


## City, Village, and Township Revenue Sharing and County Incentive Program Certification

Issued under authority of 2018 Public Act 207. Filing is mandatory to qualify for payments.

Each city/village/township/county applying for City, Village, and Township Revenue Sharing or County Incentive Program payments must:

1. Certify to the Michigan Department of Treasury (Treasury) that the local unit listed below has produced and made available to the public a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report as required by 2018 Public Act 207. The local unit must include in any mailing of general information to its citizens, the Internet website address or the physical location where all the documents are available for public viewing in the clerk's office.
2. Submit to Treasury a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report.

This certification, along with a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report, **must be received by December 1, 2018**, (or the first day of a payment month) in order to qualify for that month's payment. Postmark dates will not be considered. For questions, call 517-373-2697.

PART 1: LOCAL UNIT INFORMATION			
Local Unit Name <b>City of West Branch</b>		Local Unit County Name <b>Ogemaw</b>	
Local Unit Code <b>652020</b>		Contact E-Mail Address <b>clerktreasurer@westbranch.com</b>	
Contact Name <b>John Dantzer</b>	Contact Title <b>clerk/treasurer</b>	Contact Telephone Number <b>(989) 345-0500</b>	Extension
Website Address, if reports are available online <b>www.westbranch.com</b>		Current Fiscal Year End Date <b>2018</b>	
PART 2: CITIZEN'S GUIDE			
Check any of the following that apply:			
<input checked="" type="checkbox"/> The local unit has elected to use Treasury's online Citizen's Guide to comply with the legislative requirements. Therefore, a copy of the Citizen's Guide will not be submitted to Treasury.			
<input type="checkbox"/> The local unit does not have any unfunded liabilities (pensions or other postemployment benefits (OPEB)).			
PART 3: CERTIFICATION			
<i>In accordance with 2018 Public Act 207, the undersigned hereby certifies to Treasury that the above mentioned local unit 1) has produced a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report and 2) will include in any mailing of general information to our citizens, the Internet website address or the physical location where all the documents are available for public viewing in the clerk's office. The Citizen's Guide, Performance Dashboard, Debt Service Report, and Projected Budget Report are attached to this signed certification, unless otherwise noted in Part 2.</i>			
Chief Administrative Officer Signature (as defined in MCL 141.422b) 		Printed Name of Chief Administrative Officer (as defined in MCL 141.422b) <b>Heather Grace</b>	
Title <b>City Manager</b>		Date <b>11/18/2018</b>	

Completed and signed form (including required attachments) should be e-mailed to: **TreasRevenueSharing@michigan.gov**.  
If you are unable to submit via e-mail, fax to 517-335-3298 or mail the completed form and required attachments to:

Michigan Department of Treasury  
Revenue Sharing and Grants Division  
PO Box 30722  
Lansing MI 48909

TREASURY USE ONLY		
CVTRS/CIP Eligible <b>Y N</b>	Certification Received	Citizen's Guide Received
Performance Dashboard Received	Debt Service Report Received	Projected Budget Report Received
Final Certification	CVTRS/CIP Notes	



## Performance Dashboard

**Local Unit Name: City of West Branch**

**Local Unit Code: 652020**

	2017	2018	Trend	Performance
<b>Fiscal Stability</b>				
Annual General Fund expenditures per capita	\$637	\$675	↑ 6.0%	Negative
Fund Balance as % of annual General Fund expenditures	99.3%	89.2%	↓ -10.1%	Negative
Unfunded pension & OPEB liability, as a % of annual General Fund revenue	127%	116%	↓ -8.5%	Positive
Debt burden per capita	\$3,745	\$3,585	↓ -4.3%	Positive
Ratio of pensioners to employees	1.31	1.16	↓ -11.8%	Positive
Number of services delivered via cooperative venture	8	8	→ 0.0%	Neutral
<b>Economic Strength</b>				
% of community with access to high speed broadband	100%	100%	→ 0.0%	Neutral
% of community age 25+ with Bachelor's degree or higher	18%	18%	→ 0.0%	Neutral
<b>Public Safety</b>				
Violent crimes per thousand	12	15	↑ 28.0%	Negative
Property crimes per thousand	59	58	↓ -3.1%	Positive
Traffic injuries or fatalities	57	47	↓ -17.5%	Positive
<b>Quality of Life</b>				
Miles of sidewalks and non-motorized paths/trails as a factor of total miles of local/major roads & streets	1.13	1.13	→ 0.0%	Neutral
Percent of General Fund expenditures committed to arts, culture and recreation	4.1%	4.5%	↑ 10.8%	Neutral
Acres of parks per thousand residents	2.3	2.3	→ -0.9%	Neutral
Percent of community being provided with curbside recycling	0%	0%	→ 0.0%	Neutral

