

AGENDA

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL TO BE HELD IN PERSON AT WEST BRANCH CITY HALL, 121 N. FOURTH ST. ON MONDAY, DECEMBER 18, 2023, BEGINNING AT 6:00 P.M.

- I. Call to order
- II. Roll call
- III. Pledge of Allegiance
- IV. Scheduled Matters from the Floor
 - A. County Update
- V. Public hearing
- VI. Additions to the agenda
- VII. Public comment on agenda items only (limited to 3 minutes)
- VIII. Bids
 - A. Snow Pusher Sale
- IX. Unfinished Business
- X. New Business
 - A. Bills
 - B. Repair of well and pump #5
 - C. Performance Resolution with MDOT
 - D. Resolution 23-33 Budget Amendment
 - E. Introduction of Ordinance 23-03 Building Department
- XI. Approval of the minutes and summary from the regular meeting held December 4, 2023.
- XII. Consent Agenda
 - A. Treasurer's Report and Investment Summary
 - B. West Branch Police Department November 2023 Report
 - C. WWTPA minutes from October 2, 2023
 - D. BOR minutes from December 11, 2023
 - E. Ogemaw County Fire Department minutes from October 17, 2023
 - F. DDA minutes from November 28, 2023
- XIII. Communications
 - A. Happy Holiday Season ad in Voice
 - B. Michigan Public Policy Survey December 2023 Edition
- XIV. Reports
 - A. Mayor
 - B. Council
 - C. Manager

1. City sign
2. Truck Repair

XV. Public comment any topic

XVI. Adjournment

PLEASE NOTE: All guests and parties in attendance are asked to sign in if they will be making any comments during meetings, so that the City Clerk may properly record your name in the minutes. Public comments are limited to 3 minutes in length while matters from the floor are limited to 10 minutes. All in attendance are asked to silence all cell phones and other electronic devices. Accommodations are available upon request to those who require alternately formatted materials or auxiliary aids to ensure effective communication and access to City meetings or hearings. All request for accommodations should be made with as much advance notice as possible, typically at least 10 business days in advance by contacting City Clerk Lori Ann Clover at (989) 345-0500. [DISCLAIMER: Views or opinions expressed by City Council Members or employees during meetings are those of the individuals speaking and do not represent the views or opinions of the City Council or the City as a whole.] [NOTICE: Audio and/or video may be recorded at public meetings of the City Council.]

UPCOMING MEETINGS-EVENTS

December 19 WWTPA 3:30 pm
December 20 Airport Board 12:15 pm
December 25-26 City Hall Closed
December 26 DDA 12:00 pm
December 29 City Hall Closed
January 8 City Council 7:00 pm
January 9 Planning Commission 6:00 pm
January 11 West Branch Park and Recreation Committee 6:00 pm
January 17 Airport Board 12:15 pm
January 22 City Council 6:00 pm
January 23 DDA 12:00 pm
January 30 Election Commission 10:00 am

Next Meeting January 8, 2024 @ 7:00 pm

SNOW PUSHER

The City of West Branch is seeking sealed bids on a UP Steel custom-made snow pusher. The snow pusher is a bucket mounted pusher, 10' wide with a rubber cutting edge. The snow pusher can be viewed by calling DPW superintendent, Mike Killackey, at 989-965-4982 to make arrangements to view it.

Sealed bids clearly marked "Snow Pusher" are due by Thursday, December 14, 2023 at noon and will be opened publicly immediately thereafter in the Council Chambers of City Hall, located at 121 N. 4th St, West Branch, MI 48661. Bids may be submitted via mail or in person, during regular business hours of Monday – Friday 8:00 a.m.-4:30 p.m., to the following address: 121 N. 4th St., West Branch, MI 48661. For questions please contact City Hall at (989) 345-0500.

The snow pusher will be sold "AS IS". City Council reserves the right to accept or reject any and all bids. The successful bidder must pay the purchase price by cashier's check or certified check in full within 15 days of written notification to the successful bidder. All sales are final.



121 North Fourth Street, West Branch, Michigan 48661
Phone 989-345-0500, Fax 989-345-4390, e-mail cityhall@westbranch.com
The City of West Branch is an equal opportunity provider, employer, and lender

12/14/23

City Manager John Dantzer and Clerk Lori Ann Clover were on hand for the opening of the bids for the sale of the DPW snow pusher at 12:00 pm.

Lucas Tierney-\$750

Snow Pusher

\$750 bid

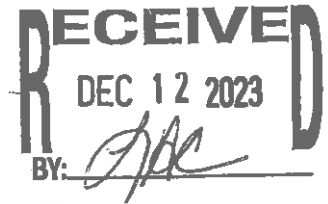
Lucas Tierney

989-510-0171

1241 E M-55

West Branch, MI 48661

Snow Pusher



*ATTACHED IS A
LIST OF THE
BILLS TO BE APPROVED
AT THIS COUNCIL MEETING*

BILLS	\$304,821.58
<i>BILLS AS OF 12/15/23</i>	\$304,821.58
<i>Additions to Bills as of</i>	<i>\$0</i>
<i>Paid but not approved</i>	<i>\$9,482.71</i>
TOTAL BILLS	\$314,304.29

**BILLS ARE AVAILABLE
AT THE MEETING
FOR COUNCIL'S REVIEW**

Vendor Name	Amount	Description
AUSABLE MEDIA LLC	88.00	SNOW POLICY
AUTOZONE, INC	47.40	DPW PARTS SUPPLIES
BBC DISTRIBUTING	83.17	WWTP SUPPLIES
CHARTER COMMUNICATIONS	819.85	PHONE & INTERNET
CINTAS	466.08	UNIFORMS
CITY OF WEST BRANCH	245.38	WATER BILLS NOVEMBER
COLUMN SOFTWARE PBC	77.75	ORDINANCE 23 02 & 24 01 PH
CONSUMERS ENERGY	24.51	ELECTRIC
CONSUMERS ENERGY	10,119.84	ELECTRIC
ELECTION SOURCE	143.88	ELECTION SUPPLIES
EMERGENCY VEHICLES PLUS	1,533.31	POLICE SUPPLIES
FLEIS & VANDENBRINK	176,288.76	WATER SYSTEM IMPROVEMENTS
FOSTER BLUE WATER OIL LLC	4,219.23	FUEL
GALLS LLC	308.37	POLICE UNIFORMS ITEMS
GFL ENVIRONMENTAL	12,791.33	GARBAGE SERVICE & RECYCLING DECEMBER
GREAT LAKES TECH CONSULT LLC	377.50	IT WORK
HOME DEPOT	147.74	VARIOUS SUPPLIES
LUCYNSKI SERVICES LLC	450.00	RECYCLING CONTAINERS
MESSA	19,212.49	INSURANCE JANUARY
MESSA	1,075.47	INSURANCE JANUARY M L
MICHIGAN ASSOCIATION OF MAYORS	110.00	2024 MAYOR MEMBERSHIP
MUNICIPAL ADVISORY COUNCIL OF MI	500.00	RECORDING OF BOND
MWEA	95.00	KILLACKEY DUES
MY MICHIGAN HEALTH	25.00	BUHLMAN DRUG SCREEN
OFFICE CENTRAL	864.67	VARIOUS SUPPLIES
SAVE A LOT	58.33	VARIOUS SUPPLIES
SELLEY'S CLEANERS	35.00	POLICE DRY CLEANING
STATE OF MICHIGAN	49,239.23	HOUGHTON PROJECT
STATE OF MICHIGAN	718.12	WWTP BIOSOLIDS
STATE OF MICHIGAN	60.00	MIDEAL 459
STATE OF MICHIGAN	120.00	MIDEAL 459 M L
STATE OF MICHIGAN	169.50	POLICE SUPPLIES
STEPHENSON & COMPANY PC	8,260.00	PROGRESS BILLING AUDIT
TEAM WIELAND TRUCK & TRAILER	189.22	#29
UNIVERSAL ROOFING	481.83	WWTP REPAIRS
UPS	52.49	WWTP SHIPPING
USA BLUE BOOK	264.44	WWTP SUPPLIES
VEGA AMERICAS INC	1,079.44	WWTP SUPPLIES
WASTE MANAGEMENT INC	309.97	WWTP DUMPSTERS
WEST BRANCH AUTOMOTIVE	364.28	VARIOUS SUPPLIES
WWTPA	13,305.00	23 24 BUDGETED PERCENTAGE
TOTAL	304,821.58	

12/15/2023

CHECK REGISTER FOR CITY OF WEST BRANCH
CHECK DATE FROM 12/05/2023 - 12/15/2023

Check Date	Check	Vendor Name	Amount
Bank GEN1 GEN1 - GENERAL CHECKING			
Check Type: Paper Check			
12/05/2023	70046	SHERIFF BRIAN GILBERT	4,000.00
12/07/2023	70056	BILL MARSH KALKASKA	3,038.71
12/15/2023	70057	BUCKS COUNTRY COOKIN	1,419.00
12/15/2023	70058	WB AREA CHAMBER OF COMMERCE	1,025.00
Total Paper Check:			9,482.71

PAID - NOT APPROVED

Sec. 2-352. Emergency purchases.

In the event of an emergency the city manager is authorized to make purchases of supplies, materials, equipment or services which are deemed necessary to protect the public health, safety and welfare without complying with the purchasing requirements set forth in this chapter. In the event of such emergency purchases, the city manager shall report the details of the emergency to the city council at the next regular meeting.

(Code 1994, § 33.07; Ord. No. 231, 2-6-1995)



6837 W. Grand River Ave.
Lansing, MI 48906

City of West Branch
Attn: Mike Killackey
121 North 4th Street
West Branch, MI 48661

Proposal

Date	Proposal #
12/12/2023	23-Q3008

Description	Qty	Rate	Total
Thank you for the opportunity to present you with this proposal for the repair of your well and pump #5.			
Labor, Mobilization, Demobilization, Run a pre efficiency test, Pull Pump, Set Pump, Chlorinate well, Run a post efficiency well and pump test, Take one bacti sample. ** Estimated hours, actual hours will be billed **	33	225.00	7,425.00
Electrical troubleshooting, megging of underground wiring.	1	570.00	570.00
New Motor 40 HP, 460 Volts, Franklin Electric	1	6,165.00	6,165.00
Pump New: Grundfos 625S400-2	1	5,921.00	5,921.00
6" Black Drop Pipe T&C p/ft.	136	45.75	6,222.00
6" x 12" Nipple	2	132.00	264.00
Wire for Sub Motor 4-3 p/ft.	150	9.12	1,368.00
Heat Shrink Kit #4	2	24.00	48.00
Check Valve 6" Ductile w/stabilizer	1	1,512.00	1,512.00
1/4" Air Line, p/ft.	152	1.25	190.00
1" Stilling Tube, SDR21 PVC, p/ft	150	1.25	187.50
Bolts, Air Line Fittings, Paint, Air Line Gauge, Pressure Gauge	1	160.50	160.50
Shop labor, prepping and assembling new pump.	1	680.00	680.00
Shop labor, tear down/disassembly of pump setting, inspect	1	680.00	680.00
Pitless O-rings 12x14	2	72.00	144.00
Well Cleaning: Sonar Jet: - Before/After cleaning videolog - Cleaning labor (32 hrs.) - Cleaning equipment, double disk agitator, air compressor, pipe, etc. - 20-3 Sonar Jets - Sodium Hypochlorite (10 gallons)	1	17,638.00	17,638.00
Note: Should conditions change and additional work be required, beyond the original scope of this project, our standard hourly rates will apply. If this occurs, Northern Pump & Well shall consult with you prior to the additional work being performed.			
Signature: <u>[Signature]</u> Date: <u>12/13/23</u>			
Purchase Order No: _____ (if required):			
* If this proposal meets your approval, please sign / date and return by fax: 1-517-322-0135			
If you have any questions, feel free to call 877-477-1757 or 517-322-0219		Total	\$49,175.00

PERFORMANCE RESOLUTION FOR MUNICIPALITIES

This Performance Resolution (Resolution) is required by the Michigan Department of Transportation for purposes of issuing to a Municipality an "Individual Permit for Use of State Highway Right of Way", and/or an "Annual Application and Permit for Miscellaneous Operations within State Highway Right of Way".

RESOLVED WHEREAS, the _____ The City of West Branch
(County, City, Village, Township, etc.)

hereinafter referred to as the "MUNICIPALITY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the MUNICIPALITY agrees that:

1. Each party to this *Resolution* shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this *Resolution*, as provided by law. This *Resolution* is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. If any of the work performed for the MUNICIPALITY is performed by a contractor, the MUNICIPALITY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the MUNICIPALITY Failure of the MUNICIPALITY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.
3. Any work performed for the MUNICIPALITY by a contractor or subcontractor will be solely as a contractor for the MUNICIPALITY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the MUNICIPALITY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the MUNICIPALITY.
4. The MUNICIPALITY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.
5. The MUNICIPALITY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the MUNICIPALITY'S facilities according to a PERMIT issued by the DEPARTMENT.

6. With respect to any activities authorized by a PERMIT, when the MUNICIPALITY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.
7. The incorporation by the DEPARTMENT of this *Resolution* as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
8. This *Resolution* shall continue in force from this date until cancelled by the MUNICIPALITY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the MUNICIPALITY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the MUNICIPALITY.

Title and/or Name:

John Dantzer, City Manager

Michelle Frechette, Treasurer

Lori Ann Clover, City Clerk

Robert Romps, Office Assistant

I HEREBY CERTIFY that the foregoing is a true copy of a resolution adopted by

the City Council

 (Name of Board, etc.)
 of the City of West Branch of Ogemaw

 (Name of MUNICIPALITY) (County)
 at a Regular meeting held on the 18th day
 of December A.D. 2023.

