMPLES

If diesel is \$4.25 per gallon there would be a .28 increase per household

If diesel is \$4.40 per gallon there would be a .36 increase per household

WASTE MANAGEMENT

		YEAR 1	YEAR 2	YEAR 3
96 GALLON CART/UNIT	PER MONTH	\$11.25	\$11.93	\$12.64
BULK ITEM PICKUP/UNIT	PER MONTH	\$0.00	\$0.00	\$0.00
COMBINED CART & BULK/UNIT	PER MONTH	\$11.25	\$11.93	\$12.64
TOTAL GARBAGE & LARGE ITEM	PER MONTH	\$10,721.25	\$11,369.29	\$12,045.92
TOTAL GARBAGE & LARGE ITEM	PER YEAR	\$128,655.00	\$136,431.48	\$144,551.04
RECYLCE CONTAINERS/RENTAL	PER MONTH	\$600.00	\$636.00	\$674.00
RECYLCE CONTAINERS/RENTAL	PER YEAR	\$7,200.00	\$7,632.00	\$8,088.00
RECYLCE CONTAINERS/DUMPS	PER DUMP	\$800.00	\$848.00	\$899.00
RECYLCE CONTAINERS/DUMP	PER YEAR	\$32,000.00	\$33,920.00	\$35,960.00
TOTAL RECYCLING		\$39,200.00	\$41,552.00	\$44,048.00
TOTAL FOR GARBAGE & RECYCLE	PER YEAR	\$167,855.00	\$177,983.48	\$188,599.04

96 GALLON CART/UNIT PER MONTH \$11.25 \$11.93 \$12.64

BULK ITEM PICKUP/UNIT PER MONTH \$0.00 \$0.00 \$0.00

COMBINED CART & BULK/UNIT PER MONTH \$11.25 \$11.93 \$12.64

TOTAL GARBAGE & LARGE ITEM PER MONTH \$10,721.25 \$11,369.29 \$12,045.92

TOTAL GARBAGE & LARGE ITEM PER YEAR \$128,655.00 \$136,431.48 \$144,551.04

RECYLCE CONTAINERS/RENTAL PER MONTH \$600.00 \$636.00 \$674.00

RECYLCE CONTAINERS/RENTAL PER YEAR \$7,200.00 \$7,632.00 \$8,088.00

RECYLCE CONTAINERS/DUMPS PER DUMP \$800.00 \$848.00 \$899.00

RECYLCE CONTAINERS/DUMP PER YEAR \$32,000.00 \$33,920.00 \$35,960.00

TOTAL RECYCLING \$39,200.00 \$41,552.00 \$44,048.00

TOTAL FOR GARBAGE & RECYCLE PER YEAR \$167,855.00 \$177,983.48 \$188,599.04

FUEL SURCHARGE

.01 FOR EVERY .04 OF DIESEL PRICING OVER \$4.00

SURCHARGE EXAMPLES

If diesel is \$4.25 per gallon there would be a .06 increase per household

If diesel is \$4.40 per gallon there would be a .10 increase per household

GFL

REPUBLIC

WASTE MGT

TOTAL GABAGE & LARGE ITEM \$138,375.60 \$169,481.52 \$128,655.00

TOTAL RECYCLE \$19,600.00 \$4,200.00 \$39,200.00

TOTAL COMBINED \$157,975.60 \$173,681.52 \$167,855.00



P.O Box 621, 4102 Industrial Pkwy | Harrison, Mi 48625 | 989 588 6000

February 18, 2022

City of West Branch
121 N. 4th Street
West Branch, MI 48661

Dear City of West Branch,

Thank you for the privilege to bid on your waste services. We are humbled and grateful for the opportunity to offer our services and customer service to you. We are a company that has serviced Michigan for over 40 years and while our business has grown and evolved, our commitment to providing excellent customer service has remained the same and we are excited to possibly extend our affordable and sustainable trash services to you.

It is wise for a Business Manager to listen to their customers. Your opinions are priceless, so that we can be diligent in maximizing your experience. As we wrap up our day, the number one priority is for us to have achieved the highest standard in terms of customer service and service quality. We hope that we have created an environment that our customers will want to return to time after time.

Thank you again,

Rick Fancon

General Manager

GFL Environmental

Bidder: Please return this sheet.

BID SUMMARY

CONTRACTOR BILLING AND COLLECTIONS

Options A: Any truck type	Waste Collection Services	Frequency of Service	Base Cost per Household		
			Year 1	Year 2	Year 3
A-1	Trash 96 gallon cart Household cost per month	Weekly	\$ <u>10.50</u> /mo.	\$ <u>10.92</u> /mo.	\$ <u>11.35</u> /mo.
A-2	Bulk Item Household cost per month	Weekly	\$ <u>1.60</u> /mo.	\$ <u>1.67</u> /mo.	\$ <u>1.74</u> /mo.
A-4	2 - 40 yard compactors for current recycle center as follows: rent per month per compactor (Inc. transportation cost)	Weekly	\$ <u>350</u> /mo.	\$ <u>350</u> /mo.	\$ <u>350</u> /mo.
		"on call"	\$ <u>385</u> / change out	\$ <u>460</u> / change out	\$ <u>416</u> / change out

Waste Surcharge fee: 96 gallon cart

Submitted by:

Rick Fawcett
Signature

GFL Environmental Inc
Contractor Name

Rick Fawcett General Manager
Name and Title (print)

Sole proprietorship/partnership/corporation

989-588-6000

Phone

If corporation, state of incorporation

4102 Industrial Pkwy
Address

Harrison, Mi 48605
City, State, Zip



Fuel Sur Charges Rate Adjustments

The contractor will also be entitled to apply fuel surcharge rate in the amount of \$.01 for every \$.04 of diesel pricing over \$4.00 per gallon in a given month according to the Midwest average as calculated by the United States Department of Energy in its website during the term of the contract. For example, if the actual average price of diesel fuel is \$4.40 per gallon in a given month according to the Midwest average, the monthly fuel surcharge for that given month would be \$.10 per household billed. The contractor shall provide the Township with documentation supporting the increase.



P.O Box 621, 4102 Industrial Pkwy | Harrison, Mi 48625 | 989 588 6000

- Gladwin Township clerk- Kristie Simrau 989-802-9418
- Grant Township Supervisor- Dan Dysinger Jr. <cvnmicro@hotmail.com> 989-424-6331
- Hatton Township Supervisor -Bill Hileman 989-539-5409
- Franklin Township Supervisor- Ed Erskine-989-429-9786
- Arthur Township Supervisor-Matthew Bednorek-989-317-5383
- Sheridan Township Supervisor -Bill Strouse-989-289-5845
- Lincoln Township Supervisor-Dennis Zimmeiman 989-588-9343
- Butman (Sugar Springs)Township Clerk Layna Eggers Alexander-989-329-6463
- Gerrish Township Supervisor- Dave Udly-586-871-3240
- Richfield Township Supervisor-John Bawol-989-389-4994
- Standish Township Supervisor – Bob North 989-313-0509



BUTMAN TOWNSHIP
5005 N. HOCKADAY RD , GLADWIN, MI 48624
1-989-426-4321

Supervisor: butmansupervisor@gmail.com

Clerk: butmanclerk@gmail.com

Treasurer: butmantreasurer@gmail.com

I would like to express my appreciation to the GFL crew who were involved in the transition from our previous garbage collection company.

I cannot express **enough** how grateful we are to Rick Fancon, Supervisor and Tanner Sharp, Account Manager for outstanding customer service they provided Butman Township when garbage collection became sparse and unreliable during the months prior to the new contract.

When the board decided to change Garbage companies, we knew it would be a huge undertaking, but we knew we had to do something. Due to the lack of communication and inability for residents to directly contact the previous company, the Township was spending too much time dealing with dissatisfied residents.

GFL has met all of our expectations and more! Our residents are very happy with the service and have even commented that we should never change companies again!

Thank you GFL for honoring your commitment, keeping your word and doing business with honesty and integrity!

Alayna Alexander

Butman Clerk



City of Harrison

229 East Beech Street
P.O. Box 378
HARRISON, MICHIGAN 48625-0378

Playground Of The North
Phone: 989-539-7145

The City of Harrison is an Equal Opportunity Employer and Provider

November 26, 2019

To whom it may concern,

The City of Harrison has been using American Waste for trash pickup for over five years now. Within the past year we've also started using their recycling services. Our City residents have been extremely satisfied with the company's service, and their timely response if an issue has come up. Rick has been great to work with. He is easy to reach, and solves problems very quickly.

The City of Harrison recommends American Waste for your trash pickup and recycling needs. We have been very happy with their services for many years.

Please feel free to contact me with any questions you may have.

Sincerely,

Tracey Connelly
City Manager and Clerk

"This IS The North"

November 19, 2019

To Whom it may concern:

I am the Supervisor of Freeman Township, Clare County. We are a rural township in the SW area of the county.

Our relationship with American Waste goes back to about 2013 at which time we operated a transfer station which opened on Sundays and Wednesdays. The scope of our business included the collection of household garbage and recyclables. American, at our request, would remove and dispose of the contents of the compactor and recycle containers. They would make repairs to the equipment as necessary. The response by American in both instances has been excellent.

Through the last half of 2018 and the first half of 2019 our Board studied the feasibility of instituting a curb side pick-up. The result of these studies is that the Board determined to proceed with the new program and held the necessary public hearings through mid to late summer. Rick, from American, was quite helpful through this process. The new service was started on October 7 and has worked very well since. We have 985 customers and have only had about 10 minor issues which needed attention.

In conclusion, I would remark that the service received from American starting in 2013 and continuing to present has been very good, to the extent that I have no problem recommending them.

If you have any questions or would like more detailed information, feel free to contact me.

Alan Housler



City of Reed City

227 E. Lincoln Avenue
Reed City, Michigan 49677
Phone (231) 832-2245 Fax (231) 832-9166
website: reedcity.org



February 21, 2020

Re: American Waste – Garbage & Recycling Program

To whom it may concern,

This past year the City of Reed City requested proposals for residential waste and recycling services. American Waste was awarded the three year contract to provide these services to the residents of the City of Reed City.

We were very impressed with how smoothly the transition from the previous refuse company to American Waste transpired. The communication from American Waste directly to the residents was tremendous and their staff answered all calls and concerns from the residents. The transition was a major concern for City Hall and I can't say enough on how easily American Waste accomplished it.

Overall we are extremely satisfied with their efforts, professionalism, community engagement and consultative approach to handling the City of Reed City's residential garbage and recycling.

If you have any questions or wish to discuss the City's relationship with American Waste and the residential refuse and recycling services, please feel free to give me a call or send me an email, beamj@reedcityhall.org

Sincerely,

Jacalyn R. Beam
City Clerk



Lyon Township
7851 W. Higgins Lake Drive
PO Box 48
Higgins Lake, MI 48627
(989) 821-9694 Fax: (989)821-5118



August 5, 2020

To Whom It May Concern:

I am writing this letter on behalf of American Waste/GFL. After investigating a number of waste management companies, we found that American was the best fit for our township. Whereas the Township's previous company is based in Texas and South Carolina, and has little knowledge of Michigan roads, American is a Northern Michigan based company and is familiar with Northern Michigan counties, townships and roads. In fact, before hiring American, Rick Fancon, Representative for the company, drove the Lyon Township roads to establish the most effective trash pickup routes to present to the Township Board.

It was important to the township that American have a low employee driver turnover rate. With the previous company, each time garbage or bulk was not picked up, the Township was told it was because there was a new driver. It seemed they had a new driver every week. American's drivers have a minimum of eight years. We feel the experience of these drivers will eliminate the need for constant disruption in our trash pickup.

In addition to the aforementioned reasons for our change to American, there is an area in our township with constant garbage issues that were not addressed by the previous company. This section is called Camp Curnalia, and is housed mostly by veterans. The roads in this area of the township are narrow making it difficult for passage of a large garbage truck. For years, the township asked the previous waste company to bring a smaller truck to accommodate the customers living in Camp Curnalia. The previous company refused. Instead, they lined the main roads surrounding the area with large garbage bins. On any given day, these bins would be overflowing as people from surrounding areas would use them as their personal trash dumps. When Fancon came to Lyon Township, he drove the Camp Curnalia section and assured the township that he would be able to provide curbside service to the 370 homes in Camp Curnalia. American lived up to the promise, and now after many years, the people living in Camp Curnalia have curbside service.

In the past four weeks, the Township received emails, phone calls and customer visits with compliments about American Waste and their service. Camp Curnalia residents are thrilled with their curbside pickup, and the fact that they no longer have to deal with overflowing cans and trash all over the road. Other customers praise the drivers saying that they are cordial, friendly, and willing to answer questions about the company. The Township has also received numerous compliments from customers on their weekly trash



CITY OF GREENVILLE

"Danish Festival City"

411 South Lafayette Street

Greenville, Michigan 48838

Phone: (616)754-5645 Fax: (616)754-6320

infocity@greenvillemi.org

To whom it may concern,

I am writing this letter on behalf of American Waste/GFL. This past year the City of Greenville solicited bids for commercial, industrial, and residential waste services along with residential recycling services. We found that American Waste was the best fit for our city and awarded them the seven-year contract.

It is with pleasure that I share the following comments and key points about the services American Waste provides to the City of Greenville. They are dependable and very reliable in all divisions of service. Their attention to detail and overall positive attitudes has been a bonus to the contract.

We were very impressed with how smoothly the transition from the previous waste hauler to American Waste happened. American Waste communicated effectively and directly during the entire transition and has continued that communication after services began. The communication from American Waste directly to the residents has been outstanding and very much appreciated.

I would highly recommend American Waste to any city, county, or township looking for a new waste provider. They have provided the resources and expertise to successfully meet our requests and requirements. They truly understand what it takes to create and maintain a successful relationship with their customers.

If you have any questions or would like more details regarding their performance, please feel free to contact me at 616-754-5645, or by email at gbosanic@greenvillemi.org.

Sincerely,

George Bosanic
City Manager

The mission of the City of Greenville, as a part of the Coalition of Greater Greenville, is to serve through leadership and action, to assure all citizens a collaborative, planned and visionary community.

RECYCLE WITH **American** WASTE **GFL** GREEN FOR LIFE environmental

**EVERYTHING BELOW, PLUS EGG & ASEPTIC CARTONS, STYROFOAM,
SMALL APPLIANCES, SCRAP METAL, CLAM SHELL CONTAINERS**



**EVERY
TYPE OF
PLASTIC**



**PLASTIC
BAGS &
UNMARKED
PLASTICS**

**BULK
PLASTICS
& TOYS**



**ALUMINUM
& METAL
CONTAINERS**



**MIXED
PAPER,
MAGAZINES,
CARDBOARD**



**PIZZA
BOXES
(BUT NO
PIZZA!)**

**EMPTY
AEROSOL
CANS**



**GLASS
CONTAINERS
OF ANY
COLOR**





a G F L c o m p a n y

“People working together building relationships that are unrivaled through collaboration, innovation and dedication.”

-Our Mission

American Waste, a GFL Environmental Company, has proudly serviced Michigan for over 40 years. While our business has grown and evolved, our commitment to providing outstanding customer service has remained a constant. We are proud to serve the Michigan community.

At American Waste/GFL, community is the heart of our business. We rely on the communities we serve just as they rely on us. That's why it's so important to us that we forge positive relationships with our neighbors, and give back whenever possible to those who have supported us through the years. American Waste/GFL takes pride in our community participation. You'll see our trucks in local parades, notice our containers at community cleanup days, and find that we're supporting organizations that do important work in the communities we serve.

**We at American Waste/GFL are excited
for the opportunity to potentially
work with City of West Branch!**





a G F L company

City of West Branch

Why American Waste/GFL is the best choice for your Township

- American Waste/GFL is able to adapt to large quantities and large demographics in rural settings which allows us to adjust our approach to back roads and busy areas.
- At American Waste/GFL we are always thinking outside the box. When challenges arise and the competition tells you it can only be done one way or it cannot be done at all, American Waste will find a way to meet those challenges with a win-win situation for all parties.
- Being a northern Michigan based company, our drivers and office staff are accustomed to long winters and are able to navigate those challenges both on the road and in the office when the inevitable inclement weather hits.
- At American Waste/GFL we always strive to give our customers the excellent customer service they deserve whether it is with their curbside pickup service or when they call in to our office with questions or concerns. When customers call in to our call center or local office they always get a live person answering the phone to guarantee they get connected to the right department the first time. We value our customers' time and want to ensure they get positive resolutions in a timely manner
- We have assembled a great team that focuses on implementing new contracts and always does what is needed for flawless transitions. Each member of this team plays a very critical role in the process and their job does not stop once the first pick up happens with each contract. We continue to follow up with each township and city that we service so that we can address any issues or concerns they may have and also to maintain a great working relationship.



Contents

- Cover Letter
- Bid Summary (required form)-Pricing for Three (3) Year Agreement
 - Carted Weekly Trash
 - Drop-Off Recycle
- Municipal References (required form)
- Exceptions and Clarifications
- Business Proposal
- Fuel Adjustment Chart
- Certificate of Insurance (Evidence Only)
- Landfill License
- Blank RFP
- Waste Service FAQ's
- Container Placement
- Recycling Information

Bidder: Please return this sheet.

BID SUMMARY

CONTRACTOR BILLING AND COLLECTIONS

Options A: Any truck type	Waste Collection Services	Frequency of Service	Base Cost per Household		
			Year 1	Year 2	Year 3
A-1	Trash 96 gallon cart Household cost per month	Weekly	\$ 14.82 /mo.	\$ 15.26 /mo.	\$ 15.72 /mo.
A-2	Bulk Item Household cost per month	Weekly	\$Included/mo.	\$Included /mo.	\$Included /mo.
A-4	2 - 40 yard compactors for current recycle center as follows: rent per month per compactor (Inc. transportation cost)	Weekly	\$175 /mo.	\$182 /mo.	\$189.28 /mo.
		"on call" Up to 40 pulls/year	\$Included change out	\$ Included change out	\$ Included change out

Waste Surcharge fee: 96 gallon cart N/A

Submitted by:

 **Republic Services**

Signature

Contractor Name

Gary Hicks, Municipal Manager

Corporation

Name and Title (print)

Sole proprietorship/partnership/corporation

(810) 768-2220

Delaware

Phone

If corporation, state of incorporation

4101 Holiday Dr.

Flint, MI 48507

Address

City, State, Zip

Bidder: Please return this sheet.

List Subcontractors, if any.

- 1) Sunrise Disposal- front load cardboard cans
- 2) _____
- 3) _____

Commercial or Municipal References: (include name of organization, contact person, daytime phone number, and length of time services have been performed).

- 1) Kawkawlin Township- Sam Davidson, Supervisor (989) 686-8710, supervisor@kawkawlintwp.org - Serviced for 20+ years
- 2) Garfield Township- James Dubay, Supervisor (989) 879-2552 - Serviced for 20+ years
- 3) Markey Township- Sheryl Tussey, Clerk (989) 366-9614, clerk@markeytownship.org - Serviced for 6 years
- 4) Pinconning Township- Sharon Stalsberg, Supervisor (989) 879-4018, sstalsberg@pinconningtownship.org - Serviced for 19 years

Business/Legal Issues and Exceptions:

- 1. Republic should be allowed to terminate the Contract upon Customer's breach after Customer has the opportunity to cure that breach within a certain number of days.**
- 2. Section 13, Page 8-9: Republic shall have the ability to charge interest on late payment in the event Customer does not pay Republic on time.**
- 3. Further, Customer should not have the right to withhold any payments due to Republic as specified in this section.**
- 4. Additionally, Republic should have the ability to pass through new or increases to the existing Fees & Taxes and increase the rates after signing the contract on account of operational costs.**
- 5. Further, Republic must have a right to reject any unacceptable/hazardous waste provided by any residential or commercial unit.**
- 6. Title to Waste: Title to and liability for any hazardous/unacceptable waste must not pass to Republic at any time.**



Fuel Recovery Fee

Republic has predicted our proposal upon the utilization of a Fuel Recovery Fee which sets the base for diesel fuel at \$3.50/gallon. Should fuel exceed the base price an increase or decrease of \$0.04/unit per month shall be applied for each incremental \$0.10/gallon over and above the base price (as stated above) of diesel fuel. At no time shall the fuel adjustment dip below the base price of \$3.50/gallon. The FRF will be assessed and applied on a monthly basis per unit.

The Fuel Adjustment Chart indicates the effects of fuel prices on the contract price.

Diesel Fuel Price	\$3.00	\$3.50	\$3.75	\$4.00	\$4.25
FRF Accessed per home	\$0.00	\$0.00	\$0.08	\$0.20	\$0.28



February 21, 2022

City of West Branch
John Dantzer
City Manager
121 N. 4th Street
West Branch, MI 48661

RE: Solid Waste and Recycle Collection and Disposal

Dear Mr. Dantzer,

Tri-County Refuse Services Inc. dba Republic Services of Pinconning (a wholly owned subsidiary of Republic Services) is pleased to have this opportunity to submit a proposal to continue to provide Solid Waste Collection and Disposal services to the residents of the City of West Branch.

Being a leader in the waste collection industry, Republic has the ability to customize a waste collection program to fit the City's needs and desires. Enclosed you will find pricing for Republic provided carted service, which I am confident you will be pleased with.

On behalf of Republic Services of Pinconning, we look forward to this opportunity to continue to service the residents of the City of West Branch and the continuation of a great working relationship while preserving the environment. Republic Services of Pinconning is prepared to address City Council to discuss the services and pricing submitted in greater detail. We thank you in advance for your time and consideration and offer the following proposal for services. Should you have additional questions or comments, please do not hesitate to contact me at 810-768-2218.

Respectfully yours,

Gary Hicks, Municipal Services Manager
Tri-County Refuse Service, Inc dba Republic Services of Flint/Northern Michigan

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Executive Summary

90% of municipalities extend their current contracts with Republic Services because of our partnerships and local expertise offering Simple Solutions, Reliability and Environmental Responsibility.

Our Promise to our Customers

We'll handle it from here™, our promise is backed by the details of this proposal submittal to you. In summary, we take pride in offering you a best-value partnership that consists of Simple Solutions, which are Reliable and Environmentally Responsible.

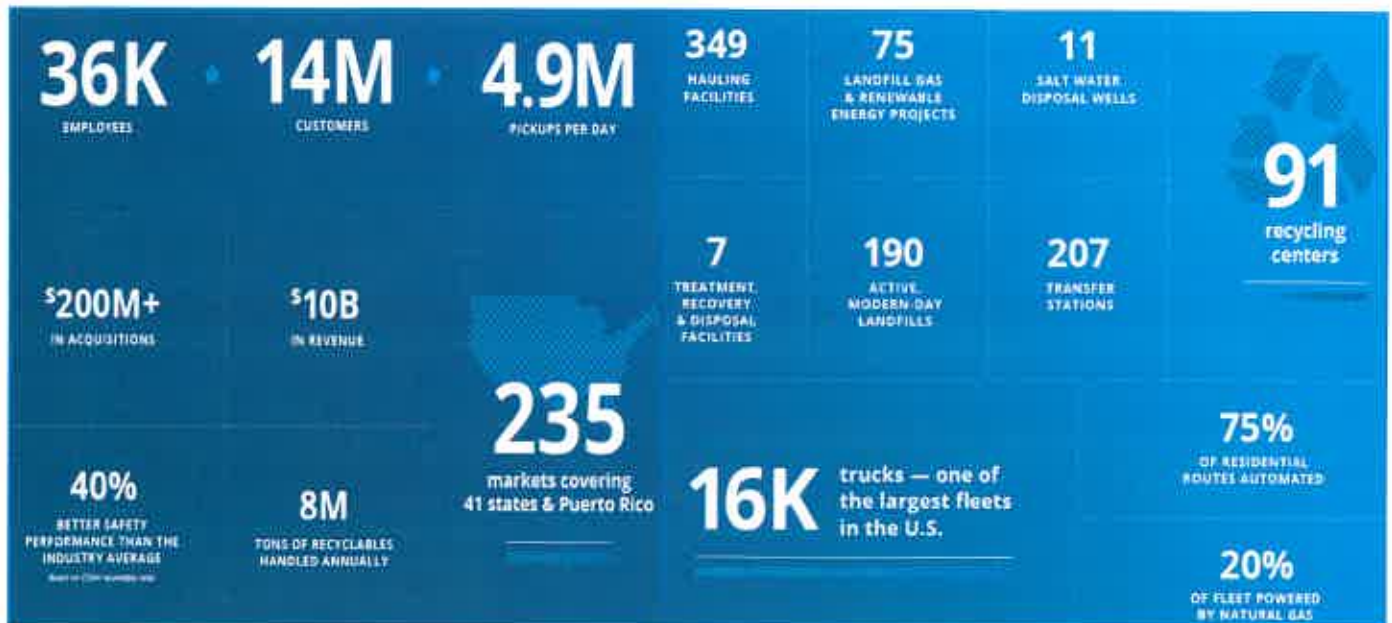
- **Simple Solutions** – We offer a wide range of tailored products to assist the community in the responsible recycling or disposal of unique waste streams that include electronics, universal waste, or household hazardous waste. Additionally, our investments in customer-facing web- and smartphone-based apps allow simple interaction between customers and

Republic Services is your low-risk, best value partner

- Reliable – 99.9% pickup rate
- Environmental Responsibility – over 3,200 CNG trucks nationwide
- Safer – 40% fewer incidents than industry average
- Simple Solutions – manage your account with the Republic Services app
- Sole recycling and solid waste services company in the world to be included on the first and second annual Barron's 100 Most Sustainable Companies list
- Named to the Dow Jones Sustainability Indices – North America and World - for the fourth straight year
- Named to the 2019 World's Most Ethical Companies List® by the Ethisphere® Institute for the third year in a row

Republic Services, offering service details, alerts, as well as delivery schedules and billing information.

