

-- AGENDA --

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL TO BE  
HELD VIRTUALLY AT WEST BRANCH CITY HALL, 121 N. FOURTH ST.  
ON MONDAY, JANUARY 18, 2021, BEGINNING AT 6:00 P.M.

PLEASE NOTE: All guests and parties in attendance are asked to sign in if they will be making any comments during meetings, so that the City Clerk may properly record your name in the minutes. Public comments are limited to 3 minutes in length while matters from the floor are limited to 10 minutes, unless you have signed in and requested additional speaking time, and that the request is then approved by either the Mayor or a majority vote of Council. All in attendance are asked to silence all cell phones and other electronic devices. Accommodations are available upon request to those who require alternately formatted materials or auxiliary aids to ensure effective communication and access to City meetings or hearings. All request for accommodations should be made with as much advance notice as possible, typically at least 10 business days in advance by contacting City Clerk Amanda Stang at (989) 345-0500. [DISCLAIMER: Views or opinions expressed by City Council Members or employees during meetings are those of the individuals speaking and do not represent the views or opinions of the City Council or the City as a whole.] [NOTICE: **Audio and/or video may be recorded at public meetings of the City Council.**]

- I. Call to order
- II. Roll call
- III. Pledge of Allegiance
- IV. Scheduled matters from the floor
- V. Public hearing
- VI. Additions to the agenda
- VII. Public comment on agenda items only (limited to 3 minutes)
- VIII. Bids
- IX. Unfinished business
- X. New business
  - A. Bills
  - B. Resolution #21-05 – January Budget Amendment
  - C. Ordinance #21-01 Planning Ordinance
  - D. Scheduling of joint meeting with Planning Commission & DDA
  - E. Vaccination Policy

- XI. Approval of the minutes and summary from the meeting held January 4, 2021.
- XII. Consent agenda
  - A. Treasurers report and investment summary
  - B. December Year-end Police Report
- XIII. Communications
  - A. Charter Communication
- XIV. Reports and/or comments
  - A. Mayor
  - B. Council
  - C. Manager
- XV. Public comment any topic
- XVI. Adjournment

### UPCOMING MEETINGS-EVENTS

January 20 – Airport Meeting – 12:15pm at Airport

January 26 – DDA Meeting – 12:00pm at City Hall

February 1-Council Meeting – 6:00pm at City Hall

In response to the COVID -19 pandemic, City Council meetings will be broadcasted virtually. Council may be in attendance for the meeting with social distancing and facemasks requirements. If someone would like to address Council in person, special arrangements can be made to allow for in person comments subject to social distancing requirements. If you wish to speak in person, we ask that you call City Hall at 989-345-500 or email the City Clerk at [clerk@westbranch.com](mailto:clerk@westbranch.com) in order for the Council Chambers to be prepared for the in-person comments.

**Call to Order**

**Roll Call**

**Pledge of  
Allegiance**

# **Scheduled Matters from the Floor**

# Public Hearings

# **Additions to the Agenda**

# **Public Comment -Agenda Items**

# Bids

# **Unfinished Business**

# **New Business**

*ATTACHED IS A  
LIST OF THE  
BILLS TO BE APPROVED  
AT THIS COUNCIL MEETING*

BILLS	\$53,990.50
<i>BILLS AS OF 1/15/21</i>	<i>\$53,990.50</i>
<i>Additions to Bills as of</i>	<i>\$0</i>
<i>Paid but not approved</i>	<i>\$1,555.50</i>
<b>TOTAL BILLS</b>	<b>\$55,546.00</b>

**BILLS ARE AVAILABLE  
AT THE MEETING  
FOR COUNCIL'S REVIEW**

Vendor Name	Amount	Description
ADVANCED CHEMICAL & SUPPLY INC	60.26	WWTP SUPPLIES
ARNOLD SALES	30.00	DPW SUPPLIES
AUTOZONE, INC	24.16	WWTP SUPPLIES
BECKETT & RAEDER	8,500.00	WB M-30 PUD
CONSUMERS ENERGY	10,672.69	ELECCTRIC
CONSUMERS ENERGY	22.11	ELECTRIC
DTE ENERGY	2,400.85	GAS
ELECTION SOURCE	100.00	ANNUAL TABULATOR FEE
ELHORN ENGINEERING COMPANY	419.00	WATER SUPPLIES
FERGUSON ENTERPRISES LLC 3326	168.38	WWTP SUPPLIES
FIRST ADVANTAGE OCCUP HEALTH SVC GR	42.84	DRUG TEST BELINDA
FOSTER BLUE WATER OIL LLC	1,567.57	FUEL
GREEN ACE HARDWARE	283.35	VARIOUS SUPPLIES
LINSENMAN, MATT	150.00	BOOT REIMBURSEMENT
MIDMICHIGAN HEALTH	58.00	BELINDA PHYSICAL
MILLER OFFICE MACHINES	522.64	POLICE & CITY HALL COPIES
MORSE CLARK FURNITURE	1,011.36	MANAGER CARPET
MUNICIPAL CODE CORPORATION	2,200.00	DRAFT CODE
OFFICE CENTRAL	218.97	SUPPLIES
OGEMAW COUNTY EMERGENCY DISPATCH AU	25.00	WARRANT ENTRIES
OGEMAW COUNTY POSSE	158.00	SERVICES TO THE CITY
REPUBLIC SERVICES 237	13,440.27	GARBAGE SERVICES DECEMBER
SALT ON SITE	470.40	PALLET OF SALT
SAVE A LOT	50.42	SUPPLIES
SELLEY'S CLEANERS	25.25	POLICE DRY CLEANING
SPARTAN STORES LLC	11.32	WWTP SUPPLIES
STATE OF MICHIGAN	32.00	WATER SAMPLES
VIC BOND SALES INC	61.26	VARIOUS SUPPLIES
VILLAGE QUIK LUBE	41.90	POLICE SERVICE
VISA	846.11	VARIOUS SUPPLIES
WASTE MANAGEMENT INC	216.46	WWTP DUMPSTER
WEST BRANCH NAPA AUTO TRUCK	984.93	VARIOUS SUPPLIES
WEST END DISTRIBUTING	7,625.00	DPW SUPPLIES
WINTER, JASON	150.00	BOOT REIMBURSEMENT
WORTHY TREE SERVICES LLC	1,400.00	TREE/STUMP REMOVAL
<b>Total</b>	<b>53,990.50</b>	

## RESOLUTION #21-05

WHEREAS, City staff compares the year to date actual with the budgeted amount of all revenue and expenditures monthly; and

WHEREAS, the revenues in Fund 101, general fund, community promotions, were understated due to the receiving of grants for the census and the riverwalk, and the expenses were understated due to the expenses of purchasing items for the census and riverwalk grant, and

