

City of West Branch Planning Commission Minutes for May 22, 2018

Call to Order – 6:02

Roll Call – Present - Bob David, Kara Fachting, Dan Weiler, Mike Jackson, Jan Hasty, Denise Lawrence, Lisa Jensen, Evelyn Schenk. Absent – Bill Ehinger

Pledge

Public Hearings – None

Bob David Welcomed Evelyn Schenk as new Planning Board Member.

DDA Report - Sandy Rabidue asked for an ordinance amendment to allow flower pots and benches in front of Downtown businesses, keeping in mind the 6ft of width on walkways/sidewalks. She indicated that Tracey Williams resigned from the DDA.

There will be a public hearing on June 12, board will discuss it then. Sandy will bring lists of bench manufacturers and designs to Kelli Collins and will be included in Planning packets before next meeting.

Additions to Agenda - none

Public comment – None

Approval of minutes – of the Public Hearing/ Meeting held on April 24, 2018.

Discussion among members that the minutes did not include certain language.

\*Motion by Mike Jackson, second by Kara Fachting to approve minutes with corrections as follows:

“Minimum requirements set forth by the original district in which the proposed PUD is located shall act as a general guideline for the lot and yard regulations. To encourage flexibility and creativity consistent with the intent of PUD regulations, the City may permit specific departures from the requirements of the Zoning Ordinance for yards and lots AND MINIMUM DWELLING UNIT SIZE as part of the approval process. Any regulatory modification shall result in a higher quality of development than would be possible using conventional zoning methods.”

All in favor, none opposed. Motion Carried

Unfinished business - Denise Kline spoke about the results of the public survey/ participation plan She will try to finish results ASAP with Denise Lawrence for the next meeting on June 26<sup>th</sup>, 2018 regarding Master Plan.

It was noted that there will be no regular meeting of the Planning commission in July, 2018. However a meeting on July 24, 2018 will be to discuss and work on Citys Master Plan.

The Board went over language on several pages of the new Master plan.

New Business – None

Communications -

\*Motion - Mike Jackson noted we would accept, with regret, Bill Ehingers resignation from the Planning Commission, although it had already been before City Council and accepted. All in favor, none opposed, motion carried.

Member Reports – Bob David – Asked when sidewalk on State St will be done. Dan Weiler, none. Denise Lawrence, none. Lisa Jensen, none. Kara Fachting, none. Evelyn Schenk, noted she could not access minutes on the website. Several members directed the steps to access them. Jan Hasty, none. Mike Jackson, noted the Fly in will be held at West Branch Airport on June 16, 2018 from 8:00am until noon.

It was noted that there will be a combined City Council, / Planning Commission / DDA meeting on June 4, 2018 at 6:00pm at City Hall.

Public Comment – none

Meeting adjourned 8:28pm

Minutes taken and typed by Lisa Jensen, Planning Secretary 2018.