Signed

City Manager

Title

John Dantzer

Print Signed Name

RESOLUTION #23-33

WHEREAS, City staff compares the year to date actual with the budgeted amount of all revenue and expenditures monthly; and

WHEREAS, the revenues and expenses in Fund 101, General Fund, were increased due to the down payment required for the MDOT road project and the City's approving of ARPA funds help to cover the streetscape project, and

WHEREAS, the revenues and expenses in Fund 202, Major Street Fund, were increased due to the Fairview St. and Houghton Ave intersection project, and

WHEREAS, the expenses in Fund 203, Local Street Fund, were increased due to sidewalk work on S. Fourth St that was not budgeted for, and

WHEREAS, the revenues and expenses in Fund 591, Water Fund, were increased due to the expenses incurred and reimbursement for the DWAM lead service line inventory grant, and

WHEREAS, the expenses in Fund 592, Water Replacement Fund, were increased due to work done on the City's wells that were not budgeted for, and

NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council hereby adopts the following budget amendments:

GL NUMBER	DESCRIPTION	2023-24 CURRENT BUDGET	2023-24 AMENDED BUDGET
Fund 101 - GENERAL FUND			
Revenues			
Dept 000.000			
101-000.000-401.000	TAXES CONTROL (MANDATORY)	0.00	0.00
101-000.000-403.400	CURRENT PROPERTY TAX GEN.OP.	950,000.00	950,000.00
101-000.000-404.400	CURRENT PROPERTY TAX REFUSE PERSONAL PROPERTY TAX LOSS	190,000.00	190,000.00
101-000.000-408.400	REIMBURSEMENT	65,000.00	65,000.00
101-000.000-446.400	PENALTIES AND INTEREST CUR.TA	11,400.00	11,400.00
101-000.000-448.400	ADMINISTRATIVE FEES ON CUR.TA	30,400.00	30,400.00
101-000.000-477.400	CABLE TV FRANCHISE FEES	36,000.00	36,000.00
101-000.000-528.000	OTHER FEDERAL GRANTS	0.00	215,432.00
101-000.000-564.400	INDUSTRIAL PARK ADMIN FEE	1,000.00	1,000.00
101-000.000-574.400	REVENUE SHARING (STATUTORY)	32,000.00	32,000.00
101-000.000-575.400	REVENUE SHARING (CONSTITUTIONAL)	230,000.00	230,000.00
101-000.000-576.400	REVENUE SHARING (PUBLIC SAFETY)	0.00	0.00
101-000.000-577.400	LIQUOR LICENSE	4,000.00	4,000.00

101-000.000-590.400	SEWER FUND ADMINISTRATION	50,000.00	50,000.00
101-000.000-590.401	SEWER COLLECTION ADMIN.	16,000.00	16,000.00
101-000.000-591.400	WATER FUND ADMINISTRATION	20,000.00	20,000.00
101-000.000-592.400	LOCAL STREET ADMIN. FEE	4,400.00	4,400.00
101-000.000-593.400	MAJOR STREET ADMIN. FEE	2,000.00	9,500.00
101-000.000-594.400	CEMETERY ADMIN. FEE	1,000.00	1,000.00
101-000.000-597.400	DDA ADMINISTRATIVE	2,400.00	2,400.00
101-000.000-634.400	GRANT	0.00	0.00
101-000.000-661.400	EQUIPMENT FUND ADMIN FEE	12,000.00	12,000.00
101-000.000-664.400	INTEREST INCOME	300.00	300.00
101-000.000-672.400	VETERAN BANNER CONTRIBUTIONS	1,500.00	1,500.00
101-000.000-695.400	MISCELLANEOUS	12,000.00	12,000.00
Total Dept 000.000		1,671,400.00	1,886,832.00
Dept 262.000 - ELECTIONS			
Total Dept 262.000 - ELECTIONS		5,500.00	5,500.00
Dept 301.000 - POLICE DEPARTMENT			
Total Dept 301.000 - POLICE DEPARTMENT		141,517.00	141,517.00
Dept 441.000 - PUBLIC WORKS DEPARTMENT			
Total Dept 441.000 - PUBLIC WORKS DEPARTMENT		33,000.00	33,000.00
Dept 528.000 - SOLID WASTE			
Total Dept 528.000 - SOLID WASTE		12,000.00	12,000.00
Dept 721.000 - PLANNING AND ZONING			
Total Dept 721.000 - PLANNING AND ZONING		750.00	750.00
Dept 751.000 - PARKS AND RECREATION			
Total Dept 751.000 - PARKS AND RECREATION		1,000.00	1,000.00
TOTAL REVENUES		1,865,167.00	2,088,099.00
Expenditures			
Dept 101.000 - LEGISLATIVE			
Total Dept 101.000 - LEGISLATIVE		18,154.00	18,154.00
Dept 172.000 - CITY MANAGER'S OFFICE			
Total Dept 172.000 - CITY MANAGER'S OFFICE		140,433.00	140,433.00
Dept 201.000 - INTERNAL SERVICES			
Total Dept 201.000 - INTERNAL SERVICES		47,211.00	47,211.00

Dept 209.000 - PROPERTY ASSESSMENT REVIEW			
Total Dept 209.000 - PROPERTY ASSESSMENT REVIEW		13,912.00	13,912.00
Dept 215.000 - CITY CLERK			
Total Dept 215.000 - CITY CLERK		75,989.00	75,989.00
Dept 228.000 - TECHNOLOGY			
Total Dept 228.000 - TECHNOLOGY		15,100.00	15,100.00
Dept 253.000 - CITY TREASURER			
Total Dept 253.000 - CITY TREASURER		117,196.00	117,196.00
Dept 262.000 - ELECTIONS			
Total Dept 262.000 - ELECTIONS		7,441.00	7,441.00
Dept 265.000 - MUNICIPAL PROPERTIES			
101-265.000-703.700	SALARIES AND WAGES	8,150.00	8,150.00
101-265.000-710.700	OVERTIME	100.00	100.00
101-265.000-714.700	MANDATORY MEDICARE	120.00	120.00
101-265.000-715.700	SOCIAL SECURITY (EMPLOYER)	512.00	512.00
101-265.000-716.700	HEALTH INSURANCE PREMIUM	1,920.00	1,920.00
101-265.000-718.700	MERS RETIREMENT (EMPLOYER)	2,628.00	2,628.00
101-265.000-718.701	EMPLOYER DEFERED COMP.	120.00	120.00
101-265.000-720.700	WORKERS COMPENSATION PREMIUM	285.00	285.00
101-265.000-724.700	UNEMPLOYMENT INS. BENEFIT	5.00	5.00
101-265.000-727.700	OPERATING SUPPLIES	4,300.00	4,300.00
101-265.000-801.700	CONTRACTUAL SERVICES	5,000.00	220,432.00
101-265.000-853.700	TELEPHONE/RADIO COMMUNICATION	2,760.00	2,760.00
101-265.000-922.700	PUBLIC UTILITIES	18,700.00	18,700.00
101-265.000-941.700	EQUIPMENT RENTAL	2,200.00	2,200.00
101-265.000-956.700	EXPENSES	500.00	500.00
101-265.000-977.700	CAPITAL ACQUISITIONS	0.00	0.00
Total Dept 265.000 - MUNICIPAL PROPERTIES		47,300.00	262,732.00
Dept 266.000 - LEGAL ASSISTANCE			
Total Dept 266.000 - LEGAL ASSISTANCE		47,300.00	47,300.00
Dept 284.000 - COMMUNITY PROMOTIONS			
Total Dept 284.000 - COMMUNITY PROMOTIONS		12,978.00	12,978.00
Dept 299.000 - CITY SERVICES			
Total Dept 299.000 - CITY SERVICES		53,995.00	53,995.00

Dept 301.000 - POLICE DEPARTMENT		
Total Dept 301.000 - POLICE DEPARTMENT	677,338.00	677,338.00
Dept 336.000 - FIRE		
Total Dept 336.000 - FIRE	28,165.00	28,165.00
Dept 345.000 - CROSSING GUARDS		
Total Dept 345.000 - CROSSING GUARDS	8,357.00	8,357.00
Dept 441.000 - PUBLIC WORKS DEPARTMENT		
Total Dept 441.000 - PUBLIC WORKS DEPARTMENT	143,112.00	143,112.00
Dept 528.000 - SOLID WASTE		
Total Dept 528.000 - SOLID WASTE	219,292.00	219,292.00
Dept 537.000 - AIRPORT		
Total Dept 537.000 - AIRPORT	54,365.00	54,365.00
Dept 721.000 - PLANNING AND ZONING		
Total Dept 721.000 - PLANNING AND ZONING	9,768.00	9,768.00
Dept 728.000 - ECONOMIC DEVELOPMENT		
Total Dept 728.000 - ECONOMIC DEVELOPMENT	1,000.00	1,000.00
Dept 729.000 - CODE ENFORCEMENT		
Total Dept 729.000 - CODE ENFORCEMENT	0.00	0.00
Dept 751.000 - PARKS AND RECREATION		
Total Dept 751.000 - PARKS AND RECREATION	74,266.00	74,266.00
Dept 851.000 - INSURANCE AND RISK MANAGEMENT		
Total Dept 851.000 - INSURANCE AND RISK MANAGEMENT	16,426.00	16,426.00
Dept 965.000 - TRANSFERS		
Total Dept 965.000 - TRANSFERS	20,000.00	20,000.00
Dept 965.204 - TRANS TO OTHER ACCOUNTS 204		
Total Dept 965.204 - TRANS TO OTHER ACCOUNTS 204	0.00	0.00
Dept 965.209 - TRANSFER TO CEMETERY		
Total Dept 965.209 - TRANSFER TO CEMETERY	20,310.00	20,310.00

TOTAL EXPENDITURES	1,869,408.00	2,084,840.00
TOTAL REVENUES	1,865,167.00	2,088,099.00
TOTAL EXPENDITURES	1,869,408.00	2,084,840.00
NET OF REVENUES & EXPENDITURES	(4,241.00)	3,259.00
CARRYOVER	678,213.00	710,803.00

Fund 202 - MAJOR STREET FUND

Revenues

Dept 000.000

202-000.000-419.400	METRO ACT	10,000.00	10,000.00
202-000.000-570.400	ACT 51 - STATE OF MICHIGAN	250,000.00	250,000.00
202-000.000-634.400	GRANT	0.00	0.00
202-000.000-664.400	INTEREST INCOME	1,000.00	1,000.00
202-000.000-677.400	TRUNKLINE MAINT. REIMBURSEMEN	30,000.00	30,000.00
202-000.000-677.401	TRUNKLINE ADDT'L PROJECT REIMBURSEMENT	0.00	86,199.00
Total Dept 000.000		291,000.00	377,199.00

TOTAL REVENUES	291,000.00	377,199.00
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Expenditures

Dept 451.000 - CONSTRUCTION

202-451.000-801.700	CONTRACTUAL SERVICES	0.00	79,500.00
Total Dept 451.000 - CONSTRUCTION		0.00	79,500.00

Dept 463.000 - ROUTINE MAINTENANCE

Total Dept 463.000 - ROUTINE MAINTENANCE	50,908.00	50,908.00
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Dept 470.000 - ROUTINE MAINTENANCE

Total Dept 470.000 - NON MOTORIZED TRANSPORTATION	10,000.00	10,000.00
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Dept 478.000 - WINTER MAINTENANCE

Total Dept 478.000 - WINTER MAINTENANCE	49,274.00	49,274.00
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Dept 482.000 - ADMINISTRATION

Total Dept 482.000 - ADMINISTRATION	9,260.00	9,260.00
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Dept 485.000 - TRAFFIC SIGNAL TRUNKLINE

Total Dept 485.000 - TRAFFIC SIGNAL TRUNKLINE	9,500.00	9,500.00
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Dept 486.000 - SURFACE MAINTENANCE TRUNKLINE

Total Dept 486.000 - SURFACE MAINTENANCE TRUNKLINE	7,405.00	7,405.00
Dept 488.000 - SWEEPING & FLUSHING TRUNKLINE		
Total Dept 488.000 - SWEEPING & FLUSHING TRUNKLINE	3,083.00	3,083.00
Dept 489.000 - TRUNKLINE SNOW REMOVAL		
Total Dept 489.000 - TRUNKLINE SNOW REMOVAL	17,912.00	17,912.00
Dept 490.000 - TREES & SHRUBS TRUNKLINE		
Total Dept 490.000 - TREES & SHRUBS TRUNKLINE	728.00	728.00
Dept 491.000 - DRAINAGE & BACKSLOPES TRUNK.		
Total Dept 491.000 - DRAINAGE & BACKSLOPES TRUNK.	43.00	43.00
Dept 497.000 - WINTER MAINTENANCE TRUNKLINE		
Total Dept 497.000 - WINTER MAINTENANCE TRUNKLINE	29,570.00	29,570.00
Dept 498.000 - TRUNKLINE TAXES/ADMINISTRATION		
Total Dept 498.000 - TRUNKLINE TAXES/ADMINISTRATION	2,000.00	2,000.00
Dept 965.000 - TRANSFERS		
Total Dept 965.000 - TRANSFERS	62,500.00	62,500.00
TOTAL EXPENDITURES	252,183.00	331,683.00
Fund 202 - MAJOR STREET FUND:		
TOTAL REVENUES	291,000.00	377,199.00
TOTAL EXPENDITURES	252,183.00	331,683.00
NET OF REVENUES & EXPENDITURES	38,817.00	45,516.00
CARRYOVER		
Fund 203 - LOCAL STREET FUND		
Revenues		
Dept 000.000		
Total Dept 000.000	143,050.00	143,050.00
TOTAL REVENUES	143,050.00	143,050.00
Expenditures		
Dept 451.000 - CONSTRUCTION		
Total Dept 451.000 - CONSTRUCTION	68,000.00	68,000.00

Dept 463.000 - ROUTINE MAINTENANCE			
Total Dept 463.000 - ROUTINE MAINTENANCE		37,964.00	37,964.00
Dept 470.000 - NON MOTORIZED TRANSPORTATION			
203-470.000-801.700	CONTRACTUAL SERVICES	0.00	2,180.00
Total Dept 470.000 - NON MOTORIZED TRANSPORTATION		0.00	2,180.00
Dept 478.000 - WINTER MAINTENANCE			
Total Dept 478.000 - WINTER MAINTENANCE		30,861.00	30,861.00
Dept 482.000 - ADMINISTRATION			
Total Dept 482.000 - ADMINISTRATION		6,160.00	6,160.00
TOTAL EXPENDITURES		142,985.00	145,165.00
Fund 203 - LOCAL STREET FUND:			
TOTAL REVENUES		143,050.00	143,050.00
TOTAL EXPENDITURES		142,985.00	145,165.00
NET OF REVENUES & EXPENDITURES		65.00	(2,115.00)
CARRYOVER			
Fund 591 - WATER FUND			
Revenues			
Dept 000.000			
591-000.000-625.400	BILLINGS	505,000.00	505,000.00
591-000.000-626.400	PENALTIES	6,800.00	6,800.00
591-000.000-634.400	GRANT	0.00	55,000.00
591-000.000-644.400	TAP FEES	0.00	0.00
591-000.000-645.400	TURN ON CHARGES	100.00	100.00
591-000.000-646.400	HYDRANT RENTAL	17,995.00	17,995.00
591-000.000-647.400	METER SALES	0.00	0.00
591-000.000-664.400	INTEREST INCOME	5.00	5.00
591-000.000-669.400	TRANSFER FROM CIVIC FUND	0.00	0.00
591-000.000-695.400	MISCELLANEOUS	5,000.00	5,000.00
Total Dept 000.000		534,900.00	589,900.00
TOTAL REVENUES		534,900.00	589,900.00
Expenditures			
Dept 000.000			
591-000.000-703.700	SALARIES AND WAGES	78,000.00	78,000.00