WHEREAS, the revenues in Fund 251, Industrial Park fund, were understated due to the understatement of interest revenue and the expenses were understated due to the renewal of the billboard not being budgeted for, and

NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council hereby adopts the following budget amendments:

GL NUMBER	DESCRIPTION	2020-21	2020-21
		ORIGINAL BUDGET	AMENDED BUDGET
Fund 101 -			
Revenues			
Dept 284.000 - COMMUNITY PROMOTIONS			
101-284.000-634.400	Grants	0.00	7,500.00
101-284.000-674.000	CONTRIBUTIONS AND DONATIONS	0.00	0.00
101-284.000-695.400	MISCELLANEOUS	0.00	0.00
Total Dept 284.000 - COMMUNITY PROMOTIONS		0.00	7,500.00
TOTAL REVENUES		0.00	7,500.00
Expenditures			
Dept 284.000 - COMMUNITY PROMOTIONS			
101-284.000-703.700	SALARIES AND WAGES	3,515.00	3,515.00
101-284.000-710.700	OVERTIME	100.00	100.00
101-284.000-714.700	MANDATORY MEDICARE	52.00	52.00
101-284.000-715.700	SOCIAL SECURITY (EMPLOYER)	224.00	224.00
101-284.000-716.700	BC/BS HEALTH INSURANCE PREMIUM	1,173.00	1,173.00
101-284.000-718.700	MERS RETIREMENT (EMPLOYER)	40.00	40.00
101-284.000-720.700	WORKERS COMPENSATION PREMIUM	100.00	100.00
101-284.000-724.700	UNEMPLOYMENT INS. BENEFIT	5.00	5.00
101-284.000-801.700	CONTRACTUAL SERVICES	2,000.00	2,000.00

101-284.000-881.700	CHAMBER OF COMMERCE	400.00	400.00
101-284.000-882.700	RECOGNITION DINNER	4,000.00	0.00
101-284.000-883.700	CHRISTMAS DECORATIONS	500.00	500.00
101-284.000-901.700	PRINTING AND PUBLISHING	750.00	750.00
101-284.000-941.700	EQUIPMENT RENTAL	2,500.00	2,500.00
101-284.000-945.700	EDC DUES	0.00	0.00
101-284.000-956.700	EXPENSES	2,000.00	5,150.00
Total Dept 284.000 - COMMUNITY PROMOTIONS		17,359.00	16,509.00

TOTAL EXPENDITURES	17,359.00	16,509.00
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Fund 101:

TOTAL REVENUES	0.00	7,500.00
TOTAL EXPENDITURES	17,359.00	16,509.00
NET OF REVENUES & EXPENDITURES	(17,359.00)	(9,009.00)
BEGINNING FUND BALANCE	977,962.00	977,962.00
ENDING FUND BALANCE	960,603.00	968,953.00

Fund 251 - INDUSTRIAL PARK FUND

Revenues

Dept 000.000			
251-000.000-642.400	SALES OF LOTS	0.00	0.00
251-000.000-664.400	INTEREST INCOME	300.00	1,200.00
Total Dept 000.000		300.00	1,200.00
TOTAL REVENUES		300.00	1,200.00

Expenditures

Dept 000.000			
251-000.000-703.700	SALARIES AND WAGES	1,140.00	1,140.00
251-000.000-714.700	MANDATORY MEDICARE	17.00	17.00
251-000.000-715.700	SOCIAL SECURITY (EMPLOYER)	71.00	71.00
251-000.000-716.700	BC/BS HEALTH INSURANCE PREMIUM	0.00	0.00
251-000.000-718.700	MERS RETIREMENT (EMPLOYER)	15.00	15.00
251-000.000-720.700	WORKERS COMPENSATION PREMIUM	40.00	41.00
251-000.000-724.700	UNEMPLOYMENT INS. BENEFIT	3.00	2.00
251-000.000-782.700	ADMINISTRATION	1,000.00	1,000.00
251-000.000-801.700	CONTRACTUAL SERVICES	0.00	1,450.00
251-000.000-941.700	EQUIPMENT RENTAL	2,300.00	2,300.00
251-000.000-956.700	EXPENSES	500.00	500.00

251-000.000-977.700	CAPITAL ACQUISITIONS	0.00	0.00
Total Dept 000.000		5,086.00	6,536.00
Dept 965.000 - TRANSFERS			
251-965.000-999.700	TRANSFER TO OTHER ACCOUNTS	0.00	0.00
Total Dept 965.000 - TRANSFERS		0.00	0.00
TOTAL EXPENDITURES		5,086.00	6,536.00
Fund 251 - INDUSTRIAL PARK FUND:			
TOTAL REVENUES		300.00	1,200.00
TOTAL EXPENDITURES		5,086.00	6,536.00
NET OF REVENUES & EXPENDITURES		(4,786.00)	(5,336.00)
BEGINNING FUND BALANCE		143,889.00	143,889.00
ENDING FUND BALANCE		139,103.00	138,553.00

**Public Hearing Notice**  
**City of West Branch – Zoning Ordinance Amendment 21-01**

The City of West Branch Planning Commission will hold a public hearing to recommend adoption of Ordinance 21-01 of 2021 – amendment to the zoning ordinance. The public hearing will be held virtually due to health orders issued surrounding the Covid pandemic on Tuesday, January 12, at 6:00 pm. Written comments may be sent to City Manager, John Dantzer, at 121 N. Fourth St., West Branch, MI 48661 or by email at [citymanager@westbranch.com](mailto:citymanager@westbranch.com). If anyone from the public is not able to attend virtually, special arrangements can be made to attend in person if arrangements prior to the meeting are made. Please notify City Manager John Dantzer by mail or email at the addresses above or by phone at 989-345-0500 to make those arrangements. Facemasks and social distancing will be required. For meeting log in instructions, please visit the city website at [www.westbranch.com](http://www.westbranch.com) or call the above phone number to get the instructions.

That the City of West Branch Zoning Ordinance, Chapter 3, Section 3.30 F. – Signs permitted is proposed to be amended to read as follows:

Add to the sail-type temporary signs (also known as flag banners and feather flags)- “In the CBD along Houghton Avenue between 2<sup>nd</sup> and 4<sup>th</sup> Streets, sail-type temporary signs shall only be permitted with Planning Commission approval. No public hearing is required. Applicant shall demonstrate a plan for mounting and display of the sign which will be safe for vehicular and pedestrian traffic and will be aesthetically-pleasing.”

