



2018-2019 TOWN OF WILLIAMSTON BUDGET



**Annual Budget
Town of Williamston
North Carolina
Fiscal Year Beginning
July 1, 2018**

Recommended to the Town Board by the Interim Budget Officer June 18, 2018
Adopted by the Town Board..... June 18, 2018

TOWN BOARD OF COMMISSIONERS

**Joyce Whichard-Brown, Mayor
Al R. Chesson, Mayor Pro Tem
Ronell Rodgers
William Coffield
Junious J. Horton
Jerry W. Knox**

Staff

**Brent Kanipe, Interim Town Administrator
Daniel A. Manning, Town Attorney
Linda Harrison, Finance Director
Cameron Braddy, Town Planner and Zoning Administrator
Travis Cowan, Police Chief
Michael Peaks, Fire Chief
Kerry Spivey, Public Works Director
Allen Overby, Parks and Recreation Director
Christina Craft, Town Clerk/Executive Assistant**

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June 4, 2018

Mayor and Town Board of Commissioners
Town of Williamston, North Carolina

Dear Mayor and Commissioners:

It is with much respect and appreciation that, on behalf of the staff of the Town of Williamston, I offer the Fiscal Year 2018 - 2019 Annual Operating Budget. It is prepared in response to the goals established during the Annual Board Retreat and in direct response to the needs of our community.

The current state and national economy makes it difficult for small communities like Williamston to flourish. With many urban areas booming, it is hard to convince State Legislators of the revenue needs of small towns. As it has in the past several years, the economy continues to be a dominant factor in preparing this budget. With that in mind, I am confident that this proposed budget will allow the Town to remain fiscally conservative in our ongoing efforts to keep our expenditures in check. We do this in effort to prevent the need for any property tax increases in the General Fund or water and sewer rate increases in the Enterprise Fund. This stretching of every dollar received continues to put strain on our ability to perform the essential functions of the Town. Our staff continues to provide those services with great passion and keen interest as they continue to find ways to maximize every dollar spent to accomplish the goals set out by them and the Board.

This year's combined budget for all funds totals \$10,506,723.

General Fund	\$5,972,658
Water and Sewer Fund	\$4,224,614
Powell Bill	\$ 254,451
Storm Water	\$ 55,000

This reflects approximately \$380,000 increase in General Fund and \$214,000 reduction in Water and Sewer fund. The Powell Bill Budget includes the allocation of \$120,000 plus interest to satisfy the Annexation Capital Street Project Loan and will use \$75,000 of the Powell Bill Fund allocation to do additional paving across Town.

In the 2017 year's budget, there was an increase in the license fee tax from \$5 to \$30 as allowed under NCGS 20-97 (b) & (c). The original \$5 can be used for any General Fund purpose but the additional \$25 must be used for authorized roadwork. For that reason, these funds are tracked in the Powell Bill budget as a separate line item. These



funds will allow the Town to move more quickly on some of our street repaving and repair efforts.

This budget includes:

- A 2 % COLA (Cost of Living Adjustment)
- A ½ % merit increase that Department Heads can reward employees at their discretion. We are very proud and thankful to state that these increases are the 3rd step in the Pay Plan that was approved by the Board at Retreat in January 2016. This plan was implemented to improve our competitiveness with other towns our size as well as the communities that directly compete for the same employee base.
- No Fund Balance Appropriation
- Addition of a 15th Budgeted Uniform Patrol Position in the Police Department – this “Recruitment” position will be used to recruit and train qualified applicants to help maintain the current level of protection provided by Police Department
- Absorption of the Assistant Fire Chief Position and addition of the Fire Prevention Officer – this position will inspect all fire hydrants - a requirement for insurance ratings and also daytime assistance with emergency calls
- Funding for all debt services
- Purchase of 3 police cars
- Purchase of Ambulance
- Purchase of Fire Truck (that is moved to a project fund because of multiple years from start to finish)
- Purchase of necessary equipment for all departments
- Operation expenses to continue services to citizens at the current level
- Medical Insurance change to Medcost with a 6% increase
 - Current deductible \$5,500 with the Town reimbursing H S A so that the employee only pays \$2,250
 - Several Preventive Drugs approved at no cost to employees
 - Current carrier AETNA proposed 19% increase to our premiums

In this Fiscal year’s budget, we continue to follow a practice initiated in Fiscal 2014 and maintained in Fiscal 2015, 2016, 2017, and 2018 of setting aside funds to cover future costs of our Other Post-Employment Benefits (OPEB). These benefits are offered to employees upon their retirement. At the start of Fiscal 2014, OPEB was removed as a benefit to any employee hired after that date. All employees hired prior to the start of Fiscal 2014 are eligible for OPEB. Much of the cost for OPEB will be incurred in the future but the liability for this future benefit is accumulating now. Based on an actuarial



study performed in 2014 and again in 2017, the Board determined that it is important to assure financial security for the town and the ability to pay those future benefits. In the Fiscal 2018 budget, an additional \$100,000 was allocated to continue funding this future cost. At the end of Fiscal 2018, we will have set aside \$600,000 in a trust fund for the sole purpose of paying future OPEB liability. We continue to pay current OPEB (approximately \$90,000) out of our annual operating budget.

For the Fiscal 2019 budget, the property tax rate will not change, remaining at 79-cents per \$100 valuation. We budgeted property tax revenue of \$ 3,020,270. This is about the same as last year and anticipating a collection rate of approximately 93%. Town staff will continue to work on achieving a satisfactory collection rate and promoting economic growth to maintain a stable tax revenue picture for our residents.

This year, the town is not using any of its fund balances to cover costs. This is worthy of note as so many rural entities have used and continue to use fund balance to balance their budget. Our goal is to increase our fund balance by at least another \$ 50K in 2018/2019 budget. The Local Government Commission (LGC) expects municipalities to carry a fund balance to cover 6 months of expenditures in case of unexpected emergencies and Williamston has met the LGC requirements. As of the end of the 2017 Fiscal year, our fund balance in the General Fund was 65% of our annual expenditures which is equivalent to 7.86 months. In addition, we have paid forward a couple of things:

- 2018/2019 \$ 100,000.00 contribution to the OPEB fund
- Public Works Garage Roof Repair \$ 37,000.00

In other words, our financial position is strong and continues to strengthen.

Along with the Fiscal 2018 Budget, we have updated our Capital Improvement Plan (CIP). That document is available for review. The CIP details needed capital improvements, which includes equipment purchases that will be made during the year or are expected to occur in the next 5 years. Again this year, any capital purchases appropriated in the current year budget are shown in the current year of the CIP. We invite and encourage the reader to review our CIP to learn more of what capital purchases are planned in this fiscal year budget and the future. The CIP also shows how we anticipate these purchases will be paid, whether with cash or using some of the financing methods available to us.

In the Enterprise Fund, as was the case in the Fiscal 2016, 2017, and 2018 Budgets, due to the constraints of the Central Plains Coastal Capacity Use regulations, the Town is required to purchase 100% of its annual water usage from the Martin County Rural Water and Sewer Authority (MCRWASA) at a cost of \$1,216,309. This is a \$46,601 reduction from last year. We were anticipating more of a reduction than that with



Parkdale Mills closing as it was our largest customer and our usage went down drastically. But there were higher expenditures to be divided among all users.

Even with this downfall, we have maintained the MCRWASA rate of \$5.85 per thousand gallons in 2019 budget. We balanced the Enterprise Fund budget without an increase in water or sewer rates. We did make substantial cuts in some line items. This is primarily due to a reduced take-or-pay total from MCRWASA and losing Parkdale Mills. Parkdale contributed approximately 14% to our total water usage, which is equivalent to about \$ 400,000 in revenue.

Even with drastic reductions in revenue, there are no rate increases for water or sewer for this budget year. We have agreed that major emergencies may warrant budget amendments.

The rates Williamston customers will pay for water and sewer are:

<u>In-Town Rates</u>		<u>Out of Town Rates</u>	
Water	\$18.65	monthly fixed fee	\$ 27.00
	\$ 9.25	per thousand gallons	\$ 11.25
Sewer	\$ 23.00	monthly fixed fee	\$ 46.00
	\$ 6.00	per thousand gallons	\$ 12.00

There are relatively few out-of-town customers on sewer so this out-of-town rate does not affect the majority of Williamston out-of-town customers as most only utilize water.

The Storm Water Utility Fund was created in the 2017 budget year. This fund will initially be used to pay the debt service created from a USDA loan to complete the Skewarkee Drainage project under the CSX overpass on Main Street. This project was initiated nearly 10 years ago, and it's scheduled completion date is June 15, 2018. It will be financed via a USDA loan and paid back over a 40-year period. The Storm Water revenues appear to be adequate to satisfy the debt payments annually with receipts of \$57,042 in 2017 and projected \$57,000 for 2018.

The 2018/2019 budgeted revenue for Storm Water is \$55,000.

The monthly storm water fees are:

\$1.35	Residential Properties
\$3.85	Small Commercial Properties
\$3.60	Large Commercial Properties
\$2.35	Institutional Properties



The storm water fee has to be applied to all customers in-town but cannot be charged to any out-of-town customers. If the reader is interested in the history of this project, much of the detail is located in the Clerk's office at the town hall.

Conclusion

Each year gets harder to develop a budget that is balanced while meeting the needs of the community. Staff continues to work hard to provide services to the community while seeking cost savings. This budget is submitted as the financial resource guide to accomplish the goals of the Board of Commissioners in service to the citizens of Williamston. It has been thoroughly prepared by staff and diligently reviewed by the Town Board of Commissioners for the purpose of providing services in the most equitable manner possible.

Copies of this ordinance and the attached budget shall be maintained in the office of the Town Clerk of the Town of Williamston, and shall be made available for public inspection.

The budget presented is a balanced departmental budget. I respectfully present this budget on behalf of our united Town of Williamston staff!!

Sincerely,

Linda W Harrison
Finance Director / Budget Officer

MISSION STATEMENT FOR THE TOWN OF WILLIAMSTON

Mission Statement

Vision

Williamston is a town committed to controlling its own destiny as a distinct, sustainable, and sovereign municipality. We seek to be a regional hub for business and industry for our area. Our town's sense of community is rooted in citizens who respect each other; in racial and socioeconomic diversity; in pedestrian orientation; and its history. We believe our history and sense of community is our guide for the future.

Mission

Williamston's government exists to help citizens in maintaining the town's unique qualities and to provide superior services to every resident. To this end, the town government of Williamston will operate according to the following core values:

Core Values

- ❖ Citizens are the heart of Williamston, so town government will treat all people fairly, with courtesy and respect.
- ❖ Open communication is essential to an engaged citizenry, so town government will seek and provide accurate, timely information and promote public discussion of important issues.
- ❖ Williamston must be a safe place to live, work, and raise a family, so the town will work in partnership with the community to prevent crime and protect lives, property, and the public.
- ❖ Williamston's historic mix of people in all income levels is fundamental to our community, so town government will encourage opportunities and services that allow people of all means to live and work here.
- ❖ Williamston's character is that of a small town and of peaceful living, so land planning will reflect its historic patterns of village-centered growth, with connection of neighborhoods, reservation of rural area, and provision of public spaces and walkable community.
- ❖ Citizens entrust town government with the stewardship of public funds, so government will wisely use our resources.
- ❖ Successful government must be innovative, so town leaders will be intellectually curious and open to new ideas.
- ❖ Williamston's economic health is essential to its remaining a sustainable community, so town government will judiciously encourage and guide the location of new business opportunities.
- ❖ Citizens need to move easily throughout the town and region, so government will provide a variety of options, such as sidewalks, bike paths, greenways and connected streets.
- ❖ Citizens must live in a healthy environment, so town government will protect watersheds, trees, air quality, and other elements of the town's ecology.
- ❖ The physical and social health of Williamston citizens is fundamental to our well-being as a community, so town government will provide enjoyable, safe, and affordable recreational and cultural learning opportunities.
- ❖ Williamston exists in proximity to and is interdependent with other jurisdictions, so we strive for local, regional, state and federal cooperation.

INTRODUCTION TO THE TOWN OF WILLIAMSTON 2018-2019 BUDGET

- **INTRODUCTION**
- **BUDGET GUIDE**
- **PROFILE OF THE
TOWN OF
WILLIAMSTON**
- **ORGANIZATIONAL
CHART**

Introduction

Key Financial Documents

The budget document is the annual financial plan for Town operations for the period covering one fiscal year. The Town of Williamston's fiscal year begins on July 1 and ends on June 30. This plan describes the sources of revenues and how the funds will be spent during the year. The annual operating budget, the Capital Improvement Plan (CIP) and the Comprehensive Annual Financial Report (CAFR) are the key documents which describe the Town's financial plans and financial status each year.

The annual budget shows the funding plan for how the Town's dollars are to be spent in the coming year. The CAFR provides a review and assessment of the year-end fiscal condition of the Town overall, including the status of fund balance in all fund types.

Organizational Structure

The operations of the Town are grouped into different funds. Within each fund are one or more departments; with a department being an organizational unit which provides a major type of public service, such as the Police Department or Public Works Department.

Account codes, also known as line items, provide the most detail within the budget. These are the most basic units in the budget and make it possible to determine, for example, how much is spent on chemicals for the operation of the water plant.

The Town's budget preparation involves detailed budget planning and review at the program line item level.

Transfer to Other Funds

Fund transfers involve the budgeting of money from one fund to another in order to support the functions to be carried out by the receiving fund.

General Statute Requirements

In accordance with the North Carolina General Statutes, the Town is required to budget and account for its funds on the modified accrual basis of accounting. Under this method, revenues are recognized in the accounting period in which they become available.

Expenditures are recognized in the accounting period in which the goods and services are received (except for un-matured interest on general long-term debt, which is recognized when due). The town's accounting records

for general governmental operations are reported on the modified accrual basis. The Town's enterprise operations are reported on the accrual basis.

The General Statutes also provide for balanced project ordinances for the life of projects, including both capital and grant activities, which are expected to extend beyond the end of the fiscal year. The budgeted appropriations for capital projects do not lapse until the completion of the project, while appropriations for funds that adopt annual budgets lapse at the end of the fiscal year.

Budget Preparation and Process

The budget preparation process begins in October with a workshop on budget preparation and the distribution of the budget calendar.

In November and December, Town departments prepare their capital improvement requests for the next fiscal year. Departments are encouraged to conduct a thorough review and evaluation of their organizational structure and current and proposed programs. Departmental capital improvement requests are submitted in late December.

In January or early February, a Board/Staff retreat is conducted. At this retreat, department heads discuss with the Board concerns and issues of their departments. The Board provides feedback and debate issues they foresee as a need or desire for the upcoming years. At the conclusion of the retreat, a detailed list of action items for the coming year is agreed upon. These items set the expectations for the budget year.

From January to mid April, the Town Administrator reviews the departmental requests. The Town Administrator then prepares a proposed capital improvement budget. Concurrently, the Town Administrator and Department Heads are preparing an annual operating budget for Town Board consideration.

The North Carolina Local Government Budget and Fiscal Control Act requires each local government to operate under an annual balanced budget ordinance.

Around the first of May, the Board conducts one or more budget workshops to review the draft budget and direct staff of any needed changes to the draft. These are public presentations and are made before the Town Board, staff, members of the press, and interested citizens. As required by the Budget and Fiscal Control Act, a copy of the Proposed Budget is filed with the Town Clerk and made available for public inspection.

Through June 30th, the Town Board meets to review and discuss the Proposed Budget. In accordance with the Budget and Fiscal Control Act, the Town Board holds a public hearing on the Proposed Budget prior to the adoption of the budget ordinance, generally in the evening on the first Monday in June.

On or prior to July 1st, the Town Board adopts the Five Year Capital Improvement Plan, the final budget ordinance with balanced revenues and expenditures, and sets the tax rate for the next fiscal year.

Implementation

During the month of July, the Town Clerk prepares and distributes the Adopted Budget document, which incorporates all of the changes approved by the Town Board. During the month of July, the Town Administrator provides information to departments setting time schedules and priorities for the purchase of equipment and the implementation of new programs or initiatives.

CIP Overview

A separate Capital Improvement Plan (CIP) document is prepared each year, which contains the expenditures and revenues planned for the upcoming five-year period.

The CIP is a five year plan for matching the Town's needs for public facilities, infrastructure, and equipment with a funding plan sufficient to meet those needs. Implementation of the CIP is dependent upon the actual appropriation of funds through the adopted budget ordinance since no funds are actually appropriated through the CIP.

Projects which are included in the CIP are generally defined as physical assets with a useful life of at least five years and an initial cost of at least \$5,000.

Examples of capital projects include such items are new roads, park land acquisition and development, waste treatment plant improvements, fire trucks and inflow/infiltration.

The five year Capital Improvement Plan is updated each year with projects being altered, added and deleted. To begin the review process, departments are provided with instructions in October on how to prepare their CIP requests. These requests are submitted to the Town Administrator's office in December. The requests are then reviewed and adjusted as appropriate. The Town Administrator's proposals are then included in the Recommended CIP which is presented to the Town Board no later than May.

After all modifications are made by the Town Board, the CIP is adopted by the Board and the Adopted CIP document is prepared and distributed. The first year of the CIP then becomes the basis for the capital budget component of the annual budget for the upcoming fiscal year.

Amending the Budget

Throughout any fiscal year, adjustments to the original budget ordinance may become necessary to carry out planned programs and for new Board initiatives. Two types of changes can occur – budget amendments and budget transfers. Such changes are required at the line item level of the budget underlying the budget ordinance.

A budget amendment increases or decreases a fund's total revenue and expenditure appropriations. A budget transfer changes line item appropriations within a particular fund without changing the fund total. Requests for amendment and transfers are submitted to the Finance Officer. The request contains the purpose of the increase or decrease, the accounts involved, and the amount of the change.

