

AGENDA

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL TO BE HELD IN PERSON AND VIRTUALLY AT WEST BRANCH CITY HALL, 121 N. FOURTH ST. ON MONDAY, NOVEMBER 21, 2022, BEGINNING AT 6:00 P.M.

PLEASE NOTE: All guests and parties in attendance are asked to sign in if they will be making any comments during meetings, so that the City Clerk may properly record your name in the minutes. Public comments are limited to 3 minutes in length while matters from the floor are limited to 10 minutes. All in attendance are asked to silence all cell phones and other electronic devices. Accommodations are available upon request to those who require alternately formatted materials or auxiliary aids to ensure effective communication and access to City meetings or hearings. All request for accommodations should be made with as much advance notice as possible, typically at least 10 business days in advance by contacting City Clerk Lori Ann Clover at (989) 345-0500. [DISCLAIMER: Views or opinions expressed by City Council Members or employees during meetings are those of the individuals speaking and do not represent the views or opinions of the City Council or the City as a whole.] [NOTICE: Audio and/or video may be recorded at public meetings of the City Council.]

- I. Call to order
- II. Roll call
- III. Pledge of Allegiance
- IV. Scheduled Matters from the Floor
 - A. County Update
 - B. Audit Presentation
- V. Public hearing
 - A. New Patrol Car
- VI. Additions to the agenda
- VII. Public comment on agenda items only (limited to 3 minutes)
- VIII. Bids
- IX. Unfinished Business
- X. New Business
 - A. Bills
 - B. Resolution 22-23 2022-2023 Budget Amendment for in-car camera grant
 - C. MLCC Local Government Approval
 - D. Election Inspector wage increase
- XI. Approval of the minutes and summary from the regular meeting held November 7, 2022.
- XII. Consent Agenda
 - A. Treasurer's Report and Investment Summary
 - B. West Branch Police Department Report for October 2022
 - C. Minutes from the Ogemaw County Transportation Task Force meeting held December 1, 2021
 - D. Minutes from the Planning Commission meeting held October 11, 2022
 - E. Minutes from the Airport Board meeting held October 19, 2022
 - F. Minutes from the Land Bank Authority meeting held October 12, 2022
- XIII. Communications

- XIV. Reports
 - A. Mayor
 - B. Council
 - C. Manager

XV. Public comment any topic

XVI. Adjournment

UPCOMING MEETINGS-EVENTS

November 22 DDA 12:00 pm
December 1 Summer Music Series 4:00 pm
December 5 City Council 6:00 pm
December 6 Planning Commission 6:00 pm
December 10 Christmas Parade 7:00 pm
December 12 Board of Review 11:00 am
December 14 Airport Board 12:15 pm
December 19 City Council 6:00 pm
December 20 WWTPA 3:30 pm
December 27 DDA 12:00 pm

The West Branch City Council will hold a public hearing on Monday, November 21 at 6 p.m. in the Council Chambers of City Hall, 121 N. Fourth St. to inform the general public of the submission of a grant for a new patrol vehicle through USDA Rural Development. The public is invited to make comment at this meeting concerning the grant. Written comments will be received at City Hall, 121 N. Fourth St., West Branch, MI 48661. Any questions concerning this public hearing can be directed to West Branch City Hall at (989) 345-0500. Accommodations are available upon request to persons with disabilities who require alternately formatted materials or auxiliary aids to ensure effective communication and access to City meetings or hearings. All requests for accommodation should be made at least 10 business days in advance by contacting Lori Ann Clover at (989) 345-0500.

Lori Ann Clover
West Branch City Clerk

APPLICATION FOR FEDERAL ASSISTANCE

Version 7/03

1. TYPE OF SUBMISSION: Application		2. DATE SUBMITTED 11/17/2022	Applicant Identifier	
<input type="checkbox"/> Construction		3. DATE RECEIVED BY STATE	State Application Identifier	
<input checked="" type="checkbox"/> Non-Construction		4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier	
5. APPLICANT INFORMATION				
Legal Name: City of West Branch		Organizational Unit: Department: West Branch Police Department		
Organizational DUNS: 108298380		Division: Law Enforcement		
Address: Street: 121 N. 4th St		Name and telephone number of person to be contacted on matters involving this application (give area code)		
City: West Branch		Prefix: Chief	First Name: Ken	
County: Ogemaw		Middle Name		
State: Michigan		Last Name Waiters		
Zip Code 48661		Suffix:		
Country: United States		Email: waitersk@westbranch.com		
6. EMPLOYER IDENTIFICATION NUMBER (EIN): 38-6004600		Phone Number (give area code) 989-345-2627		Fax Number (give area code) 989-345-0083
8. TYPE OF APPLICATION: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.) Other (specify) <input type="checkbox"/> <input type="checkbox"/>		7. TYPE OF APPLICANT: (See back of form for Application Types) C - Municipal Other (specify)		
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: TITLE (Name of Program): Community Facility Loan Program 10-766		9. NAME OF FEDERAL AGENCY: USDA, Rural Development		
12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.): City of West Branch		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: Purchase of Patrol Vehicle for Police Department		
13. PROPOSED PROJECT Start Date: 1/1/2023 Ending Date: 12/31/2023		14. CONGRESSIONAL DISTRICTS OF: a. Applicant 4, Moolenaar b. Project 4, Moolenaar		
15. ESTIMATED FUNDING:		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?		
a. Federal	\$ 44,400	a. Yes. <input type="checkbox"/> THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON		
b. Applicant	\$ 14,800	DATE:		
c. State	\$	b. No. <input checked="" type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372		
d. Local	\$	<input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW		
e. Other	\$	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?		
f. Program Income	\$	<input type="checkbox"/> Yes If "Yes" attach an explanation. <input checked="" type="checkbox"/> No		
g. TOTAL	\$ 59,200			
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.				
a. Authorized Representative				
Prefix	First Name Paul	Middle Name		
Last Name Frechette		Suffix		
b. Title Mayor		c. Telephone Number (give area code) 989-345-0500		
d. Signature of Authorized Representative 		e. Date Signed 11/17/2022		

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Standard Form 424 (Rev.9-2003)
Prescribed by OMB Circular A-102

BUDGET INFORMATION - Non-Construction Programs

SECTION A - BUDGET SUMMARY						
Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. CP	10-766	\$ 44,400.00	\$	\$	\$	\$ 44,400.00
2.			14,800.00			14,800.00
3.						0.00
4.						0.00
5. Totals		\$ 44,400.00	\$ 14,800.00	\$ 0.00	\$ 0.00	\$ 59,200.00
SECTION B - BUDGET CATEGORIES						
6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY					
	(1)	(2)	(3)	(4)	Total (5)	
a. Personnel	\$	\$	\$	\$	\$ 0.00	
b. Fringe Benefits					0.00	
c. Travel					0.00	
d. Equipment	44,400.00		14,800.00		59,200.00	
e. Supplies					0.00	
f. Contractual					0.00	
g. Construction					0.00	
h. Other					0.00	
i. Total Direct Charges (sum of 6a-6h)	44,400.00		14,800.00	0.00	0.00	59,200.00
j. Indirect Charges					0.00	
k. TOTALS (sum of 6i and 6j)	\$ 44,400.00	\$	14,800.00	\$ 0.00	\$ 0.00	\$ 59,200.00
7. Program Income	\$	\$	\$	\$	\$ 0.00	

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Prescribed by OMB Circular A-102

SECTION C - NON-FEDERAL RESOURCES					
(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS	
8. Applicant Contribution	\$ 14,800.00	\$	\$	\$	14,800.00
9.					0.00
10.					0.00
11.					0.00
12. TOTAL (sum of lines 8-11)	\$ 14,800.00	\$	0.00	0.00	14,800.00
SECTION D - FORECASTED CASH NEEDS					
	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
	\$	\$	\$	\$	\$
13. Federal	44,400.00	\$	\$	\$	44,400.00
14. Non-Federal	14,800.00				14,800.00
15. TOTAL (sum of lines 13 and 14)	\$ 59,200.00	\$ 0.00	0.00	0.00	59,200.00
SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT					
(a) Grant Program	FUTURE FUNDING PERIODS (Years)				(e) Fourth
	(b) First	(c) Second	(d) Third		
16.	\$	\$	\$	\$	
17.					
18.					
19.					
20. TOTAL (sum of lines 16-19)	\$	0.00	0.00	0.00	0.00
SECTION F - OTHER BUDGET INFORMATION					
21. Direct Charges: \$59,200.00		22. Indirect Charges:			
23. Remarks:					

Availability of Other Commercial Credit Certification

Applicants must certify in writing that they are unable to finance the proposed project from their own resources or through commercial credit at reasonable rates and terms that will allow them to maintain user rates comparable to other similar systems.

Applicants must sign this certification which provides documentation of contact with a lending institution. Offers or denials of commercial credit should be documented below with the name of lending institution, name of contact, rates and terms available and reason why credit would not be available.

Commercial credit financing in the amount of \$ 59,200.00 was discussed with the following lending institutions:

Lender:	PNC Bank	Interest Rate:	6.04%	Term:	60mos.
Contact:	Carle Raymond				
Lender:	Huntington Bank	Interest Rate:	5.73%	Term:	60mos.
Contact:	Beth Laier				
Lender:	Mercantile Bank	Interest Rate:	5.0%	Term:	60mos.
Contact:	Alan Bruder				

The undersigned certifies, to the best of their knowledge and belief, that:

1. The organization is unable to finance the proposed project from its own resources or through commercial credit at reasonable rates and terms.
2. No outstanding judgment has been obtained and recorded by the United States of America in a Federal Court (other than in the United States Tax Court).

City of West Branch

Name of Organization



11/17/2022

Name and Signature of Authorized Official

Date



West Branch Police Department

Chief Kenneth W. Walters

130 Page St.

West Branch, Michigan 48661

Phone: 989-345-2627 Fax: 989-345-0083

E-mail: waltersk@westbranch.com

PROJECT NARRATIVE

PROJECT TITLE: PURCHASE OF PATROL VEHICLE; WEST BRANCH POLICE DEPARTMENT

The City of West Branch is a poverty level rural community located in Northeastern Lower Michigan. The City of West Branch covers an area of approximately 2.3 square miles with an estimated population of 2,500 and a county population of 21,000. West Branch experiences a great influx in population during workforce hours to more than 6,000, directly related to being the county seat of Ogemaw.

The West Branch Police Department is responsible for providing Law Enforcement functions within the city, which includes two schools and two hospitals. In order for the West Branch Police Department to provide effective service, patrol vehicles are needed. The West Branch Police Department employs seven full-time employees and one part-time employee. The West Branch Police Department further provides mutual aid to Law Enforcement agencies within and out of the county when assistance is necessary.