**City of West Branch**  
**Ordinance No. 21-01 of 2020**

**An ordinance to amend the City of West Branch Zoning Ordinance Section 3.30 (Signs) to allow sail-type temporary signs by Planning Commission approval only.**

City of West Branch, Ogemaw County, Michigan ordains:

**Section 1: Amendments to the City of West Branch Zoning Ordinance.**

*That the City of West Branch Zoning Ordinance, Section 3.30 (Signs) is hereby amended to read as follows: (additions in red text)*

**F. Signs Permitted.**

District	Type	# per Parcel	Maximum size	Height
<b>CBD</b> (see subsection H for additional regulations in the DDA)	<b>Freestanding, Primary (permanent)</b>	1 per street or alley	24 ft <sup>2</sup>	12'
	<b>Message Boards (including digital)</b>	1 per street or alley	24 ft <sup>2</sup>	12' (for freestanding)
	<b>Canopy or Marquee</b>	1 per street or alley	Length of front face	Height: Bottom of 2nd story window. Bottom of sign shall be a minimum of 8' from sidewalk
	<b>Wall</b>	---	25% of each building wall	Not to exceed height of wall
	<b>Projecting Signs</b>	1	20 ft <sup>2</sup>	Bottom of sign shall be a minimum of 8' from sidewalk
	<b>Temporary/Portable</b>	32 ft <sup>2</sup> (total of all temporary signs)		5'
	<b>Sail-Type Temporary Signs (also known as flag banners and feather flags)</b>	1 (32 ft <sup>2</sup> each) per 20 linear feet of road frontage. <i>In the CBD along Houghton Avenue between 2<sup>nd</sup> and 4<sup>th</sup> Streets, sail-type temporary signs shall only be permitted with Planning Commission approval. No public hearing is required. Applicant shall demonstrate a plan for mounting and display of the sign which will be safe for vehicular and pedestrian traffic and will be aesthetically-pleasing.</i>		

**Number:** Each property is allowed the various types of signs listed in combination.

**Lighting:** Only signs for multi-family and non-residential uses may be illuminated provided the light does not negatively affect adjacent properties or the visibility of traffic or pedestrians.

**Additional Signage:** Parcels with greater than 400 lineal feet of frontage may be granted additional signage by the Planning Commission.

**Signs on Lots Containing Multiple Establishments.** See [subsection G](#) below.

**Section 2: Severability**

If any clause, sentence, paragraph or part of this Ordinance shall for any reason be finally adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Ordinance but shall be confined in its operation to the clause, sentence, paragraph or part thereof directly involved in the controversy in which such judgment is rendered.

**Section 3: Saving Clause**

The City of West Branch Zoning Ordinance, except as herein or heretofore amended, shall remain in full force and effect. The amendments provided herein shall not abrogate or affect any offense or act committed or done, or any penalty or forfeiture incurred, or any pending fee, assessments, litigation, or prosecution of any right established, occurring prior to the effective date hereof.

**Section 4: Effective Date**

The ordinance changes shall take effect upon the expiration of seven days after the publication of the notice of adoption.

\_\_\_\_\_  
City Manager

\_\_\_\_\_  
City Clerk

I, \_\_\_\_\_, Clerk for the City of West Branch, hereby certify that the foregoing is a true and correct copy of Ordinance No. \_\_\_\_ of 2020 of the City of West Branch, adopted by at a meeting of the City Council held on \_\_\_\_\_.

A copy of the complete ordinance text may be inspected or purchased at the West Branch City Hall.

Adopted:  
\_\_\_\_\_

Published:  
\_\_\_\_\_

Effective:  
\_\_\_\_\_, subject to PA 110 of 2006 as amended.

As one of the requirements of the redevelopment ready communities' program, City Council, the Planning Commission, and the DDA are to hold an annual joint meeting. It was voted upon by Council to hold the meeting annually on the first Monday of February

Cori, Bob and Kara in person

Manager Grace noted that part of the Redevelopment Ready Communities program was to have an annual joint meeting with the City Council, DDA, and Planning Commission.

**MOTION BY BENNETT, SECOND BY JACKSON, TO HOLD AN ANNUAL JOINT MEETING WITH THE CITY COUNCIL, DDA, AND PLANNING COMMISSION ANNUALLY ON THE FIRST MONDAY OF FEBRUARY STARTING IN 2019 AND TO HOLD THE 2018 JOINT MEETING ON THE FIRST MEETING IN JUNE.**

**Yes — Bennett, Jackson, Lawrence, Schaiberger, Tuttle, Weiler**

**No — None**

**Absent — Showalter**

**Motion carried**

\* \* \* \* \*

## VACCINATION POLICY

Recently, the EEOC updated its ongoing *Pandemic Preparedness in Work Place and the American's With Disability Act Guidance* addressing specifically COVID-19 vaccination policy issues.

A "pandemic" is a global "epidemic." The world has seen four influenza pandemics in the last century. The deadly "Spanish Flu" of 1918 was followed by the milder "Asian" and "Hong Kong" flus of the 1950s and 1960s. While the SARS outbreak in 2003 was considered a pandemic "scare," the H1N1 outbreak in 2009 rose to the level of a pandemic.

The coronavirus disease (COVID-19) has been declared a pandemic. The U.S. Department of Health and Human Services (HHS), Centers for Disease Control and Prevention (CDC), and the World Health Organization (WHO) are the definitive sources of information about pandemics. The WHO decides when to declare a pandemic.

The American's With Disability Act ("ADA"), which protects employees from disability discrimination, is relevant to pandemic preparation and decisions that can and cannot be made by employers regarding employment, testing, and accommodation. Employers are given greater flexibility under the ADA when a pandemic rises to the level of a direct threat to the public health.

"The CDC and public health authorities have determined that the COVID-19 pandemic meets the direct threat standard. The CDC and public health authorities have acknowledged community spread of COVID-19 in the United States and have issued precautions to slow the spread, such as facemasks, social distancing, and restrictions on public gatherings. In addition, numerous state and local authorities have issued closure orders for businesses, entertainment and sport venues, and schools in order to avoid bringing people together in close quarters due to the risk of contagion. These facts manifestly support a finding that a significant risk of substantial harm would be posed by having someone with COVID-19, or symptoms of it, present in the workplace at the current time. At such time as the CDC and state/local public health authorities revise their assessment of the spread and severity of COVID-19, that could affect whether a direct threat still exists." [EEOC Guidance]

Accordingly, while the CDC and public health authorities categorize COVID-19 as a "direct threat to the public health," we will not, at this time, compel employees to be vaccinated. We encourage employees to do their own research and make the choice that they determine to be best for them.

Please note that we reserve the right to modify this Policy making vaccination for the COVID-19 virus or other future pandemic issue mandatory for employment.

If this Policy becomes mandatory, the only exceptions to this Policy are if such vaccination would be in violation of your Title VII rights based upon sincerely held religious beliefs, or such vaccination would pose a health risk.

While it is not expected or anticipated, to the extent that there is a cost associated with acquiring the vaccine, the Company will pay the costs for the vaccination. At this point, COVID-19 vaccination is free.

Nothing in the Policy shall change the requirement of employees, volunteers, contractors and third parties from strictly complying with the CDC and OSHA requirements regarding wearing a face mask and social distancing.

