

REGULAR MEETING OF THE WEST BRANCH DOWNTOWN DEVELOPMENT AUTHORITY
HELD IN THE MEETING ROOM OF THE WEST BRANCH POLICE DEPARTMENT, 130 PAGE
STREET, TUESDAY, MARCH 26, 2019.

Chair Fabbri called the meeting to order at 12:00 pm.

Present: Joe Clark, Samantha Fabbri, Autum Hunter, Sandy Rabidue, Erin Resteiner, Ken Walters, Cathy Zimmerman, Joanne Bennett

Absent: Mike Cozad

Others present: Mike Killackey Superintendent of Public Works

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**MOTION BY RABIDUE, SECOND BY FABBRI, TO APPROVE THE MINUTES FROM
THE MEETING HELD FEBRUARY 26, 2019.**

Yes – Clark, Fabbri, Hunter, Rabidue, Resteiner, Walters, Zimmerman

No – None Absent – Bennett, Cozad Motion carried

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**MOTION BY ZIMMERMAN, SECOND BY BENNETT, TO APPROVE THE INVOICE
FROM INK & THREAD LLC FOR \$9.00.**

Yes – Clark, Fabbri, Hunter, Rabidue, Resteiner, Walters, Zimmerman, Bennett

No – None Absent – Cozad Motion carried

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**MOTION BY RABIDUE, SECOND BY HUNTER TO APPROVE THE ANNUAL
MERCHANTS INVOICE OF \$7,500 AND BINDER AND COPY CHARGES FROM
OFFICE CENTRAL \$144.84.**

Yes – Clark, Fabbri, Hunter, Rabidue, Resteiner, Walters, Zimmerman, Bennett

No – None Absent – Cozad Motion carried

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Discussion on John Iacoangeli and progress on the Development Plan and an email from the Historical Preservation.

Discussion on the wooden trash can enclosures around town, looking pretty bad. About 10 downtown that look bad. Get the total and discuss the possibility of getting new ones.

Hunter stated that Bubbles & Burritos will be opening April 1. Hospice moved out of the downtown. Something new is going into the comic book store.

Rabidue paver blocks are starting to pop up and crumble.

Walters stated that per the bylaws, an annual meeting in or around March for election of officers and strategic planning and budget planning and that we are meeting in March now.

November officer appointments expire March 30 and are Fabbri – Chair, Clark – Vice-Chair, Rabidue – Treasurer and Dantzer – Secretary.

Discussion on if this meeting was posted and the Annual meeting or not.

MOTION BY ZIMMERMAN, SECOND BY CLARK, THAT ALL OFFICER APPOINTED SEATS REAMIN THE SAME WITH A NEW EXPIRATION DATE OF MARCH 2020.

Yes – Clark, Fabbri, Hunter, Rabidue, Resteiner, Walters, Zimmerman, Bennett

No – None

Absent – Cozad

Motion carried

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Walters discussion on Mary Bickell and Ken meeting with Grange on the Rodeo. \$7,500 grant to go towards the rodeo from Consumers. Bringing in bleachers for \$2,500. Maybe adding a concert – have to use the grant money.

Discussion on another grant from AARP for another project in conjunction with the old laundromat – the City owns that now. Have a demo grant from MI Land Bank for the demo, curb and sidewalk. Possible sitting area.

Discussion on logos. Final rendering will be coming soon.

Discussion on flags. Rabidue had gotten the flags from one of her vendors and the DDA paid for them. Possible of it being a shared expense this year. Maybe hold off a bit because Kelli is working on the Veterans banner program. Maybe changing to a different type of banner using brackets.

Rabidue to work with Mike to get costs on different types of flags. Fabbri is open to doing a shared cost (50/50) with the City for American flags.

Discussion on showmobile insurance and reservation policy. Quality Inn reserved it for \$200. Need to inform Emil that if it cost more than \$200 it will be invoiced to Quality Inn.

Possibly \$200 plus \$100 per hour for setup and take down, etc. Work on rewriting the reservation policy and fees.

Member Zimmerman left at 12:55pm.

Discussion on John working on the compliance and website. One email dda@westbranch.com if that meets the regulations or individual ones if needed (waltersdda@westbranch.com). Need more info.

Discussion on actual Board terms expiring. Have John review and let the Board know.

Discussion on prioritizing projects. Put projects into a high/medium/low priority scale. Have everyone look over projects and make notes and get results back to Fabbri by next week. High - 1 - 5 years, medium - 6-10 years and low - over 10 years. Also work on accomplishment list.

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MOTION BY FABBRI, SECOND BY HUNTER, TO MARY TO GO FORWARD WITH THE AARP COMMUNITY CHALLENGE GRANT.

Yes - Clark, Fabbri, Hunter, Rabidue, Resteiner, Walters, Bennett

No - None

Absent - Cozad, Zimmerman

Motion carried

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Discussion on the church wanting to plant flowers again around memorial weekend. Rabidue will get a quote on the flowers again this year and quote on flowers for the planters. Discussion on the pocket park and the various planters around. The tree pavers are crumbling very bad. Discussion on filling the areas with mulch versus flowers - giving the businesses an option. Mike will remove the greens from the planters.

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Chair Fabbri adjourned the meeting at 1:15 pm.