591-000.000-710.700	OVERTIME	4,488.00	4,488.00
591-000.000-714.700	MANDATORY MEDICARE	1,197.00	1,197.00
591-000.000-715.700	SOCIAL SECURITY (EMPLOYER)	5,084.00	5,084.00
591-000.000-716.700	HEALTH INSURANCE PREMIUM	15,987.00	15,987.00
591-000.000-718.700	MERS RETIREMENT (EMPLOYER)	19,220.00	19,220.00
591-000.000-718.701	EMPLOYER DEFERED COMP.	885.00	885.00
591-000.000-718.702	PENSION EXPENSE GASB 68	0.00	0.00
591-000.000-720.700	WORKERS COMPENSATION PREMIUM	2,080.00	2,080.00
591-000.000-724.700	UNEMPLOYMENT INS. BENEFIT	10.00	10.00
591-000.000-727.700	OPERATING SUPPLIES	68,766.00	68,766.00
591-000.000-741.700	POSTAGE	4,000.00	4,000.00
591-000.000-782.700	ADMINISTRATION	20,000.00	20,000.00
591-000.000-801.700	CONTRACTUAL SERVICES	32,475.00	32,475.00
591-000.000-811.700	MEMBERSHIP AND DUES	900.00	900.00
591-000.000-818.700	INS. PREMIUM - LIABILITY	2,624.00	2,624.00
591-000.000-853.700	TELEPHONE/RADIO COMMUNICATION	360.00	360.00
591-000.000-865.700	PROFESSIONAL DEVELOPMENT	2,722.00	2,722.00
591-000.000-922.700	PUBLIC UTILITIES	17,000.00	17,000.00
591-000.000-941.700	EQUIPMENT RENTAL	20,000.00	75,000.00
591-000.000-956.700	EXPENSES	1,700.00	1,700.00
591-000.000-966.700	DEPRECIATION	0.00	0.00
Total Dept 000.000		297,498.00	352,498.00
Dept 000.592 - TRANSFER TO REPLACEMENT			
Total Dept 000.592 - TRANSFER TO REPLACEMENT		250,000.00	250,000.00
TOTAL EXPENDITURES		547,498.00	602,498.00
Fund 591 - WATER FUND:			
TOTAL REVENUES		534,900.00	589,900.00
TOTAL EXPENDITURES		547,498.00	602,498.00
NET OF REVENUES & EXPENDITURES		(12,598.00)	(12,598.00)
CARRYOVER		507,510.00	507,510.00
Fund 592 - WATER REPLACEMENT FUND			
Revenues			
Dept 000.000			
592-000.000-581.248	CONTRIBUTIONS FROM LOCAL GOVT -DDA	0.00	0.00
592-000.000-634.400	GRANT	2,600,000.00	2,600,000.00
592-000.000-634.404	GRANT	0.00	0.00
592-000.000-634.405	GRANT	0.00	0.00
592-000.000-634.406	GRANT	0.00	0.00
592-000.000-634.407	GRANT	0.00	0.00

592-000.000-634.408	GRANT	0.00	0.00
592-000.000-664.400	INTEREST INCOME	0.00	0.00
592-000.000-675.400	TRANSFER FROM WATER FUND	250,000.00	250,000.00
Total Dept 000.000		2,850,000.00	2,850,000.00
TOTAL REVENUES		2,850,000.00	2,850,000.00
Expenditures			
Dept 000.000			
592-000.000-801.700	CONTRACTUAL SERVICES	2,600,000.00	2,650,000.00
592-000.000-994.700	BOND	22,000.00	22,000.00
592-000.000-994.705	BOND PLANT	38,000.00	38,000.00
592-000.000-995.700	INTEREST DUE ON BONDS	6,000.00	6,000.00
592-000.000-995.705	INTEREST DUE ON BOND PLANT	10,000.00	10,000.00
Total Dept 000.000		2,676,000.00	2,726,000.00
TOTAL EXPENDITURES		2,676,000.00	2,726,000.00
Fund 592 - WATER REPLACEMENT FUND:			
TOTAL REVENUES		2,850,000.00	2,850,000.00
TOTAL EXPENSES		2,676,000.00	2,726,000.00
NET OF REVENUES & EXPENDITURES		174,000.00	124,000.00

City of West Branch
Ordinance No. 23-03 of 2023
AN ORDINANCE TO ADOPT THE CREATION OF A CITY OF WEST BRANCH BUILDING
DEPARTMENT.

The City of West Branch, Ogemaw County, Michigan ordains:

ARTICLE I. IN GENERAL

Short title. This section shall be known and cited as the City of West Branch Code of Ordinance Buildings, Building Regulations, and Administration of State Construction Code Ordinance.

ARTICLE II. BUILDING CODES

Sec. 1. The State Codes—Adoption.

The 2015 Michigan Residential Building Code, as amended on this date, and the 2015 Michigan Building Code, as amended on this date, ("The Codes"), as well as all future amendments and revisions of the Codes promulgated thereunder when such amendments and revisions are promulgated and take effect, are hereby adopted by reference. The City of West Branch assumes responsibility for the administration and enforcement of the Codes and this Ordinance promulgated thereunder throughout the jurisdiction of the City of West Branch.

Sec. 2. Designation of Enforcing Agency. Pursuant to the provisions of the 2015 Michigan Residential Building Code, as amended, and the 2015 Michigan Building Code, as amended, ("The Codes"), the City of West Branch, through its building official and various inspectors are hereby designated as the enforcing agency to discharge the responsibility of the City West Branch, State of Michigan under The Act. The City of West Branch assumes responsibility for the administration and enforcement of the Act throughout its corporate limits.

Sec. 3. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning: *Residential builder* means a person engaged in the construction of residential structures or a combination of residential and commercial structures who, for a fixed sum, price, fee, percentage, valuable consideration, or other compensation, other than wages for his own

personal labor only, undertakes with another or offers to undertake or purports to have the capacity to undertake with another for the erection, construction, replacement, repair, alteration, or an addition to, subtraction from, improvement, movement of, wrecking of, or demolition of, a residential structure, or combination of residential and commercial structure, or a person who manufactures, assembles, constructs, deals in, or distributes residential or combination residential and commercial structures which are prefabricated, preassembled, precut, packaged, or shell housing, or a person who erects a residential structure or combination of residential and commercial structure except for his own use and occupancy on his own property.

Residential maintenance and alteration contractor means a person who, for a fixed sum, price, fee, percentage, valuable consideration, or other compensation, other than wages for his own personal labor only, undertakes with another for the repair, alteration, or an addition to, subtraction from, improvement of, movement of, wrecking of, or demolition of a residential structure or combination of residential and commercial structure, or building of a garage, or laying of concrete on residential property, or who engages in (i) purchase, (ii) substantial rehabilitation or improvement, and (iii) resale of residential structures, engaging in all the foregoing on the same structures more than twice in any one calendar year, except:

- (1) For his own use or occupancy;
- (2) The rehabilitation or improvement work as to any such residential type property and structures as may be contracted for with or hired entirely to be done and performed for the owner by a licensed residential builder or licensed residential maintenance and alteration contractor as provided by law; or
- (3) Work performed by a licensed construction tradesman employed by the owner to perform work for which the tradesman is licensed by the state.

Residential structure means and includes, but is not limited to, premises used or intended to be used for residence purposes and related facilities appurtenant thereto, used or intended to be used as an adjunct of residential occupancy.

Sec. 4. Penalty.

Any violation of the Codes as promulgated and amended, that is designated as a misdemeanor or a municipal civil infraction shall be the same under this section. Properly designated City of West Branch employees may issue appearance tickets for violating this section. The penalty for such violation shall not exceed \$500 or imprisonment in the county jail not to exceed 90 days, or both such fines and imprisonment.

Sec. 5. Building Board of Appeals.

- (a) *Creation and purpose.* A building board of appeals is created for the purpose of hearing and deciding appeals concerning the application or interpretation of the provisions of this Ordinance.
- (b) *Appeal authorized.* Any person shall have the right to appeal a decision of the code official to the building board of appeals. An application for appeal shall be based on the rules legally adopted.

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- (c) *Time period for filing an appeal.* An appeal must be filed within 20 days of the date of any order or ruling being appealed. However, if an order required the correction of a cited violation within a shorter period of time, the appeal must be made within such shorter period. The building board of appeals shall not have the power to extend the time limits provided for in this section.
- (d) *Effect of appeal on correction time limits.* An owner, occupant or responsible local agent who has been ordered to correct a violation within a specified period of time shall not be held accountable for any time which elapses between the time of filing an appeal and the time a decision is made by the building board of appeals.
- (e) *Procedure for filing an appeal.* Any person wishing to make an appeal must fill out a claim of appeal form setting forth the order or ruling being appealed. The appellant must file the form with the City of West Branch at a place to be designated by the board and which shall be noted on the claim of appeals form. The City of West Branch will send a notice to the appellant regarding the date the appeal will be heard by the board. Notices of the hearing date will be by regular mail sent to the address stated on the claim of appeal. Failure of any owner, occupant or responsible local agent to receive notice will not cause the hearing or the decision of the board to be defective. The City of West Branch shall notify the occupants of the affected premises of the hearing by regular mail or by placing a notice in the entryway of the dwelling unit. Any person requesting a claim of appeal form shall be notified of the standards for board decisions set out in this Ordinance.
- (f) *Appeal fee.* An appeal fee established by the City of West Branch council shall be submitted with any claim of appeal. The building board of appeals may also authorize the return of a fee to an appellant if the board determines that an error by the city caused an unnecessary appeal to be submitted.
- (g) *Meetings.* Meetings of the building board of appeals shall be scheduled as needed. All meetings and notices of meetings of the board shall comply with the Open Meetings Act.
- (h) *Hearing procedures.* At any hearing of the building board of appeals, the following procedures shall be followed:
- (1) Testimony of the appellant, the City of West Branch and any witnesses shall be recorded.
 - (2) The appellant or authorized agent of the appellant and the city employee who issued the order, notices or ruling shall be present.
 - (3) A quorum of the building board of appeals shall be present.
 - (4) Minutes shall be prepared which identify all parties present, accurately summarize all pertinent statements made, include all evidence and records submitted and show all motions and actions and records of the vote of each member.
- (i) *Decision by the appeals board.* After all evidence and testimony has been presented, the building board of appeals shall affirm, modify or reverse the order or ruling being appealed. Any decision of the board modifying or reversing an order or ruling by the city shall require the concurring vote of a quorum. The decision of the board shall be by resolution. Certified copies of the resolution shall be furnished to the appellant and the code official.
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- (j) *Standard for appeals board decisions.* A decision by the building board of appeals shall include the reasons for the decision in the language of the decision. Any decision of the board not complying with this section shall be void. Any decision to reverse or modify any order or ruling to the city shall:
- (1) Include any necessary special conditions to carry out the intent of the provisions being appealed.
 - (2) Determine that the decision is necessary to avoid causing undue hardship to the appellant which is not applicable to others to whom the same provision is applied.
 - (3) Determine that the order or ruling was an incorrect interpretation.
 - (4) Determine that an alternative proposed by an appellant meets the minimum standards for housing.
- (k) *Abatement.* An appeal shall not stay any enforcement action necessary to abate a condition posing a threat of imminent danger to the life, safety or health of any person or of the public.
- (l) *Interest conflicts.* No member of the building board of appeals shall speak or vote on any appeal in which the member has any direct personal, professional or financial interest, nor shall any member participate in any matter where participation is prohibited by the City of West Branch, or state law.
- (m) *Summary of rulings.* The building board of appeals shall report a summary of its findings and rulings to the City of West Branch council annually.
- (n) *Membership, appointments and terms of building board of appeals members.* The building board of appeals for the City of West Branch shall have the general duties and powers conferred upon it by law and this section. This board shall consist of five members appointed by the mayor. Terms of members shall be for three years. Members first appointed shall consist of two members appointed for three years and three members appointed for two years so as to achieve staggered three-year terms. Members shall be qualified by experience and training to pass on matters pertaining to building construction and shall not be employees of the City of West Branch. The mayor shall also appoint two alternate members who shall be called by the board chairman to hear appeals during the absence or disqualification of a member. Alternate members shall possess the qualification required for board membership, and shall be appointed for three years or until a successor has been appointed.
- (o) *Board officers.* Building board of appeals members will annually elect a president, vice-president and such other officers as are deemed desirable by the board.
- (p) *Board rules of procedures.* The building board of appeals may adopt rules of procedure as required to carry out its responsibilities.
- (q) *Compliance with board decisions.* It shall be a violation of this Ordinance for an owner, occupant or responsible local agent to fail to comply with special conditions which are a part of a building board of appeals decision modifying or reversing an order or ruling of the city.

Sec. 6. Fees.

Fees for filing appeals shall be set forth in Chapter _____, Section _____ of the West Branch City Code.

The City of West Branch may establish, by resolution of the City Council, and all fees, including, but not limited to inspection and permit fees payable to the City of West Branch as authorized herein and under each the Codes.

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN PERSON IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET ON MONDAY, DECEMBER 4, 2023.

Mayor Frechette called the meeting to order at 6:00 p.m.

Present: City Mayor Paul Frechette, Council Members Carol Adair, Joanne Bennett, Mike Jackson, Ellen Pugh, Rusty Showalter, and Cathy Zimmerman.