The West Branch Police Department has a fleet of four patrol vehicles in service year-round. The police department currently has two of the four patrol vehicles in need of constant repair and service due to high mileage. Typically, high mileage vehicles are taken out of service and sold to the highest bidder. Due to the sale of these vehicles only providing a minimal amount and fiscal restraints, they have been kept in service for patrol use. Numerous times throughout the year, on top of patrol duties, all patrol vehicles are needed to be in-service on the roadways at the same time during city events and functions.

Due to financial restraints in the City of West Branch, discussion has been made to continue to use deteriorating, high mileage vehicles for patrol use. This discussion has been made in an effort to save money. However, it also creates a liability situation allowing employees to operate unsafe vehicles. Over time it has further become more costly in an attempt to service these vehicles, rather than replace them.

The use of Federal Funds to supplement the purchase of a patrol vehicle would aid and enable the West Branch Police Department to reduce the financial burden on the City of West Branch.

*ATTACHED IS A
LIST OF THE
BILLS TO BE APPROVED
AT THIS COUNCIL MEETING*

BILLS	\$65,327.89
<i>BILLS AS OF 11/17/22</i>	<i>\$65,327.89</i>
<i>Additions to Bills as of</i>	<i>\$0</i>
<i>Paid but not approved</i>	<i>\$5,426.81</i>
TOTAL BILLS	\$70,754.70

**BILLS ARE AVAILABLE
AT THE MEETING
FOR COUNCIL'S REVIEW**

Vendor Name	Amount	Description
CONSUMERS ENERGY	2,431.73	ELECTRIC
ELHORN ENGINEERING COMPANY	1,162.00	VARIOUS SUPPLIES
FIRST ADVANTAGE OCCUP HEALTH SVC GR	44.23	EVANS DRUG TEST
FOSTER BLUE WATER OIL LLC	4,110.45	FUEL
GFL ENVIRONMENTAL	345.32	GARBAGE SERVICE OCTOBER
GREAT LAKES TECH CONSULT LLC	207.97	COMPUTER REPAIRS
GREG WANGLER AUTO REPAIR	2,291.34	#29 REPAIRS
HACH COMPANY	251.44	WWTP SUPPLIES
MEDLER ELECTRIC CO	308.48	VARIOUS SUPPLIES
MERS OF MICHIGAN	29,078.42	RETIREMENT NOVEMBER
MESSA	17,644.35	HEALTH INS DECEMBER
MESSA	517.81	HEALTH INS M/L PORTION DEC
MID MICHIGAN ASPHALT PAVING	2,985.50	MAIN PATCH REPAIR
MILLER OFFICE MACHINES	265.36	COPIER
MUFFLER MAN	480.00	POLICE REPAIRS
MVW & ASSOCIATES INC	1,000.00	ASSESSOR CONTRACT DECEMBER
MY MICHIGAN HEALTH	60.00	EVANS PRE EMPLOYMENT PHYSICAL
OFFICE CENTRAL	160.91	VARIOUS SUPPLIES
OGEMAW COUNTY HERALD ADLINER	52.36	AD PATROL CAR
SAVE A LOT	165.57	VARIOUS SUPPLIES
STATE OF MICHIGAN	64.00	WATER SAMPLES
UNUM LIFE INSURANCE CO OF AMERICA	1,124.62	LT ST DISABILITY & LIFE
UPS	4.93	DPW SHIPPING
VERIZON WIRELESS	114.97	CELL PHONES
WEST BRANCH ACE HARDWARE	287.93	VARIOUS SUPPLIES
WEST END DISTRIBUTING	168.20	VARIOUS SUPPLIES
TOTAL	65,327.89	

RESOLUTION #22-23

WHEREAS, City staff compares the year to date actual with the budgeted amount of all revenue and expenditures monthly; and

WHEREAS, the revenues and expenses in Fund 101, General Fund, Police Department, received in car cameras from a grant that was awarded in the prior fiscal year but received during this fiscal year, and

WHEREAS, the expenses in Fund 202, Major Street Fund, Traffic Signal Trunkline, Railroad Crossing Energy Charge were understated, and

NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council hereby adopts the following budget amendments:

GL NUMBER	DESCRIPTION	2022-23 CURRENT BUDGET	2022-23 AMENDED BUDGET
Fund 101 -			
Revenues			
Dept 000.000			
Total Dept 000.000		1,650,845.00	1,650,845.00
Dept 262.000 - ELECTIONS			
Total Dept 262.000 - ELECTIONS		1,500.00	1,500.00
Dept 265.000 - MUNICIPAL PROPERTIES			
Total Dept 265.000 - MUNICIPAL PROPERTIES		0.00	0.00
Dept 265.999 - INSTALLMENT PURCHASE AGREEMENT EXPENSE			
Total Dept 265.999 - INSTALLMENT PURCHASE AGREEMENT EXPENSE		0.00	0.00
Dept 284.000 - COMMUNITY PROMOTIONS			
Total Dept 284.000 - COMMUNITY PROMOTIONS		0.00	0.00
Dept 301.000 - POLICE DEPARTMENT			
101-301.000-528.000	OTHER FEDERAL GRANTS	41,667.00	41,667.00
101-301.000-578.400	IN-SERVICE TRAINING	500.00	500.00
101-301.000-634.400	GRANT	0.00	9,820.00
101-301.000-640.400	K-9 REVENUE	0.00	0.00
101-301.000-654.400	TRAFFIC BUREAU	22,000.00	22,000.00
101-301.000-655.400	ACCIDENT REPORTS	350.00	350.00
101-301.000-656.400	DISTRICT COURT FINES	2,500.00	2,500.00
101-301.000-674.000	CONTRIBUTIONS AND DONATIONS	0.00	0.00
101-301.000-693.400	NSF FEES	0.00	0.00
101-301.000-695.400	MISCELLANEOUS	0.00	0.00
101-301.000-695.401	MISC. ED. & TRAINING 302	0.00	0.00
101-301.000-695.407	FORFEITURE FUNDS	0.00	0.00

101-301.000-695.415 OTHER GOV'T UNITS	57,100.00	57,100.00
Total Dept 301.000 - POLICE DEPARTMENT	124,117.00	133,937.00
Dept 441.000 - PUBLIC WORKS DEPARTMENT		
Total Dept 441.000 - PUBLIC WORKS DEPARTMENT	33,600.00	33,600.00
Dept 528.000 - SOLID WASTE		
Total Dept 528.000 - SOLID WASTE	500.00	500.00
Dept 721.000 - PLANNING AND ZONING		
Total Dept 721.000 - PLANNING AND ZONING	750.00	750.00
Dept 751.000 - PARKS AND RECREATION		
Total Dept 751.000 - PARKS AND RECREATION	1,500.00	1,500.00
TOTAL REVENUES	1,812,812.00	1,822,632.00
Expenditures		
Dept 000.000		
Total Dept 000.000	0.00	0.00
Dept 101.000 - LEGISLATIVE		
Total Dept 101.000 - LEGISLATIVE	20,100.00	20,100.00
Dept 172.000 - CITY MANAGER'S OFFICE		
Total Dept 172.000 - CITY MANAGER'S OFFICE	139,289.00	139,289.00
Dept 201.000 - INTERNAL SERVICES		
Total Dept 201.000 - INTERNAL SERVICES	45,970.00	45,970.00
Dept 209.000 - PROPERTY ASSESSMENT REVIEW		
Total Dept 209.000 - PROPERTY ASSESSMENT REVIEW	13,430.00	13,430.00
Dept 215.000 - CITY CLERK		
Total Dept 215.000 - CITY CLERK	70,315.00	70,315.00
Dept 228.000 - TECHNOLOGY		
Total Dept 228.000 - TECHNOLOGY	16,600.00	16,600.00
Dept 253.000 - CITY TREASURER		
Total Dept 253.000 - CITY TREASURER	109,651.00	109,651.00
Dept 262.000 - ELECTIONS		
Total Dept 262.000 - ELECTIONS	5,859.00	5,859.00
Dept 265.000 - MUNICIPAL PROPERTIES		

Total Dept 265.000 - MUNICIPAL PROPERTIES		37,640.00	37,640.00
Dept 265.999 - INSTALLMENT PURCHASE AGREEMENT EXPENSE			
Total Dept 265.999 - INSTALLMENT PURCHASE AGREEMENT EXPENSE		0.00	0.00
Dept 266.000 - LEGAL ASSISTANCE			
Total Dept 266.000 - LEGAL ASSISTANCE		27,300.00	27,300.00
Dept 284.000 - COMMUNITY PROMOTIONS			
Total Dept 284.000 - COMMUNITY PROMOTIONS		18,831.00	18,831.00
Dept 299.000 - CITY SERVICES			
Total Dept 299.000 - CITY SERVICES		55,100.00	55,100.00
Dept 301.000 - POLICE DEPARTMENT			
101-301.000-702.700	PROMOTION/BONUS	350.00	350.00
101-301.000-703.700	SALARIES AND WAGES	313,000.00	313,000.00
101-301.000-705.700	CHIEF OF POLICE	69,400.00	69,400.00
101-301.000-706.700	COMMUNITY POLICING	100.00	100.00
101-301.000-708.700	SICK LEAVE PAYOUT	250.00	250.00
101-301.000-710.700	OVERTIME	10,500.00	10,500.00
101-301.000-713.700	EMP. HEALTH OPTION	3,000.00	3,000.00
101-301.000-714.700	MANDATORY MEDICARE	5,583.00	5,583.00
101-301.000-715.700	SOCIAL SECURITY (EMPLOYER)	23,709.00	23,709.00
101-301.000-716.700	BC/BS HEALTH INSURANCE PREMIU	49,449.00	49,449.00
101-301.000-717.700	LIFE INSURANCE PREMIUM	1,105.00	1,105.00
101-301.000-718.700	MERS RETIREMENT (EMPLOYER)	80,000.00	80,000.00
101-301.000-718.701	EMPLOYER DEFERED COMP.	7,500.00	7,500.00
101-301.000-719.700	LONG TERM DISABILITY	3,200.00	3,200.00
101-301.000-720.700	WORKERS COMPENSATION PREMIUM	9,100.00	9,100.00
101-301.000-724.700	UNEMPLOYMENT INS. BENEFIT	100.00	100.00
101-301.000-727.700	OPERATING SUPPLIES	5,000.00	5,000.00
101-301.000-801.700	CONTRACTUAL SERVICES	5,000.00	5,000.00
101-301.000-811.700	MEMBERSHIP AND DUES	1,100.00	1,100.00
101-301.000-817.700	UNIFORMS	6,000.00	6,000.00
101-301.000-853.700	TELEPHONE/RADIO COMMUNICATION	5,000.00	5,000.00
101-301.000-941.700	EQUIPMENT RENTAL	9,500.00	9,500.00
101-301.000-955.700	DATA PROCESSING	4,700.00	4,700.00
101-301.000-956.700	EXPENSES	3,650.00	13,470.00
101-301.000-956.702	YOUTH SAFETY EXPENSE	2,000.00	2,000.00
101-301.000-956.703	K-9 EXPENSES	100.00	100.00
101-301.000-956.707	FORFEITURE EXPENSE	400.00	400.00
101-301.000-957.700	EDUCATION AND TRAINING LOCAL	5,000.00	5,000.00
101-301.000-957.701	EDUCATION 302	1,000.00	1,000.00
101-301.000-968.700	STING	4,000.00	4,000.00
101-301.000-977.700	CAPITAL ACQUISITIONS	0.00	0.00
Total Dept 301.000 - POLICE DEPARTMENT		628,796.00	638,616.00