Each amendment and transfer request is reviewed and signed by the Town's Finance department. Department heads may approve transfers up to \$10,000. Transfer requests between \$10,000 and \$50,000 are approved by the Town Administrator.

A list of these administratively approved transfers is provided to the Town Board at each scheduled Town Board meeting and is recorded in the minutes.

All budget amendments and transfers over \$50,000 which are approved by the Town Administrator are then submitted to the Town Board for approval. The Town Board also approves any request for transfer that is between funds or affects budgeted revenues.

Capital project contract change orders generally require budget amendments or transfer of funds. Such requests go through an approval process very similar to that stated above.

Budget Guide

The Town's budget is comprised of four different funds, the General Fund, the Enterprise Fund, the Powell Bill Fund and the Storm Water Fund. But the most notable fund in the Town of Williamston's budget is the General Fund.

The General Fund includes operating funds for the majority of Town departments including, for example, Police, Fire, Sanitation Services, Parks and Recreations, and most of Public Works.

Details regarding department budgets are presented in the Town's budget document. Department information includes mission statements, budget highlights, goals and objectives and performance measurements. Also included is the budget detail.

Budget Detail

Revenues

Account Types include the following:

Taxes – There are two main sources of tax.

Property Taxes are the largest source of revenue generated by the Town.

Sales Tax in North Carolina is a 2-part tax, state and local. The current state sales tax rate is 4.75%, and the local sales tax rate in Martin County is 2.25%. A percentage of the local sales tax revenue is distributed to the towns within the county.

A portion of the tax levied on beer and wine is returned to the Town at the discretion of the State.

The Town can no longer levy a privilege license fee for all business operations within the Town.

Powell Bill funds are funds received from the State to assist in the paving and repaving of town-owned streets within the Town. A few streets, such as Main Street and Washington Street, are state roads and are maintained by the State.

User Charges and Fees – fees charged for water and sewer services, recreation fees, cemetery lot sales and EMS charges.

Other Revenue – other revenues received by the Town come in the form of government and local grants, interest on investments and other revenue that is not a tax or fee.

Expenditures

Account Types include the following:

Personnel Services – includes all salary accounts such as part-time, full-time, etc. and includes all benefits such as social security, health insurance, etc.

Operating Expenses – includes amounts needed for meeting departmental operating needs such as office supplies, operational and maintenance supplies, computer lease, pest control services, professional services, organizational and development training, etc.

Contingency – 1% of operating expenses are set aside in contingency for each department in the General Fund. The Enterprise Fund has a contingency percentage rate of 3% of operating expenses, with the exception of the water districts, which is calculated at 1%.

Capital Outlay and Capital Improvements – includes accounts used to purchase new capital equipment or improvements at a unit cost of \$5,000 or more.

Administrative Expense – the cost for salaries and supplies in water and sewer utility billing and collections is provided by the Administrative staff and funds are transferred from the Enterprise Fund to cover those expenses.

Transfer to Other Funds – includes accounts used for transferring funds from one fund to another.

Debt Service – Debt Service is the total debt payments incurred by the Town of capital projects.

	General Fund		Enterprise Fund
REVENUES			
Taxes:			
Property Taxes			
Local Option Sales Taxes			
Gasolene Taxes			
Franchise & Intangibles			
Payments in Lieu of Taxes			
Other Taxes & Licenses			
User Charges & Fees:			
Water Services			
Sewer Services			
Recreation Fees			
Cable Television			
Cemetery Lot Sales			
Other Charges & Fees			
Other Revenues:			
Government & Local Grants			
Retained Earnings			
Interest on Investments			
Construction Loan Proceeds			
Miscellaneous			
Transfers from Other Funds			
Fund Balance Appropriated:			
Powell Bill			
Undesignated			
TOTAL REVENUES	0	0	0
EXPENSES			
Personnel Services			
Operating Expenses			
Administration			
Capital Outlay			
Debt Retirement			
Contingencies			
Transfers to Other Funds			
Capital Improvement Reserve			
Future Economic Development			
TOTAL EXPENSES	0	0	0

Profile of the Town of Williamston

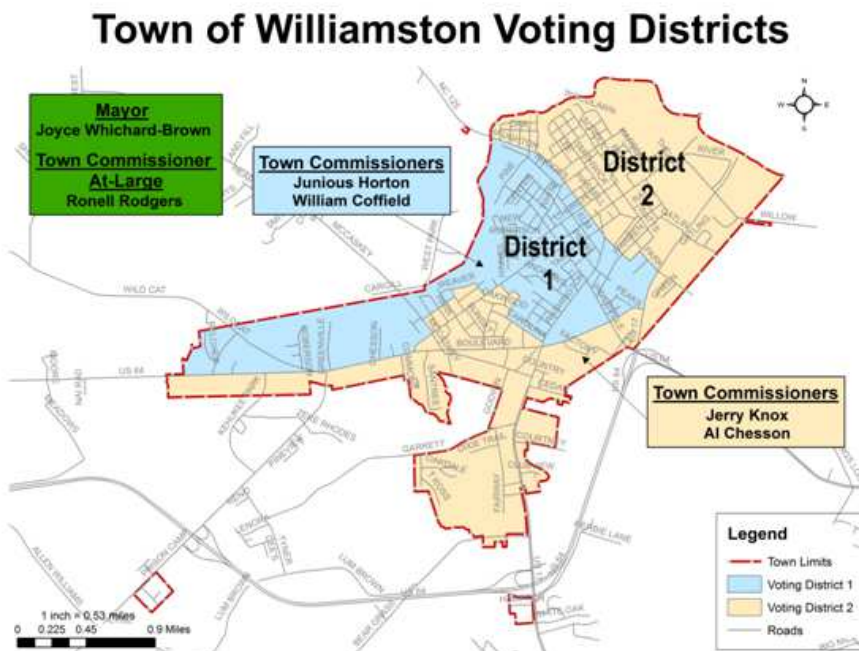
Williamston is located in Martin County in the Coastal Plains section of North Carolina. Williamston is about 80 miles southwest of Norfolk, Virginia; about 90 miles east of Raleigh; and approximately 90 miles inland from the North Carolina Outer Banks and the Atlantic Ocean. Williamston is served by east-west highways; US Highway 13 and US Highway 64 and the heavily traveled north-south route of US Highway 17.

The Town was chartered on October 18, 1779. Williamston, with a population of 5,511, contains approximately one-fourth of the county population and serves as the county seat.

The Town utilizes a mayor-council form of government. Five Commissioners and a Mayor are elected every four (4) years by eligible voters residing in the Town of Williamston. The Mayor and one Commissioner are elected at-large, two Commissioners are elected from District 1 and two Commissioners are elected from District 2.

Commissioner Liaison Appointments for Years 2016-20 are as follows:

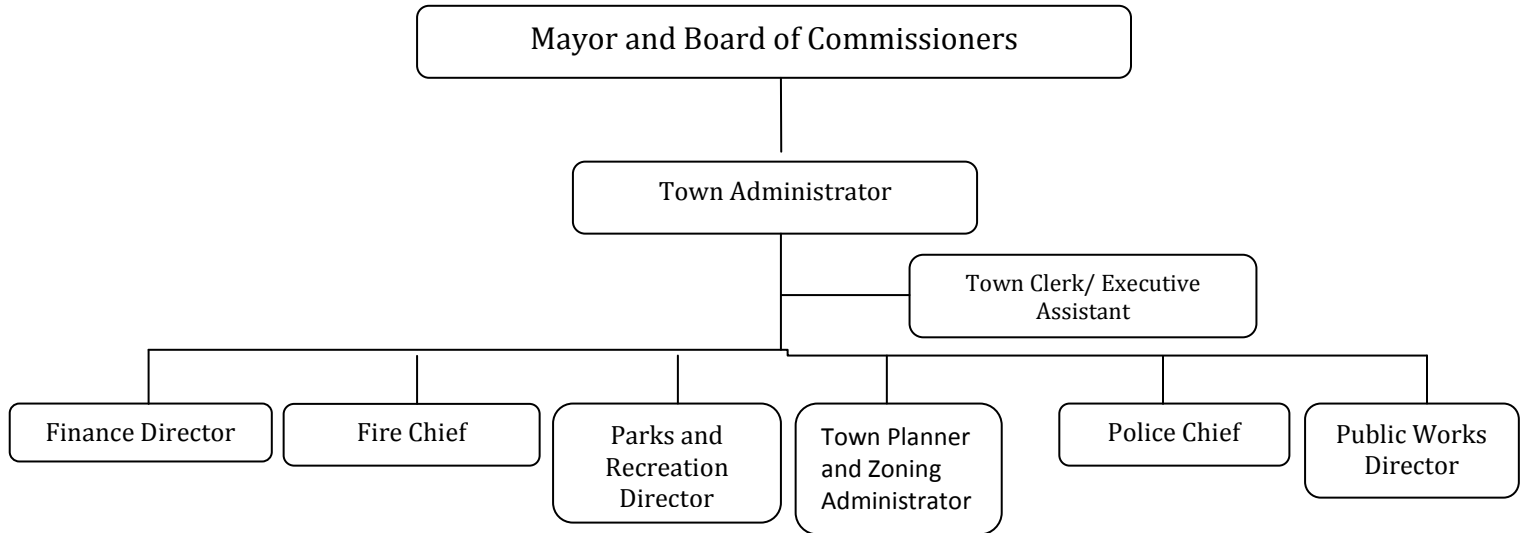
Commissioner Jerry Knox.....	Fire Department
Commissioner Junious J. Horton	Recreation and Administration Departments
Commissioner Al Chesson	Streets, Garage, Water and Sewer Departments
Mayor Joyce Whichard-Brown	Planning and Zoning Department
Commissioner William Coffield	Sanitary and Cemetery Departments
Commissioner Ronell Rodgers	Police Department



The Town Board of Commissioners set policies, enact ordinances and appoints the Town Administrator and department heads. The Town Administrator administers the daily operations and programs of the Town through the department heads, other staff members and employees. The Town provides a full range of governmental services, including police and fire protection, street construction and maintenance, yard waste, limb and white goods pick-up, water and sanitary sewer services, and parks and recreation services.

The Town is empowered to levy a property tax on both real and personal properties located within its boundaries. The annual budget serves as the foundation of the Town's financial planning and control. The Town Board is required to hold public hearings on the proposed budget and to adopt a final annual budget no later than July 1. The appropriated budget is prepared by fund, function and department.

Town of Williamston Organizational Chart



REVENUES AND EXPENDITURES

- SUMMARY OF REVENUES AND EXPENDITURES
- BUDGETED REVENUE
- SUMMARY OF PROPOSED EXPENDITURES
- BREAKDOWN OF EXPENDITURES

SUMMARY OF REVENUE AND EXPENDITURES

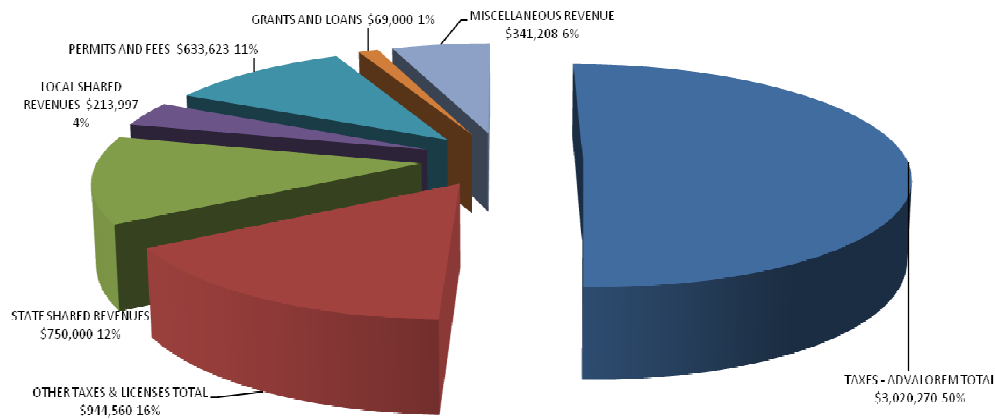
	General Fund	Enterprise Fund	Powell Bill	Storm Water	TOTAL
REVENUES					
Taxes:					
Property Taxes	3,020,270				3,020,270
Local Option Sales Taxes	918,000				918,000
Powell Bill Funds			254,451		254,451
Hold Harmless Funds	305,000				305,000
Payments in Lieu of Taxes	3,500				3,500
Other Taxes & Licenses	471,560				471,560
User Charges & Fees:					
Water Services		2,482,000			2,482,000
Sewer Services		1,596,500			1,596,500
Recreation Fees	23,550				23,550
Cable Television	0				0
Cemetery Lot Sales	50,000				50,000
Other Charges & Fees	12,200	46,000			58,200
EMS Charges	475,000				475,000
EMS Medicaid	60,000				60,000
Storm Water				55,000	55,000
Other Revenues:					
Government & Local Grants	292,370				292,370
Retained Earnings	0				0
Interest on Investments	50,000	75,000		0	125,000
Construction Loan Proceeds	279,928			0	279,928
Miscellaneous	11,280	2,500			13,780
Transfers from Other Funds		22,614			22,614
Fund Balance Appropriated:					0
Future Economic Reserve	0				0
Powell Bill			0		0
Undesignated	0	0			0
TOTAL REVENUES	5,972,658	4,224,614	254,451	55,000	10,506,723
EXPENSES					
Personnel Services	4,426,968	680,708			5,107,676
Operating Expenses	1,633,201	1,870,446	254,451	55,000	3,813,098
Administration	(636,681)	636,681			0
Capital Outlay	415,682	45,477			461,159
Debt Retirement	109,977	935,188			1,045,165
Contingencies	23,511	56,114			79,625
Transfers to Other Funds	0	0	0		0
Capital Improvement Reserve	0	0			0
Future Economic Development					0
TOTAL EXPENSES	5,972,658	4,224,614	254,451	55,000	10,506,723

TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE – REVENUES
FISCAL YEAR: 2018-2019
FUND: 10 NAME: GENERAL FUND
TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE – REVENUES