Absent: None

Other officers present: City Manager John Dantzer, City Clerk Lori Ann Clover, DPW Supervisor Mike Killackey, and Ogemaw County Commissioner Craig Scott.

All stood for the Pledge of Allegiance.

* * * * *

Commissioner Scott gave an update on county activities. Ogemaw County road patrol millage will be on the February ballot. There was a resolution to adjust work hours for the clerk's office as they are currently down one staff person. A snowmobile and trailer were purchased with grant funding from the Dow Foundation. The medical contract for the Ogemaw County Correctional Facility was amended. The RV Park is closed for the season. The nature park is closed due to hunting season and rut. The deer are also under quarantine due to the case of CWD found in Ogemaw County.

* * * * *

MOTION BY BENNETT, SECOND BY ZIMMERMAN, TO APPROVE PAYMENT OF THE BILLS IN THE AMOUNT OF \$107,415.66.

Yes —Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

Discussion was held regarding the next council meeting falling on New Year's Day.

MOTION BY FRECHETTE, SECOND BY ADAIR, TO RESCHEDULE JANUARY'S MEETINGS FROM THE 1ST AND 15TH TO THE 8TH AND 22ND WITH THE MEETING ON THE 8TH BEGINNING AT 7:00 PM TO COMPLY WITH CITY ORDINANCE SECTION 6.1.

Yes —Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

Ordinance 23-02 was introduced at the previous meeting and Planning Commission held a public hearing and voted to recommend approval.

MOTION BY SHOWALTER, SECOND BY PUGH, TO ENACT ORDINANCE 23-02 TO AMEND THE ZONING MAP TO REZONE PARCEL 052-462-009-00 FROM CENTRAL BUSINESS DISTRICT TO MIXED USE DISTRICT AND PARCELS 052-108-003-00, 052-108-004-00, 052-108-005-00, AND 052-108-006-00 FROM SINGLE FAMILY TO MIXED USE.

Yes —Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

Manager Dantzer explained that in response to Governor Whitmer declaring December 11-17 as water and wastewater worker week, he thought the city should show their support for our own workers.

MOTION BY SHOWALTER, SECOND BY PUGH, TO APPROVE RESOLUTION 23-32 WATER AND WASTE WATER WORKERS WEEK DECEMBER 11-17.

Yes —Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

RESOLUTION 23-32

WHEREAS, water is one of our most valuable resources in West Branch and is necessary to sustain life; and,

WHEREAS, a clean and abundant supply of water is important for the protection of public health for the citizens of West Branch; and,

WHEREAS, the drinking water and wastewater industry assists in the creation of jobs, attracts industry and investment, and provides safe recreational opportunities for West Branch residents; and,

WHEREAS, West Branch's certified drinking water and wastewater treatment workers focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities; and,

WHEREAS, the water and wastewater professionals' mission overall is to protect the public health, quality of life, and well-being of the people of West Branch; and

WHEREAS, Governor, Gretchen Whitmer, has proclaimed December 11-17, 2023 as Water and Wastewater Professionals Workforce Week in Michigan; and

NOW, THEREFORE IT BE RESOLVED, the West Branch City Council. do hereby also proclaim December 11-17, 2023, as Water and Wastewater Professionals Workforce Week in the City West Branch and offer our enduring gratitude to those dedicated workers.

* * * * *

MOTION BY BENNETT, SECOND BY ZIMMERMAN, TO APPROVE SPECIAL EVENT PERMIT “MARCH FOR LIFE”.

Yes —Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None Absent – None Motion carried

* * * * *

MOTION BY JACKSON, SECOND BY SHOWALTER TO APPROVE THE MINUTES AND SUMMARY FROM THE REGULAR MEETING HELD NOVEMBER 20, 2023.

Yes —Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None Absent – None Motion carried

* * * * *

MOTION BY ADAIR, SECOND BY SHOWALTER TO RECEIVE AND FILE THE TREASURER’S REPORT AND INVESTMENT SUMMARY; AIRPORT BOARD MINUTES FROM OCTOBER 18, 2023; WEST BRANCH PARK AND RECREATION COMMITTEE MEETING MINUTES FROM OCTOBER 9, 2023; OGEMAW COUNTY LAND BANK AUTHORITY MEETING MINUTES FROM OCTOBER 25, 2023; AND DDA MEETING MINUTES FROM A REGULAR MEETING SEPTEMBER 26, 2023 AND A SPECIAL MEETING OCTOBER 31, 2023.

Yes —Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None Absent – None Motion carried

* * * * *

Communications shared included a note from Consumers Energy and a substance use disorder program flyer. Manager Dantzer stated that this was a new business sponsored by MyMichigan Health System and he put them in touch with the AVCMH Narcan Program.

* * * * *

MOTION BY SHOWALTER, SECOND BY BENNETT TO APPROVE THE 2024 MEMBERSHIP DUES FOR THE MICHIGAN ASSOCIATION OF MAYORS IN THE AMOUNT OF \$110.00.

Yes —Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

Mayor Frechette announced the Santa train went well. The wine walk was well attended. The Rose City Parade was nice and our parade is Saturday December 9th at 7:00 pm.

Member Pugh reported that the Christmas Tree and decorations were receiving compliments from lots of people she spoke with.

Member Bennett reported that we had very nice weather for the Santa train and Member Jackson thought the forecast was favorable for the parade this week end.

Manager Dantzer announced that Charter has received funds to provide internet services to the industrial park. Rob did an awesome job decorating the office for Christmas as usual. DPW did a wonderful job repairing the main break in the cold.

DPW Killackey stated he was working on the light programs for the Christmas Tree.

Bill Ehinger and Denise Lawrence expressed concern with the road and water line construction and the Veterans Banner Program.

Mayor Frechette adjourned the meeting at 6:30 pm.

Paul Frechette, Mayor

Lori Ann Clover, Clerk

SUMMARY OF THE REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN PERSON IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET ON MONDAY, DECEMBER 4, 2023.

Mayor Frechette called the meeting to order at 6:00 p.m.

Present: Mayor Frechette, Council Members Adair, Bennett, Jackson, Pugh, Showalter, and Zimmerman.

Absent: None

Other officers present: Manager Dantzer, Clerk Clover, DPW Supervisor Killackey, and Commissioner Scott.

All stood for the Pledge of Allegiance.

Commissioner Scott gave an update on county activities.

Council approved bills in the amount of \$107,415.66.

Council approved rescheduling January's meetings to the 8th at 7:00 pm and the 22nd at 6:00 pm.

Council enacted Ordinance 23-02 to amend the zoning map.

Council approved Resolution 23-32 Water and Waste Water Workers Week.

Council approved Special Event "March for Life".

Council approved the minutes and summary from the regular meeting held November 20, 2023.

Council received and filed the treasurers report and investment summary; Airport Board minutes from October 18, 2023; West Branch Park and Recreation Committee minutes from October 9, 2023; Ogemaw County Land Bank Authority minutes from October 25, 2023; and DDA minutes from September 26, 2023 and special meeting minutes from October 31, 2023.

Communications were shared.

Council approved 2024 membership dues for the Michigan Association of Mayors.

Mayor Frechette; Members Pugh, Bennett, and Jackson; DPW Supervisor Killackey; and Manager Dantzer gave updates.

Mr. Ehinger and Ms. Lawrence expressed concern with the road and water line construction and the Veterans Banner Program.

Mayor Frechette adjourned the meeting at 6:30 pm.

CASH SUMMARY BY BANK FOR WEST BRANCH
 FROM 12/01/2023 TO 12/31/2023

Bank Code		Beginning Balance 12/01/2023	Total Debits	Total Credits	Ending Balance 12/31/2023
Fund	Description				
GEN1	GEN1 - GENERAL CHECKING				
101	GENERAL FUND	2,866,599.56	11,596.54	1,817,564.43	1,060,631.67
150	CEMETERY PERPETUAL CARE	41,684.65	0.00	0.00	41,684.65
209	CEMETERY FUND	3,482.03	0.00	861.99	2,620.04
237	MARIJUANA FUND	4,517.39	0.00	0.00	4,517.39
243	BROWNFIELD REDEVELOPMENT AUTHORITY FU	(11,830.69)	0.00	0.00	(11,830.69)
248	DDA OPERATING FUND	366,491.79	11.41	605.00	365,898.20
251	INDUSTRIAL PARK FUND	615.49	37,380.00	794.89	37,200.60
276	HOUSING RESOURCE FUND	189,875.89	5,458.00	0.00	195,333.89
318	SEWER DEBT FUND	119,215.95	9,722.79	278.55	128,660.19
319	WATER DEBT FUND	109,096.38	1,995.18	57.85	111,033.71
572	PLANT REPLACEMENT FUND (R&I)	1.84	0.00	0.00	1.84
590	SEWER FUND	388,113.80	12,590.84	32,505.70	368,198.94
591	WATER FUND	636,067.11	15,278.16	16,480.26	634,865.01
592	WATER REPLACEMENT FUND	762,467.73	1,784,213.00	0.00	2,546,680.73
593	SEWER COLLECTION	293,473.84	2,434.05	3,007.52	292,900.37
561	EQUIPMENT FUND	3,672.72	12,884.31	9,229.53	7,327.50
704	PAYROLL CLEARING	24,496.84	45,116.66	45,116.66	24,496.84
705	IRONS PARK ENTERTAINMENT FUND	14,375.93	0.00	0.00	14,375.93
707	YOUTH SAFETY PROGRAM	115.31	0.00	0.00	115.31
	GEN1 - GENERAL CHECKING	5,812,533.56	1,938,680.94	1,926,502.38	5,824,712.12
M/LST	MAJOR/ LOCAL STREETS				
202	MAJOR STREET FUND	728,287.66	22,157.22	10,285.72	740,159.16
203	LOCAL STREET FUND	466,433.10	12,988.07	1,797.25	477,623.92
	MAJOR/ LOCAL STREETS	1,194,720.76	35,145.29	12,082.97	1,217,783.08
PAY	PAYROLL				
704	PAYROLL CLEARING	45,286.59	45,116.66	43,090.27	47,312.98
	PAYROLL	45,286.59	45,116.66	43,090.27	47,312.98
CHEM	SAVINGS				
101	GENERAL FUND	460,997.71	0.00	0.00	460,997.71
150	CEMETERY PERPETUAL CARE	1,688.05	0.00	0.00	1,688.05
251	INDUSTRIAL PARK FUND	245.85	0.00	0.00	245.85
571	COLLECTION REPLACEMENT FUND	0.65	0.00	0.00	0.65
591	WATER FUND	26,576.28	0.00	0.00	26,576.28
592	WATER REPLACEMENT FUND	19,914.58	0.00	0.00	19,914.58
593	SEWER COLLECTION	3,202.32	0.00	0.00	3,202.32
561	EQUIPMENT FUND	103,632.66	0.00	0.00	103,632.66
	SAVINGS	616,258.10	0.00	0.00	616,258.10
TAX	TAXES				
701	TAX AGENCY	17,868.55	115,321.69	4,388.05	128,802.19
	TAXES	17,868.55	115,321.69	4,388.05	128,802.19
	TOTAL - ALL FUNDS	7,686,667.56	2,134,264.58	1,986,063.67	7,834,868.47

CASH SUMMARY BY ACCOUNT FOR WEST BRANCH
FROM 12/01/2023 TO 12/31/2023
FUND: ALL FUNDS
INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 12/01/2023	Total Debits	Total Credits	Ending Balance 12/31/2023
Fund 101 GENERAL FUND					
004.300	CERTIFICATE OF DEPOSIT A	100,000.00	0.00	0.00	100,000.00
004.400	CERTIFICATE OF DEPOSIT B	150,000.00	0.00	0.00	150,000.00
	GENERAL FUND	250,000.00	0.00	0.00	250,000.00
Fund 150 CEMETERY PERPETUAL CARE					
004.300	CERTIFICATE OF DEPOSIT C	112,499.74	0.00	0.00	112,499.74
004.400	CERTIFICATE OF DEPOSIT D	113,500.06	0.00	0.00	113,500.06
	CEMETERY PERPETUAL CARE	225,999.80	0.00	0.00	225,999.80
Fund 251 INDUSTRIAL PARK FUND					
004.300	CERTIFICATE OF DEPOSIT A	100,000.00	0.00	0.00	100,000.00
004.400	CERTIFICATE OF DEPOSIT B	25,000.00	0.00	0.00	25,000.00
	INDUSTRIAL PARK FUND	125,000.00	0.00	0.00	125,000.00
Fund 661 EQUIPMENT FUND					
004.300	CERTIFICATE OF DEPOSIT A	150,000.00	0.00	0.00	150,000.00
004.400	CERTIFICATE OF DEPOSIT B	100,000.00	0.00	0.00	100,000.00
	EQUIPMENT FUND	250,000.00	0.00	0.00	250,000.00
	TOTAL - ALL FUNDS	850,999.80	0.00	0.00	850,999.80



West Branch Police Department

Chief Kenneth W. Walters

130 Page St.

West Branch, Michigan 48661

Phone: 989-345-2627 Fax: 989-345-0083

E-mail: police@westbranch.com

12/7/2023

Honorable Mayor and Council,

This is the November month end report. For the month of November, the department handled 111 Law Enforcement complaints. The department further handled 2 blight / ordinance violations. Both blight violations were located at 243 N. Burgess St., regarding junk / waste in their yard. The residence is a regular contact for violations and the November event has been remedied.

The new patrol vehicle is currently being utilized, however, as of this date we are waiting on a few parts to finish it out and file for grant reimbursement

The 2018 Ford Explorer has been repaired in Kalkaska and is awaiting pick up. Unfortunately, the vehicle was not warrantied and cost us \$3,149.91 in repairs. Should there be a positive side, we should be able to get several more years out of the vehicle as it currently has a new engine, turbos, and cooling system.

We are currently in the process of conducting background investigations into new officers. We have two potential candidates that we may be able to sponsor through the police academy, which would be covered through a state grant.

Respectfully,

A handwritten signature in black ink, appearing to be "Kenneth Walters", written over a horizontal line.