Dept 336.000 - FIRE		
Total Dept 336.000 - FIRE	27,145.00	27,145.00
Dept 345.000 - CROSSING GUARDS		
Total Dept 345.000 - CROSSING GUARDS	8,046.00	8,046.00
Dept 441.000 - PUBLIC WORKS DEPARTMENT		
Total Dept 441.000 - PUBLIC WORKS DEPARTMENT	195,197.00	195,197.00
Dept 444.000 - SIDEWALKS		
Total Dept 444.000 - SIDEWALKS	0.00	0.00
Dept 528.000 - SOLID WASTE		
Total Dept 528.000 - SOLID WASTE	213,033.00	213,033.00
Dept 537.000 - AIRPORT		
Total Dept 537.000 - AIRPORT	51,311.00	51,311.00
Dept 721.000 - PLANNING AND ZONING		
Total Dept 721.000 - PLANNING AND ZONING	4,471.00	4,471.00
Dept 728.000 - ECONOMIC DEVELOPMENT		
Total Dept 728.000 - ECONOMIC DEVELOPMENT	1,000.00	1,000.00
Dept 729.000 - CODE ENFORCEMENT		
Total Dept 729.000 - CODE ENFORCEMENT	0.00	0.00
Dept 751.000 - PARKS AND RECREATION		
Total Dept 751.000 - PARKS AND RECREATION	65,309.00	65,309.00
Dept 851.000 - INSURANCE AND RISK MANAGEMENT		
Total Dept 851.000 - INSURANCE AND RISK MANAGEMENT	15,500.00	15,500.00
Dept 900.000 - BAD DEBT		
Total Dept 900.000 - BAD DEBT	0.00	0.00
Dept 965.000 - TRANSFERS		
Total Dept 965.000 - TRANSFERS	25,000.00	25,000.00
Dept 965.209 - TRANSFER TO CEMETERY		
Total Dept 965.209 - TRANSFER TO CEMETERY	17,222.00	17,222.00
Dept 965.736 - TRANS TO FUND 736 OPEB		
Total Dept 965.736 - TRANS TO FUND 736 OPEB	0.00	0.00
TOTAL EXPENDITURES	1,812,115.00	1,821,935.00

Fund 101:

TOTAL REVENUES	1,812,812.00	1,822,632.00
TOTAL EXPENDITURES	1,812,115.00	1,821,935.00
NET OF REVENUES & EXPENDITURES	697.00	697.00
BEGINNING FUND BALANCE	1,671,948	1,671,948
ENDING FUND BALANCE	1,672,645	1,672,645

GL NUMBER	DESCRIPTION	2022-23 CURRENT BUDGET	2022-23 AMENDED BUDGET
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Fund 202 - MAJOR STREET FUND

Revenues

Dept 000.000

Total Dept 000.000	279,600.00	279,600.00
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TOTAL REVENUES	279,600.00	279,600.00
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Expenditures

Dept 000.000

202-000.000-716.700	BC/BS HEALTH INSURANCE PREMIUM	0.00	0.00
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Total Dept 000.000	0.00	0.00
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Dept 451.000 - CONSTRUCTION

Total Dept 451.000 - CONSTRUCTION	29,040.00	29,040.00
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Dept 463.000 - ROUTINE MAINTENANCE

Total Dept 463.000 - ROUTINE MAINTENANCE	31,736.00	31,736.00
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Dept 470.000 - NON MOTORIZED TRANSPORTATION

Total Dept 470.000 - NON MOTORIZED TRANSPORTATION	0.00	0.00
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Dept 474.000 - TRAFFIC SERVICE

Total Dept 474.000 - TRAFFIC SERVICE	0.00	0.00
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Dept 478.000 - WINTER MAINTENANCE

Total Dept 478.000 - WINTER MAINTENANCE	39,714.00	39,714.00
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Dept 482.000 - ADMINISTRATION

Total Dept 482.000 - ADMINISTRATION	9,200.00	9,200.00
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Dept 485.000 - TRAFFIC SIGNAL TRUNKLINE

202-485.000-703.700	SALARIES AND WAGES	0.00	0.00
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202-485.000-710.700	OVERTIME	0.00	0.00
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202-485.000-714.700	MANDATORY MEDICARE	0.00	0.00
202-485.000-715.700	SOCIAL SECURITY (EMPLOYER)	0.00	0.00
202-485.000-718.700	MERS RETIREMENT (EMPLOYER)	0.00	0.00
202-485.000-720.700	WORKERS COMPENSATION PREMIUM	0.00	0.00
202-485.000-724.700	UNEMPLOYMENT INS. BENEFIT	0.00	0.00
202-485.000-801.700	CONTRACTUAL SERVICES	0.00	0.00
202-485.000-922.700	PUBLIC UTILITIES	0.00	0.00
202-485.000-924.700	ELECTRICITY	1,000.00	1,000.00
202-485.000-927.700	RAILROAD CROSSING ENERGY CHARGE	6,000.00	8,601.00
202-485.000-941.700	EQUIPMENT RENTAL	0.00	0.00
Total Dept 485.000 - TRAFFIC SIGNAL TRUNKLINE		7,000.00	9,601.00
Dept 486.000 - SURFACE MAINTENANCE TRUNKLINE			
Total Dept 486.000 - SURFACE MAINTENANCE TRUNKLINE		5,548.00	5,548.00
Dept 487.000 - GUARD RAILS & POSTS TRUNKLINE			
Total Dept 487.000 - GUARD RAILS & POSTS TRUNKLINE		0.00	0.00
Dept 488.000 - SWEEPING & FLUSHING TRUNKLINE			
Total Dept 488.000 - SWEEPING & FLUSHING TRUNKLINE		3,415.00	3,415.00
Dept 489.000 - TRUNKLINE SNOW REMOVAL			
Total Dept 489.000 - TRUNKLINE SNOW REMOVAL		16,967.00	16,967.00
Dept 490.000 - TREES & SHRUBS TRUNKLINE			
Total Dept 490.000 - TREES & SHRUBS TRUNKLINE		0.00	0.00
Dept 491.000 - DRAINAGE & BACKSLOPES TRUNK.			
Total Dept 491.000 - DRAINAGE & BACKSLOPES TRUNK.		0.00	0.00
Dept 497.000 - WINTER MAINTENANCE TRUNKLINE			
Total Dept 497.000 - WINTER MAINTENANCE TRUNKLINE		26,315.00	26,315.00
Dept 498.000 - TRUNKLINE TAXES/ADMINISTRATION			
Total Dept 498.000 - TRUNKLINE TAXES/ADMINISTRATION		2,000.00	2,000.00
Dept 965.000 - TRANSFERS			
Total Dept 965.000 - TRANSFERS		60,000.00	60,000.00
TOTAL EXPENDITURES		230,935.00	233,536.00
Fund 202 - MAJOR STREET FUND:			
TOTAL REVENUES		279,600.00	279,600.00
TOTAL EXPENDITURES		230,935.00	233,536.00
NET OF REVENUES & EXPENDITURES		48,665.00	46,064.00
BEGINNING FUND BALANCE		706,389.00	706,389.00
ENDING FUND BALANCE		755,054.00	752,463.00



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll Free: 866-813-0011 • www.michigan.gov/lcc

Business ID: _____
Request ID: _____
(For MLCC use only)

Local Government Approval
(Authorized by MCL 436.1501)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a Regular meeting of the _____ City _____ council/board
(regular or special) (township, city, village)
called to order by Mayor Paul Frechette on November 21, 2022 at 6:00 pm
(date) (time)
the following resolution was offered:

Moved by Council Member and supported by Council Member
that the application from _____

(name of applicant - if a corporation or limited liability company, please state the company name)
for the following license(s): Class C Liquor License
(list specific licenses requested)

to be located at: 221 W. Houhgton Ave., West Branch, MI 48661

and the following permit, if applied for:

☐ Banquet Facility Permit Address of Banquet Facility: _____

It is the consensus of this body that it recommends this application be considered for
(recommends/does not recommend)
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the _____ City _____
council/board at a regular meeting held on November 21, 2022 (township, city, village)
(regular or special) (date)

Lori Ann Clover

11/22/22

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933

Fax to: 517-763-0059

Expenditures					
Dept 262.000 - ELECTIONS					
101-262.000-704.700	WAGES - PART-TIME	2,000.00	2,291.00	2,291.00	0.00
101-262.000-714.700	MANDATORY MEDICARE	29.00	25.00	24.87	0.13
101-262.000-715.700	SOCIAL SECURITY (EMPLOYER)	125.00	107.00	106.33	0.67
101-262.000-720.700	WORKERS COMPENSATION PREMIUM	5.00	10.00	9.59	0.41
101-262.000-727.700	OPERATING SUPPLIES	1,000.00	726.00	421.27	304.73
101-262.000-801.700	CONTRACTUAL SERVICES	1,000.00	1,000.00	469.00	531.00
101-262.000-956.700	EXPENSES	1,700.00	1,700.00	105.45	1,594.55
Total Dept 262.000 - ELECTIONS		5,859.00	5,859.00	3,427.51	2,431.49
TOTAL EXPENDITURES					
		5,859.00	5,859.00	3,427.51	2,431.49
Fund 101:					
TOTAL REVENUES					
		1,500.00	1,500.00	0.00	1,500.00
TOTAL EXPENDITURES					
		5,859.00	5,859.00	3,427.51	2,431.49
NET OF REVENUES & EXPENDITURES					
		(4,359.00)	(4,359.00)	(3,427.51)	(931.49)

I am requesting to increase the pay for this years November election to at least \$13/ hour and increase it again in 2024 to \$15/hour with an additional \$.50/hour for the chairperson At \$13/ hour it will give everyone about \$50 more in pay for the day. We will move some money from the 956.700 expense line to cover the additional labor costs In addition we have some extra funds coming from Election Source to cover the additional work due to the ballot misprint.