# **Approval of Council Minutes & Summary**

SUMMARY OF THE REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD VIA VIDEO CONFERENCE ON MONDAY, JANUARY 4, 2021.

Mayor Frechette called the meeting to order at 6:00 pm.

Council Member Tiffany Schmieder-Kups was sworn in.

Present: Mayor Frechette, Council Members Zimmerman and Schmieder-Kups. Council Members Bennett in West Branch, Jackson in West Branch, Powley in West Branch and Pugh in Athens, MI joined via Zoom.

Absent: None

Other officers present: Manager Dantzer, Treasurer Frechette, Clerk Stang and DPW Superintendent Killackey.

Everyone stood for the pledge of allegiance and took a moment of silence for the lives lost in 2020.

Council approved bills in the amount of \$52,995.92.

Council approved Resolution #21-01 Designate time and place of meetings.

Council approved Resolution #21-02 Name Street Administrator.

Council approved Resolution #21-03 Adopt fee schedule.

Council approved Resolution #21-04 Virtual Meeting policy.

Council approved the minutes and summary from the meeting held December 21, 2020.

Council approved the treasurers report and investment summary; minutes from the DDA meeting and informational meeting held November 24<sup>th</sup>, 2020.

Mayor Frechette, Council Members Powley, Bennett, Pugh, Schmieder-Kups, Zimmerman, DPW Superintendent Killackey, Treasurer Frechette and Manager Dantzer all gave reports.

Mayor Frechette adjourned the meeting at 6:22 p.m.

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD VIA VIDEO CONFERENCE IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET ON MONDAY, JANUARY 4, 2021.

Mayor Frechette called the meeting to order at 6:00 p.m.

Clerk Stang swore Council Member Tiffany Schmieder-Kups into office.

Present: Mayor Paul Frechette, Council Members Cathy Zimmerman and Tiffany Schmieder-Kups. Council Members Joanne Bennett in West Branch, Mike Jackson in West Branch, Chris Powley in West Branch and Ellen Pugh in Athens joined via Zoom.

Absent: None

Other officers present: City Manager John Dantzer, City Clerk Amanda Stang, City Treasurer Michelle Frechette and DPW Superintendent Mike Killackey.

All stood for the Pledge of Allegiance and a moment of silence for the lives lost in 2020.

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**MOTION BY ZIMMERMAN, SECOND BY BENNETT, TO APPROVE THE PAYMENT OF BILLS IN THE AMOUNT OF \$52,995.92.**

**Yes — Bennett, Frechette, Powley, Pugh, Schmieder-Kups, Zimmerman**

**No – None**

**Absent – None**

**Motion carried**

\* \* \* \* \*

Member Chris Powley left the Zoom meeting due to technical difficulties.

\* \* \* \* \*

**MOTION BY FRECHETTE, SECOND BY ZIMMERMAN, TO APPROVE RESOLUTION #21-01 DESIGNATE TIME AND PLACE OF MEETINGS.**

Resolution #21-01

WHEREAS, the West Branch City Charter requires that the Council adopt a resolution stating the time and place of its regular meetings, and

WHEREAS, it is recommended that this be done on an annual basis,

NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council will hold its regular meetings in the Council Chamber of City Hall, 121 N. Fourth St. unless there is a motion to change the meeting location due to special circumstances, and

FURTHER BE IT RESOLVED, that all regular Council meetings of 2021 will begin at 6:00 p.m. unless there is a motion to change the meeting time due to special circumstances, and

FURTHER BE IT RESOLVED, that the West Branch City Council shall meet on the 1st and 3rd Monday of each month unless there is a motion to change the meeting date due to special circumstances.

**Yes — Bennett, Frechette, Jackson, Pugh, Schmieder-Kups, Zimmerman**

**No – None**

**Absent – None**

**Motion carried**

\* \* \* \* \*

Member Chris Powley returned to the meeting via Zoom.

\* \* \* \* \*

**MOTION BY JACKSON, SECOND BY PUGH, TO APPROVE RESOLUTION #21-02 NAME STREET ADMINISTRATOR.**

Resolution # 21-02

Whereas, Section 13(9) of Act 51, Public Acts of 1951 provided that each incorporated city and village to which funds are returned under the provisions of this section, that, "the responsibility for street improvements, maintenance, and traffic operations work, and the development , construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for all shall represent the municipality in transactions with the State Transportation Department pursuant to this act."

Now, therefore, be it resolved the Honorable Body designate John Dantzer as the single Street Administrator for the City of West Branch for the calendar year of 2021 in all transactions with the State Transportation Department as provided in Section 13 of the Act.

**Yes — Bennett, Frechette, Jackson, Powley, Pugh, Schmieder-Kups, Zimmerman**

**No – None**

**Absent – None**

**Motion carried**

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**MOTION BY JACKSON, SECOND BY POWLEY, TO APPROVE RESOLUTION #21-03 ADOPT FEE SCHEDULE.**

RESOLUTION #21-03

WHEREAS, the City of West Branch levies fees to fund City operations, and

WHEREAS, to levy such fees, the City of West Branch Council must approve fees to be levied; and

NOW, THEREFORE, BE IT RESOLVED, that the West Branch adopts the following fees,

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**WATER/SEWER**

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hang 24 shut off hour notice	\$25
turn on/off during normal hours scheduled	\$15/ea
turn on/off after normal hours	\$100/ea
Sewer tap fee residential 6" or less	\$950
Water tap fee residential 3/4"	\$950
Water tap 4" or less fire suppression	\$2,000
Water tap larger than 4" fire suppression	\$3,000
Water ready to serve 3/4"	\$9.95
Water ready to serve 1"	\$17.69
Water ready to serve 1-1/2"	\$39.80
Water ready to serve 2"	\$70.76
Water ready to serve 3"	\$159.20
Water ready to serve 4"	\$283.02
Water per 1,000 gallons	\$5.23
Water debt per 1,000 gallons	\$1.30
Sewer ready to serve 3/4"	\$4.80
Sewer ready to serve 1"	\$8.54
Sewer ready to serve 1-1/2"	\$19.20
Sewer ready to serve 2"	\$34.14
Sewer ready to serve 3"	\$76.82
Sewer ready to serve 4"	\$136.56
Sewer per 1,000 gallons	\$4.98
Sewer collections per 1,000 gallons	\$1.52
Sewer debt per 1,000 gallons	\$6.26
Bulk water purchase per 1,000 gallons	\$10.41
Sprinkling meter used (includes tailpieces)	\$65.00
Sprinkling meter new (includes tailpieces)	\$162.00
Sprinkling meter new with cellular read	\$269.00

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**CEMETERY**

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Grave opening cremains	\$250
Grave opening full burial	\$500
Cemetery foundation by others	\$50
Cemetery foundation 20" X 32"	\$150