FUND: 10 NAME: GENERAL FUND

Account Number	Account Description	Actual 2015-2016	Actual 2016-2017	Budget 2017-2018	Recommended Budget 2018-2019	APPROVED 2018-2019
10-3100-3110	CURRENT YEAR TAX	\$ 2,405,705	\$ 2,370,526	\$ 2,400,000	\$ 2,410,000	\$ 2,410,000
10-3100-3112	VEHICLE TAXES	\$ 3,341	\$ 1,184	\$ 500	\$ 1,000	\$ 1,000
10-3100-3114	VEHICLE TAXES - New	\$ 245,829	\$ 249,522	\$ 245,000	\$ 245,000	\$ 245,000
10-3100-3115	PRIOR YEAR TAX	\$ 194,575	\$ 109,154	\$ 120,000	\$ 100,000	\$ 100,000
10-3100-3120	FIRE DISTRICT FUNDS	\$ 233,906	\$ 257,060	\$ 230,000	\$ 245,000	\$ 245,000
10-3100-3160	AMOUNTS REFUNDED - PROP TA:	\$ -	\$ -	\$ 500		
10-3100-3161	AMOUNTS REFUNDING - OLD VEH	\$ (43)	\$ (58)	\$ -		
10-3100-3165	AMOUNTS REFUNDING - NEW VEH	\$ (681)	\$ (1,917)	\$ 1,000	\$ (1,500)	\$ (1,500)
10-3100-3170	PENALTIES AND INTEREST	\$ 39,159	\$ 34,099	\$ 36,000	\$ 28,000	\$ 28,000
10-3100-3171	PENALTIES AND INTEREST - OLD	\$ 1,556	\$ 566	\$ 200	\$ 300	\$ 300
10-3100-3175	INTEREST - VEHICLE TAXES - NEW	\$ 2,234	\$ 1,785	\$ 1,500	\$ 1,500	\$ 1,500
10-3100-3190	DISCOUNTS	\$ -	\$ -	\$ -	\$ -	\$ -
10-3100-3191	MARTIN CO TAX COMMISSION - OL	\$ (85)	\$ (28)	\$ 30	\$ (30)	\$ (30)
10-3100-3195	MARTIN CO TAX COMMISSION - NEW	\$ (8,944)	\$ (11,924)	\$ 7,500	\$ (9,000)	\$ (9,000)
TAXES - ADVALOREM TOTAL		\$ 3,116,552	\$ 3,009,970	\$ 3,042,230	\$ 3,020,270	\$ 3,020,270
10-3200-3230	LOCAL OPTION SALES TAX	\$ 766,789	\$ 759,570	\$ 787,000	\$ 918,000	\$ 918,000
10-3200-3250	TAXI LICENSES	\$ 60	\$ 30	\$ 60	\$ 60	\$ 60
10-3200-3255	GROSS REC TAX - ST RENTAL	\$ 10,329	\$ 10,645	\$ 10,000	\$ 10,000	\$ 10,000
10-3200-3260	BUSINESS REGISTRATION FEE-BE	\$ 410	\$ 743	\$ 100		
10-3200-3270	BEER & WINE TAX	\$ 326	\$ 350	\$ -	\$ 300	\$ 300
10-3200-3280	AUTO LICENSES	\$ 19,595	\$ 172	\$ -	\$ 200	\$ 200
10-3200-3285	AUTO LICENSES - NEW	\$ -	\$ 19,653	\$ 15,000	\$ 16,000	\$ 16,000
OTHER TAXES & LICENSES TOTAL		\$ 797,509	\$ 791,163	\$ 812,160	\$ 944,560	\$ 944,560
10-3300-3322	BEER AND WINE TAX	\$ 24,480	\$ 25,184	\$ 25,000	\$ 25,000	\$ 25,000
10-3300-3324	UTILITY FRANCHISE TAX	\$ 330,951	\$ 306,376	\$ 445,000	\$ 420,000	\$ 420,000
10-3300-3325	TELECOMMUNICATIONS SALES T.	\$ 77,013	\$ 76,927	\$ -	\$ -	\$ -
10-3300-3326	VIDEO FRANCHISE FEE	\$ 41,315	\$ 41,745	\$ -	\$ -	\$ -
10-3300-3327	PIPED NATURAL GAS SALES TAX	\$ (14,180)	\$ 2,345	\$ -	\$ -	\$ -
10-3300-3328	CONTROL SUBS & FED FORFEITE	\$ -	\$ -	\$ 13,500	\$ -	\$ -
10-3300-3330	HOLD HARMLESS REIMBURSEME	\$ 258,099	\$ 340,980	\$ 268,000	\$ 305,000	\$ 305,000
10-3300-3350	FEMA REIMBURSEMENT	\$ -	\$ 118,199	\$ -	\$ -	\$ -
10-3300-3360	2011 TORNADO	\$ -	\$ -	\$ -	\$ -	\$ -
10-3300-3397	BODY CAMERA GRANT - PD	\$ -	\$ 13,349	\$ -	\$ -	\$ -
10-3300-3396	2014 DHS EQ GRANT	\$ 3,535	\$ -	\$ -	\$ -	\$ -
STATE SHARED REVENUES		\$ 721,213	\$ 925,104	\$ 751,500	\$ 750,000	\$ 750,000
10-3400-3412	HOMELAND SEC #97.067 CFDA	\$ 5,446	\$ -	\$ -	\$ -	\$ -
10-3400-3413	HOMELAND SEC #97.067 CFDA TI	\$ 54,498	\$ -	\$ -	\$ -	\$ -
10-3400-3441	PAYMENTS IN LIEU OF TAXES	\$ 2,238	\$ 3,251	\$ 3,000	\$ 3,500	\$ 3,500
10-3400-3442	ABC DISTRIBUTION	\$ 33,083	\$ 22,451	\$ 20,000	\$ 25,000	\$ 25,000
10-3400-3443	RESCUE SQUAD-MARTIN CNTY	\$ 134,215	\$ 145,750	\$ 154,350	\$ 167,120	\$ 167,120
10-3400-3444	RECREATION-MARTIN COUNTY	\$ 9,677	\$ 9,677	\$ 9,677	\$ 9,677	\$ 9,677
10-3400-3445	COURT FEES	\$ 1,263	\$ 1,663	\$ 2,000	\$ 2,000	\$ 2,000
10-3400-3481	NC DHHS SMOKE ALARM GRANT	\$ -	\$ -	\$ -	\$ -	\$ -
10-3400-3489	SOLID WASTE DISPOSAL TAX	\$ 4,399	\$ 3,737	\$ -	\$ -	\$ -
10-3400-3491	ON BEHALF OF PAYMENT F/R	\$ 1,214	\$ -	\$ 6,700	\$ 6,700	\$ 6,700
10-3400-3486	RIVER LANDING GRANT	\$ -	\$ -	\$ -	\$ -	\$ -
10-3400-3487	PD - BODY CAMERA GRANT	\$ -	\$ -	\$ -	\$ -	\$ -
10-3400-3488	SAFE KIDS GRANT	\$ 918	\$ -	\$ 2,700	\$ -	\$ -
10-3400-3492	TRILLIUM HEALTH RESOURCES G	\$ 335,629	\$ -	\$ -	\$ -	\$ -
LOCAL SHARED REVENUES		\$ 582,580	\$ 186,529	\$ 198,427	\$ 213,997	\$ 213,997

Account Number	Account Description	Actual 2015-2016	Actual 2016-2017	Recommended Budget 2017-2018	Recommended Budget 2018-2019	APPROVED Budget 2018-2019
10-3500-3510	EMS COLLECTIONS	\$ 428,558	\$ 449,907	\$ 450,000	\$ 475,000	\$ 475,000
10-3500-3511	EMS - MEDICAID	\$ 42,485	\$ 54,667	\$ 60,000	\$ 60,000	\$ 60,000
10-3500-3512	MEDICAID - PAYBACK	\$ (64,171)	\$ -	\$ -	\$ -	\$ -
10-3500-3515	RECREATION-RENTS	\$ 3,726	\$ 3,555	\$ 3,900	\$ 3,900	\$ 3,900
10-3500-3516	TENNIS COURTS MC SCHOOLS	\$ -	\$ -	\$ -	\$ 19,573	\$ 19,573
10-3500-3517	REC/YOUTH INS	\$ 1,479	\$ 858	\$ -	\$ -	\$ -
10-3500-3518	REC/PROGRAMS	\$ 4,735	\$ 7,321	\$ 9,600	\$ 9,600	\$ 9,600
10-3500-3519	REC/MEMBERSHIPS	\$ 5,499	\$ 6,352	\$ 5,400	\$ 5,000	\$ 5,000
10-3500-3520	REC/OTHER	\$ 4,962	\$ 4,093	\$ 5,050	\$ 5,050	\$ 5,050
10-3500-3521	CEMETERY	\$ 53,050	\$ 53,375	\$ 55,000	\$ 50,000	\$ 50,000
10-3500-3530	ZONING	\$ 3,290	\$ 2,505	\$ 4,000	\$ 3,500	\$ 3,500
10-3500-3535	POLICE DEPT - BULLET PROOF VI	\$ 6,370	\$ 2,893	\$ 3,000	\$ 2,000	\$ 2,000
10-3500-3540	STREET,DRIVEWAYS,CLEAN LOT	\$ 725	\$ 400	\$ -	\$ -	\$ -
10-3500-3545	STREET SWEEPER CONTRACT	\$ -	\$ -	\$ -	\$ -	\$ -
PERMITS AND FEES		\$ 490,708	\$ 585,926	\$ 595,950	\$ 633,623	\$ 633,623
10-3300-3390	HAZMAT - RRT1	\$ 57,000	\$ 68,970	\$ 69,000	\$ 69,000	\$ 69,000
10-3300-3393	2009 RRT EQUIP GRANT CFDA 97.	\$ -	\$ -	\$ -	\$ -	\$ -
10-3300-3394	2010 RRT EQUIP GRANT CFDA 97.	\$ -	\$ -	\$ -	\$ -	\$ -
10-3300-3395	2011 RRT EQUIPMENT GRANT	\$ -	\$ -	\$ -	\$ -	\$ -
10-3300-3329	MOSQUITO CONTROL	\$ -	\$ -	\$ 1,000	\$ -	\$ -
10-3600-3665	INSTALLMENT LOANS/ENTERPRIS	\$ -	\$ -	\$ -	\$ -	\$ -
GRANTS AND LOANS		\$ 57,000	\$ 68,970	\$ 70,000	\$ 69,000	\$ 69,000
10-3600-3610	INVESTMENT EARNINGS	\$ 6,083	\$ 16,118	\$ 16,000	\$ 50,000	\$ 50,000
10-3600-3615	SALES OF FIXED ASSETS	\$ 37,339	\$ 36,384	\$ 25,000	\$ 1,000	\$ 1,000
10-3600-3616	SALES OF SUBSTANDARD LOTS	\$ -	\$ -	\$ 1,000	\$ -	\$ -
10-3600-3620	ROOKS TRUST FUND	\$ 3,201	\$ 3,533	\$ 5,000	\$ 4,000	\$ 4,000
10-3600-3622	DONATION - MARTIN MEMORIAL LI	\$ 8,042	\$ -	\$ -	\$ -	\$ -
10-3600-3625	CASH OVER & SHORT	\$ (209)	\$ 125	\$ 20	\$ (20)	\$ (20)
10-3600-3630	RETURNED CHECKS	\$ 150	\$ 25	\$ 100	\$ 100	\$ 100
10-3600-3635	INSURANCE CLAIMS	\$ 9,415	\$ 13,353	\$ 4,000	\$ 4,000	\$ 4,000
10-3600-3640	FIRE INSPECTION APPLICATION F	\$ 1,390	\$ 1,125	\$ 1,400	\$ 1,000	\$ 1,000
10-3600-3645	FIRE CODE PERMIT	\$ 393	\$ 275	\$ 500	\$ 500	\$ 500
10-3600-3651	VENDING MACHINE-REC	\$ -	\$ 59	\$ 200	\$ 100	\$ 100
10-3600-3660	MISCELLANEOUS REVENUE	\$ 132	\$ 75	\$ 2,500	\$ 500	\$ 500
10-3600-3662	MISC REIMBURSEMENT FUNDS	\$ -	\$ -	\$ -	\$ -	\$ -
10-3600-3663	INSTALLMENT LOANS	\$ -	\$ 110,000	\$ 86,457	\$ 279,928	\$ 279,928
10-3660-3665	INSTALLMENT LOANS	\$ -	\$ -	\$ -	\$ -	\$ -
10-3660-3670	BB&T LOAN-TANKER 2013	\$ -	\$ -	\$ -	\$ -	\$ -
10-3600-5200	COPIES,MISC SUPPLIES,FAX	\$ 31	\$ 3	\$ 100	\$ 100	\$ 100
MISCELLANEOUS REVENUE		\$ 65,968	\$ 181,075	\$ 142,277	\$ 341,208	\$ 341,208
10-3900-3910	UNDESIGNATED	\$ -	\$ -	\$ 263,291	\$ -	\$ -
FUND BALANCE APPROPRIATED		\$ -	\$ -	\$ 263,291	\$ -	\$ -
TOTAL ESTIMATED GENERAL FUND REVENUE (MINUS POWELL BILL)		\$ 5,831,530	\$ 5,748,736	\$ 5,875,835	\$ 5,972,658	\$ 5,972,658



ANNUAL BUDGET ESTIMATE – REVENUES
FISCAL YEAR: 2018-2019
FUND: 15 NAME: POWELL BILL FUND

Account Number	Account Description	Actual 2015-2016	Actual 2016-2017	Budget 2017-2018	Recommended Budget 2018-2019	APPROVED 2018-2019
15-2900-0000	Fund Balance					
FUND BALANCE		-	-	-	-	-
15-3100-3114	LICENSE PLATE TAX		77,602	81,250	81,250	81,250
15-3300-3316	POWELL BILL REVENUE	172,229	172,090	173,000	169,201	169,201
15-330-3318	MUNICIPAL PARTICIPATION SIDEWALK	-	20,420			
STATE SHARED REVENUES		172,229	270,112	254,250	250,451	250,451
15-3600-3612	INVESTMENT EARNINGS POWELL BILL	504	1,620	1,000	4,000	4,000
MISCELLANEOUS REVENUE		504	1,620	1,000	4,000	4,000
15-3900-3915	POWELL BILL	-	-	170,000		
FUND BALANCE APPROPRIATED		504	-	170,000	-	-
TOTAL POWELL BILL FUND REVENUE		172,734	271,732	424,250	254,451	254,451

ANNUAL BUDGET ESTIMATE – REVENUES
FISCAL YEAR: 2018-2019
FUND: 25 NAME: STORM WATER FUND

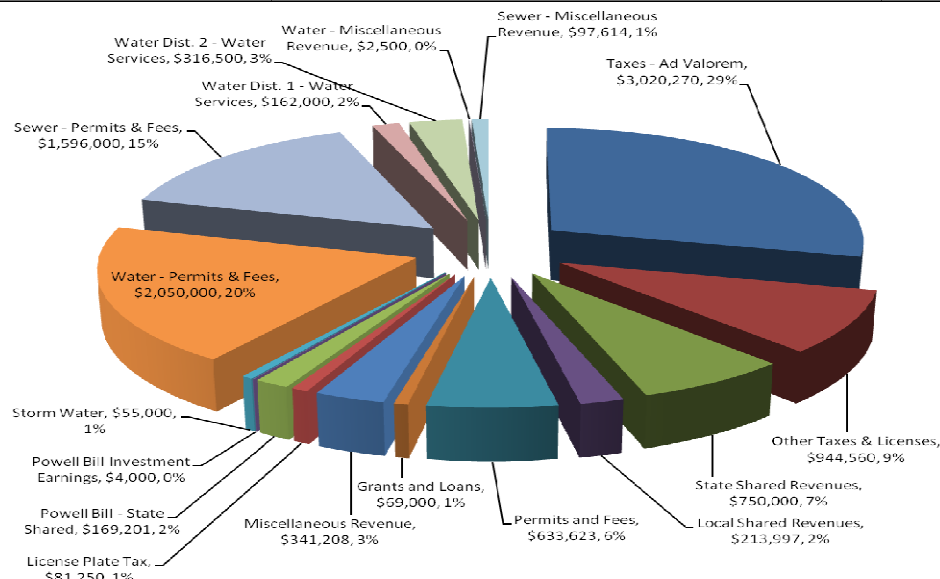
Account Number	Account Description	Actual 2015-2016	Actual 2016-2017	Budget 2017-2018	Recommended Budget 2018-2019	APPROVED 2018-2019
25-3501-3511	Storm Water Revenue	-	57,043	53,000	55,000	55,000
TOTAL STORM WATER FUND REVENUE		-	57,043	53,000	55,000	55,000

**TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE – REVENUES
FISCAL YEAR: 2018-2019
FUND: 30 NAME: ENTERPRISE FUND**

Account Number	Account Description	Actual 2015-2016	Actual 2016-2017	Budget 2017-2018	Recommended Budget 2018-2019	APPROVED 2018-2019
30-3501-3511	WATER SERVICES	2,345,212	1,328,874	1,200,000	1,190,000	1,190,000
30-3501-3513	PENALTIES	41,690	42,660	40,000	40,000	40,000
30-3501-3514	TAPS AND CONNECTION FEES	5,350	4,240	5,000	5,000	5,000
30-3501-3512	WATER - MCRWASA FEE	-	800,470	1,078,259	815,000	815,000
30-3501-3515	WATER AUTHORITY	-	-	-	-	-
PERMITS AND FEES - WATER		2,392,252	2,176,244	2,323,259	2,050,000	2,050,000
30-3502-3512	SEWER SERVICES	1,749,775	1,753,324	1,560,000	1,595,000	1,595,000
30-3502-3513	PENALTIES	1,050	300	1,000	500	500
30-3502-3514	TAPS AND CONNECTION FEES	450	80	500	500	500
30-3502-3516	SALE OF FIXED ASSETS	-	-	-	-	-
	GRANT FOR INFLO/INFILTRATION	-	-	-	-	-
PERMITS AND FEES - SEWER		1,751,275	1,753,704	1,561,500	1,596,000	1,596,000
30-3511-3501	WA DIST 1 - WA SERVICES	188,574	111,613	108,000	112,000	112,000
30-3511-3512	WA DIST 1 - WATER MCRWASA FEE	-	38,655	49,011	50,000	50,000
30-3511-3515	WA DIST 1 - W AUTH FEES	-	-	-	-	-
WATER DISTRICT 1 -WATER SERVICES		188,574	150,268	157,011	162,000	162,000
30-3512-3501	WA DIST 2 - WA SERVICES	380,490	227,080	240,000	220,000	220,000
30-3512-3502	WA DIST 2 SEWER	1,437	1,488	1,500	1,500	1,500
30-3512-3512	WA DIST 2 - WATER MCRWASA FEE	-	79,029	98,024	95,000	95,000
30-3512-3515	WA DIST 2 - W AUTH FEES	-	-	-	-	-
WATER DISTRICT 2 - WATER SERVICES		381,927	307,597	339,524	316,500	316,500
30-3601-3615	SALE OF FIXED ASSETS	-	-	1,000	1,000	1,000
30-3601-3640	RETURNED CHECKS	1,325	1,100	1,000	1,000	1,000
30-3601-3660	MISCELLANEOUS	51	514	500	500	500
30-3601-3661	NC RURAL ECONOMIC DEV CENTER GRANT	36,693	-	-	-	-
MISCELLANEOUS REVENUE-WATER		38,069	1,614	2,500	2,500	2,500
30-3602-3610	INVESTMENT EARNINGS	20,110	38,721	32,400	75,000	75,000
30-3602-3638	LOAN REPAYMENTS FROM GEN FUND	22,614	22,614	22,614	22,614	22,614
MISCELLANEOUS REVENUE-SEWER		42,724	61,335	55,014	97,614	97,614
30-3402-3490	FEMA/HURRICAN MATTHEW	-	7,995	-	-	-
RETAINED EARNINGS- WATER		-	7,995	-	-	-
30-3901-3930	RETAINED EARNINGS WATER	-	-	140,000	-	-
30-3902-3930	RETAINED EARNINGS WATER	-	-	240,000	-	-
30-3610-9903	TR FROM WATER SYSTEM CONTROL IMPR PI	-	-	-	-	-
RETAINED EARNINGS- WATER		-	-	380,000	-	-
30-3902-3903	RETAINED EARNINGS SEWER	-	-	-	-	-
RETAINED EARNINGS -SEWER		-	-	-	-	-
TOTAL ENTERPRISE FUND REVENUE		4,794,821	4,458,757	4,818,808	4,224,614	4,224,614

