

AGENDA

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL TO BE HELD IN PERSON AND VIRTUALLY AT WEST BRANCH CITY HALL, 121 N. FOURTH ST. ON MONDAY, DECEMBER 5, 2022, BEGINNING AT 6:00 P.M.

PLEASE NOTE: All guests and parties in attendance are asked to sign in if they will be making any comments during meetings, so that the City Clerk may properly record your name in the minutes. Public comments are limited to 3 minutes in length while matters from the floor are limited to 10 minutes. All in attendance are asked to silence all cell phones and other electronic devices. Accommodations are available upon request to those who require alternately formatted materials or auxiliary aids to ensure effective communication and access to City meetings or hearings. All request for accommodations should be made with as much advance notice as possible, typically at least 10 business days in advance by contacting City Clerk Lori Ann Clover at (989) 345-0500. [DISCLAIMER: Views or opinions expressed by City Council Members or employees during meetings are those of the individuals speaking and do not represent the views or opinions of the City Council or the City as a whole.] [NOTICE: Audio and/or video may be recorded at public meetings of the City Council.]

- I. Call to order
- II. Roll call
- III. Pledge of Allegiance
- IV. Scheduled Matters from the Floor
 - A. County Update
- V. Public hearing
- VI. Additions to the agenda
- VII. Public comment on agenda items only (limited to 3 minutes)
- VIII. Bids
- IX. Unfinished Business
- X. New Business
 - A. Bills
 - B. Street Scape Discussion
- XI. Approval of the minutes and summary from the regular meeting and work session held November 21, 2022.
- XII. Consent Agenda
 - A. Treasurer's Report and Investment Summary
 - B. Minutes from the DDA meeting held October 25, 2022
- XIII. Communications
 - A. Charter Christmas Card
- XIV. Reports
 - A. Mayor
 - B. Council
 - C. Manager
 1. Happy Holidays

2. Recreation Board
3. Council Open House

XV. Public comment any topic

XVI. Adjournment

UPCOMING MEETINGS-EVENTS

December 6 Planning Commission 6:00 pm

December 10 Christmas Parade 7:00 pm

December 12 Board of Review 11:00 am

December 14 Airport Board 12:15 pm

December 19 City Council 6:00 pm

December 20 WWTPA 3:30 pm

December 27 DDA 12:00 pm

*ATTACHED IS A
LIST OF THE
BILLS TO BE APPROVED
AT THIS COUNCIL MEETING*

BILLS	\$19,343.77
<i>BILLS AS OF 12/2/22</i>	<i>\$19,343.77</i>
<i>Additions to Bills as of</i>	<i>\$0</i>
<i>Paid but not approved</i>	<i>\$426.80</i>
TOTAL BILLS	\$19,770.57

**BILLS ARE AVAILABLE
AT THE MEETING
FOR COUNCIL'S REVIEW**

Vendor Name	Amount	Description
ADAIR, CAROL	217.50	MML MILEAGE REIMBURSEMENT
BADGER METER	836.60	CELLULAR SERVICE NOVEMBER
BUHLMAN, BRIAN	127.19	REIMBURSEMENT FOR BIBS
CITY OF WEST BRANCH	282.10	WATER BILLS
DO ALL INC	522.36	RECYCLING CENTER
DTE ENERGY	2,293.46	GAS
ELECTION SOURCE	473.00	ELECTION TESTING
FLEIS & VANDENBRINK	7,578.50	HOUGHTON AVE WATER MAIN PROJECT
LITTLE, ROB	2,200.00	ENTERTAINMENT FOR APPRECIATION DINNER
MARTEL	45.00	POLICE REPAIRS
MUFFLER MAN	450.00	#394 REPAIRS
OGEMAW COUNTY HERALD ADLINER	42.54	ADS
PITNEY BOWES INC RENTAL ACCT	34.99	MONTHLY METER FEE
QUILL CORPORATION	92.30	YEAR END TAX SUPPLIES
SPICER GROUP	1,800.00	BRIDGE INSPECTIONS
TRACTOR SUPPLY CREDIT PLAN	62.93	WWTP SUPPLIES
VIC BOND SALES INC	12.03	DPW SUPPLIES
WB AREA CHAMBER OF COMMERCE	450.00	ANNUAL MEMBERSHIP
WEST BRANCH AUTOMOTIVE	1,498.27	VARIOUS SUPPLIES
WEST SIDE MACHINE	325.00	WWTP REPAIRS
	TOTAL 19,343.77	

Lumecon light with Ring of Fire acorn light top, Troy style base, 4" fluted pole. Every other pole will have a flag pole holder and every other one will have a banner bracket.



Custom metal bench with the City logo in the back. We currently have 1 of these.



Standard garbage can to match what we currently have



Cleveland pear entire length





Grand Ledge™ Wall in Slate Gray



COLOR OPTIONS

GRAND LEDGE™

The look of a natural ledge stone, bold in scale, with consistent dimensions for faster installation.

MATERIAL
WETOAST

BLOCK DIMENSIONS

- 88"L x 12"H x 20"D
- 45"L x 12"H x 20"D
- 60"L x 12"H x 20"D
- 72"L x 12"H x 20"D
- Corner Blocks also available

Dimensions are nominal

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN PERSON AND VIA VIDEO CONFERENCE IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET ON MONDAY, NOVEMBER 21, 2022.

