

REGULAR MEETING OF THE WEST BRANCH DOWNTOWN DEVELOPMENT AUTHORITY
HELD IN PERSON AND VIA VIDEO CONFERENCE AT THE WEST BRANCH CITY HALL AT
121 N. FOURTH ST. ON TUESDAY, JUNE 23, 2020.

Chairperson Fabbri called the meeting to order at 12:00 pm.

Present: Members Anthony Bair, Joanne Bennett, Samantha Fabbri, Sandy Rabidue, Erin Resteiner (arrived at 12:05), Ken Walters, and Cathy Zimmerman.

Absent: Joe Clark, Autum Hunter

Others present: City Clerk/Treasurer/Acting City Manager John Dantzer.

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**MOTION BY FABBRI, SECOND BY BENNETT, TO EXCUSE MEMBERS HUNTER
AND CLARK FROM THE MEETING**

Yes – Bair, Bennett, Fabbri, Rabidue, Walters, Zimmerman

No – None Absent – Clark, Hunter, Resteiner Motion carried.

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**MOTION BY RABIDUE, SECOND BY BENNETT, TO APPROVE THE MINUTES
FROM THE MEETING HELD APRIL 28, 2020.**

Yes – Bair, Bennett, Fabbri, Rabidue, Walters, Zimmerman

No – None Absent – Clark, Hunter, Resteiner Motion carried.

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**MOTION BY FABBRI, SECOND BY CLARK, TO APPROVE BILLS IN THE AMOUNT
OF \$454.26.**

Yes – Bair, Bennett, Fabbri, Rabidue, Resteiner, Walters, Zimmerman

No – None Absent – Clark, Hunter Motion carried.

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Chairperson Fabbri gave an update on the Gathering Place, discussed the use of the DDA emails, and discussed the possibility of having someone fill the open City seat on the Ogemaw EDC Board.

Chairperson Fabbri also discussed a request she had received from the Chamber asking if the DDA would be interested in participating in the City of West Branch shopping guide. Questions were raised on if they only advertised for chamber members, the cost, and the length of time the brochures were good for. It was the consensus to find out more information before a decision was made on participation.

Member Resteiner discussed changes being discussed by the Liquor Control Commission that would allow for municipalities to designate outside seating areas that can be used for takeout cocktails and food.

Member Resteiner also discussed the continued work on downtown seasonal banners.

Member Bair noted how nice the Chamber golf outing was and discussed the possibility of having a downtown food event.

Member Rabidue gave an update on the downtown flowers and issues with the watering of the flowers. The Board also discussed possible changes to future plantings.

Acting Manager Dantzer noted he was recently in talks with the COOR work program that would provide four high school students and a job coach who was a local teacher that would be able to assist the City in any way. He further noted that it was discussed to use this work group to weed the flower areas downtown and keep them watered.

Member Rabidue also updated the Board on the personal property tax loss reimbursement form noting that she had completed it and it was turned into the Department of Treasury and the DDA could estimate a reimbursement of \$30,000.

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Chairperson Fabbri adjourned the meeting at 12:59 pm.