Cemetery 20" X 44"	\$200
Cemetery 20" X 56"	\$250
Flat stone placement	\$75
Cemetery lot City resident	\$400
Cemetery lot non City resident	\$800

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#### **MOBILE STAGE RENTAL**

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Rental of stage (maximum 15 mile radius)	400.00
Additional set up/pick up/ delivery costs	\$75/hr
Refundable deposit	\$200.00

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#### **PERMITS AND LICENSING**

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	proposed
Parking permit (per year)	\$60
Peddlers and solicitors standard license (per day)	\$10
Fixed stand on private property	
Peddlers and solicitors event license (per event)	\$50
City event	
Peddlers and solicitors special use license (per day)	\$25
Fixed stand on public property	
Peddlers and solicitors general license (per day)	\$10
Peddlers and solicitors general (6 months)	\$50
Door to door in City - no fixed stand	
Right of way permit	\$25
Farmers Market (per day)	\$5
Farmers Market (full season)	\$50
Demolition permit	\$25
Driveway permit	\$25

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#### **ZONING**

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zoning permit residential	\$25
zoning permit comercial	\$50
Special Use permit	\$250
Zoning Variance	\$250
Amendment to zoning ordinance	\$250
Sign permit (permanent or temporary)	\$25
Lot splits first one	\$75
Additional lot splits	\$25

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#### **COUNCIL CHAMBERS**

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Council Chambers 1/2 day	\$50
Council Chambers full day	\$100

Refundable deposit	\$100
Each 1/2 hour beyond scheduled	\$25

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## **PARKS**

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Large pavillion City resident	\$25
Large pavillion non City resident	\$50
Small pavillion City resident	\$10
Small pavillion non City resident	\$20
Gazebo City resident	\$20
Gazebo non City resident	\$40
Little League Pavillion resident	\$20
Little League Pavillin non resdient	\$40

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## **TICKETS**

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General municipal infraction - first offense	\$50+costs
General municipal infraction - second offense	\$150+costs
General municipal infraction - third offense	\$500+costs
Parking too far from curb	\$25.00
Angle parking violations	\$25.00
Obstructing Traffic	\$50.00
Prohibited parking (signs unnecessary)	
(a) On sidewalk	\$25.00
(b) In front of drive	\$25.00
(c) Within intersection	\$25.00
(d) Within 15 feet of hydrant	\$50.00
(e) On crosswalk	\$25.00
(f) Within 20 feet of crosswalk or 15 feet of corner lot lines	\$25.00
(g) Within 20 feet of street side traffic sign or signal	\$25.00
(h) Within 50 feet of railroad crossing	\$25.00
(i) Within 20 feet of fire station Station entrance	\$25.00
(j) Within 75 feet of fire entrance on opposite side of street (signs required)	\$25.00
(k) Beside street excavation when traffic obstructed	\$50.00
(l) Double parking	\$50.00
(m) On bridge	\$25.00
(n) Within 200 feet of accident where Police in attendance	\$50.00
(o) Blocking emergency exit	\$50.00
(p) Blocking fire escape	\$50.00
In prohibited zone (signs required)	\$50.00
Parking in yellow zone (yellow paint on curb)	\$25.00
Parking in handicap zone without permit	\$100.00
Failure to display handicap sticker	\$25.00

In alley	\$25.00
Parking for prohibited purpose	
(a) Displaying vehicle for sale	\$25.00
(b) Working or repairing vehicle	\$25.00
(c) Displaying advertising	\$25.00
(d) Selling merchandise	\$25.00
(e) Storage over 24 hours	\$25.00
Wrong side of roadway	\$25.00
Loading zone violation	\$50.00
Bicycle parking violations	\$25.00
Prohibited overnight parking in City lot or on street	\$25.00
Illegal tampering/altering/transfer of any permit	\$500.00

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### **BLIGHT**

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General municipal infraction - first offense	\$300+costs
General municipal infraction - second offense	\$400+costs
General municipal infraction - third offense	\$500+costs

**Yes — Bennett, Frechette, Jackson, Powley, Pugh, Schmieder-Kups, Zimmerman**

**No – None**

**Absent – None**

**Motion carried**

\* \* \* \* \*

**MOTION BY FRECHETTE, SECOND BY PUGH, TO APPROVE RESOLUTION #21-04 VIRTUAL MEETING POLICY.**

### **RESOLUTION #21-04**

**RESOLUTION ESTABLISHING PROCEDURES TO ALLOW ELECTRONIC MEETINGS OF ALL CITY OF WEST BRANCH PUBLIC BODIES AND/OR THE ATTENDANCE AT MEETINGS BY MEMBERS OF THOSE PUBLIC BODIES REMOTELY**

WHEREAS, effective October 16, 2020 Act 228 of the Public Acts of 2020 (the Act) amended Section 3 of the Open Meetings Act (OMA) and added Section 3a to the Open Meetings Act to permit in certain circumstances public bodies to meet electronically and to permit members of those public bodies to participate in, and vote on, business before the public body remotely, and

WHEREAS, the Act requires the public body, defined in Section 2(a) of the OMA to be the City of West Branch Council, including all boards, commissions, committees, subcommittees, or authorities of the City of West Branch, to establish procedures to ensure compliance with the requirements of the Act related to electronic meetings and participation in meetings by members of the public body remotely, and

WHEREAS, the West Branch City Council, therefore, desires to comply with this statutory requirement by establishing of the procedures contained in this Resolution, and

NOW THEREFORE BE IT RESOLVED, that the West Branch City Council hereby establishes the following procedures to permit the West Branch City Council and all other public bodies of the City of West Branch to meet electronically and to permit members of the City Council and members of those other public bodies to participate in, and vote on, business before the public body remotely.

#### PROCEDURES FOR ELECTRONIC MEETINGS AND ATTENDANCE BY MEMBERS REMOTELY

1. Circumstances Permitting Electronic Meetings and/or Remote Participation by Members. Electronic meetings of the City of West Branch public bodies, in whole or in part, and/or attendance by members of those public bodies remotely may be permitted under any of the following circumstances:
  - a. Before January 1, 2021, for any circumstances.
  - b. On and after January 1, 2021 through December 31, 2021, only for one of the following:
    - i. Military service.
    - ii. A medical condition.
    - iii. A work emergency
    - iv. A statewide or local state of emergency or state of disaster declared pursuant to law or charter by the governor or a local official or local governing body that would risk the personal

health or safety of members of the public or the public body if the meeting were held in person

- c. After December 31, 2021 only in the circumstances requiring accommodation of members absent due to military duty.