TOTAL ESTIMATED REVENUE (ALL FUNDS) 2018-2019

10,506,723



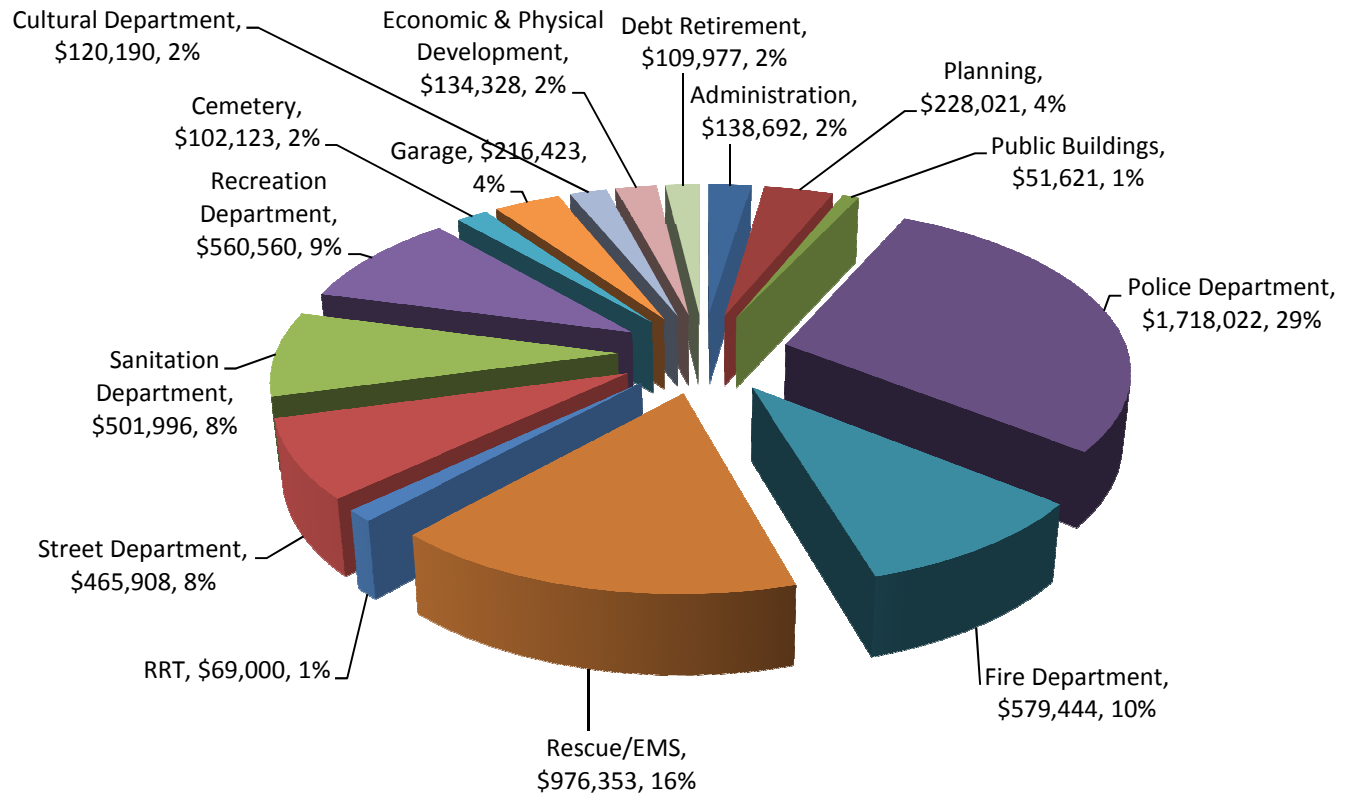
TOWN OF WILLIAMSTON
TOWN OF WILLIAMSTON
SUMMARY OF APPROVED EXPENDITURES 2018/2019

<u>GENERAL FUND</u>	<u>Personnel</u>	<u>Operating</u>	<u>Admin.</u>	<u>Capital</u>	<u>Debt</u>		<u>Transfer to</u>	<u>Capital</u>	
	<u>Services</u>	<u>Expenses</u>	<u>Expense</u>	<u>Outlay</u>	<u>Service</u>	<u>Contingency</u>	<u>Other Funds</u>	<u>Reserve</u>	<u>TOTAL</u>
Administration	598,670	171,476	(636,681)			5,227			138,692
Planning	137,684	42,908		47,000		429			228,021
Public Buildings	14,641	36,614				366			51,621
Police Dept.	1,362,735	220,157		132,928		2,202			1,718,022
Fire Dept.	378,391	185,785		13,410		1,858			579,444
Rescue/EMS	692,717	175,040		106,846		1,750			976,353
RRT	3,421	61,300				4,279			69,000
Street Dept.	272,740	191,255				1,913			465,908
Sanitation Dept.	371,247	77,969		52,000		780			501,996
Parks & Rec Dept.	346,159	162,278		50,500		1,623			560,560
Cemetery	89,120	12,874				129			102,123
Garage	159,443	43,547		12,998		435			216,423
Cultural Dept.		119,000				1,190			120,190
Econ. & Phys. Dev.		132,998				1,330			134,328
Debt Retirement					109,977				109,977
TOTALS	4,426,968	1,633,201	(636,681)	415,682	109,977	23,511			5,972,658
									5,972,658
POWELL BILL FUND									
Powell Bill		254,451							254,451
TOTALS		254,451							254,451
ENTERPRISE FUND									
Water Dept.	310,726	1,462,654	345,134	14,727	102,553	43,880			2,279,674
Water District I					42,647				42,647
Water District II					124,032				124,032
Sewer Dept.	369,982	407,792	291,547	30,750	665,956	12,234			1,778,261
TOTALS	680,708	1,870,446	636,681	45,477	935,188	56,114			4,224,614
STORM WATER FUND									
Storm Water		55,000							55,000
TOTALS		55,000							55,000
TOTAL ALL FUNDS	5,107,676	3,813,098		461,159	1,045,165	79,625			10,506,723

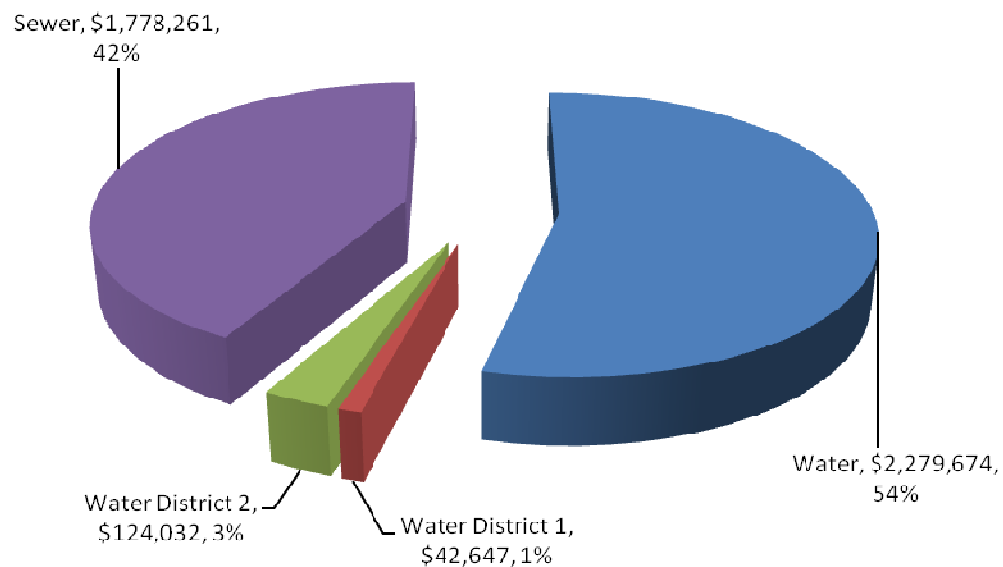
TOWN OF WILLIAMSTON – BUDGET FOR FISCAL YEAR 2018-2019

EXPENDITURES BY DEPARTMENT

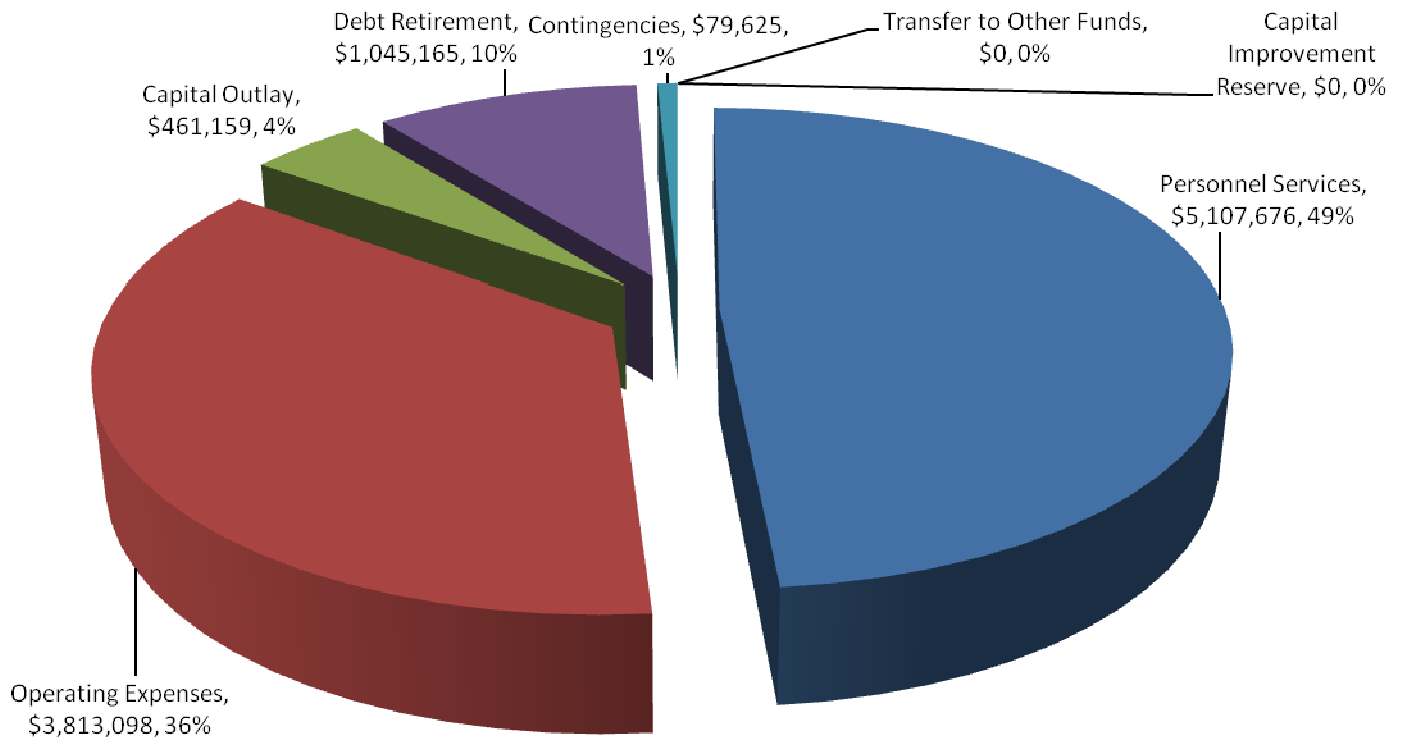
GENERAL FUND FOR FY 2018-2019



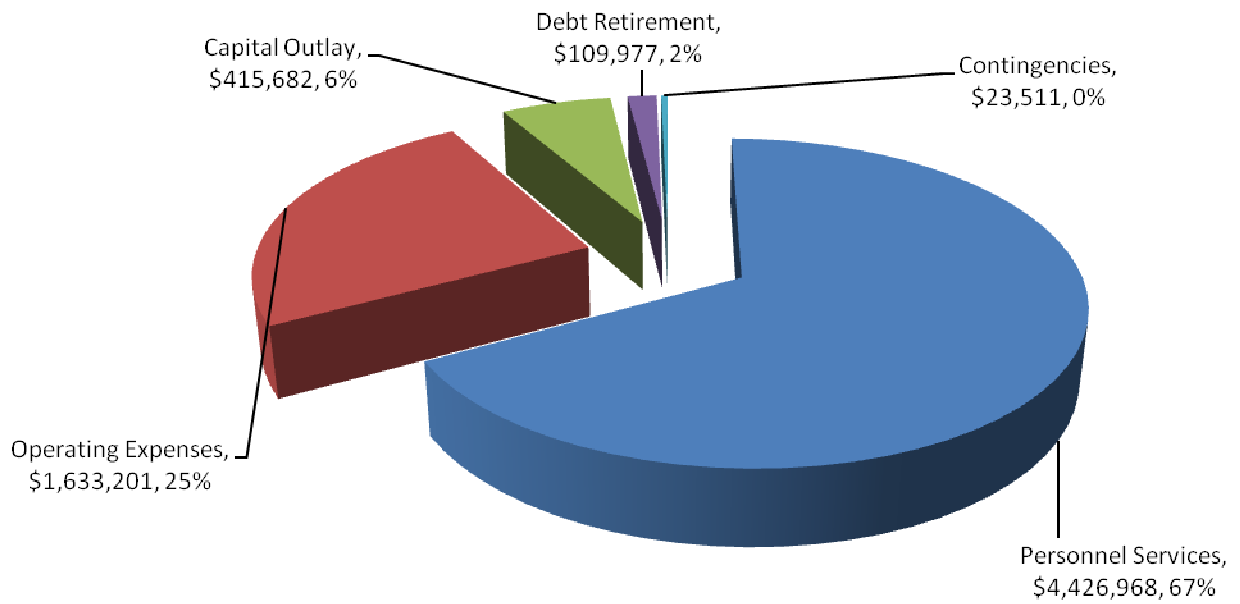
ENTERPRISE FUND FOR FY 2018-2019



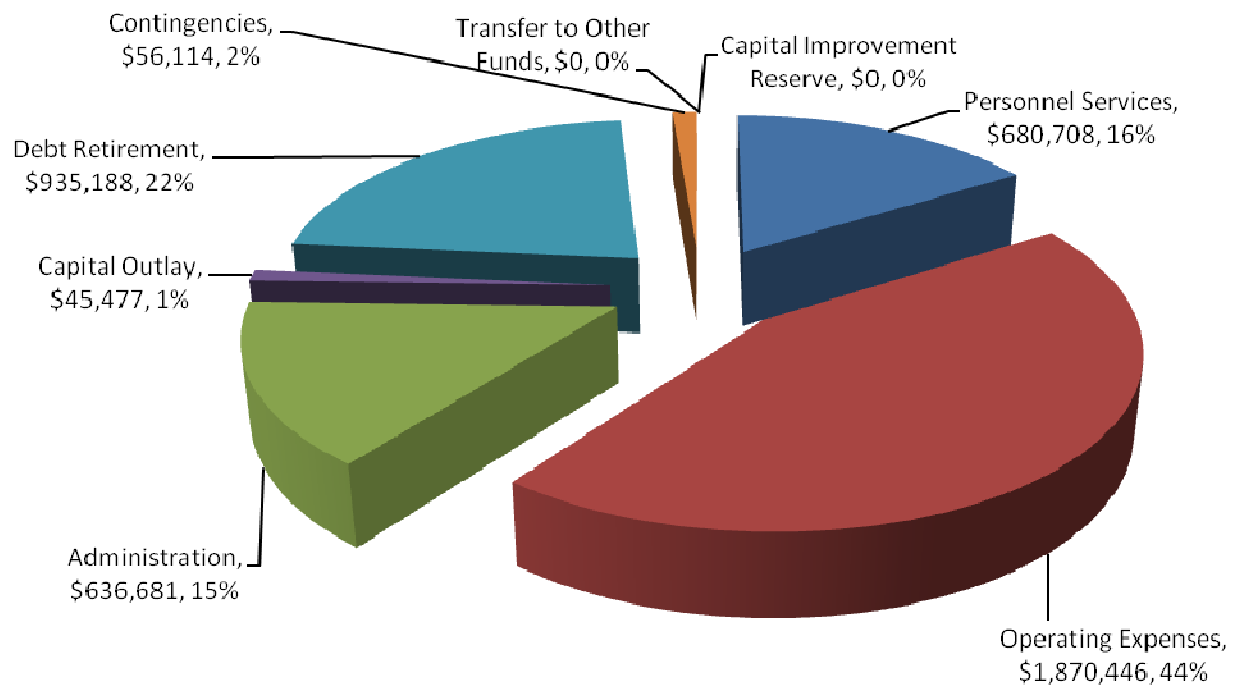
**TOWN OF WILLIAMSTON – BUDGET FOR
FISCAL YEAR 2018-2019
EXPENDITURES BY TYPE
TOTAL BUDGET**



GENERAL FUND FOR FY 2018-2019

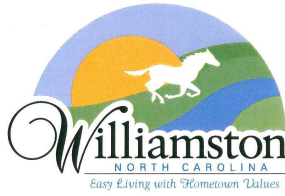


ENTERPRISE FUND FOR FY 2018-2019



CAPITAL IMPROVEMENTS PLAN

- **DESCRIPTION OF CAPITAL
IMPROVEMENT PLANNING
PROCESS**
- **SUMMARY OF CAPITAL
IMPROVEMENT PLAN 2019-2023**
- **2018-2019 BUDGETED CAPITAL
IMPROVEMENTS**



TOWN OF WILLIAMSTON, NC

CAPITAL IMPROVEMENT PLANNING

*Long Term Capital Planning is Critical to Economic Development,
Revenue, Cash Flow and Debit Forecasting*

WHAT IS A CIP?

A Capital Improvement Plan (CIP) is a list of identified capital project and acquisition needs that cover five years, identifies financing alternatives and is formally adopted annually. The CIP:

- Discloses cost or expenditure estimates
- Identifies probable sources of financing
- Evaluates, prioritizes and schedules projects and acquisitions
- Estimates the potential impact of projects and acquisitions on the operating budget when possible

A CIP is essentially a long-term plan. **Projects and acquisitions in the first year of the CIP forecast period become the capital budget for that budget year.** Most capital project or acquisition requests initially enter the CIP in one of the later planning years (that is, the fourth or fifth year) of the forecast period and then progress towards completion. This process creates a system for approval and completion of capital projects that supports planning and accountability.

