

REGULAR MEETING OF THE WEST BRANCH DOWNTOWN DEVELOPMENT AUTHORITY
HELD IN PERSON AND VIA VIDEO CONFERENCE AT THE WEST BRANCH CITY HALL AT
121 N. FOURTH ST. ON TUESDAY, JULY 28, 2020.

Chairperson Fabbri called the meeting to order at 12:00 pm.

Present: Members Anthony Bair, Joanne Bennett, Joe Clark, Samantha Fabbri, Autum
Hunter, Ken Walters, and Cathy Zimmerman.

Absent: Sandy Rabidue and Erin Resteiner.

Others present: City Clerk/Treasurer/Acting City Manager John Dantzer.

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**MOTION BY FABBRI, SECOND BY BENNETT, TO EXCUSE MEMBER RABIDUE
AND RESTEINER FROM THE MEETING.**

Yes – Bair, Bennett, Clark, Fabbri, Hunter, Walters, Zimmerman

No – None Absent – Rabidue, Resteiner Motion carried.

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**MOTION BY FABBRI, SECOND BY BENNETT, TO APPROVE THE MINUTES WITH
CORRECTIONS FROM THE MEETING HELD JUNE 23, 2020.**

Yes – Bair, Bennett, Clark, Fabbri, Hunter, Walters, Zimmerman

No – None Absent – Rabidue, Resteiner Motion carried.

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**MOTION BY FABBRI, SECOND BY CLARK, TO APPROVE BILLS IN THE AMOUNT
OF \$3,480.00.**

Yes – Bair, Bennett, Clark, Fabbri, Hunter, Walters, Zimmerman

No – None Absent – Rabidue, Resteiner Motion carried.

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Acting City Manager Dantzer updated the Board on the City Council Goals and Objectives that was passed by City Council. He noted City Council has developed committees for the four goals identified and Council asked to have a member of the DDA serve on the four committees as well.

Chairperson Fabbri discussed the watering of the downtown flowers.

MOTION BY CLARK, SECOND BY FABBRI, TO APPROVE THE PAYMENT OF \$100 A WEEK TO THE CITY TO HAVE DPW WATER THE FLOWERS TWICE A WEEK.

Yes – Bair, Bennett, Clark, Fabbri, Hunter, Walters, Zimmerman

No – None

Absent – Rabidue, Resteiner

Motion carried.

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Chairperson Fabbri discussed an email she received to sell the “Gathering Place” property if the park was not going to be developed. It was the consensus to have Acting Manager Dantzer respond to the request.

Chairperson Fabbri updated the Board on the Chamber’s visitor’s guide.

Chairperson Fabbri also noted there was an opening on the County EDC Board for a representative of the City and asked if anyone was willing to serve on that Board.

Member Zimmerman reminded everyone of the upcoming Back the Blue parade

Member Bair encourage everyone to watch the Governor’s press release.

Member Hunter noted how nice the downtown was looking.

Member Bennett encouraged the DDA to participate in the Council Goals subcommittees.

Member Clark also encouraged Members to watch the Governor’s press release.

Acting Manager Dantzer introduced “The Dark Sky Byway” tourism program that is currently being developed and encouraged the DDA to be involved and invited Chairperson Fabbri to be on the Byway Board. Chairperson Fabbri noted she would serve on the Board.

Acting Manager Dantzer noted the City and DDA would need to start working together on the downtown streetscape plan for the Houghton Ave redesign.

Acting Manager Dantzer introduced a Michigan Safety Grant program.

Chairperson Fabbri noted she was willing to work on goal two of the City Council Goals and Member Bair noted he was willing to work on goal four of the City Council Goals.

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Chairperson Fabbri adjourned the meeting at 12:37 pm.