I have also included the extra cost for an election at \$15 an hour.

TITLE	HOURS	PAY RATE	TOTAL
Chairperson	17	\$10.50	\$178.50
Difference	17	\$13.50	\$229.50
			\$51.00
Worker group 1	17	\$10.00	\$170.00
Difference	17	\$13.00	\$221.00
Total workers			\$51.00
Total Difference			5
			\$255.00
Worker group 2	10	\$10.00	\$100.00
Difference	10	\$13.00	\$130.00
Total workers			\$30.00
Total Difference			1
			\$30.00
Worker group 3	10.5	\$10.00	\$105.00
Difference	10.5	\$13.00	\$136.50
Total workers			\$31.50
Total Difference			1
			\$31.50
Extra labor cost			\$367.50
Extra Medicare	0.010856		\$3.99
Extra Soc Sec	0.046412		\$17.06
Extra Work Comp	0.004186		\$1.54
Extra total cost			\$390.08

TITLE	HOURS	PAY RATE	TOTAL
Chairperson	17	\$10.50	\$178.50
Difference	17	\$15.50	\$263.50
			\$85.00
Worker group 1	17	\$10.00	\$170.00
Difference	17	\$15.00	\$255.00
Total workers			\$85.00
Total Difference			5
			\$425.00
Worker group 2	10	\$10.00	\$100.00
Difference	10	\$15.00	\$150.00
Total workers			\$50.00
Total Difference			1
			\$50.00
Worker group 3	10.5	\$10.00	\$105.00
Difference	10.5	\$15.00	\$157.50
Total workers			\$52.50
Total Difference			1
			\$52.50
Extra labor cost			\$612.50
Extra Medicare	0.010856		\$6.65
Extra Soc Sec	0.046412		\$28.43
Extra Work Comp	0.004186		\$2.56
Extra total cost			\$650.14

ELECTION WORKER PAY

	Election workers	Chairperson	Notes
Rose Township	\$15/hr	Additional \$25	
Foster Township	\$15/hr	\$18/hr	
West Branch Township	\$15/hr	\$15/hr	Provide meals
Ogemaw Township	\$15/hr	\$15/hr	
City of Rose City	\$12/hr	\$12.50/hr	Provide meals
Klackung Township	\$11/hr	\$12/hr	Looking at next budget
Churchill Township	\$15/hr	\$17.50	Same pay for meetings with minimum of \$25
Logan Township	\$13/hr	\$13/hr	Would like to increase to \$15
City of West Branch	\$10/hr	\$10.50/hr	

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN PERSON AND VIA VIDEO CONFERENCE IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET ON MONDAY, NOVEMBER 7, 2022.

Mayor Frechette called the meeting to order at 6:00 p.m.

Present: City Mayor Paul Frechette, Council Members Carol Adair, Joanne Bennett, Mike Jackson, Ellen Pugh, and Cathy Zimmerman.

Absent: Council Member Rusty Showalter

Other officers present: City Manager John Dantzer, City Clerk Lori Ann Clover, DPW Supervisor Mike Killackey, and Police Chief Ken Walters.

All stood for the Pledge of Allegiance.

* * * * *

MOTION BY FRECHETTE, SECOND BY JACKSON, TO EXCUSE MEMBER SHOWALTER FROM THE MEETING.

Yes – Adair, Bennett, Frechette, Jackson, Pugh, and Zimmerman

No – None

Absent – Showalter

Motion carried

* * * * *

MOTION BY BENNETT, SECOND BY JACKSON, TO APPROVE THE PAYMENT OF BILLS IN THE AMOUNT OF \$228,154.23.

Yes – Adair, Bennett, Frechette, Jackson, Pugh, and Zimmerman

No – None

Absent – Showalter

Motion carried

* * * * *

MOTION BY PUGH, SECOND BY BENNETT, TO APPROVE RESOLUTION 22-22 2022/2023 BUDGET AMMENDMENT TO ALLOW FOR THE WORK ON THE POCKET PARK APPROVED AT A PREVIOUS MEETING.

Yes – Adair, Bennett, Frechette, Jackson, Pugh, and Zimmerman

No – None

Absent – Showalter

Motion carried

RESOLUTION #22-22

WHEREAS, City staff compares the year to date actual with the budgeted amount of all revenue and expenditures monthly; and

WHEREAS, the expenses in Fund 101, General Fund, municipal properties, contractual services were increased to account for the wall repairs to the Pocket Park that were not budgeted for, and,

WHEREAS, the expenses and revenues in Fund 243, Brownfield Redevelopment Authority Fund were increased due to expenses being incurred and grant monies received for the EGLE Brownfield Development Grant that was not budgeted for, and

NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council hereby adopts the following budget amendments:

GL NUMBER	DESCRIPTION	2022-23 CURRENT BUDGET	2022-23 AMENDED BUDGET
Fund 101 - GENERAL FUND			
Revenues			
Dept 000.000			
Total Dept 000.000		1,650,845.00	1,650,845.00
Dept 262.000 - ELECTIONS			
Total Dept 262.000 - ELECTIONS		1,500.00	1,500.00
Dept 265.000 - MUNICIPAL PROPERTIES			
Total Dept 265.000 - MUNICIPAL PROPERTIES		0.00	0.00
Dept 284.000 - COMMUNITY PROMOTIONS			
Total Dept 284.000 - COMMUNITY PROMOTIONS		0.00	0.00
Dept 301.000 - POLICE DEPARTMENT			
Total Dept 301.000 - POLICE DEPARTMENT		124,117.00	124,117.00
Dept 441.000 - PUBLIC WORKS DEPARTMENT			
Total Dept 441.000 - PUBLIC WORKS DEPARTMENT		33,600.00	33,600.00
Dept 528.000 - SOLID WASTE			
Total Dept 528.000 - SOLID WASTE		500.00	500.00
Dept 721.000 - PLANNING AND ZONING			
Total Dept 721.000-PLANNING AND ZONING		0.00	0.00
Dept 751.000 - PARKS AND RECREATION			
Total Dept 751.000 - PARKS AND RECREATION		1,500.00	1,500.00
TOTAL REVENUES		1,812,812.00	1,812,812.00

Expenditures		
Dept 000.000		
Total Dept 000.000	0.00	0.00
Dept 101.000 - LEGISLATIVE		
Total Dept 101.000 - LEGISLATIVE	20,100.00	20,100.00
Dept 172.000 - CITY MANAGER'S OFFICE		
Total Dept 172.000 - CITY MANAGER'S OFFICE	139,289.00	139,289.00
Dept 201.000 - INTERNAL SERVICES		
Total Dept 201.000 - INTERNAL SERVICES	45,970.00	45,970.00
Dept 209.000 - PROPERTY ASSESSMENT REVIEW		
Total Dept 209.000 - PROPERTY ASSESSMENT REVIEW	13,430.00	13,430.00
Dept 215.000 - CITY CLERK		
Total Dept 215.000 - CITY CLERK	70,315.00	70,315.00
Dept 228.000 - TECHNOLOGY		
Total Dept 228.000 - TECHNOLOGY	16,600.00	16,600.00
Dept 253.000 - CITY TREASURER		
Total Dept 253.000 - CITY TREASURER	109,651.00	109,651.00
Dept 262.000 - ELECTIONS		
Total Dept 262.000 - ELECTIONS	5,859.00	5,859.00
Dept 265.000 - MUNICIPAL PROPERTIES		
101-265.000-703.700	SALARIES AND WAGES	7,500.00
101-265.000-710.700	OVERTIME	50.00
101-265.000-714.700	MANDATORY MEDICARE	110.00
101-265.000-715.700	SOCIAL SECURITY (EMPLOYER)	465.00
101-265.000-716.700	BC/BS HEALTH INSURANCE PREMIUM	1,100.00
101-265.000-718.700	MERS RETIREMENT (EMPLOYER)	125.00
101-265.000-718.701	EMPLOYER DEFERED COMP.	0.00
101-265.000-720.700	WORKERS COMPENSATION PREMIUM	350.00
101-265.000-724.700	UNEMPLOYMENT INS. BENEFIT	5.00
101-265.000-727.700	OPERATING SUPPLIES	4,275.00
101-265.000-801.700	CONTRACTUAL SERVICES	0.00
101-265.000-853.700	TELEPHONE/RADIO COMMUNICATION	2,760.00
101-265.000-922.700	PUBLIC UTILITIES	18,500.00
101-265.000-941.700	EQUIPMENT RENTAL	2,200.00

101-265.000-956.700	EXPENSES	200.00	200.00
101-265.000-977.700	CAPITAL ACQUISITIONS	0.00	0.00
Total Dept 265.000 - MUNICIPAL PROPERTIES		37,640.00	57,440.00
Dept 265.999 - INSTALLMENT PURCHASE AGREEMENT EXPENSE			
Total Dept 265.999 - INSTALLMENT PURCHASE AGREEMENT EXPENSE		0.00	0.00
Dept 266.000 - LEGAL ASSISTANCE			
Total Dept 266.000 - LEGAL ASSISTANCE		27,300.00	27,300.00
Dept 284.000 - COMMUNITY PROMOTIONS			
Total Dept 284.000 - COMMUNITY PROMOTIONS		18,831.00	18,831.00
Dept 299.000 - CITY SERVICES			
Total Dept 299.000 - CITY SERVICES		55,100.00	55,100.00
Dept 301.000 - POLICE DEPARTMENT			
Total Dept 301.000 - POLICE DEPARTMENT		628,796.00	628,796.00
Dept 336.000 - FIRE			
Total Dept 336.000 - FIRE		27,145.00	27,145.00
Dept 345.000 - CROSSING GUARDS			
Total Dept 345.000 - CROSSING GUARDS		8,046.00	8,046.00
Dept 441.000 - PUBLIC WORKS DEPARTMENT			
Total Dept 441.000 - PUBLIC WORKS DEPARTMENT		195,197.00	195,197.00
Dept 444.000 - SIDEWALKS			
Total Dept 444.000 - SIDEWALKS		0.00	0.00
Dept 528.000 - SOLID WASTE			
Total Dept 528.000 - SOLID WASTE		213,033.00	213,033.00
Dept 537.000-AIRPORT			
Total Dept 537.000 - AIRPORT		51,311.00	51,311.00
Dept 721.000 - PLANNING AND ZONING			
Total Dept 721.000 - PLANNING AND ZONING		4,471.00	4,471.00
Dept 728.000 - ECONOMIC DEVELOPMENT			
Total Dept 728.000 - ECONOMIC DEVELOPMENT		1,000.00	1,000.00

