

REGULAR MEETING OF THE WEST BRANCH PLANNING COMMISSION HELD IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET, ON TUESDAY, DECEMBER 13, 2016.

Vice Chairman Mike Jackson called the meeting to order at 6:00 p.m.

Present: Members: Bob David, Kara Fachting, Heather Grace, Mike Jackson, June Longstreet, Shirley McClenahen, and Dan Weiler.

Absent: Jan Hasty and Tim Schaiberger

Others officers in attendance: City Clerk/Treasurer John Dantzer

All stood for the Pledge of Allegiance.

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Manager Grace shared a communication from Chairman Schaiberger noting that he would be regretfully resigning from the Planning Commission which would allow Dan Weiler to stay on the Commission.

MOTION BY GRACE, SECOND BY JACKSON, TO ACCEPT WITH REGRET THE RESIGNATION OF TIM SCHAIBERGER FROM THE PLANNING COMMISSION.

Motion carried

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MOTION BY FACHTING, SECOND BY GRACE, TO APPROVE THE MINUTES FROM THE REGULAR MEETING HELD TUESDAY, NOVEMBER 22, 2016

Motion carried

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MOTION BY GRACE, SECOND BY JACKSON, TO BRING BACK THE OCTOBER 25, 2016 MINUTES FOR DISCUSSION. (must have a minimum of five yes votes)

Yes- David, Fachting, Grace, Jackson, Longstreet, McClenahen, Weiler.

No – None

Absent – Hasty, Schaiberger

Motion carried

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MOTION BY GRACE, SECOND BY FACHTING, TO APPROVE THE MINUTES WITH CORRECTIONS FROM THE REGULAR MEETING HELD TUESDAY, OCTOBER 25, 2016.

Motion carried

Member Fachting asked about the sign for Bucks Country Cookin’ and it was noted that they did submit an application and it was approved administratively.

The Planning Commission started to review the Master Plan and make updates.

Member David noted that he would like to see the Tree Plan added to the Master Plan.

Member Jackson noted that the employment numbers on page 26 and the principal employees starting on page 27 will need to be updated. Manager Grace noted that they could make contact with Mandi Chasey at the EDC to see if she has this information already.

Member Jackson noted that they need to update the demographic and income information.

Member Weiler noted that they need to update the population on page 23.

Member Jackson noted that they need to change the average income numbers on page 26.

Clerk/Treasurer Dantzer noted on page 13, it still notes that there are two water towers and that one is slated for removal.

Member Fachting noted that the bathrooms were added in the downtown area so that could be taken off the DDA current plans on page 40.

Member David noted that they could add the Tree Plan to the Existing Land Use section.

MOTION BY JACKSON, SECOND BY FACHTING, TO HAVE THE CITY LOOK INTO MAKING THE CORRECTIONS AS DISCUSSED TO THE MASTER PLAN.

Motion carried

MOTION BY FACHTING, SECOND BY LONGSTREET, TO APPOINT MIKE JACKSON AS THE CHAIRMAN OF THE PLANNING COMMISSION FOR THE CALENDAR YEAR 2017

Motion carried

MOTION BY FACHTING, SECOND BY LONGSTREET, TO APPOINT BOB DAVID AS THE VICE CHAIRMAN OF THE PLANNING COMMISSION FOR THE CALENDAR YEAR 2017.

Motion carried

Member McClenahen commended DPW for taking care of the snow.

Member David noted that the County plow trucks now have a green light on top of them and that we should look and see if it is required by the City as well.

Member David also recommended putting the leaf pickup in the newsletter.

Member David asked about the opening in the DPW. Manager Grace noted that she did not get as many applicants as hoped but she is currently conducting interviews and that she is having trouble hiring someone because of the current wages they are offering. She noted that they may need to look at altering water rates in order to get or keep trained employees.

Member Fachting asked about the medical marijuana issue and Manager Grace noted that the Council did vote to not opt in right now because there are too still many unknowns.

Vice Chairman Jackson adjourned the meeting at 6:43 p.m.