

AGENDA

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL TO BE HELD IN PERSON AT WEST BRANCH CITY HALL, 121 N. FOURTH ST. ON MONDAY, DECEMBER 4, 2023, BEGINNING AT 6:00 P.M.

- I. Call to order
- II. Roll call
- III. Pledge of Allegiance
- IV. Scheduled Matters from the Floor
 - A. County Update
- V. Public hearing
- VI. Additions to the agenda
- VII. Public comment on agenda items only (limited to 3 minutes)
- VIII. Bids
- IX. Unfinished Business
- X. New Business
 - A. Bills
 - B. Reschedule January Meeting
 - C. Adoption of Ordinance 23-02 to amend the zoning map
 - D. Resolutions 23-32 Water and Waste Water Workers Week
 - E. Special event permit - March for Life
- XI. Approval of the minutes and summary from the regular meeting and closed session held November 20, 2023.
- XII. Consent Agenda
 - A. Treasurer's Report and Investment Summary
 - B. Airport Board minutes from October 18, 2023
 - C. West Branch Park and Recreation Committee meeting minutes from October 9, 2023
 - D. Ogemaw County Land Bank Authority Meeting minutes from October 25, 2023
 - E. DDA meeting minutes from September 26, 2023 and special meeting October 31, 2023
- XIII. Communications
 - A. Consumers Energy work/outages
 - B. Substance Use Disorder Program Flyer
- XIV. Reports
 - A. Mayor
 - B. Council
 - C. Manager

XV. Public comment any topic

XVI. Adjournment

PLEASE NOTE: All guests and parties in attendance are asked to sign in if they will be making any comments during meetings, so that the City Clerk may properly record your name in the minutes. Public comments are limited to 3 minutes in length while matters from the floor are limited to 10 minutes. All in attendance are asked to silence all cell phones and other electronic devices. Accommodations are available upon request to those who require alternately formatted materials or auxiliary aids to ensure effective communication and access to City meetings or hearings. All request for accommodations should be made with as much advance notice as possible, typically at least 10 business days in advance by contacting City Clerk Lori Ann Clover at (989) 345-0500. [DISCLAIMER: Views or opinions expressed by City Council Members or employees during meetings are those of the individuals speaking and do not represent the views or opinions of the City Council or the City as a whole.] [NOTICE: Audio and/or video may be recorded at public meetings of the City Council.]

UPCOMING MEETINGS-EVENTS

December 12 Planning Commission 6:00 pm

December 18 City Council 6:00 pm

December 19 WWTPA 3:30 pm

December 20 Airport Board 12:15 pm

December 25-26 City Hall Closed

December 26 DDA 12:00 pm

December 29 City Hall Closed

*ATTACHED IS A
LIST OF THE
BILLS TO BE APPROVED
AT THIS COUNCIL MEETING*

<i>BILLS</i>	<i>\$58,796.89</i>
<i>BILLS AS OF 12/1/23</i>	<i>\$58,796.89</i>
<i>Additions to Bills as of</i>	<i>\$0</i>
<i>Paid but not approved</i>	<i>\$45,690.19</i>
TOTAL BILLS	\$104,487.08

**BILLS ARE AVAILABLE
AT THE MEETING
FOR COUNCIL'S REVIEW**

Vendor Name	Amount	Description
ARQUETTE CONCRETE & SUPPLY INC	40.00	DPW SUPPLIES
BADGER METER	1,106.56	CELLULAR SERVICE NOVEMBER
BECKETT & RAEDER	405.00	DDA PROJECT
COLUMN SOFTWARE PBC	201.91	SUMMARY 11 16 23 & 11 20 23
COMPRENEW	1,804.36	ELECTRONIC RECYCLING
DEERE & COMPANY	4,113.66	DPW PARTS
DELTA COLLEGE	915.00	EVIDENCE TECH - BEEHLER
DTE ENERGY	2,088.28	GAS
HUTSON INC	59.29	DPW SUPPLIES
LAPHAM ASSOCIATES INC	625.00	SURVEY LOT 21
MEDLER ELECTRIC CO	608.77	DPW SUPPLIES
MERS OF MICHIGAN	31,521.21	RETIREMENT NOVEMBER
MERS OF MICHIGAN	1,057.02	M L PORTION RETIREMENT
MMTA	199.00	WINTER WORKSHOP FRECHETTE
MUTT MITT	344.93	MUTT MITTS
NORTHERN PUMP & WELL	500.00	WATER INSPECTION
REDS PROPERTY MAINTENANCE	150.00	TRUNKLINE TREE REMOVAL
ROMPS, ROB	95.27	REIMBURSEMENT FOR CHRISTMAS DECORATIONS
STATE OF MICHIGAN	32.00	WATER SAMPLES
STATE OF MICHIGAN	1,950.00	ANNUAL NPDES PERMIT FEE
TRACTOR SUPPLY CREDIT PLAN	12.99	DPW SUPPLIES
UNIVAR USA INC	10,607.60	WWTP ALUM SULFATE
UPS	13.22	DPW SHIPPING
VIC BOND SALES INC	9.80	WWTP SUPPLIES
WEST BRANCH ACE HARDWARE	336.02	VARIOUS SUPPLIES
TOTAL	58,796.89	

Sec. 6.1. Regular meetings.

The council shall provide by resolution for the time and place of its regular meetings and shall hold at least one regular meeting each month. A regular meeting shall be held at 7:00 p.m. on Monday, January 4, 5, 6, 7, 8, 9 or 10 of each even-numbered year.