Dept 729.000 - CODE ENFORCEMENT		
Total Dept 729.000 - CODE ENFORCEMENT	0.00	0.00
Dept 751.000 - PARKS AND RECREATION		
Total Dept 751.000 - PARKS AND RECREATION	65,309.00	65,309.00
Dept 851.000 - INSURANCE AND RISK MANAGEMENT		
Total Dept 851.000 - INSURANCE AND RISK MANAGEMENT	15,500.00	15,500.00
Dept 900.000 - BAD DEBT		
Total Dept 900.000 - BAD DEBT	0.00	0.00
Dept 965.000 - TRANSFERS		
Total Dept 965.000 - TRANSFERS	25,000.00	25,000.00
Dept 965.209 - TRANSFER TO CEMETERY		
Total Dept 965.209 - TRANSFER TO CEMETERY	17,222.00	17,222.00
Dept 965.736 - TRANS TO FUND 736 OPEB		
Total Dept 965.736 - TRANS TO FUND 736 OPEB	0.00	0.00
TOTAL EXPENDITURES	1,812,115.00	1,831,915.00
Fund 101:		
TOTAL REVENUES	1,812,812.00	1,812,812.00
TOTAL EXPENDITURES	1,812,115.00	1,831,915.00
NET OF REVENUES & EXPENDITURES	697.00	(19,103.00)
BEGIN FUND BALANCE	1,671,498.00	1,671,948.00
END FUND BALANCE	1,672,195.00	1,652,845.00
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND		
Revenues		
Dept 000.000		
243-000.000-634.400	GRANT	0.00 1,728.50
243-000.000-664.400	INTEREST INCOME	0.00 0.00
Total Dept 000.000		0.00 0.00
TOTAL REVENUES		0.00 1,728.50

Expenditures			
Dept 000.000			
243-000.000-801.700	CONTRACTUAL SERVICES	0.00	1,560.00
243-000.000-956.700	EXPENSES	0.00	168.50
Total Dept 000.000		0.00	1,728.50
TOTAL EXPENDITURES		0.00	1,728.50
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND:			
TOTAL REVENUES		0.00	1,728.50
TOTAL EXPENDITURES		0.00	1,728.50
NET OF REVENUES & EXPENDITURES		0.00	0.00
BEGIN FUND BALANCE		0.00	0.00
END FUND BALANCE		0.00	0.00

* * * * *

MOTION BY ADAIR, SECOND BY PUGH, TO APPROVE THE NEW SIMPLIFIED CELL PHONE POLICY FOR CITY EMPLOYEES

Yes – Adair, Bennett, Frechette, Jackson, Pugh, and Zimmerman

No – None Absent – Showalter Motion carried

* * * * *

MOTION BY ZIMMERMAN, SECOND BY JACKSON, TO APPROVE THE WATER ADJUSTMENT FOR DEVIN GRIFFUS IN THE AMOUNT OF \$2,033.44.

Yes – Adair, Bennett, Frechette, Jackson, Pugh, and Zimmerman

No – None Absent – Showalter Motion carried

* * * * *

MOTION BY BENNETT, SECOND BY JACKSON TO APPROVE THE MINUTES AND SUMMARY FROM THE REGULAR MEETING HELD OCTOBER 17, 2022.

Yes – Adair, Bennett, Frechette, Jackson, Pugh, and Zimmerman

No – None Absent – Showalter Motion carried

* * * * *

MOTION BY JACKSON, SECOND BY BENNETT TO RECEIVE AND FILE THE TREASURER'S REPORT AND INVESTMENT SUMMARY; MINUTES FROM THE AIRPORT BOARD MEETING HELD SEPTEMBER 21, 2022; MINUTES FROM THE DDA MEETING HELD SEPTEMBER 27, 2022; AND MINUTES FROM THE ELECTION BOARD PUBLIC ACCURACY TEST HELD OCTOBER 27, 2022.

Yes – Adair, Bennett, Frechette, Jackson, Pugh, and Zimmerman

No – None

Absent – Showalter

Motion carried

* * * * *

Mayor Frechette welcomed the two Girl Scout Troops present and explained a little of how things work in the City of West Branch. He then had Council introduce themselves.

Member Adair stated that she and Member Showalter attended the MML Conference and brought back some good information. It was a good experience and would recommend it to Council Members.

Member Pugh commended the City Employees on the wonderful work they do.

DPW Supervisor Killackey announced that the work has started on replacing water service lines.

Chief Walters introduced the new Officer, John Evans, to take the place of Officer Beehler who is now working as the School Resource Officer. He also informed Council Members that the City Officers had started giving warnings for curb side parking in anticipation of the coming snow.

Mayor Frechette adjourned the meeting at 6:25 pm.

Paul Frechette, Mayor

Lori Ann Clover, Clerk

SUMMARY OF THE REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN PERSON AND VIA VIDEO CONFERENCE IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET ON MONDAY, NOVEMBER 7, 2022.

Mayor Frechette called the meeting to order at 6:00 p.m.

Present: Mayor Frechette, Council Members Adair, Bennett, Jackson, Pugh, and Zimmerman.

Absent: Member Showalter

Other officers present: Manager Dantzer, Clerk Clover, DPW Supervisor Killackey, and Chief Walters.

All stood for the Pledge of Allegiance.

Council excused Member Showalter from the meeting.

Council approved bills in the amount of \$228,154.23.

Council approved Resolution 22-22 2022/2023 Budget Amendment.

Council approved the new cell phone policy.

Council approved the water adjustment.

Council approved the minutes and summary of minutes from the regular meeting held October 17, 2022.

Minutes from the Airport Board meeting held September 21, 2022; DDA meeting held September 27, 2022; and Public Accuracy Test held October 27, 2022; as well as the Treasurer's report and Investment Summary were received and filed.

Mayor Frechette, and Members Adair and Pugh, DPW Supervisor Killackey and Chief Walters gave reports.

Mayor Frechette adjourned the meeting at 6:25 pm.

CASH SUMMARY BY BANK FOR WEST BRANCH
 FROM 11/01/2022 TO 11/30/2022

Bank Code		Beginning Balance 11/01/2022	Total Debits	Total Credits	Ending Balance 11/30/2022
Fund	Description				
GEN1	GEN1 - GENERAL CHECKING				
101		1,443,719.75	94,141.98	135,970.15	1,401,891.58
150	CEMETERY PERPETUAL CARE	39,267.43	0.00	0.00	39,267.43
209	CEMETERY FUND	2,062.00	400.00	2,135.62	326.38
243	BROWNFIELD REDEVELOPMENT AUTHORITY FU	2,559.95	0.00	595.00	1,964.95
248	DDA OPERATING FUND	312,049.22	81.07	1,283.40	310,846.89
251	INDUSTRIAL PARK FUND	5,441.65	0.00	185.67	5,255.98
276	HOUSING RESOURCE FUND	181,555.68	563.39	30.00	182,089.07
318	SEWER DEBT FUND	148,095.29	12,596.30	80,700.19	79,991.40
319	WATER DEBT FUND	91,509.52	3,178.76	26.47	94,661.81
372	PLANT REPLACEMENT FUND (R&I)	0.90	0.00	0.00	0.90
390	SEWER FUND	326,483.98	53,306.55	46,664.44	333,126.09
391	WATER FUND	778,504.50	21,641.24	16,384.12	783,761.62
392	WATER REPLACEMENT FUND	524,759.33	0.00	0.00	524,759.33
393	SEWER COLLECTION	254,722.53	3,210.79	3,575.78	254,357.54
361	EQUIPMENT FUND	32,912.68	12,311.88	51,305.56	(6,081.00)
704	PAYROLL CLEARING	(17,015.74)	96,160.40	54,647.82	24,496.84
705	IRONS PARK ENTERTAINMENT FUND	10,126.57	0.00	0.00	10,126.57
707	YOUTH SAFETY PROGRAM	115.00	0.00	0.00	115.00
	GEN1 - GENERAL CHECKING	4,136,870.24	297,592.36	393,504.22	4,040,958.38
MAJOR/	MAJOR/ LOCAL STREETS				
202	MAJOR STREET FUND	639,129.23	22,116.79	2,656.05	658,589.97
203	LOCAL STREET FUND	362,621.16	7,421.81	1,806.21	368,236.76
	MAJOR/ LOCAL STREETS	1,001,750.39	29,538.60	4,462.26	1,026,826.73
PAYROLL					
704	PAYROLL CLEARING	71,327.04	54,647.82	94,296.53	31,678.33
	PAYROLL	71,327.04	54,647.82	94,296.53	31,678.33
CHEM SAVINGS					
101		459,720.02	0.00	0.00	459,720.02
150	CEMETERY PERPETUAL CARE	1,683.79	0.00	0.00	1,683.79
251	INDUSTRIAL PARK FUND	245.24	0.00	0.00	245.24
371	COLLECTION REPLACEMENT FUND	0.65	0.00	0.00	0.65
391	WATER FUND	26,424.24	0.00	0.00	26,424.24
392	WATER REPLACEMENT FUND	19,791.65	0.00	0.00	19,791.65
393	SEWER COLLECTION	3,184.57	0.00	0.00	3,184.57
361	EQUIPMENT FUND	103,544.75	0.00	0.00	103,544.75
	SAVINGS	614,594.91	0.00	0.00	614,594.91
TAX TAXES					
701	TAX AGENCY	38,414.94	4,857.61	28,281.45	14,991.10
	TAXES	38,414.94	4,857.61	28,281.45	14,991.10
	TOTAL - ALL FUNDS	5,862,957.52	386,636.39	520,544.46	5,729,049.45

CASH SUMMARY BY ACCOUNT FOR WEST BRANCH
FROM 11/01/2022 TO 11/30/2022
FUND: ALL FUNDS
INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 11/01/2022	Total Debits	Total Credits	Ending Balance 11/30/2022
Fund 101					
004.300	CERTIFICATE OF DEPOSIT A	100,000.00	0.00	0.00	100,000.00
004.400	CERTIFICATE OF DEPOSIT B	150,306.70	0.00	0.00	150,306.70
		<hr/> 250,306.70	<hr/> 0.00	<hr/> 0.00	<hr/> 250,306.70
Fund 150 CEMETERY PERPETUAL CARE					
004.300	CERTIFICATE OF DEPOSIT C	112,499.74	0.00	0.00	112,499.74
004.400	CERTIFICATE OF DEPOSIT D	115,271.06	0.00	0.00	115,271.06
	CEMETERY PERPETUAL CARE	<hr/> 227,770.80	<hr/> 0.00	<hr/> 0.00	<hr/> 227,770.80
Fund 251 INDUSTRIAL PARK FUND					
004.300	CERTIFICATE OF DEPOSIT A	100,000.00	0.00	0.00	100,000.00
004.400	CERTIFICATE OF DEPOSIT B	25,050.19	0.00	0.00	25,050.19
	INDUSTRIAL PARK FUND	<hr/> 125,050.19	<hr/> 0.00	<hr/> 0.00	<hr/> 125,050.19
Fund 661 EQUIPMENT FUND					
004.300	CERTIFICATE OF DEPOSIT A	150,000.00	0.00	0.00	150,000.00
004.400	CERTIFICATE OF DEPOSIT B	100,200.75	0.00	0.00	100,200.75
	EQUIPMENT FUND	<hr/> 250,200.75	<hr/> 0.00	<hr/> 0.00	<hr/> 250,200.75
	TOTAL - ALL FUNDS	<hr/> 853,328.44	<hr/> 0.00	<hr/> 0.00	<hr/> 853,328.44



West Branch Police Department

Chief Kenneth W. Walters

130 Page St.

West Branch, Michigan 48661

Phone: 989-345-2627 Fax: 989-345-0083

E-mail: police@westbranch.com

11/7/2022

Honorable Mayor and Council,

This is the October month end report. For the month of October, the department handled 126 Law Enforcement complaints. The department further made three felony arrests. The most serious, being on Halloween night when the Diebold Insurance building was hit. The driver and lone occupant has been criminally charged with Operating While Intoxicated, No Insurance on a Motor Vehicle, and Possession of an Unregistered Handgun.