Mayor Frechette called the meeting to order at 6:01 p.m.

Present: City Mayor Paul Frechette, Council Members Joanne Bennett, Mike Jackson, Ellen Pugh, Rusty Showalter, and Cathy Zimmerman.

Absent: Carol Adair

Other officers present: City Manager John Dantzer, City Clerk Lori Ann Clover, DPW Supervisor Mike Killackey, Chief Ken Walters, Treasurer Michelle Frechette, and County Commissioner Craig Scott.

All stood for the Pledge of Allegiance.

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Commissioner Scott reported that the Commissioners approved a new transit van, an agreement to work with the Animal Shelter, a \$100,000 Grant for ARPA Costs, a sale of property in Mills Township, paying the Airport Manager through the county with a full benefit package and reimbursed by the Airport. They recognized Mike Bowers as the local emergency manager of the year, Cindy Scott for her 37 years of service upon her retirement from the county, and Jack Wester as the Veteran of the year. He also reported that the fencing is completed at the Deer Park.

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Cindy Scott from Stephenson and Company presented the audit findings for the 2021-2022 fiscal year and noted the City received an unmodified opinion which is the highest level of assurance given. She noted that the City implemented the GASB 87 rules however none of the city's agreements were material enough to require a change to the financial statements. Next year the City will be required to implement GASB 96. The City's Net Pension Liability which is an estimate based on what the state says our retirement cost will be, has also decreased from last year by 7.6%. She also informed Council that many governments are in the red and commended the City for being in the black. She also commended the City for maintaining the budget within a 2% variance.

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Public hearing was opened for the purchase of the new patrol car at 6:36 pm. Manager Dantzer explained that the cost would be approximately \$58,000 with the City's portion around \$13,700. No one from the audience wished to speak on the subject.

MOTION WAS MADE BY FRECHETTE, SECOND BY JACKSON TO CLOSE THE PUBLIC HEARING AT 6:37 PM.

Yes —Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None

Absent – Adair

Motion carried

Revenues			
Dept 000.000			
Total Dept 000.000	1,650,845.00	1,650,845.00	
Dept 262.000 - ELECTIONS			
Total Dept 262.000 - ELECTIONS	1,500.00	1,500.00	
Dept 265.000 - MUNICIPAL PROPERTIES			
Total Dept 265.000 - MUNICIPAL PROPERTIES	0.00	0.00	
Dept 265.999 - INSTALLMENT PURCHASE AGREEMENT EXPENSE			
Total Dept 265.999 - INSTALLMENT PURCHASE AGREEMENT EXPENSE	0.00	0.00	
Dept 284.000 - COMMUNITY PROMOTIONS			
Total Dept 284.000 - COMMUNITY PROMOTIONS	0.00	0.00	
Dept 301.000 - POLICE DEPARTMENT			
101-301.000-528.000	OTHER FEDERAL GRANTS	41,667.00	41,667.00
101-301.000-578.400	IN-SERVICE TRAINING	500.00	500.00
101-301.000-634.400	GRANT	0.00	9,820.00
101-301.000-640.400	K-9 REVENUE	0.00	0.00
101-301.000-654.400	TRAFFIC BUREAU	22,000.00	22,000.00
101-301.000-655.400	ACCIDENT REPORTS	350.00	350.00
101-301.000-656.400	DISTRICT COURT FINES	2,500.00	2,500.00
101-301.000-674.000	CONTRIBUTIONS AND DONATIONS	0.00	0.00
101-301.000-693.400	NSF FEES	0.00	0.00
101-301.000-695.400	MISCELLANEOUS	0.00	0.00
101-301.000-695.401	MISC. ED. & TRAINING 302	0.00	0.00
101-301.000-695.407	FORFEITURE FUNDS	0.00	0.00
101-301.000-695.415	OTHER GOV'T UNITS	57,100.00	57,100.00
Total Dept 301.000 - POLICE DEPARTMENT		124,117.00	133,937.00
Dept 441.000 - PUBLIC WORKS DEPARTMENT			
Total Dept 441.000 - PUBLIC WORKS DEPARTMENT	33,600.00	33,600.00	
Dept 528.000 - SOLID WASTE			
Total Dept 528.000 - SOLID WASTE	500.00	500.00	
Dept 721.000 - PLANNING AND ZONING			
Total Dept 721.000 - PLANNING AND ZONING	750.00	750.00	
Dept 751.000 - PARKS AND RECREATION			