2. Meetings held Electronically.

- a. Communication. The City of West Branch shall utilize electronic video and/or audio services or equipment that ensures 2-way communication so that during the electronic meeting members of the public body can hear and be heard by other members of the public body and so that participants in the electronic meeting can hear members of the public body and can be heard by members of the public body and other participants during the public comment period. To accommodate individuals with a disability, the City of West Branch may use technology to facilitate typed public comments during the meeting submitted by members of the public participating in the meeting that may be read to or shared with members of the public body and other participants.

- b. Notice.

- i. Any meeting to be held electronically shall be preceded by a notice posted at least 18 hours before the meeting on the homepage of the City's website that is fully accessible to the public.
- ii. The notice of the electronic meeting shall comply with all of the following:
  - (1) The notice shall state why the public body is meeting electronically.
  - (2) The notice shall include the telephone number, internet address, or both, plus any required

passwords or access codes, needed to allow the public to participate in the electronic meeting.

- (3) The notice shall include the telephone numbers and email addresses for each member of the public body, so that all members of the public may contact members of the public body to provide input or ask questions on any business that will come before the public body at the electronic meeting.
  - (4) The notice shall include the name, telephone number, and email address of the City Clerk, or other person designated by the City Council, so that persons with disabilities may seek reasonable accommodations necessary to participate in the electronic meeting.
  - (5) The notice shall state how and where, or by what means, draft minutes may be obtained by the public.
- C. Agenda. If an agenda exists for an electronic meeting, then the agenda for that meeting shall be made available to the public at least two hours before the electronic meeting begins by posting the agenda on that portion of the City's website that is fully accessible to the public. Posting of the agenda, however, shall not prohibit subsequent amendment of the agenda at the meeting.
- d. Identification of the Public. The City of West Branch shall not as a condition of participating in an electronic meeting require a person to register or otherwise provide his or her name or other information or otherwise to fulfill a condition precedent to attendance at the meeting. However, the City of West Branch may require a person to identify himself or herself as per the City Council policies, to the extent they comply with the Open Meetings Act, to participate in the public comment period of the meeting.
- e. Quorum requirements. If a meeting is held electronically, the virtual attendance of a member shall count towards a quorum.

f. Closed Session. Members of the public may be prohibited from participating in any closed session, which may occur in a virtual breakout room or other virtual venue not accessible by the prohibited public.

3. Remote Participation by Members of the Public Body.

a. Communication. When a member of a public body is physically absent from a meeting, but attends the meeting remotely, the City of West Branch shall utilize electronic video and/or audio services or equipment that ensures 2-way communication so that during the meeting the member can hear and be heard by other members of the public body and so that participants in the meeting can hear and be heard by the member. For each member of a public body attending the meeting remotely, that member shall announce at the beginning of the meeting that he or she is attending the meeting remotely and shall, except when his or her absence is due to military duty, announce the member's physical location by stating the county, city, township, or village and the state from which he or she is attending the meeting remotely. These announcements must be included in the minutes of the meeting.

b. Notice.

- i. When a member of a public body is physically absent from a meeting, but attends the meeting remotely, the City of West Branch shall post at least 18 hours before the meeting on the City's website dedicated to public notices for non-regularly scheduled or electronic public meetings a notice that the member of the public body will be attending the meeting remotely.
- ii. The notice shall include the telephone number and email address for the member of the public body who will be attending the meeting remotely, so that all members of the public may contact the member to provide input or ask questions on any business that will come before the public body at the meeting.

**Yes — Bennett, Frechette, Jackson, Powley, Pugh, Schmieder-Kups, Zimmerman**

**No – None**

**Absent – None**

**Motion carried**

\* \* \* \* \*

**MOTION BY ZIMMERMAN, SECOND BY JACKSON, TO APPROVE THE MINUTES AND SUMMARY FROM THE MEETING HELD DECEMBER 21, 2020.**

**Yes — Bennett, Frechette, Jackson, Powley, Pugh, Schmieder-Kups, Zimmerman**

**No – None**

**Absent – None**

**Motion carried**

\* \* \* \* \*

**MOTION BY POWLEY, SECOND BY BENNETT, TO RECEIVE AND FILE THE TREASURER’S REPORT AND INVESTMENT SUMMARY; AND THE MINUTES FROM THE REGULAR DDA MEETING AND INFORMATIONAL MEETING HELD NOVEMBER 24, 2020.**

**Yes — Bennett, Frechette, Jackson, Powley, Pugh, Schmieder-Kups, Zimmerman**

**No – None**

**Absent – None**

**Motion carried**

\* \* \* \* \*

Mayor Frechette wished everyone a Happy New Year and congratulated newest Council Member Tiffany Schmieder-Kups on joining the City Council.

Member Schmieder-Kups wished everyone a Happy New Year.

Member Pugh noted that the Salvation Army’s total came to \$32,200 which was a new record.

Member Powley requested that the City do something in memory of County Commissioner Bruce Reetz who passed. He also noted he had some ideas for the MDOT road diet and said he would visit Manager Dantzer and discuss those at a later time.

Mayor Frechette noted that Member Zimmerman had brought up doing something for Bruce Reetz and that Manager Dantzer would send out an email to Council later in the week with ideas.

Member Bennett wished everyone a Happy New Year and congratulated newest Council Member, Tiffany Schmieder-Kups.

Manager Dantzer noted that with Rusty Showalter not being on Council anymore, there is now an opening on the Waste Water Treatment Plant Authority Board, if any of Council wished to join that board to let him know.

DPW Superintendent Killackey noted his crew had been busy cleaning up snow and had just got the clearance to start cleaning up the garage from the accident that occurred in late December.

Treasurer Frechette wished everyone a Happy New Year.

Member Jackson questioned if his position as Mayor Pro-tem needed to be re-appointed for the new year.

Manager Dantzer noted that the Mayor Pro-tem position is re-appointed every even year.

Mayor Frechette adjourned the meeting at 6:22 PM.