The department partnered this year with Ogemaw County Central Dispatch Authority in our annual Halloween Safety program at Surline Elementary. This year's program was a little different, in the aspect that I still participated, but had our new School Resources Officer (Blake) run the program. We continue to receive positive feedback from the school district and Blake has become a great fit.

In preparation for Winter, we have begun issuing warnings to vehicles parked curb side overnight as a reminder of the approaching Winter months. Our no parking ordinance went into effect November 1st, however, we try to give a grace period prior to snow falling to get everyone back into the routine.

Respectfully,



Chief Kenneth W. Walters

Offense Count Report

Page: 1

Report Criteria:

Start Offense	End Offense	Officer	
01000	99009	ALL	
OCTOBER 2022	TOTAL 2022	TOTAL 2021	TOTAL 2020
10/01/2022-10/31/2022	01/01/2022-10/31/2022	01/01/2021-12/31/2021	01/01/2020-12/31/2020

Offense	Description	OCTOBER 2022	TOTAL 2022	TOTAL 2021	TOTAL 2020
11001	SEXUAL PENETR'N PENIS/VAGINA CSC1	0	1	1	0
11002	SEXUAL PENETR'N PENIS/VAGINA CSC3	0	0	0	2
11007	SEXUAL CONTACT FORCIBLE CSC2	0	1	0	0
11008	SEXUAL CONTACT FORCIBLE CSC4	0	1	1	1
13001	NONAGGRAVATED ASSAULT	1	16	19	27
13002	AGGRAVATED/FELONIOUS ASSAULT	1	2	4	2
13003	INTIMIDATION/STALKING	0	2	2	3
20000	ARSON	0	0	0	1
22001	BURGLARY - FORCED ENTRY	0	1	1	1
22002	BURGLARY - ENTRY W/OUT FORCE(INTENT	0	0	1	2
22003	BURGLARY - UNLAWFUL ENTRY(NO INTENT	0	1	0	2
23002	LARCENY - PURSE SNATCHING	0	0	2	0
23003	LARCENY - THEFT FROM BUILDING	0	1	2	7
23005	LARCENY - THEFT FROM MOTOR VEHICLE	0	3	9	3
23007	LARCENY - OTHER	1	7	8	11
24001	MOTOR VEHICLE THEFT	0	1	1	0
25000	FORGERY/COUNTERFEITING	0	1	1	0
26001	FRAUD - FALSE PRETENSE/SWINDLE/CONF	0	0	0	1
26002	FRAUD - CREDIT CARD/ATM	0	0	1	1
26003	FRAUD - IMPERSONATION	0	0	1	0
26005	FRAUD - WIRE	0	0	1	0
26006	FRAUD - BAD CHECKS	1	2	1	0
26007	FRAUD - IDENTITY THEFT	0	3	0	0
27000	EMBEZZLEMENT	1	3	0	0
28000	STOLEN PROPERTY	0	1	0	0
29000	DAMAGE TO PROPERTY	0	7	15	15
30002	RETAIL FRAUD - THEFT	0	1	0	3
35001	VIOLATION OF CONTROLLED SUBSTANCE	0	8	4	2
36004	SEX OFFENSE - OTHER	0	0	3	0
38001	FAMILY - ABUSE/NEGLECT NONVIOLENT	0	0	2	0
38003	FAMILY - OTHER	0	0	1	0
41002	LIQUOR VIOLATIONS - OTHER	1	1	1	0
42000	DRUNKENNESS	0	0	1	0
48000	OBSTRUCTING POLICE	0	1	5	3
49000	ESCAPE/FLIGHT	0	1	0	0
50000	OBSTRUCTING JUSTICE	3	34	29	29
52001	WEAPONS OFFENSE - CONCEALED	0	0	0	1
52003	WEAPONS OFFENSE - OTHER	0	0	2	1
53001	DISORDERLY CONDUCT	0	0	1	4
54001	HIT & RUN MOTOR VEHICLE ACCIDENT	0	0	0	6
54002	OUIL OR OUID	2	12	4	6
54003	DRIVING LAW VIOLATIONS	3	37	10	25
57001	TRESPASS	1	8	21	18
70000	JUVENILE RUNAWAY	1	3	0	4
70001	Incorrigible	0	1	0	1
70004	Juvenile Issues	1	1	3	0

Offense Count Report

Page: 2

Report Criteria:

Start Offense	End Offense	Officer	
01000	99009	ALL	
OCTOBER 2022	TOTAL 2022	TOTAL 2021	TOTAL 2020
10/01/2022-10/31/2022	01/01/2022-10/31/2022	01/01/2021-12/31/2021	01/01/2020-12/31/2020

Offense	Description	OCTOBER 2022	TOTAL 2022	TOTAL 2021	TOTAL 2020
72000	ANIMAL CRUELTY	0	1	0	0
73000	MISCELLANEOUS CRIMINAL OFFENSE	1	2	4	15
75000	SOLICITATION	0	1	0	0
90001	Vehicle Lockouts	6	56	88	103
90002	Motorist Assists	0	6	15	13
90003	Assist E.M.S.	10	83	120	105
90005	City Ordinance Violations	1	7	29	41
90007	Parking Complaints	2	2	4	1
90008	ANIMAL COMPLAINTS	1	10	13	5
91001	Delinquent Minors	4	7	15	3
91002	Runaway	0	1	2	0
91003	K-9 Assists	2	13	7	0
91004	Abandoned Vehicle	0	0	2	3
92003	Walk Away (Ment. & Host.)	0	4	5	4
92004	Insanity	2	16	30	34
92005	MIP Civil	0	1	0	0
93001	PROPERTY DAMAGE ACCIDENT/PI	5	35	51	43
93002	Accident, Non-Traffic	2	20	32	18
93003	Civil Traffic Violations	0	1	0	0
93004	Parking Violations	0	1	1	1
93006	Traffic Policing	0	5	21	9
93007	Traffic Safety Public Relations	1	11	35	13
93008	Inspections/Investigations -Breathalyzer	0	0	1	4
94001	Valid Alarm Activations	0	0	3	3
94002	False Alarm Activations	6	62	63	51
95001	Accident, Fire	1	2	1	1
95003	Inspection, Fire	0	1	3	0
95004	Hazardous Condition	0	1	6	2
97001	Accident, Traffic	0	1	0	0
97003	Accident, Other Shooting	0	1	0	1
97006	Accident, All Other	0	0	2	2
98002	Inspections/Investigations -Motor Vehicles	1	1	0	1
98003	Inspections/Investigations -Property	0	1	7	8
98004	Inspections/Investigations -Other	5	16	7	5
98006	Civil Matters/Family Disputes	4	38	88	81
98007	Suspicious Situations/Subjects	9	86	178	191
98008	Lost/Found Property	2	11	13	10
98009	Inspections/Investigations -Drug Overdose	0	2	3	2
99001	Suicide	0	0	0	1
99002	Natural Death	0	4	5	6
99004	Natural Disaster	0	0	0	1
99007	PR Activities	1	9	4	22
99008	General Assistance	41	303	283	206
99009	General Non-Criminal	2	29	35	56
Totals:		126	1013	1334	1247