Total Dept 751.000 - PARKS AND RECREATION	1,500.00	1,500.00
TOTAL REVENUES	1,812,812.00	1,822,632.00
Expenditures		
Dept 000.000		
Total Dept 000.000	0.00	0.00
Dept 101.000 - LEGISLATIVE		
Total Dept 101.000 - LEGISLATIVE	20,100.00	20,100.00
Dept 172.000 - CITY MANAGER'S OFFICE		
Total Dept 172.000 - CITY MANAGER'S OFFICE	139,289.00	139,289.00
Dept 201.000 - INTERNAL SERVICES		
Total Dept 201.000 - INTERNAL SERVICES	45,970.00	45,970.00
Dept 209.000 - PROPERTY ASSESSMENT REVIEW		
Total Dept 209.000 - PROPERTY ASSESSMENT REVIEW	13,430.00	13,430.00
Dept 215.000 - CITY CLERK		
Total Dept 215.000 - CITY CLERK	70,315.00	70,315.00
Dept 228.000 - TECHNOLOGY		
Total Dept 228.000 - TECHNOLOGY	16,600.00	16,600.00
Dept 253.000 - CITY TREASURER		
Total Dept 253.000 - CITY TREASURER	109,651.00	109,651.00
Dept 262.000 - ELECTIONS		
Total Dept 262.000 - ELECTIONS	5,859.00	5,859.00
Dept 265.000 - MUNICIPAL PROPERTIES		
Total Dept 265.000 - MUNICIPAL PROPERTIES	37,640.00	37,640.00
Dept 265.999 - INSTALLMENT PURCHASE AGREEMENT EXPENSE		
Total Dept 265.999 - INSTALLMENT PURCHASE AGREEMENT EXPENSE	0.00	0.00
Dept 266.000 - LEGAL ASSISTANCE		
Total Dept 266.000 - LEGAL ASSISTANCE	27,300.00	27,300.00
Dept 284.000 - COMMUNITY PROMOTIONS		

Total Dept 284.000 - COMMUNITY PROMOTIONS	18,831.00	18,831.00
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Dept 299.000 - CITY SERVICES

Total Dept 299.000 - CITY SERVICES	55,100.00	55,100.00
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Dept 301.000 - POLICE DEPARTMENT

101-301.000-702.700	PROMOTION/BONUS	350.00	350.00
101-301.000-703.700	SALARIES AND WAGES	313,000.00	313,000.00
101-301.000-705.700	CHIEF OF POLICE	69,400.00	69,400.00
101-301.000-706.700	COMMUNITY POLICING	100.00	100.00
101-301.000-708.700	SICK LEAVE PAYOUT	250.00	250.00
101-301.000-710.700	OVERTIME	10,500.00	10,500.00
101-301.000-713.700	EMP. HEALTH OPTION	3,000.00	3,000.00
101-301.000-714.700	MANDATORY MEDICARE	5,583.00	5,583.00
101-301.000-715.700	SOCIAL SECURITY (EMPLOYER)	23,709.00	23,709.00
101-301.000-716.700	BC/BS HEALTH INSURANCE PREMIU	49,449.00	49,449.00
101-301.000-717.700	LIFE INSURANCE PREMIUM	1,105.00	1,105.00
101-301.000-718.700	MERS RETIREMENT (EMPLOYER)	80,000.00	80,000.00
101-301.000-718.701	EMPLOYER DEFERED COMP.	7,500.00	7,500.00
101-301.000-719.700	LONG TERM DISABILITY	3,200.00	3,200.00
101-301.000-720.700	WORKERS COMPENSATION PREMIUM	9,100.00	9,100.00
101-301.000-724.700	UNEMPLOYMENT INS. BENEFIT	100.00	100.00
101-301.000-727.700	OPERATING SUPPLIES	5,000.00	5,000.00
101-301.000-801.700	CONTRACTUAL SERVICES	5,000.00	5,000.00
101-301.000-811.700	MEMBERSHIP AND DUES	1,100.00	1,100.00
101-301.000-817.700	UNIFORMS	6,000.00	6,000.00
101-301.000-853.700	TELEPHONE/RADIO COMMUNICATION	5,000.00	5,000.00
101-301.000-941.700	EQUIPMENT RENTAL	9,500.00	9,500.00
101-301.000-955.700	DATA PROCESSING	4,700.00	4,700.00
101-301.000-956.700	EXPENSES	3,650.00	13,470.00
101-301.000-956.702	YOUTH SAFETY EXPENSE	2,000.00	2,000.00
101-301.000-956.703	K-9 EXPENSES	100.00	100.00
101-301.000-956.707	FORFEITURE EXPENSE	400.00	400.00
101-301.000-957.700	EDUCATION AND TRAINING LOCAL	5,000.00	5,000.00
101-301.000-957.701	EDUCATION 302	1,000.00	1,000.00
101-301.000-968.700	STING	4,000.00	4,000.00
101-301.000-977.700	CAPITAL ACQUISITIONS	0.00	0.00

Total Dept 301.000 - POLICE DEPARTMENT	628,796.00	638,616.00
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Dept 336.000 - FIRE

Total Dept 336.000 - FIRE	27,145.00	27,145.00
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Dept 345.000 - CROSSING GUARDS