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Paul Frechette, Mayor

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Amanda Stang, Clerk

# Consent Agenda

Bank Code		Beginning Balance 01/01/2021	Total Debits	Total Credits	Ending Balance 01/31/2021
Fund	Description				
GEN1	GEN1 - GENERAL CHECKING				
101		891,194.46	76,669.14	60,680.09	907,183.51
150	CEMETERY PERPETUAL CARE	31,409.93	240.00	0.00	31,649.93
209	CEMETERY FUND	5,999.38	1,503.61	334.09	7,168.90
243	BROWNFIELD REDEVELOPMENT AUTHORITY FU	999.90	0.00	0.00	999.90
248	DDA OPERATING FUND	195,401.17	4.54	200.00	195,205.71
251	INDUSTRIAL PARK FUND	11,045.22	3,899.42	83.33	14,861.31
276	HOUSING RESOURCE FUND	140,891.71	569.00	12,500.00	128,960.71
318	SEWER DEBT FUND	91,016.84	9,014.09	2,819.39	97,211.54
319	WATER DEBT FUND	65,804.29	1,850.23	570.13	67,084.39
390	SEWER FUND	270,838.03	12,120.06	19,823.12	263,134.97
391	WATER FUND	577,417.69	17,464.61	4,763.41	590,118.89
392	WATER REPLACEMENT FUND	453,195.45	0.00	0.00	453,195.45
393	SEWER COLLECTION	170,831.50	2,079.52	2,644.17	170,266.85
361	EQUIPMENT FUND	67,398.07	17,365.77	3,267.48	81,496.36
704	PAYROLL CLEARING	24,849.90	37,909.74	37,909.74	24,849.90
705	IRONS PARK ENTERTAINMENT FUND	4,950.76	0.00	0.00	4,950.76
707	YOUTH SAFETY PROGRAM	15.00	0.00	0.00	15.00
	GEN1 - GENERAL CHECKING	3,003,259.30	180,689.73	145,594.95	3,038,354.08
MAJ/LST	MAJOR/ LOCAL STREETS				
202	MAJOR STREET FUND	580,614.12	25,019.46	9,535.88	596,097.70
203	LOCAL STREET FUND	260,221.85	5,458.80	1,911.01	263,769.64
	MAJOR/ LOCAL STREETS	840,835.97	30,478.26	11,446.89	859,867.34
PAY	PAYROLL				
704	PAYROLL CLEARING	16,849.08	37,909.74	35,126.67	19,632.15
	PAYROLL	16,849.08	37,909.74	35,126.67	19,632.15
CHEM	SAVINGS				
101		459,567.82	0.00	0.00	459,567.82
150	CEMETERY PERPETUAL CARE	1,680.33	0.00	0.00	1,680.33
251	INDUSTRIAL PARK FUND	244.44	0.00	0.00	244.44
391	WATER FUND	26,408.09	0.00	0.00	26,408.09
392	WATER REPLACEMENT FUND	19,789.87	0.00	0.00	19,789.87
393	SEWER COLLECTION	3,182.09	0.00	0.00	3,182.09
361	EQUIPMENT FUND	103,499.21	0.00	0.00	103,499.21
	SAVINGS	614,371.85	0.00	0.00	614,371.85
TAX	TAXES				
701	TAX AGENCY	211,988.91	162,179.17	284,621.55	89,546.53
	TAXES	211,988.91	162,179.17	284,621.55	89,546.53
	TOTAL - ALL FUNDS	4,687,305.11	411,256.90	476,790.06	4,621,771.95

CASH SUMMARY BY ACCOUNT FOR WEST BRANCH  
 FROM 01/01/2021 TO 01/31/2021  
 FUND: ALL FUNDS  
 INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 01/01/2021	Total Debits	Total Credits	Ending Balance 01/31/2021
Fund 101					
004.300	CERTIFICATE OF DEPOSIT A	103,103.00	100,000.00	103,103.00	100,000.00
004.400	CERTIFICATE OF DEPOSIT B	150,000.00	0.00	0.00	150,000.00
		253,103.00	100,000.00	103,103.00	250,000.00
Fund 150	CEMETERY PERPETUAL CARE				
004.300	CERTIFICATE OF DEPOSIT C	114,701.74	0.00	0.00	114,701.74
004.400	CERTIFICATE OF DEPOSIT D	115,271.06	0.00	0.00	115,271.06
	CEMETERY PERPETUAL CARE	229,972.80	0.00	0.00	229,972.80
Fund 251	INDUSTRIAL PARK FUND				
004.300	CERTIFICATE OF DEPOSIT A	103,103.00	100,000.00	103,103.00	100,000.00
004.400	CERTIFICATE OF DEPOSIT B	25,000.00	0.00	0.00	25,000.00
	INDUSTRIAL PARK FUND	128,103.00	100,000.00	103,103.00	125,000.00
Fund 661	EQUIPMENT FUND				
004.300	CERTIFICATE OF DEPOSIT A	154,656.00	150,000.00	154,656.00	150,000.00
004.400	CERTIFICATE OF DEPOSIT B	100,000.00	0.00	0.00	100,000.00
	EQUIPMENT FUND	254,656.00	150,000.00	154,656.00	250,000.00
	TOTAL - ALL FUNDS	865,834.80	350,000.00	360,862.00	854,972.80



# West Branch Police Department

Chief Kenneth W. Walters

130 Page St.

West Branch, Michigan 48661

Phone: 989-345-2627 Fax: 989-345-0083

1/8/2021

Honorable Mayor and Council,

This is the 2020 yearend report. For the month of December 2020, officers handled 104 complaints. Officers further made five felony arrests during the month. December further saw the arrest of an individual that did significant damage to our DPW building with a motor vehicle.

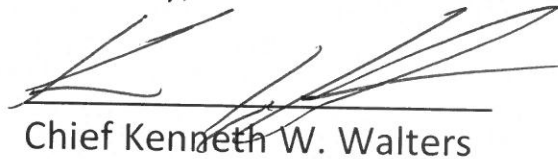
For the year, officers responded to 1,247 complaints. These numbers are down by about 200 complaints from the previous year. I normally would expect to see an increase not a decrease, on a yearly basis. However, this year has been anything but normal. Noticeably, assaults and mental health complaints were up this year, however, crimes involving a vehicle were down significantly. I would say that it is pretty safe to surmise that this is due to COVID.

The year of 2020 saw a significant change to personnel changes as well. Michael Godfrey resigned to move further north in the state. Steve Morris and Kelli Collins retired. Ofc. JC Schneider was hired, having numerous years of experience, and Ofc. Lane Matthews was later hired, after only six months of being out of the police academy.

Corporal Joseph Adams was assigned many more tasks in assisting me with the retirement of Mrs. Collins. Joe has become an invaluable asset in my and the department's day to day operations.

Lastly, thank you all for your continued support and guidance.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Kenneth W. Walters', is written over a horizontal line. The signature is stylized with several loops and a long horizontal stroke at the end.

