

REGULAR MEETING OF THE WEST BRANCH DOWNTOWN DEVELOPMENT AUTHORITY  
HELD IN THE COUNCIL CHAMBERS OF WEST BRANCH CITY HALL, 121 N. FOURTH  
STREET, TUESDAY, JUNE 25, 2019.

Chairperson Samantha Fabbri called the meeting to order at 12:00 pm.

Present: Members Joanne Bennett, Joe Clark (arrived at 12:05), Mike Cozad, Samantha Fabbri, Autum Hunter, Sandy Rabidue, and Ken Walters.

Absent: Members Erin Resteiner and Cathy Zimmerman.

Others present: Manager Frank Goodroe.

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**MOTION BY FABBRI, SECOND BY RABIDUE, TO EXCUSE MEMBER CATHY  
ZIMMERMAN FROM THE MEETING.**

**Yes – Bennett, Cozad, Fabbri, Hunter, Rabidue, Walters**

**No – None            Absent – Clark, Resteiner, Zimmerman    Motion carried.**

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**MOTION BY BENNETT, SECOND BY RABIDUE, TO APPROVE THE MINUTES  
FROM THE MEETINGS HELD MAY 28, 2019.**

**Yes – Bennett, Cozad, Fabbri, Hunter, Rabidue, Walters**

**No – None            Absent – Clark, Resteiner, Zimmerman    Motion carried.**

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**MOTION BY FABBRI, SECOND BY HUNTER, TO APPROVE BILLS IN THE  
AMOUNT OF \$8,826.06.**

**Yes – Bennett, Clark, Cozad, Fabbri, Hunter, Rabidue, Walters**

**No – None            Absent – Resteiner, Zimmerman    Motion carried.**

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Chairperson Fabbri commented on the Back to the Brick event, reminded everyone of the upcoming Classy Chassis event, questioned trash can purchases, and weeds in the Sun Spa alley.

Member Clark updated the Board on the rain park behind the Fourth St. parking lot.

Member Rabidue updated the Board on the DDA TIFF reimbursement.

Member Cozad asked questions on the City garbage and recycling and the watering of the Firemen Memorial flowers. Member Cozad also brought up the possibility to help contribute to the repairing and cleaning of the large downtown exposed walls.

Manager Goodroe updated the Board that he would be looking at the agreements between the City and the DDA, updated the Board on the old laundromat demolition, and notified the Board that he will be reinstating the parking on S. Second St. and S. Third. St.

Member Walters spoke on the old laundromat demolition.

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**MOTION BY BENNETT, SECOND BY HUNTER, TO ALLOW MEMBER RABIDUE TO SPEND UP TO \$500 TO BEAUTIFY THE SUN AND SPA ALLEY.**

**Yes – Bennett, Clark, Cozad, Fabbri, Hunter, Rabidue, Walters**

**No – None                      Absent – Resteiner, Zimmerman                      Motion carried.**

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Manager Goodroe asked about banners and window signs that were mentioned in the previous meetings.

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**MOTION BY FABBRI, SECOND BY HUNTER, TO APPROVE THE DDA DOWNTOWN DEVELOPMENT PLAN ADDENDUM TO INCLUDE THE TIFF DEADLINE EXTENSION.**

**Yes – Bennett, Clark, Cozad, Fabbri, Hunter, Rabidue, Walters**

**No – None                      Absent – Resteiner, Zimmerman                      Motion carried.**

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A Consumers Energy electric charger station was shared.

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**MOTION BY FABBRI, SECOND BY RABIDUE, TO EXCUSE MEMBER ERIN RESTEINER FROM THE MEETING.**

**Yes – Bennett, Cozad, Fabbri, Hunter, Rabidue, Walters**

**No – None**

**Absent – Clark, Resteiner, Zimmerman**

**Motion carried.**

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Chairperson Fabbri adjourned the meeting at 1:10 pm.