Figure 1. **Key Company Statistics.** Republic Services is an industry leader in the U.S. non-hazardous solid waste industry



- **Reliability** – Our operations and performance metrics prove that we are your most reliable partner. Our 99.9% pickup reliability rate means that you face fewer calls from the community regarding service, and when callers reach out to us for any needs, we strive for first call resolution through our fully integrated customer resource centers. Our drivers are the safest in the industry, which means your residents are better off with our team on your streets.
- **Environmental Responsibility** – We are globally recognized as a leader in sustainability. Our investments in recycling infrastructure, compressed natural gas-powered trucks, and landfill gas-to-energy plants are all examples of how we drive to be a good neighbor in every municipality we partner with.

It is through these initiatives and recognitions that we reiterate our commitment to the City of West Branch. On behalf of the 36,000 employees at Republic Services, we appreciate the opportunity to

earn your business through this submittal and look forward to a long and continued partnership for years to come.

Low cost providers in the industry sacrifice one or more of these elements, translating to risk for your municipality. Republic Services is your best-value partner, through our proven and demonstrated balance of these factors, while serving over 2,400 municipal contracts today.

Global Recognition

We believe that excellence means being better than competitors at everything we do. We also appreciate that our customers want peace of mind knowing they are partnering with a reliable, safe and ethical company. We are very proud of our success in these areas and work diligently to maintain our positions on these prestigious lists.

Figure 2. **Leading Recognition Awards.** Republic Services is proud to be globally recognized for our commitments to Sustainability and the Blue Planet



Your Team

Your leadership team is knowledgeable of local collection and post-collection processing activities and is supported by the technical expertise and financial strength of our parent company Republic Services, Inc.

Our in-house training, personnel advancement, recruitment programs, and work force development are some of the most comprehensive in the industry, which enables us to attract and retain the most highly qualified, dedicated, and experienced professionals in the business today.

Local Leadership

For 21 years, Republic Services has partnered with municipalities, residents, and businesses in Michigan to provide solid waste, recycling and collection services.

Republic Services is integrated in the community, employing approximately 60 people within greater Pinconning area.

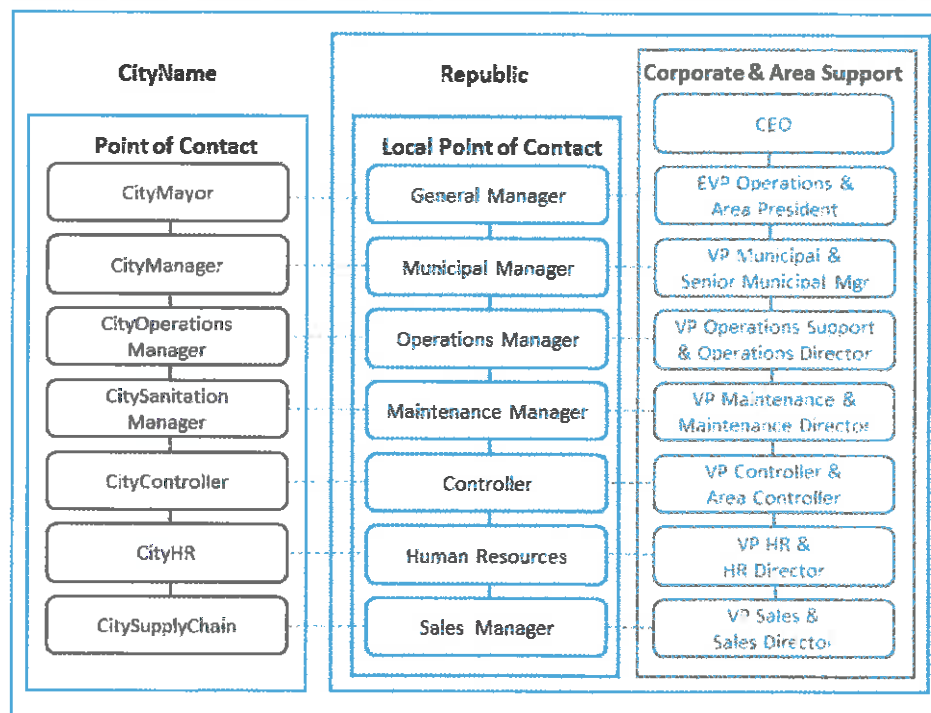
Our local and area management teams have extensive industry experience in operating

and managing solid waste companies and have substantial experience in your region. This allows us to quickly respond and meet your needs; all the while staying in touch with your city staff, as well as local businesses and residents. Our strong area management team allows us to effectively and efficiently drive initiatives that help ensure consistency across the organization. These teams have extensive authority, responsibility and autonomy for operations within their geographic markets.

National Backing

Each of our local business operations is fully empowered and accountable for delivering on our commitments to our customers. They are also backed by the support and breadth of our area and corporate leadership teams, capable of massing expertise and corporate might to assist or respond to any challenge during the term of the contract. An example of this benefit to you is the response capabilities during times of crisis such as hurricanes, tornados, or other disasters.

Figure 3. **Personal and Powerful.** Your dedicated local support backed by Republic infrastructure



Facilities

Our facilities are engineered for safe, environmentally-friendly operations. We use sustainable materials that facilitate energy and water conservation, as well as design principles to enhance employee and guest safety and comfort.

Providing outstanding recycling and waste services to your community requires the existence of multiple types of facilities, which typically include:

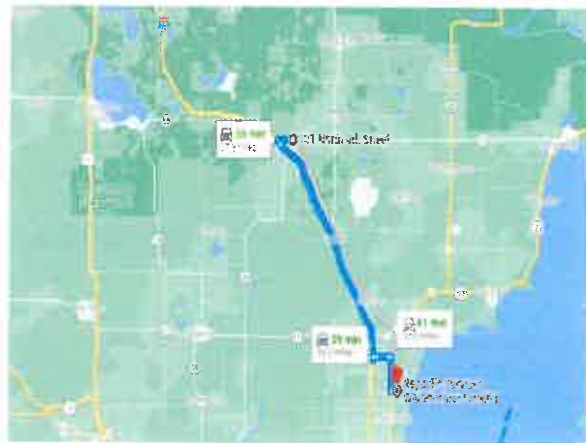
- Hauling company
- Transfer station
- Recycling center
- Landfill
- Customer Resource Center

It is typical that our largest workforce presence exists at a hauling company, to support the complex operation that goes into serving your community with 99.9% pickup reliability rate.

In some markets, transfer stations enable the efficient transfer of recycling or municipal solid waste from the collection trucks to tractor trailer trucks that can more efficiently transport the material to the appropriate post-collection facility.

A landfill can be one of the most complex facilities in our portfolio due to the tremendous responsibility we hold to

Figure 4. Local Infrastructure - Our local facilities are best located to serve your city with an eye toward sustainability.



appropriately handle the nation's waste. All of our landfill facilities are subject to the Resource Conservation Recovery Act (RCRA) Subtitle D regulations.

If available, Recycling Centers are very complex facilities that are designed to receive, process, and package the various recyclable commodities that are collected in the community.

Figure 5. Facilities Serving the City of West Branch - Republic Services will serve your city with the following facilities.

Facility Type	Address	Distance from City	No. of Employees	Hours of Operation
Hauling Company	2401 E. Whitefeather Rd	33 Miles	60	6:00am – 5:00pm
Material Recovery Facility	Traverse City, MI	92.3 Miles	N/A	N/A
Landfill	2401 E. Whitefeather Rd	33 Miles	10	7:00am – 4:00pm
Customer Resource Center	Phoenix, AZ Indianapolis, IN Charlotte, NC	Virtual	300+ 300+ 300+	7:00am (EST) - 7:00pm (PST) – M-F 5 hours on Sat

Operations

We exercise the utmost responsibility in our operations. This includes our fleet, our buildings, our landfill technology and the day-to-day activities we conduct in our communities. We are working hard to understand and measure our impact on air, land and water to minimize or eliminate any negative consequences, where possible.

Successful collection operations begin with a seasoned operations supervisor who knows the business as well as your community. They are responsible for the day-to-day collection operations, including development and evaluation of routing (in conjunction with the general manager), training and oversight of drivers, and implementation and enforcement of safety procedures.

We ensure our operations supervisors are not overloaded, nor tied to a desk. On average, we maintain a 12:1 ratio of routes to supervisor, which means that items needing attention are dealt with immediately and they know your community intimately.

In addition, our supervisors are out on the routes regularly at least twice per week. They conduct ride-alongs with drivers which creates opportunities for driver mentoring, ensures quality control on the route, and keeps the supervisor directly aware and familiar with the nuances of the route and the community. Few, if any other, companies in the industry dedicate their operations staff to success in this manner.

Communication with the Community

In addition to the regular collaboration between the routing teams, our Operations Team can communicate with the residents and commercial customers easily using several forms of technology.

Our web and smartphone-based app, called My Resource™, enables customers to see their accounts, make service requests, or raise issues for resolution. This app also enables our operations team to offer alerts or emails to customers regarding changes in service for holidays or inclement weather, or even holidays.

We also employ a technology known as Call-Em-All, which is a phone-based capability for distributing operations updates when needed to customers on effected routes.

Residential MSW Collection

We will service all single-family containers weekly using an automated side loader (ASL) truck. The ASL is proven to retrieve and return containers in even some of the most hard-to-reach locations such as narrow streets, courts and alleyways, enabling the industry's most efficient, safe, and environmentally responsible curbside automated collection services.

Each collection vehicle is operated by a single driver and will be painted in a uniform manner, featuring our logo and company contact information.

Residents will be continue to utilize their existing 95-gallon trash container for trash collection.

Figure 6. **Leader in Operations** – Our collection operations offer significant benefits to your city.

Feature	Benefits to City
Automated Service	Safety, cleanliness, efficiency
Tenured Drivers	SAFETY! Average of 13 years driving for Republic Services.
Safety	40% safer than the industry average
Customer Focus	"We'll handle it from here."

The ASL container collection methodology is fast and efficient and requires approximately 8 to 12 seconds completing the cycle (pick up container, deposit contents, place container back onto the curbside) before the driver moves to the next stop.

Drop-Off Recycle

We will offer all residents the use of two recycle collection compactors located at the current recycling center location that will be serviced by Republic on an "on-call" basis.

Christmas trees will be collected curbside at no added charge to the customer. Trees exceeding 7ft must be cut in half.

Bulk Waste Collection

White goods (with chlorofluorocarbons CFC's removed) and two (2) bulk items will be serviced weekly and must be scheduled in advance at least 24 hours before collection.

Service Days

The following table reflects the current service schedules for residential MSW, recycle, yard waste and bulk items collection.

Figure 7 *Service Days* for your contract

Service	Days of Week	Collection Hours
MSW	Wednesday	7am-6pm
Recyclables	Drop-Off	
Bulky Items	Call-in	7am - 6pm

Holiday Schedules

Republic Services will be closed on New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day, if your service day falls on or after the holiday, your service will be postponed by one day that week.

Multi-Family MSW Collection

Republic Services will provide a combination of programs and services for multi-family customers, which can typically be a mix of residential and commercial needs. Once defined and properly sized, multi-family customers are integrated into residential or commercial routes to provide the efficiency and reliability desired.

In all cases, Republic Services will identify the correct equipment to service multi-family complexes based on individual needs. If the complex requests containerized service, Republic Services can provide 2-8 yard capacity solid waste containers, as well as 20, 30 or 40 yard capacity roll-off container or compactor (see Figure 8).

Figure 8. *Multi-Family*



Container Options – Solutions for Multi-Family Complexes include containers, front-load, or roll-off

References

Figure 9. **Customer References** – We are proud to serve these customers, and use them as references for your City.

City	Years Served	Contact Name	Title	Phone
Kawkawlin Township	20+	Sam Davidson	Supervisor	989-686-8710
Garfield Township	20+	James Dubay	Supervisor	989-879-2552
Markey Township	6	Sheryl Tussey	Clerk	989-366-9614
Pinconning Township	19	Sharon Stalsberg	Supervisor	989-879-4018

Safety

Safety is Republic Services' highest priority. We adhere to a strict policy of safety protocols with supporting infrastructure, where employees are trained to Think, Choose, Live® within a framework designed for safety.

Safety Overview

Republic Services has an industry leading safety program that has been 40% better than the industry average for the past nine years, based on OSHA data. In addition, we have been recipients of 75% of industry Driver of the Year awards for the large truck category since 2009 and recently received our first Operator of the Year award.

Republic Services and its employees maintain strict compliance with all applicable OSHA and federal, state, and local safety requirements while performing all work-related functions. We recognize that a safe workforce is not simply a discussion with a new hire, but a dedicated plan to review, educate, and verify employee practices throughout their careers.

Republic Services has the lowest occurrence of incidents and crashes in the industry due to its company-wide emphasis on safety, extensive employee training and on-going educational development programs. Republic Services requires all operations personnel to participate in extensive in-house (off truck) training and testing as well as on road auditing and policy reinforcement.

Republic Services offers full-spectrum safety initiatives and award-winning safety training programs to all employees. We are an industry leader in safety and we are very proud of our safety track record.

Think. Choose. Live®

Every day, drivers face a multitude of challenges and are required to make decisions that can greatly impact their safety, as well as the safety of those in the

Our employees are our greatest asset, and our dedication to every employee's safety is second to none

- 40% Safer than the industry average, while maintaining the 7th largest vocational fleet in the United States
- Think, Choose, Live® embodies our company culture
- Winners of 75% of industry Driver of the Year awards since 2009

communities we serve. We instituted a best-in-class driver training program that drives continual improvement for all of our 15,000 drivers.

Our Think. Choose. Live® philosophy helps navigate these situations by encouraging employees to *Think* about their actions, *Choose* the safest approach and *Live* to go home to their families at the end of the day.

ReSOP Program

The Republic Services Observation Program (ReSOP) is paramount to decreasing safety incidents. Supervisors are required to conduct a minimum of two in-person employee observations per week.

The purpose is to improve safety, customer experience and productivity. The employee and their leader work together towards excellence.

Figure 1C. Republic Services ReSOP Program has decreased safety incidents since inception



Safety Meetings & Training

Republic Services provides weekly, monthly and annual safety training for all of our employees.

Safety topics are developed based on subject matter required under OSHA regulation. Republic Services prepares well-developed tailgate sessions, provides translators to engage all employees and encourages open discussion and participation.

Meeting topics may include:

- Injury and illness prevention/safety rules
- Back injury prevention
- Emergency response/fire safety
- Exposure control plan
- Drug and alcohol program
- Personal protective equipment
- Employee right-to-know
- Hearing conservation safety
- Lock out and tag out safety
- Slips, trips, and falls
- Confined space entry

Safety Recognition Program

The Republic Services Dedicated to Safety and Dedicated to Excellence Programs are designed to identify, recognize and reward safety-sensitive employees who are dedicated to safety and excellence in their workplace. This program consists of two tiers that recognize and reward safety-sensitive employees who have excelled in key areas.

Employee safety and excellence is measured on six criteria including no preventable crashes or injuries, no unscheduled lost time and no safety warning letters. Each employee who qualifies is recognized monthly, quarterly and annually.

Focus 6

Our Focus 6 program provides employees with tips and techniques to reduce the frequency of our six most common types of serious incidents. This industry-leading program involves in-class training and practical skills course exercises that have helped to reduce crashes and injuries.

Figure 11. Our highly specialized Technicians deliver a best in class fleet for your municipality



OneFleet Maintenance

Republic Services is dedicated to operating the best running, safest and most environmentally friendly vehicles in the industry. This goal is achieved through a coordinated vehicular operation maintenance system called OneFleet.

With standardized procedures and consistent execution, the OneFleet system improves safety for the fleet, decreases repair downtime and improves customer satisfaction.

Customer Service

Customer Access

We recognize that when customers have questions regarding scheduled service, or would like to order additional services, a speedy response is expected. We strive for first call resolution—from call, email, mobile app, website or in-person request.

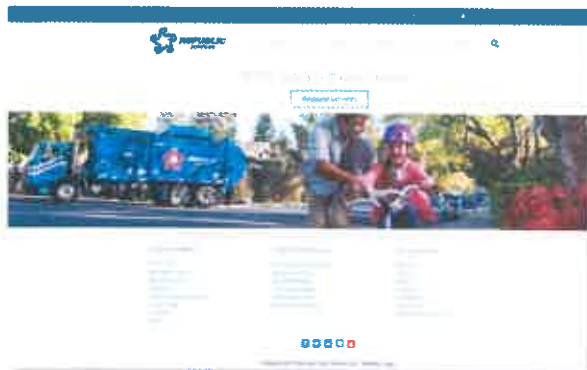
A couple years ago, Republic Services made a major commitment to further differentiate from our competitors by investing in the enhancement of the quality and reliability of

our customer service capabilities. To accomplish this, we consolidated hundreds of small call centers across the country into three state-of-the-art, fully integrated Customer Resource Centers (CRC), which are fully networked together, and have direct line access to your local team.

These facilities were selected for their location to ensure we can deliver call support for 15 hours per day (7:00am Eastern to 7:00pm Pacific) on weekdays, and 5 hours on Saturday.

In addition to the call center hours, customers also have the ability to reach us 24/7 via our website, RepublicServices.com, or our app, known as MyResource™.

Figure 12. **Republic's Website** - *RepublicServices.com is a one-stop resource.*



Website

The Republic Services website is designed to be a one-stop resource for current and potential customers. Here they will find news updates, collection information and educational tools. The educational program provides in-depth information for both residential and commercial customers, and the programs are downloadable and can be used for outreach and environmental initiatives.

RepublicServices.com provides in-depth content specific to residential and commercial needs. Residential pages allow the user to enter their address in order to receive information specific to them, including the ability to schedule pick-up, change service, or to identify the correct

Figure 13. **Mobile App** - *My Resource™*



contact person within Republic Services for services requests (i.e. debris box orders, container repairs, or bulky pick-ups). For customers who are direct-billed by Republic, they can inquire into billing or payment-related details. Residential customers will also find resources on recycling and environmental needs.

MyResource™

MyResource™ is an application for mobile devices that can be used to schedule a pick-up, report a missed pick-up, receive service notifications, search additional products and services, and much more.

This app can be easily downloaded from the App Store for Apple or Google Play for Android.

Sustainability

Sustainability contributes to a cleaner world, while also providing opportunities to improve brand awareness, increase customer loyalty, grow our business, motivate our employees and differentiate Republic Services from our competitors.

We believe we have a responsibility to regenerate our planet with the materials we are entrusted to handle every day by driving increased recycling, generating renewable energy, and helping our customers be more resourceful.

Additionally, we must lead by example, working diligently to improve our relationship with the environment and society through decreased vehicle emissions, innovative landfill technologies, use of renewable energy, community engagement and employee growth opportunities.

Our industry-leading sustainability platform is focused on increasing recycling, decreasing vehicle emissions, generating renewable energy, and enabling our customers to be more resourceful. Republic Services continues to steadily build upon its sustainability achievements.

We continue to find new avenues for sustainability success. Consider our five-point sustainability platform (see Figure 14):

- **Operations.** We are working to minimize the impact of our operations around our fleet and our facilities. We will continue to reduce our carbon emissions, by adding more recycling capacity, increasing our CNG fleet and opening additional alternative energy-producing facilities.
- **Materials Management.** When we extract materials from the waste stream (commodities and/or energy), we reduce greenhouse gas emissions and your community's carbon footprint. Even in times of crisis, when end market buyers are stopping or limiting their purchase of commodities, Republic Services is looking to alternative markets to ensure the continued success of our programs.
- **Communities.** Our Empty, Clean, Dry™ recycling outreach and education program help your residents and business people recycle more and waste less.
- **Safety.** We are committed to creating a safe environment for our customers, communities and employees. A recent national study found that Republic Services is the safest solid waste company – 40% safer than national average.

Figure 14. **Leading Recognition Awards.** Republic Services is proud to be globally recognized for our commitments to Sustainability and the Blue Planet



- **People.** We employ and develop talented professionals who are committed to sustainability, our customers and each other.

Creative Offerings and Solutions

In addition to meeting the base recycling and waste needs of Winfield, it is important to recognize that additional waste is generated daily in your community that the residents and commercial owners do not know how to properly dispose of, including:

- Electronic materials
- Medical/sharps
- Universal waste
- Household hazardous waste





Absent an existing program to address these important waste streams, the community will typically throw the material in their MSW

container, which leads to both safety and environmental issues. Examples of these issues are batteries that can burst and cause fires in the processing facilities, as well as employees getting needle sticks from medical needles that are disposed of in the recycling stream.

Republic Services has studied each of these waste streams, and developed offerings to allow Winfield to add these services under the contract, or as an offering that can be marketed directly to the community, and purchased directly from Republic Services.

We look forward to discussing each of these with Winfield to ensure that your questions are answered, and that you can identify the best approach to addressing these needs in your community. For each offering that Winfield selects to add, we are ready to implement the additional offering based on

Figure 15. **Other Creative Offerings** – We are ready to add the additional important products that address existing and growing waste streams that should not be landfilled

Electronics Recycling	Medical/ Sharps	Universal Recycling	Household Hazardous Waste
			
<ul style="list-style-type: none"> ■ Need for safe, secure and responsible electronics recycling ■ BlueGuard™ safety practices ■ Mail-back kit ■ Pack-up or Pick-up service ■ Full service pack and haul 	<ul style="list-style-type: none"> ■ Simple, cost-effective and confidential way of disposing of home generated medical waste ■ Needles, syringes, razor blades, tattoo needles and piercing devices 	<ul style="list-style-type: none"> ■ Batteries, ballasts and bulbs ■ Contain mercury, lead or other hazardous material ■ Mail-back kit ■ Pack-up or Pick-up service 	<ul style="list-style-type: none"> ■ Paint, paint products, common household cleaners ■ If not managed, can create environmental hazards ■ Events or pick-up service



the time line and collection method that works best for the Winfield.

Financial Overview

Republic Services' financial stability allows us to guarantee our commitments and obligations presented to Winfield in our proposal. Republic Services does not use third party financing, meaning Republic Services owns all assets used to perform the duties of this agreement. Winfield will not need to be concerned with the potential for adverse business or performance conditions affecting the ability of our company to perform or obtain financing.

Financial Reporting

Republic Services, Inc. provides audited financial statements on behalf of its subsidiaries. Republic Services, Inc. is a Fortune 300 Company and will be the signatory for the corporate guarantee.

Republic's most recently completed audited financial statements can be found at on our website at www.RepublicServices.com.

The Annual Reports to Shareholders have been prepared in accordance with Securities and Exchange Commission requirements, with New York Stock Exchange Commission requirements, and in accordance with generally accepted accounting principles (GAAP).

Ownership

Republic Services, Inc. is a publicly-traded company on the New York Stock Exchange (NYSE symbol: **RSG**).

The following table shows certain information as of December 31, 2020 with respect to the ownership of common stock

Name of Owner	% Shares
Cascade Investment, LLC	33.83%
BlackRock, Inc.	6.62%
The Vanguard Group, Inc.	5.93%

by each shareholder who is known by Republic Services to own more than 5 percent of our outstanding common stock:

Credit Rating

Republic Services, Inc. has an "investment grade" rating. No creditor is owed a debt greater than 10 percent of the Company's total assets.