January 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

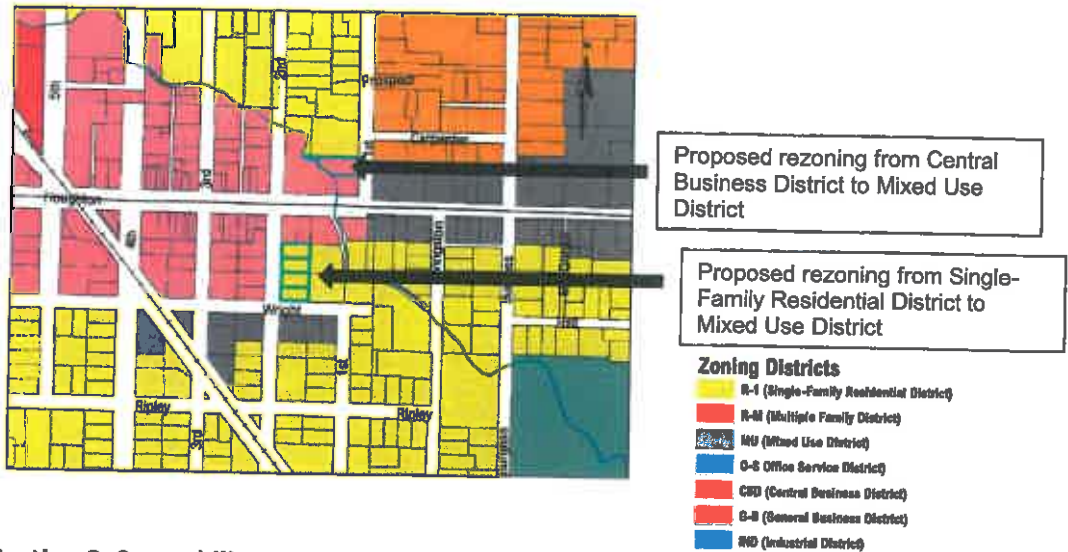
**City of West Branch
Ordinance No. 23-02 of 2023**

AN ORDINANCE TO AMEND THE CITY OF WEST BRANCH ZONING MAP TO REZONE PARCEL 052-462-009-00 FROM CENTRAL BUSINESS DISTRICT TO MIXED USE DISTRICT AND PARCELS 052-108-003-00, 052-108-004-00, 052-108-005-00, 052-108-006,00 FROM SINGLE FAMILY RESIDENTIAL DISTRICT TO MIXED USE DISTRICT.

The City of West Branch, Ogemaw County, Michigan ordains:

Section 1: Amendments to the Zoning Ordinance.

That the City of West Branch Zoning Map is hereby amended to show as follows:



Section 2: Severability

If any clause, sentence, paragraph or part of this Ordinance shall for any reason be finally adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Ordinance but shall be confined in its operation to the clause, sentence, paragraph or part thereof directly involved in the controversy in which such judgment is rendered.

Section 3: Saving Clause

The City of West Branch Ordinance, except as herein or heretofore amended, shall remain in full force and effect. The amendments provided herein shall not abrogate or affect any offense or act committed or done, or any penalty or forfeiture incurred, or any pending fee, assessments, litigation, or prosecution of any right established, occurring prior to the effective date hereof.

Section 4: Effective Date

The ordinance changes shall take effect upon the expiration of seven days after the publication of the notice of adoption.

Mayor, City of West Branch

Clerk, City of West Branch

I, Lori Ann Clover, Clerk for the City of West Branch, hereby certify that the foregoing is a true and correct copy of Ordinance No. 2 of 2023 of the City of West Branch, adopted by at a meeting of the City Council held on .

A copy of the complete ordinance text may be inspected or purchased at the West Branch City Hall at 121 N. Fourth St. West Branch, MI.

Adopted: Published: Effective: , subject to PA 110 of 2006 as amended.

RESOLUTION 23-32

WHEREAS, water is one of our most valuable resources in West Branch and is necessary to sustain life; and,

WHEREAS, a clean and abundant supply of water is important for the protection of public health for the citizens of West Branch; and,

WHEREAS, the drinking water and wastewater industry assists in the creation of jobs, attracts industry and investment, and provides safe recreational opportunities for West Branch residents; and,

WHEREAS, West Branch's certified drinking water and wastewater treatment workers focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities; and,

WHEREAS, the water and wastewater professionals' mission overall is to protect the public health, quality of life, and well-being of the people of West Branch; and

WHEREAS, Governor, Gretchen Whitmer, has proclaimed December 11-17, 2023 as Water and Wastewater Professionals Workforce Week in Michigan; and

NOW, THEREFORE IT BE RESOLVED, the West Branch City Council. do hereby also proclaim December 11-17, 2023, as Water and Wastewater Professionals Workforce Week in the City West Branch and offer our enduring gratitude to those dedicated workers.



121 North Fourth Street • West Branch, Michigan 48664
(989) 345-0500 • Fax (989) 345-4390 • e-mail: cityhall@westbranch.com

Special events permit

Event Name: March for Life

Event Date: January 20, 2024 Start Time: 11:00 End Time: 12:30 pm

Name of Sponsoring Organization: Right to Life of Ogemaw County

Address: 4095 Stark Dr

Contact Person: Missy Dantzer Phone Number: 989-578-0126

Describe the purpose of this event: We march to be a voice for the unborn child - to pledge to do all we can to protect life.