Chief Kenneth W. Walters

## Offense Count Report

Page: 1

## Report Criteria:

Start Offense	End Offense		
01000	99009		
DECEMBER 2020	TOTAL 2020	TOTAL 2019	TOTAL 2018
12/01/2020-12/31/2020	01/01/2020-12/31/2020	01/01/2019-12/31/2019	01/01/2018-12/31/2018

Offense	Description	DECEMBE 2020	TOTAL 2020	TOTAL 2019	TOTAL 2018
11001	SEXUAL PENETR'N PENIS/VAGINA CSC1	0	0	0	1
11002	SEXUAL PENETR'N PENIS/VAGINA CSC3	0	2	0	0
11007	SEXUAL CONTACT FORCIBLE CSC2	0	0	0	1
11008	SEXUAL CONTACT FORCIBLE CSC4	0	1	1	5
13001	NONAGGRAVATED ASSAULT	2	27	22	15
13002	AGGRAVATED/FELONIOUS ASSAULT	0	2	0	1
13003	INTIMIDATION/STALKING	0	3	5	2
20000	ARSON	0	1	1	0
22001	BURGLARY - FORCED ENTRY	0	1	2	4
22002	BURGLARY - ENTRY W/OUT FORCE(INTENT	0	2	0	1
22003	BURGLARY - UNLAWFUL ENTRY(NO INTENT	0	2	3	1
23003	LARCENY - THEFT FROM BUILDING	1	7	3	7
23005	LARCENY - THEFT FROM MOTOR VEHICLE	0	3	7	2
23007	LARCENY - OTHER	0	11	10	10
24001	MOTOR VEHICLE THEFT	0	0	0	1
25000	FORGERY/COUNTERFEITING	0	0	1	0
26001	FRAUD - FALSE PRETENSE/SWINDLE/CONF	0	1	1	0
26002	FRAUD - CREDIT CARD/ATM	0	1	3	2
26006	FRAUD - BAD CHECKS	0	0	0	2
27000	EMBEZZLEMENT	0	0	0	1
29000	DAMAGE TO PROPERTY	0	15	9	10
30002	RETAIL FRAUD - THEFT	1	3	3	8
35001	VIOLATION OF CONTROLLED SUBSTANCE	0	2	2	3
36002	SEXUAL PENETR'N NONFORCIBLE OTHER	0	0	1	0
36004	SEX OFFENSE - OTHER	0	0	1	4
38001	FAMILY - ABUSE/NEGLECT NONVIOLENT	0	0	0	1
38002	FAMILY - NONSUPPORT	0	0	0	1
38003	FAMILY - OTHER	0	0	0	1
41002	LIQUOR VIOLATIONS - OTHER	0	0	1	0
42000	DRUNKENNESS	0	0	1	2
48000	OBSTRUCTING POLICE	0	3	0	1
49000	ESCAPE/FLIGHT	0	0	1	0
50000	OBSTRUCTING JUSTICE	3	29	48	65
52001	WEAPONS OFFENSE - CONCEALED	0	1	0	0
52003	WEAPONS OFFENSE - OTHER	0	1	0	0
53001	DISORDERLY CONDUCT	1	4	7	1
53002	PUBLIC PEACE - OTHER	0	0	1	0
54001	HIT & RUN MOTOR VEHICLE ACCIDENT	0	7	14	9
54002	OUIL OR OUID	1	6	6	7
54003	DRIVING LAW VIOLATIONS	2	25	34	37
55000	HEALTH AND SAFETY	0	0	14	38
57001	TRESPASS	3	18	11	6
58000	SMUGGLING	0	0	1	0
70000	JUVENILE RUNAWAY	0	4	2	1
70001	Incorrigible	0	1	1	0
70004	Juvenile Issues	0	0	0	1

## Offense Count Report

## Report Criteria:

Start Offense	End Offense		
01000	99009		
DECEMBER 2020	TOTAL 2020	TOTAL 2019	TOTAL 2018
12/01/2020-12/31/2020	01/01/2020-12/31/2020	01/01/2019-12/31/2019	01/01/2018-12/31/2018

Offense	Description	DECEMBER 2020	TOTAL 2020	TOTAL 2019	TOTAL 2018
73000	MISCELLANEOUS CRIMINAL OFFENSE	0	15	6	2
90001	Vehicle Lockouts	11	103	128	112
90002	Motorist Assists	1	13	35	29
90003	Assist E.M.S.	9	105	204	146
90005	City Ordinance Violations	3	41	32	37
90007	Parking Complaints	0	1	6	1
90008	ANIMAL COMPLAINTS	1	5	8	13
90009	Maplewood Manor Alarm / Criminal History Checks	0	0	4	1
91001	Delinquent Minors	0	3	3	9
91002	Runaway	0	0	2	0
91004	Abandoned Vehicle	1	3	4	0
92003	Walk Away (Ment. & Host.)	1	4	1	3
92004	Insanity	1	34	28	11
93001	PROPERTY DAMAGE ACCIDENT/PI	8	42	53	45
93002	Accident, Non-Traffic	5	18	20	17
93004	Parking Violations	0	1	0	1
93006	Traffic Policing	0	9	16	11
93007	Traffic Safety Public Relations	1	13	9	8
93008	Inspections/Investigations -Breathalyzer	0	4	1	4
94001	Valid Alarm Activations	0	3	0	3
94002	False Alarm Activations	4	51	87	59
95001	Accident, Fire	0	1	4	3
95003	Inspection, Fire	0	0	3	0
95004	Hazardous Condition	0	2	6	9
97003	Accident, Other Shooting	0	1	0	0
97006	Accident, All Other	0	2	1	0
98000	Other Types Not Listed	0	0	1	0
98002	Inspections/Investigations -Motor Vehicles	0	1	3	0
98003	Inspections/Investigations -Property	0	8	11	5
98004	Inspections/Investigations -Other	2	6	6	2
98006	Civil Matters/Family Disputes	7	81	66	47
98007	Suspicious Situations/Subjects	7	191	149	168
98008	Lost/Found Property	0	10	14	16
98009	Inspections/Investigations -Drug Overdose	0	2	4	1
99001	Suicide	1	1	1	1
99002	Natural Death	2	5	5	1
99003	Missing Persons	0	0	1	1
99004	Natural Disaster	0	1	0	0
99007	PR Activities	1	22	6	17
99008	General Assistance	21	206	273	287
99009	General Non-Criminal	3	56	31	23
<b>Totals:</b>		<b>104</b>	<b>1247</b>	<b>1449</b>	<b>1345</b>

# Communications



January 4, 2021

T1 P172 \*\*\*\*\*AUTO\*\*ALL FOR AADC 480

City of West Branch  
121 N. Fourth Street  
West Branch, MI 48661-1217



Re: Charter Communications – Upcoming Changes

Dear Franchise Official:

This letter will serve as notice that on or around February 2, 2021, Spectrum Mid-America, LLC (“Charter”), locally known as Spectrum, will launch the following channels on the West Branch, MI channel line-up serving your community.

- Discovery en Espanol (HD) channel 889 in the Spectrum SBB Latino view
- Discovery Familia (HD) channel 890 in the Spectrum SBB Latino view
- Discovery Life (HD) channel 692 in the Spectrum Digital View/Tier 1

To view a current Spectrum channel lineup visit [www.spectrum.com/channels](http://www.spectrum.com/channels).

Should you have any questions about this change, please feel free to contact me at (810) 652-1422.

Sincerely,

*Karen Coronado*

Karen Coronado  
Manager, State Government Affairs, Michigan  
Charter Communications

# **Reports**

**Mayor**

**Council**

**City Manager**

**Public  
Comment  
-Any  
Topic**

# **Adjournment**