- Available Credit (all banks): \$2.4 Billion

Bank References

Bank of America
Attn: Confirmation Department
Reference: Republic Services Inc.
Tax ID: 65-0716904
Phone: (803)832-7770
Fax (toll #): (900)733-5100 Online:
www.bankVOD.com

J P Morgan Chase Bank
Attn: Confirmation Credit Inquiries
PO Box 955200
Fort Worth, TX 76155-2732
Reference: AWIN Management, Inc.
Tax ID: 76-0353318
Phone: (800)550-8509
Fax: (817)345-3795

Wells Fargo
Attn: Confirmation Department
Reference: Republic Services Inc.
Tax ID: 65-0716904
Phone: (540)563-7323
Fax (toll #): (844)879-0544 (Audits and Credit Inquiries); (844)879-0416 (Routing Number and Verification Requests)

Credit References are available upon request.

Financial Information

These historical results are not necessarily indicative of the results to be expected in the future. Amounts are in millions, except per share data. The financial statements contained in the Annual Report were audited by Ernst & Young, LLP

Figure 16. *Republic Services' Year Ending Consolidated Income Statement.*
Selected financial data

REPUBLIC SERVICES, INC.			
CONSOLIDATED STATEMENTS OF INCOME			
(in millions, except per share data)			
	Years Ended December 31,		
	2020	2019	2018
Revenue	\$ 10,153.6	\$ 10,299.4	\$ 10,040.9
Expenses:			
Cost of operations	6,100.5	6,298.4	6,150.0
Depreciation, amortization and depletion	1,075.9	1,040.5	1,033.4
Accretion	82.9	81.9	80.7
Selling, general and administrative	1,053.0	1,091.9	1,059.5
Withdrawal costs - multiemployer pension funds	34.5	-	-
Loss (gain) on business divestitures and impairments, net	77.7	(14.7)	(44.9)
Restructuring charges	20.0	14.2	26.4
Operating income	1,709.1	1,787.2	1,735.8
Interest expense	(355.6)	(392.0)	(383.8)
Loss from unconsolidated equity method investments	(118.2)	(112.2)	(35.8)
Loss on extinguishment of debt	(101.9)	-	(0.3)
Interest income	5.2	6.4	1.6
Other income, net	4.1	6.4	3.4
Income before income taxes	1,142.7	1,295.8	1,320.9
Provision for income taxes	173.1	222.0	283.3
Net income	969.6	1,073.8	1,037.6
Net income attributable to non-controlling interests in consolidated subsidiary	(2.4)	(0.5)	(0.7)
Net income attributable to Republic Services, Inc.	\$ 967.2	\$ 1,073.3	\$ 1,036.9
Basic earnings per share attributable to Republic Services, Inc. stockholders:			
Basic earnings per share	\$ 3.03	\$ 3.34	\$ 3.17
Weighted average common shares outstanding	319.3	321.1	326.9
Diluted earnings per share attributable to Republic Services, Inc. stockholders:			
Diluted earnings per share	\$ 3.02	\$ 3.33	\$ 3.16
Weighted average common and common equivalent shares outstanding	319.8	322.0	328.4
Cash dividends per common share	\$ 1.66	\$ 1.56	\$ 1.44



CERTIFICATE OF LIABILITY INSURANCE

Page 1 of 2

DATE (MM/DD/YYYY)
06/30/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

CANNON COCHRAN MANAGEMENT SERVICES, INC.
17015 N. SCOTTSDALE RD
SCOTTSDALE, AZ 85255

CONTACT NAME:**PHONE (A/C No.Ext):****FAX (A/C No.Ext):****E-MAIL ADDRESS:**certificateteam@ccmsi.com**INSURER(S) AFFORDING COVERAGE****NAIC #****INSURER A:** ACE American Insurance Co.

22667

INSURER B: Indemnity Insurance Co of North America

43575

INSURER C: ACE Fire Underwriters Insurance Co.

20702

INSURER D: Illinois Union Insurance Company

27960

INSURER E:**INSURER F:****INSURED**

REPUBLIC SERVICES, INC.
18500 N. ALLIED WAY
PHOENIX, AZ 85054

COVERAGES**CERTIFICATE NUMBER:** 1966819**REVISION NUMBER:** 1

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			HDO G72482074	06/30/2021	06/30/2022	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 5,000,000 MED EXP (Any one person) PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS -COMP/OP AGG \$ 5,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/>			ISA H25549752	06/30/2021	06/30/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE AGGREGATE
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WLR C67824064 AOS WLR C67824027 CA/MA/OR SCF C67824106 - WI WCU C67824143 - OH XS TNS C68990592 - TX NSXS	06/30/2021 06/30/2021 06/30/2021 06/30/2021 06/30/2021	06/30/2022 06/30/2022 06/30/2022 06/30/2022 06/30/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 3,000,000 E.L. DISEASE -EA EMPLOYEE \$ 3,000,000 E.L. DISEASE -POLICY LIMIT \$ 3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

EVIDENCE OF COVERAGE - FOR USE FOR REPUBLIC SERVICES, INC. AND ALL ITS SUBSIDIARIES

CERTIFICATE HOLDER**CANCELLATION**

EVIDENCE OF COVERAGE

United States

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
AUTHORIZED REPRESENTATIVE

AGENCY CUSTOMER ID: _____
LOC #: _____



ADDITIONAL REMARKS SCHEDULE

Page 2 of 2

AGENCY		NAMED INSURED	
POLICY NUMBER See First Page		REPUBLIC SERVICES, INC. 18500 N. ALLIED WAY PHOENIX, AZ 85054	
CARRIER See First Page	NAIC CODE	EFFECTIVE DATE:	

ADDITIONAL REMARKS

CERTIFICATE NUMBER: 1966819

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM.

FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

The following provisions apply when required by written contract. As used below, the term certificate holder also includes any person or organization that the insured has become obligated to include as a result of an executed contract or agreement.

GENERAL LIABILITY:

Certificate holder is Additional Insured including on-going and completed operations when required by written contract.

Coverage is primary and non-contributory when required by written contract.

Waiver of Subrogation in favor of the certificate holder is included when required by written contract.

AUTO LIABILITY:

Certificate holder is Additional Insured when required by written contract.

Coverage is primary and non-contributory when required by written contract.

Waiver of Subrogation in favor of the certificate holder is included when required by written contract.

WORKERS COMPENSATION AND EMPLOYERS LIABILITY:

Waiver of Subrogation in favor of the certificate holder is included when required by written contract where allowed by state law.

Stop gap coverage for ND, WA and WY is covered under policy no. WLR C67824064 and stop gap coverage for OH is covered under policy no. WCU C67824143, as noted on page 1 of this certificate.

TEXAS EXCESS INDEMNITY AND EMPLOYERS LIABILITY:

Insured is a registered non-subscriber to the Texas Workers Compensation Act. Insured has filed an approved Indemnity Plan with the Texas Department of Insurance which offers an alternative in benefits to employees rather than the traditional Workers Compensation Insurance in Texas. The excess policy (#TNS C68990592) shown on this certificate provides excess Indemnity and Employers Liability coverage for the approved Indemnity Plan.

Contractual Liability is included in the General Liability and Automobile Liability coverage forms. The General Liability and Automobile Liability policies do not contain endorsements excluding Contractual Liability.

Separation of Insured (Cross Liability) coverage is provided to the Additional Insured, when required by written contract, per the Conditions of the Commercial General Liability Coverage form and the Automobile Liability Coverage form.



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
ENVIRONMENT, GREAT LAKES, AND ENERGY
LANSING



LIESL EICHLER CLARK
DIRECTOR

November 18, 2019

Mr. Jeff Tucker, Operations Manager
Republic Services of Michigan IV, LLC
2401 East Whitefeather Road
Pinconning, Michigan 48650

Dear Mr. Tucker:

SUBJECT: Application for Solid Waste Disposal Area Operating License; Republic Services of Michigan IV, LLC; Whitefeather Landfill; Waste Data System Number 449252; License Number 9578

Staff of the Department of Environment, Great Lakes, and Energy (EGLE), Materials Management Division (MMD), staff have reviewed your application for a municipal solid waste landfill, known as Whitefeather Landfill, located in Pinconning Township, Bay County, Michigan. This review was conducted under the provisions of Part 115, Solid Waste Management, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended.

Based upon our review of your application, your operating license is hereby granted. Enclosed is your license with operating stipulations.

Should you require further information, please contact Mr. John Ozoga, III, Bay City Assistant District Supervisor, MMD, at 989-705-3403; OzogaJ@michigan.gov; or EGLE, 401 Ketchum Street, Suite B, Bay City, Michigan, 48708.

Sincerely,

Rhonda S. Oyer, Manager
Solid Waste Section
Materials Management Division
517-897-1395

Enclosure

cc: Bay County Health Department
Pinconning Township Clerk
Mr. Phil Roycraft/Mr. John Ozoga/Mr. Gary Schwerin/Ms. Lori Babcock –Bay Facility File

SOLID WASTE DISPOSAL AREA OPERATING LICENSE

Effective April 22, 2019, the Michigan Department of Environmental Quality, by Executive Order Number 2019-06, became the Michigan Department of Environment, Great Lakes, and Energy (EGLE). Effective April 22, 2019, the Waste Management and Radiological Protection Division became the Materials Management Division (MMD).

This license is issued under the provisions of Part 115, Solid Waste Management, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, MCL 324.11501 ~~et seq.~~, and authorizes the operation of this solid waste disposal area (Facility) in the state of Michigan. This license does not obviate the need to obtain other authorizations as may be required by state law.

FACILITY NAME: Whitefeather Landfill

LICENSEE/OPERATOR: Republic Services of Michigan IV, LLC

FACILITY OWNER: Republic Services of Michigan IV, LLC

PROPERTY OWNER: Republic Services of Michigan IV, LLC

FACILITY TYPE(S): Municipal Solid Waste Landfill

FACILITY ID NUMBER: 449252

COUNTY: Bay

LICENSE NUMBER: 9578

ISSUE DATE: November 18, 2019

EXPIRATION DATE: November 18, 2024

FACILITY DESCRIPTION: The Whitefeather Landfill, a municipal solid waste landfill, consists of 111.04 acres located in the N 1/2 of the SE 1/4 and the SE 1/4 of the SE 1/4, Section 2, T17N, R4E, Pinconning Township, Bay County, Michigan, as identified in Attachment A and fully described in this license.

AREA AUTHORIZED FOR DISPOSAL OF SOLID WASTE: The portion of Cells 2-4 that have not been certified closed, and Cells 5-8.

RESPONSIBLE PARTY: Mr. Jeff Tucker, Operations Manager
Republic Services of Michigan IV, LLC
2401 East Whitefeather Road
Pinconning, MI 48650
989-879-3372

RENEWAL OPERATING LICENSE: This License Number 9578 supersedes and replaces Solid Waste Disposal Area Operating License Number 9448 issued to Whitefeather Landfill on July 28, 2015.

This license is subject to revocation by the Director of the Michigan Department of Environment, Great Lakes, and Energy, if the Director finds that this Facility is not being constructed or operated in accordance with the approved plans, the conditions of a permit or license, Part 115, or the rules promulgated under Part 115. Failure to comply with the terms and provisions of this license may result in legal action leading to civil and/or criminal penalties pursuant to Part 115. This license shall be available through the licensee during its term and remains the property of the Director.

THIS LICENSE IS NOT TRANSFERABLE


Rhonda S. Oyer, Manager, Solid Waste Section
Materials Management Division

Licensee: Republic Services of Michigan IV, LLC
Facility Name: Whitefeather Landfill
Operating License Number: 9578
Issue Date: November 18, 2019

The licensee shall comply with all terms of this license and the provisions of Part 115 and the administrative rules implementing Part 115 (Part 115 Rules). This license includes the license application and any attachments to this license.

1. The licensee shall operate the Facility in a manner that will prevent violations of any state or federal law.
2. The following portions of the Facility are authorized to receive solid waste by this license:

ACTIVE PORTIONS NOT AT FINAL GRADE: The area(s) identified as portions of Cells 2-4, and all of Cells 5-8 were authorized to receive waste by the previous license. This area's total acreage is 34.22 acres.

3. The following portions of the Facility **WILL BE** authorized to receive solid waste by this license following approval by EGLE of construction certification: N/A.
4. The following portions of the Facility are **NOT** authorized to receive solid waste by this license:
 - a. **UNCONSTRUCTED AREA(S) WITHOUT FINANCIAL ASSURANCE:** The area(s) identified as Cell 9 are not constructed and are not included in the calculation of financial assurance as required by Section 11523 of Part 115. This area's total acreage is 5.63 acres.
 - b. **CLOSED UNIT(S) OR A PORTION OF A UNIT WHERE THE FINAL COVER HAS BEEN CERTIFIED CLOSED AND ACCEPTED BY EGLE:** The following unit(s) and/or portion(s) are closed:

EXISTING UNIT(S): The unit(s) or portion(s) of unit(s) identified as Cell 1 and portions of Cells 2 and 3, and portions of Cells 3 and 4, had final closure certified on June 8, 2000, and February 2008. This certification was reviewed and approved by EGLE on September 14, 2000, and April 8, 2008. This area's total acreage is 17.36 acres.
5. The attached map (Attachment A) shows the Facility, the area permitted for construction, monitoring points, leachate storage units, site roads, other disposal areas, and related appurtenances.
6. Issuance of this license is conditioned on the accuracy of the information submitted by the Applicant in the Application for License to Operate a Solid Waste Disposal Area (Application) received by EGLE on July 25, 2019, and any subsequent amendments. Any material or intentional inaccuracies found in that information is grounds for the revocation or modification of this license and may be grounds for enforcement action. The licensee shall inform EGLE's MMD Bay City District Supervisor, of any inaccuracies in the information in the Application upon discovery.
7. This license is issued based on EGLE's review of the Application, submitted by Mr. Robb Moore, for the Whitefeather Landfill, dated July 15, 2019. The Application consists of the following:
 - a. Application Form EQP 5507.
 - b. Application fee in the amount of \$5,000.00.
 - c. Certification of construction by N/A.
 - d. Waste Characterization: N/A.
 - e. Restrictive Covenant:

The December 28, 1999 restrictive covenant on 104.13 acres is on file at the Bay County Register of Deeds recorded on September 15, 2000, as Liber 1706 pages 424-430. A copy is on file with EGLE.

Licensee: Republic Services of Michigan IV, LLC
Facility Name: Whitefeather Landfill
Operating License Number: 9578
Issue Date: November 18, 2019

- f. Perpetual Care Fund Agreement, established as a standby trust account, signed by Ms. Marsha Lacy, Assistant Treasurer, Republic Services of Michigan IV, LLC, on September 29, 2014, was executed by EGLE on October 30, 2014.

- g. Financial Assurance.

- i. Financial Assurance Required:

The amount of financial assurance required for this Facility was calculated based on the calculation worksheet form EQP 5507A entitled, "Form A, Financial Assurance Required," and is \$8,052,304.97.

The Facility has provided financial assurance totaling \$8,052,304.97, based on the requirements of Section 11523 of Part 115, consisting of a combination of the Perpetual Care Fund established under Section 11525 of Part 115, bonds, and the financial capability of the Applicant as evidenced by a financial test. The financial assurance mechanisms used by the Facility are summarized below in Items ii, iii, and iv, respectively.

- ii. Financial Assurance Provided Via a Perpetual Care Fund:

The Perpetual Care Fund Surety Bond showed a balance of \$2,351,000.00 in the Facility's Perpetual Care Fund as of July 15, 2019. Of this amount, EGLE has granted the request to use \$2,351,000.00 toward the total amount of financial assurance required.

- iii. Financial Assurance Provided Via Bond:

The following financial assurance has been received from the Applicant to meet the amount of financial assurance required:

Surety Bond	\$5,701,304.97
Total Amount Received:	\$5,701,304.97

- iv. Financial Assurance Provided Via a Financial Test for a Type II Landfill: N/A.

- v. Financial Assurance Updates Required:

For Type II landfills, the financial assurance cost estimates of closure and postclosure activities must be updated annually and the corresponding requisite amount of financial assurance must be adjusted annually for the costs of inflation. The corresponding financial assurance, as adjusted for inflation and other factors, is due one year from the date of this license, and each year thereafter.

- 8. The following documents approved with Construction Permit Number(s) 0424 and 4097 issued to the Traxler Development Company and Republic Services of Michigan IV, LLC on November 14, 1989, and October 7, 2008, are incorporated in this license by reference:

- a. Hydrogeologic Investigation Report, prepared by Gosling Czubak Associates, dated January 1989.
 - b. Construction Permit Application for Traxler Regional Landfill, prepared by Wade-Trim/Edmands, dated June 2, 1989.
 - c. Revised Construction Plans, sheets 3 of 9, 4 of 9, 5 of 9, and 7 of 9, prepared by Wade-Trim/Edmands, and dated June 19, 1989.
 - d. Revised Construction Plans, sheets 8 of 9 and 8A of 9, prepared by Wade-Trim/Edmands, and dated September 20, 1989.

Licensee: Republic Services of Michigan IV, LLC
Facility Name: Whitefeather Landfill
Operating License Number: 9578
Issue Date: November 18, 2019

- e. A letter from Traxler Landfill, Inc., dated October 31, 1989, regarding construction permit supplemental data, including Manufacturing and Field Quality Manuals prepared by the National Seal Company.
 - f. A letter from Wade-Trim/Edmands, regarding the Traxler Landfill re-application, dated August 1, 1989, and approved by Glen Traxler on October 31, 1989.
 - g. Application for Vertical Expansion Engineering Report, Volumes I and II, dated April 2008, revised June 2008 and September 2008, and received on April 24, 2008, June 5, 2008, and September 16, 2008, respectively, prepared by Cornerstone Environmental Group, LLC.
 - h. Plans for 2008 Vertical Expansion of Whitefeather Landfill (Sheets 1-16) dated April 22, 2008, revised on June 4, 2008, and September 9, 2008, and received on April 24, 2008, June 5, 2008, and September 9, 2008, respectively, prepared by Cornerstone Environmental Group, LLC.
9. The following additional documents, approved since the issuance of the construction permit(s) referenced in Item 8, are incorporated in this license by reference:
- a. Hydrogeologic Monitoring Plan with Statistical Monitoring Plan, prepared by Golder Associates, dated April 2008, revised September 2008, January 2011, May 23, 2013, February 21, 2019, and June 2019.
 - b. Alternative Daily Cover Materials Operations Plan, prepared by CTI and Associates, Inc., dated September 2002.
 - c. Leachate Loadout Pad Corrective Action Plan prepared by Republic Waste Services Inc., dated January 17, 2008.
 - d. Odor Management Plan and Malfunction Abatement Plan dated April 2008.
 - e. Construction Drawings titled, "Whitefeather Landfill, Leachate Facility Improvements", prepared by CTI and Associates, Inc., dated July 2008 and revised October 2008.
 - f. Gas Collection Improvements titled, "Gas Trench Layout" and "Details", prepared by CTI and Associates, Inc., dated October 15, 2008.
 - g. Cell 3 Final Cover Geomembrane Repair Certification dated July 28, 2008.
 - h. Cell 4 Final Cover Geomembrane Repair Certification dated September 25, 2008.
 - i. Gas Trench and Final Cap Tie-in Construction Documentation Report dated April 2009, revised July 16, 2009.
 - j. Leachate System Improvements Construction Documentation Report dated June 2009, revised August 31, 2009.
 - k. Cell 7 South Construction Documentation Report dated July 2010.
 - l. Cell 7B Final Cover Geomembrane Repairs Construction Certification, dated August 27, 2012.
 - m. Final Cover Repair Design Change, prepared by Cornerstone Environmental Group, LLC, dated 2013.
 - n. 2013 LFG Collection System Expansion Cover Geomembrane Repair Certification, prepared by Cornerstone Environmental Group, LLC, dated August 16, 2013.
 - o. Final Cover Repair Design Change, prepared by Cornerstone Environmental Group, LLC, dated 2014.
 - p. Yard Waste Management Plan dated August 2002, revised July 2005, June 2008, September 2008, April 2010, and March 2015.

Licensee: Republic Services of Michigan IV, LLC
Facility Name: Whitefeather Landfill
Operating License Number: 9578
Issue Date: November 18, 2019

- q. Cell 8A Construction Documentation Report, prepared by Cornerstone Environmental Group, LLC, dated October 2015.
- r. Cell 8B Construction Documentation Report, prepared by BEL Environmental Engineering, LLC, dated 2017.
10. Consent Order/Judgment Number: N/A.
11. The licensee shall repair any portion of the certified liner or leachate collection system that is found to be deficient or damaged during the term of this license unless determined otherwise by EGLE.
12. The licensee shall have repairs to any portion of the certified liner or leachate collection system recertified by a registered professional engineer in accordance with R 299.4921 of the Part 115 Rules and approved by EGLE before receiving waste in that portion of the certified liner or leachate collection system. The licensee shall submit the recertification to EGLE's MMD Bay City District Supervisor, for review and approval.
13. The licensee shall conduct hydrogeological monitoring in accordance with the approved hydrogeological monitoring plan, dated April 2008, revised September 2008, January 2011, May 23, 2013, February 21, 2019, and June 2019. The sampling analytical results shall be submitted to EGLE's MMD Bay City District Office.
14. Modifications to the approved hydrogeological monitoring plan referenced in Item 13 may be approved, in writing, by EGLE's MMD Bay City District Supervisor. Proposed revisions must be submitted in a format specified by EGLE.
15. Leachate may be recirculated if a leachate recirculation plan has been approved, in writing, by EGLE's MMD Bay City District Supervisor.
16. Modifications to approved engineering plans that constitute an upgrading, as defined in R 299.4106a(l) of the Part 115 Rules, may be approved, in writing, by EGLE's MMD Bay City District Supervisor.
17. Requests for alternate daily cover may be approved, in writing, by EGLE's MMD Bay City District Supervisor.
18. Leakage Control Criteria:
- The active portions of the unit(s) authorized to receive waste by this license is a monitorable unit(s) which is located over a natural soil barrier and that is in compliance with the provisions of R 299.4422(2) of the Part 115 Rules.
19. **VARIANCES:** The licensee is granted the following variance(s) from Part 115 and/or the Part 115 Rules: None.
20. **SPECIAL CONDITIONS:**
- a. The licensee shall place a compacted layer of not less than six inches of earthen material, unless an exemption is granted, of suitable cover material on all exposed solid waste by the end of each working day, as required by R 299.4429(1) of the Part 115 Rules. Suitable cover shall be either uncontaminated soil or an alternate cover approved by the MMD, listed in Item i, below. Alternate cover shall be restricted as indicated in Item ii and applied as per the approved operational plan submitted by the licensee.

- i. Approved alternate cover shall be any of the following:

<u>Product/Waste Material</u>	<u>Source</u>	<u>Monthly Volume</u>
(1) Material specifically described in the approved Alternative Daily Cover Materials Operations Plan in the current Construction Permit Application, prepared by Cornerstone Environmental Group, LLC., dated April 2008, revised June 2008 and September 2008.		
(2) Lime Kiln Dust	Michigan Sugar	500 Tons

Licensee: Republic Services of Michigan IV, LLC
Facility Name: Whitefeather Landfill
Operating License Number: 9578
Issue Date: November 18, 2019

ii. The above materials are approved for daily cover when used in the following manner:

- (1) The licensee shall use the material as daily cover only. The material cannot be used for road building or fill in other areas of the Facility's operation.
- (2) The licensee shall maintain copies of the testing performed on Class B and Class C materials in the facility operating record.
- (3) The licensee shall only stockpile material in a secure manner within the active cell.
- (4) This approval does not preclude the licensee from disposing of the material as waste in the active fill area instead of using the material as daily cover.
- (5) This approval shall immediately become void upon documentation by EGLE that the alternative cover is not being used in accordance with listed conditions, that the alternative cover is not providing the necessary protection, that the material no longer meets the alternative daily cover guidelines, or that the process producing the waste material has changed.
- (6) If the material does not meet the guidelines from Attachment 2 of Policy and Procedure OWMRP-115-10, for nonvolatiles, the licensee shall ensure that fugitive dust emissions from this material do not occur. Acceptable methods to ensure fugitive emissions do not occur are:
 - (a) Implement a schedule to wet down material; or
 - (b) Cover the material with a tarp; or
 - (c) Apply an approved foam or other appropriate commercial dust control product.
- (7) This approval to use alternative cover shall expire upon expiration of this operating license.

21. **TERM:** This license shall remain in effect until its expiration date, unless revoked or continued in effect, as provided by, the Administrative Procedures Act, 1969 PA 306, as amended, or unless superseded by the issuance of a subsequent license.

END OF LICENSE

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Proper Container Placement is the Key to Automated Service



- Have the container at the curb by 6:00 a.m. of your collection day.
- Place the container at least five feet from any object, like a tree, pole, fire hydrant, mailbox, electrical box, cable box, etc., and at least five feet away from cars so the automated arm can reach your container.
- Please have this same distance of five feet between waste and recycling containers.
- Don't lean anything against the container.
- Don't place your container under a tree.
- Place containers one foot from the curb or edge of the street.
- Remember to place the arrows on the lid of the container toward the street and the handle toward your house, with the lid closed.
- Please don't allow children to play in or around the containers. Republic Services' trucks use mechanical arms to pick up the waste and recycling containers.



We'll handle it from here.*

How can we make recycling better together?

Please recycle only the items below.



✓ PLASTICS

Recycle plastics #1 thru #7. Look for the number of each plastic for a number inside the recycling symbol.



✓ METAL CANS, ALUMINUM FOIL, ALUMINUM FOIL PANS

Recycle all food and beverage metal cans, and tin to metal and aluminum.



✓ CARDBOARD, NEWSPAPER AND MAGAZINES

You can also recycle newspaper inserts, catalogs, paperback books, phone books & brochures.



✓ PAPER FOOD CONTAINERS

Recycle food boxes including: juice boxes, milk cartons & milk, waffles and cereal & fast-food boxes.



✓ PAPER

Recycle envelopes, office paper, junk mail, greeting cards & newsletters. Shredded paper should be put in a paper bag.

DO NOT RECYCLE:

Auto Parts
Waste, Food Wrappers
Plastic without numbers
Green Food Containers
Food or Liquid Waste
Yard Waste
Construction Debris
Stainless Steel
Household Waste
Electronics
Cables or Batteries
Diapers
Tires
Bedding or Linen Waste
Auto Parts
Ceramics
Disks or Mirrors
Hoses
Toys
Clothes
Stumps
Tools
Plastic Straws
Styrofoam
Tires
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CITY OF WEST BRANCH,

Solid Waste Collection, Recycling, and Disposal Service

Due 12:30 p.m. February 25, 2022

SUBMITTED BY

WM

Proven Solutions from a Trusted Partner

CONTACT

Jill Reynolds

Public Sector Services Representative

(989) 429-9420

Jreynold@wm.com





WASTE MANAGEMENT

WM
1900 Sullivan Drive
Harrison, MI 48625

February 25, 2022

City of West Branch
121 N 4th Street
West Branch, MI 48661

Attn: City Manager

WM (Waste Management) is pleased to have the opportunity to provide the City of West Branch with the enclosed proposal for Solid Waste Collection, Recycling, and Disposal Service.

Waste Management is the leading provider of comprehensive waste and environmental services in North America. We are strongly committed to a foundation of financial strength, operating excellence, and professionalism. We are proud of the work we do, our dedicated staff, and the customers we serve.

The offerings we provide to our many other customers clearly differentiate our company from our competitors and demonstrate the value, service, and sustainability solutions we will provide to West Branch if awarded this contract. As summarized in this response, we offer:



An Account Manager to manage the day-to-day operations of your waste and recycling services



Local operations resources – including trucks, equipment, and drivers – with an extensive national research and development network to drive efficiencies

Continued service and support from your trusted service provider

We do not rest on our accomplishments from yesterday; rather, we are constantly pushing ahead with efficiencies that help our customers and we are always working for a more sustainable tomorrow.

Thank you for allowing us to provide the enclosed proposal and we look forward to your feedback. If you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink that reads 'Jill Reynolds'.

Jill Reynolds, Public Sector Services Representative
(989) 429-9420, Jreynold@wm.com



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Waste Management is your partner for environmental service and solutions whose people **go above and beyond to serve and solve every challenge the right way.**



1 | WHO WE ARE AND WHAT WE DO

At Waste Management, we place our customers at the center of what we do every day. We are a team of more than 44,900 employees motivated by a desire to go above and beyond for our nearly 20 million municipal, commercial, industrial, and residential entities throughout North America for whom we provide a range of environmental solutions, including collection, recycling, disposal, and renewable energy production.

To serve our diverse customer base, we have developed the industry's largest network of collection operations, transfer stations, and recycling and disposal facilities. Unmatched in geographical reach and ability, our network enables us to manage every aspect of our customers' waste streams.

But, our broad geographical coverage and depth of experience allow us to do so much more. With our team of in-house environmental experts, we assist customers with customized sustainability plans. In response to natural disasters or unforeseen needs, we provide almost immediate support to customers by quickly assembling emergency collection services. And, as North America's leading post-consumer recycler, we navigate a complex international commodity market to safeguard the long-term viability of our customers' recycling programs.

For many customers, the authenticity of who we are and the depth of what we do make us more than just a service provider. We strive to be a long-term partner that our customers can trust by doing things the right way, every day.

GOING ABOVE AND BEYOND

Every day, each of our more than 44,900 employees goes above and beyond what is expected to find what is possible.

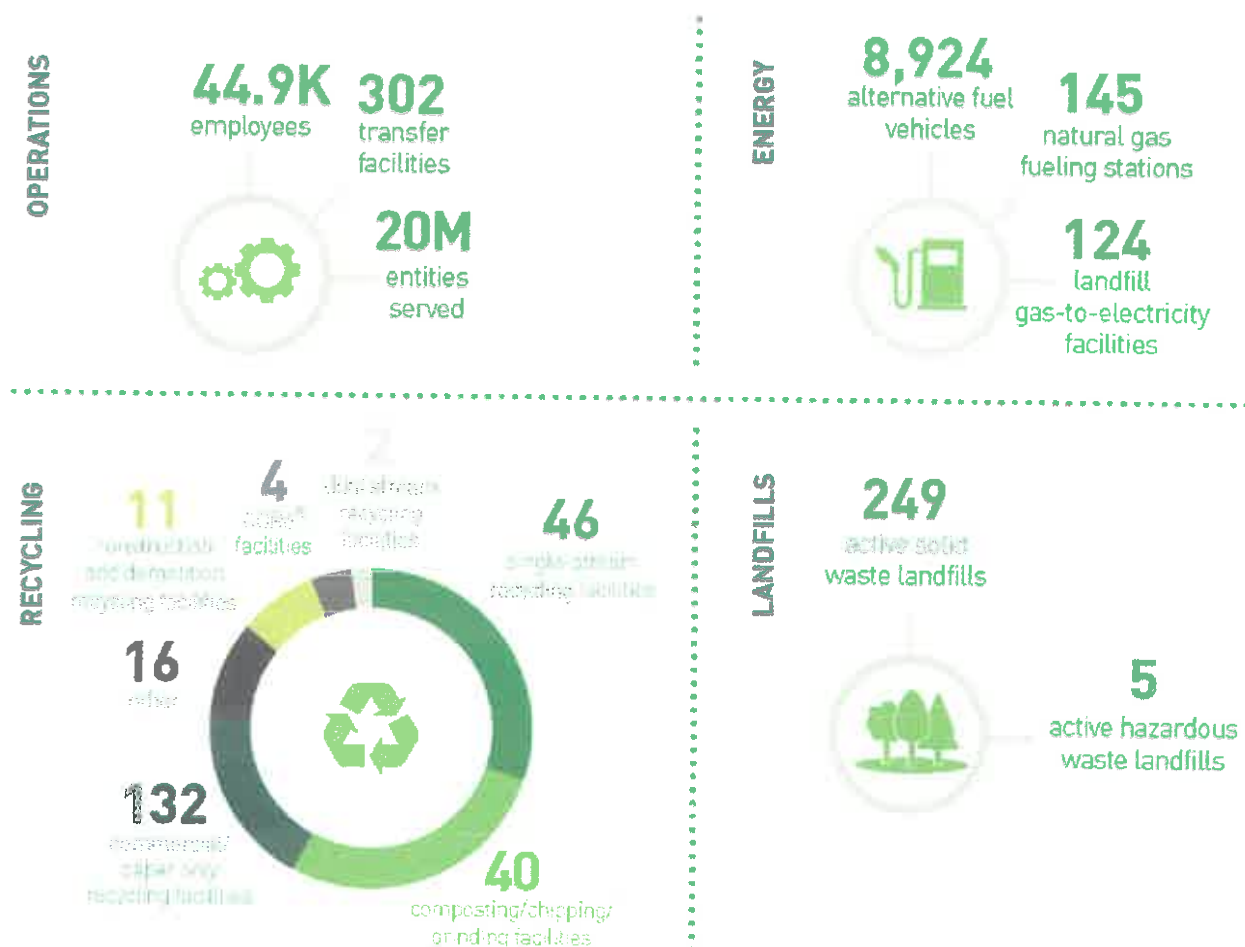
We are pushing the boundaries of what you can expect from your environmental services provider. A sampling of our services and sustainable technologies include:

- ✓ **Sustainable Services Tailored for City of West Branch:** Every aspect of our services is designed with City of West Branch in mind. Our fleet of trucks is fueled with clean, compressed natural gas and loaded with technologies that minimize environmental impacts for your City and proactively monitor service quality and vehicle safety. Customers can also choose how and when to interact with us - we are available by phone, email, online chat, and offer 24/7 account management at [wm.com](https://www.wm.com) and with our WM Mobile App.
- ✓ **Recycling:** We have been leading change in the recycling industry for over three decades. We work closely with our customer partners throughout North America to expand access to recycling, and in

2018 we processed 15.2 million tons of recyclables. This number represents a staggering 88 percent increase in recycling tons processed since 2007.

- ✓ **Waste-Based Energy:** At our 124 landfill gas-to-energy (LFGTE) facilities, we capture methane and use it as an alternative to fossil fuel-generating electricity that is sold to local utilities and also converted into natural gas fuels. Renewable natural gas produced from processed landfill gas now fuels over 33 percent of our natural gas fleet.
- ✓ **Hard-to-Handle Materials:** We offer several programs to help our customers dispose of hard-to-handle waste streams, including paint, automotive products, flammable and combustible items, batteries, electronic, and medical wastes.
- ✓ **Advancement of New Technologies:** We are dedicated to finding solutions to the problems of tomorrow, today. That is why we are making meaningful investments in companies focused on transforming materials such as solid waste into biofuels and renewable chemicals.

Waste Management At-a-Glance (data represents Waste Management's most recently published information)



Ethics and Compliance: The Right Way is Our Way of Working

Whether you are selecting an architect, landscaper, or solid waste service provider, business ethics matter. Inquiring about and evaluating potential service providers' ethical standards, policies, and safeguards is a crucial step in vendor selection.

As a service provider of any type or size, long-term success is highly dependent upon establishing and supporting clear ethical standards and strict compliance with applicable laws, regulations, and best practices. Businesses rooted in ethical behavior are more successful, attract and retain the most talented employees, and build trust among their customer base and within the communities they operate.

At Waste Management, our leadership team has established a culture grounded in ethical practices and behaviors. At all levels, our managers guide employees to understand the ethical implications of their day-to-day choices and lead them to decisions that are beneficial to our employees, our customers and the communities we serve.

Key efforts we make to support our culture of ethics, include:

- Ensuring that every employee has a Code of Conduct, titled "Focus on Integrity and Inclusion" and understands how to make the right decisions in their role. The code outlines Waste Management's core values of honesty, accountability, safety, professionalism, respect, inclusion, diversity, and employee empowerment and emphasizes the need for fair and honest dealings in all aspects of the company's business.
- Operating an Integrity Help Line that is operated by a third party where reports can be made anonymously and an electronic reporting portal to assist employees who have questions about a business issue or wish to report a suspected violation. This multilingual, confidential, toll-free service is available to all employees 24 hours a day, seven days a week, and 365 days a year.
- In 2017, Waste Management's Compliance and Ethics group increased its focus on enhanced compliance communications. "Tone-from-the-top" continues to be demonstrated through frequent messages from our Senior Leadership Team to all employees. Communication plans include messages describing Waste Management's culture of compliance; its Compliance Strategy, Mission, Vision and Standards that relate to all areas of our business; our "Speak Up" culture; and topics targeted for managers - such as immigration compliance. In 2018, we also benchmarked best practices for Code of Conduct communications.
- In 2018, Waste Management created several cross-departmental committees to promote a culture of compliance and ethics throughout the company. These committees include a Compliance Training Committee and Compliance and Ethics Steering Committees for Safety, Environmental and Employment Practices.

Recognized as an Ethical Leader



WILDLIFE
HABITAT COUNCIL™



FTSE4Good



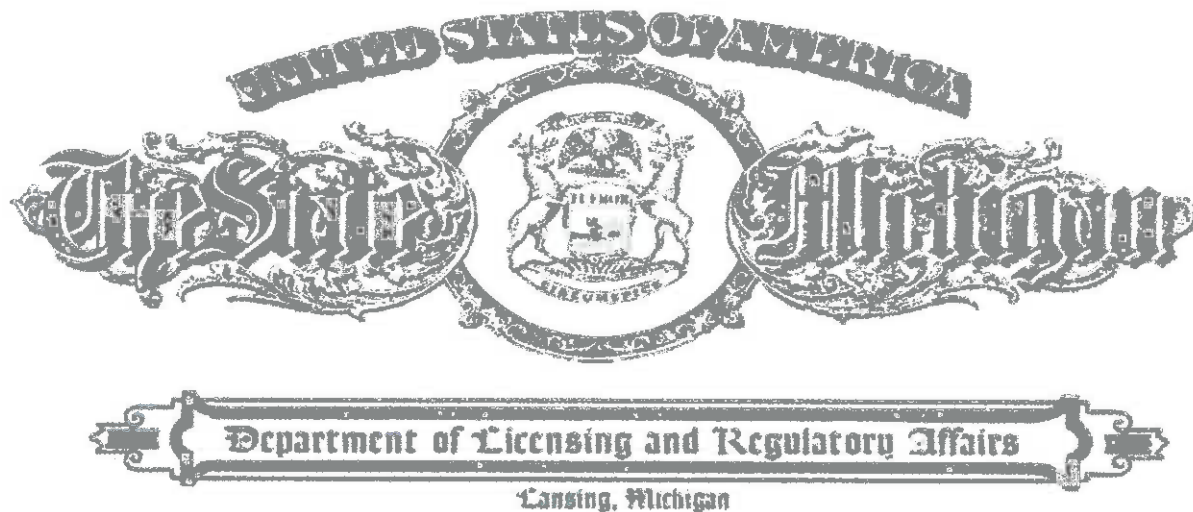
Dow Jones

- Regularly reaching out to employees in sensitive roles to help identify situations of conflict and address issues or potential issues so that we can prevent bigger problems from developing from those situations.
- Assessing and reviewing programs and processes to confirm all compliance programs are effective in following laws, regulations, and policies and to identify potential risks.

By holding ourselves to a higher standard and doing things the right way, we're raising expectations of what a waste company can be.

Waste Management has the best people in the industry and a strong corporate culture focused on deep commitments to environmental sustainability, ethics, and the customers we serve. We believe our employees are our greatest assets, and if we take care of them, they will take care of our customers, our communities, our shareholders, our environment, and each other.

As we strive to be a customer-focused company, we want to offer services to City of West Branch that make it convenient, efficient, and cost effective for you to do business with us. Without a doubt, doing the right thing for the right reason in the right way will help us to succeed in this goal.



This is to Certify That

WASTE MANAGEMENT OF MICHIGAN, INC.

*was validly incorporated on November 8 , 1944 as a Michigan DOMESTIC PROFIT CORPORATION,
and said corporation is validly in existence under the laws of this state.*

*This certificate is issued pursuant to the provisions of 1972 PA 284 to attest to the fact that the corporation
is in good standing in Michigan as of this date and is duly authorized to transact business and for no other
purpose.*

*This certificate is in due form, made by me as the proper officer and is entitled to have full faith and credit
given it in every court and office within the United States.*



Sent by electronic transmission

Certificate Number: 21010233901

*In testimony whereof, I have hereunto set my hand,
in the City of Lansing, this 13th day of January , 2021.*

Linda Clegg, Director

Corporations, Securities & Commercial Licensing Bureau

Verify this certificate at: URL to eCertificate Verification Search <http://www.michigan.gov/corpverifycertificate>.

Financial Strength: The Foundation for Our Commitment

As a wholly-owned, indirect subsidiary of Waste Management, Inc., WM does not report financial results. All financial reporting occurs through our parent entity. As a publicly traded company, Waste Management is held to the most stringent regulations for accurate and timely financial disclosure.

Revenue in 2019 was \$15.46 billion, and Waste Management has an asset base of \$27.7 billion. The company generates strong and consistent cash flow and has access to an extensive line of credit. Waste Management's financial strength is the foundation for our commitment to serve our customers, perform our obligations, and protect the environment in carrying out our broad waste management services. Full financial results are available on our website at <http://investors.wm.com/>



"In 2019, we continued our focus on optimizing our traditional solid waste business, developing our people, and investing in technology to better serve our customers. Our strong results demonstrate that we are investing in the right areas."

- Jim Fish, President and Chief Executive Officer

Waste Management has achieved solid investment-grade credit ratings from three major rating agencies. Most recently, the company has been assigned ratings of A-/A-2 by Standard & Poor's, BBB+ by Fitch, and Baa1 by Moody's. The ratings are based on expectations that management will maintain good liquidity, pursue a moderate financial policy, and allocate capital in a disciplined manner. The credit outlook from each agency for Waste Management is characterized as stable.

Waste Management's financial strength, as summarized above, gives City of West Branch assurance that we can and will fulfill our obligations.

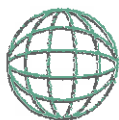
- Waste Management is committed and financially able to perform all operations in full compliance with applicable federal, state, and local regulations and to provide clear documentation of that compliance.
- Waste Management offers the most extensive network providing waste management services in North America, including transportation, disposal, treatment, recovery, remediation, waste identification, and several other specialty services. This network enables us to provide a single source of responsibility, from transportation through disposal of waste.
- Typically, new capital requirements are internally financed by Waste Management using cash flow from existing operations - freeing our new trucks, carts, containers, and facility investments from the timelines and terms of third-party creditors.

Waste Management's financial strength helps us to continually advance services for all of the customers we serve, including City of West Branch, and we are committed to maintaining that strength.

The Waste Management Difference: What Sets Us Apart

Our commitments to being a "People First" organization and achieving "Success with Integrity" mean striving for results in all that we do. We hold ourselves and others to higher standards of accountability, honesty, ethics, and compliance. Our people are committed to doing the right thing, the right way, every day. They place our core values of safety, customers, environment, and inclusion and diversity first in all they do.

We believe our employees are our greatest asset, and if we take care of them, they will take care of our customers, communities, shareholders, environment, and each other. These commitments and values are the foundation for the many differentiators that set us apart from our competitors:



An Unmatched Service Network: We serve nearly 20 million municipal, federal, commercial, industrial, and residential customers across North America through a network of 390 collection operations and 249 active solid waste landfill disposal sites.



Extensive Local Resources: In addition to tapping into an industry-leading network of resources across North America, WM offers management, operational, and reserve resources at the local level. A local office with local support/operations, including a single point of contact for your account, and a local fleet of trucks and equipment all add up to world-class service delivery for City of West Branch from an unrivaled resource network.



Environmental Stewardship: Environmental stewardship is the core of our business - our promise to customers, our competitive advantage, and our obligation to the locations in which we operate. In a business as highly regulated as ours, protecting the environment, maintaining compliance, and innovating to improve operations requires an unwavering focus, expertise, comprehensive systems, and internal checks and balances. We have a long track record of supporting high regulatory standards and striving to go beyond them.



Unparalleled Recycling Program: As North America's leading post-consumer recycler and largest marketer of residential recyclables, Waste Management has been leading change in the ever-growing and dynamic recycling industry for more than three decades. From the \$1 billion we've invested in recycling processing infrastructure to the 15.2 million tons in recyclables we managed in 2018 to the industry's first recycling education program, Recycle Right - Waste Management is committed to making our world more sustainable.



World-Class Customer Service: At Waste Management, our core principles guide everything we do. Providing world-class customer service is at the top of our list. For our customers, a positive customer service experience rarely goes unnoticed, and we believe those everyday interactions are our best opportunity to provide an exceptional experience for City of West Branch. We have been nationally recognized for our commitment to unsurpassed customer service, and combined with our tested processes and innovative new technologies, we bring City of West Branch a level of service reliability and customer satisfaction that is truly unmatched.



State-of-the-Art Technology: We utilize state-of-the-art technology to maximize safety and customer experience and minimize environmental impacts. From mapping and re-routing vehicles in real time via our onboard computers, to using our DriveCam® cameras to capture community safety concerns, to the industry's largest fleet of trucks that runs on cleaner and quieter Compressed Natural Gas - our technology works for our customers.



Commitment to Near-Zero Emissions: Since the early 1990s, Waste Management has prioritized equipment efficiency and innovation to reduce our vehicles' greenhouse gas (GHG) emissions, in part by converting our diesel trucks to run on cleaner natural gas. For every diesel truck we replace with natural gas we reduce our use of diesel fuel by an average of 8,000 gallons per year along with a reduction of 14 metric tons of GHG emissions per year - the equivalent of a 15 percent emissions reduction per truck. Waste Management's fleet now includes 8,924 natural gas trucks, the largest heavy-duty natural gas truck fleet of its kind in North America.



Leading Training and Safety Programs: Once hired, our drivers undergo intensive immersion training at our state-of-the-art training centers. Over two weeks, drivers gain experience through classroom training and simulated driving courses that reflect real-life obstacles. At the end of training, each driver receives a comprehensive evaluation that confirms their understanding of and commitment to Waste Management's culture of safety.



Proven Employee Hiring Practices: To provide the safest and most secure service for your City, our employees undergo comprehensive background checks and drug testing. Prior to employment, all driver candidates must possess a valid Commercial Driver's License (CDL) for Class-C trucks and must pass a Department of Transportation (DOT) medical exam. Once employed, all drivers are subject to ongoing drug and alcohol screenings.



Commitment to a Diverse Workplace: At Waste Management, we are committed to promoting and fostering a workplace where everyone is valued and respected. Only by fully embracing diversity and the well-being of our employees can we drive superior innovation and service for the customers we serve. Through recruitment and community outreach efforts, we support minority and women's organizations that strive to improve opportunities for professional development and advancement. We have been recognized for best-in-class business practices by the Human Rights Campaign Foundation, the Hispanic/Latino Professionals Association, DIVERSEability Magazine, and Women's Choice Award, among others.



Commitment to Hiring Veterans: In 2019, Waste Management hired more than 580 veterans, which represented roughly 5.57 percent of our United States hires. Today, we have more than 3,000 veterans working in a variety of roles at Waste Management. From 2010 to 2019, we have been named a "Best for Vets" Employer by the Military Times and a Top Military Friendly® Employer by G.I. Jobs/military.com. We take great pride in hiring, training, promoting, and retaining veterans within our company.



Onboard Technology: Prioritizing Safety, Customer Service, Efficiency

You do not have to look hard to find innovation in the automobile industry. Auto advancements in the past 30 years are countless - antilock brakes, airbags, back up cameras, blind spot detection, GPS navigation, just to name a few. Although the appearance of your car may change based on current trends, each technology innovation has a clear purpose and function.

Just as your personal vehicle has progressed, so have Waste Management vehicles. Our fleet's technology needs are specific to the services we perform, requiring us to custom develop and implement advancements based on what matters most to Waste Management - our partners and customers and our ability to deliver safe and efficient collection services with outstanding customer service.



The Power of Our People and Technology

State-of-the-art trucks alone are not enough to meet expectations. Through our comprehensive operations framework, Service Delivery Optimization (SDO), we harmonize the technology used onboard our trucks with our logistics management processes, and the skills of our drivers. With technology, processes and people working in sync, we are able to maximize safety, customer service, and efficiency while collecting City of West Branch routes.



Onboard Computing System Provides Real-Time Driver Feedback

Our fleet of trucks for City of West Branch will be equipped with our onboard computing system (OCS), which enhances communication between our operations and customer service teams. OCS replaced paper route books with electronic route sheets that are updated in real time. Collection drivers see all stops and service tickets on their touch screens, which can be updated remotely and in actual time by our route managers and dispatchers. Drivers use their OCS to log completion of each service performed.



OCS is also a key tool for noting and communicating route exceptions such as blocked containers, extras, and contamination. Each exception has a designated code. Drivers log the appropriate code at the time of collection and have the option to add supplementary notes. If OCS becomes unavailable, our drivers use a traditional paper route sheet to perform scheduled collections and manually enter routing exceptions. The primary benefits of OCS are:

- **Service exceptions:** When a driver encounters a condition that prevents providing service or requires a service beyond emptying a container, such as removing extras and noting contamination, he or she touches the “service exception” button. Drivers can touch the exception button on the customer order list or from the customer order detail screen, which triggers an “exception” pick list on the display. Drivers touch the role containing the appropriate service exception.
- **Proactive Customer Communication:** Drivers document any issues associated with attempting to service the customer account, including carts not being out, blocked access or ancillary pickups. This allows us to proactively address issues with our customers and prevent inconveniences, such as a missed collection.