Point of Assembly: G's Pizzeria

Proposed Route: start at parking lot behind G's, march on sidewalk to Veterans Memorial
(start to finish, attach route diagram if needed)

In an effort to help your event run smoothly you must make sure the following departments are aware of and/or can staff your event. Please obtain signatures from each department listed advising us that they are aware:

West Branch City Police services NOT needed arrangements have been made
[Signature]
Chief of Police

West Branch City DPW services NOT needed arrangements have been made
[Signature]
Superintendent of Public Works

By signing below, the applicant for the Special Event Permit agrees to hold harmless and indemnify the City and its officers, employees, contractors, subcontractors, representatives, and agents from and against any and all injuries and/or damages including attorney fees resulting and/or arising from the special event and/or from the actions and/or omissions of the special event sponsor and/or their officers, employees, contractors, subcontractors, representative and/or agents.

Missy Dantzer
Signature

11-20-23
Date

For Office Use Only:
Permit Approved - Yes / No

City Council/Manager
7/6/2020

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN PERSON IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET ON MONDAY, NOVEMBER 20, 2023.

Mayor Frechette called the meeting to order at 6:00 p.m.

Present: City Mayor Paul Frechette, Council Members Carol Adair, Joanne Bennett, Mike Jackson, Ellen Pugh, Rusty Showalter, and Cathy Zimmerman.

Absent: None

Other officers present: City Manager John Dantzer, City Clerk Lori Ann Clover, Police Chief Ken Walters, and DPW Supervisor Mike Killackey.

All stood for the Pledge of Allegiance.

* * * * *

Mayor Frechette gave a brief update on county activities. There next meeting will be tomorrow at 5:30 pm available via Zoom. The road millage renewal and restoration will be on the February ballot.

* * * * *

Amanda Piglowski was present from AuSable Valley Community Mental Health. She requested the placement a Narcan dispenser in the Pocket Park. This would be beneficial for not only people with drug addictions but also elderly who may have forgotten they already took their medicine or children the accidentally got into something. The cost of Narcan in a pharmacy is \$45.00 and this would be free to whoever needs it. The Health Department and AVCMH do give free Narcan out during office hours but this would allow for anyone that needed it after hours or was afraid to go into the agencies and request it. If accidentally taken Narcan has no effect unless a person has opioids in their system and it will reverse the affects of those opioids. AVCMH would be responsible for the upkeep and stocking the dispenser.

Council Members had some concerns over the availability of Narcan in a public park. Member Zimmerman was concerned that there would be a greater chance of an overdose if a person knew there was a cure available. Member Adair was concerned if it were in the Pocket Park it would be needed at Iron’s Park and it would never be where it was needed. Chief Walters informed council that all law enforcement carries Narcan with them at all times. Member Pugh asked how much was in an individual box and how much to treat an overdose. Ms. Piglowski informed members that it depended on what was overdosed on and how much was taken. Tawas police just reported the necessity of having to use six boxes on an overdose victim. Member Jackson stated concern that someone would wipe out the supply and put it out for sale to make money. Member Adair suggested placing the dispenser outside of the Police Department or jail. Ms. Piglowski was concerned that this would deter those in need from using the dispenser. Mayor Frechette asked where these dispensers were already placed. Ms. Piglowski stated that they were in Belair, Oakland County, and Lansing. Manager Dantzer suggested placing the dispenser outside of either McLaren or the new MyMichigan walk in clinic.

MOTION BY FRECHETTE, SECOND BY JACKSON TO POSTPONE A DECISION ON THE NARCAN DISPENSER AND FOLLOW UP WITH THE PRESIDENT OF MYMICHIGAN.

Yes —Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

Manager Dantzer explained that only one bid was received for the sale of a snow plow no longer in use. The bid was a bit low but the plow needs some work. Supervisor Killackey thought it was a fair price.

MOTION BY BENNETT, SECOND BY SHOWALTER TO ACCEPT THE BID FOR \$750.00 WITH AN AGREEMENT THAT THE PLOW IS BEING SOLD AS IS.

Yes —Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

Manager Dantzer met with Mr. Gilbert on the City Hall sign that was donated. He suggested placing the sign inside where it would be kept pristine. Mr. Gilbert really wanted it displayed out front and will be adding "City Hall" to the sign along with doing some research on lighting. This was a collaboration of several businesses that Mr. Gilbert works with in his Made in the USA store. He also stated that he would maintain the upkeep of the sign and if necessary, have it replaced if it gets too bad.

MOTION BY ZIMMERMAN, SECOND BY PUGH TO GRACIOUSLY ACCEPT THIS GIFT OF A CITY HALL SIGN AND SEND A THANK YOU TO MR. GILBERT.

Yes —Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

MOTION BY BENNETT, SECOND BY SHOWALTER, TO APPROVE PAYMENT OF THE BILLS IN THE AMOUNT OF \$229,480.63.

Yes —Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

Manager Dantzer explained that there was still an issue with some unpaid personal property taxes that have been uncollectable from a city business. Attn. Meihn has been sending notices threatening legal

action if the back taxes are not paid. No payments have been made and the letters are not working. At this point we have two options, to write it off or proceed with legal action. Council asked if this business was still operating. Manager Dantzer stated that it was.

MOTION BY BENNETT, SECOND BY ZIMMERMAN, TO PROCEED WITH LEGAL ACTION TO COLLECT THE UNPAID BACK TAXES.

Yes —Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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Manager Dantzer asked Council if they would like to host an open house again this year. They are usually held the second meeting in December. General consensus was in approval of hosting an open house with the refreshments being a little more limited this year.

* * * * *

Manager Dantzer explained that there were continued and increased issues with the amount of garbage and non-recycling materials that are being dumped at the recycling center. There was also a box of hazardous waste dropped off last week. He spoke with Mr. Spencer and received a quote of \$927.01 for a video camera to be installed at the recycle center with the video stream footage transmitted back to city hall. There is a little over \$10,000 in the committed funds for recycling which would be more than enough to cover this cost. Council asked what the consequences would be if a person were caught. They would be ticketed appropriately and the fine large enough to cover the cost of staff time to research the transgression.

