

RESCHEDULED REGULAR MEETING OF THE WEST BRANCH DOWNTOWN DEVELOPMENT AUTHORITY HELD IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET, TUESDAY, DECEMBER 18, 2018.

Chair Fabbri called the meeting to order at 12:02 pm.

Present: Joanne Bennett, Joe Clark, Samantha Fabbri, Sandy Rabidue, Ken Walters

Absent: Autum Hunter

Others present: Clerk Treasurer John Dantzer. Planning Chairman Bob David, PRT Fellow Mary Bickell

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MOTION BY FABBRI, SECOND BY CLARK, TO EXCUSE MEMBER HUNTER FROM THE MEETING.

Yes – Bennett, Clark, Fabbri, Rabidue, Walters

No – None

Absent – Hunter

Motion carried

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MOTION BY RABIDUE, SECOND BY BENNETT, TO APPROVE THE MINUTES FROM THE MEETING HELD NOVEMBER 27, 2018.

Yes – Bennett, Clark, Fabbri, Rabidue, Walters

No – None

Absent – Hunter

Motion carried

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PRT Fellow Mary Bickell introduced herself to the Board.

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MOTION BY RABIDUE, SECOND BY WALTERS, TO APPROVE THE BILL FOR WEST BRANCH GREENHOUSE AND FLOWER SHOP IN THE AMOUNT OF \$680.

Yes – Bennett, Clark, Fabbri, Rabidue, Walters

No – None

Absent – Hunter

Motion carried

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Chairman Fabbri noted the Christmas Parade and Downtown Christmas Fantasy were great.

Member Bennett noted that at the most recent Council meeting, Council approved the creation of a new Community Development Board that will work in conjunction with the IDC Board and that in addition to the IDC members, they would like one member of the Planning Commission and the DDA to serve on that Board

MOTION BY WALTERS, SECOND BY FABBRI, TO APPROVE MEMBER SANDY RABIDUE TO SERVE ON THE NEWLY DEVELOPED COMMUNITY DEVELOPEMNT COMMISSION ON BEHALF OF THE DDA.

Yes – Bennett, Clark, Fabbri, Rabidue, Walters

No – None

Absent – Hunter

Motion carried

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Clerk/Treasurer Dantzer noted the need that they still have a minimum of two spots that they need to work on getting filled so they meet the minimum requirements of the DDA statute that requires a minimum of eight (8) members to be on the board.

The members discussed possible additions to the Board.

Mr. Dantzer also noted the need to start working on their budget starting in January

Planning Chairman David noted the new PRT survey for the branding initiative. PRT Fellow Bickell went over the branding schedule and noted that January 9th is the anticipated roll out date.

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Clerk/Treasurer Dantzer presented a DDA taxable value spreadsheet and went over the tax amounts for the DDA’s tax millage and TIFF capture. It was noted that they are collecting both the millage and TIFF capture on the original district but that the new district does not have the tax millage and it has a decrease in taxable value so they are not collecting anything for the TIFF in that district. It was his recommendation that the Board make a request to Council to have the DDA millage added to the New District but also that they should reach out to legal counsel to get guidance on this issue to make sure the millage is added correctly.

Member Walters noted that based on the letter provided by Miller Canfield, he did not think they would not need to get a legal opinion.

Chairperson Fabbri noted maybe they could contact John Iacoangeli about his recommendation on adding the tax millage.

Member Walters also noted that they should look into extending the DDA district to the City's limit on the east side of town to match up to where West Branch Township stops.

MOTION BY WALTERS, SECOND BY FABBRI, THAT BASED ON THE LETTER PROVIDED BY MILLER CANFIELD, TO REQUEST TO CITY COUNCIL TO ADD THE DDA MILLAGE TO ALL PROPERTIES IN THE NEW DDA DISTRICT.

Yes - Bennett, Clark, Fabbri, Rabidue, Walters

No - None

Absent - Hunter

Motion carried

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Chairperson Fabbri noted that John Iacoangeli will be meeting with them in the near future to go over the downtown development plan.

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Member Rabidue noted she has been working on the flowers for next year.

The Board discussed trail head opportunities in the City.

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MOTION BY RABIDUE, SECOND BY FABBRI, TO NAME JOHN DANTZER AS SECRETARY FOR A PARTIAL TERM TO EXPIRE MARCH 30, 2019.

Yes - Bennett, Clark, Fabbri, Rabidue, Walters

No - None

Absent - Hunter

Motion carried

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Chair Fabbri adjourned the meeting at 1:00 pm.