Total Dept 345.000 - CROSSING GUARDS	8,046.00	8,046.00
Dept 441.000 - PUBLIC WORKS DEPARTMENT		
Total Dept 441.000 - PUBLIC WORKS DEPARTMENT	195,197.00	195,197.00
Dept 444.000 - SIDEWALKS		
Total Dept 444.000 - SIDEWALKS	0.00	0.00
Dept 528.000 - SOLID WASTE		
Total Dept 528.000 - SOLID WASTE	213,033.00	213,033.00
Dept 537.000 - AIRPORT		
Total Dept 537.000 - AIRPORT	51,311.00	51,311.00
Dept 721.000 - PLANNING AND ZONING		
Total Dept 721.000 - PLANNING AND ZONING	4,471.00	4,471.00
Dept 728.000 - ECONOMIC DEVELOPMENT		
Total Dept 728.000 - ECONOMIC DEVELOPMENT	1,000.00	1,000.00
Dept 729.000 - CODE ENFORCEMENT		
Total Dept 729.000 - CODE ENFORCEMENT	0.00	0.00
Dept 751.000 - PARKS AND RECREATION		
Total Dept 751.000 - PARKS AND RECREATION	65,309.00	65,309.00
Dept 851.000 - INSURANCE AND RISK MANAGEMENT		
Total Dept 851.000 - INSURANCE AND RISK MANAGEMENT	15,500.00	15,500.00
Dept 900.000 - BAD DEBT		
Total Dept 900.000 - BAD DEBT	0.00	0.00
Dept 965.000 - TRANSFERS		
Total Dept 965.000 - TRANSFERS	25,000.00	25,000.00
Dept 965.209 - TRANSFER TO CEMETERY		
Total Dept 965.209 - TRANSFER TO CEMETERY	17,222.00	17,222.00
Dept 965.736 - TRANS TO FUND 736 OPEB		
Total Dept 965.736 - TRANS TO FUND 736 OPEB	0.00	0.00
TOTAL EXPENDITURES	1,812,115.00	1,821,935.00

Fund 101:		
TOTAL REVENUES	1,812,812.00	1,822,632.00
TOTAL EXPENDITURES	1,812,115.00	1,821,935.00
NET OF REVENUES & EXPENDITURES	697.00	697.00
BEGINNING FUND BALANCE	1,671,948	1,671,948
ENDING FUND BALANCE	1,672,645	1,672,645

2022-23	2022-23 AMENDED
CURRENT BUDGET	BUDGET

GL NUMBER	DESCRIPTION
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Fund 202 - MAJOR STREET FUND

Revenues

Dept 000.000		
Total Dept 000.000	279,600.00	279,600.00

TOTAL REVENUES	279,600.00	279,600.00
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Expenditures

Dept 000.000		
202-000.000-716.700	BC/BS HEALTH INSURANCE PREMIUM	0.00
Total Dept 000.000		0.00

Dept 451.000 - CONSTRUCTION

Total Dept 451.000 - CONSTRUCTION	29,040.00	29,040.00
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Dept 463.000 - ROUTINE MAINTENANCE

Total Dept 463.000 - ROUTINE MAINTENANCE	31,736.00	31,736.00
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Dept 470.000 - NON MOTORIZED TRANSPORTATION

Total Dept 470.000 - NON MOTORIZED TRANSPORTATION	0.00	0.00
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Dept 474.000 - TRAFFIC SERVICE

Total Dept 474.000 - TRAFFIC SERVICE	0.00	0.00
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Dept 478.000 - WINTER MAINTENANCE

Total Dept 478.000 - WINTER MAINTENANCE	39,714.00	39,714.00
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Dept 482.000 - ADMINISTRATION

Total Dept 482.000 - ADMINISTRATION	9,200.00	9,200.00
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Dept 485.000 - TRAFFIC SIGNAL TRUNKLINE			
202-485.000-703.700	SALARIES AND WAGES	0.00	0.00
202-485.000-710.700	OVERTIME	0.00	0.00
202-485.000-714.700	MANDATORY MEDICARE	0.00	0.00
202-485.000-715.700	SOCIAL SECURITY (EMPLOYER)	0.00	0.00
202-485.000-718.700	MERS RETIREMENT (EMPLOYER)	0.00	0.00
202-485.000-720.700	WORKERS COMPENSATION PREMIUM	0.00	0.00
202-485.000-724.700	UNEMPLOYMENT INS. BENEFIT	0.00	0.00
202-485.000-801.700	CONTRACTUAL SERVICES	0.00	0.00
202-485.000-922.700	PUBLIC UTILITIES	0.00	0.00
202-485.000-924.700	ELECTRICITY	1,000.00	1,000.00
202-485.000-927.700	RAILROAD CROSSING ENERGY CHARGE	6,000.00	8,601.00
202-485.000-941.700	EQUIPMENT RENTAL	0.00	0.00
Total Dept 485.000 - TRAFFIC SIGNAL TRUNKLINE		7,000.00	9,601.00
Dept 486.000 - SURFACE MAINTENANCE TRUNKLINE			
Total Dept 486.000 - SURFACE MAINTENANCE TRUNKLINE		5,548.00	5,548.00
Dept 487.000 - GUARD RAILS & POSTS TRUNKLINE			
Total Dept 487.000 - GUARD RAILS & POSTS TRUNKLINE		0.00	0.00
Dept 488.000 - SWEEPING & FLUSHING TRUNKLINE			
Total Dept 488.000 - SWEEPING & FLUSHING TRUNKLINE		3,415.00	3,415.00
Dept 489.000 - TRUNKLINE SNOW REMOVAL			
Total Dept 489.000 - TRUNKLINE SNOW REMOVAL		16,967.00	16,967.00
Dept 490.000 - TREES & SHRUBS TRUNKLINE			
Total Dept 490.000 - TREES & SHRUBS TRUNKLINE		0.00	0.00
Dept 491.000 - DRAINAGE & BACKSLOPES TRUNK.			
Total Dept 491.000 - DRAINAGE & BACKSLOPES TRUNK.		0.00	0.00
Dept 497.000 - WINTER MAINTENANCE TRUNKLINE			
Total Dept 497.000 - WINTER MAINTENANCE TRUNKLINE		26,315.00	26,315.00
Dept 498.000 - TRUNKLINE TAXES/ADMINISTRATION			
Total Dept 498.000 - TRUNKLINE TAXES/ADMINISTRATION		2,000.00	2,000.00
Dept 965.000 - TRANSFERS			
Total Dept 965.000 - TRANSFERS		60,000.00	60,000.00
TOTAL EXPENDITURES		230,935.00	233,536.00

No – None

Absent – Adair

Motion carried

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Mayor Frechette updated the Council on the last Ogemaw County Emergency Dispatch Authority meeting and wished everyone a very happy Thanksgiving.