# Debt Service Report

Local Unit Name: City of West Branch  
 Local Unit Code: 652020  
 Current Fiscal Year End Date: 6/30/2018

Debt Name: Sewer Debt  
 Issuance Date: 9/24/2009  
 Issuance Amount: \$12,520,000  
 Debt Instrument (or Type): Revenue Bond  
 Repayment Source(s): Customer Usage

Years Ending	Principal	Interest	Total	Loan balance
2018	\$ 222,000	\$ 273,402	\$ 495,402	\$ 10,714,000.00
2019	\$ 228,000	\$ 267,850	\$ 495,850	\$ 10,486,000.00
2020	\$ 234,000	\$ 262,152	\$ 496,152	\$ 10,252,000.00
2021	\$ 240,000	\$ 256,302	\$ 496,302	\$ 10,012,000.00
2022	\$ 247,000	\$ 250,302	\$ 497,302	\$ 9,765,000.00
2023	\$ 253,000	\$ 244,126	\$ 497,126	\$ 9,512,000.00
2024	\$ 260,000	\$ 237,800	\$ 497,800	\$ 9,252,000.00
2025	\$ 267,000	\$ 231,302	\$ 498,302	\$ 8,985,000.00
2026	\$ 274,000	\$ 224,626	\$ 498,626	\$ 8,711,000.00
2027	\$ 281,000	\$ 217,776	\$ 498,776	\$ 8,430,000.00
2028	\$ 288,000	\$ 210,752	\$ 498,752	\$ 8,142,000.00
2029	\$ 296,000	\$ 203,550	\$ 499,550	\$ 7,846,000.00
2030	\$ 303,000	\$ 196,150	\$ 499,150	\$ 7,543,000.00
2031	\$ 311,000	\$ 188,576	\$ 499,576	\$ 7,232,000.00
2032	\$ 320,000	\$ 180,802	\$ 500,802	\$ 6,912,000.00
2033	\$ 328,000	\$ 172,802	\$ 500,802	\$ 6,584,000.00
2034	\$ 337,000	\$ 164,602	\$ 501,602	\$ 6,247,000.00
2035	\$ 345,000	\$ 156,176	\$ 501,176	\$ 5,902,000.00
2036	\$ 354,000	\$ 147,550	\$ 501,550	\$ 5,548,000.00
2037	\$ 364,000	\$ 138,700	\$ 502,700	\$ 5,184,000.00
2038	\$ 373,000	\$ 129,602	\$ 502,602	\$ 4,811,000.00
2039	\$ 383,000	\$ 120,276	\$ 503,276	\$ 4,428,000.00
2040	\$ 393,000	\$ 110,700	\$ 503,700	\$ 4,035,000.00
2041	\$ 403,000	\$ 100,876	\$ 503,876	\$ 3,632,000.00
2042	\$ 414,000	\$ 90,802	\$ 504,802	\$ 3,218,000.00
2043	\$ 425,000	\$ 80,452	\$ 505,452	\$ 2,793,000.00
2044	\$ 436,000	\$ 69,826	\$ 505,826	\$ 2,357,000.00
2045	\$ 447,000	\$ 58,926	\$ 505,926	\$ 1,910,000.00
2046	\$ 459,000	\$ 47,752	\$ 506,752	\$ 1,451,000.00
2047	\$ 471,000	\$ 36,276	\$ 507,276	\$ 980,000.00
2048	\$ 484,000	\$ 24,500	\$ 508,500	\$ 496,000.00
2049	\$ 496,000	\$ 12,402	\$ 508,402	\$ 0.00
	<b>\$ 10,936,000</b>	<b>\$ 5,107,688</b>	<b>\$ 16,043,688</b>	