MOTION BY ZIMMERMAN, SECOND BY SHOWALTER, TO APPROVE THE BID FROM GREAT LAKES TECHNOLOGIES FOR \$927.01, AND AUTHORIZE THE USE OF COMMITTED RECYCLING FUND TO COVER THE COST.

Yes —Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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Manager Dantzer explained that the rezoning of the properties on N. First and S. Second St. would allow for the use of these properties as both residential and commercial. Planning Commission held a public hearing and voted to recommend approval. This also brought on the discussion of being able to make sure rentals were kept up in the city limits. Manager Dantzer explained that this would be a Rental Rehab Program through the City. Council requested that Manager Dantzer further explore this program. Member Showalter also informed members that through the CARES ACT that was just passed November 6th it is much harder to evict a renter. There are many more time extensions and steps to go through.

MOTION BY PUGH, SECOND BY SHOWALTER, TO APPROVE THE INTRODUCTION OF ORDINANCE 23-02 TO AMEND THE ZONING MAP TO REZONE PARCEL 052-462-009-00 FROM CENTRAL BUSINESS DISTRICT TO MIXED USE DISTRICT AND PARCELS 052-108-003-00, 052-108-004-00, 052-108-005-00, AND 052-108-006-00 FROM SINGLE FAMILY TO MIXED USE.

Yes —Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

Manager Dantzer explained that the sale on M-30 was not included in the contract with Ms. DeRoso. The purchaser agreed to pay half of the 4% Ms. DeRoso was requesting for all of her assistance and research with the sale of this property.

MOTION BY ZIMMERMAN, SECOND BY JACKSON, TO APPROVE THE SALES COMMISSION OF 4% FOR THE SALE OF THE PROPERTY ON M-30.

Yes —Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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MOTION BY JACKSON, SECOND BY BENNETT TO APPROVE THE MINUTES AND SUMMARY FROM THE REGULAR MEETING HELD NOVEMBER 6, 2023.

Yes —Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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MOTION BY SHOWALTER, SECOND BY ADAIR TO RECEIVE AND FILE THE TREASURER’S REPORT AND INVESTMENT SUMMARY; THE WEST BRANCH POLICE DEPARTMENT OCTOBER 2023 REPORT; PLANNING COMMISSION MINUTES FROM THE MEETING HELD OCTOBER 10, 2023; MINUTES FROM THE AIRPORT BOARD MEETINGS HELD FEBRUARY 22, MARCH 15, APRIL 19, MAY 17, JULY 19, AND SEPTEMBER 20, 2023; AND MINUTES FROM THE OGEMAW FIRE BOARD MEETINGS HELD JANUARY 17, AND APRIL 18, 2023

Yes —Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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Communications shared were certificates from the Chambers for the Light Pole decorations, People's Choice Runner Up and first place most creative use of a skeleton. An invitation to the ribbon cutting ceremony for the Pathway Connection of Ogemaw Township and the City of West Branch. Also included was a holiday card from Fleis and Vandenbrink.

Mayor Frechette announced that the bell ringing went well this week end. He also informed council of a grant program available to city residents for energy efficient upgrades to homes. The funding can be approved up to \$25,000 and the income level for three to four family members is up to \$90,000.

Member Bennett informed members that the Made in the USA store is absolutely incredible.

Member Zimmerman stated that the death of Grange Bell is a huge loss to our city. She would like to see the city do something to honor him. Perhaps a proclamation and/or a bench with a plaque when downtown is redone. Mayor Frechette also informed members that there was a scholarship in the works with a memorial ride to raise funds.

Member Pugh reminded council that there are five more weeks of bell ringing. Ninety five percent of all money collected goes where it is intended not into the administration of the funds. Member Zimmerman stated that she does an awesome job organizing all of this.

Member Showalter stated that the conference was not as good this year as last years. It was not as interactive and the topics were not as relevant to our city.

Chief Walters informed members that we would be losing another Officer on December 4th. These two officers we've lost are getting completely out of law enforcement. There are also still two vehicles in the shop.

Mayor Frechette adjourned the meeting at 7:08 pm.

Paul Frechette, Mayor

Lori Ann Clover, Clerk

SUMMARY OF THE REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN PERSON IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET ON MONDAY, NOVEMBER 20, 2023.

Mayor Frechette called the meeting to order at 6:00 p.m.

Present: Mayor Frechette, Council Members Adair, Bennett, Jackson, Pugh, Showalter, and Zimmerman.

Absent: None

Other officers present: Manager Dantzer, Clerk Clover, Chief Walters, and DPW Supervisor Killackey.

All stood for the Pledge of Allegiance.

Mayor Frechette gave an update on county activities.

Ms. Piglowski from AVCMH requested the placement of a Narcan Dispenser.

Council approved postponing a decision on the Narcan Dispenser to allow for follow up with MyMichigan.

Council accepted the bid of \$750 for the unused snowplow

Council accepted the gift of the City Hall sign from Mr. Gilbert.

Council approved bills in the amount of \$229,480.63.

Council approved Attn. Meihn to proceed with legal action to collect unpaid back property taxes.

Council approved the bid for a camera at the Recycle Center using the committed recycling funds.

Council approved the introduction of Ordinance 23-02 to amend the zoning map.

Council approved the 4% sales commission for the sale of the M-30 property.

Council approved the minutes and summary from the regular meeting held November 6, 2023.

Council received and filed the treasurer's report and investment summary; the West Branch Police Department October 2023 report; minutes from the Planning Commission meeting held October 10, 2023; minutes from the Airport Board meetings held February 22, March 15, April 19, May 17, July 19, and September 20, 2023; and minutes from the Ogemaw Fire Board meetings held January 17, and April 18, 2023.

Communications were shared.

Mayor Frechette; Members Bennett, Zimmerman, Pugh, and Showalter; Chief Walters; and Manager Dantzer gave updates.

Mayor Frechette adjourned the meeting at 7:08 pm.

CASH SUMMARY BY ACCOUNT FOR WEST BRANCH
 FROM 12/01/2023 TO 12/31/2023
 FUND: ALL FUNDS
 INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 12/01/2023	Total Debits	Total Credits	Ending Balance 12/31/2023
Fund 101 GENERAL FUND					
004.300	CERTIFICATE OF DEPOSIT A	100,000.00	0.00	0.00	100,000.00
004.400	CERTIFICATE OF DEPOSIT B	150,000.00	0.00	0.00	150,000.00
	GENERAL FUND	250,000.00	0.00	0.00	250,000.00
Fund 150 CEMETERY PERPETUAL CARE					
004.300	CERTIFICATE OF DEPOSIT C	112,499.74	0.00	0.00	112,499.74
004.400	CERTIFICATE OF DEPOSIT D	113,500.06	0.00	0.00	113,500.06
	CEMETERY PERPETUAL CARE	225,999.80	0.00	0.00	225,999.80
Fund 251 INDUSTRIAL PARK FUND					
004.300	CERTIFICATE OF DEPOSIT A	100,000.00	0.00	0.00	100,000.00
004.400	CERTIFICATE OF DEPOSIT B	25,000.00	0.00	0.00	25,000.00
	INDUSTRIAL PARK FUND	125,000.00	0.00	0.00	125,000.00
Fund 661 EQUIPMENT FUND					
004.300	CERTIFICATE OF DEPOSIT A	150,000.00	0.00	0.00	150,000.00
004.400	CERTIFICATE OF DEPOSIT B	100,000.00	0.00	0.00	100,000.00
	EQUIPMENT FUND	250,000.00	0.00	0.00	250,000.00
	TOTAL - ALL FUNDS	850,999.80	0.00	0.00	850,999.80

CASH SUMMARY BY BANK FOR WEST BRANCH
 FROM 12/01/2023 TO 12/31/2023

Bank Code	Description	Beginning Balance 12/01/2023	Total Debits	Total Credits	Ending Balance 12/31/2023
GEN1 GEN1 - GENERAL CHECKING					
101	GENERAL FUND	1,123,864.56	30.00	0.00	1,123,894.56
150	CEMETERY PERPETUAL CARE	41,684.65	0.00	0.00	41,684.65
209	CEMETERY FUND	3,196.03	0.00	0.00	3,196.03
237	MARIJUANA FUND	4,517.39	0.00	0.00	4,517.39
243	BROWNFIELD REDEVELOPMENT AUTHORITY FU	(10,865.69)	0.00	0.00	(10,865.69)
248	DDA OPERATING FUND	365,526.79	0.00	0.00	365,526.79
251	INDUSTRIAL PARK FUND	615.49	0.00	0.00	615.49
276	HOUSING RESOURCE FUND	189,875.89	0.00	0.00	189,875.89
318	SEWER DEBT FUND	119,503.28	559.64	0.00	120,062.92
319	WATER DEBT FUND	108,916.80	116.22	0.00	109,033.02
372	PLANT REPLACEMENT FUND (R&I)	1.84	0.00	0.00	1.84
390	SEWER FUND	385,726.43	585.31	0.00	386,311.74
391	WATER FUND	794,877.66	676.02	0.00	795,553.68
392	WATER REPLACEMENT FUND	600,182.73	0.00	0.00	600,182.73
393	SEWER COLLECTION	293,115.24	139.34	0.00	293,254.58
361	EQUIPMENT FUND	3,394.72	0.00	0.00	3,394.72
704	PAYROLL CLEARING	24,496.84	0.00	0.00	24,496.84
705	IRONS PARK ENTERTAINMENT FUND	14,375.93	0.00	0.00	14,375.93
707	YOUTH SAFETY PROGRAM	115.31	0.00	0.00	115.31
	GEN1 - GENERAL CHECKING	4,063,121.89	2,106.53	0.00	4,065,228.42
MAJOR/ LOCAL STREETS					
202	MAJOR STREET FUND	728,287.66	0.00	0.00	728,287.66
203	LOCAL STREET FUND	466,433.10	0.00	0.00	466,433.10
	MAJOR/ LOCAL STREETS	1,194,720.76	0.00	0.00	1,194,720.76
PAYROLL					
704	PAYROLL CLEARING	45,163.89	0.00	0.00	45,163.89
	PAYROLL	45,163.89	0.00	0.00	45,163.89
THEM SAVINGS					
101	GENERAL FUND	460,582.21	0.00	0.00	460,582.21
150	CEMETERY PERPETUAL CARE	1,687.31	0.00	0.00	1,687.31
251	INDUSTRIAL PARK FUND	245.81	0.00	0.00	245.81
371	COLLECTION REPLACEMENT FUND	0.65	0.00	0.00	0.65
391	WATER FUND	26,521.42	0.00	0.00	26,521.42
392	WATER REPLACEMENT FUND	19,867.58	0.00	0.00	19,867.58
393	SEWER COLLECTION	3,196.06	0.00	0.00	3,196.06
361	EQUIPMENT FUND	103,624.12	0.00	0.00	103,624.12
	SAVINGS	615,725.16	0.00	0.00	615,725.16
TAXES					
701	TAX AGENCY	18,038.65	0.00	0.00	18,038.65
	TAXES	18,038.65	0.00	0.00	18,038.65
	TOTAL - ALL FUNDS	5,936,770.35	2,106.53	0.00	5,938,876.88

Investment report change

CD "C" for \$112,500 is currently making .49%, which could get the City \$551.25 in interest. I am going to withdraw that CD early with a penalty of \$468.56 and reinvest the balance of \$112,031.44 into a new 1 year CD at a rate of 4.93% getting the City a net interest amount of \$5,054.59 after reinvesting the original 112,500 at the end of that year.

Also, just to keep you informed, in General fund since questioning and meeting with the banks the City has netted \$16,501.64 in the past 2 months.

Thank you ~ Michelle

The West Branch Community Airport Board met on this date in the Conference Room, West Branch Community Airport, West Branch, Michigan. Chairman Terry Hodges called the meeting to order at 12:15 p.m.

Present: Terry Hodges, Breck Gildner, Lori Ann Clover, Craig Scott
Absent: Brenda Simmons, Michael Jackson, Paul Frechette, John Dantzer
Also Present: Ben Evergreen-Airport Manager, Karen Michaels-Horton Twp,
Ben Hoover-Mead&Hunt

Motion by Breck Gildner, second by Craig Scott, the minutes of the September 20, 2023 meeting be approved and corrected as noted. Voice vote. Ayes – all. Motion carried. [10-1-#1]

Bills in the amount of \$45,093.66 were presented. These included \$15,000.00 in excavating work related to farmland preparation, \$7,500.00 in brush grinding equipment rental, with the rest being recurring maintenance items.

Motion by Craig Scott, second by Breck Gildner, bills be paid as presented. Voice vote. Ayes - all. Motion Carried. [10-1-#2]

Ben Evergreen gave the financial report. The combined bank balance as of 9/30/2023 was \$286,586.43

FY23 Profit and loss reports were reviewed, with a previous period report discussed. FY23 showed a strong growth in revenue over FY22, however this was mostly due to covid grant revenues and reimbursements from a previous t-hangar construction project.

A balance sheet for the period ending 9/30/2023 was also presented.

Motion by Craig Scott, second by Breck Gildner, The Financial Report be approved as presented. Voice vote. Ayes – all. Motion carried. [10-1-#3]

A job description for Sam Franciosi was presented, and was reviewed by the Board. Salary was discussed, and an additional \$1.50 was requested, and was discussed by the Board.

Motion by Breck Gildner, second by Craig Scott, the board approve the Job Description and the \$1.50 addition to the pay rate. Voice vote. Ayes – all. Motion carried. [10-1-#4]

A presentation was given by Ben Hoover, engineer with Mead and Hunt regarding an upcoming runway rehab project.

Many elements and considerations were discussed regarding this project. The project timeline is currently fluid as the State determines what funding source will pay for it. The estimated amount of time the airport will be closed during construction is 30-45 days. The local cost is expected to be \$160-170,000.00.

Projects were reviewed, including recently finished brush grinding and stumping of farm land.

A breakdown of revenue and expenditures related to timber harvest and farmland preparation was given and discussed.

Totals were given as follows:

Timber harvest revenue: \$75,836.87

Total Expenditures related to timber harvest and land preparation: \$90,192.12

This leaves \$14,355.25 of the expenses paid out of airport funds over the revenue received from the timber harvest.

Ben Hoover of Mead and Hunt discussed how impressed he and his team were with our accomplishments related to this project.

A slide show of recent airport operations was viewed and discussed.

Chairman Terry Hodges adjourned the meeting at 1:30 p.m.

Minutes by Airport Manager Ben Evergreen.

REGULAR MEETING OF THE WEST BRANCH PARK AND RECREATION COMMITTEE HELD AT WEST BRANCH CITY HALL, 121 N. FOURTH ST. WEST BRANCH, MI ON MONDAY, OCTOBER 9, 2023.

Present: Members Carol Adair, Lois Bergquist, Josh Erickson, and Meredith Schleicher.

Absent: Lisa Jensen

Others in attendance: City Manager/Acting Secretary John Dantzer, and members from the sesquicentennial committee (Grange Bell, Sandy Rabidue, Paul Frechette, Bob Perlberg, Vicki Seltz Barnes)

The meeting was called to order by Chairperson Erickson at 6:00 pm.

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MOTION BY ADAIR, SECOND BY SCHLEICHER, TO APPROVE THE MINUTES FROM THE MEETING HELD JULY 17, 2023.

Yes – Adair, Bergquist, Erickson, Schleicher

No – None

Absent – Jensen

Motion carried.

* * * * *

Member Adair asked about updates on the recreation grants. Acting Secretary/Manager Dantzer noted the City was not selected for the MEDC Public Spaces or DNR Spark Grant but would keep looking for additional opportunities.

Chairperson Erickson asked about possibly using the Gathering Place for the farmers market. Acting Secretary/Manager Dantzer noted the vendors really like their current location.

* * * * *

Acting secretary/manager Dantzer noted the City’s 150-year anniversary is in 2025 and thought it would be a good idea to have the sesquicentennial committee and the Recreation Board work together on the planning of the anniversary festival.

Mr. Perlberg noted he was on the committee that planned the 100-year anniversary celebration and went over some of the details of that event and noted they hired an outside company to help plan and run the event.

Discussion began on what the event should be centered around with most of the ideas being centered around honoring the logging or the timber industry which lead to the

beginning of the community. They also discussed having different eras of the 150 years being focused on.

The group discussed if the celebration should be a week-long event or possibly shorter like three or four days. Ms. Rabidue noted it can be hard to find volunteers for a week-long event and it makes it hard on downtown business owners. It was the consensus that focusing on a three- or four-day event would be better.