Member Showalter announced that the MML Conference was great this year. It was much more interactive than in the past.

Manager Dantzer announced that he is working with the Chamber to have the West Branch Visitors Bureau on the Geo Tour. They will be placing a Cashe Box at Irons Park and on the Rivertrail. The Santa Train will be here on December 3rd and Santa will be lighting the tree. That is also the day of the Winter Wine Walk. Manager Dantzer explained the steps to allow the DDA permission to grant a liquor license.

Mayor Frechette adjourned the meeting at 6:53 pm.

Paul Frechette, Mayor

Lori Ann Clover, Clerk

SUMMARY OF THE REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN PERSON AND VIA VIDEO CONFERENCE IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET ON MONDAY, NOVEMBER 21, 2022.

Mayor Frechette called the meeting to order at 6:01 p.m.

Present: Mayor Frechette, Council Members Bennett, Jackson, Pugh, Showalter, and Zimmerman.

Absent: Member Adair

Other officers present: Manager Dantzer, Clerk Clover, DPW Supervisor Killackey, Chief Walters, Treasurer Frechette, and Commissioner Scott.

All stood for the Pledge of Allegiance.

Commissioner Scott gave a report.

Cindy Scott from Stephenson and Company presented on the audit findings for the 2021/2022 fiscal year.

Public Hearing was held for the purchase of the new patrol car.

Council excused Member Adair from the meeting.

Council approved bills in the amount of \$77,391.51.

Council approved Resolution 22-23 2022/2023 Budget Amendment.

Council supported the DDA to award Buccilli's a Liquor License.

Council approved an increase in the Election Inspector wage to \$15.00 for a regular worker and \$15.50 for the Chair retroactive to the November 8th, 2022 election.

Council approved the minutes and summary of minutes from the regular meeting held November 7, 2022.

Minutes from the Ogemaw County Transportation Task Force meeting held December 1, 2021; Planning Commission meeting held October 11, 2022; Airport Board meeting held October 19, 2022; and Land Bank Authority held October 12, 2022; as well as the Treasurer's report and Investment Summary and the West Branch Police Department October 2022 report were received and filed.

Mayor Frechette, Member Showalter, and Manager Dantzer gave reports.

Mayor Frechette adjourned the meeting at 6:53 pm.

WORK SESSION OF THE WEST BRANCH CITY COUNCIL HELD AT THE WEST BRANCH CITY HALL, 121 N. FOURTH ST. ON MONDAY, NOVEMBER 21, 2022

Mayor Frechette opened the work session at 7:01 PM.

Present: Mayor Paul Frechette; Council Members Joanne Bennett, Mike Jackson, Ellen Pugh, Rusty Showalter, and Cathy Zimmerman.

Absent: Members Carol Adair.

Others present: City Manager John Dantzer, City Clerk Lori Ann Clover, DPW Supervisor Mike Killackey, and Chief Ken Walters

Larry Watson introduced himself to Council and discussed his qualifications for the position of City Building Inspector.

Council Members questioned Mr. Watson on several aspects of the possibility of changing and how that process would work.

Council Members discussed the pros and cons of having a City Building Inspector as opposed to using the County Building Inspector.

Work Session ended at 7:25 pm.