Capital projects are defined as investments in non-disposable items that exceed \$5,000 in cost.

WHY LONG-TERM PLANNING?

Long-term capital planning has three key benefits. First is cash flow planning. Municipalities have limited ability to adjust revenues and doing so often requires significant advance planning and/or can be politically difficult. This creates an institutional bias toward stability or incremental changes in revenue. Capital expenditures, in contrast, are large and can vary significantly from year to year. Tools, such as debt, can be used to

smooth the cash flow requirements of capital expenditures, but successful, long-term utilization of a municipality's debt capacity requires careful planning. Further, some forms of financing can require significant lead time to put in place, such as revenue bonds, or are only available on an intermittent basis, such as grants.

Second, the process forces prioritization to assist in assuring that limited resources are allocated to those projects supported by political consensus. When considering a specific project proposal, policy bodies must consider it in relationship to other potential expenditures often asking the question: "what are the tradeoffs?" This question can only effectively be responded to in the context of long range capital planning, which provides an opportunity to understand which projects are planned, the financial resources demanded, and how changes impact other projects.

Finally, the plan provides opportunities to both manage expectations and measure performance. By accumulating all of the project activity into a single source document that describes the expected timing and expense of the planned projects, the CIP provides visibility into project details for project proponents and supporters. It also assists in communicating the impact of operational and fiscal constraints on the timing and complexity of the project. It provides responses to questions such as: "when will this project be done? What will this project cost? and, in part why can't this get done earlier or how can it get done earlier? Further, if a project keeps sliding back on the schedule, the CIP will highlight what is happening and provide clues to potential causes.

In addition to these key benefits, long range planning through CIP formation and adoption assists in coordinating dependent or related projects, facilitates personnel workload planning and/or staffing needs analysis, and provides a vehicle to see infrastructure investments planned in response to changing community needs or conditions – additional wastewater capacity in the face of growth, for example.

Financial Planning

A local government in a fast-growing region may have to rely heavily on debt and certain pay-as-you-go sources, such as facility fees, to finance the infrastructure needed to accommodate growth. On the other hand, local governments in areas where growth is limited or nonexistent are less likely to rely on debt and more likely to rely on certain other pay-as-you-go sources such as annual revenues earmarked for capital purposes, capital reserves and state grants and loans. Some benefits of Financial Planning through a CIP include:

- Achieve a balance between the use of cash reserves and debt financial resources
- Protect and improve a local government's bond rating
- State grants and low interest loan programs give priority points for an adopted CIP
- Use a variety of financing sources to support the CIP – diversification
- Enables officials to realistically foresee emerging capital needs and estimate project costs
- Allow time plan projects and arrange financing

Operational Planning

The impact of CIP projects and acquisitions on present and future operating budgets can be significant. Some projects can add recurring expenditures and new positions, possibly creating the need to increase revenues to offset the new operating expenditures. The impact of capital projects and acquisitions on the operating budget is too often overlooked due to timing and uncertainty. Some operational impacts that the CIP identifies and provides for include:

- New positions and additional program or operating expenses
- Workload associated with support personnel to manage the various capital projects
- Annual debt service on new debt issuance

Accountability Benefits

The value of a CIP for communicating the progress of on-going and long-term projects and acquisitions is essential for providing information for economic development and constituent inquiries.

- What projects are on the list and when will they occur?
 - ◆ Economic Development decisions
 - Where is the municipality investing in water, sewer and streets?
 - ◆ Constituent Inquires
 - What is the status of a project I am interested in?
- What is the overall progress of the CIP?
 - ◆ Cash flow projects
 - ◆ Debt management

CIP PROCESS

The steps in the CIP process generally mimic the steps followed in preparing the operating or annual budget. The process usually includes the following steps:

- **Formulate, review and approval goals and policies** – Local governing boards usually hold retreats to review, update and approve policies and goals to guide capital budgeting.
- **Identify needs** – During the fall, Department Heads review programmed projects and assess current capital needs for the upcoming budget year. Capital projects are selected that require repair, maintenance, or replacement that, if not addressed, will result in higher costs in future years and infrastructure investments required to meet growth demands.

General Guidelines for Equipment Replacement

Pickups & Vans -	10 years or 80,000 miles
Patrol Cars -	5 years or 90,000 miles
Other Cars -	8 – 12 years or 100,000 miles
Aerials(Fire/Rescue) -	25 years
Special Purpose Trucks (Fire/Rescue) -	25 years
Special Purpose Trucks (Public Works)-	8 years or 60,000
Trailers -	15 years
Small Dump Trucks-	10 years or 80,000 miles
Sweepers-	8 years or 60,000 miles
Large Dump Trucks-	12 years or 80,000 miles
Tractors-	15 years or 5,000 hours
Leaf Machines-	12 years or 3,000 hours
Ambulance-	8 years
Computer Hardware/Software-	3-5 years

- **Determine costs** – Municipal staff work together to determine the full extent of project costs based on scope, timing, ongoing operational costs, land acquisition, etc. This process is applied to new projects and projects previously programmed in the Capital Plan to ensure the most accurate cost estimates are budgeted and any operational impacts are identified.
- **Develop financing strategies** – The Finance Department works with each department to determine the best method for financing proposed projects. The selected financing strategies seek to:
 - ♦ Grants
 - ♦ Debt Financing
 - ♦ Facility Fees
 - ♦ User Fees
 - ♦ Pay as-you-go
- **Prioritize** – Once projects are selected, costs determined and a funding strategy is identified, the Town Administrator meets with each department head to review project forecasts and prioritize the result. The following criteria are considered in the prioritization of capital projects:
 - ♦ Necessary to ensure the health, welfare or safety of the community
 - ♦ Externally mandated
 - ♦ Links to an adopted Master Plan
 - ♦ Ties to Council Goals
 - ♦ Demanded due to growth or service improvement
 - ♦ Age and condition of infrastructure
 - ♦ Availability of funding
- **Adopted Capital Improvement Plan** – In the spring, the Town Administrator presents a Proposed Capital Improvement Plan to the Board of Commissioners. The projects are refined and reprioritized during budget workshops and the formal Plan is adopted.

- **Ongoing Monitoring** – Authorized capital projects are monitored to determine if timelines and milestones are being met and if financial transactions follow the adopted budget. Periodic status reports are provided to the Board of Commissioners.

WHAT THIS CIP CONTAINS

On the following pages we have assembled a comprehensive CIP that shows previously approved projects as well as new requests. The result of this intense analysis of not only new requests but also previously approved projects demonstrates to the Board of Commissioners as well as our citizens the investment that is being made to maintain vital infrastructure and “PLAN” for future needs.

It is also vitally important to know what this CIP is not – and that is a perfect prediction of our needs. As acknowledged in current bid costs, the estimates made in a long-term plan are not the same as a project that has been fully designed and engineered. Therefore, it is important that staff continually keep this CIP updated with new estimates as the year for funding approaches. In other words, a CIP is not a static document that once approved is placed on a shelf and only looked at during the Budget Process; it is a constantly changing document that must be flexible to incorporate updated costs and unforeseen needs.

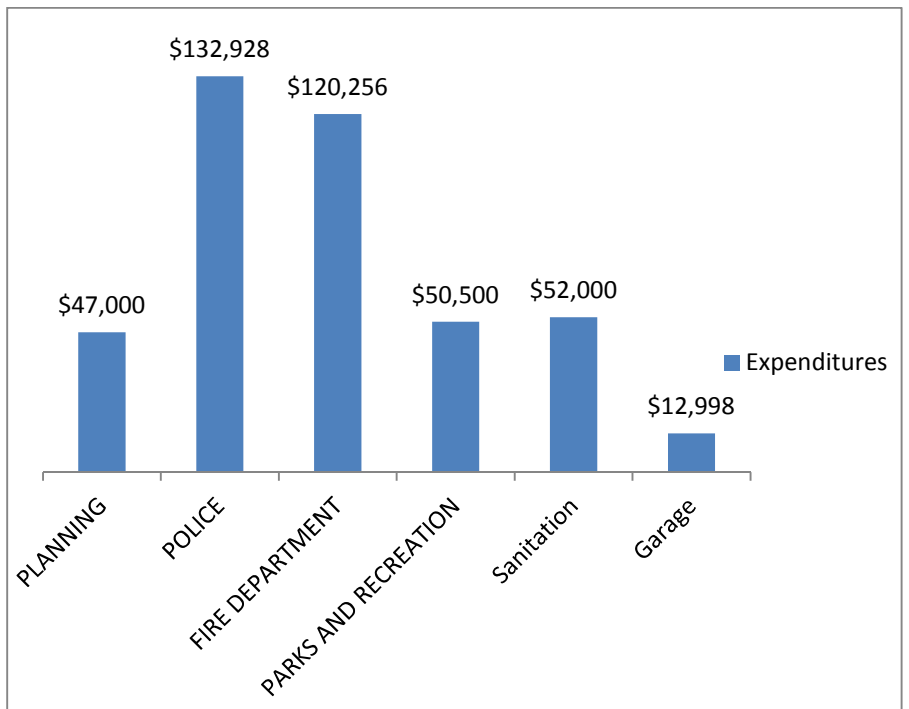
**TOWN OF WILLIAMSTON
CAPITAL IMPROVEMENT PLAN 2019-2023
ALL DEPARTMENTS**

Expenditures	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Administration	-	17,000	5,000	17,000	5,000
Planning	47,000	730,000	-	-	-
Police	132,928	1,170,834	139,658	95,433	146,728
Fire/Rescue/RRT	120,256	239,072	28,162	28,866	29,588
Parks & Recreation	50,500	128,586	590,751	-	29,417
Public Works	64,998	863,540	-	-	-
Public Building	-	71,654	-	-	-
TOTAL GENERAL FUND	415,682	3,220,686	763,551	141,299	210,733
					-
Water	14,727	5,300,954	1,036,633	126,779	42,611
Sewer	30,750	30,460	-	114,923	-
TOTAL ENTERPRISE FUND	45,477	5,331,414	1,036,633	241,702	42,611
TOTAL GENERAL AND ENTERPRISE FUNDS	461,159	8,552,100	1,800,184	383,001	253,344

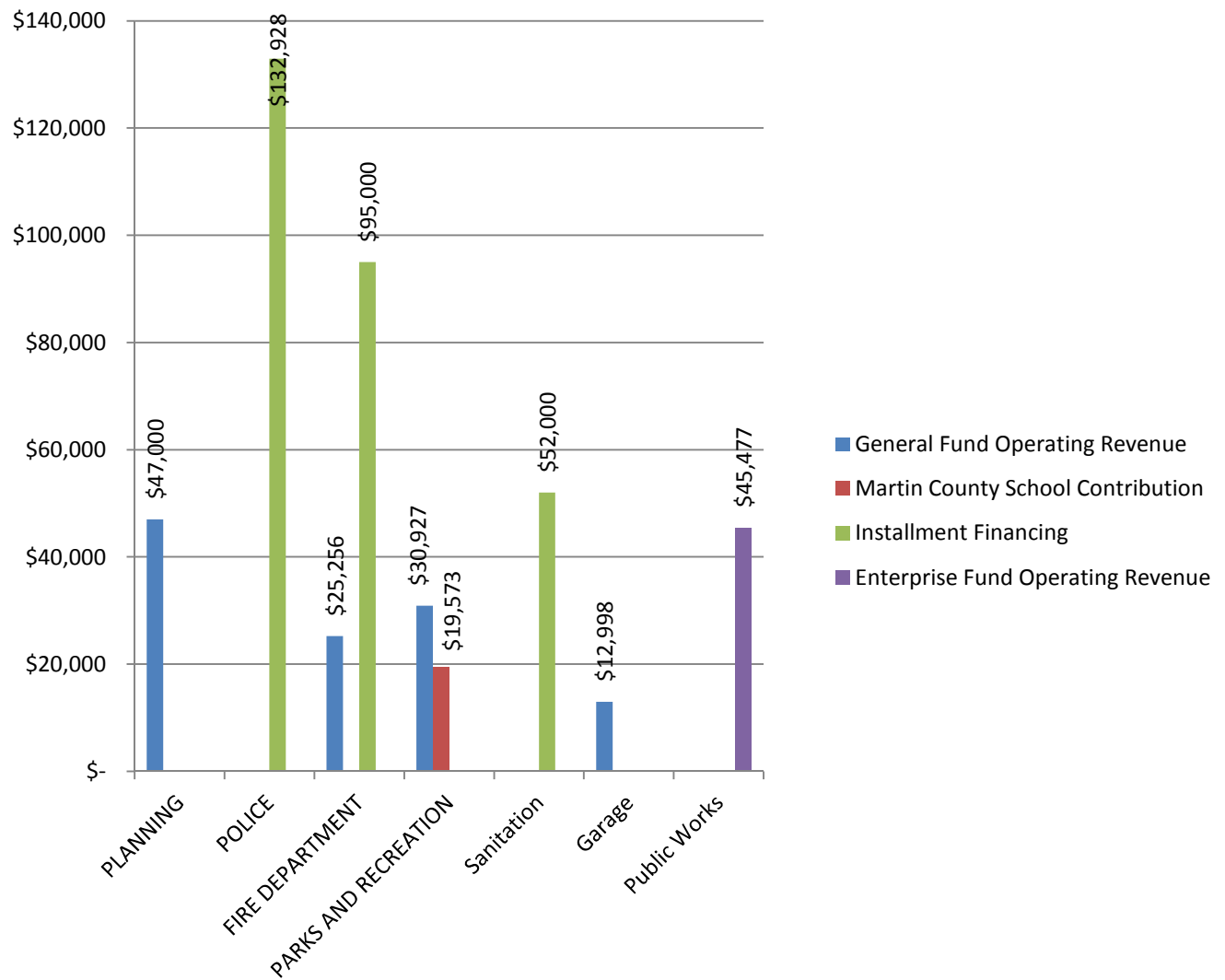
APPROVED CAPITAL IMPROVEMENTS 2018-2019
2018-2019 CAPITAL IMPROVEMENTS – GENERAL FUND
BUDGETED EXPENDITURES

Description	Dpt	Total Request per Project	General Fund Operating Revenue	Martin County School Contribution	Installment Financing	Lease Purchase	Loan Proceeds	Storm Water Enterprise Fund	Enterprise Fund Operating Revenue		Total Department	Total Fund
GENERAL FUND												\$415,682
PLANNING												
GIS Program and Equipment	P	\$22,000	22,000								\$47,000	
Long Range Plan Update - 5 year update	P	\$25,000	25,000									
POLICE												\$132,928
Patrol Vehicles	PD	\$132,928			132,928							
FIRE DEPARTMENT												\$120,256
Ambulance	FR	\$95,000			95,000							
SCBA (Self Contained Breathing Apparatus)	FR	\$13,410	13,410									
Heavy Rescue Vetter Bag	FR	\$11,846	11,846									
PARKS AND RECREATION												\$50,500
Gaylord Perry Park												
Weight Equipment	R	\$8,500	8,500									
Tennis Courts/West End												
Fence for Tennis Courts @ West End	R	\$12,000	6,000	6,000								
Resurface Courts	R	\$30,000	16,427	13,573								
PUBLIC WORKS												\$64,998
Sanitation												
Dump Truck	PW	\$52,000			52,000							
Garage												
Fuel Monitoring Equipment	PW	\$12,998	12,998									
TOTAL GENERAL FUND												
		\$415,682	\$116,181	\$19,573	\$279,928	\$0	\$0	\$0	\$0			

Department	
Planning	\$ 47,000
Police	\$132,928
Fire Dept	\$120,256
Recreation	\$ 50,500
Sanitation	\$ 52,000
Garage	\$ 12,998
	<u>\$415,682</u>



Department	General Fund Operating Revenue	Martin County School Contribution	Installment Financing	Enterprise Fund Operating Revenue
PLANNING	\$ 47,000	\$ -	\$ -	
POLICE	\$ -	\$ -	\$ 132,928	
FIRE DEPARTMENT	\$ 25,256	\$ -	\$ 95,000	
PARKS AND RECREATION	\$ 30,927	\$ 19,573	\$ -	
Sanitation	\$ -	\$ -	\$ 52,000	
Garage	\$ 12,998	\$ -	\$ -	
Public Works	\$ -	\$ -	\$ -	\$ 45,477
	\$ 116,181	\$ 19,573	\$ 279,928	\$ 45,477



APPROVED CAPITAL IMPROVEMENTS 2018-2019
2018-2019 CAPITAL IMPROVEMENTS – ENTERPRISE FUND
BUDGETED EXPENDITURES

ENTERPRISE FUND												
Description	Dpt	Total Request per Project	General Fund Operating Revenue	Grants	Installment Financing	Retained Earning	Lease Purchase	Loan Proceeds	Storm Water Enterprise Fund	Enterprise Fund Operating Revenue	Total Department	Total Fund
WATER											\$14,727	\$45,477
Water Read Handheld	W	\$7,000								7,000		
Trash Pump	W	\$7,727								7,727		
SEWER											\$30,750	
Camera System Repairs/Replace	SW	\$30,750								\$30,750		
TOTAL ENTERPRISE FUND		\$45,477	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$45,477	\$45,477	
GRAND TOTAL ALL FUNDS		\$461,159	\$116,181	\$19,573	\$279,928	\$0	\$0	\$0	\$0			\$461,159

Dpt Key: P=Planning PD=Police Dept FR=Fire Dept R=Parks & Recreation PW=Public Works A=Administration SW=Sewer W=Water