Member Adair noted one of the first things they should do is come up with a logo for the event. Discussion revolved around having local students submit ideas for the logo. Member Adair noted she would reach out to the schools to see if they would be interested.

The group discussed if they needed to form a 501c3 or possibly join with a non-profit in order to be able to fundraise. Mr. Frechette noted maybe they would be able to team up with the Historical Society and use them as the non-profit. Mr. Frechette volunteered to speak with the Historical Society about the idea.

The group discussed having everyone see if they could find information from other communities to bring to the next event. Secretary/Manager Dantzer noted he would reach out to Roscommon who just had a celebration. He also noted he would look at finding some information on event planning consultants.

It was noted the next regular meeting was not scheduled until January. It was the consensus that they needed to meet sooner and scheduled a special meeting to be held November 13th at 6:00pm.

Chairperson Erickson adjourned the meeting at 6:22 pm

*Ogemaw County
Land Bank Authority
Meeting Minutes
10/25/2023*

Caren Piglowski called the meeting to order at 11:06 a.m. Present: Caren Piglowski, Scott Bell, Cindy Rosebrugh, Denise Simmons, Sue Delahanty, John Dantzer and Dave Ryan. All recited The Pledge of Allegiance to the American Flag.

Committee meeting minutes of 09/27/2023 were reviewed. **Motion by Sue Delahanty, support by Scott Bell to approve the minutes. Vote: Ayes - all, motion approved.**

Caren Piglowski presented the current financial activity report.

Caren Piglowski presented the asbestos surveys received from Sagasser & Associates, Inc. Both Round #2 Blight project properties tested positive. Discussion ensued regarding abatement contractors. Caren Piglowski directed to contact three contractors for interest in the project and pricing. The three contractors selected to be contacted are Pinnacle Abatement & Renovations, Bolle Contracting and Asbestos Abatement Inc.

Caren Piglowski presented the request for proposal for demolition on project #1, the Churchill Township property. Discussion ensued and decision was made to not release the demolition RFP until pricing for abatement is received due to date deadlines needed for the RFP.

Caren Piglowski presented information and photos received from the Village of Prescott regarding a Village of Prescott owned property that is blighted. The Village of Prescott is seeking demolition assistance from the Land Bank. Caren Piglowski informed the board members the Village of Prescott has documentation regarding asbestos testing. This information will be presented once the documentation is provided.

At this time there are only two properties being considered for the Round #3 Blight Elimination Grant funding. Those properties include 215 Washington St., Prescott currently owned by Gerald Wilczynski and the Harrison St., Prescott property owned by the Village of Prescott. The deadline to submit Round #3 projects to the State Land Bank for approval is March 31, 2024.

Land Bank Board Members Liz Steinhurst and David Ryan's terms expire on December 31, 2023. Discussion regarding re-appointment ensued. **Motion by Cindy Rosebrugh, support by Scott Bell to re-appoint Liz Steinhurst to another term. Vote: Ayes – all, motion approved. Motion by Sue Delahanty, support by John Dantzer to re-appoint David Ryan to another term. Vote: Ayes – all, motion approved.**

Land Bank Board Member Cindy Rosebrugh will be ^{retiring} returning the end of the year. Cindy suggested Jenny Hurley as a replacement for her vacancy. **Motion by Dave Ryan, support by Denise Simmons to approve Jenny Hurley to fill the board vacancy of Cindy Rosebrugh upon her retirement. Vote: Ayes – all, motion approved.**

Caren Piglowski to contact County Administrator Tim Dolehanty to draft motions for the board appointments to be approved by the Ogemaw County Board of Commissioners.

Motion to adjourn by Denise Simmons, support by Scott Bell, Ayes – all. Motion approved

Next meeting scheduled for November 22, 2023 at 11:00 a.m.

Meeting adjourned 11:33 a.m.

Minutes prepared by Caren Piglowski

REGULAR MEETING OF THE WEST BRANCH DOWNTOWN DEVELOPMENT AUTHORITY
HELD AT WEST BRANCH CITY HALL, 121 N. FOURTH ST. WEST BRANCH, MI ON TUESDAY,
SEPTEMBER 26, 2023.

The meeting was called to order by Vice Chairperson Joe Clark at 12:00 pm.

Present: Joanne Bennett, Alan Bruder, Joe Clark, Autum Hunter, Sandy Rabidue, and Erin Resteiner.

Absent: Samantha Fabbri, Ken Walters, and Cathy Zimmerman.

Others present: Acting Secretary/City Manager John Dantzer

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**MOTION BY RABIDUE, SECOND BY HUNTER, TO APPROVE THE MINUTES FROM
THE MEETING HELD AUGUST 22, 2023.**

Yes – Bennett, Bruder, Clark, Hunter, Rabidue, Resteiner
No – None Absent – Fabbri, Walters, Zimmerman Motion carried

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**MOTION BY RABIDUE, SECOND BY HUNTER, TO APPROVE THE BILLS IN THE
AMOUNT OF \$7,782.83.**

Yes – Bennett, Bruder, Clark, Hunter, Rabidue, Resteiner
No – None Absent – Fabbri, Walters, Zimmerman Motion carried

* * * * *

The Board discussed moving the next meeting due to the Council Chambers not being available due to the City being in their annual audit. It was the consensus to switch the October meeting to October 31st at noon, if needed.