The sewer debt is a shared service agreement between the City of West Branch, West Branch Township, and Ogemaw Township. The City of West Branch is responsible for 65.86% of this

## Debt Service Report

**Local Unit Name:** City of West Branch  
**Local Unit Code:** 652020  
**Current Fiscal Year End Date:** 6/30/2018

**Debt Name:** Water Debt  
**Issuance Date:** 7/29/2009  
**Issuance Amount:** \$975,000  
**Debt Instrument (or Type):** Revenue Bond  
**Repayment Source(s):** Customer Usage

<b>Years Ending</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>	<b>Loan balance</b>
2018	\$ 45,000	\$ 34,055	\$ 79,055	\$ 650,000
2019	\$ 45,000	\$ 31,850	\$ 76,850	\$ 605,000
2020	\$ 50,000	\$ 29,645	\$ 79,645	\$ 555,000
2021	\$ 50,000	\$ 27,195	\$ 77,195	\$ 505,000
2022	\$ 55,000	\$ 24,745	\$ 79,745	\$ 450,000
2023	\$ 55,000	\$ 22,050	\$ 77,050	\$ 395,000
2024	\$ 60,000	\$ 19,355	\$ 79,355	\$ 335,000
2025	\$ 60,000	\$ 16,415	\$ 76,415	\$ 275,000
2026	\$ 65,000	\$ 13,475	\$ 78,475	\$ 210,000
2027	\$ 65,000	\$ 10,290	\$ 75,290	\$ 145,000
2028	\$ 70,000	\$ 7,105	\$ 77,105	\$ 75,000
2029	\$ 75,000	\$ 3,675	\$ 78,675	\$ 0
	<b>\$ 695,000</b>	<b>\$ 239,855</b>	<b>\$ 934,855</b>	

# Projected Budget Report

Local Unit Name: City of West Branch  
 Local Unit Code: 652020  
 Current Fiscal Year End Date: 6/30/2019  
 Fund Name: General Fund

REVENUES	Current Year Budget	Percentage Change	Year 2 Budget	Assumptions
Property Taxes	\$ 977,505	1 %	\$ 987,280	Slight increase due to recovering economy
Other Taxes - Refuse	\$ 186,458	%	\$ 186,458	
State Revenue Sharing	\$ 205,894	%	\$ 205,894	
Federal Revenue	\$ 2,000	%	\$ 2,000	
Fines & Fees	\$ 200,200	%	\$ 200,200	
Licenses & Permits	\$ 11,300	%	\$ 11,300	
Interest Income	\$ 2,800	%	\$ 2,800	
Grant Revenues	\$ 63,800	%	\$ 63,800	
Other Revenues	\$ 79,460	%	\$ 79,460	
Interfund Transfers (In)	\$ -	%	\$ -	
<b>Total Revenues</b>	<b>\$ 1,729,417</b>		<b>\$ 1,739,192</b>	
<b>EXPENDITURES</b>				
General Government	\$ 541,219	1 %	\$ 546,631	Slight increase due to rising cost in goods and services
Police and Fire	\$ 527,653	%	\$ 527,653	
Other Public Safety	\$ 8,355	%	\$ 8,355	
Roads	\$ -	%	\$ -	
Other Public Works	\$ 320,225	%	\$ 320,225	
Airport	\$ 48,665	%	\$ 48,665	
Community & Economic Development	\$ 11,337	%	\$ 11,337	
Recreation & Culture	\$ 75,409	%	\$ 75,409	
Capital Outlay	\$ -	%	\$ -	
Debt Service	\$ 50,150	%	\$ 50,150	
Other Expenditures	\$ 15,745	%	\$ 15,745	
Interfund Transfers (Out)	\$ 40,050	%	\$ 40,050	
<b>Total Expenditures</b>	<b>\$ 1,638,808</b>		<b>\$ 1,644,220</b>	
<b>Net Revenues (Expenditures)</b>	<b>\$ 90,609</b>		<b>\$ 94,972</b>	
<b>Beginning Fund Balance</b>	<b>\$ 1,298,419</b>		<b>\$ 1,389,028</b>	
<b>Ending Fund Balance</b>	<b>\$ 1,389,028</b>		<b>\$ 1,484,000</b>	

Commentary: