

MINUTES OF THE SPECIAL CALLED MEETING OF
THE TOWN BOARD OF COMMISSIONERS
TOWN OF WILLIAMSTON, NC

October 27, 2020

The Board of Commissioners of the Town of Williamston met in special session on Monday, October 27, 2020 at 5:30 p.m. in the Assembly Room in Town Hall, located at 102 East Main Street, Williamston, NC.

PRESENT Mayor Joyce Whichard-Brown and Commissioner
Commissioners: Mayor Pro Tem Ronell Rodgers, Al Chesson, Alton Moore, Jerry Knox, and William Coffield
Town Administrator: John O'Daniel
Town Clerk: Christina Craft
Town Planner and Zoning Administrator: Cameron Braddy
Town Attorney: Dan Manning

ABSENT None

CALL TO ORDER AND INVOCATION

The Mayor called the meeting to order and welcomed everyone. Commissioner Knox led the pledge of allegiance. Commissioner Moore offered the invocation.

AGENDA APPROVED

The Mayor asked if there were any adjustments to the Regular Agenda or if the Board wished any items to be removed or added the Regular Agenda. *It was moved by Commissioner Chesson, seconded by Commissioner Moore, and unanimously passed to approve the regular agenda as presented.*

OLD BUSINESS

None

NEW BUSINESS

Consideration of Demolition Grant Contract

The Town Administrator reported the NC Department of Commerce Economic Infrastructure – Demolition Program has awarded funding in the amount of \$43,125 for the Williamston Demolition Project. The funds will cover 75% of the total demolition costs of the old Mitchell Building that was previously donated to the Town. Commissioner Moore questioned the amount of funds that have already been spent towards this project. The Town Administrator reported the Town will spend approximately \$20,000 for back taxes and the 25% match towards the program. The Town has already spent \$1,600 to the MidEast Commission to prepare and administrate the grant application. The demolition estimated cost is \$60,000. There are approximately \$4,000 owed in back taxes. The Town Attorney reported the County taxes have not been paid but at such time the property is sold, the buyer will pay the County taxes. Town taxes owed will be written off. The Mayor requested the Town Clerk to contact the NC Department of Commerce as they have misspelled her name in the award letter. *It was moved by Commissioner Knox, seconded by Commissioner Chesson and unanimously passed to accept the demolition grant contract as presented.*

CLOSED SESSION

It was moved by Commissioner Rodgers, seconded by Commissioner Coffield and passed to go out of regular session into closed session to address Attorney-client per N.C.G.S. 143-318-11(a)(3).

It was moved by Commissioner Chesson to go out of closed session and into regular session. The motion was seconded by Commissioner Moore and passed.

Demolition Bid Award

It was moved by Commissioner Chesson, seconded by Commissioner Moore and unanimously passed to award the demolition contract to Modlin Backhoe Services and to instruct staff and the Town Attorney to draw up a demolition contract to be signed by Modlin Backhoe Services in the amount of \$52,358.75. The Town Administrator reported the contractor reported he would be able to begin with three weeks after the bid award.

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ADJOURNMENT

There being no further business, the Mayor declared the meeting adjourned at 5:50 p.m.

Submitted By:

Approved By:


Town Clerk


Mayor