Our OCS is complemented by the following industry-leading software and technology for real-time routing and dispatch communication:

Technology	Function	Benefit
eRouteLogistics®	Mapping and routing software system used to develop and modify routes	<ul style="list-style-type: none">✓ Takes into account traffic patterns in the community, vehicle capacity, location of disposal sites, and travel times to create the most efficient routes possible to provide the best value to the customer✓ Fully integrated with our billing and customer database, Mid-America Systems (MAS), to capture new customers and service changes
Plan Versus Actual (PvA) Technology	Software that plots planned route versus actual route status	<ul style="list-style-type: none">✓ Identifies routes that may be running behind typical schedule that customers are accustomed to, enabling Waste Management to proactively redistribute routes to prevent missed or late pickups

**Onboard
Computer System
Dispatch (OCSD)**

In-office software
connecting dispatch and
route management to driver
OCS

- ✓ Route modifications are made in real-time and instantly appear on drivers' tablets so that any potential for service disruption is eliminated
- ✓ Enables dispatch and managers to electronically assign service tickets and communicate with drivers for immediate customer issue resolution (e.g., blocked container, late set out, etc.)

DriveCam®: Utilizing Technology to Help Create Safer Streets

One of our safety technology innovations is DriveCam®, a coaching tool that allows us to see and talk through the safety issues drivers face each day. Each truck cab is equipped with a forward-facing camera constantly recording everything that happens. Whenever there is a sudden movement, such as hard braking, swerving, or a collision, the camera automatically saves a 12-second section of video. Once an event is captured, information is sent to Waste Management route managers for performance coaching with the driver.



Drivers also can manually start the camera if they witness a potential crime – making it an invaluable tool for our Waste Watch® program, which formally teaches Waste Management drivers how to observe and report suspicious activity or an emergency situation to law enforcement.

Recorded events also help us appreciate the many times that our drivers avoid collisions through using proper defensive driving techniques. We believe our investment in DriveCam has contributed to reducing our reported vehicle accidents by almost 80 percent since 2005.



For an in-depth look at DriveCam, check out our YouTube video at <https://youtu.be/NDvacIfHxy8>

Back Up Cameras on All Vehicles

All City of West Branch vehicles will include back up cameras that provide a view of the area behind the truck whenever the truck is in reverse. This reduces the potential for backing accidents and enhances pedestrian safety.

2 | CAPACITY

Local Service Capabilities

WM will provide service to the City of West Branch from its Harrison Hauling District located in Harrison, Michigan. At this facility, we house and maintain our collection vehicles and it is also our base of operations for our employees who will service your contract. This facility is also the location for the training of collection drivers, helpers and mechanics. We have an on-site management team that coordinates the daily collection and truck maintenance services to ensure our customers are serviced each day.

The WM workforce consists of professional, qualified drivers, loaders and mechanics. Waste Management proactively hires and trains additional employees to handle vacations and the seasonal variations of volumes consistent with servicing our municipal customers.

Waste Management's personnel and management who will provide required services will be knowledgeable in their areas of expertise. Waste Management measures employee performance utilizing a variety of methods, depending on the position. All employees go through an extensive training program depending on the role of the employee and geared to that specific position in the company. As an example, drivers and technicians have different training programs and receive coaching from route managers and other supervisors through our Service Delivery Optimization (SDO) process, which was developed based on our extensive research of best practice operations from businesses with expertise in logistics, employee engagement, and service delivery. All employees are typically reviewed by their managers on a quarterly and annual basis, with "check in" conversations throughout the year to ensure they are on track with individual goals and objectives.

Our West Branch Service Team



PEOPLE COME FIRST
IN EVERY ASPECT
OF OUR BUSINESS

At Waste Management, we believe that developing a strong relationship with you and your community is important to our long-term partnership. Our priority is to thoroughly understand our customers' program goals and service expectations – we listen first and act second. Through on and off the street research, our conversations with you, and this RFP process, we have developed substantial insight into your expectations for your program.

Appreciating our customers' unique needs allows us to customize services and program offerings. We will work with you, your community, and internally, as your Waste Management West Branch service team, to implement and execute collection services that align with all of your requirements and expectations.

Your local West Branch service team brings a diversity of backgrounds, skillsets, and job responsibilities. However, we all connect back to a common denominator, you - our customer.

Your Waste Management West Branch service team will include:

Jill Reynolds, Public Sector Sales Representative

Jill is West Branch's primary point of contact. Jill has 19 years waste industry experience and began her career with Waste Management at the Harrison Hauling District as a customer service representative.

From there, Jill moved into the commercial sales department and managed over 1,200 accounts. In 2014, Jill moved into the current Public Sector role. Along with her waste experience Jill has a Masters' Degree in Business Communication

Joe Weiss, Area Collection Manager

Joe Weiss serves as the Area Collection Manager overseeing all collection operations in Mid, Central, and Northern Michigan. Joe has been employed with WM for 13 years holding a variety of operational positions. He is very well versed in the Michigan market when it comes to planning, staffing and operating a refuse collection operation of this size. Joe has been responsible for onboarding the next round of successful Operations Managers and Route Managers that will serve as the direct contacts for the City of West Branch account. Joe is a 2009 graduate of Saginaw Valley State University with a Bachelors' in Business Management Joe and his team have managed the local location through brutally heavy compost seasons, periods of short staffing, inclement weather – including natural disasters, equipment supply chain shortages, and a global pandemic – and has done so successfully with minimal to no impact to the residents.

Our Drivers - The Backbone of Our Daily Operations

At Waste Management, we believe our employees are our greatest assets, and if we take care of them, they will take care of our customers, our communities, our shareholders, our environment, and each other.

Our team of highly trained, experienced drivers is the backbone of our daily operations and is dedicated to providing West Branch with world-class service. These men and women are more than just your waste collection drivers - they are your friends and neighbors, and they take great pride in helping preserve your environment today and for future generations.

Collection drivers not only have to be well-trained when it comes to operating vehicles, but they have to constantly be on the lookout for other drivers on the road. We employ best-in-class safety training, standards and performance metrics to provide the safest service in the industry. Once hired, our drivers undergo intensive immersion training at our centralized training centers. Drivers gain experience through classroom training and simulated driving courses that reflect real-life obstacles. At the end of training, each driver receives a comprehensive evaluation that confirms their understanding of and commitment to Waste Management's culture of safety.

Our diligent pre-employment screening process includes a comprehensive background check, fingerprinting, and drug testing. All candidates and employees are subject to Waste Management's Drug and Alcohol-Free Workplace Policy, which includes regular, ongoing screenings for employees who operate company vehicles.

Our employees are the lifeblood of the work we do every day. That's why we focus on developing talent at every level of the organization through career path planning and best-in-class training that is



What's it like to be a Waste Management driver? See how our drivers get the job done while prioritizing safety and utilizing technology by clicking or going to:
youtu.be/2ED6z3LYAdY

specifically designed for success in the service industry. At the heart of our engagement and retention strategy is a steadfast commitment to Waste Management's values of people first and success with integrity.

Vehicle List for West Branch

State-of-the-Art Vehicles with Industry-Leading Technology

With more than 32,000 collection and support vehicles on the road throughout North America, Waste Management trucks are a familiar sight and one of the most visible symbols of our company. Our state-of-the-art fleet assures City of West Branch is provided safe, quiet, efficient, and environmentally friendly collections.



All of our vehicles are fully enclosed and designed to be leak-proof with self-contained mechanisms to compress the material collected. The vehicles are painted in a uniform color and are easily identifiable as they adhere to specific branding guidelines. Vehicles are marked with unique unit identification numbers on both sides and the rear. We maintain detailed records of each collection vehicle and all vehicles are meticulously maintained for a clean and orderly appearance, as well as good working condition.

Waste Management's industry-leading onboard technology minimizes the environmental impacts of our collections while maximizing reliability and efficiency. From our advanced onboard computing system that streamlines communication, to our eRouteLogistics® mapping and routing software with real-time GPS, to our onboard digital cameras, to trucks powered by cleaner and more cost-effective natural gas - a partnership with Waste Management means that City of West Branch the latest advancements in always-evolving industry technology.

No discussion of capacity and preparedness is complete without the inclusion of safety.

Safety: A Core Value for Waste Management

Historically, waste collection, processing and disposal have ranked among the most dangerous occupations in North America – in fact, the U.S. federal government ranks trash and recycling collection among the top 10 most dangerous jobs in the country.

Our employees who collect waste spend much of their workday in traffic, lifting heavy items, operating large vehicles and heavy machinery – all of which can lead to injuries. It is our duty to take every sensible step to prevent injuries in the workplace and return our employees home safely every night. Likewise, West Branch depends on us to safely collect, process, and dispose of their wastes while being mindful of our actions to protect the environment that we share.

Therefore, safety is not just a priority for Waste Management, because priorities often change, safety is a core value for our company. We understand the magnitude of the responsibility we have and strive to confirm that each task, piece of equipment, and company policy and procedure reinforces safe actions and behaviors.

Overall injury rates in our industry have improved substantially in recent years and Waste Management's performance in this area has ranked among the best. We actively work with our trade association, the National Waste & Recycling Association, to advance safety within our industry and among our customer base.

You do not need to search long to see how we fulfill our commitment to safety – it is woven into everything we do – from hiring practices to training to advancing safety technologies to preventive maintenance.

Our Mission to Zero™

Our internal safety philosophy that we call Mission to Zero™ (or M2Z) means zero tolerance for unsafe behaviors by all employees, with a goal of zero accidents and injuries. All operational employees benefit from the program's safety training, rulebooks, fleet processes, and standard practices. Over the years, the M2Z approach has resulted in programs that have improved safety performance, including worker injury rates, vehicle collision prevention, and safety leadership development. The program, which ranks among the most far-reaching and comprehensive worker safety plans in our industry, involves classroom instruction, route observation, monitoring of safety data, and driver training. Since its adoption, we have seen significant improvements in on-the-job safety.

Elevating Our Safety Performance – From Compliance to Commitment

WM is committed to continuous improvement to help our team members protect our communities and return home safely every day. Following are just some of the commitments we make to elevate our safety performance.

- Taking an inclusive, People First approach with a comprehensive assessment to review our safety processes, policies, and performance. Driving continuous improvement requires fresh perspectives. Answers to some of our toughest challenges reside with our people, so we are seeking open and honest feedback to elevate our safety culture.
- Conducting surveys with our employees to gain valuable insights to help us drive change going forward, ultimately taking our safety program to the next level.
- Working toward a world-class culture where every team member understands the importance of safety as a core value and models safe behaviors in all that we do.

Advancing Safety Technology

Our great strides in safety performances reflect an ongoing strategy to leverage technology in our safety processes. In recent years, our Service Delivery Optimization (SDO) program has significantly improved collection and maintenance operations by optimizing our systems through technology that includes onboard computers, routing software and cameras.

DriveCam®: Intelligent Dashcam Technology for Safer Collection

DriveCam®, one of the safety innovations onboard our trucks, goes beyond traditional dashcams by pairing machine vision with artificial intelligence to identify risks as they occur on the road and respond to the driver with real-time coaching.

DriveCam is mounted on the windshield of the interior cab with cab-facing and road-facing cameras. When an unsafe condition is detected, such as critical following distance, lane departure, or imminent collision, the device visually and audibly alerts our drivers, providing an opportunity for self-correction.

Additionally, if an event is detected, video data is sent to Waste Management route managers for followup performance coaching with the driver. Recorded events also help us appreciate the many times that our drivers avoid collisions through using proper defensive driving techniques. We believe our investment in DriveCam has contributed to reducing our reported vehicle accidents by almost 80 percent since 2005.

DriveCam's latest technology is currently being installed in Waste Management trucks with a full rollout expected by summer 2021.



Extra Eyes on Your Roads

Waste Management drivers can manually trigger recording of video on the DriveCam in the event they witness an emergency situation or suspicious activity.

Back Up Cameras on All Vehicles

All West Branch vehicles include back up cameras that provide a view of the area behind the truck whenever the truck is in reverse. This reduces the potential for backing accidents and enhances pedestrian safety.

Leading Safety with Onboard Technology Advancements

Maximum Idle Time Limit	After five minutes, engines turn off to reduce fuel consumption and exhaust emissions.
Electric Heated Rear View Mirrors	Provides fog and frost-free view of both sides of the truck. Mirrors are adjustable electronically from the driver's seat to provide an unrestricted view of the sides and rear on the truck.
Bus-Boy Mirrors	Angled convex mirrors allow the driver an unrestricted view of the area in front of the truck. Especially valuable when children and/or adult pedestrians are present.

Trapezoidal Side Lights	Floodlights located halfway down the side of the body come on automatically when the truck is in reverse. Bright flood lighting illuminates both sides of the truck and roadway providing added safety.
LED Strobe Lights and Flashers	Enhances rear of truck visibility for approaching motorists. Improves safety for helpers while working at the rear of service trucks.
Sears Air Ride Drivers Seat	Provides added comfort and excellent ergonomics for the driver. Includes eight-way adjustability including lumbar support to help reduce driver fatigue and improve overall performance.
Reflective Signage/Striping	Highly reflective rear of vehicle striping and signage to provide exceptional visibility when approaching trucks from the rear during nighttime hours.
Heavy Duty Disc Brakes	Provide the best stopping distance for heavy trucks in the industry. Exceeds all applicable Federal Motor Vehicle Safety Administration requirements.
Electromagnetic or Hydraulic Driveline Retarders	Retarders are silent and provide additional braking capacity. Eight-inch-wide rear brake lining also increases braking capacity and improves vehicle safety.
Four Braid Hydraulic Hoses	Part of Waste Management's standard truck body specification, doubling the safety margin against high-pressure hydraulic leakage.

Safety: A Commitment to Our Customers and Our Employees

There may be no other consideration as important as safety when selecting a service provider for your home, your place of work, or your community. Without a doubt, safety matters. It is no surprise that after a tragedy most will say that as long as their family is healthy and safe, nothing else matters - material items can always be replaced.

At Waste Management, we all recognize safety as a core value - from our local District Manager to the drivers, mechanics and staff who represent each district. With a constant focus on and meaningful investments in training, technologies, maintenance and continuous improvement, we will deliver safe and reliable collection services that protect the customers we serve, the people we employ and the environment we share.



Customer Service

How West Branch Citizens can Communicate with Waste Management

Whether it is an attentive server at a restaurant, a sales associate who takes the time to help you find the perfect fit, or a cashier who simply gives you a heartfelt smile, a positive customer service experience rarely goes unnoticed. At Waste Management, we believe that those everyday interactions and simple gestures are our best opportunity to provide an exceptional experience for City of West Branch.

It is no surprise that our customer service team members play a powerful role in our effort to create interactions that truly “wow” our customers. Waste Management customer service representatives (CSRs) interact with our customer’s day-in and day-out. Their conversations vary from setting up services for a new customer, resolving a billing question, or answering a recycling question, but in each interaction, their priorities remain constant:

- **Meet our customers’ expectations:** Promptly answer our customers’ calls, emails, and digital chats and solve their problems at the first point of contact
- **Empower our people:** Provide employees with the tools, training, resources and support necessary to be successful in serving the customer

Our Commitment to City of West Branch

- Quick resolution of issues
- Ease of integration across communication channels
- Backup customer service centers located throughout the Country in case of an emergency
- Complete customer satisfaction

Our goal is to know more about our customers and how to service them better than anyone else in our industry. How do we do this? By making customers feel well cared for when they interact with Waste Management. This means:

- Creating a welcoming environment
- Taking responsibility for the call and offering a one call resolution
- Engaging the customer in a two-way conversation
- Managing the customer’s account and experience
- Initiating the appropriate action

State-of-the-Art Customer Service Center

Excellent customer service begins with good listening, and that is what we strive to provide with our highly trained CSRs.

City of West Branch customer calls will be answered by CSRs at our regional customer service center located in Wixom, Michigan. Our customer service center, operated on the Eastern time zone, is open 7:30 a.m. to 5:30 p.m., Monday through Friday. The center is closed on Thanksgiving Day, Christmas Day, and New Year’s Day.

Waste Management’s customer service center has friendly, skilled representatives trained in superior customer service handling. Our CSRs are empowered to resolve customer issues on the first call. We use

surveys and feedback to continuously improve our operations. Calls are monitored weekly, and one-on-one feedback sessions are conducted between CSRs and supervisors.

Customer contacts, including requests for service, change of status, change of service, status of service, complaints, and compliments, are tracked through a ticket system. Each ticket is created in an open status and requires closure upon completion of requested action and/or resolution. Local management and their teams are responsible for providing requested service and/or issue resolution and to monitor the status of all tickets for timely service completion.

- If an issue requires immediate attention and/or escalation, an email is also sent to the attention of the operations management team.
- If a repeat issue occurs within two months, a ticket is also opened to alert the operations management team that a recurring problem exists. Waste Management has developed a quality control program that includes performance standards for ticket creation, closure, tracking, and service recovery. Local management is responsible and accountable for these performance standards.



In the event of an outage at our regional customer service center, Waste Management maintains other customer service centers throughout the United States that can support City of West Branch calls if needed. Our technology infrastructure allows calls to be rerouted among Waste Management call centers in other regions in the event of an emergency (e.g., power outage, natural disaster, etc.), creating system redundancy. The CSRs have access to our Knowledge Management Tool, "Green Pages," and can assist City of West Branch customers at all times with community-specific information.

Transformative Customer Service Technologies

We have come to expect a level of convenience and ease made possible by technology in our everyday lives. Our local pizza shop knows what toppings we last ordered, our vehicles alert us to their upcoming

maintenance needs, and with the click of a mouse we can have our weekly groceries delivered to our doorstep.

Waste and recycling services should not be any different. Over the last few years, Waste Management has transformed itself to make doing business with us as simple as possible. Through our investment in the following key technologies, both on the street and at our customer service centers, we provide our customers with world-class service with ever-increasing convenience and ease:

Onboard Computer System (OCS)

A technology advancement that continues to drive customer service satisfaction is our Onboard Computer System (OCS). This technology has many operational and efficiency benefits - specifically it enhances our customer service through:

- Obtaining real-time information related to all truck locations, stops serviced, capacity, and service status
- Allowing one-touch service verification, identifying carts that have been serviced, and indicating a reason for any cart not being collected (e.g., cart not out, cart blocked, locked access, etc.)
- Enabling centralized customer service and dispatch to communicate with City of West Branch's operations team for immediate and efficient customer issue resolution, including on-call requests, rerouting, and customer service needs
- Empowering drivers to note missing or damaged carts so tickets may be proactively generated for repair or replacement

Customer at a Glance (CAAG)

Customer at a Glance (CAAG) expands our customer service representatives' ability to quickly understand a customer's account and service history. Waste Management utilizes numerous technologies and systems so we can provide the highest quality and most efficient service possible. CAAG brings customer data together from key Waste Management systems and incorporates data into a single application:

- Waste Management's integrated billing system, Mid-Atlantic System (MAS)
- Onboard Computing System (OCS), which captures service history and service statuses

Through use of CAAG, CSRs have eliminated the need to open and search for data in multiple applications during a customer call. Using CAAG also provides CSRs access to the whole picture. It gives us access to everything we need to know about our customers in less than a minute and allows us to maximize first call resolutions in less time.

Green Pages: A Customer-Focused Knowledge Management Tool

Waste Management uses a proprietary web-based Knowledge Management Tool (KMT) called Green Pages to track and maintain all information related to the services provided in our municipal contracts. City of West Branch will have customized pages within Green Pages that include local, contract-specific information such as available services, rates, collection schedules, maps, special events, and activities.

Since Green Pages is our go-to source for City of West Branch-specific information, we regularly review and update any necessary changes to enhance the quality and delivery of information to our customers. As new, local programs are developed, the Green Pages are updated in real-time, which is critical for communicating special event information and emergency or weather related messaging.

Since Green Pages is accessible to all our CSRs nationwide, it also enables us to enlist backup support from other regional customer service centers in an emergency. Our experienced CSRs across the country can instantly access City of West Branch's service related information, allowing Waste Management to provide consistent, accurate information during the most critical emergency situations.

Measuring Our Customer Service Performance

Waste Management strives to meet customer needs quickly and consistently by utilizing key performance metrics and detailed customer feedback to continuously improve call handling quality and customer satisfaction.

Key Performance Metrics

We monitor, measure, and coach key performance metrics to validate availability to service our customers when they have a need or problem to resolve. We benchmark world-class industry standards to set our goals:

- **Average Speed of Answer (ASA):** On average, we answer our customer calls in less than 45 seconds.
- **Call Abandon Rate (ABA):** Less than 5 percent of callers disconnect before their call is answered.
- **Average Call Handle Time (AHT):** On average, we've addressed our customers' needs in less than 5 minutes and 30 seconds. Our goal is to resolve every issue at the first point of contact and dedicate as much time as necessary to guarantee customer satisfaction.

NEW!

Customer Insights - The Voice of Our Customers Matters

As part of our commitment to continuously keep our customers at the center of everything we do, we recently launched a new Voice of Our Customers (VOC) survey. The results from this survey provide our team with real-time, actionable feedback to improve service delivery.

Every month, we invite thousands of customers across the nation to complete the survey, either online or by phone. Our prior survey took seven to eight minutes on average to complete; the new user-friendly version only takes three to four minutes on average. We receive about 12,000 survey responses per month.

The survey initially focuses on core questions related to the customer's overall relationship with Waste Management, then expands into targeted questions regarding the customer's service experience with our company. This new survey provides us with unprecedented insights into our customers' service experience, needs, and priorities, which gives us the data we need to develop proactive solutions to not only meet but exceed their expectations every day.



Crews

The Waste Management collection crews who service the City will be the same each week.

Employee Engagement and Retention

Employee turnover continues to be a concern in the environmental services industry due to high demand in a strong economy for our skilled workers - especially truck drivers, route managers, and maintenance technicians. The American Trucking Association estimates a shortfall of 174,000 drivers by 2026. To combat this growing issue, we strive to be a workplace of choice through competitive pay, solid benefits for long-term financial and personal health, and opportunities for growth across our ranks. We believe strongly in promoting from within and offer a wide array of training opportunities designed to help employees maximize their effectiveness at their jobs and gain new skills so they can take the next step in their careers.

Our goal is to reduce driver and fleet technician new-hire turnover by 50%. As the tracking of turnover below indicates, our voluntary employee turnover remains a real challenge, clearly impacted by low employment rates and stiff competition for drivers and technicians expert at handling the sophisticated equipment and systems we use in the recycling and environmental services industry.

We have conducted numerous analyses to address employee turnover in critical job positions. We have found that there is no one issue that contributes to turnover. Therefore, we are addressing opportunities to reduce employee turnover on a location-by-location basis.

First and foremost, we hold focus group meetings and "stay interviews" to understand our employee's concerns. We are also in the process of conducting an employee survey to gain a better understanding of what is most important to our employees, and what we can do as a company to increase retention.

In some locations, we have made pay adjustments to address local market competitiveness. In other areas, we examined work hours (overtime), repair issues with our equipment, and managerial issues. We have found that the better our on-boarding process and training, the better our turnover and safety metrics. Therefore, we are making plans to open another training center to assist with training our new drivers and technicians.

Waste Management has the best people in the industry and a strong corporate culture focused on deep commitments to environmental sustainability, ethics, and the customers we serve. We believe our employees are our greatest assets, and if we take care of them, they will take care of our customers, our communities, our shareholders, our environment, and each other.

Routes

Each trained driver will leave our facility at approximately 6:30 a.m. each scheduled morning to ensure arrival after 7:00 a.m. to start the collection service. They will travel to their mapped start point of their

OUR PEOPLE FIRST

People are the foundation of our success.

We commit to caring for each other, for our customers, our communities, and our environment.

Driver Recognition

Waste Management participates in the National Waste and Recycling Association's Driver of the Year Program to recognize our safest drivers. This program honors our drivers who operate their trucks in a safe and responsible manner, have outstanding performance records, and whose contributions have enhanced the overall safety and image of the solid waste industry.

route and proceed to collect materials until the truck is full. The crews then notify our dispatcher and proceed to the designated disposal facility to off-load. They then repeat these procedures, if necessary, until their route is complete, at which time they will notify our dispatcher and receive direction whether to return to our facility, help other routes, or perform other duties as assigned.

Schedule

WM work crews will collect residential solid waste on Tuesday each week. Commercial containers for solid waste will be collected on one or more days as needed. Our dedicated crews work very hard to service every customer every day without incident, and they take pride in their ability to satisfy customers' expectations.

Holiday Schedule

Waste Management will provide a schedule of company holidays for each year. If a driver cannot perform a pick-up on the regularly scheduled service day because of a holiday, the pick-up will occur on the next business day.

Inclement Weather Policy

If a driver cannot perform a pick-up on the regularly scheduled service day due to inclement weather conditions, the pick-up will occur on the next business day. Any deviation from this will be communicated to the City.