CASH SUMMARY BY BANK FOR WEST BRANCH
 FROM 12/01/2022 TO 12/31/2022

Bank Code	Description	Beginning Balance 12/01/2022	Total Debits	Total Credits	Ending Balance 12/31/2022
GEN1 GEN1 - GENERAL CHECKING					
101		1,365,075.57	150.00	31,804.93	1,333,420.64
150	CEMETERY PERPETUAL CARE	39,387.43	0.00	0.00	39,387.43
209	CEMETERY FUND	616.83	0.00	721.19	(104.36)
243	BROWNFIELD REDEVELOPMENT AUTHORITY FU	1,964.95	0.00	0.00	1,964.95
248	DDA OPERATING FUND	310,646.89	0.00	0.00	310,646.89
251	INDUSTRIAL PARK FUND	5,255.98	0.00	51.28	5,204.70
276	HOUSING RESOURCE FUND	182,488.49	0.00	0.00	182,488.49
318	SEWER DEBT FUND	94,472.37	1,912.88	6.30	96,378.95
319	WATER DEBT FUND	92,885.90	363.45	1.31	93,248.04
572	PLANT REPLACEMENT FUND (R&I)	0.90	0.00	0.00	0.90
590	SEWER FUND	339,226.11	1,812.92	9,919.77	331,119.26
591	WATER FUND	799,718.47	2,396.48	2,901.29	799,213.66
592	WATER REPLACEMENT FUND	524,759.33	0.00	0.00	524,759.33
593	SEWER COLLECTION	257,674.35	476.73	857.76	257,293.32
561	EQUIPMENT FUND	(13,392.54)	4,140.74	513.25	(9,765.05)
704	PAYROLL CLEARING	(21,776.27)	46,273.11	0.00	24,496.84
705	IRONS PARK ENTERTAINMENT FUND	10,126.57	0.00	0.00	10,126.57
707	YOUTH SAFETY PROGRAM	115.00	0.00	0.00	115.00
GEN1 - GENERAL CHECKING		3,989,246.33	57,526.31	46,777.08	3,999,995.56
MAJ/LST MAJOR/ LOCAL STREETS					
202	MAJOR STREET FUND	658,302.29	0.00	3,108.44	655,193.85
203	LOCAL STREET FUND	368,006.63	0.00	971.76	367,034.87
MAJOR/ LOCAL STREETS		1,026,308.92	0.00	4,080.20	1,022,228.72
PAY PAYROLL					
704	PAYROLL CLEARING	77,951.44	0.00	47,477.41	30,474.03
PAYROLL		77,951.44	0.00	47,477.41	30,474.03
CHEM SAVINGS					
101		459,726.75	0.00	0.00	459,726.75
150	CEMETERY PERPETUAL CARE	1,684.12	0.00	0.00	1,684.12
251	INDUSTRIAL PARK FUND	245.32	0.00	0.00	245.32
571	COLLECTION REPLACEMENT FUND	0.65	0.00	0.00	0.65
591	WATER FUND	26,425.77	0.00	0.00	26,425.77
592	WATER REPLACEMENT FUND	19,791.73	0.00	0.00	19,791.73
593	SEWER COLLECTION	3,184.81	0.00	0.00	3,184.81
561	EQUIPMENT FUND	103,546.60	0.00	0.00	103,546.60
SAVINGS		614,605.75	0.00	0.00	614,605.75
TAX TAXES					
701	TAX AGENCY	12,797.31	241.37	0.00	13,038.68
TAXES		12,797.31	241.37	0.00	13,038.68
TOTAL - ALL FUNDS		5,720,909.75	57,767.68	98,334.69	5,680,342.74

CASH SUMMARY BY ACCOUNT FOR WEST BRANCH
 FROM 12/01/2022 TO 12/31/2022
 FUND: ALL FUNDS
 INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 12/01/2022	Total Debits	Total Credits	Ending Balance 12/31/2022
Fund 101					
004.300	CERTIFICATE OF DEPOSIT A	100,000.00	0.00	0.00	100,000.00
004.400	CERTIFICATE OF DEPOSIT B	150,306.70	0.00	0.00	150,306.70
		<u>250,306.70</u>	<u>0.00</u>	<u>0.00</u>	<u>250,306.70</u>
Fund 150 CEMETERY PERPETUAL CARE					
004.300	CERTIFICATE OF DEPOSIT C	112,499.74	0.00	0.00	112,499.74
004.400	CERTIFICATE OF DEPOSIT D	115,271.06	0.00	0.00	115,271.06
	CEMETERY PERPETUAL CARE	<u>227,770.80</u>	<u>0.00</u>	<u>0.00</u>	<u>227,770.80</u>
Fund 251 INDUSTRIAL PARK FUND					
004.300	CERTIFICATE OF DEPOSIT A	100,000.00	0.00	0.00	100,000.00
004.400	CERTIFICATE OF DEPOSIT B	25,050.19	0.00	0.00	25,050.19
	INDUSTRIAL PARK FUND	<u>125,050.19</u>	<u>0.00</u>	<u>0.00</u>	<u>125,050.19</u>
Fund 661 EQUIPMENT FUND					
004.300	CERTIFICATE OF DEPOSIT A	150,000.00	0.00	0.00	150,000.00
004.400	CERTIFICATE OF DEPOSIT B	100,200.75	0.00	0.00	100,200.75
	EQUIPMENT FUND	<u>250,200.75</u>	<u>0.00</u>	<u>0.00</u>	<u>250,200.75</u>
	TOTAL - ALL FUNDS	<u>853,328.44</u>	<u>0.00</u>	<u>0.00</u>	<u>853,328.44</u>

REGULAR MEETING OF THE WEST BRANCH DOWNTOWN DEVELOPMENT AUTHORITY
HELD AT WEST BRANCH CITY HALL, 121 N. FOURTH ST. WEST BRANCH, MI ON TUESDAY,
OCTOBER 25, 2022.

The meeting was called to order by Chairperson Samantha Fabbri at 12:00.

Present: Anthony Bair, Joanne Bennett, Joe Clark, Samantha Fabbri, and Erin Resteiner.

Absent: Autum Hunter, Sandy Rabidue, Ken Walters, and Cathy Zimmerman.

Others in attendance: City Manager John Dantzer

* * * * *

**MOTION BY FABBRI, SECOND BY RESTEINER, TO EXCUSE MEMBERS HUNTER,
RABIDUE, WALTERS, AND ZIMMERMAN FROM THE MEETING.**

Yes – Bair, Bennett, Clark, Fabbri, and Resteiner.

No – None Absent – Hunter, Rabidue, Walters, and Zimmerman

Motion carried.