Chief Kenneth W. Walters

Offense Count Report

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Report Criteria:

Start Offense	End Offense	Officer
01000	99009	ALL
NOVEMBER2023	TOTAL2023	TOTAL2022 TOTAL2021
11/01/2023-11/30/2023	01/01/2023-11/30/2023	01/01/2022-12/31/2022 01/01/2021-12/31/2021

Offense	Description	NOVEMBER	TOTAL2023	TOTAL2022	TOTAL2021
70001	Incorrigible	0	1	1	0
70003	Juvenile Truancy	0	2	0	0
70004	Juvenile Issues	2	12	1	3
72000	ANIMAL CRUELTY	0	0	1	0
73000	MISCELLANEOUS CRIMINAL OFFENSE	0	5	2	4
75000	SOLICITATION	0	0	1	0
90001	Vehicle Lockouts	2	72	69	88
90002	Motorist Assists	1	12	9	15
90003	Assist E.M.S.	11	149	108	120
90005	City Ordinance Violations	1	25	7	29
90006	Prisoner Transports	0	0	1	0
90007	Parking Complaints	0	3	2	4
90008	ANIMAL COMPLAINTS	2	20	12	13
91001	Delinquent Minors	1	7	8	15
91002	Runaway	0	0	1	2
91003	K-9 Assists	0	9	16	7
91004	Abandoned Vehicle	0	0	3	2
92003	Walk Away (Ment. & Host.)	0	2	4	5
92004	Insanity	3	21	23	30
92005	MIP Civil	1	19	1	0
93001	PROPERTY DAMAGE ACCIDENT/PI	3	57	54	51
93002	Accident, Non-Traffic	0	22	26	32
93003	Civil Traffic Violations	0	0	1	0
93004	Parking Violations	0	0	1	1
93006	Traffic Policing	0	2	5	21
93007	Traffic Safety Public Relations	1	5	11	35
93008	Inspections/Investigations -Breathalyzer	0	0	0	1
94001	Valid Alarm Activations	0	2	0	3
94002	False Alarm Activations	17	78	81	63
95001	Accident, Fire	0	2	3	1
95003	Inspection, Fire	0	0	1	3
95004	Hazardous Condition	0	0	1	6
97001	Accident, Traffic	0	0	1	0
97003	Accident, Other Shooting	0	0	1	0
97006	Accident, All Other	0	0	0	2
98002	Inspections/Investigations -Motor Vehicles	0	1	1	0
98003	Inspections/Investigations -Property	0	0	1	7
98004	Inspections/Investigations -Other	0	20	27	7
98006	Civil Matters/Family Disputes	6	69	47	88
98007	Suspicious Situations/Subjects	14	166	109	178
98008	Lost/Found Property	1	15	13	13
98009	Inspections/Investigations -Drug Overdose	0	1	2	3
99002	Natural Death	0	4	5	5
99007	PR Activities	0	18	14	4
99008	General Assistance	29	389	384	283
99009	General Non-Criminal	0	23	36	35
Totals:		111	1425	1296	1334

Offense Count Report

Page: 1

Report Criteria:

Start Offense	End Offense	Officer	
01000	99009	ALL	
NOVEMBER2023	TOTAL2023	TOTAL2022	TOTAL2021
11/01/2023-11/30/2023	01/01/2023-11/30/2023	01/01/2022-12/31/2022	01/01/2021-12/31/2021

Offense	Description	NOVEMBER	TOTAL2023	TOTAL2022	TOTAL2021
11001	SEXUAL PENETR'N PENIS/VAGINA CSC1	0	0	1	1
11005	SEXUAL PENETRATION OBJECT CSC2	0	1	0	0
11007	SEXUAL CONTACT FORCIBLE CSC2	1	2	1	0
11008	SEXUAL CONTACT FORCIBLE CSC4	1	3	1	1
13001	NONAGGRAVATED ASSAULT	3	31	19	19
13002	AGGRAVATED/FELONIOUS ASSAULT	0	2	2	4
13003	INTIMIDATION/STALKING	0	0	3	2
20000	ARSON	0	1	0	0
22001	BURGLARY - FORCED ENTRY	0	0	1	1
22002	BURGLARY - ENTRY W/OUT FORCE/INTENT	0	0	0	1
22003	BURGLARY - UNLAWFUL ENTRY(NO INTENT	0	1	3	0
23002	LARCENY - PURSE SNATCHING	0	0	0	2
23003	LARCENY - THEFT FROM BUILDING	0	1	1	2
23005	LARCENY - THEFT FROM MOTOR VEHICLE	0	3	3	9
23007	LARCENY - OTHER	1	8	9	8
24001	MOTOR VEHICLE THEFT	0	0	1	1
25000	FORGERY/COUNTERFEITING	0	0	1	1
26001	FRAUD - FALSE PRETENSE/SWINDLE/CONF	0	2	0	0
26002	FRAUD - CREDIT CARD/ATM	0	2	1	1
26003	FRAUD - IMPERSONATION	0	1	1	1
26005	FRAUD - WIRE	0	0	0	1
26006	FRAUD - BAD CHECKS	0	1	2	1
26007	FRAUD - IDENTITY THEFT	0	3	4	0
27000	EMBEZZLEMENT	0	0	3	0
28000	STOLEN PROPERTY	0	0	1	0
29000	DAMAGE TO PROPERTY	1	29	12	15
30002	RETAIL FRAUD - THEFT	1	2	1	0
35001	VIOLATION OF CONTROLLED SUBSTANCE	0	0	9	4
36004	SEX OFFENSE - OTHER	0	1	0	3
38001	FAMILY - ABUSE/NEGLECT NONVIOLENT	1	3	0	2
38003	FAMILY - OTHER	0	0	0	1
41002	LIQUOR VIOLATIONS - OTHER	0	0	1	1
42000	DRUNKENNESS	0	1	0	1
48000	OBSTRUCTING POLICE	0	0	2	5
49000	ESCAPE/FLIGHT	0	0	1	0
50000	OBSTRUCTING JUSTICE	2	30	37	29
52001	WEAPONS OFFENSE - CONCEALED	0	0	1	0
52003	WEAPONS OFFENSE - OTHER	0	1	0	2
53001	DISORDERLY CONDUCT	0	4	0	1
53002	PUBLIC PEACE - OTHER	0	1	0	0
54001	HIT & RUN MOTOR VEHICLE ACCIDENT	1	1	0	0
54002	OUTRAGED	1	5	13	4
54003	DRIVING LAW VIOLATIONS	1	26	46	10
55000	HEALTH AND SAFETY	0	1	0	0
57001	TRESPASS	2	17	14	21
62000	CONSERVATION	0	1	0	0
70000	JUVENILE RUNAWAY	0	2	6	0

CODE ENFORCEMENT 2023:							
Address	Date	Offense	Action Taken / Comments	Officer			
140 State Street	1/3/2023	City Charter Violation	Sidewalk cleared/ Closed	JA			
242 State Street	1/3/2023	City Charter Violation	Sidewalk cleared/ Closed	JA			
306 State Street	1/3/2023	City Charter Violation	Sidewalk cleared/ Closed	JA			
	4/25/2023	Blight- Incomplete exterior of a structure	Partially sided home for excess of 12 months/ Photos taken/ Notice & CAP sent	JA			
	5/16/2023	Blight- Incomplete exterior of a structure	I have not received a CAP/ Called- No answer/ Left message	JA			
	5/16/2023	Blight- Incomplete exterior of a structure	Owner retruned call/ Will drop of CAP	JA			
	5/23/2023	Blight- Incomplete exterior of a structure	I have not received a CAP/ Called owner- advised it was put in the mail.	JA			
	5/27/2023	Blight- Incomplete exterior of a structure	Received CAP from the owner	JA			
	9/12/2023	Blight- Incomplete exterior of a structure	Tx with the owners/ Progress noted/ Should be complete soon	JA			
340 State Street	1/3/2023	City Charter Violation	Sidewalk cleared/ Closed	JA			
372 State Street	1/3/2023	City Charter Violation	Sidewalk cleared/ Closed	JA			
376 State Street	1/3/2023	City Charter Violation	Sidewalk cleared/ Closed	JA			
406 State Street	1/3/2023	City Charter Violation	Sidewalk cleared/ Closed	JA			
426 State Street	1/3/2023	City Charter Violation	Sidewalk cleared/ Closed	JA			
325 Fairview Road	1/3/2023	City Charter Violation	Sidewalk cleared/ Closed	JA			
317 Fairview Road	1/3/2023	City Charter Violation	Sidewalk cleared/ Closed	JA			
295 Fairview Road	1/3/2023	City Charter Violation	Sidewalk cleared/ Closed	JA			
443 E Houghton Ave	1/3/2023	City Charter Violation	Sidewalk cleared/ Closed	JA			
435 E Houghton Ave	1/3/2023	City Charter Violation	Sidewalk cleared/ Closed	JA			
412 E Houghton Ave	1/3/2023	City Charter Violation	Sidewalk cleared/ Closed	JA			
411 E Houghton Ave	1/3/2023	City Charter Violation	Sidewalk cleared/ Closed	JA			
403 E Houghton Ave	1/3/2023	City Charter Violation	Sidewalk cleared/ Closed	JA			
335 E Houghton Ave	1/3/2023	City Charter Violation	Sidewalk cleared/ Closed	JA			
410 E Houghton Ave	1/3/2023	City Charter Violation	Sidewalk cleared/ Closed	JA			
440 E Houghton Ave	1/3/2023	City Charter Violation	Sidewalk cleared/ Closed	JA			
444 E Houghton Ave	1/3/2023	City Charter Violation	Sidewalk cleared/ Closed	JA			
124 E Houghton Ave	1/3/2023	City Charter Violation	Sidewalk cleared/ Closed	JA			

400 E Houghton Ave	1/3/2023	City Charter Violation	Sidewalk cleared/ Closed	JA
	2/18/2023	City Charter Violation	Snow Violation/ Sidewalk- City Manager Notified	JA
	3/4/2023	City Charter Violation	Snow Violation/ Sidewalk/ Ongoing- City Manager Notified	JA
	3/29/2023	City Charter Violation	Sidewalk cleared/ Closed	JA
419 N 3rd Street	1/10/2023	Blight- Trash Complaint	Trash brought into City limits for pickup/ Photos taken/ Advised was not allowed	JA
	1/20/2023	Blight- Trash Complaint	Trashed removed/ Closed	JA
	5/16/2023	Blight- Lawn Violation	Previously Noticed/ Photos taken/ Contractor notified	JA
	5/18/2023	Blight- Lawn Violation	Contractor cut the lawn/ Closed	JA
	6/19/2023	Blight- Lawn Violation	Previously Noticed/ Photos taken/ Contractor notified	JA
	6/21/2023	Blight- Lawn Violation	Contractor cut the lawn/ Closed	JA
	7/17/2023	Blight- Lawn Violation	Previously Noticed/ Photos taken/ Contractor notified	JA
	7/19/2023	Blight- Lawn Violation	Contractor cut the lawn/ Closed	JA
607 S Valley Street (Update)	1/12/2023	Dangerous / Unsafe Building	Email received- another contractor coming to give bid on exterior repair this coming week.	JA
	5/16/2023	Dangerous / Unsafe Building	Emailled for an update on the project.	JA
	5/17/2023	Dangerous / Unsafe Building	Email received- Contractor bids too high- requesting additional bids	JA
304 N 2nd Street (Update)	1/17/2023	Dangerous / Unsafe Building	Property sold- Notice/ CAP sent to new owner.	JA
	2/28/2023	Dangerous / Unsafe Building	Received CAP from the owner	JA
	9/12/2023	Dangerous / Unsafe Building	Tx with the owner/ Working on removing rear part of the building	JA
115 Sidney Street (Update)	1/20/2023	Blight- Trash Complaint	Trashed removed/ Closed	JA
110 E Houghton Ave	1/31/2023	City Charter Violation	Snow Violation/ Sidewalk- Notice mailed	JA
	2/17/2023	City Charter Violation	Sidewalk cleared/ Closed	JA
307 E Houghton Ave	1/31/2023	City Charter Violation	Snow Violation/ Sidewalk- Notice mailed	JA
	2/17/2023	City Charter Violation	Sidewalk cleared/ Closed	JA
105 W Houghton Ave	1/31/2023	City Charter Violation	Snow Violation/ Sidewalk- Notice mailed	JA
	2/17/2023	City Charter Violation	Sidewalk cleared/ Closed	JA
140 State Street	2/7/2023	City Charter Violation	Snow Violation/ Sidewalk- Previously noticed on 12/28/2022- City Hall advised.	JA
372 State Street	2/7/2023	City Charter Violation	Snow Violation/ Sidewalk- Previously noticed on 12/28/2022- City Hall advised.	JA
376 State Street	2/7/2023	City Charter Violation	Snow Violation/ Sidewalk- Previously noticed on 12/28/2022- City Hall advised.	JA
406 State Street	2/7/2023	City Charter Violation	Snow Violation/ Sidewalk- Previously noticed on 12/28/2022- City Hall advised.	JA
426 State Street	2/7/2023	City Charter Violation	Snow Violation/ Sidewalk- Previously noticed on 12/28/2022- City Hall advised.	JA
295 Fairview Road	2/7/2023	City Charter Violation	Snow Violation/ Sidewalk- Previously noticed on 12/28/2022- City Hall advised.	JA
317 Fairview Road	2/7/2023	City Charter Violation	Snow Violation/ Sidewalk- Previously noticed on 12/28/2022- City Hall advised.	JA
325 Fairview Road	2/7/2023	City Charter Violation	Snow Violation/ Sidewalk- Previously noticed on 12/28/2022- City Hall advised.	JA
279 N Burgess Street	2/7/2023	City Charter Violation	Snow Violation/ Sidewalk- Previously noticed on 12/28/2022- City Hall advised.	JA
	5/16/2023	Blight- Lawn Violation	Photos taken/ Notice sent	JA
	5/27/2023	Blight- Lawn Violation	Received notice back from USPS- Not deliverable	JA
	5/28/2023	Blight- Lawn Violation	Phone message delivered to the owner	JA