MSW and Containers

Waste Management will utilize front load trucks with a curbside can to service your City. Prior to the start date of the contract, we will begin delivering carts to each home within the City. Residents will place their acceptable solid waste material at the curbside for collection. WM will collect from resident-provided containers/bags that are acceptable for residential customers.

We encourage customers not to place trash in the containers unless it is contained in bags. Bagging significantly reduces the potential for windblown rubbish occurring during loading into the collection vehicle. Material not collected for any reason will be tagged with an explanation to the resident of the reason for non-collection (i.e., too heavy, unacceptable liquids, not properly contained).

In the event of an equipment issue, the driver will use his tablet to contact the Harrison Waste Management facility via FUZE. The driver provides the service technician all pertinent information and, from there, the technician heads out in the field to resolve the issue. At this point, all nearby trucks are notified that help is needed in West Branch and assistance is provided to ensure all materials are removed from the curb that same day.

Special Services

Bulk & Oversized Items

Bulk items, white goods, appliances, furniture, etc., can be placed at the curb on the collection day for pickup. Our proposal is based upon the limit of one large/bulky item per residence per month. WM will

work closely with West Branch Administration to develop a service brochure that will clearly outline the services, materials to be collected and how items shall be put out at the curbside. The service brochure will be mailed to each household in the City of West Branch.

Reporting

As stated, WM will submit reports that track tonnage and/or volumes for recycling and solid waste collected on a weekly basis. We agree to monthly meetings with City Representatives to review contract requirements, concerns of service, discuss needs of the residents, and any other topic to continue services in a fluid manner.

3 | RECYCLING PROGRAM

Contamination is Changing the World of Recycling

Have you ever heard the phrase, “one bad apple spoils the bunch?” The same is true for recycling, where one non-recyclable item can spoil an entire batch of otherwise good materials. If a load of recycling contains non-recyclables – even by just a fraction – that entire load risks not being recycled. Quite simply, if you are not recycling right, you could be preventing tons and tons of materials from ever seeing a second life.

This is a global issue, but there is a local solution. Waste Management is joining with industries, businesses, cities, and customers like you to solve this problem and help preserve America's recycling programs by educating recyclers how to recycle right to keep recycling economically and environmentally sustainable.

The world of recycling is changing – Waste Management is working hard to preserve America's recycling programs for future generations, and we need your help.

The Current State of Recycling

The global recycling landscape is changing rapidly. We are all consuming differently than we were just 30 years ago. Much of what we purchase is now in single servings and we love pouches for our on-the-go lifestyle. From food to electronics, we use a plethora of plastics and we accumulate a lot of cardboard boxes from online shopping. In the past 20 years we have seen a surge in curbside programs – both in volumes and material diversity. At the same time, China accommodated the growth in recycling programs and became the largest consumer of our recyclable material. In fact, 30 percent of the world's recyclables were imported to China in 2016. Our recyclables fueled a growing Chinese economy, serving as a valuable feedstock for everything from fleece jackets to shoe boxes.

But things have continued to change. China's growth and bustling manufacturing operations had major implications on their natural environment and in response they have set aggressive environmental goals including major reductions in carbon intensity, restoring water quality, and implementing their own nationwide recycling program. This also means that China is becoming increasingly selective about the quality of materials they allow to be imported into their country and as of early 2018 they have begun enforcing a new 0.5 percent contamination limit on imported recyclables in addition to Operation Blue Sky, a screening effort to enforce their new policies. China has announced a plan to eliminate imports of all post-consumer recyclables, and they appear to be taking steps to move down this path.

In total, China's import restrictions have eliminated the world's largest market for mixed paper and mixed plastics, forcing recyclers to find a new home for over 13 million tons of materials each year. Although recent years have presented challenges and changes for the recycling industry, they have also led to a reevaluation of global recycling programs and an infusion of attention and focus on why we recycle, and what we recycle, and what we need to do to ensure healthy recycling programs. Regardless of where our recyclables go to be processed, the materials we send to market must be clean and free from contaminants and there must be a demand for these specific materials.

What is Contamination?



NO Plastic Bags In Recycling



NO Food Waste And Liquids



NO Electronics & Small Appliances



NO Textiles, Bedding, Rugs & Carpet



NO Tanglers, Holiday Lights, Hangers & Extension Cords



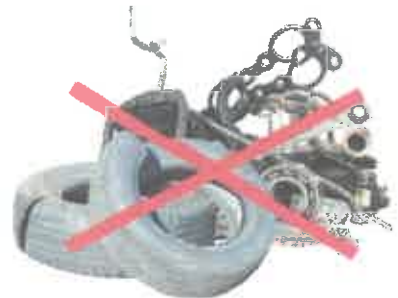
NO Loose Plastic Bags, Film/Sheeting & Flexible Film Packaging



NO Paper Napkins, Plates, Cups & Tissue



NO Polystyrene Foam



NO Scrap Metal, Auto Parts & Tires



NO Concrete, Wood or Construction Debris



NO Green Waste (Grass, branches & leaves)



NO Batteries or Needles in the Recycling or Trash

Why it is So Important to Recycle Right

In the midst of the challenges facing recycling programs, we must remember to pause to think about why we recycle. We recycle to reduce our environmental impacts in a socially and economically responsible way. Recycling reduces greenhouse gas emissions, conserves resources, saves energy, and reduces landfill usage. Contamination threatens that by preventing thousands of tons of recyclables from ever seeing a second life. This, in turn, negatively impacts value and demand of recyclable materials, which dictates the growth of recycling infrastructure and the expansion of collection programs at the local level. The sustainability of all recycling programs is dependent upon collecting high quality recyclable materials free of unacceptable materials.

In order to overcome this, we must work in close collaboration with our customer partners - municipalities, businesses, education institutions, and residents - to confirm that both new and established recycling programs are sustainable given today's realities. We must all work together to develop local, effective solutions for this global problem.

Collecting materials is not the same as recycling them. It is only when a material is recycled into something else that we realize the economic and environmental benefits. Anything short of this, and we are simply creating a problem that results in a negative environmental impact. To certify that our local recycling programs remain viable, workable operations, Waste Management has taken proactive steps to help our customers understand the new recycling paradigm and how local actions have global impacts.

Proactive Public Education Specific to Your City

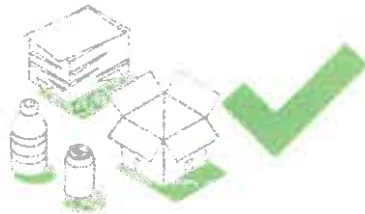
Preserving natural resources and virgin materials through recycling is at the heart of what our customers, communities, and Waste Management want to accomplish. It is a key component of our business and it is what you, our customers, are requesting. But, recycling simply must be both environmentally and economically sustainable. A global effort is underway to move the needle in a more sustainable direction, and we know that this process starts with addressing contamination.

Waste Management has dedicated manpower and made a significant investment in our Recycle Right education program. The comprehensive, complimentary offerings found on the Recycle Right website provide tailored tools for everyone from residents to businesses to educators to property managers as well as our government customers. Recycle Right is successful at getting customers to change their recycling habits because we:

1. Clearly define the problem (recycling confusion and contamination)
2. Simplify the message – we use 3 simple rules (see following graphic)
3. Give consumers a reason why they should do something

REMEMBER THESE THREE RULES TO RECYCLE RIGHT

Knowing these rules and putting them into practice during your recycling journey will help you recycle more efficiently. And it will help to ensure everything that makes it into your bin finds a second life.



Recycle clean bottles, cans, paper, and cardboard.



Keep food and liquid out of your recycling.



No loose plastic bags and no bagged recyclables.

These customer-specific tools and resources recognize that recycling presents different challenges in different environments. Multifamily property managers need tools that are formatted in a way that makes it easy for them to educate residents - a "what goes where" doorhanger or a new resident welcome letter, while a business may really benefit from posters designed specifically for break rooms or desk side recycling tips.

Based on community-based social marketing precepts, the Recycle Right program includes educational videos, printed inserts, posters, bin decals and bookmarks, a robust social media campaign, elementary school resources that include a STEM-approved Curriculum for K-Five, and other interactive tools you can use to make recycling sustainable for future generations. Examples of current materials include:

Home	Property Management	Business	Schools	Municipalities
<ul style="list-style-type: none"> ✓ Recycling Get Started Guidelines, Posters, and Container Labels ✓ Tips for Streamlining Recycling at Home ✓ Videos designed to help customers set up successful at home recycling programs ✓ Family recycling activities 	<ul style="list-style-type: none"> ✓ Recycling Get Started Guidelines, Posters, and Container Labels ✓ Multifamily Recycling Setup Checklist ✓ Customizable Multifamily Newsletters ✓ New Resident Welcome Letter ✓ Recycling Doorhangers ✓ Staff Recycling Training Factsheet 	<ul style="list-style-type: none"> ✓ Recycling Get Started Guidelines, Posters, and Container Labels ✓ Tips for employee engagement ✓ Steps for setting up office place recycling ✓ Widgets linking to educational videos - these can be posted on business webpages to help cross- promote Recycle Right resources ✓ Resources for how to recycle without using plastic bags 	<ul style="list-style-type: none"> ✓ Educational curriculum designed for grades K-5, including: <ul style="list-style-type: none"> ✓ Lesson plans ✓ Activities ✓ Worksheets and lesson extensions ✓ Videos ✓ Posters and Container Labels 	<ul style="list-style-type: none"> ✓ Recycling Guidelines, Posters, Container Labels and Resident Mailings ✓ Widgets linking to educational videos - these can be posted on municipal webpages to help cross-promote Recycle Right resources ✓ Social media tools ✓ Cart tags

We are constantly adding new tools and resources to our Recycle Right education program and have designed the program to be an ongoing resource for our customers with fresh materials and content appearing regularly. A valuable part of the Recycle Right website, in addition to the tools and resources, is what we call Recycling 101. Here, visitors can easily find what items are acceptable to recycle or dig into some common recycling myths to ensure that you are recycling right.

wm.com/recycleright

Waste Management firmly believes in education – it is the foundation of everything we do regarding recycling. We invest to leverage all communication channels and maximize those channels to best fit our customers.

On the following page is an example of a Recycle Right poster available to you on wm.com/recycleright:

RECYCLE RIGHT

✓ ALWAYS RECYCLE / RECICLE SIEMPRE



Plastic Bottles & Containers
Botellas y envases de plástico



Food & Beverage Cans
Latas de alimentos y bebidas



Paper
Papeles



Flattened Cardboard & Paperboard
Cartón y cartulina aplastados



Glass Bottles & Containers
Botellas y envases de vidrio

✗ DO NOT INCLUDE IN YOUR MIXED RECYCLING CONTAINER / NO INCLUIR EN SU CONTENEDOR DE RECICLAJE MIXTO



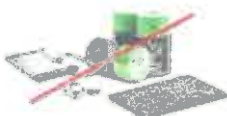
NO Food or Liquids
NO comida o líquidos



NO Foam Cups & Containers
NO vasos y recipientes de poliestireno



NO Loose Plastic Bags, Bagged Recyclables or Film
Empty recyclables directly into your cart
NO bolsas y envolturas de plástico sueltas, o materiales reciclables embolsados
Vacío directamente los materiales reciclables en nuestro carrito



NO Batteries - check local drop-off programs for proper disposal
NO baterías - Verifique los programas locales de entrega para su correcta eliminación



NO Green Waste
NO desechos verdes



NO Clothing, Furniture & Carpet
NO ropa, muebles y alfombras

To Learn More Visit:
Para más información, visite:
wm.com/recycleright



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A Dynamic Duo - Education and Enforcement

Contamination in the recycling stream impacts everyone - customers, cities, collectors, and processors. Together, we can solve this problem by increasing customer access to education and consistently enforcing curbside recycling guidelines.

It is no surprise that roughly 80 percent of consumers want, and try, to do the right thing when it comes to recycling and the remaining nearly 20 percent are responsible for most of the contamination. Using research conducted for prior community-based social marketing programs, we have identified three unique customer groups: Show Me, Help Me, and Make Me customers, and have developed targeted education and messaging for each.

The Show Me and Make Me customers understand recycling but occasionally need prompts to consistently recycle right. We have developed a suite of tools for them, but the newest includes our videos on wm.com/recycleright, in the Recycling in Action section. These five, 30-second videos show customers how to set up recycling systems in their homes and reduce contamination. Another prompt involves tagging carts that contain trash or contamination. Research indicates that providing education at the curb is very effective in changing behavior – we address the behavior where we want that behavior to change.

For our “Make Me” customers, consequences and levers need to be enforced, so when necessary, we will take action at the source through proactive monitoring. Our drivers who are the first line of defense in identifying contamination issues will perform recycling audits and when contaminated containers are identified, they will take action which may include:

- Taking a picture of contaminated materials
- Making a note of the contamination issue in our onboard computing system so your Account Manager can follow up with your designated contact to develop a proactive education plan
- Leaving a contamination notice on the container
- Depending on the level of contamination, the driver may or may not service the container, and fees for contaminated containers may be assessed



As a service provider, Waste Management values the trust communities place in us to process and recycle materials responsibly and keep recycling economically sustainable. Our first efforts are always to educate and share recycling tips at every opportunity. Our Recycle Right education program has tips and tools to give customers the knowledge to reduce and eliminate contamination.

Given that our overriding goal is to make recycling work; and realizing that not all constituents will embrace that goal, we will be transparent in our attempts to prompt consumers to recycle right.

While we have expanded recycling education, we have also adopted consequences for not recycling properly to drive behavior change. Together, we need to keep reinforcing the message about the importance of recycling the right things correctly. Waste Management will continue to help educate customers to reduce contamination - and we also will take necessary steps to seek the recovery of increased costs to keep recycling economically sustainable. Every community and every recycler is impacted. Recycling is truly undergoing a paradigm shift that requires all of us to work together to reduce contamination. We want to help you engage your residents to help find solutions and maintain their trust in the recycling process. Following are examples of contamination tags. Note that all tags and stickers could be customized depending on requirements.



The Recycle Right Widget

According to our customer service satisfaction surveys, 45 percent of our municipal resident customers look to their municipalities for recycling information, primarily on their municipal websites, and one of the biggest frustrations that residents have around recycling is a lack of information available to them. To help solve this problem, Waste Management has designed a new tool - the Recycle Right widget - to help keep your website up-to-date and provide current recycling information to your residents.

The widget is easy to use, hosted by the municipality, there is no cost involved, and it provides targeted recycling education.

- The widget is a small image that displays a message on your website and links to www.wm.com/recycleright.
- Your webmaster does a one-time update, dropping the embedded code into the recycling page on your website and the widget is installed.
- It provides an easy way for consumers in your community to get the most up-to-date information about recycling.



Watch the videos.
Get the tools.



WM - Your Reliable, Stable Partner for All Your Recycling Solutions

WM differentiates itself from our competitors by entering into recyclable materials marketing relationships that are good for our company and our customers. We are the largest marketer of residential recyclables in the nation, giving us greater negotiating ability on behalf of our customers, to bring more revenue or minimize costs for the sale of recyclables. Our history, knowledge, and planning are what sets us apart from competitors, who may or may not be able to honor their pricing and rebate structures when the going gets tough. Waste Management's materials marketing team will consistently and aggressively:

- Explore all potential short and long-term material sales options
- Maintain an accurate and detailed compilation of end markets, market opportunities, and material market specifications
- Negotiate and sell materials in an honest, forthright manner to our customers, for the best possible prices on behalf of our projects
- Provide material marketing services that exceed your requirements and expectations

We are committed to developing local markets where it benefits our customers. We seek to provide quality feedstocks to support local projects and markets. In addition to marketing to domestic consumers, we have agents major export markets, such as China, South America, and India. This allows us to work directly with all end consumers, cutting out the middleman, which facilitates materials movement, even in depressed markets.

Most importantly, we are working closely with our customers to reduce contamination in inbound material streams through proactive public education and through the implementation of new processes and controls at recycling facilities to remove unwanted items. For Waste Management and our customers, this means a greater emphasis on recycling right to keep loads of recyclable materials clean and clear of contamination. Not just clean as "rinsed," but also excluding items that are not recyclable, such as food-soiled containers, hoses, polystyrene, plastic bags, and other materials. To assist our customers, Waste Management developed our proprietary Recycle Right education toolkit to help educate consumers on the new recycling paradigm and the important role their actions play in preserving the future of America's recycling programs.

Contamination: A Global Issue with a Local Solution

Contamination is one of the most serious challenges facing recycling programs throughout the country. Recycling markets have become increasingly strict regarding material quality and even minimally contaminated bales that may have been acceptable in the past will not meet today's standards.

Through proactive monitoring, our drivers will visually inspect recycling for contamination and will document occurrences with photos and notations saved via our onboard computing system. When appropriate, drivers will leave behind tags that help to inform customers of which contaminants were found in their cart. Through education and outreach efforts, we will make every reasonable effort to assist customers with contamination issues, but we must also maintain our ability to address the repeat offenders that jeopardize the ongoing quality of City of West Branch's recycling program.

We suggest the use of the following contract language that allows Waste Management to receive compensation that is reflective of City of West Branch-specific contamination levels. This proposed contract language will also allow us to reject or charge fees for the collection of contaminated loads, make adjustments to a customer's service level to confirm adequate garbage capacity or, if needed, discontinue recycling service to repeat offenders.



4 | PRICING

Proposal Form

Please see the following pages.

Bidder: Please return this sheet.

BID SUMMARY

CONTRACTOR BILLING AND COLLECTIONS

Options A: Any truck type	Waste Collection Services	Frequency of Service	Base Cost per Household		
			Year 1	Year 2	Year 3
A-1	Trash 96 gallon cart Household cost per month	Weekly	\$11.25/mo.	\$11.93/mo.	\$12.44/mo.
A-2	Bulk Item Household cost per month	Weekly	\$Inc/mo.	\$Inc/mo.	\$Inc/mo.
A-4	2 - 40 yard compactors for current recycle center as follows: rent per month per compactor (Inc. transportation cost)	Weekly	\$300/mo.	\$318/mo.	\$337/mo.
		"on call"	\$800/ change out	\$848/ change out	\$879/ change out

Waste Surcharge fee: 96 gallon cart Included in A-1

Submitted by:

Doug Reams WM
Signature Contractor Name

Doug Reams Corporation
Name and Title (print) Sole proprietorship/partnership/corporation

Area Public Sector Manager

248 545 3504
Phone If corporation, state of incorporation

1900 Sullivan Dr. P. Harrison MI 48625
Address City, State, Zip

City of West Branch Pricing Terms and Conditions

WM hereby agrees to the following pricing proposal, effective July 1, 2022 – June 30, 2025

Rate Schedule:

(1) 96 gallon cart for trash, bulk service, commercial collection service for approximately 20 downtown trash cans and three 8-yard front load containers for cardboard, one 8-yard front load container at the DPW garage.

July 1, 2022 – June 30, 2023 - \$11.25 per unit per month
July 1, 2023 – June 30, 2024 - \$11.93 per unit per month
July 1, 2024 – June 30, 2025 - \$12.64 per unit per month

40 yard compactors for recycling.

July 1, 2022 – June 30, 2023 - \$300/mo. Rental, \$800/haul
July 1, 2023 – June 30, 2024 - \$318/mo. Rental, \$848/haul
July 1, 2024 – June 30, 2025 - \$337/mo. Rental, \$899/haul

*Proposed pricing includes a fuel surcharge to the monthly rates in the amount of \$.01 for every \$.04 of diesel pricing over \$4.00 per gallon during the term of the contract. For example, if the actual average price of diesel fuel is \$4.40 per gallon in a given month according to the Midwest average, as calculated by the United States Department of Energy in its website, the monthly fuel surcharge for that given month would be \$.10 per residential unit billed.

*In the event that the State of Michigan, Ogemaw County or other governmental unit imposes any new or increased fee, tax or surcharge (including landfill tipping fees) on the hauling, disposal or processing of solid waste, recyclables or yard waste, which fee, tax or surcharge leads to an increase in the cost of providing the services set forth in this proposal, the City shall provide additional compensation to Waste Management to the extent of such new or increased fee, tax or surcharge.

- 1) N/A
- 2) _____
- 3) _____

Commercial or Municipal References: (include name of organization, contact person, daytime phone number, and length of time services have been performed).

- 1) Banger Township - Glenn Rowley - 989 1024 8931 - 10+ years
- 2) Hayes Township - Deb Hoyt - 989 539 7128 - 10+ years
- 3) City of Tawas - Anne Hornung - 989 362 8688 - 10+ years
- 4) _____

5 | REFERENCES

Bangor Township, Bay County, MI

Glenn Rowley, Supervisor.

180 State Park Drive, Bay City MI 48706

989-684-8931

Hayes Township, Clare County, MI

Debra Hoyt, Clerk.

2055 E. Townline Lake Rd., Harrison MI 48625

989-539-7128

City of Tawas, Iosco County, MI

Annge Horning, City Manager

550 W. Lake St., Tawas City MI 48764

989-362-8688

Certificates of Insurance

Waste Management secures gold-standard insurance coverage to protect our partners. Going above and beyond, we provide *environmental site liability coverage*, which covers all active sites that are owned or operated by Waste Management. It offers third-party liability for bodily injury and property damage, and off-site clean-up coverage, coverage for both sudden and non-sudden pollution incidents, and transportation coverage including the loading and unloading of the vehicle. City of West Branch can rest easy with Waste Management as your service provider knowing that you are always protected by best-in-class insurance. Copies of our certificates of insurance are included on the following pages.



CERTIFICATE OF LIABILITY INSURANCE

1/1/2021

DATE (MM/DD/YYYY)
12/6/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
LOCKTON COMPANIES
3857 BRIARPARK DRIVE, SUITE 700
HOUSTON TX 77042
866-260-3538

CONTACT
NAME:
PHONE
(A/C. No., Ext.):
FAX
(A/C. No.):
ADDRESS:

INSURED
1300299 WASTE MANAGEMENT HOLDINGS, INC. & ALL AFFILIATED,
RELATED & SUBSIDIARY COMPANIES INCLUDING:
WASTE MANAGEMENT, INC.
1001 FANNIN, SUITE 4000
HOUSTON TX 77002

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A:	ACU American Insurance Company	22667
INSURER B:	Indemnity Insurance Co of North America	43575
INSURER C:	ACU Fire Underwriters Insurance Company	20702
INSURER D:	ACU Property & Casualty Insurance Co	20699
INSURER E:		
INSURER F:		

COVERAGES

CERTIFICATE NUMBER: 15034758

REVISION NUMBER: XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

INSURER	TYPE OF INSURANCE	ADDITIONAL INSURED	INSURED	POLICY NUMBER	POLICY EFF. DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCLUDED <input checked="" type="checkbox"/> ISO FORM CG00010413 GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO <input checked="" type="checkbox"/> LOC OTHER:	Y	Y	BDG G71237345	1/1/2020	1/1/2021	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (if a occurrence) \$ 5,000,000 MED EXP (adv one person) \$ XXXXXXXX PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 6,000,000 PRODUCTS - COMP/OP AGG \$ 6,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> MCS-90	Y	Y	MNT H25290908	1/1/2020	1/1/2021	COMBINED SINGLE LIMIT (per accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX
D	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$	Y	Y	XOO G27929242 005	1/1/2020	1/1/2021	EACH OCCURRENCE \$ 15,000,000 AGGREGATE \$ 15,000,000
B A C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/SENIOR MEMBER EXCLUDED? (mandatory in NH) If yes, specify under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WLR C66043058 (AOS) WLR C66043010 (AZ, CA & MA) SCF C66043095 (WI)	1/1/2020 1/1/2020 1/1/2020	1/1/2021 1/1/2021 1/1/2021	<input checked="" type="checkbox"/> PER <input type="checkbox"/> STATUTE <input type="checkbox"/> OTHER \$1 EACH ACCIDENT \$ 3,000,000 \$1 DISEASE - EACH EMPLOYEE \$ 3,000,000 \$1 DISEASE - POLICY LIMIT \$ 3,000,000
A	EXCESS AUTO LIABILITY	Y	Y	XSA H252R9061	1/1/2020	1/1/2021	COMBINED SINGLE LIMIT \$9,000,000 (each accident)

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
BLANKET WAIVER OF SUBROGATION IS GRANTED IN FAVOR OF CERTIFICATE HOLDER ON ALL POLICIES WHERE AND TO THE EXTENT REQUIRED BY WRITTEN CONTRACT WHERE PERMISSIBLE BY LAW. CERTIFICATE HOLDER IS NAMED AS AN ADDITIONAL INSURED (EXCEPT FOR WORKERS' COMP/EL) WHERE AND TO THE EXTENT REQUIRED BY WRITTEN CONTRACT.

