

City of West Branch Planning Commission

Meeting Minutes for July 9, 2019

Meeting called to order at 6:00pm by Chairman Lucynski

Roll Call – Present – Kara Fachting, Ken Kish, Bob David, Mike Jackson and Cori Lucynski
Frank Goodroe, City Manager and John Dantzer, City Clerk was also present.

Pledge of Allegiance

Public Hearings – None

Additions to Agenda – Planning Application submitted by Chris Powley

Public Comment – None

Approval of Minutes – The June 11, 2019 minutes should reflect the Mayor, Manager and Clerk for the city as being present.

Motion by Mike Jackson, second by Bob David to approve the minutes as corrected.

Ayes – All.

Site Plans – Stephenson & Co Properties

Mr. Stephenson was present and briefly discussed his project with the Commission.

Motion by Cori Lucynski, second by Ken Kish to allow a 15' front setback per upcoming zoning ordinance. Ayes - All

Sign Permits – Cuzins Cycle

Chairman Lucynski excused herself from discussions and stated she would be abstaining from voting on this matter.

Motion by Mike Jackson, second by Bob David to approve the sign permit as requested allowing for a 128 sq ft wall sign per upcoming zoning ordinance. Ayes – All

West Branch Greenhouse

David Evergreen was present representing West Branch Greenhouse. He stated they are requesting a free standing sign on Save-A-Lot property as well as a wall sign on their own property.

Motion by Cori Lucynski, second by Ken Kish to approve the sign permit as requested to allow a 24 sq ft free standing sign per upcoming zoning ordinance. Before the sign permit can be issued a letter from Save-A-Lot property owner must be received by the

city Manager stating they are allowing West Branch Greenhouse to place the sign on their property. Ayes – All

Motion by Mike Jackson, second by Cori Lucynski to allow a 32 sq ft wall sign per upcoming zoning ordinance. Ayes - All

Unfinished Business – Final Zoning Ordinance Draft

The commission went over the last notes Denise Cline submitted. There was discussion on future marijuana manufacturing/sales that would be allowed in certain districts. It was determined that manufacturing of marijuana products could be allowable in Industrial zoning with a special use permit. Also, the sale of marijuana products could be allowable in office and general business with a special use permit.

New Business – Planning Commission Applications

Rusty Showalter and Chris Powley have submitted applications.

Motion by Bob David, second by Mike Jackson to send both applications to city council for appointment to Planning Commission. Ayes – All

Jan Hasty will be recognized for her 30+ years of service to the Planning Commission at an upcoming city council meeting tbd.

Communications – None

Chairman Report – Excited about all the new businesses coming to downtown

Member Reports –

Jackson – Discussed a pop machine outside Bubbles and Burritos. A letter from the city has been sent to the business.

David – Disappointed that parking spaces on S 2nd Street have been reopened. Met a family from West Branch, Iowa at city hall recently.

Fachting – None

Kish - None

Meeting was adjourned at 8:36pm per Chairman Lucynski

Meeting minutes taken and typed by Kara Fachting