SMALL EQUIPMENT REQUESTS

- GENERAL FUND
- ENTERPRISE FUND

BUDGETED SMALL EQUIPMENT 2018-2019

GENERAL FUND					
Department	BUDGETED 2017-2018		BUDGETED 2018-2019		
	Requests FY 2017-2018 Description	Recommended FY 2017-2018	Requests FY 2018-2019 Description	Recommended FY 2018-2019	Approved FY 2018-2019
Administration	2 Computers	4,000	2 Computers	4,000	4,000
		700			
		300			
		5,000		4,000	4,000
Public Buildings	Miscellaneous Equipment	500	Miscellaneous Equipment	500	500
		500		500	500
Planning	Folding Machine	1,750	Computer for New Planning Personnel	2,000	2,000
	Binding Machine	250	New Portable Projector Screen	200	200
			Tablecloth with Town Logo	300	300
		2,000		2,500	2,500
Police Dept.	Computer Work Stations (3)	3,750	Computer Work Stations (2)	2,500	2,500
	Ballistic Vests (5)	3,500	Ballistic Vests (5)	3,500	3,500
	Pistols (2)	1,400	Pistols (4)	2,800	2,800
	Tasers (2)	2,000	Taser (1)	1,000	1,000
	Rifle	1,250	Rifle (1)	1,250	1,250
	Body Worn Camera	1,000	Body Worn Camera (10)	10,000	10,000
		12,900		21,050	21,050
Fire Dept.	Turn Out Gear (8)	12,300	Turn Out Gear (8)	13,800	13,800
	Air Pack Replacement Cylinders (6)	6,000	Air Pack Replacement Cylinders (6)	6,000	6,000
	Misc Equipment	5,000	Misc Equipment	5,000	5,000
	Fire Hose (12)	2,000	Fire Hose (12)	2,000	2,000
		25,300		26,800	26,800
Rescue/EMS	Miscellaneous Equipment	5,000	Medical Equipment	5,000	5,000
	Table & Docking Station	3,000	Table & Docking Station	3,000	3,000
		8,000		8,000	8,000
Regional Response Team	Medical Equipment	5,079	Medical Equipment	4,279	4,279
		5,079		4,279	4,279
Cemetery Dept.	Leaf Blower	216	FS91R Grass Trimmer (2)	600	600
	MS 250 Saw	315			
	SF90 Trimmer (2)	598			
		1,129		600	600
Garage Dept.	Wheel Life	2,100	Desktop Computer	2,400	2,400
		2,100		2,400	2,400
Parks & Recreation	Weed Trimmer	500	Weed Trimmer	500	500
	Floor Machine	900	Storage Shelving	500	500
			Digital Camera	500	500
		1,400		1,500	1,500
Street Dept.			Concrete Saw	1,400	1,400
			Grass Trimmer	600	600
		0		2,000	2,000
Sanitation Dept.		0	Chainsaw	325	325
	Total	\$ 63,408	Total	\$ 73,629	\$ 73,629

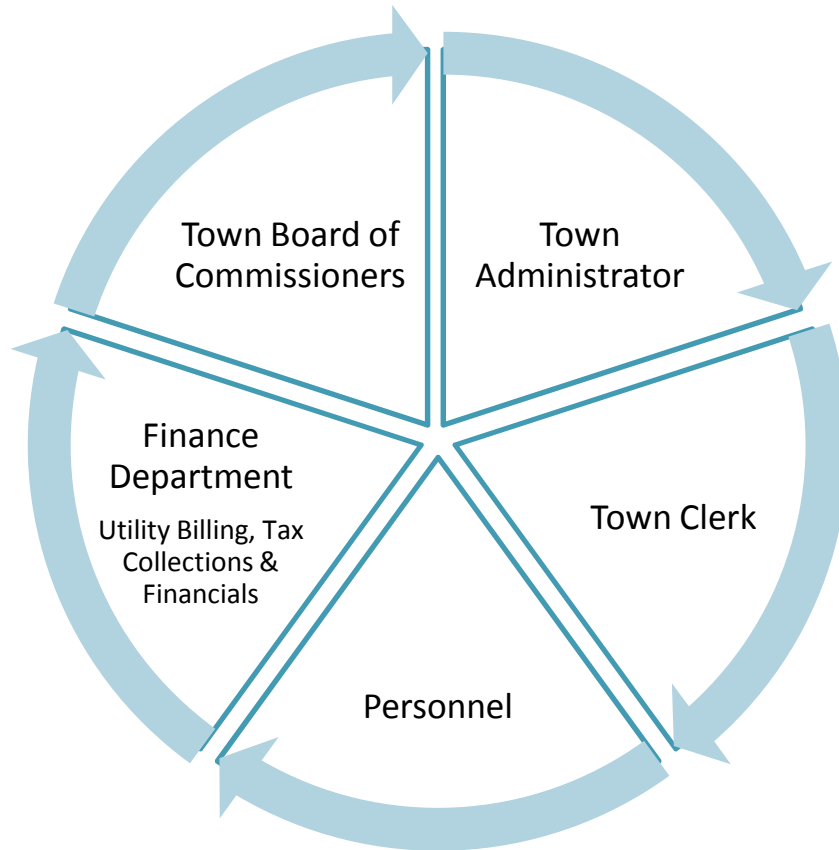
BUDGETED SMALL EQUIPMENT 2018-2019
(continued)

ENTERPRISE FUND					
Department	BUDGETED 2017-2018		BUDGETED 2018-2019		
	Requests FY 2017-2018 Description	Recommended FY 2017-2018	Requests FY 2018-2019 Description	Recommended FY 2018-2019	Approved FY 2018-2019
Water	Radio Read Meters (250)	45,000	UtiliGuard Locator	4,000	4,000
	Magnetic Locator	1,000	TC2-S Shutoff Tool	1,000	1,000
	Boring Tool	4,800	Chlorination Equipment	3,500	3,500
			Chlorine Test Kit	500	500
			Monochlorine Test Kit	525	525
	Total	50,800	Total	9,525	9,525
Sewer					
		0		0	0
	Total	50,800	Total	9,525	9,525
GRAND TOTAL SMALL EQUIPMENT		114,208		83,154	83,154

GENERAL FUND

- ADMINISTRATION
- PLANNING
- POLICE
- FIRE/RESCUE/RRT
- RECREATION
- PUBLIC WORKS
 - STREET
 - SANITATION
 - CEMETERY
 - GARAGE
- DEBT SERVICE
- PUBLIC BUILDINGS
- CULTURAL
- ECONOMIC & PHYSICAL
DEVELOPMENT

ADMINISTRATION



Mission Statement

"To ensure a proper accountability for the Town's Funds and Assets by monitoring the annual operating budget, reporting financial information to the Administrator, Board, and Departments in a timely and professional manner and consistent with generally accepted accounting principles, and all Town, Federal, and State mandates."

TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE-EXPENDITURES
Fiscal Year: 2018-2019

Fund: 10 Name: GENERAL FUND
Dept. 4200 Name: GENERAL ADMINISTRATION

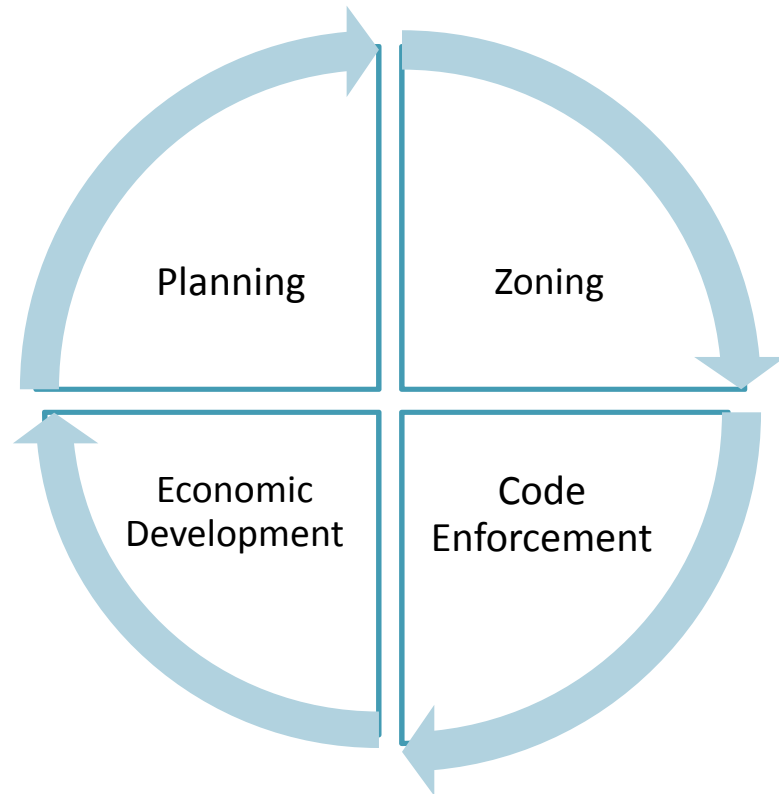
Account Number	Account Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Budget	2018/2019 Recommend	2018/2019 Approved
10-4200-0100	SALARIES ELECTED OFFICIAL	32,406	33,727	34,286	34,975	34,975
10-4200-0200	REGULAR SALARIES	343,440	292,777	374,286	366,765	366,765
10-4200-0300	TEMPORARY SALARIES	-	-	1,000	1,000	1,000
10-4200-0500	FICA TAX	27,482	23,572	31,332	30,810	30,810
10-4200-0600	GROUP INSURANCE	101,643	98,081	87,988	56,772	56,772
10-4200-0650	GROUP INSURANCE - DEDUCTIBLE	-	-	55,000	80,000	80,000
10-4200-0700	RETIREMENT	22,160	20,999	27,984	28,348	28,348
10-4200-0900	PROFESSIONAL SERVICES	91,611	81,161	95,500	90,000	90,000
10-4200-1000	EMPLOYEE TRAINING	9,241	5,159	8,500	11,000	11,000
10-4200-1020	BOARD TRAINING		2,179	3,500	5,450	5,450
10-4200-1060	ELECTIONS	5,345	-	-	-	-
10-4200-1100	TELEPHONE	5,408	5,720	5,600	6,600	6,600
10-4200-1200	POSTAGE	5,172	3,635	5,500	4,500	4,500
10-4200-1400	TRAVEL/MEETINGS	3,932	4,837	4,500	5,000	5,000
10-4200-1600	REPAIR EQUIPMENT	2,733	5,104	6,000	500	500
10-4200-1700	REPAIR VEHICLES		-	-	-	-
10-4200-2100	EQUIPMENT RENTS/LEASES	6,929	7,856	8,000	8,100	8,100
10-4200-2600	ADVERTISING	4,451	6,057	4,000	5,000	5,000
10-4200-3100	AUTOMOTIVE SUPPLIES	463	213	500	900	900
10-4200-3200	OFFICE SUPPLIES	5,053	6,989	6,000	7,500	7,500
10-4200-3300	DEPARTMENT SUPPLIES	2,835	2,406	2,600	2,600	2,600
10-4200-3400	BANK CHARGES	846	712	600	1,040	1,040
10-4200-3800	GARBAGE COLLECTION	625	172	-	-	-
10-4200-4500	CONTRACTED SERVICES	205	129	300	300	300
10-4200-4501	GOVDEALS AUCTION FEES	1,945	2,729	2,000	2,000	2,000
10-4200-5300	DUES	2,123	1,072	2,485	2,400	2,400
10-4200-5400	INSURANCE	7,200	13,320	10,176	14,086	14,086
10-4200-5700	MISCELLANEOUS	3,109	490	500	500	500
10-4200-5900	HURRICANE MATTHEW	-	-	-	-	-
10-4200-7401	SMALL EQUIPMENT	3,905	8,483	5,000	4,000	4,000
10-4200-9200	CONTINGENCY	-	-	1,770	5,227	5,227
10-4200-9500	TRANSFER FR ENTERPRISE FU	(604,431)	(629,554)	(657,827)	(636,681)	(636,681)
TOTAL ADMINISTRATION		85,830	(1,976)	127,080	138,692	138,692

**SUMMARY OF CAPITAL PROJECTS FOR ADMINISTRATION
2019-2023**

Expenditures	Priority*	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL YEAR)	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Computers	2	\$ 20,000	\$ 20,000	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Revenue Mgmt Upgrade/Other Programs	2	\$ 24,000	\$ 24,000	\$ -	\$12,000	\$ -	\$12,000	\$ -
TOTAL EXPENDITURES		\$ 44,000	\$ 44,000	\$ -	\$ 17,000	\$ 5,000	\$ 17,000	\$ 5,000

No Capital Requests for 2018/2019

PLANNING



Mission Statement

“To promote and foster a climate of growth and sustainability within the community that creates a balance of the social, cultural, economic, and ecological environments.”

TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE-EXPENDITURES
Fiscal Year: 2018-2019

Fund: 10 Name: GENERAL FUND

Dept. 4300 Name: PLANNING

Account Number	Account Descption	2015/2016 Actual	2016/2017 Actual	2017/2018 Budget	2018/2019 Recommend	2018/2019 Approved
10-4300-0200	REGULAR SALARIES	124,378	133,559	140,713	108,832	108,832
10-4300-0300	TEMPORARY SALARIES	-	-	-	-	-
10-4300-0500	FICA TAX	9,366	10,073	10,765	8,326	8,326
10-4300-0600	GROUP INSURANCE	11,928	12,020	13,997	13,445	13,445
10-4300-0700	RETIREMENT	7,171	8,474	9,217	7,081	7,081
10-4300-0900	PROFESSIONAL SERVICES	1,027	693	1,000	1,000	1,000
10-4300-0910	MARKETING TOWN OF WILLI	4,305	5,397	5,500	6,000	6,000
10-4300-1000	TRAINING	1,747	2,568	3,000	7,000	7,000
10-4300-1100	TELEPHONE	888	880	1,100	1,100	1,100
10-4300-1200	POSTAGE	489	454	600	600	600
10-4300-1400	TRAVEL/MEETINGS	432	235	650	650	650
10-4300-1600	REPAIR EQUIPMENT	2,196	2,715	3,000	3,000	3,000
10-4300-1700	REPAIR VEHICLES	108	18	400	400	400
10-4300-2600	ADVERTISING	70	284	500	500	500
10-4300-3100	AUTOMOTIVE SUPPLIES	247	2,403	650	650	650
10-4300-3200	OFFICE SUPPLIES	80	192	500	500	500
10-4300-3300	DEPARTMENT SUPPLIES	94	204	500	500	500
10-4300-4500	CONTRACTED SERVICES	-	-	1,000	500	500
10-4300-4700	CODE ENFORCEMENT	11,135	15,526	12,000	16,000	16,000
10-4300-5300	DUES	943	569	1,200	1,200	1,200
10-4300-5400	INSURANCE WK COMP/AUTC	2,016	2,984	1,323	808	808
10-4300-5700	MISCELLANEOUS	-	-	-	-	-
10-4300-5900	HURRICANE MATTHEW	-	-	-	-	-
10-4300-7400	CAPITAL OUTLAY EQUIPMEN	-	10,547	20,000	47,000	47,000
10-4300-7401	SMALL EQUIPMENT	2,170	-	2,000	2,500	2,500
10-4300-9200	CONTINGENCY	-	108	349	429	429
TOTAL PLANNING		180,789	209,905	229,964	228,021	228,021

**SUMMARY OF CAPITAL PROJECTS FOR PLANNING
2019-2023**

Expenditures	Priority*	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL YEAR)	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
GIS Program and Equipment	2	\$20,000	\$22,000	\$22,000	\$0	\$0	\$0	\$0
Long Range Plan Update-5 year update	2	\$15,000	\$25,000	\$25,000	\$0	\$0	\$0	\$0
River Landing Phase II	2	\$730,000	\$730,000	\$0	\$730,000	\$0	\$0	\$0
TOTAL EXPENDITURES		\$765,000	\$777,000	\$47,000	\$730,000	\$0	\$0	\$0

POLICE



Mission Statement

"The Mission of the Williamston Police Department is to protect and enhance the quality of life for all who live, work, or visit our town. Members of the department are dedicated to accomplishing this mission by building problem solving partnerships with our citizens, while treating people with fairness and respect."

TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE-EXPENDITURES
Fiscal Year: 2018-2019

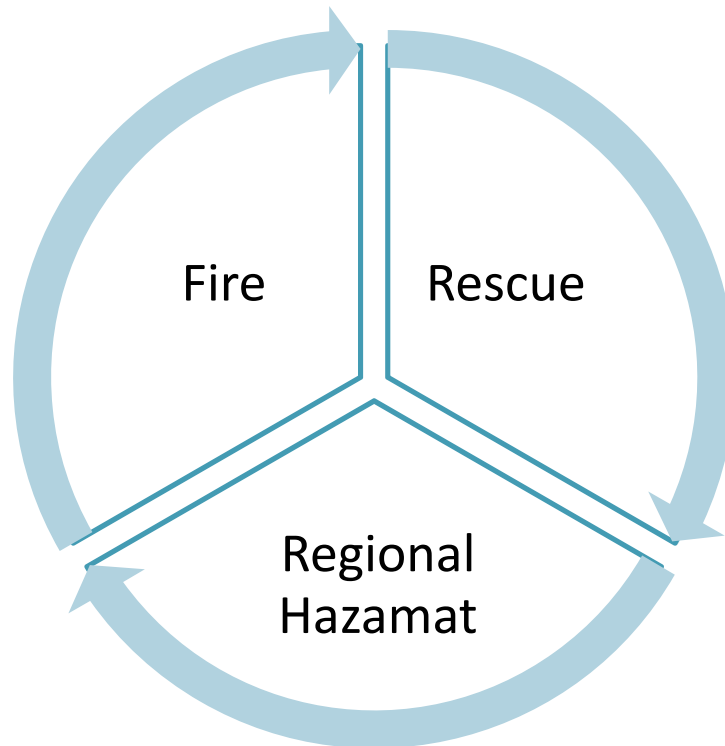
Fund: 10 Name: GENERAL FUND
Dept 5100 Name: POLICE DEPARTMENT

Account Number	Account Descption	2015/2016 Actual	2016/2017 Actual	2017/2018 Budget	2018/2019 Recommend	2018/2019 Approved
10-5100-0200	REGULAR SALARIES	846,857	857,218	895,565	945,522	945,522
10-5100-0300	TEMPORARY SALARIES	39,077	51,505	64,268	65,533	65,533
10-5100-0400	SUPPLEMENTAL RETIREMI	-	-	-	-	-
10-5100-0500	FICA TAX	66,552	68,374	73,427	77,346	77,346
10-5100-0600	GROUP INSURANCE	112,979	113,586	143,904	140,347	140,347
10-5100-0700	RETIREMENT	104,003	114,778	124,838	133,987	133,987
10-5100-0900	PROFESSIONAL SERVICES	18,730	15,409	18,000	18,000	18,000
10-5100-1000	EMPLOYEE TRAINING	14,434	12,997	16,000	16,000	16,000
10-5100-1100	TELEPHONE	12,071	12,250	11,000	11,000	11,000
10-5100-1200	POSTAGE	226	138	500	500	500
10-5100-1400	TRAVEL	196	120	1,000	2,000	2,000
10-5100-1600	REPAIR EQUIPMENT	2,829	3,428	3,000	3,000	3,000
10-5100-1700	REPAIR VEHICLES	16,059	17,285	13,000	10,000	10,000
10-5100-2100	EQUIPMENT RENTS/LEASE	-	-	1,000	1,000	1,000
10-5100-2600	ADVERTISING	223	473	500	500	500
10-5100-3100	AUTOMOTIVE SUPPLIES	35,414	33,613	32,900	36,000	36,000
10-5100-3200	OFFICE SUPPLIES	1,955	898	2,500	2,500	2,500
10-5100-3300	DEPARTMENT SUPPLIES	6,883	5,042	8,000	8,000	8,000
10-5100-3400	BANK CHARGES	586	586	2,594	1,594	1,594
10-5100-3600	UNIFORMS	13,752	9,764	16,000	15,500	15,500
10-5100-3800	GARBAGE COLLECTION	453	-	-	-	-
10-5100-5300	DUES	1,400	1,326	1,400	1,400	1,400
10-5100-5400	INSURANCE	60,498	44,272	43,197	60,613	60,613
10-5100-5600	DRUG CONTROL	8,000	7,000	7,000	8,000	8,000
10-5100-5601	DRUG & FED FORFEITURE	-	950	13,500	-	-
10-5100-5700	MISCELLANEOUS	1,379	1,346	1,700	2,000	2,000
10-5100-5800	COMMUNITY INVOLVEME	1,320	988	1,500	1,500	1,500
10-5100-5900	HURRICANE MATTHEW	-	388	-	-	-
10-5100-7400	CAPITAL OUTLAY EQUIPM	72,867	108,526	86,457	132,928	132,928
10-5100-7401	SMALL EQUIPMENT	11,108	44,149	12,900	21,050	21,050
10-5100-7402	EQUIPMENT/DOJ GRANT I	-	-	-	-	-
10-5100-9200	CONTINGENCY	-	-	2,072	2,202	2,202
Total Police		1,449,851	1,526,410	1,597,722	1,718,022	1,718,022

**SUMMARY OF CAPITAL PROJECTS FOR POLICE DEPARTMENT
2019-2023**

Expenditures	Priority	CURRENT COST	TOTAL COST (IF PAID IN TARGETED YEAR)	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Patrol Vehicles	2	\$103,843	\$605,581	\$132,928	\$90,834	\$139,658	\$95,433	\$146,728
Building Renovations	1	\$1,080,000	\$1,080,000	\$0	\$1,080,000	\$0	\$0	\$0
TOTAL EXPENDITURES		\$103,843	\$1,685,581	\$132,928	\$1,170,834	\$139,658	\$95,433	\$146,728

FIRE / RESCUE / RRT



Mission Statement

"The Mission of the Williamston Fire/Rescue & EMS Department is to serve and protect its citizens from the dangers of Fire, Emergency Medical Incidents and Other Natural and Man-made Emergencies through the efforts of Prevention, Education, Training and Safety."

TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE-EXPENDITURES
Fiscal Year: 2018-2019

Fund: 10 Name: GENERAL FUND Dept 5300
Name: FIRE DEPARTMENT

Account Number	Account Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Budget	2018/2019 Recommend	2018/2019 Approved
10-5300-0200	REGULAR SALARIES	286,981	260,288	323,036	268,318	268,318
10-5300-0300	TEMPORARY SALARIES	10,036	7,585	16,000	16,000	16,000
10-5300-0400	SUPPLEMENTAL RETIREMENT	9,992	9,992	9,992	9,992	9,992
10-5300-0500	FICA TAX	21,886	19,666	25,936	21,750	21,750
10-5300-0600	GROUP INSURANCE	50,748	42,241	49,182	40,471	40,471
10-5300-0700	RETIREMENT	19,446	18,746	25,218	21,860	21,860
10-5300-0701	ON BEHALF OF PYMTS-FIRE	472	-	3,700	3,700	3,700
10-5300-0900	PROFESSIONAL SERVICES	4,333	4,512	5,000	5,000	5,000
10-5300-1000	EMPLOYEE TRAINING	4,223	3,906	5,000	5,500	5,500
10-5300-1100	TELEPHONE	3,735	4,994	4,550	6,000	6,000
10-5300-1200	POSTAGE	212	192	300	300	300
10-5300-1300	UTILITIES	953	383	3,500	1,000	1,000
10-5300-1400	TRAVEL	123	263	300	300	300
10-5300-1500	REPAIR BLDGS & GROUNDS	754	315	2,000	2,000	2,000
10-5300-1600	REPAIR EQUIPMENT	24,980	20,984	27,000	65,000	65,000
10-5300-2100	EQUIPMENT RENTS/LEASES	-	-	2,000	2,000	2,000
10-5300-3100	AUTOMOTIVE SUPPLIES	19,222	15,826	21,500	17,500	17,500
10-5300-3200	OFFICE SUPPLIES	765	399	800	1,000	1,000
10-5300-3300	DEPARTMENT SUPPLIES	3,934	3,689	5,000	5,000	5,000
10-5300-3400	BANK CHARGES	298	298	1,297	800	800
10-5300-3600	UNIFORMS	4,689	1,561	5,000	5,000	5,000
10-5300-3800	GARBAGE COLLECTION	525	539	600	800	800
10-5300-5300	DUES	634	734	1,400	1,400	1,400
10-5300-5400	INSURANCE	42,446	27,389	32,555	35,485	35,485
10-5300-5700	MISCELLANEOUS	642	521	1,100	1,200	1,200
10-5300-5900	HURRICANE MATTHEW/LIGH	-	347	-	-	-
10-5300-7400	CAPITAL OUTLAY EQUIPMEN	-	5,858	21,000	13,410	13,410
10-5300-7401	SMALL EQUIPMENT	23,179	21,264	25,300	26,800	26,800
10-5300-7410	2014 DHS EQ GRANT	3,534	-	-	-	-
10-5300-7411	SAFE KIDS GRANT	918	-	-	-	-
10-5300-7412	CYLINDER RECOVERY SYSTEM	5,446	-	-	-	-
10-5300-7413	TRUCK - PRIME MOVER	56,257	-	-	-	-
10-5300-9200	CONTINGENCY	-	-	1,479	1,858	1,858
TOTAL FIRE		601,361	472,491	619,745	579,444	579,444

TOWN OF WILLIAMSTON
ANNUAL ESTIMATE-EXPENDITURES
Fiscal Year: 2018-2019

Fund: 10 Name: GENERAL FUND

Dept 5400 Name: RESCUE DEPARTMENT

Account Number	Account Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Budget	2018/2019 Recommend	2018/2019 Approved
10-5400-0200	REGULAR SALARIES	347,058	440,207	464,258	506,622	506,622
10-5400-0300	TEMPORARY SALARIES	31,233	14,716	20,000	20,000	20,000
10-5400-0400	SUPPLEMENTAL RETIREMENT	720	720	720	720	720
10-5400-0500	FICA TAX	27,546	33,541	37,046	40,287	40,287
10-5400-0600	GROUP INSURANCE	54,523	65,492	82,578	81,640	81,640
10-5400-0700	RETIREMENT	24,061	31,806	36,010	40,448	40,448
10-5400-0701	ON BEHALF OF PYMTS-RES	742	-	3,000	3,000	3,000
10-5400-0900	PROFESSIONAL SERVICES	39,372	42,712	48,000	48,000	48,000
10-5400-0910	EMS/MC PARTNERSHIP	-	-	-	-	-
10-5400-1000	EMPLOYEE TRAINING	2,705	2,754	3,000	3,500	3,500
10-5400-1100	TELEPHONE	3,262	2,192	3,500	3,500	3,500
10-5400-1200	POSTAGE	12	4	300	300	300
10-5400-1300	UTILITIES	10,569	11,680	13,000	13,000	13,000
10-5400-1400	TRAVEL	89	60	200	200	200
10-5400-1500	REPAIR BLDGS & GROUNDS	4,969	4,567	6,000	6,000	6,000
10-5400-1600	EQUIPMENT REPAIR	6,400	18,671	15,500	15,500	15,500
10-5400-2100	EQUIPMENT RENTS/LEASES	1,809	5,688	3,200	3,200	3,200
10-5400-3100	AUTOMOTIVE SUPPLIES	6,967	8,849	11,000	9,000	9,000
10-5400-3200	OFFICE SUPPLIES	1,955	2,494	2,000	2,000	2,000
10-5400-3300	DEPARTMENT SUPPLIES - DIR	19,007	12,166	12,000	28,000	28,000
10-5400-3301	DEPARTMENT SUPPLIES - INC	-	1,888	2,500	2,500	2,500
10-5400-3400	BANK CHARGES	248	248	1,081	581	581
10-5400-3600	UNIFORMS	2,203	4,045	4,500	4,500	4,500
10-5400-3800	GARBAGE COLLECTION	1,563	1,604	1,600	1,600	1,600
10-5400-5300	DUES	908	892	1,000	1,000	1,000
10-5400-5400	INSURANCE	22,186	26,245	24,062	23,659	23,659
10-5400-5700	MISCELLANEOUS	116	141	800	1,000	1,000
10-5400-5900	HURRICANE MATTHEW	-	1,572	-	-	-
10-5400-7400	CAPITAL OUTLAY EQUIPMEN	-	12,453	-	106,846	106,846
10-5400-7401	SMALL EQUIPMENT	6,998	124	8,000	8,000	8,000
10-5400-9200	CONTINGENCY	-	-	1,612	1,750	1,750
TOTAL RESCUE		617,221	747,532	806,467	976,353	976,353

TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE-EXPENDITURES
Fiscal Year: 2018-2019

Fund: 10 Name: GENERAL FUND

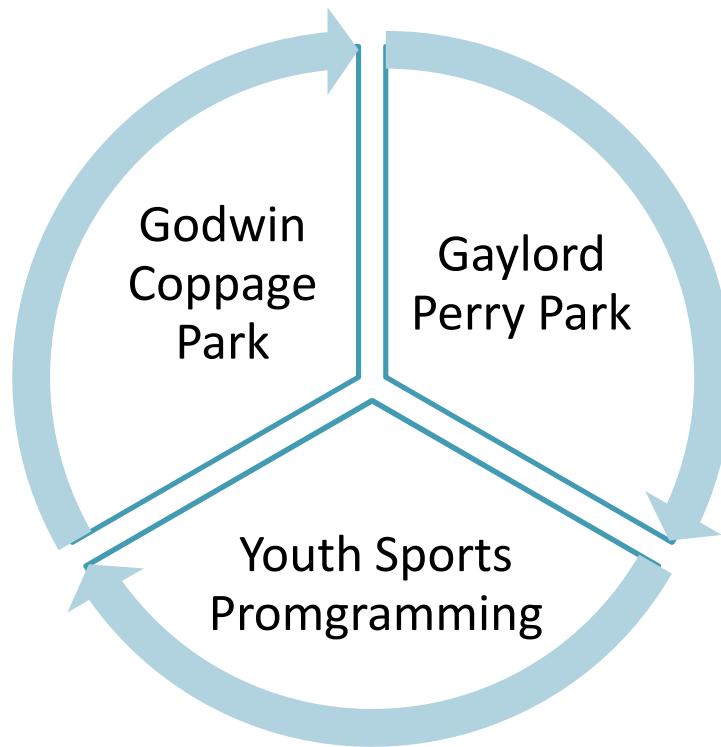
Dept 5300 Name REGIONAL RESPONSE TEAM

Account Number	Account Descption	2015/2016 Actual	2016/2017 Actual	2017/2018 Budget	2018/2019 Recommend	2018/2019 Approved
10-5350-0300	RRT1 SALARIES	1,037	41	3,000	3,000	3,000
10-5350-0310	RT TRAINING SALARIES	5,151	6,229	-	-	-
10-5350-0500	RRT1 FICA TAX	-	-	230	230	230
10-5350-0700	RRT1 RETIREMENT	-	-	191	191	191
10-5350-0900	PROFESSIONAL SERVICES	14,995	14,980	15,000	15,000	15,000
10-5350-1000	TRAINING	12,115	15,292	25,000	25,000	25,000
10-5350-1100	RRT1 TELEPHONE	456	456	900	900	900
10-5350-1200	RRT1 POSTAGE	7	-	100	100	100
10-5350-1400	RRT1 TRAVEL	400	400	500	500	500
10-5350-1500	REPAIR BLDGS & GROUNDS	-	-	-	-	-
10-5350-1600	EQUIPMENT REPAIR	-	3,993	4,000	4,000	4,000
10-5350-3300	RRT1 DEPT SUPPLIES	188	708	2,500	2,000	2,000
10-5350-3600	RRT1 UNIFORMS	2,360	4,045	4,500	2,000	2,000
10-5350-3800	GARBAGE COLLECTION	-	-	-	800	800
10-5350-5400	WORKERS COMP INS RRT1	5,000	5,000	5,000	5,000	5,000
10-5350-7400	CAPITAL OUTLAY EQUIPMEN	-	1,098	-	-	-
10-5350-7401	SMALL EQUIPMENT	7,686	3,394	11,674	4,279	4,279
10-5350-7402	VEHICLE RESERVE	32,612	-	26,000	6,000	6,000
TOTAL RRT		82,006	55,635	98,595	69,000	69,000

**SUMMARY OF CAPITAL PROJECTS FOR FIRE/RESCUE/RRT
2019-2023**

Expenditures	Priority	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL YEAR)	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Utility Truck	2	\$45,000	\$50,913	\$0	\$50,913	\$0	\$0	\$0
Ambulance	2	\$140,000	\$95,000	\$95,000	\$0	\$0	\$0	\$0
SCBA(Self Contained Breathing Apparatus)	1	\$110,000	\$127,501	\$13,410	\$27,475	\$28,162	\$28,866	\$29,588
Generator	2	\$20,000	\$23,774	\$0	\$23,774	\$0	\$0	\$0
Roof	2	\$31,519	\$37,466	\$0	\$37,466	\$0	\$0	\$0
Utility Truck	1	\$45,000	\$50,913	\$0	\$50,913	\$0	\$0	\$0
Hydraulic Rescue Cutter and Spreader	1	\$11,846	\$11,846	\$11,846	\$0	\$0	\$0	\$0
Lifepak 15 Heart monitor / Defibrillator	1	\$35,000	\$35,661	\$0	\$35,661	\$0	\$0	\$0
Heavy Rescue Vetter Bag	2	\$12,250	\$12,870	\$0	\$12,870	\$0	\$0	\$0
TOTAL EXPENDITURES		\$346,519	\$458,835	\$120,256	\$239,072	\$28,162	\$28,866	\$29,588

PARKS AND RECREATION



Mission Statement

"We will strive to provide programs and facilities that:

- *Offer positive outlets for youth in order to reduce youth delinquency*
- *Improve community health*
- *Attract tourists and new residents to increase economic growth."*

TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE-EXPENDITURES
Fiscal Year: 2018-2019