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**MOTION BY CLARK, SECOND BY RABIDUE, TO EXCUSE MEMBERS FABBRI,
WALTERS, AND ZIMMERMAN FROM THE MEETING.**

Yes – Bennett, Bruder, Clark, Hunter, Rabidue, Resteiner
No – None Absent – Fabbri, Walters, Zimmerman Motion carried

* * * * *

Vice Chairperson Clark welcomed new member Alan Bruder to the Board.

Vice Chairperson Clark also spoke on the road construction and the removal of some downtown trees.

Member Resteiner asked about the possibility of hosting events downtown next year on side streets to help the downtown businesses. Acting Secretary/Manager Dantzer noted he didn't think there would be any issues as long as it wasn't planned on an MDOT detour route.

The Treasures report was submitted.

Acting Secretary/Manager Dantzer noted he was asked by a downtown business owner about the possibility of using the Gathering Place as a temporary parking lot during the road construction project to help cover the spots they will be losing on Houghton Ave.

MOTION BY BRUDER, SECOND BY RESTEINER, TO APPROVE THE USE OF THE GATHERING PLACE AS A TEMPORARY PARKING LOT WHILE HOUGHTON AVE IS UNDER CONSTRUCTION.

Yes - Bennett, Bruder, Clark, Hunter, Rabidue, Resteiner
No - None Absent - Fabbri, Walters, Zimmerman Motion carried

The board discussed hours for trick or treating and if they wanted to reestablish trick or treating downtown from 5:00-6:00 pm with the city-wide trick or treating starting at 6:00. It was the consensus of the Board to have downtown trick or treating running from 5:00 pm-6:00 pm on Halloween.

The Board discussed highlights of the Planning Commission minutes including the development of old mill building, old bicycle factory building, old City PD building, and a City grant for water infrastructure that will be announced by the State in September.

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A communication from the MEDC noting the City of West Branch was not chosen as an awardee for this round of grant funding as a part of their Public Spaces Grant Program was shared.

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The meeting was adjourned at 12:32 pm.

SPECIAL MEETING OF THE WEST BRANCH DOWNTOWN DEVELOPMENT AUTHORITY
HELD AT WEST BRANCH CITY HALL, 121 N. FOURTH ST. WEST BRANCH, MI ON TUESDAY,
OCTOBER 31, 2023.

The meeting was called to order by Vice Chairperson Joe Clark at 12:00 pm.

Present: Joanne Bennett, Joe Clark, and Sandy Rabidue.

Absent: Alan Bruder, Samantha Fabbri, Autum Hunter, Erin Resteiner, Ken Walters, and
Cathy Zimmerman.

Others present: Acting Secretary/City Manager John Dantzer

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There was not a quorum present so no action could be taken during the meeting.

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Kim Mullins of MDOT gave an update on the road construction project.

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The meeting was adjourned at 12:32 pm.

Hi John,

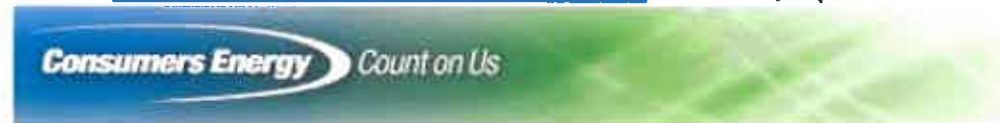
In reference to our conversation last week, I wanted to confirm this work with you. MDOT has approved us to proceed with this work. We are planning to prep this work starting 12/4, and have an after hours outage that we are sending postcards out, for 12/6 @ 5:00 pm, for up to 8 hrs. Our backup date is 12/7. If you have any questions, please let us know. We will send you a completion notice when the work is completed.

Thanks,

DONNA THOMPSON

Planning/Scheduling-Saginaw • Phone: 989.791.5334

Email: donna.thompson@cmsenergy.com Room N/A(SAG-253B-REM)



Substance Use Disorder Program



Providers

Robert McMorrow, D.O., F.A.S.A.M.
Deb Maurer F.N.P.-B.C., M.S.N.
Mistey Rayl D.N.P., F.N.P.-C.
Allison Forbes, M.S.N., P.M.H.N.P.-B.C.

Substance Use Disorder Program

MidMichigan Health Park - Houghton Lake

9249 W. Lake City Road
Houghton Lake, Michigan 48629

Progress Clinical Center

565 Progress Street, Suite D
West Branch, Michigan 48661

Addiction is a chronic, relapsing brain disease. Many people experience powerful cravings or withdrawal symptoms, making it hard to stay sober. Repeated misuse of a substance or substances changes the chemistry of your brain and it can take some time for your brain and body to normalize. MidMichigan Community Health Services' medication-assisted treatment program can help you manage these issues and keep you on the road to recovery.

The Substance Use Disorder Program provides many services and layers of support to assist with recovery needs. Appointments are completed with providers trained to treat addiction, including for alcohol use disorder, opioid use disorder and co-occurring methamphetamine use disorder.

The program offers:

- Counseling services
- Care management services
- Coordination with specialty pharmacies
- Coordination with inpatient placement or a higher level of care when needed
- Medication management

Major Dimensions of Recovery

The program follows the Substance Abuse and Mental Health Services Administration (SAMHSA) four dimensions that support life in recovery:

Health: Overcoming or managing one's disease(s) or symptoms and making informed, healthy choices that support physical and emotional well-being.

Home: Having a stable and safe place to live.

Purpose: Conducting meaningful daily activities and having the independence, income and resources to participate in society.

Community: Having relationships and social networks that provide support, friendship, love and hope.

No referral is required. Those who would like to schedule a consultation or inquire about the program's services may call (989) 422-5689 or visit www.healthynorth.org/SUD.

MKG02871 | 11/23



MidMichigan Community
Health Services

AN AFFILIATE OF MICHIGAN HEALTH