

REGULAR MEETING OF THE WEST BRANCH PLANNING COMMISSION HELD IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET, ON TUESDAY, MARCH 14, 2017.

Vice-Chairman Bob David called the meeting to order at 6:00 p.m.

Present: Members: Bob David, Kara Fachting, Heather Grace, Jan Hasty, June Longstreet, Lisa Saurer, and Dan Weiler.

Absent: Mike Jackson and Shirley McClenahen.

Other officers in attendance: Clerk/Treasurer John Dantzer.

All stood for the Pledge of Allegiance.

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**MOTION BY DAVID, SECOND BY WEILER, TO APPROVE THE MINUTES FROM THE REGULAR MEETING HELD TUESDAY, FEBRUARY 14, 2017.**

**Motion carried**

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**MOTION BY FACHTING, SECOND BY WEILER, TO DECLARE THE SEAT HELD BY SHIRLEY MCCLENAHEN VACATED BASED ON HER MISSING AT LEAST 3 MEETINGS IN A ROW DUE TO HEALTH ISSUES WITH THE UNDERSTANDING THAT IF HER HEALTH IMPPROVES AND SHE IS ABLE TO RETURN THEN SHE WOULD BE REAPPOINTED.**

**Motion carried**

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**MOTION BY SAURER, SECOND BY FACHTING, TO RECOMMEND TO COUNCIL TO APPOINT CAROL ADAIR TO THE OPEN PLANNING COMMISSION SEAT AND NAME LOIS BERGQUIST AS AN ALTERNATE IF CAROL ADAIR IS UNABLE TO FILL THE SEAT WITH THE UNDERSTANDING THAT IF SHIRLEY MCCLENAHEN IS ABLE TO RETURN THE APPOINTED WOULD RESIGN TO ALLOW SHIRLEY TO RETURN.**

**Motion carried**

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Chris Galea addressed the Commission on downtown parking concerns and the Commission discussed different parking issues.

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**MOTION BY FACHTING, SECOND BY DAVID, TO PLAN TO PUT OUT A COMMUNITY SURVEY IN 2018 TO OBTAIN INFORMATION NEEDED TO UPDATE THE 10 YEAR PLAN.**

**Motion carried**

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Vice-Chairman David updated the Commission on a planning and zoning essentials training he attended. He noted that he would like to see about getting some training to come to West Branch.

Member Weiler noted the West Branch Area Wastewater Treatment Plant has been nominated for Wastewater Treatment Plant of the year in the State of Michigan. He also encouraged all Members to attend a tour of the plant.

Vice- Chairman encouraged Members to talk to residents about the Lindsay St. project.

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Vice-Chairman David adjourned the meeting at 7:03 p.m.