CERTIFICATE HOLDER

CANCELLATION

15034758

FOR INFORMATION PURPOSES ONLY

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

[Signature]



CERTIFICATE OF LIABILITY INSURANCE

DATE MADE: 07/01/2019
06/28/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Aon Risk Services Southwest, Inc.
Dallas TX Office
5005 Lyndon B Johnson Freeway
Suite 1500
Dallas TX 75244 USA

CONTACT

PHONE (800) 282-7110 FAX (800) 363-0105

EMAIL

ADDRESS

INSURERS AFFORDING COVERAGE

NAIC #

INSURED
Waste Management, Inc.
1001 Fannin
Suite 4000
Houston TX 77002-6711 USA

INSURER A

Ironsore Specialty Insurance Company

28445

INSURER B

INSURER C

INSURER D

INSURER E

INSURER F

COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY END CLAIMS.

LINE	TYPE OF INSURANCE	CODING	POLICY NUMBER	POLICY EFF. DATE	POLICY EXP. DATE	LIMITS
	COMMERCIAL GENERAL LIABILITY					
	CLAIMS-MADE	OCCL				EACH OCCURRENCE EXCLUDED TO REMAIN PREVIOUS TO OCCURRENCE AND BAP ANY PERSON PERIODICALS, SAGS, MACHINERY GENERAL AGGREGATE PRODUCTS, COMPOUND
	GENERAL AGGREGATE LIMIT	OCCL				
	POLICY	OCCL				
	OTHER					
	AUTOMOBILE LIABILITY					
	ANY AUTO					COMBINED SINGLE LIMIT EXCLUDED
	OWNED AUTO ONLY	SCHEDULED				BODILY INJURY (Per person)
	NON-OWNED AUTO ONLY	NON-OWNED				BODILY INJURY (Per accident)
						PROPERTY DAMAGE (Per accident)
A	UMBRELLA LIA	OCCL	002830703	07-01-2019	07-01-2020	EACH OCCURRENCE \$25,000,000
A	EXCESS LIA	CLAIMS-MADE	Env Excess Liability			AGGREGATE \$25,000,000
	WORKERS COMPENSATION AND EMPLOYERS LIABILITY					PER STATUTE
	ALL EMPLOYER PARTNER EXECUTIVE OFFICIALS (WHEN EXCLUDED)					E. EACH OCCUR
	RESIDENTIAL INTRUSION					E. INCREASE EACH EMPLOYEE
	DESCRIPTION OF OPERATIONS: 0000					E. INCREASE POLICY LIMIT
A	Env Site LIA		002830603	07-01-2019	07-01-2020	Each Incident Limit \$1,000,000
	Claims-Made					Aggregate Limit \$2,000,000
						SIR \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
"FOR INFORMATION PURPOSES ONLY"
The evidenced policies cover all sites that are owned or operated by Waste Management, Inc. and that are scheduled for coverage. The policies provide Pollution Legal Liability.

CERTIFICATE HOLDER

Waste Management, Inc.
1001 Fannin Street
Suite 4000
Houston TX 77002 USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Aon Risk Services Southwest Inc.



CONCLUSION

We have fulfilled the individual tenets and each requirement of your Invitation to Bid and have organized this response to provide our proposal in response to each element outlined in the Invitation to Bid.

We believe this to be a significant contract for both Waste Management and City of West Branch. As your long-term partner, we will be strongly invested in your City and want to be your waste solutions provider of the future. We understand your priorities, the way you work, and what makes your City such a great place to live, work, and play. This makes us uniquely qualified to provide tailored services to meet your operational needs and the ever-evolving expectations.

Secondly, we are committed to provide high-quality, reliable service for the entire term of the Agreement. We have the resources to make needed adjustments, when necessary, to facilitate continued satisfaction for your residents. Waste Management intends to offer uninterrupted stability backed by innovation, value, and price, and to be an active partner in attaining City of West Branch's goals and objectives.

Lastly, forging a partnership with Waste Management will provide your City with uninterrupted, reliable service delivery for an essential and highly regulated operation. Our best-in-class transfer stations, landfills, and recycling operations, along with our industry-leading safety and environmental practices, should give you the peace of mind that your waste is being managed in full compliance with all regulatory requirements and standards.

Waste Management is dedicated to being the best environmental solutions partner for City of West Branch now and in the future.

Unfinished Business

New Business

*ATTACHED IS A
LIST OF THE
BILLS TO BE APPROVED
AT THIS COUNCIL MEETING*

BILLS	\$68,633.31
<i>BILLS AS OF 3/3/22</i>	<i>\$68,633.31</i>
<i>Additions to Bills as of</i>	<i>\$0</i>
<i>Paid but not approved</i>	<i>\$711.08</i>
TOTAL BILLS	\$69,344.39

**BILLS ARE AVAILABLE
AT THE MEETING
FOR COUNCIL'S REVIEW**

Vendor Name	Amount	Description
ARNOLD SALES	382.84	DPW SUPPLIES
BADGER METER	713.78	CELLULAR SERVICE FEBRUARY
CONSUMERS ENERGY	2,124.03	ELECTRIC
DETROIT SALT COMPANY	15,254.28	SALT
DTE ENERGY	3,330.43	GAS
GOUGH, COOPER	150.00	BOOT REIMBURSEMENT
MAMC	40.00	ANNUAL MEMBERSHIP - CEMETERY
MERS OF MICHIGAN	25,057.76	RETIREMENT FEBRUARY
MORSE CLARK FURNITURE	1,124.16	POLICE CARPET - KEN'S OFFICE
OGEMAW COUNTY HERALD ADLINER	605.32	ADS
OGEMAW COUNTY VOICE	98.60	ADS FEBRUARY
PITNEY BOWES INC RENTAL ACCT	34.99	MONTHLY FEE
QUALITY GARAGE DOORS	168.00	DPW PARTS
REPUBLIC SERVICES 237	14,106.32	GARBAGE SERVICE FEBRUARY
TRACTOR SUPPLY CREDIT PLAN	27.25	VARIOUS SUPPLIES
UPS	23.46	WWTP SHIPPING
VISA	3,565.09	VARIOUS CHARGES
VISA	61.88	M/L PORTION
WEST BRANCH AUTOMOTIVE	565.12	VARIOUS PARTS
WEST SIDE MACHINE	1,200.00	WWTP SERVICE
TOTAL	68,633.31	



121 North Fourth Street • West Branch, Michigan 48661
(989) 345-0500 • Fax (989) 345-4390 • e-mail: cityhall@westbranch.com

Special events permit

Event Name: Concert Series

Event Date: 6/30, 7/14, 21, 28, 8/4 Start Time: 7:00 p.m. End Time: 9:00 p.m.

Name of Sponsoring Organization: Music In The Park

Address: West Branch City Hall

Contact Person: Dawn Budge Phone Number: 989-345-4778

Describe the purpose of this event: Music concerts for the enjoyment of people

Point of Assembly: Irons Park around the pavilion

Proposed Route: _____
(start to finish, attach route diagram if needed)

In an effort to help your event run smoothly you must make sure the following departments are aware of and/or can staff your event.
Please obtain signatures from each department listed advising us that they are aware:

West Branch City Police



services NOT needed



arrangements have been made

Chief of Police

West Branch City DPW -



services NOT needed



arrangements have been made

Superintendent of Public Works

By signing below, the applicant for the Special Event Permit agrees to hold harmless and indemnify the City and its officers, employees, contractors, subcontractors, representatives, and agents from and against any and all injuries and/or damages including attorney fees resulting and/or arising from the special event and/or from the actions and/or omissions of the special event sponsor and/or their officers, employees, contractors, subcontractors, representative and/or agents.

Dawn M. Budge, Chairperson

Signature

3-2-22

Date

For Office Use Only:
Permit Approved – Yes / No

City Council/Manager

7/6/2020

RESOLUTION #22-08

WHEREAS, the City Council approved a special event permit from the Faith Alive Church for an Irons Park Cleanup day at their regular meeting held February 21, 2022, and

WHEREAS, the Faith Alive Church has donated funds to cover the costs of the maintenance items needed for that day, and

NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council hereby adopts the following budget amendments:

GL NUMBER	DESCRIPTION	2021-22 CURRENT BUDGET	2021-22 AMENDED BUDGET
Fund 101 -			
Revenues			
Dept 000.000			
Total Dept 000.000		1,602,884.00	1,602,884.00
Dept 301.000 - POLICE DEPARTMENT			
Total Dept 301.000 - POLICE DEPARTMENT		11,450.00	11,450.00
Dept 441.000 - PUBLIC WORKS DEPARTMENT			
Total Dept 441.000 - PUBLIC WORKS DEPARTMENT		37,605.00	37,605.00
Dept 528.000 - SOLID WASTE			
Total Dept 528.000 - SOLID WASTE		5,000.00	5,000.00
Dept 721.000 - PLANNING AND ZONING			
Total Dept 721.000 - PLANNING AND ZONING		750.00	750.00
Dept 751.000 - PARKS AND RECREATION			
101-751.000-405.400	RENT REVENUE - 5120	500.00	500.00
101-751.000-409.400	VENDING MACHINES	900.00	900.00
101-751.000-634.400	GRANT	0.00	0.00
101-751.000-671.400	CONTRIBUTIONS	0.00	0.00
101-751.000-695.400	MISCELLANEOUS	0.00	5,000.00
Total Dept 751.000 - PARKS AND RECREATION		1,400.00	6,400.00
TOTAL REVENUES		1,659,089.00	1,664,089.00

Expenditures		
Dept 000.000		
Total Dept 000.000	2,800.00	2,800.00
Dept 101.000 - LEGISLATIVE		
Total Dept 101.000 - LEGISLATIVE	20,100.00	20,100.00
Dept 172.000 - CITY MANAGER'S OFFICE		
Total Dept 172.000 - CITY MANAGER'S OFFICE	121,250.00	121,250.00
Dept 201.000 - INTERNAL SERVICES		
Total Dept 201.000 - INTERNAL SERVICES	42,149.00	42,149.00
Dept 209.000 - PROPERTY ASSESSMENT REVIEW		
Total Dept 209.000 - PROPERTY ASSESSMENT REVIEW	18,135.00	18,135.00
Dept 215.000 - CITY CLERK		
Total Dept 215.000 - CITY CLERK	66,849.00	66,849.00
Dept 228.000 - TECHNOLOGY		
Total Dept 228.000 - TECHNOLOGY	17,600.00	17,600.00
Dept 253.000 - CITY TREASURER		
Total Dept 253.000 - CITY TREASURER	107,842.00	107,842.00
Dept 262.000 - ELECTIONS		
Total Dept 262.000 - ELECTIONS	2,348.00	2,348.00
Dept 265.000 - MUNICIPAL PROPERTIES		
Total Dept 265.000 - MUNICIPAL PROPERTIES	41,560.00	41,560.00
Dept 266.000 - LEGAL ASSISTANCE		
Total Dept 266.000 - LEGAL ASSISTANCE	27,300.00	27,300.00
Dept 284.000 - COMMUNITY PROMOTIONS		
Total Dept 284.000 - COMMUNITY PROMOTIONS	22,511.00	22,511.00
Dept 299.000 - CITY SERVICES		
Total Dept 299.000 - CITY SERVICES	54,495.00	54,495.00
Dept 301.000 - POLICE DEPARTMENT		

Expenses			
Total Dept 301.000 - POLICE DEPARTMENT		498,263.00	498,263.00
Dept 336.000 - FIRE			
Total Dept 336.000 - FIRE		27,124.00	27,124.00
Dept 345.000 - CROSSING GUARDS			
Total Dept 345.000 - CROSSING GUARDS		8,070.00	8,070.00
Dept 441.000 - PUBLIC WORKS DEPARTMENT			
Total Dept 441.000 - PUBLIC WORKS DEPARTMENT		181,905.00	181,905.00
Dept 444.000 - SIDEWALKS			
Total Dept 444.000 - SIDEWALKS		13,253.00	13,253.00
Dept 528.000 - SOLID WASTE			
Total Dept 528.000 - SOLID WASTE		221,194.00	221,194.00
Dept 537.000 - AIRPORT			
Total Dept 537.000 - AIRPORT		49,256.00	49,256.00
Dept 721.000 - PLANNING AND ZONING			
Total Dept 721.000 - PLANNING AND ZONING		5,319.00	5,319.00
Dept 728.000 - ECONOMIC DEVELOPMENT			
Total Dept 728.000 - ECONOMIC DEVELOPMENT		1,000.00	1,000.00
Dept 751.000 - PARKS AND RECREATION			
101-751.000-703.700	SALARIES AND WAGES	24,500.00	24,500.00
101-751.000-710.700	OVERTIME	3,650.00	3,650.00
101-751.000-714.700	MANDATORY MEDICARE	411.00	411.00
101-751.000-715.700	SOCIAL SECURITY (EMPLOYER)	1,742.00	1,742.00
101-751.000-716.700	BC/BS HEALTH INSURANCE PREMIUM	4,750.00	4,750.00
101-751.000-718.700	MERS RETIREMENT (EMPLOYER)	375.00	375.00
101-751.000-720.700	WORKERS COMPENSATION PREMIUM	775.00	775.00
101-751.000-724.700	UNEMPLOYMENT INS. BENEFIT	5.00	5.00
101-751.000-727.700	OPERATING SUPPLIES	5,000.00	5,000.00
101-751.000-801.700	CONTRACTUAL SERVICES	2,500.00	2,500.00
101-751.000-922.700	PUBLIC UTILITIES	6,000.00	6,000.00
101-751.000-933.700	PLAYGROUND EQUIPMENT MAIN.	3,000.00	3,000.00
101-751.000-941.700	EQUIPMENT RENTAL	12,000.00	12,000.00
101-751.000-956.700	EXPENSES	0.00	5,000.00

Total Dept 751.000 - PARKS AND RECREATION	64,708.00	69,708.00
Dept 851.000 - INSURANCE AND RISK MANAGEMENT		
Total Dept 851.000 - INSURANCE AND RISK MANAGEMENT	15,495.00	15,495.00
Dept 965.000 - TRANSFERS		
Total Dept 965.000 - TRANSFERS	22,000.00	22,000.00
Dept 965.209 - TRANSFER TO CEMETERY		
Total Dept 965.209 - TRANSFER TO CEMETERY	16,411.00	16,411.00
TOTAL EXPENDITURES	1,668,937.00	1,673,937.00
Fund 101:		
TOTAL REVENUES	1,659,089.00	1,664,089.00
TOTAL EXPENDITURES	1,668,937.00	1,673,937.00
NET OF REVENUES & EXPENDITURES	(9,848.00)	(9,848.00)
FUND BALANCE	1,632,820.00	1,632,820.00

RESOLUTION #22-09

THEREFORE, BE IT RESOLVED, that the West Branch City Council does hereby authorize the transfer of up to 50% of the Act 51 money from Major Street to Local Street.



121 North Fourth Street, West Branch, Michigan 48661
Phone 989-345-0500, Fax 989-345-4390, e-mail cityhall@westbranch.com
The City of West Branch is an equal opportunity provider, employer, and lender

WATER/SEWER BILL
ADMINISTRATIVE ADJUSTMENT REQUEST FORM

Name and contact information of individual requesting the administrative adjustment:

David Lucas 989 387 0711
318 State St. West Branch Michigan

Name and property address for individual/entity responsible for water/sewer bill in question:

David Lucas
311 State St West Branch, Michigan

Relationship/interest of party requesting the adjustment (example: property owner, tenant, office manager, etc.):

owner

Are you requesting an administrative adjustment of the:

☐ Water portion of the bill only ☐ Sewer portion of the bill only ☒ Both the water & sewer portions

What period of time are you requesting an administrative adjustment of your bill be applied to:

Jan 20th to Feb 3rd 2022

Has the Department of Public Works (DPW) performed an inspection of the property in question to look for possible problems/leaks, etc.? ☒ Yes ☐ No If yes, please indicate when, and describe results of the inspection:

Pipes Froze and broke

Please use the following page [attach additional pages if needed] to explain in as much detail as possible any information that you believe would assist administrators attempting to determine whether an administrative adjustment is warranted in this instance. Also, please note that due to the fact that administrative adjustment requests are investigated by the administration and the DPW, responses to requests typically take about 14-21 business days, depending upon the complexity of the issues raised in the request. However, all bills disputed via a request for administrative adjustment are held in abeyance, meaning that they are not due and owing during this period of administrative review, nor are penalties or interest accumulated during this time.

Once a determination regarding a request for administrative adjustment is made, the requestor will be notified in writing as to the final decision, at which time the amount determined to be due and owing will be due at that time.

NOTE—Only ONE (1) water and/or sewer bill adjustment per water customer for the life of the water customer. This rule applies to landlords who own multiple properties as well as individual homeowners. Landlords (as well as individual homeowners) are advised to do regular inspections of their property and perform maintenance as needed to avoid unnecessary plumbing leaks, etc. Water customers are also advised to regularly inspect toilets, sinks, etc. for leaks, as proper maintenance of all internal plumbing and fixtures is the responsibility of the property owner NOT the City of West Branch.


Signature of individual requesting administrative adjustment

2-11-2022
Date

If this form was mailed or faxed to you it must be returned to the City of West Branch, 121 N. Fourth St., West Branch, MI 48661 or faxed to (989) 345-4390 or scanned and emailed to cityhall@westbranch.com within three (3) business days of receipt in order to maintain status of any verbal indication that a bill would be held in abeyance during an administrative review period.

Failure to return this form with the required information within three (3) business days will cause your water/sewer bill to become immediately due and owing at the originally billed amount.

For office use only.

Decision

Signed

Date

WATER REDUCTION REQUEST

NAME David Lucas
ADDRESS 315 State St

Current Usage	42
Current Water	\$236.30
Current Sewer	\$227.78
Current Sewer Collection	\$68.64
Current Water Debt	\$54.60
Current Sewer Debt	\$262.92
Water RTS	\$9.95
Sewer RTS	\$4.80
Current Total	<hr/> \$864.99

LAST FOUR MONTHS	<hr/> usage
MONTH #1	0
MONTH #2	0
MONTH #3	0
MONTH #4	0
AVG. Usage	0

Gallons Refund	42		
Adjusted Water	\$0.00	Refund Water	\$236.30
Adjusted Sewer	\$0.00	Refund Sewer	\$227.78
Adjusted Sewer Collection	\$0.00	Refund Sewer Collection	\$68.64
Adjusted Water Debt	\$0.00	Refund Water Debt	\$54.60
Adjusted Sewer Debt	\$0.00	Refund Sewer Debt	\$262.92
Adjusted Water RTS	\$9.95	Refund Water RTS	\$0.00
Adjusted Sewer RTS	\$4.80	Refund Sewer RTS	\$0.00
Adjusted Total	<hr/> \$14.75	Refund Total	<hr/> \$850.24

Because this request is larger than \$700. The request must be approved by Council

Mr. Lucas has not used his one time adjustment request

DPW did respond to shut the water off and observed large amounts of water in the basement

The building was under repairs and not using any water at the time

I would recommend approval of the request because it was a large leak that was shut off
as soon as it was found and has since been repaired

Approval of Council Minutes & Summary

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN PERSON AND VIA VIDEO CONFERENCE IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET ON MONDAY, FEBRUARY 21, 2022.

Mayor Frechette called the meeting to order at 6:01 p.m.

Present: City Mayor Frechette, Council Members Adair, Jackson, Pugh, Showalter and Zimmerman

Absent: Council Member-Bennett

Other officers present: City Manager Dantzer, City Clerk Clover, County Commissioner Surbrook.

All stood for the Pledge of Allegiance.

County Commissioner Surbrook gave County updates.

Sean Gilbert the owner of "Made in America" was in attendance with his family and presented American Flags to all County and City branches.

Council Member Showalter was excused from the vote to authorize the city manager signature on the sales contract for Parcel ID #052-520-018-00.

Council authorized the city manager signature on the sales contract for Parcel ID #052-520-018-00.

Council approved bills in the amount of \$66,284.95.

Council approved the Special Event Work Day at Iron's Park by Faith Alive.

Council excused Member Bennett from the meeting.

Council approved the minutes and summary from the meeting held February 7, 2022.

Council approved the treasurer's report and investment summary; and approve the minutes from the Airport Board meetings held December 15, 2021 and January 19, 2022; and the minutes from the Ogemaw County Land Bank Authority meeting held August 17, 2021.

Council Members Jackson, Adair, Manager Dantzer, and Sheriff Gilbert gave reports.

Mayor Frechette adjourned the meeting at 6:42 pm.

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN PERSON AND VIA VIDEO CONFERENCE
IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET ON MONDAY, FEBRUARY 21,
2022.

Mayor Frechette called the meeting to order at 6:01 p.m.

Present: City Mayor Paul Frechette, Council Members Carol Adair, Mike Jackson, Ellen Pugh, Rusty Showalter and Cathy Zimmerman

Absent: Council Member Joanne Bennett

Other officers present: City Manager John Dantzer, City Clerk Lori Ann Clover, County Commissioner Mark Surbrook.

All stood for the Pledge of Allegiance.

* * * * *

County Commissioner Surbrook gave County updates. The Ogemaw County Building will be closed tomorrow February 22nd in anticipation for the bad weather. February 10th sixth graders from Whittemore/Prescott made a field trip to the county and were able to shadow officers and attend a BOC meeting which was very successful. The EMS audit was conducted and were given a clean bill of health.

Sean Gilbert the owner of "Made in America" was in attendance with his family and presented American Flags to all County and City branches. He also donated 50 American flags to the city to be used downtown this year. The store will be opening the end of March beginning of April with a "Grand Opening" scheduled for the fourth of July with 50 veterans flying flags in the parade. They are also sponsoring a "wounded vet" program with a donation capsule in the store and will be matching the donations in the capsule. The veteran and his/her family will be chosen by the Veterans Administration Program. Sean would like to make West Branch the next "City of Flags".

* * * * *

MOTION BY FRECHETTE, SECOND BY JACKSON, TO EXCUSE SHOWALTER FROM THE VOTE ON THE AUTHORIZATION FOR CITY MANAGER SIGNATURE ON SALES CONTRACT FOR PARCEL ID#65-052-520-018-00.

Yes — Adair, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None

Absent – Bennett

Motion carried

* * * * *

MOTION BY JOHNSON, SECOND BY PUGH, TO AUTHORIZE CITY MANAGER SIGNATURE ON SALES CONTRACT FOR PARCEL ID#65-052-520-018-00.

Yes — Adair, Frechette, Jackson, Pugh, Zimmerman

No – None Absent – Bennett Abstain-Showalter Motion carried

* * * * *

MOTION BY ZIMMERMAN, SECOND BY SHOWALTER, TO APPROVE THE PAYMENT OF BILLS IN THE AMOUNT OF \$66,284.95.

Yes — Adair, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None Absent – Bennett Motion carried

* * * * *

MOTION BY JACKSON, SECOND BY ZIMMERMAN, TO APPROVE THE SPECIAL EVENT BY FAITH ALIVE INVOLVING A WORKDAY TO IMPROVE IRON’S PARK.

Yes — Adair, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None Absent – Bennett Motion carried

* * * * *

MOTION BY ZIMMERMAN, SECOND BY JACKSON, TO EXCUSE COUNCIL MEMBER BENNETT FROM THE MEETING DUE TO FAMILY ILLNESS.

Yes — Adair, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None Absent – Bennett Motion carried

* * * * *

MOTION BY SHOWALTER, SECOND BY ADAIR, TO APPROVE THE MINUTES AND SUMMARY FROM THE MEETING HELD FEBRUARY 7, 2022.

Yes — Adair, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None Absent – Bennett Motion carried

* * * * *

MOTION BY SHOWALTER, SECOND BY JACKSON, TO RECEIVE AND FILE THE TREASURER’S REPORT AND INVESTMENT SUMMARY; APPROVE THE MINUTES FROM THE AIRPORT BOARD MEETING HELD DECEMBER 15, 2021 AND JANUARY 19, 2022; MINUTES FROM THE OGEMAW COUNTY LAND BANK AUTHORITY MEETING HELD AUGUST 17, 2021; AND THE WEST BRANCH POLICE DEPARTMENT FOR JANUARY 2022 MONTH END.

Yes — Adair, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None

Absent – Bennett

Motion carried

* * * * *

Council Member Jackson stated they discussed the budget and health insurance for the director at the last Airport Board meeting.

Council member Adair mentioned that they are now actively tearing down the old hospital downtown.

Manager Dantzer noted that the State Police Post reverts back to the City. He will be getting the keys from the State Police Post Commander. General consensus from Council was to hold a work session to tour the post at 5:30 prior to the March 7th meeting.

Manager Dantzer discussed the ordinance of marijuana facilities in the city. General consensus of council was to hold a work session with Denise Cline.

Sheriff Gilbert gave the report that things were going smoothly.