	5/30/2023	Blight- Lawn Violation	Lawn cut/ Closed	JA
	6/27/2023	Blight- Lawn Violation	Photos taken/ Notice sent	JA
	7/7/2023	Blight- Lawn Violation	Lawn cut/ Closed	JA
284 N Burgess Street	2/7/2023	City Charter Violation	Snow Violation/ Sidewalk- Previously noticed on 12/28/2022- City Hall advised.	JA
335 E Houghton Ave	2/7/2023	City Charter Violation	Snow Violation/ Sidewalk- Previously noticed on 12/28/2022- City Hall advised.	JA
234 N 1st Street	2/7/2023	City Charter Violation	Snow Violation/ Sidewalk- Notice mailed	JA
	2/17/2023	City Charter Violation	Sidewalk cleared/ Closed	JA
240 N 1st Street	2/7/2023	City Charter Violation	Snow Violation/ Sidewalk- Notice mailed	JA
	2/17/2023	City Charter Violation	Sidewalk cleared/ Closed	JA
720 Annie Street	2/22/2023	Blight- Trash Complaint	Reported Trash and furniture in the yard. Checked, reproted items set out for trash pickup- No violation/ Closed	JA
City of West Branch	3/4/2023	Prohibited Signs	Business signs on utility poles/ Rightaway- Called/ No answer/ No return call/ Sent notice	JA
	3/14/2023	Prohibited Signs	Signs removed/ Closed	JA
243 N Burgess Street	3/29/2023	Blight- Trash Complaint	Accumulation of trash/ Photos taken/ Notice sent	JA
	4/10/2023	Blight- Trash Complaint	Progress/ Updated photos taken	JA
	4/24/2023	Blight- Trash Complaint	Owner working on solution for weekly trash accumulation	JA
	5/16/2023	Blight- Lawn violation	Previously Noticed/ Photos taken/ Contractor notified	JA
	5/18/2023	Ordinance Violation	Dog at large- Previous warnings & citations- Owner cited	JA
	5/22/2023	Blight- Lawn violation	Contractor cut the lawn/ Closed	JA
	6/27/2023	Blight- Lawn violation	Photos taken/ Spoke with owner- will cut	JA
	7/7/2023	Blight- Lawn violation	Lawn cut/ Closed	JA
	10/28/2023	Blight- Trash Complaint	Trash in the yard/ Verbal notice to the owner	JA
	11/8/2023	Blight- Trash Complaint	Report of a couch in the front yard/ At the curb for large item pickup	JA
	11/9/2023	Blight- Trash Complaint	Couch picked up by GFL/ Closed	JA
347 N 3rd Street	4/24/2023	Blight- Trash Complaint	Accumulation of junk/ trash/ Photos taken/ Notice sent	JA
	5/23/2023	Blight- Trash Complaint	Called owner for an update/ Sending crew over today.	JA
	5/30/2023	Blight- Trash Complaint	Junk/ trash removed/ Closed	JA
226 N 2nd Street	4/24/2023	Blight- Incomplete exterior of a structure	Partially sided home for excess of 12 months/ Photos taken/ Notice & CAP sent	JA
	5/16/2023	Blight- Incomplete exterior of a structure	I have not received a CAP/ TX owner- working on home/ Will drop off CAP	JA
	5/23/2023	Blight- Incomplete exterior of a structure	I have not received a CAP/ TX owner- Will drop off CAP by Friday	JA
	5/30/2023	Blight- Incomplete exterior of a structure	I have not received a CAP/ TX owner- No answer/ left a message	JA
	6/1/2023	Blight- Incomplete exterior of a structure	I have not received a CAP/ TX owner- No answer/ left a message requesting CAP by 6pm today, or would move forward with violation process	JA
	6/6/2023	Blight- Incomplete exterior of a structure	Still no response/ Citation posted and mailed	JA
	6/9/2023	Blight- Incomplete exterior of a structure	Owner came into WBPd/ Met owner at the property/ Working on home/ 2nd copy of CAP provided	JA
	6/13/2023	Blight- Incomplete exterior of a structure	Received CAP from the owner	JA
	9/12/2023	Blight- Incomplete exterior of a structure	Tx with the owner/ Progress noted/ Should be complete soon	JA
	10/4/2023	Blight- Incomplete exterior of a structure	Project completed/ Closed	JA
119 S 3rd Street	5/2/2023	Blight- Junk Auto/ Unregistered Vehicles	2 vehicles unregistered / Photos taken/ Notice	JA
	5/16/2023	Blight- Junk Auto/ Unregistered Vehicles	Clearing out garage for vehicles/ CAP mailed to WBPd	JA
	5/23/2023	Blight- Junk Auto/ Unregistered Vehicles	Received CAP from the owner	JA
	6/9/2023	Blight- Junk Auto/ Unregistered Vehicles	1 or 2 vehicles removed	JA

	6/14/2023	Blight- Junk Auto/ Unregistered Vehicles	Spoke with the owner, has someone coming to tow the other vehicle away	JA
	6/27/2023	Blight- Junk Auto/ Unregistered Vehicles	2nd vehicle removed/ Closed	JA
134 S 2nd Street	5/16/2023	Blight- Lawn Violation	Previously Noticed/ Photos taken/ Contractor notified	JA
	5/18/2023	Blight- Lawn Violation	Contractor cut the lawn/ Closed	JA
	6/19/2023	Blight- Lawn Violation	Previously Noticed/ Photos taken/ Contractor notified	JA
	6/21/2023	Blight- Lawn Violation	Contractor cut the lawn/ Closed	JA
	7/17/2023	Blight- Lawn Violation	Previously Noticed/ Photos taken/ Contractor notified	JA
	7/19/2023	Blight- Lawn Violation	Contractor cut the lawn/ Closed	JA
	8/9/2023	Blight- Lawn Violation	Previously Noticed/ Photos taken/ Contractor notified	JA
	8/9/2023	Blight- Lawn Violation	Contractor cut the lawn/ Closed	JA
403 S 4th Street	9/11/2023	Blight- Lawn Violation	Previously Noticed/ Photos taken/ New owner/ Verbal notice given	JA
403 S 4th Street	5/23/2023	Blight- Lawn Violation	Photos taken/ Notice sent	JA
	5/31/2023	Blight- Lawn Violation	Lawn cut/ Closed	JA
114 McGregor Ct	6/1/2023	Blight- Lawn Violation	Photos taken/ Notice sent	JA
	6/9/2023	Blight- Lawn Violation	Lawn cut/ Closed	JA
129 S 4th Street	6/14/2023	Blight- Lawn Violation	Photos taken/ verbal notice given	JA
	6/19/2023	Blight- Lawn Violation	Lawn cut/ Closed	JA
377 State Street	6/15/2023	Blight- Lawn Violation	Photos taken/ verbal notice given	JA
	6/19/2023	Blight- Lawn Violation	Lawn cut/ Closed	JA
351 State Street	6/19/2023	Blight- Lawn Violation	Photo taken/ Verbal notice given	JA
	6/27/2023	Blight- Lawn Violation	Lawn cut/ Closed	JA
312 E Houghton Ave	6/27/2023	Blight- Lawn Violation	Photos taken/ Notice sent	JA
	7/7/2023	Blight- Lawn Violation	Lawn cut/ weeds still long in roacks	JA
	7/18/2023	Blight- Lawn Violation	Spoke with admin/ Will have lawn care service remove weeds	JA
	7/27/2023	Blight- Lawn Violation	Weeds removed/ Closed	JA
235 S 5th Street	7/3/2023	Blight- Lawn Violation	Photos taken/ Notice sent	JA
	7/18/2023	Blight- Lawn Violation	Lawn cut/ closed	JA
429 N 1st Street	7/25/2023	Blight- Trash Complaint	No trash located/ Items from recent yard sale/ Photos taken/ Owner currently removing items from the yard/ Will follow-up later	JA
	8/22/2023	Blight- Trash Complaint	Items removed/ closed	JA
180 Alto Court	7/31/2023	Blight- Trash Complaint	Trash/ Junk at the roadway/ Photos taken/ Notice sent	JA
	8/10/2023	Blight- Trash Complaint	All removed, except two items/ will recheck	JA
	8/22/2023	Blight- Trash Complaint	Trash/ Junk removed/ closed	JA
Victorian Court Condos	8/4/2023	Blight- Brush Violation	Brush set out in roadway/ Photo/ Verbal notice/ Will move	JA
	8/10/2023	Blight- Brush Violation	Brush removed/ closed	JA
323 N 3rd Street	8/9/2023	Blight- Lawn Violation	Photos taken/ Notice sent	JA
	8/14/2023	Blight- Lawn Violation	Lawn cut/ closed	JA
129 S 3rd Street	8/9/2023	Blight- Lawn Violation	Photos taken/ Notice sent	JA
	8/22/2023	Blight- Lawn Violation	Lawn cut/ closed	JA
133 S 3rd Street	8/9/2023	Blight- Lawn Violation	Photos taken/ Notice sent	JA

	8/22/2023	Blight- Lawn Violation	Lawn cut/ closed	JA
234 N Burgess Street	9/11/2023	Blight- Lawn Violation	Photos taken/ Notice sent	JA
	9/20/2023	Blight- Lawn Violation	Lawn cut/ Closed	JA
228 S 1st Street	9/12/2023	Blight- Trash Complaint	Report of junk/ rubbish/ Checked- none found/ Noise complaints/ Advised to call when noise violation is occurring/ Closed	JA
	10/9/2023	Ord. Violation- Barking dog	Owner in the process of finding a new home for the dog.	JA
	10/10/2023	Ord. Violation- Barking dog	Dog let out to use restroom/ Brought back inside	JA
	10/13/2023	Ord. Violation- Barking dog	1st citation issued	JA
316 Lindsay Street	9/20/2023	Blight- Lawn Violation	Photos taken/ Notice sent	JA
	10/1/2023	Blight- Lawn Violation	Lawn cut/ Closed	JA
234 N 3rd Street	10/4/2023	Blight- Brush Violation	Photos taken/ Warning notice sent/ Closed	JA
300 N 3rd Street	10/4/2023	Blight- Brush Violation	Photos taken/ Warning notice sent/ Closed	JA
136 S 5th Street	10/4/2023	Blight- Trash	Complaint of 2 mattresses curbside over 1 week and on callers property/ Not on callers property/ Advised items were not picked up by trash company/ Advised City Hall/ Closed	JA
426 N 2nd Street	10/11/2023	Blight- Brush Violation	Photos taken/ Warning notice sent/ Closed	JA
411 N 4th Street	10/29/2023	Ord. Violation- Burning leaves	Report of leaves being burnt- excessive smoke/ Burning leaves in portable fire pit/ Warning given/ advised on the ordinance/ Closed	JA
Lieutenant Joseph Adams:		Date: 12-4-2023		
West Branch Police Department				

WEST BRANCH AREA WASTEWATER TREATMENT PLANT AUTHORITY

A special meeting of the West Branch Area Wastewater Treatment Plant Authority was held in the Council Chambers of City Hall, 121 N. Fourth St. on Tuesday, October 2, 2023.

Chairperson Stephens called the meeting to order at 10:30 a.m.

Present: John Dantzer, City of West Branch; Paul Frechette, City of West Branch (arrived at 10:40); Jim Morris, West Branch Township; and Denis Stephens, Ogemaw Township.

Absent: Ellen Pugh, City of West Branch.

Others in attendance: Wastewater Superintendent Dan Robb and DPW Superintendent Mike Killackey.

* * * * *

Motion by Morris, second by Stephens, to approve the minutes from the meeting held September 26, 2023.

**Yes –Dantzer, Morris, Stephens
Motion carried**

No – None

Absent –Frechette, Pugh

* * * * *

The Board reviewed a professional services agreement (PSA) from Fleis and Vandenbrink for monitoring of the lab floor area.

Chairperson Stephens noted he was not in favor of proceeding with the PSA and felt that money was better spend on the floor repairs needed.

Superintendent Robb noted he spoke with the engineer from Fleis and Vandenbrink and the engineer did not think the floor made the tile crack and that it was most likely because of faulty installation and possibly due to drying out of the concrete.

Superintendent Robb also updated the Board and let them know most of the tile has already been removed.

Member Morris noted he was in favor of not proceeding with the PSA as well and using that money toward the floor repair.

Member Dantzer noted he would be fine with not proceeding with the PSA as long as staff was monitoring the floor area.

It was the consensus of the members to not proceed with the PSA agreement and have Superintendent Robb get an updated quote from Morse Clark on the flooring.

* * * * *

Member Dantzer presented information provided by Fleis and Vandenbrink on running a water line from the Ogemaw Township main to the plant instead of drilling a new well. The information provided recommended a 2" service line which would provide 30 PSI at 1,000 feet and that is should cost approximately \$20/lf, which would be similar in cost to a new well.

Motion by Dantzer, second by Morris to issue an RFP for the installation of the water service line.

**Yes –Dantzer, Frechette, Morris, Stephens
Motion carried**

No – None

Absent –Pugh

* * * * *

Chairperson Stephens adjourned the meeting at 11:07 a.m.

City of West Branch
121 N Fourth St
Board of Review
December 11, 2023

Chairman Peters called the July meeting of the City of West Branch Board of Review to order @ 11:30a.m. Present were Dale Peters, Michael Pugh also Assessor Van Wormer
Public Comment: None

The following corrections were made to the 2023 tax roll:

Clerical Error:	Original AV	Original TV	Corrected AV	Corrected TX
052-900-105-00	39,000	39,000	0	0
Poverty Exemption				
052-301-003-00	23,900	15,650	0	0

There being no further business before the board, the meeting was recessed @ 11:45a.m.

Respectfully submitted,

James Van Wormer, Secretary

**Ogemaw Fire Department
Board Meeting October 17, 2023**

Members Present:

Rob Kowalski-Edwards Township

Jim Morris-West Branch Township

Denis Stephens-Ogemaw Township

Karen Howard-Horton Township

Carol Adair-City of West Branch

Mike Babcock-Churchill Township

Motion by Morris supported by Adair to approve June 2023 minutes. Ayes:All

Motion by Adair supported by Howard to approve bills for August thru October

Ayes:All

Treasurers report was accepted

**Discussion regarding Siren located outside of fire hall. City of West Branch paid the
Bill to repair it and work was done by Banning Electric**

Meeting was adjourned at 5:45 PM.

Next meeting at 12:00 on December 19 at Buccillis Pizza

REGULAR MEETING OF THE WEST BRANCH DOWNTOWN DEVELOPMENT AUTHORITY
HELD AT WEST BRANCH CITY HALL, 121 N. FOURTH ST. WEST BRANCH, MI ON TUESDAY,
NOVEMBER 28, 2023.

The meeting was called to order by Chairperson Samantha Fabbri at 12:02 pm.

Present: Joanne Bennett, Samantha Fabbri, Autum Hunter, Sandy Rabidue, and Cathy Zimmerman.

Absent: Alan Bruder, Joe Clark, Erin Resteiner, and Ken Walters.

Others present: Acting Secretary/City Manager John Dantzer

* * * * *

**MOTION BY FABBRI, SECOND BY RABIDUE, TO EXCUSE MEMBERS BRUDER,
CLARK, RESTEINER, AND WALTERS FROM THE MEETING.**

Yes – Bennett, Fabbri, Hunter, Rabidue, Zimmerman
No – None Absent – Bruder, Clark, Resteiner, Walters Motion carried

* * * * *

**MOTION BY BENNETT, SECOND BY RABIDUE, TO APPROVE THE MINUTES
FROM THE MEETINGS HELD SEPTEMBER 26, 2023 AND OCTOBER 31, 2023.**

Yes – Bennett, Fabbri, Hunter, Rabidue, Zimmerman
No – None Absent – Bruder, Clark, Resteiner, Walters Motion carried

* * * * *

**MOTION BY BENNETT, SECOND BY FABBRI, TO APPROVE THE BILLS IN THE
AMOUNT OF \$540.00 AND AUTHORIZE SECRETARY/MANAGER DANTZER TO
PAY BECKETT AND RAEDER UP TO THEIR CONTRACTED AMOUNT FOR THE
HOUGHTON AVE REDESIGN IF BILLIING WITH DOCUMENTATION IS TURNED
IN.**

Yes – Bennett, Fabbri, Hunter, Rabidue, Zimmerman
No – None Absent – Bruder, Clark, Resteiner, Walters Motion carried

* * * * *

The Board discussed the rescheduling of December’s meeting due to it falling on the day
after Christmas.

**MOTION BY ZIMMERMAN, SECOND BY FABBRI, TO CANCEL DECEMBER'S
REGULARLY SCHEDULED MEETING AND LEAVE OPEN THE POSSIBILITY OF
CALLING A SPECIAL MEETING IF NEEDED.**

Yes – Bennett, Fabbri, Hunter, Rabidue, Zimmerman

No – None Absent – Bruder, Clark, Resteiner, Walters Motion carried

* * * * *

Chairperson Fabbri reminded everyone of the upcoming Art and Wine walk and noted some issues with the downtown lights. She also noted that during the last Retail Merchants meeting, they discussed working with the DDA to help promote downtown businesses during the road reconstruction project scheduled for 2024.

Member Zimmerman noted the rope blocking off the Gathering Place needed to be reinstalled.

Member Hunter noted a new resale store opened downtown.

Secretary/Manager Dantzer noted ground plugs similar to what we currently have downtown in the tree planters were not included in the MDOT project so that would be extra if DDA wanted them. It was the consensus to have Secretary/Manager Dantzer look into the cost of adding the ground level plugs.

Secretary/Manager Dantzer went over the breakdown on the total cost of the streetscape project.

Secretary/Manager Dantzer discussed the automatic sprinkling system and the estimated cost involved for that project. After discussion that watering could be done by City staff at the same time the flowers outside of the downtown area was done, it was the consensus to eliminate the automatic sprinklers from the project.

* * * * *

A communication from the DNR Spark Grant was shared, noting the City was not chosen for funding.

A schematic of the downtown lights were shared.

* * * * *

The meeting was adjourned at 12:35 pm.

2354 S. M-76, West Branch
(989) 343-9950
Mon.-Fri. 9-5
Sat. by appointment



*Wishing
everyone a*

**Happy
Holiday
Season**

*from the
West Branch City
Council and staff*



MPPS Policy Brief

Michigan local government leaders' assessments of democratic functioning improve from 2021 low, but first signs of trouble at local level emerge

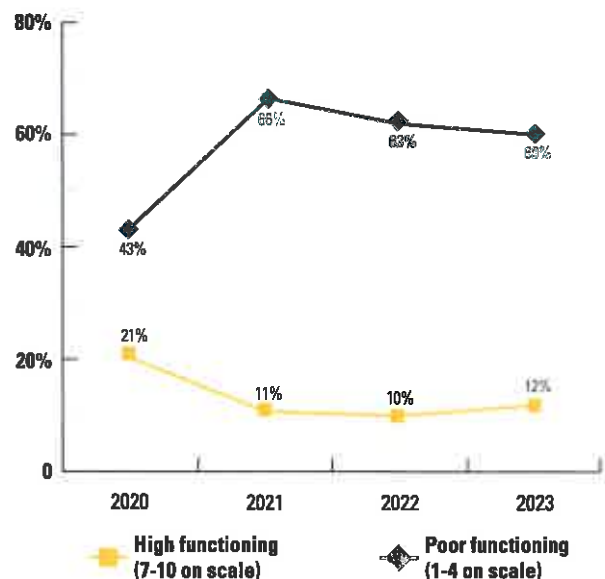
By Debra Horner and Thomas Ivacko

Since 2020, the Michigan Public Policy Survey (MPPS) has asked local government leaders across the state for their assessments of American democracy as a system of government, based on factors like free and fair elections, rule of law, an unbiased free press, ethical and transparent governance, an informed and engaged electorate, and more. Local officials evaluate the functioning of democracy on a 10-point scale—with 1 as a total breakdown of democracy and 10 as perfectly functioning democracy—for their own jurisdiction, for the state of Michigan overall, and for the United States overall. Assessments of 1-4 on the scale signify low or poor assessments, while those from 7-10 signify assessments of highly functioning democracy.

Figure 1 shows Michigan local leaders' assessments of democracy at the national level, from 2020 through 2023. Most noticeable is the deterioration between 2020 and 2021, with a sharp increase in "poor" assessments (from 43% of officials in 2020 to 66% in 2021), and a corresponding sharp decline in "high functioning" assessments (from 21% to just 11%). Factors that may have impacted assessments in 2021 include the COVID pandemic which began in spring 2020, as well as the actively disputed 2020 elections, and the January 6th attack on the U.S. Capitol.

However, since 2021, these assessments have now improved marginally for two years in a row, largely due to fewer officials rating American democracy at the national level as poorly functioning, from 66% of officials in 2021 to 60% today.

Figure 1
Local officials' assessments of the functioning of democracy at the national level, 2020-2023



Similar patterns are found in assessments of how democracy is functioning in the state of Michigan overall, with a sharp worsening between 2020 and 2021, followed by some improvement in the following two years (see *Figure 2*). In this case, however, there was significant recovery in assessments between the 2021 and 2022 surveys on both ends of the spectrum, with sharply declining negative assessments and significantly improving positive assessments, followed by continued marginal improvement between 2022 and 2023 in “high functioning” evaluations.

However, a different pattern emerges in assessments of the functioning of democracy in local government officials’ own communities, as shown in *Figure 3*. First, there were no changes in these assessments overall between 2020 and 2021, even while views of democracy at the state and national levels were in sharp decline. According to local officials, despite challenges at the state and national levels, American democracy was resilient at the local level. However, between 2022 and 2023, local officials’ assessments of democracy in their own communities declined for the first time—although only marginally so—from 84% with positive assessments in 2022 to 79% today.

While this is a relatively small change, it does stand out somewhat in the MPPS time-series of surveys, which typically find local officials giving very high marks to various aspects of governance in their own communities. It is worth noting that previous MPPS reports, however, have documented various concerns of local leaders regarding local issues, particularly including concerns about the local impacts of the increasingly hostile state of national partisan politics,¹ and the fact that 53% of local officials report harassment, threats, or even violence (including property crimes) from members of the public targeted against at least one member of the local government in the last few years.²

Despite these early warning signs, Michigan’s local leaders continue to say that local civic relationships in their communities remain positive,³ and *Figure 3* shows the overwhelming majority continue to believe democracy is functioning quite well in their communities today.

Figure 2
Local officials’ assessments of the functioning of democracy at the state level in Michigan, 2020-2023

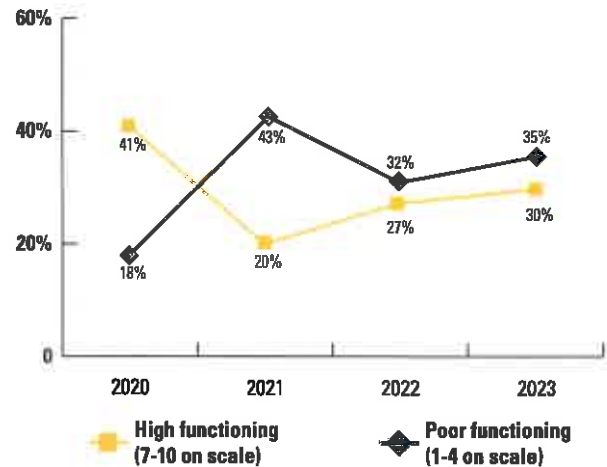
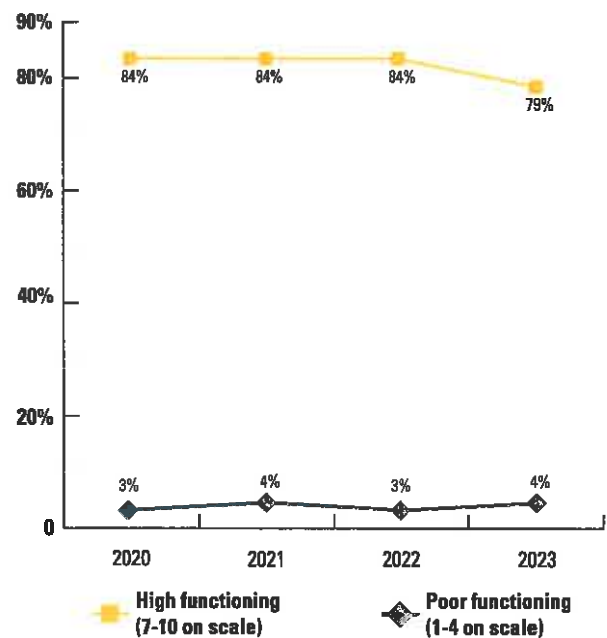


Figure 3
Local officials’ assessments of the functioning of democracy at the local level in Michigan, 2020-2023





Declining assessments for local democracy are concentrated among particular sub-groups

While this year's statewide decrease in "high functioning" evaluations for local democracy is relatively marginal at only 5 percentage points, the decline is particularly concentrated among a few sub-groups of respondents, as seen in *Figures 4a–4c*.

Looking at differences by self-identified political partisanship, only Democratic local officials' assessments of the functioning of democracy in their own community appear to have improved between 2022 and 2023, from 83% to 84%. This is within the survey's margin of error and likely signifies no real change. Meanwhile, the largest drop in assessments is among those who declined to provide their partisan identification (or don't have one). Among this group, just 71% rate democracy in their communities highly in 2023, down from 81% a year earlier, and significantly lower today than their peers who identify as Independents (77%), Republicans (82%), and Democrats (84%).

By jurisdiction type, only Michigan's county leaders offer improving assessments of the functioning of democracy in their own county. Although the change from last year is within the survey's margin of error (from 79% to 81%) they now report a two-year trend of improvement (up from 76% in 2021). Meanwhile, city and township leaders are less likely this year to give their local communities high ratings for the functioning of democracy. Michigan's village leaders have both the largest decline in these positive assessments (from 77% in 2022 to 70% in 2023), and the lowest comparative level outright this year.

And by the population size of Michigan's communities, the largest places with more than 30,000 residents report improved assessments of local democracy this year (at 80%, up from 77% in 2022). Meanwhile, sharp drops in positive assessments stand out especially among mid-size places with 5,001–10,000 residents (from 95% to 81%), as well as in larger communities with 10,001–30,000 residents (from 89% to 82%) and in the smallest places with fewer than 1,500 residents (from 82% with positive assessments last year to 74% today).

Figure 4a

Local officials' ratings of high functioning democracy (7–10 on scale) at the local level, 2020–2023, by partisan identification

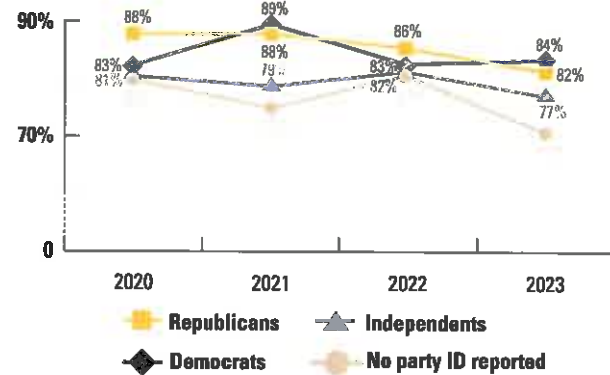


Figure 4b

Local officials' ratings of high functioning democracy (7–10 on scale) at the local level, 2020–2023, by jurisdiction type

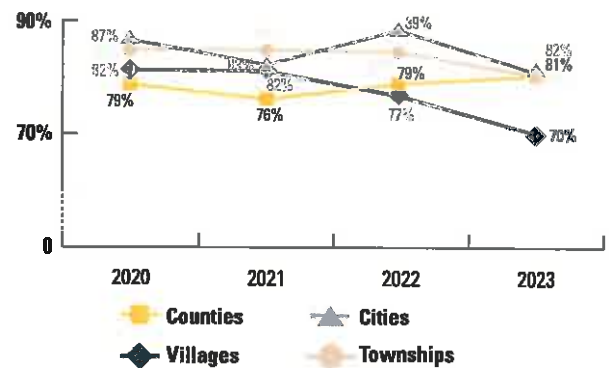
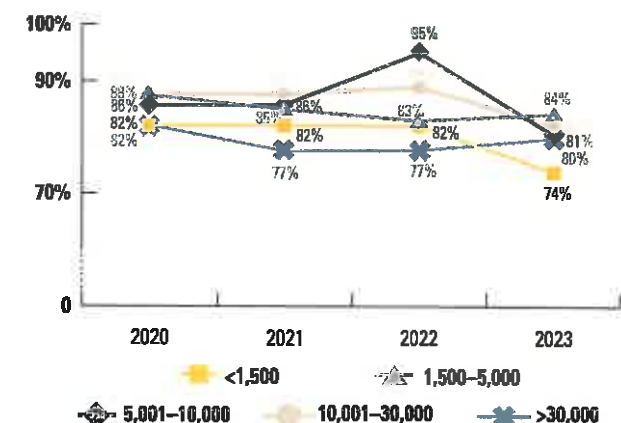