<u>CODE ENFORCEMENT 2022:</u>							
<u>Address</u>	<u>Date</u>	<u>Offense</u>	<u>Action Taken / Comments</u>	<u>Officer</u>			
543 Progress Street	5/3/2022	Blight- Trash Complaint	Photos taken/ Voicemail left for construction foreman	JA			
	5/5/2022	Blight- Trash Complaint	Recheck/ Trash cleaned up/ closed	JA			
134 S 2nd Street	5/5/2022	Blight- Trash & Unregistered Trailer	Photos taken/ Notice sent	JA			
	5/17/2022	Blight- Lawn Violation	Photos taken/ Notice sent	JA			
	5/24/2022	Blight- Trash & Unregistered Trailer	No change on blight/ No answer at the door	JA			
	5/24/2022	Blight- Lawn Violation	Lawn not cut/ Contractor contacted to cut lawn	JA			
	5/24/2022	Blight- Lawn Violation	Contractor cut the lawn/ closed	JA			
	5/31/2022	Blight- Trash & Unregistered Trailer	No change on blight/ Citation issued #903439	JA			
	6/14/2022	Blight- Trash & Unregistered Trailer	No change on blight/ Updated photos/ Will cite when owner back in State	JA			
	6/14/2022	Blight- Lawn Violation	Lawn not cut/ Photos taken/ Contractor contacted to cut lawn	JA			
	6/15/2022	Blight- Lawn Violation	Contractor cut the lawn/ closed	JA			
	7/22/2022	Blight- Trash & Unregistered Trailer	Trailer removed/ Other blight remains	JA			
	7/28/2022	Blight- Lawn Violation	Lawn not cut/ Photos taken/ Contractor contacted to cut the lawn	JA			
	7/28/2022	Blight- Lawn Violation	Contractor cut the lawn/ closed	JA			
	10/4/2022	Blight- Trash & Unregistered Trailer	Updated photos/ Little trash left	JA			
511 Victory Street	5/10/2022	Blight- Unregistered/ Junk Vehicles	Updated photos/ One vehicle removed/ Will recheck	JA			
	5/18/2022	Blight- Unregistered/ Junk Vehicles	Tx with owner- last vehicle to be removed in a week	JA			
	5/24/2022	Blight- Unregistered/ Junk Vehicles	Last junk vehicle removed/ closed	JA			
Vacant Lot/ Fairview Road Parcel number 052-304-007-00	5/17/2022	Blight- Lawn Violation	Photos taken/ Notice sent	JA			
	5/24/2022	Blight- Lawn Violation	Lawn cut/ closed	JA			
376 State Street	5/17/2022	Blight- Lawn Violation	Photos taken/ Notice sent	JA			
	5/24/2022	Blight- Lawn Violation	Lawn cut/ closed	JA			
372 State Street	5/17/2022	Blight- Lawn Violation	Photos taken/ Notice sent	JA			
	5/24/2020	Blight- Lawn Violation	Lawn cut/ closed	JA			
284 N Burgess Street	5/17/2022	Blight- Lawn Violation	Photos taken/ Notice sent	JA			
	5/24/2022	Blight- Lawn Violation	Lawn cut/ closed	JA			
311 State Street	5/17/2022	Blight- Lawn Violation	Photos taken/ Verbal notice given	JA			
	5/24/2022	Blight- Lawn Violation	Lawn cut/ closed	JA			
315 State Street	5/17/2022	Blight- Lawn Violation	Photos taken/ Verbal notice given	JA			
	5/24/2022	Blight- Lawn Violation	Lawn cut/ closed	JA			
250 N 2nd Street	5/17/2022	Blight- Lawn Violation	Photos taken/ Notice sent	JA			
	5/24/2022	Blight- Lawn Violation	Lawn cut/ closed	JA			
129 Lindsay Street	5/17/2022	Blight- Lawn Violation	Photos taken/ Notice sent	JA			
	5/24/2022	Blight- Lawn Violation	Lawn cut/ closed	JA			
424 W Wright Street	5/17/2022	Blight- Lawn Violation	Photos taken/ Notice sent	JA			

	5/24/2022	Blight- Lawn Violation	Lawn cut/ closed	JA
450 Morrison Street	5/17/2022	Blight- Lawn Violation	Photos taken/ Notice sent	JA
	5/24/2022	Blight- Lawn Violation	Lawn cut/ closed	JA
403 S 6th Street	5/17/2022	Blight- Lawn Violation	Photos taken/ Verbal notice given	JA
	5/24/2022	Blight- Lawn Violation	Lawn cut/ closed	JA
340 Court Street	5/17/2022	Blight- Lawn Violation	Photos taken/ Verbal notice given	JA
	5/24/2022	Blight- Lawn Violation	Lawn cut/ closed	JA
152 Alto Court	5/18/2022	Blight- Lawn Violation	Photos taken/ Notice sent	JA
	5/24/2022	Blight- Lawn Violation	Lawn cut/ Closed	JA
243 N Burgess Street	5/18/2022	Blight- Trash Compliant	2 previous City citations unpaid- District Court warning letter sent via mail	JA
	5/24/2022	Blight- Trash Compliant	Changed noted/ Unreg. Camper removed/ will re-check	JA
	5/24/2022	Blight- Lawn Violation	Photos taken/ Notice sent	JA
	5/27/2022	Blight- Trash Compliant	No response to warning letter- 2 State citations issued #27320 & 27321	JA
	6/1/2022	Blight- Lawn Violation	Front yard cut, back not cut/ owner states will be done/ Recheck 6/3/2022	JA
	6/6/2022	Blight- Lawn Violation	No change on the back yard/ Photo taken/ Contractor contacted to cut	JA
	6/8/2022	Blight- Lawn Violation	Contractor cut the lawn/ Lawn violation Closed	JA
	10/4/2022	Blight- Trash Compliant	Updated photos/ Little trash left	JA
141 Alto Court	5/24/2022	Blight- Lawn Violation	Photos taken/ Notice sent	JA
	5/31/2022	Blight- Lawn Violation	Lawn cut/ Closed	JA
105 N Burgess Street	5/24/2022	Blight- Lawn Violation	Verbal notice given	JA
	5/31/2022	Blight- Lawn Violation	Lawn cut/ Closed	JA
210 N Burgess Street	5/24/2022	Blight- Lawn Violation	Photos taken/ Notice sent	JA
	5/31/2022	Blight- Lawn Violation	Lawn Cut/ Closed	JA
270 N Burgess Street	5/24/2022	Blight- Lawn Violation	Photos taken/ Verbal notice given	JA
	5/31/2022	Blight- Lawn Violation	Lawn Cut/ Closed	JA
279 N Burgess Street	5/24/2022	Blight- Lawn Violation	Photos taken/ Notice sent	JA
	6/6/2022	Blight- Lawn Violation	Lawn cut/ Closed	JA
201 N 8th Street	5/31/2022	Blight- Lawn Violation	Photos taken/ Notice sent	JA
	6/6/2022	Blight- Lawn Violation	Lawn cut/ Closed	JA
323 N 3rd Street	5/31/2022	Blight- Lawn Violation	Photos taken/ Notice sent	JA
	6/10/2022	Blight- Lawn Violation	Lawn cut/ Closed	JA
321 Sidney Street	5/31/2022	Blight- Lawn Violation	Photos taken/ Verbal notice given	JA
	6/6/2022	Blight- Lawn Violation	Lawn cut/ Closed	JA
317 S Burgess Street	5/31/2022	Blight- Lawn Violation	Photos taken/ Notice sent	JA
	6/6/2022	Blight- Lawn Violation	Lawn cut/ Closed	JA
S 1st Street vacant lot	5/31/2022	Blight- Lawn Violation	Photos taken/ Notice sent	JA
Parcel ID No. # 052-126-003-00	6/10/2022	Blight- Lawn Violation	Lawn not cut/ Contractor contacted to cut	JA

	6/10/2022	Blight- Lawn Violation	Contractor cut the lawn/ Closed	JA
	7/28/2022	Blight- Lawn Violation	Lawn not cut/ Photos taken/ Contractor contacted to cut	JA
	7/29/2022	Blight- Lawn Violation	Contractor cut the lawn/ Closed	JA
122 N Valley Street	5/31/2022	Blight- Lawn Violation	Photos taken/ Notice sent	JA
	6/6/2022	Blight- Lawn Violation	Lawn not cut/ Photo taken/ Contractor contacted to cut lawn on 6/7/2022	JA
	6/7/2022	Blight- Lawn Violation	Contractor cut the lawn/ Closed	JA
164 N Valley Street	5/31/2022	Blight- Lawn Violation	Photos taken/ Notice sent	JA
	6/6/2022	Blight- Lawn Violation	Lawn cut/ Closed	JA
301 W Houghton Ave	6/1/2022	Blight- Lawn Violation	Photo taken/ Verbal Notice	JA
	6/6/2022	Blight- Lawn Violation	Lawn cut/ Closed	JA
214 Court Street	6/1/2022	Blight- Lawn Violation	Photos taken/ Notice sent	JA
	6/10/2022	Blight- Lawn Violation	Lawn cut/ Closed	JA
419 N 3rd Street	6/2/2022	Blight- Lawn Violation	Photos taken/ Notice sent	JA
	6/10/2022	Blight- Lawn Violation	Front yard cut, back/ side yard not cut/ Will recheck 6/14/2022	JA
	6/14/2022	Blight- Lawn Violation	No change/ Photos taken/ Contractor contacted to cut the lawn	JA
	6/14/2022	Blight- Lawn Violation	Contractor cut the lawn/ Closed	JA
	8/25/2022	Blight- Lawn Violation	Lawn not cut/ Photos taken/ Contractor contacted to cut the lawn	JA
	8/26/2022	Blight- Lawn Violation	Contractor cut the lawn/ Closed	JA
149 Paige Street	6/2/2022	Blight- Lawn Violation	Photos taken/ Notice sent	JA
	6/10/2022	Blight- Lawn Violation	Lawn cut/ Closed	JA
235 N 1st Street	6/14/2022	Blight- Brush Violation	Brush out early and in the roadway/ Notice Posted/ Will recheck	JA
	6/21/2022	Blight- Brush Violation	Brush removed from the roadway/ Closed	JA
301 S 4th Street	6/14/2022	Blight- Lawn Violation	Photos taken/ Verbal notice given	JA
	6/21/2022	Blight- Lawn Violation	Lawn cut/ Closed	JA
312 E Houghton Avenue	7/12/2022	Blight- Lawn Violation	Photos taken/ Notice Sent	JA
	7/22/2022	Blight- Lawn Violation	Lawn cut/ Closed	JA
798 Victory Street	7/13/2022	Blight- Lawn Violation	Photos taken/ Notice Sent	JA
	7/26/2022	Blight- Lawn Violation	Lawn cut/ Complaint of weeds on the side of the house/ Advised owner	JA
	7/29/2022	Blight- Lawn Violation	Weeds on the side of the house cut/ Closed	JA
394 N 2nd Street	8/5/2022	Blight- Unsafe building	Still in legal process/ Switch from Estate	JA
	8/25/2022	Blight- Unsafe building	Legal paperwork complete/ Start quick claim next week	JA
	10/11/2022	Blight- Unsafe building	Tx with buyer- Collecting signatures to transfer property	JA
320 State Street	8/5/2022	Blight- Trash complaint	Demolished building/ Photos taken/ Notice sent with CAP	JA
	8/25/2022	Blight- Trash complaint	Tx with owner- will have CAP completed Monday	JA
	8/29/2022	Blight- Trash complaint	Received CAP/ Demo permit in place till 10/8/2022	JA
	10/11/2022	Blight- Trash complaint	Updated photos- Progress noted/ Tx with owner- still working on it	JA
607 S Valley Street	8/25/2022	Blight- Unsafe Building	Emailed for an update on the project/ Waiting for bids from local contractors	JA
208 S 3rd Street	10/18/2022	Blight- Accessory uses	Reported permanent living in a camper/ Notice sent	JA

101 Plaza Dr Ste A	10/19/2022	Blight- Trash complaint	Reported boxes piled up/ Photos taken/ Notice sent	JA
	10/30/2022	Blight- Trash complaint	Boxes removed- closed	JA
Lieutenant Joseph Adams:		Date: 11/1/2022		
West Branch Police Department				

Ogemaw County Transportation Task Force

MEETING MINUTES

December 1, 2021

Ogemaw County Road Commission

1250 South M-33

West Branch, MI 48661

Members and Guests Present:

Patrick Reinke, Ogemaw County Road Commission

John Dantzer, City of West Branch

Cody Bodrie, EMCOG

Ray Blamer, Ogemaw County Public Transit

patreinke@ogemawcrc.org

citymanager@westbranch.com

codyb@emcog.org

Blamerr@ocmi.us

Patrick Reinke called the meeting to order at 1:05 p.m.