* * * * *

Tim Knutsen, from Beckett and Raeder, presented updated plans for the Gathering Place design. The Board was in agreement that they approved of the design with the addition of a recessed exterior plug in the center of the first circle to provide power for the DDA Christmas tree. Mr., Knutsen noted he would make the electrical plug change, update the cost estimate, and send the final plans to the DDA. He also noted that the next step would be to make selections for the design and do an engineered plan. It was the consensus of the Board to get pricing from Beckett and Raeder to provide the required engineering plans.

**MOTION BY FABBRI, SECOND BY RESTEINER, TO APPROVE THE PROPOSAL
FROM BECKETT AND RAEDER FOR THE GATHERING PLACE DESIGN WORK
NOT TO EXCEED \$5,500**

Yes – Bair, Bennett, Clark, Fabbri, and Resteiner.

No – None Absent – Hunter, Rabidue, Walters, and Zimmerman

Motion carried.

* * * * *

MOTION BY FABBRI, SECOND BY BENNETT, TO APPROVE THE MINUTES FROM THE REGULAR MEETING HELD SEPTEMBER 27, 2022.

Yes – Bair, Bennett, Clark, Fabbri, and Resteiner.

No – None Absent – Hunter, Rabidue, Walters, and Zimmerman

Motion carried.

* * * * *

Member Fabbri noted the Retail Merchants were working on the plans for the Art and Wine walk to be held December 10th 3rd which was also the day the Santa Train would be stopping in town.

Member Resteiner updated the Board of the upcoming addition of Pointer Hill to their building were Kit's currently is located.

The Board discussed the City DDA snow policy letter. It was the consensus of the Board to have the City mail out letters to every business covered by the DDA snow removal.

* * * * *

The meeting was adjourned at 12:33 pm.



HAPPY HOLIDAYS

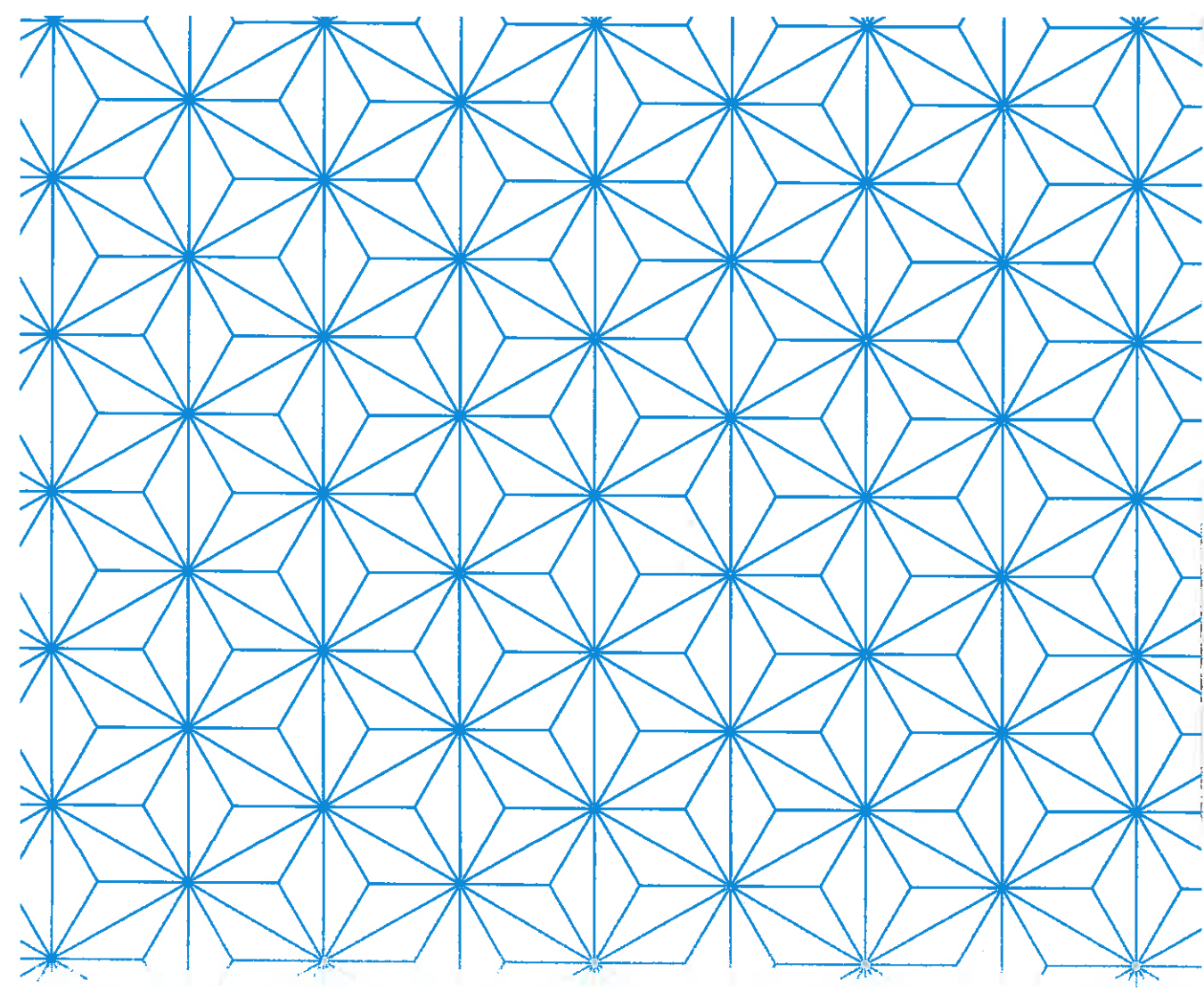
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WISHING YOU ALL THAT BRINGS
YOU JOY THIS HOLIDAY SEASON.



