

City of West Branch Planning Commission Meeting  
Minutes for June 12, 2018

Meeting called to order at 6:00 pm

Roll Call – Present – Jan Hasty, Evelyn Schenk, Bob David, Lisa Jensen, Kara Faching, Dan Weiler, Denise Lawrence, Mike Jackson

Pledge

Public Hearings

Public hearing A.

\*Motion by Mike Jackson, second by Bob David to open the public hearing on the Mid-Michigan Medical Center Special use permit application.  
All in favor, none opposed. Motion Carried

Mid-Michigan Medical Center application for Special use permit to operate a human care operation in General Business district. Jeff Amadon, general contractor spoke. He noted the addition will provide more privacy, six new emergency room beds, and is 15,000 sq. ft.

\*Motion by Jan Hasty, second by Mike Jackson to close public hearing.  
All in favor, none opposed, Motion carried.

\*Motion by Mike Jackson, second by Kara Faching to approve permit as presented.  
All in favor, none opposed, motion carried.

Public Hearing – B

Jennings, Jennings and Jennings application for zoning amendment to add 'Professional Services'

\*Motion by Mike Jackson, second by Bob David to open public hearing.  
All in favor, none opposed. motion carried.

Nancy Beldon Spoke on behalf of Jennings, Jennings and Jennings asking the Board to approve amending the current zoning ordinance to allow professional services as a right by special use in the single family residential district.

\*Motion by Bob David, second by Lisa Jensen to close public hearing.  
All in favor, none opposed. Motion carried.

Jan Hasty abstains from the following vote, citing conflict of interest.

\*Motion by Mike Jackson, second by Bob David to close public hearing.  
All in favor, none opposed. Motion carried.

\*Motion by Mike Jackson, second by Dan Weiler to recommend to City Council to amend the zoning ordinance to allow for professional services as a use allowed by special permit in a residential district.  
All in favor, none opposed. Motion carried.

\*Motion by Mike Jackson, second by Bob David to approve special use permit for professional services in a residential district for 152 N. 4<sup>th</sup> St. West Branch, contingent upon approval of zoning ordinance amendment by City Council.  
All in favor, none opposed. Motion carried.

Additions to Agenda -

Verizon application for sign variance, proposed sign is 32.6 sq. ft.

\*Motion by Lisa Jensen, second by Jan Hasty to approve sign as presented.

All in favor, none opposed. Motion carried.

Public comment - none.

Site Plan

Lahti Fabrication seeking approval for a loading dock in the current parking lot of their building site, allowed as use by right.

\*Motion by Mike Jackson, second by Dan Weiler to approve site plan as presented.

All in favor, none opposed. Motion carried.

Unfinished business – Kara Fachting asked about Sandy Rabidue at last planning meeting stated that she would provide additional information at the current meeting regarding benches, flower pots etc.

Other New Business - Evelyn Schenk noted she was still unable to access the minutes for Planning Meeting via the website. Denise Lawrence noted that it was currently being updated and worked on, and that we would soon have an all new website.

Approval of Minutes for the regular meeting held Tuesday May 22, 2018 and Special Meeting held Monday, June 4, 2018

\*Motion by Jan Hasty, second by Kara Fachting to approve both. All in favor, none opposed. Motion carried.

Communications – None.

Member reports - Chair. Bob David would like to see fields in the City being trimmed and mowed more frequently, as well as prompting businesses who own fields to keep them mowed according to obnoxious weed/grass length ordinance. Members supported.

Mike Jackson, reminded everyone about the upcoming “Fly in” at the Airport. He also noted the nice attendance at Irons Park for Kids Day.

Jan Hasty – none

Evelyn Schenk – none

Lisa Jensen – Asked to be excused for absence at June 4, 2018 meeting, due to illness.

\*Motion by Bob David, second by Mike Jackson to excuse Lisa Jensen for her absence from the June 4, 2018 Planning Meeting.

All in favor, none opposed. Motion carried.

Kara Fachting – none

Dan Weiler – none

Denise Lawrence – The City will host Flag Day ceremony on June 14, 2018 at noon at City Hall.

Member discussion regarding reducing number of Planning Commission members from 9 to 7.  
Discussion will be addressed at the next regular meeting on July 10, 2018 at 6:00pm at West Branch City Hall.

Public comment – none

Meeting adjourned at 7:33pm

Minutes taken and typed by Lisa Jensen, Planning Secretary.