Introductions by all were given.

Project funding targets were discussed

Dantzer made a motion to approve the November 1, 2021 meeting minutes as corrected, Supported by Blamer.
Motion carried

Changes to the 2022 -- 2026 project list were discussed, and changes were made as follows:

\$40,000 was added in 2024 for the transit heating system

\$65,000 was added in 2025 for a transit bus

\$530,000 for the 2024 County wide overlay

\$516,000 for the 2025 County wide overlay

\$592,000 for the 2026 County wide overlay

CRRSAA funds were discussed and will be used for Road Commission revenue replenishment

Dantzer made the motion to accept the changes to the project list, seconded by Blamer. Motion carried

Public comment was asked for, and no public comment was made

Being no further business motion by Dantzer, support by Blamer to adjourn

Meeting adjourned at 1:36 p.m.

REGULAR MEETING OF THE WEST BRANCH PLANNING COMMISSION HELD IN THE COUNCIL CHAMBERS
OF CITY HALL, 121 NORTH FOURTH STREET, ON TUESDAY, OCTOBER 11, 2022.

Vice Chairperson Bob David called the meeting to order at 6:00 p.m.

Present: Bob David, Josh Erickson, Mike Jackson, and Rusty Showalter.

Absent: Yvonne DeRoso, Kara Fachting, and Cori Lucynski

Others officers in attendance: City Manager/zoning administrator, John Dantzer

* * * * *

All stood for the Pledge of Allegiance.

* * * * *

**MOTION BY ERICKSON, SECOND BY JACKSON, TO APPROVE THE MINUTES FROM THE
MEETING HELD SEPTEMBER 27, 2022.**

Yes — David, Erickson, Jackson, Showalter

No – None

Absent –DeRoso, Fachting, Lucynski

Motion carried

* * * * *

As an addition to the agenda, sign permit SP22-12 for Ace Hardware at 2106 M-76 was submitted. City Manager Dantzer noted a variance was needed on the sign permit because the free-standing monument sign and digital sign were larger than allowed in the General Business District. He further noted the monument sign was the same size as the monument sign it was replacing and the digital sign was high enough that it would not create any safety concerns and noted his recommendation for approval.

Member David noted his concern with the brightness of the digital sign. It was noted that the sign ordinance addresses digital signs and that they shall not be detrimental to neighboring properties nor cause any safety issues.

**MOTION BY JACKSON, SECOND BY ERICKSON, TO APPROVE THE VARIANCE AND ALLOW THE
ADDITIONAL SQUARE FOOTAGE FOR THE MONUMENT SIGN AND DIGITAL SIGN AS PRESENTED
FOR SIGN PERMIT SP22-12, ACE HARDWARE.**

Yes — David, Erickson, Jackson, Showalter

No – None

Absent –DeRoso, Fachting, Lucynski

Motion carried

* * * * *

MOTION BY DAVID, SECOND BY SHOWALTER, TO RESCHEDULE THE NOVEMBER MEETING TO TUESDAY, NOVEMBER 1 AT 6:00 PM DUE TO THE GENERAL ELECTION FALLING ON THE REGULARLY SCHEDULED MEETING NIGHT.

Yes — David, Erickson, Jackson, Showalter

No – None

Absent –DeRoso, Fachting, Lucynski

Motion carried

*** * * * ***

Meeting was adjourned at 6:13 pm

The West Branch Community Airport Board met on this date in the Conference Room, West Branch Community Airport Terminal, West Branch, Michigan, as well as remotely via Zoom. The meeting was called to order at 12:15 p.m. by Chairman Terry Hodges.

Present: Terry Hodges, Paul Frechette, Mike Jackson, John Dantzer, Breck Gildner and Craig Scott Absent: Brad Neubecker. Also in attendance were Airport Manager Ben Evergreen, Horton Township Trustee Erma Lurvey, Ogemaw County Administrator Tim Dolehanty and Kevin McDermott and Jeremy Hinds of Enbridge.

An error was found in the September minutes, where Sam Franciosi was incorrectly identified as Dylan Franciosi. Board Secretary Jackson will correct and resubmit them.

Motion by Jackson, second by Hodges, the minutes of the September 21, 2022 meeting approved with corrections. Voice vote. Ayes – all. Motion carried. [10-1-#1]

Motion by Dantzer, second by Scott, claims in the amount of \$11,159.07 be approved for payment. Voice vote. Ayes – all. Motion carried. [10-1-#2]

Ben gave the financial report, with a combined balance of \$130,244.10. He noted that the City and County apportionments had arrived, but were not reflected in the report. He noted that the approximately \$130,000 reimbursement for the hangar project has still not been received. Ben also stated that \$32,000 in ARPA funds has not yet been received.

Ben gave an update on the current projects.

Ben stated that he had not received the agreement from the County on his employment. County Administrator Dolehanty notified the Board that the County Attorney should have the agreement for the Airport Manager's contract this week. Discussion was held regarding the power line on Cabin Lake Road, and Consumer's cost for the removal and replacement of the tension pole. No decision was made at this time.

Ben met with the State of Michigan regarding the five year Capital Improvement Plan. Due to funding issues, the runway repaving project may get pushed from 2024, as far as 2026. A further review will be required before a determination is made.

The 2023 crack seal program will be fully funded by grant money. Chairman Hodges suggested that if the runway repaving is still scheduled for 2024, then the crack seal might not be necessary.

The brush grinder will be available on November 1st, and we will have it for one week.

Recently, two of the T-Hangars have been rented out, bringing the total of vacant hangars down to five. Ben said that he has also had two additional inquiries.

Jeremy Hinds and Kevin McDermott from Enbridge addressed the Board concerning the potential solar array project. Discussion was held regarding the amount of land necessary, and the location on the airport property. Ben will contact our consultants to have their engineers work with Enbridge's engineers on the preliminary stages to see if the proposal is feasible, as well as getting FAA approval.

No further business remaining, Chairman Hodges adjourned the meeting at 1:32p.m.

Minutes by Michael Jackson, Board Secretary

*Ogemaw County
Land Bank Authority
Meeting Minutes
10/12/2022*

Caren Piglowski called the meeting to order at 11:00 a.m. Present: Sue Delahanty, Liz Steinhurst, Caren Piglowski, Scott Bell, John Dantzer, Alan Bruder, David Ryan. All recited The Pledge of Allegiance to the American Flag.

Committee meeting minutes of 08/10/2022 were reviewed. Motion by Scott Bell support by Sue Delahanty to approve the minutes. Ayes all, motion approved.

Caren Piglowski presented the current financial activity report.

Caren Piglowski presented information regarding the property damage claim made by Sheila Napora, 2440 E. Fourth Street, Prescott. The claim was submitted and denied by the Land Bank insurance carrier as this was a weather related event and not the responsibility of the Land Bank. The insurance company has sent notice to Sheila Napora.

A copy of the Herald newspaper article presenting the before and after photos of the structure demolished at 2408 E. First Street, Prescott was included in the LBA board meeting packets. Discussion ensued regarding the options for selling this property. Decision was made by the LBA board to list the property for sale in the amount of \$9,900.00 on the county website and for Caren Piglowski to inquire about posting on the State Land Bank website.

Resolution #2022-1 was made by John Dantzer and support by David Ryan to authorize engagement in State Land Bank Authority request for proposal. This resolution authorizes the submission of grant application and letter of interest. Ayes all, motion approved.

Motion by David Ryan and support by Scott Bell to appoint Sue Delahanty as lead for the grant committee which will include Scott Bell and Alan Bruder as committee members. Ayes all, motion approved.

Discussion regarding the 2436 E. Fourth Street, Prescott property demolition. David Ryan will contact Sheriff's Office regarding the removal of abandoned vehicles. Caren Piglowski will contact the County Administrator to begin the bid paperwork needed and post on the county website.

Next meeting scheduled for December 14, 2022 at 11:00 a.m.

Meeting adjourned 12:00 p.m.

Minutes prepared by Caren Piglowski

**CITY OF WEST BRANCH
CITY COUNCIL MEETING
NOVEMBER 7, 2022**

PLEASE TAKE NOTICE that the West Branch City Council meeting scheduled for Monday, November 7, 2022 at 6:00 pm will be conducted both in person and virtually (online and/or by phone), due to health concerns surrounding Coronavirus/COVID-19 pandemic.

Public comment will be handled by the "Raise Hand" method as instructed below within Participant Controls.

To comply with the Americans with Disabilities Act (ADA), any citizen requesting accommodation to attend this meeting, and/or to obtain this notice in alternate formats, please contact the City Clerk by phone at (989) 345-0500 from 8:00 am-4:30 pm Monday- Friday or by email at clerk@westbranch.com, at least five business days prior to the meeting.

Zoom Instructions for Participants

To join the conference by phone:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID number** (also provided below) when prompted using your touch-tone (DTMF) keypad.

Before a videoconference:

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provided below. The details include a link to "**Join via computer**" as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

To join the videoconference:

2. At the start time of your meeting, enter the link to **join via computer**. You may be instructed to download the Zoom application.
3. You have an opportunity to test your audio at this point by clicking on "Test Computer Audio." Once you are satisfied that your audio works, click on "Join audio by computer."

You may also join a meeting without the link by going to join.zoom.us on any browser and entering the Meeting ID provided below.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID number** (also provided below) when prompted using your touch-tone (DTMF) keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your 2-digit participant ID to be associated with your computer.

Participant controls in the lower left corner of the Zoom screen:



Using the icons in the lower left corner of the Zoom screen, you can:

- Mute/Unmute your microphone (far left)
- Turn on/off camera (“Start/Stop Video”)
- Invite other participants
- View Participant list – opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand during Call to the Public
- Change your screen name that is seen in the participant list and video window
- Share your screen

Somewhere (usually upper right corner on your computer screen) on your Zoom screen you will also see a choice to toggle between “speaker” and “gallery” view. “Speaker view” shows the active speaker. “Gallery view” tiles all of the meeting participants.

Meeting Information:

Topic: WB City Council

Time: Nov 21, 2022 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81396452395?pwd=MDFONmtFY3FqMnlxdzRxTOJyNkk1UT09>

Meeting ID: 813 9645 2395

Passcode: 232552

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Dial by your location

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+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

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+1 646 558 8656 US (New York)

+1 564 217 2000 US

+1 669 444 9171 US

+1 669 900 9128 US (San Jose)

+1 689 278 1000 US

+1 719 359 4580 US

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Passcode: 232552

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