CITY COUNCIL EMPLOYEE APPRECIATION PARTY NOTICE

To comply with the Michigan Open Meetings Act (MCL 15.265):

The City of West Branch, 121 N. Fourth St. West Branch, MI 48661; phone: (989) 345-0500; email: cityhall@westbranch.com

Internet where meeting notices are posted: www.westbranch.com (click on "CALENDAR OF EVENTS AND NOTICE OF MEETINGS" or go directly to <http://www.westbranch.com/calendar.php>)

NOTICE IS HEREBY GIVEN, that the City Council of West Branch will be attending a party on the following date, time and place:

DATE: Saturday, December 17, 2022

TIME: 5:30 p.m.

PLACE: Buck's Country Cookin'
105 Plaza Dr.
West Branch MI 48661

AGENDA: City Council will be attending the Christmas Employee Appreciation Party and a quorum was be present but no official business will take place

Accommodations and necessary reasonable auxiliary aids and services are available upon request to persons with disabilities, as well as the hearing impaired, who require alternately formatted materials or auxiliary aids to ensure effective communication and access to meetings or hearings. All requests for accommodation should be made with as much advance notice as possible by contacting City Clerk Lori Ann Clover at (989) 345-0500; 121 N. 4th St., West Branch, MI 48661; email: cityhall@westbranch.com.

This notice was posted by Lori Ann Clover to comply with Sections 4 and 5 of Michigan Open Meetings Act (MCL 15.265)

June 11 - Wine & Beer Stroll in the Antique Village
 Camping July 8-10 - Christmas in July
 September 23-25 - Spooktacular
 October 7-9 - Spooktacular
 County fair.

• Lotto • Deli

ALUB

ed beers in the area!

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 ys and more

55

Branch

Wishing
 everyone a

**Happy
 Holiday
 Season**

from the
**West Branch City
 Council and staff**

989-312-

Merry Ch
 and
 Happy Ne

Vault 3

Presents

RELICS & R

"A Little Bit Of EV

(989) 701-2

Downtown Wes

**CITY OF WEST BRANCH
CITY COUNCIL MEETING
DECEMBER 5, 2022**

PLEASE TAKE NOTICE that the West Branch City Council meeting scheduled for Monday, December 5, 2022 at 6:00 pm will be conducted both in person and virtually (online and/or by phone), due to health concerns surrounding Coronavirus/COVID-19 pandemic.

Public comment will be handled by the "Raise Hand" method as instructed below within Participant Controls.

To comply with the Americans with Disabilities Act (ADA), any citizen requesting accommodation to attend this meeting, and/or to obtain this notice in alternate formats, please contact the City Clerk by phone at (989) 345-0500 from 8:00 am-4:30 pm Monday- Friday or by email at clerk@westbranch.com, at least five business days prior to the meeting.

Zoom Instructions for Participants

To join the conference by phone:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID number** (also provided below) when prompted using your touch-tone (DTMF) keypad.

Before a videoconference:

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provided below. The details include a link to "**Join via computer**" as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

To join the videoconference:

2. At the start time of your meeting, enter the link to **join via computer**. You may be instructed to download the Zoom application.
3. You have an opportunity to test your audio at this point by clicking on "Test Computer Audio." Once you are satisfied that your audio works, click on "Join audio by computer."

You may also join a meeting without the link by going to join.zoom.us on any browser and entering the Meeting ID provided below.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID number** (also provided below) when prompted using your touch-tone (DTMF) keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your 2-digit participant ID to be associated with your computer.

Participant controls in the lower left corner of the Zoom screen:



Using the icons in the lower left corner of the Zoom screen, you can:

- Mute/Unmute your microphone (far left)
- Turn on/off camera (“Start/Stop Video”)
- Invite other participants
- View Participant list – opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand during Call to the Public
- Change your screen name that is seen in the participant list and video window
- Share your screen

Somewhere (usually upper right corner on your computer screen) on your Zoom screen you will also see a choice to toggle between “speaker” and “gallery” view. “Speaker view” shows the active speaker. “Gallery view” tiles all of the meeting participants.

Meeting Information:

Topic: WB City Council

Time: Dec 5, 2022 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81496940276?pwd=aFNPVmY3R3BITkZ0bGNzZDBUeXY1Zz09>

Meeting ID: 814 9694 0276

Passcode: 794063

One tap mobile

+16465588656,,81496940276#,,,,*794063# US (New York)

+16469313860,,81496940276#,,,,*794063# US

Dial by your location

+1 646 558 8656 US (New York)

+1 646 931 3860 US

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 669 444 9171 US

+1 669 900 9128 US (San Jose)

+1 689 278 1000 US

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

Meeting ID: 814 9694 0276

Passcode: 794063

Find your local number: <https://us02web.zoom.us/j/81496940276>