Figure 4c

Local officials' ratings of high functioning democracy (7–10 on scale) at the local level, 2020–2023, by jurisdiction size



Notes

1. Horner, D. & Ivacko, T. (2022, January). *Michigan local leaders report little change in the tone of civic discourse in their communities, but are concerned about local impacts of increasingly hostile national partisan politics*. Ann Arbor, MI: Center for Local, State, and Urban Policy at the Gerald R. Ford School of Public Policy, University of Michigan. Retrieved from <https://closup.umich.edu/michigan-public-policy-survey/97/michigan-local-leaders-report-little-change-tone-civic-discourse-their-communities>
2. Fitzpatrick, N., Horner, D. & Ivacko, T. (2022, September). *Statewide survey finds a majority of Michigan local governments experiencing harassment or other abuse*. Ann Arbor, MI: Center for Local, State, and Urban Policy at the Gerald R. Ford School of Public Policy, University of Michigan. <https://closup.umich.edu/michigan-public-policy-survey/103/mpps-policy-brief-statewide-survey-finds-majority-michigan-local-governments-experiencing-harassment-abuse>
3. Fitzpatrick, N., Horner, D. & Ivacko, T. (2022, October). *Michigan local government leaders say civic relationships and civil discourse remain healthy, despite worsening national politics*. Ann Arbor, MI: Center for Local, State, and Urban Policy at the Gerald R. Ford School of Public Policy, University of Michigan. <https://closup.umich.edu/michigan-public-policy-survey/105/michigan-local-government-leaders-say-civic-relationships-and-civil-discourse-remain-healthy>



Survey Background and Methodology

The data presented in this policy brief come from the Spring 2023 Michigan Public Policy Survey (MPPS). The MPPS is an ongoing census survey of all 1,853 general purpose local governments in Michigan conducted since 2009 by the Center for Local, State, and Urban Policy (CLOSUP) at the University of Michigan's Gerald R. Ford School of Public Policy. The program is a partnership with Michigan's local government associations. The Spring 2023 wave was conducted February 6 – April 17, 2023. Respondents include county administrators, board chairs, and clerks; city mayors, managers, and clerks; village presidents, managers, and clerks; and township supervisors, managers, and clerks from 1,307 jurisdictions across the state, resulting in a 70% response rate by unit. More information is available at <https://closup.umich.edu/michigan-public-policy-survey/mpps-2023-spring>.

See CLOSUP's website for the full question text on the survey questionnaire. Detailed tables of the data in this report, including breakdowns by various jurisdiction characteristics such as community population size, region, and jurisdiction type, are available at <http://mpps.umich.edu>.

The survey responses presented here are those of local Michigan officials, while further analysis represents the views of the authors. Neither necessarily reflects the views of the University of Michigan, or of other partners in the MPPS.



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Bingham Farms

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Ann Arbor

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Ann Arbor

Santa J. Ono
(ex officio)



Center for Local, State, and Urban Policy

 Gerald R. Ford School of Public Policy

CLASSIC AUTO BODY INC.

Where Quality Comes First !
edstamm60@yahoo.com
3399 SIMON DR, WEST BRANCH, MI 48661
Phone: (989) 345-5373
FAX: (855) 787-3501

Workfile ID: 73be6840
PartsShare: 7Hty5c
Federal ID: 383637120
State ID: M216902

Preliminary Estimate**Customer:** [REDACTED]**Job Number:**

Written By: Michael Johnson

Insured: [REDACTED]
Type of Loss:
Point of Impact:

Policy #:
Date of Loss:

Claim #:
Days to Repair: 0

Owner:
[REDACTED]
169 W Scribner Rd
Rose City, MI 48654
(989) 965-4982 Business

Inspection Location:
CLASSIC AUTO BODY INC.
3399 SIMON DR
WEST BRANCH, MI 48661
Repair Facility
(989) 345-5373 Day

Insurance Company:**VEHICLE**

2018 GMC Sierra 3500 HD Denali Crew Cab 153.7" WB 4WD 4D SHORT 8-6.6L Turbocharged Diesel Direct Injection

VIN: 1GT42YEYXJF237389
License:
State:

Interior Color:
Exterior Color:
Production Date:

Mileage In:
Mileage Out:
Condition:

Vehicle Out:

Job #:

TRANSMISSION

Automatic Transmission
Overdrive
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Heated Mirrors
Power Driver Seat
Power Passenger Seat
Power Adjustable Pedals

DECOR

Dual Mirrors
Body Side Moldings
Privacy Glass

Air Conditioning

Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Alarm
Steering Wheel Touch Controls
Telescopic Wheel
Heated Steering Wheel
Climate Control
Navigation System
Backup Camera
Parking Sensors
Remote Starter
Home Link

RADIO

AM Radio
FM Radio

CD Player

Auxiliary Audio Connection
Premium Radio
Satellite Radio
SAFETY
Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Traction Control
Stability Control
Front Side Impact Air Bags
Head/Curtain Air Bags
Communications System
Hands Free Device
Xenon or L.E.D. Headlamps
Positraction
Lane Departure Warning

Leather Seats

Heated Seats
Ventilated Seats

WHEELS

Chrome Wheels

PAINT

Clear Coat Paint

OTHER

Fog Lamps
Signal Integrated Mirrors

TRUCK

Rear Step Bumper
Power Rear Window
Bedliner (Spray On)
Trailer Hitch
Trailer Package
Running Boards/Side Steps

Preliminary Estimate

Customer: [REDACTED]

Job Number:

2018 GMC Sierra 3500 HD Denali Crew Cab 153.7" WB 4WD 4D SHORT 8-6.6L Turbocharged Diesel Direct Injection

Console/Storage

CONVENIENCE

Stereo

Search/Seek

SEATS

Bucket Seats

Preliminary Estimate

Customer: [REDACTED]

Job Number:

2018 GMC Sierra 3500 HD Denali Crew Cab 153.7" WB 4WD 4D SHORT 8-6.6L Turbocharged Diesel Direct Injection

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		REAR BUMPER					
2		O/H bumper assy				3.2	
3	Repl	Bumper paint to match	23112252	1	1,049.02	Incl.	2.0
4		Add for Clear Coat					0.8
5		Add for reverse sens				0.7	
6	Repl	Step pad w/o dual rr wheels	84078289	1	307.17	Incl.	
7	Repl	RT Bumper brace	23108149	1	77.88	Incl.	
8	Repl	RT Bumper bracket	23112268	1	100.23	Incl.	
9	#	Repl Corrosion protection		1	20.00		
10	#	Repl Pre-Scan		1		0.5	
11	#	Repl Post-Scan		1		0.5	
12			OTHER CHARGES				
13	#		E.P.C.	1	4.00		
SUBTOTALS					1,558.30	4.9	2.8

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			1,554.30
Body Labor	4.9 hrs @	\$ 60.00 /hr	294.00
Paint Labor	2.8 hrs @	\$ 60.00 /hr	168.00
Paint Supplies	2.8 hrs @	\$ 40.00 /hr	112.00
Other Charges			4.00
Subtotal			2,132.30
Sales Tax	\$ 1,554.30 @	6.0000 %	93.26
Grand Total			2,225.56

MyPriceLink Estimate ID / Quote ID:

1163857493110038528 / 132192656

Preliminary Estimate

Customer: [REDACTED]

Job Number:

2018 GMC Sierra 3500 HD Denali Crew Cab 153.7" WB 4WD 4D SHORT 8-6.6L Turbocharged Diesel Direct Injection

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR1GH15, CCC Data Date 12/08/2023, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinishing operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2023 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.



Lehner's Collision, Inc.

"Quality is no Accident"
www.lehnerscollision.com
lehnerscollision@yahoo.com
2789 S M 76, West Branch, MI 48661
Phone: (989) 343-0577
FAX: (989) 343-0767

Workfile ID: e4f8bb1e
PartsShare: 7HtHDw
Federal ID: 27-0040563
State ID: F156806
Federal EPA: 27-0040563

Preliminary Estimate

Customer: [REDACTED]

Job Number:

Written By: Jones, Tia

Insured: [REDACTED]
Type of Loss:
Point of Impact:

Policy #:
Date of Loss:

Claim #:
Days to Repair: 0

Owner:
[REDACTED]
[REDACTED]

Inspection Location:
Lehner's Collision, Inc.
2789 S M 76
West Branch, MI 48661
Repair Facility
(989) 343-0577 Business

Insurance Company:

VEHICLE

2018 GMC Sierra 3500 HD Denali Crew Cab 153.7" WB 4WD 4D SHORT 8-6.6L Turbocharged Diesel Direct Injection

VIN: 1GT42YEYXJF237389
License:
State:

Interior Color:
Exterior Color:
Production Date:

Mileage In:
Mileage Out:
Condition:

Vehicle Out:

Job #:

TRANSMISSION

Automatic Transmission
Overdrive
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Heated Mirrors
Power Driver Seat
Power Passenger Seat
Power Adjustable Pedals

DECOR

Dual Mirrors
Body Side Moldings

Air Conditioning
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Alarm
Steering Wheel Touch Controls
Telescopic Wheel
Heated Steering Wheel
Climate Control
Navigation System
Backup Camera
Parking Sensors
Remote Starter
Home Link

RADIO

AM Radio

CD Player
Auxiliary Audio Connection
Premium Radio
Satellite Radio

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Traction Control
Stability Control
Front Side Impact Air Bags
Head/Curtain Air Bags
Communications System
Hands Free Device
Xenon or L.E.D. Headlamps
Positraction

Leather Seats
Heated Seats
Ventilated Seats

WHEELS

Chrome Wheels

PAINT

Clear Coat Paint

OTHER

Fog Lamps
Signal Integrated Mirrors

TRUCK

Rear Step Bumper
Power Rear Window
Bedliner (Spray On)
Trailer Hitch
Trailer Package
Running Boards/Side Steps

Get live updates at www.carwise.com/e/4F6btD

Preliminary Estimate

Customer: [REDACTED]

Job Number:

2018 GMC Sierra 3500 HD Denali Crew Cab 153.7" WB 4WD 4D SHORT 8-6.6L Turbocharged Diesel Direct Injection

Privacy Glass

FM Radio

Lane Departure Warning

Console/Storage

Stereo

SEATS

CONVENIENCE

Search/Seek

Bucket Seats

Preliminary Estimate

Customer: ██████████

Job Number:

2018 GMC Sierra 3500 HD Denali Crew Cab 153.7" WB 4WD 4D SHORT 8-6.6L Turbocharged Diesel Direct Injection

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		REAR BUMPER					
2		O/H rear bumper				3.2	
3	Repl	Bumper paint to match	23112252	1	1,049.02	Incl.	2.0
4		Add for Clear Coat					0.8
5		Add for reverse sens				0.7	
6	Repl	Park sensor smooth ring	23428268	1	263.85	0.2	0.2
7		Add for Clear Coat					0.1
8		MISCELLANEOUS OPERATIONS					
9	#	Possible Additional Damage Subject to Tear Down		1			
10	#	to boxside		1			
SUBTOTALS					1,312.87	4.1	3.1

ESTIMATE TOTALS

Category	Basis			Rate	Cost \$
Parts					1,312.87
Body Labor	4.1 hrs	@	\$ 60.00 /hr		246.00
Paint Labor	3.1 hrs	@	\$ 60.00 /hr		186.00
Paint Supplies	3.1 hrs	@	\$ 40.00 /hr		124.00
Subtotal					1,868.87
Sales Tax	\$ 1,436.87	@	6.0000 %		86.21
Grand Total					1,955.08

MyPriceLink Estimate ID / Quote ID:

1163862455823114240 / 132194111

WARRANTY DISCLAIMER.

YOUR VEHICLE WILL BE REPAIRED TO INDUSTRY STANDARDS OF PRE-ACCIDENT CONDITIONS. NATIONAL LIMITED LIFETIME REPAIR WARRANTY FOR WORKMANSHIP, INCLUDING REFINISHING, FOR ALL COMPLETED REPAIRS FOR AS LONG AS YOU OWN YOUR VEHICLE. PARTS AND MATERIALS SUBJECT TO MANUFACTURER'S WARRANTY.

NO GUARANTEE ON RUST REPAIR.

THE ABOVE ESTIMATE IS BASED ON OUR INSPECTION AND DOES NOT COVER ADDITIONAL PARTS OR LABOR WHICH MAY BE REQUIRED AFTER THE WORK HAS STARTED. WORN OR DAMAGED PARTS, NOT EVIDENT ON FIRST INSPECTION, MAY BE DISCOVERED AND YOU WILL BE CONTACTED FOR AUTHORIZATION FOR ADDITIONAL WORK. PARTS PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE.

ACKNOWLEDGEMENT: MY VEHICLE MAY BE DRIVEN BY YOU AND YOUR EMPLOYEES FOR ROAD TESTS AND FOR SUBLET WORK. I FURTHER AGREE THAT YOU WILL NOT BE RESPONSIBLE FOR ARTICLES LEFT IN THE VEHICLE.

I HAVE READ AND UNDERSTAND THE ABOVE ESTIMATE AND
AUTHORIZE REPAIR SERVICE TO BE PERFORMED, INCLUDING SUBLET

Preliminary Estimate

Customer: **██████████**

Job Number:

2018 GMC Sierra 3500 HD Denali Crew Cab 153.7" WB 4WD 4D SHORT 8-6.6L Turbocharged Diesel Direct Injection

WORK, AND ACKNOWLEDGE RECEIPT OF THIS ESTIMATE.

X _____ DATE _____

MY VEHICLE HAS BEEN REPAIRED TO MY SATISFACTION, AND I
AUTHORIZE MY INSURANCE COMPANY TO PAY ANY PAYMENTS DUE
TO LEHNER'S COLLISION.

X _____ DATE _____

REPAIRED BY _____ MECHANIC CERT# M213910

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR1GH15, CCC Data Date 12/08/2023, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2023 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category.
X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category.
M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel.
CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel.
HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non
Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace.
R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel.
Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

Preliminary Estimate

Customer: Murkey, Mike

Job Number:

2018 GMC Sierra 3500 HD Denali Crew Cab 153.7" WB 4WD 4D SHORT 8-6.6L Turbocharged Diesel Direct Injection

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.