Mayor Frechette adjourned the meeting at 6:42 pm.

Paul Frechette, Mayor

Lori Ann Clover, Clerk

Consent Agenda

MEETING OF THE WEST BRANCH INDUSTRIAL DEVELOPMENT CORPORATION WAS HELD IN THE COUNCIL CHAMBER OF CITY HALL, 121 NORTH FOURTH STREET, WEDNESDAY, FEBRUARY 23, 2022.

IDC Chairman John Dantzer called the meeting to order at 12:05 pm.

Present: John Dantzer, Kim Ervans, Dan Grenier, and Terry McLaren.

Absent: Mark Dantzer, Charlie Elliott, and Heather Neuhaus.

Others in attendance:

* * * * *

Chairman Dantzer presented a purchase offer for lot #18 in the Industrial Park West. He noted the offer was for the full purchase price advertised.

Members Grenier, Ervans, and McLaren all noted they were in favor of the sale because it would create jobs and increase the taxable value for the City. They further noted they would like to see a reverter clause included as had been done in the past and have a review of the contract by City's legal counsel. They also noted the covenants should be reviewed to make sure the proposed use would be allowed.

Motion by Grenier, second by McLaren, to approve the sale of lot#18 in the Industrial Park West for \$40,000 subject to a review of the park covenants, the inclusion of a reverter clause, and a review of legal counsel.

Yes – J. Dantzer, Ervans, Grenier, McLaren No- None Absent – M. Dantzer, Elliot, Neuhaus

Motion carried.

* * * * *

Chairman Dantzer presented the renewal for the IDC billboard rental. He noted the price increase was \$50 from the previous year which was part of the contract.

Members discussed the billboard was starting to fade and may need to look into a new board next year. They also discussed the possibility of having the businesses in the park contribute to help cover the expense with further discussion revolving around whether it would be a contribution every year or just when they put up a new board. Member Grenier noted the rent even with the slight increases was still much less than other board rental prices he had seen.

Motion by Ervans, second by Grenier, to approve the renewal of the billboard for 2022.

Yes – J. Dantzer, Ervans, Grenier, McLaren No- None Absent – M. Dantzer, Elliot, Neuhaus

Motion carried.

* * * * *

Meeting adjourned at 12:53 pm

RESCHEDULED REGULAR MEETING OF THE WEST BRANCH DOWNTOWN DEVELOPMENT
AUTHORITY HELD IN PERSON AND VIRTUALLY AT THE WEST BRANCH CITY HALL, 121 N
FOURTH ST. ON TUESDAY, DECEMBER 14, 2021.

The meeting was called to order by Chairperson Samantha Fabbri at 12:17 pm.

Present: Anthony Bair (virtual-West Branch COVID), Samantha Fabbri, Sandy Rabidue,
Erin Resteiner, and Ken Walters.

Absent: Joanne Bennett, Joe Clark, Autum Hunter, and Cathy Zimmerman.

Others present: City Manager John Dantzer

* * * * *

**MOTION BY FABBRI, SECOND BY RESTEINER, TO EXCUSE MEMBERS BENNETT,
CLARK, HUNTER, AND ZIMMERMAN FROM THE MEETING.**

Yes – Bair, Fabbri, Rabidue, Resteiner, and Walters

No – None Absent – Bennett, Clark, Hunter, and Zimmerman Motion carried.

* * * * *

**MOTION BY RESTEINER, SECOND BY FABBRI, TO APPROVE THE MINUTES
FROM THE MEETING HELD OCTOBER 26, 2021.**

Yes – Bair, Fabbri, Rabidue, Resteiner, and Walters

No – None Absent – Bennett, Clark, Hunter, and Zimmerman Motion carried.

* * * * *

**MOTION BY FABBRI, SECOND BY RABIDUE, TO PAY BILLS IN THE AMOUNT OF
\$300.00.**

Yes – Bair, Fabbri, Rabidue, Resteiner, and Walters

No – None Absent – Bennett, Clark, Hunter, and Zimmerman Motion carried.

* * * * *

The Board discussed the bid for additional engineering/design work for the streetscape
plan including the breakdown of how to share the costs. It was the consensus of the Board

to postpone a decision until they could do some more research and discuss it further with a full board.

* * * * *

The Board discussed a rough draft of a façade program developed by Manager Dantzer.

MOTION BY RESTEINER, SECOND BY FABBRI, TO POSTPONE A DECISION ON THE FAÇADE PROGRAM AND APPOINT MEMBERS FABBRI, RABIDUE, AND RESTEINER TO A SUBCOMMITTEE TO MEET WITH MANAGER DANTZER TO DISCUSS CHANGES TO THE PROGRAM AND BRING IT BACK TO THE BOARD.

Yes – Bair, Fabbri, Rabidue, Resteiner, and Walters

No – None Absent – Bennett, Clark, Hunter, and Zimmerman Motion carried.

* * * * *

MOTION BY FABBRI, SECOND BY RABIDUE, TO APPROVE THE ANNUAL MAINTENANCE AGREEMENT WITH THE CITY.

Yes – Bair, Fabbri, Rabidue, Resteiner, and Walters

No – None Absent – Bennett, Clark, Hunter, and Zimmerman Motion carried.

* * * * *

The Board went over the monthly treasurer's report.

Chairperson Fabbri commented on how nice the Christmas decorations looked.

Chairperson Fabbri also addressed the issue of having an agreement in place to turn projects developed by the DDA over to the City once they are completed. Manager Dantzer noted that he would look into it.

Member Rabidue commented on how nice the decorations looked but noted there were portions of the garland that weren't working.

Member Resteiner commented on the snow removal process downtown and offered a suggestion to increase safety.

Member Walters commended the tree lighting event.

Member Bair noted that the health care facilities are seeing a rise in influenza cases and reminded everyone to practice hand washing.

Manager Dantzer updated the Board that the Community Development grant that the DDA was hoping to use for the Gathering Place has been renewed for 2022 and more information on the program will be released in January.

Manager Dantzer also discussed the snow removal policy for sidewalks and the need for an annual reminder.

* * * * *

The meeting was adjourned at 1:00 pm.

SPECIAL INFORMATIONAL MEETING OF THE WEST BRANCH DOWNTOWN
DEVELOPMENT AUTHORITY HELD AT THE WEST BRANCH CITY HALL AT 121 N. FOURTH
ST. ON TUESDAY, DECEMBER 14, 2021.

Chairperson Fabbri called the meeting to order at 12:15 pm.

Present: Anthony Bair (virtual-West Branch COVID), Samantha Fabbri, Sandy Rabidue,
Erin Resteiner, and Ken Walters.

Absent: Joanne Bennett, Joe Clark, Autum Hunter, and Cathy Zimmerman.

Others present: City Manager John Dantzer

* * * * *

Chairperson Fabbri noted the reason for the special meeting was to hold the second of the
2021 required annual informational meetings as required by the DDA Act.

The projects worked on during 2021 and the main areas of focus for the 2022 calendar
year would be as follows:

1. Development of the Gathering Place.
 - The DDA was not able to proceed with the project in 2021 as grant funds were not available but they would continue to monitor the MEDC grant funds in 2022.
2. Working on subcommittees with Council and Planning members on the new City Council Goals that were developed and passed by Council in 2020.
 - Meetings were not held in 2021 due to COVID issues but they would continue to be available to meet as requested during 2022 to help on the City Council Goals.
3. Work with City Council on the Houghton Ave redesign project.
 - A streetscape plan was developed with the assistance of Beckett & Raeder in 2021. In 2022, the Board will continue to work on the plan and funding options for the streetscape.
4. Continue the downtowns flower and snow removal projects.
 - In 2021, the Board again sponsored the flowers and snow removal downtown. Both projects will again be a part of the DDA's plans in 2022.
5. Work on seasonal themed banners.
 - No banners were decided upon during 2021 but they will continue to discuss optional themed banners during 2022
6. Research the Historical Preservation Designation for the City.
 - In 2021, the Board discussed pros and cons of the designation but made no decisions. It will continue to be something the Board will look into during 2022.
7. Façade program
 - In 2021, a draft plan was submitted by Manager Dantzer and a subcommittee was developed to work on the final draft. In 2022, the subcommittee plans to meet with Manager Dantzer to develop the final plan to submit to the full board for their consideration.

* * * * *

No one from the public was in attendance to speak on the plan.

* * * * *

Chairperson Fabbri adjourned the meeting at 12:16 pm.

REGULAR MEETING OF THE WEST BRANCH DOWNTOWN DEVELOPMENT AUTHORITY
HELD IN PERSON AT THE WEST BRANCH CITY HALL, 121 N FOURTH ST. ON TUESDAY,
JANUARY 25, 2022.

The meeting was called to order by Chairperson Samantha Fabbri at 12:07 pm.

Present: Samantha Fabbri, Autum Hunter, Sandy Rabidue, and Erin Resteiner.

Absent: Anthony Bair, Joanne Bennett, Joe Clark, Ken Walters, and Cathy Zimmerman.

Others present: City Manager John Dantzer

* * * * *

There was no quorum present so no official business could take place.

* * * * *

Tim Knutsen of Beckett and Raeder gave a streetscape update.

The Board discussed the Façade grant program.

The Board discussed the downtown flowers.

The Board discussed the budget report.

Manager Dantzer reminded the Board of the upcoming joint meeting with City Council and the Planning Commission to be held at the West Branch Police Department on Monday, February 7 at 6:00 pm.

Manager Dantzer also noted the executive order allowing for virtual attendance for meetings has expired so the only reason a board member can now attend a meeting virtually and considered in attendance is for military service.

* * * * *

The meeting was adjourned at 1:07 pm.

SPECIAL MEETING OF THE WEST BRANCH DOWNTOWN DEVELOPMENT AUTHORITY
HELD AT THE WEST BRANCH POLICE DEPARTMENT, 130 PAGE ST. ON MONDAY,
FEBRUARY 7, 2022.

The meeting was called to order by member Autum Hunter at 6:04 pm.

Present: Autum Hunter and Cathy Zimmerman.

Absent: Anthony Bair, Joanne Bennett, Joe Clark, Samantha Fabbri, Sandy Rabidue, Erin Resteiner, and Ken Walters.

* * * * *

All stood for the pledge of allegiance

* * * * *

There was no quorum present so no official business could take place.

* * * * *

Members Autum Hunter and Cathy Zimmerman provided the annual report to City Council noting they had the new Christmas decorations including the tree put up this year and the downtown looked wonderful and they have received numerous compliments on the tree. In addition, they have been working on the Streetscape plan for the Houghton Ave reconstruction project and will be voting on a new façade grant program at their next meeting.

* * * * *

The meeting was adjourned at 6:16 pm.

Bank Code		Beginning Balance 03/01/2022	Total Debits	Total Credits	Ending Balance 03/31/2022
Fund	Description				
GEN1	GEN1 - GENERAL CHECKING				
101		939,091.56	42,637.00	204.66	981,523.90
150	CEMETERY PERPETUAL CARE	36,806.35	0.00	0.00	36,806.35
209	CEMETERY FUND	6,288.32	0.00	0.00	6,288.32
243	BROWNFIELD REDEVELOPMENT AUTHORITY FU	999.95	0.00	0.00	999.95
248	DDA OPERATING FUND	249,680.75	0.00	0.00	249,680.75
251	INDUSTRIAL PARK FUND	7,122.48	0.00	0.00	7,122.48
276	HOUSING RESOURCE FUND	176,765.23	0.00	0.00	176,765.23
318	SEWER DEBT FUND	166,784.99	2,697.83	61,706.27	107,776.55
319	WATER DEBT FUND	98,161.48	574.93	12,736.88	85,999.53
372	PLANT REPLACEMENT FUND (R&I)	0.90	0.00	0.00	0.90
390	SEWER FUND	318,313.65	13,294.56	484.17	331,124.04
391	WATER FUND	799,184.17	85,021.74	3,826.87	880,379.04
392	WATER REPLACEMENT FUND	344,797.59	0.00	0.00	344,797.59
393	SEWER COLLECTION	221,206.39	684.10	17,889.48	204,001.01
361	EQUIPMENT FUND	3,576.89	0.00	0.00	3,576.89
704	PAYROLL CLEARING	24,849.90	0.00	0.00	24,849.90
705	IRONS PARK ENTERTAINMENT FUND	6,460.81	0.00	0.00	6,460.81
707	YOUTH SAFETY PROGRAM	15.00	0.00	0.00	15.00
	GEN1 - GENERAL CHECKING	3,400,106.41	144,910.16	96,848.33	3,448,168.24
M/LST	MAJOR/ LOCAL STREETS				
202	MAJOR STREET FUND	587,471.15	0.00	0.00	587,471.15
203	LOCAL STREET FUND	312,422.11	0.00	0.00	312,422.11
	MAJOR/ LOCAL STREETS	899,893.26	0.00	0.00	899,893.26
PAY	PAYROLL				
704	PAYROLL CLEARING	26,098.18	0.00	0.00	26,098.18
	PAYROLL	26,098.18	0.00	0.00	26,098.18
CHEM	SAVINGS				
101		459,700.31	0.00	0.00	459,700.31
150	CEMETERY PERPETUAL CARE	1,682.65	0.00	0.00	1,682.65
251	INDUSTRIAL PARK FUND	244.96	0.00	0.00	244.96
371	COLLECTION REPLACEMENT FUND	0.65	0.00	0.00	0.65
391	WATER FUND	26,418.92	0.00	0.00	26,418.92
392	WATER REPLACEMENT FUND	19,791.38	0.00	0.00	19,791.38
393	SEWER COLLECTION	3,183.74	0.00	0.00	3,183.74
361	EQUIPMENT FUND	103,539.63	0.00	0.00	103,539.63
	SAVINGS	614,562.24	0.00	0.00	614,562.24
TAX	TAXES				
701	TAX AGENCY	(10,120.75)	3,858.61	0.00	(6,262.14)
	TAXES	(10,120.75)	3,858.61	0.00	(6,262.14)
	TOTAL - ALL FUNDS	4,930,539.34	148,768.77	96,848.33	4,982,459.78

CASH SUMMARY BY ACCOUNT FOR WEST BRANCH
 FROM 03/01/2022 TO 03/31/2022
 FUND: ALL FUNDS
 INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 03/01/2022	Total Debits	Total Credits	Ending Balance 03/31/2022
Fund 101					
004.300	CERTIFICATE OF DEPOSIT A	100,000.00	0.00	0.00	100,000.00
004.400	CERTIFICATE OF DEPOSIT B	150,000.00	0.00	0.00	150,000.00
		250,000.00	0.00	0.00	250,000.00
Fund 150	CEMETERY PERPETUAL CARE				
004.300	CERTIFICATE OF DEPOSIT C	112,499.74	0.00	0.00	112,499.74
004.400	CERTIFICATE OF DEPOSIT D	115,271.06	0.00	0.00	115,271.06
	CEMETERY PERPETUAL CARE	227,770.80	0.00	0.00	227,770.80
Fund 251	INDUSTRIAL PARK FUND				
004.300	CERTIFICATE OF DEPOSIT A	100,000.00	0.00	0.00	100,000.00
004.400	CERTIFICATE OF DEPOSIT B	25,000.00	0.00	0.00	25,000.00
	INDUSTRIAL PARK FUND	125,000.00	0.00	0.00	125,000.00
Fund 661	EQUIPMENT FUND				
004.300	CERTIFICATE OF DEPOSIT A	150,000.00	0.00	0.00	150,000.00
004.400	CERTIFICATE OF DEPOSIT B	100,000.00	0.00	0.00	100,000.00
	EQUIPMENT FUND	250,000.00	0.00	0.00	250,000.00
	TOTAL - ALL FUNDS	852,770.80	0.00	0.00	852,770.80

Communications



February 20, 2022

City of West Branch
121 N. Fourth Street
West Branch, MI 48661

Re: Charter Communications – Upcoming Changes

Dear Franchise Official:

This letter will serve as notice that on or around March 21, 2022, Spectrum Mid-America, LLC ("Spectrum"), will add the following channel on the West Branch, MI channel line-up serving your community.

- **WCMU 4 PBS - Michigan Learning Channel** on channel 195 on the Spectrum SPP Basic tier.
PBS - Michigan Learning Channel is a statewide Michigan public television partnership offering instructional content to support the education of students and to provide alternative resources for families and teachers.

To view a current Spectrum channel lineup visit www.spectrum.com/channels. If you should have any questions about this change, please feel free to contact me at (810) 652-1422.

Sincerely,

Karen Coronado

Karen Coronado
Manager – State Government Affairs, Michigan
Charter Communications



March 1, 2022

T1 P1155 *****AUTO**ALL FOR AADC 480

City of West Branch

121 N 4th St

West Branch, MI 48661-1217



Re: Charter Communications – Upcoming Changes

Dear Franchise Official:

Spectrum Mid-America, LLC ("Spectrum"), locally known as Spectrum, has been informed of the following changes to the West Branch, MI channel lineup serving your community:

- **Story Television (HD)** will launch on or around March 28, 2022 on the Spectrum SPP EB Tier channel 489. **Story TV's** programming will include series that originally aired on networks like A&E and History Channel.
- **Fox Life** on Spectrum Latino Tier channel 332 will discontinue service on or around March 31, 2022.

To view a current Spectrum channel lineup visit www.spectrum.com/channels.

If you should have any questions about this change, please feel free to contact me at (810) 652-1422.

Sincerely,

Karen Coronado

Karen Coronado

Manager – State Government Affairs, Michigan

Charter Communications



March 1, 2022

T1 P1158 *****AUTO**ALL FOR AADC 480

City of West Branch
121 N 4th St
West Branch, MI 48661-1217



Re: Spectrum Mid-America, LLC - Upcoming Changes

Dear Franchise Official:

At Spectrum Mid-America, LLC ("Spectrum") we continue to enhance our services in order to offer more entertainment and communication choices, and to deliver the best value to our customers. We are committed to offering our customers products and services we are sure they will enjoy.

Like every business, periodically Charter reviews its pricing and makes occasional price adjustments. As a result customers will be notified of the following decrease in price through bill messaging.

Effective on or after April 1, 2022, pricing will decrease for the following **unreturned equipment**:

Unreturned Equipment	Pricing Adjustment
Digital Receivers	Will decrease from \$103.00 to \$97.00.
EPON Optical Network Unit (Ethernet Passive Optical Network)	Will decrease from \$260.00 to \$95.00.

If you have any questions about this change, please feel free to contact me at (810) 652-1422.

Sincerely,

Karen Coronado

Karen Coronado
Manager, State Government Affairs - Michigan
Charter Communications

ALPENA TSC 2022 – 2027 ROAD & BRIDGE PROJECTS



2022
2023
2024
2025
2026
2027

2023
CS MULTI / JN 202912
NON-FREWAY SIGN UPGRADE
M-65 IOWA, ALCONA,
ALPENA & PI CO.

2024
CS 71021 / JN 214945
BRIDGE REPLACEMENT
M-68 OVER RAINY RIVER

2026
CS 01052 / JN 211843
ROUNDAABOUT
M-32 & BAGLEY ST

2022
CS 04032 / JN 211169
US-23 MILL & OVERLAY
RICHARDSON ST TO 11th ST
1.33 MILES

2D24
ES 01052 / JN 208310
US-23 CRUSH & SHAPE / RECON
SAYERS ROAD TO NORTH
ALCONA CO. LINE
2.376 MILES

2022
CS 24011 / JN 208804
M-65 GOLD MILL & OVERLAY
VANWADONEN ROAD 10 M-32
16.21 MILES

2022
CS 01022 / JN 211192
M-65 COLD MILL & OVERLAY
EAST M-72 TO McCOLLUM LK RD
11.31 MILES

2023
01024 / JN 212511
CULVERT LINING
VANETTEN CREEK

2024
CS 35022 / JN 214928
BRIDGE REPLACEMENT
M-55 OVER E BRANCH
OF AUGRES RIVER

2026
US MILITARY JN 210956
US-23 RECONSTRUCTION
TANAS RIVER BRIDGE
TO TANAS BEACH RD
3.15 MILES

2022
CS-MULTI / JN 21217H
3 BRIDGES NEHA
DN M-55
DCEHAM & JOSED CD

2022
CS 65000 / JN 714318
WRIGHT ST COLD HILL & OVERLAY
H-30 TO 2ND STREET
0.586 MILES

CS 35011 / JN 213187
M-65, CAPE SEAL
IOSCO SCL TO TURTLE RD
1.98 MILES

Ogemaw County Land Bank Authority

806 W. Houghton Ave. Rm#103
West Branch, MI 48661
989-345-0084

February 16, 2022

City of West Branch
121 N. 4th Street
West Branch, MI 48661

Dear City Manager,

The Ogemaw County Land Bank Authority was re-established in 2021 and recently created a mission statement expressing the goals of the authority as follows:

"The Ogemaw County Land Bank Authority's mission is to promote positive economic development and encourage neighborhood revitalization by acquiring, transforming and selling blighted, vacant and abandoned properties."

Funding is needed to accomplish the goals of the authority. As leaders in this county, we know you would agree that growth and investment within our community is important. The Ogemaw County Land Bank Authority was created to support those ideals. However, funding for the projects are challenging.

In May 2021, the American Rescue Plan Act funding became available to local units of government and one of the sources this funding can be utilized for under the Final Rule is addressing vacant and abandoned properties. The Ogemaw County Land Bank Authority would like you to consider appropriating funding to the Land Bank Authority to effectively address abandoned properties in the township. Partnering together we can reduce the negative economic impact of those properties in our community.

Thank you for considering this request for funding and collaborating with the Ogemaw County Land Bank Authority for positive changes in Ogemaw County.

Sincerely,



Caren Piglowski, Chairperson
Ogemaw County Land Bank Authority

"The Ogemaw County Land Bank Authority's mission is to promote positive economic development and encourage neighborhood revitalization by acquiring, transforming and selling blighted, vacant and abandoned properties."

Reports

Mayor

Council

City Manager

Public Comment -Any Topic

Adjournment

**CITY OF WEST BRANCH
CITY COUNCIL MEETING
MARCH 7, 2022**

PLEASE TAKE NOTICE that the West Branch City Council meeting scheduled for Monday, March 7, 2022 at 6:00 pm will be conducted both in person and virtually (online and/or by phone), due to health concerns surrounding Coronavirus/COVID-19 pandemic.

Public comment will be handled by the "Raise Hand" method as instructed below within Participant Controls.

To comply with the Americans with Disabilities Act (ADA), any citizen requesting accommodation to attend this meeting, and/or to obtain this notice in alternate formats, please contact the City Clerk by phone at (989) 345-0500 from 8:00 am-4:30 pm Monday- Friday or by email at clerk@westbranch.com, at least five business days prior to the meeting.

Zoom Instructions for Participants

To join the conference by phone:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID number** (also provided below) when prompted using your touch-tone (DTMF) keypad.

Before a videoconference:

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provided below. The details include a link to "**Join via computer**" as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

To join the videoconference:

2. At the start time of your meeting, enter the link to **join via computer**. You may be instructed to download the Zoom application.
3. You have an opportunity to test your audio at this point by clicking on "Test Computer Audio." Once you are satisfied that your audio works, click on "Join audio by computer."

You may also join a meeting without the link by going to join.zoom.us on any browser and entering the Meeting ID provided below.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID number** (also provided below) when prompted using your touch-tone (DTMF) keypad.

3. If you have already joined the meeting via computer, you will have the option to enter your 2-digit participant ID to be associated with your computer.

Participant controls in the lower left corner of the Zoom screen:



Using the icons in the lower left corner of the Zoom screen, you can:

- Mute/Unmute your microphone (far left)
- Turn on/off camera ("Start/Stop Video")
- Invite other participants
- View Participant list – opens a pop-out screen that includes a "Raise Hand" icon that you may use to raise a virtual hand during Call to the Public
- Change your screen name that is seen in the participant list and video window
- Share your screen

Somewhere (usually upper right corner on your computer screen) on your Zoom screen you will also see a choice to toggle between "speaker" and "gallery" view. "Speaker view" shows the active speaker. "Gallery view" tiles all of the meeting participants.

Meeting Information:

The City of West Branch is inviting you to a scheduled Zoom meeting.

Topic: West Branch City Council Meeting

Time: Mar 7, 2022 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82109460924?pwd=eExCdTJvMk5sODU2R2pVRGpya1FVQT09>

Meeting ID: 821 0946 0924

Passcode: 742310

One tap mobile

+13017158592,,82109460924#,,,,*742310# US (Washington DC)

+13126266799,,82109460924#,,,,*742310# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

Meeting ID: 821 0946 0924

Passcode: 742310

Find your local number: <https://us02web.zoom.us/j/82109460924?pwd=eExCdTJvMk5sODU2R2pVRGpya1FVQT09>

www.westbranch.com, under the Government Tab.