Fund: 10 Name: GENERAL FUND

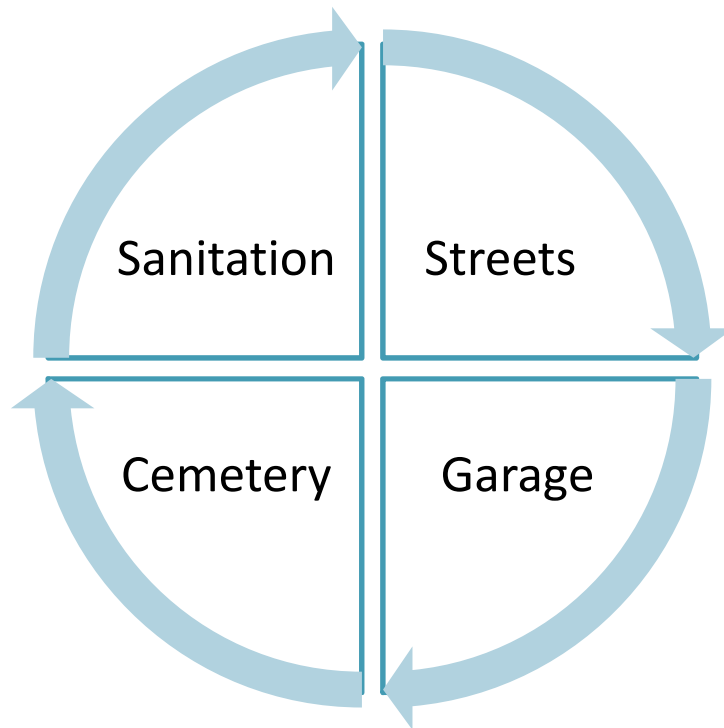
Dept 6200 Name: RECREATION DEPARTMENT

Account Number	Account Descption	2015/2016 Actual	2016/2017 Actual	2017/2018 Budget	2018/2019 Recommend	2018/2019 Approved
10-6200-0200	REGULAR SALARIES	203,236	211,672	218,409	207,690	207,690
10-6200-0300	TEMPORARY SALARIES	73,609	68,256	71,001	70,151	70,151
10-6200-0500	FICA TAX	19,864	20,187	22,675	21,561	21,561
10-6200-0600	GROUP INSURANCE	28,696	29,121	33,895	30,325	30,325
10-6200-0700	RETIREMENT	14,235	16,376	16,946	16,432	16,432
10-6200-0900	PROFESSIONAL SERVICES	133	2,459	3,350	3,950	3,950
10-6200-1000	EMPLOYEE TRAINING	1,763	1,345	1,945	1,945	1,945
10-6200-1100	TELEPHONE	5,364	5,179	5,220	5,220	5,220
10-6200-1200	POSTAGE	342	220	500	500	500
10-6200-1300	UTILITIES	22,168	23,722	26,100	25,475	25,475
10-6200-1400	TRAVEL	25	185	-	-	-
10-6200-1500	REPAIR BLDGS & GROUNDS	27,963	56,002	33,565	31,065	31,065
10-6200-1600	REPAIR EQUIPMENT	9,985	7,473	11,300	5,000	5,000
10-6200-3100	AUTOMOTIVE SUPPLIES	10,622	7,375	11,120	10,000	10,000
10-6200-3300	DEPARTMENT SUPPLIES	30,401	30,351	30,580	30,000	30,000
10-6200-3400	BANK CHARGES	225	225	1,081	656	656
10-6200-3500	SUPPLIES-TURFGRASS MGMT	15,552	9,915	14,990	15,990	15,990
10-6200-3600	UNIFORMS	2,285	2,459	2,300	2,300	2,300
10-6200-3800	GARBAGE COLLECTION	4,332	4,651	4,940	4,940	4,940
10-6200-4500	CONTRACTED SERVICES	3,129	1,787	5,800	5,500	5,500
10-6200-5300	DUES	323	225	375	375	375
10-6200-5400	INSURANCE	16,818	14,590	14,511	16,262	16,262
10-6200-5700	MISCELLANEOUS	4,294	2,031	1,500	1,600	1,600
10-6200-5702	BARNES EST/Wmstn Yarn Mill Dc	-	-	-	-	-
10-6200-5900	HURRICANE MATTHEW	-	-	-	-	-
10-6200-7200	CAPITAL OUTLAY BUILDINGS	-	-	-	-	-
10-6200-7400	CAPITAL OUTLAY EQUIPMENT	358,590	64,127	16,000	50,500	50,500
10-6200-7401	SMALL EQUIPMENT	1,828	6,915	1,400	1,500	1,500
10-6200-9200	CONTINGENCY	-	-	1,706	1,623	1,623
TOTAL RECREATION		855,784	586,848	551,209	560,560	560,560

**SUMMARY OF CAPITAL PROJECTS FOR PARKS AND RECREATION
2019-2023**

Expenditures	Priority*	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL YEAR)	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Gaylord Perry Park								
Weight Equipment	2	\$8,500	\$8,500	\$8,500	\$0	\$0	\$0	\$0
Gym Air Conditioning	2	\$22,000	\$25,513	\$0	\$25,513	\$0	\$0	\$0
Planning Cost - Renovation	2	\$41,200	\$43,286	\$0	\$43,286	\$0	\$0	\$0
Park Renovation	2	\$432,000	\$465,217	\$0	\$0	\$465,217	\$0	\$0
Tennis Courts/West End								
Fence for Tennis Courts @ West End	2	\$12,000	\$12,000	\$12,000	\$0	\$0	\$0	\$0
Add 2 Additional Tennis Court	3	\$80,000	\$97,472	\$0	\$0	\$97,472	\$0	\$0
Resurface Courts	2	\$30,000	\$30,000	\$30,000	\$0	\$0	\$0	\$0
Concrete Slab @ GC Park und	2	\$15,000	\$15,076	\$0	\$15,076	\$0	\$0	\$0
Trucks								
Trucks	2	\$26,000	\$56,733	\$0	\$27,316	\$0	\$0	\$29,417
Maintenance Equipment								
72" Rotary Mower	2	\$15,000	\$17,395	\$0	\$17,395	\$0	\$0	\$0
Ballfield Machine/Bunker Rak	2	\$12,000	\$14,986	\$0	\$0	\$14,986	\$0	\$0
Gator	2	\$11,000	\$13,076	\$0	\$0	\$13,076	\$0	\$0
TOTAL EXPENDITURES		\$704,700	\$799,254	\$50,500	\$128,586	\$590,751	\$0	\$29,417

PUBLIC WORKS



Department Mission Statement

"Maintain a desirable workplace that provides for the safe, efficient function of the Public Works Department and encourages and rewards the professional growth of our employees."

Streets

"Provide streets, sidewalks, and street lighting that are clean, aesthetically pleasing, and provide for safe movement of vehicular and pedestrian traffic."

Sanitation

"Provide as thorough and efficient services as possible to provide for a community that is clean and aesthetically pleasing."

Garage

"Provide area/equipment that will allow for quality maintenance & repair of the significant investment in vehicles and equipment."

Cemetery

"Provide a clean, well maintained cemetery."

TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE-EXPENDITURES
Fiscal Year: 2018-2019

Fund: 10 Name: GENERAL FUND

Dept 5600 Name: STREET DEPARTMENT

Account Number	Account Descption	2015/2016 Actual	2016/2017 Actual	2017/2018 Budget	2018/2019 Recommend	2018/2019 Approved
10-5600-0200	REGULAR SALARIES	167,530	173,481	199,999	202,974	202,974
10-5600-0300	TEMPORARY SALARIES	1,182	2,327	2,000	2,000	2,000
10-5600-0500	FICA TAX	12,641	13,463	13,923	15,681	15,681
10-5600-0600	GROUP INSURANCE	34,176	35,966	41,008	36,321	36,321
10-5600-0700	RETIREMENT	11,049	12,767	13,560	15,764	15,764
10-5600-0900	PROFESSIONAL SERVICES	183	1,181	350	350	350
10-5600-1000	EMPLOYEE TRAINING	-	15	1,750	2,000	2,000
10-5600-1100	TELEPHONE	629	658	750	750	750
10-5600-1200	POSTAGE	-	-	200	-	-
10-5600-1300	UTILITIES	134,111	132,427	121,350	135,000	135,000
10-5600-1400	TRAVEL	25	49	400	400	400
10-5600-1500	REPAIR BLDGS & GROUNDS	488	-	6,500	1,000	1,000
10-5600-1600	REPAIR EQUIPMENT	4,286	5,494	15,500	5,500	5,500
10-5600-2100	EQUIPMENT RENTS/LEASES	-	-	150	6,000	6,000
10-5600-2600	ADVERTISING	35	53	100	750	750
10-5600-3100	AUTOMOTIVE SUPPLIES	7,100	6,147	8,500	8,500	8,500
10-5600-3300	DEPARTMENT SUPPLIES	3,442	6,767	4,500	5,500	5,500
10-5600-3400	BANK CHARGES	232	232	1,081	1,081	1,081
10-5600-3600	UNIFORMS	3,640	4,089	6,388	6,388	6,388
10-5600-4500	CONTRACTED SERVICES	84	84	2,000	2,000	2,000
10-5600-5400	INSURANCE	17,530	12,625	11,213	13,736	13,736
10-5600-5700	MISCELLANEOUS	277	245	300	300	300
10-5600-5900	HURRICANE MATTHEW	-	64,344	-	-	-
10-5600-7400	CAPITAL OUTLAY EQUIPMENT	-	68,463	-	-	-
10-5600-7401	SMALL EQUIPMENT	1,294	1,325	2,700	2,000	2,000
10-5600-9200	CONTINGENCY	-	-	1,710	1,913	1,913
10-5600-9400	TRANSFER TO CAP PROJ FUND	-	-	-	-	-
TOTAL STREET		399,933	542,201	455,932	465,908	465,908

TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE-EXPENDITURES
Fiscal Year: 2018-2019

Fund: 10 Name; GENERAL FUND

Dept 5800 Name: SANITATION DEPARTMENT

Account Number	Account Descption	2015/2016 Actual	2016/2017 Actual	2017/2018 Budget	2018/2019 Recommend	2018/2019 Approved
10-5800-0200	REGULAR SALARIES	237,873	245,459	261,502	265,945	265,945
10-5800-0300	TEMPORARY SALARIES	2,266	2,437	3,000	3,000	3,000
10-5800-0500	FICA TAX	17,972	18,642	20,234	20,574	20,574
10-5800-0600	GROUP INSURANCE	55,406	56,122	67,309	61,016	61,016
10-5800-0700	RETIREMENT	15,798	17,767	19,657	20,712	20,712
10-5800-0900	PROFESSIONAL SERVICES	208	56	47	100	100
10-5800-1000	EMPLOYEE TRAINING	-	-	100	100	100
10-5800-1100	TELEPHONE	550	605	450	-	-
10-5800-1400	TRAVEL	-	-	75	100	100
10-5800-1500	REPAIR BLDGS & GROUNDS	-	-	1,400	1,400	1,400
10-5800-1600	REPAIR EQUIPMENT	12,283	17,330	12,500	10,000	10,000
10-5800-2100	EQUIPMENT RENT,LEASE	-	-	100	100	100
10-5800-2600	ADVERTISING	33	35	200	200	200
10-5800-3100	AUTOMOTIVE SUPPLIES	24,157	19,763	21,800	23,000	23,000
10-5800-3300	DEPARTMENT SUPPLIES	2,103	2,437	1,700	1,700	1,700
10-5800-3301	MOSQUITO CONTROL	-	3,295	3,500	3,500	3,500
10-5800-3305	MARTIN COUNTY LANDFILL	11,508	11,527	11,150	12,000	12,000
10-5800-3400	BANK CHARGES	153	153	735	735	735
10-5800-3600	UNIFORMS	6,365	6,505	7,409	7,500	7,500
10-5800-3800	GARBAGE COLLECTION	-	-	1,075	1,200	1,200
10-5800-4500	CONTRACT SERVICES	84	84	1,350	1,500	1,500
10-5800-5400	INSURANCE	15,706	24,084	11,981	14,209	14,209
10-5800-5700	MISCELLANEOUS	272	679	300	300	300
10-5800-5900	HURRICANE MATTHEW	-	90	-	-	-
10-5800-7400	CAPITAL OUTLAY EQUIPMENT	26,417	-	-	52,000	52,000
10-5800-7401	SMALL EQUIPMENT	-	-	-	325	325
10-5800-9200	CONTINGENCY	-	-	759	780	780
TOTAL SANITATION		429,155	427,069	448,333	501,996	501,996

TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATES-EXPENDITURES
Fiscal Year: 2018-2019

Fund: 10 Name: GENERAL FUND

Dept 6400 Name: CEMETERY DEPARTMENT

Account Number	Account Descption	2015/2016 Actual	2016/2017 Actual	2017/2018 Budget	2018/2019 Recommend	2018/2019 Approved
10-6400-0200	REGULAR SALARIES	55,898	53,507	60,611	61,651	61,651
10-6400-0300	TEMPORARY SALARIES	2,057	3,073	5,000	5,000	5,000
10-6400-0500	FICA TAX	4,390	4,304	5,019	5,099	5,099
10-6400-0600	GROUP INSURANCE	11,263	11,378	13,292	12,253	12,253
10-6400-0700	RETIREMENT	3,802	3,838	4,874	5,117	5,117
10-6400-0900	PROFESSIONAL SERVICES	-	125	500	500	500
10-6400-1100	TELEPHONE	455	438	400	400	400
10-6400-1300	UTILITIES	703	706	675	675	675
10-6400-1500	REPAIR BLDGS & GROUNDS	163	128	2,350	1,000	1,000
10-6400-1600	REPAIR EQUIPMENT	2,163	1,901	1,625	1,600	1,600
10-6400-3100	AUTOMOTIVE SUPPLIES	1,250	1,484	1,700	2,500	2,500
10-6400-3300	DEPARTMENT SUPPLIES	1,524	1,184	1,600	1,000	1,000
10-6400-3400	BANK CHARGES	39	39	216	216	216
10-6400-3500	ROOKS FUND EXPENSE	480	480	500	500	500
10-6400-3600	UNIFORMS	1,133	952	1,900	1,100	1,100
10-6400-5400	INSURANCE	3,613	2,401	2,330	2,508	2,508
10-6400-5700	MISCELLANEOUS	119	235	200	275	275
10-6400-5900	HURRICANE MATTHEW	-	-	-	-	-
10-6400-7200	CAP OUTLAY-LAND & BLDGS	5,988	-	-	-	-
10-6400-7400	CAPITAL OUTLAY EQUIPMENT	-	-	9,700	-	-
10-6400-7401	SMALL EQUIPMENT	663	1,371	1,129	600	600
10-6400-9200	CONTINGENCY	-	-	151	129	129
TOTAL CEMETERY		95,702	87,545	113,772	102,123	102,123

TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE-EXPENDITURES
Fiscal Year: 2018-2019

Fund: 10 Name: GENERAL FUND

Dept 6500 Name: TOWN GARAGE

Account Number	Account Descption	2015/2016 Actual	2016/2017 Actual	2017/2018 Budget	2018/2019 Recommend	2018/2019 Approved
10-6500-0200	REGULAR SALARIES	111,977	116,048	119,188	122,747	122,747
10-6500-0500	FICA TAX	7,344	7,633	9,118	9,390	9,390
10-6500-0600	GROUP INSURANCE	17,298	16,145	20,131	17,894	17,894
10-6500-0700	RETIREMENT	7,326	8,284	8,841	9,412	9,412
10-6500-0900	PROFESSIONAL SERVICES	323	169	534	500	500
10-6500-1000	EMPLOYEE TRAINING	-	70	480	500	500
10-6500-1100	TELEPHONE	197	214	175	175	175
10-6500-1300	UTILITIES	1,180	568	2,500	2,750	2,750
10-6500-1500	REPAIR BLDGS & GROUNDS	1,406	1,031	42,400	15,000	15,000
10-6500-1600	REPAIR EQUIPMENT	1,774	669	1,500	1,500	1,500
10-6500-2100	LEASES	-	-	400	400	400
10-6500-3100	AUTOMOTIVE SUPPLIES	921	770	1,500	1,700	1,700
10-6500-3300	DEPARTMENT SUPPLIES	2,460	2,708	4,150	3,000	3,000
10-6500-3400	BANK CHARGES	76	76	432	432	432
10-6500-3600	UNIFORMS	1,535	1,528	2,810	2,810	2,810
10-6500-3800	GARBAGE COLLECTION	1,214	1,236	1,484	1,500	1,500
10-6500-4500	CONTRACTED SERVICES	574	2,939	3,840	6,140	6,140
10-6500-5400	INSURANCE	4,922	5,414	4,028	4,440	4,440
10-6500-5700	MISCELLANEOUS	119	149	-	300	300
10-6500-5900	HURRICANE MATTHEW	-	-	-	-	-
10-6500-7400	CAPITAL OUTLAY EQUIPMENT	-	-	-	12,998	12,998
10-6500-7401	SMALL EQUIPMENT	5,648	1,862	2,100	2,400	2,400
10-6500-9200	CONTINGENCY	-	-	313	435	435
TOTAL SHOP		166,295	167,513	225,924	216,423	216,423

**CAPITAL PROJECTS FOR PUBLIC WORKS DEPARTMENT
2019-2023**

Expenditures	Priority	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL YEAR)	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Streets								
Watershed Imprvmt - Diversion Ditch	1	\$443,000	\$501,214	\$0	\$501,214	\$0	\$0	\$0
Skewarkee Drainage Watershed Impvmt-	1	\$176,000	\$176,000	\$0	\$176,000	\$0	\$0	\$0
Sanitation								
Leaf Machines	2	\$35,000	\$38,633	\$0	\$38,633	\$0	\$0	\$0
Dump Truck	3	\$60,000	\$52,000	\$52,000	\$0	\$0	\$0	\$0
Leaf Collector Box	2	\$8,500	\$17,425	\$0	\$17,425	\$0	\$0	\$0
Air Curtain Burner	2	\$90,000	\$94,556	\$0	\$94,556	\$0	\$0	\$0
Cemetery								
Cemetery Mowers	2	\$10,769	\$12,184	\$0	\$12,184	\$0	\$0	\$0
Garage								
Fuel Monitoring Equipment	2	\$12,998	\$12,998	\$12,998	\$0	\$0	\$0	\$0
Tire Balancer	2	\$7,200	\$7,380	\$0	\$7,380	\$0	\$0	\$0
Tire Changer	2	\$8,400	\$8,610	\$0	\$8,610	\$0	\$0	\$0
Public Works Building								
Flooring for Building	2	\$6,500	\$7,538	\$0	\$7,538	\$0	\$0	\$0
TOTAL EXPENDITURES		\$866,567	\$928,538	\$64,998	\$863,540	\$0	\$0	\$0
Revenue Source								
Installment Financing				\$52,000	\$28,633	\$0	\$0	\$0
Lease Purchase				\$0	\$0	\$0	\$0	\$0
General Fund Op. Revenues				\$12,998	\$157,693	\$0	\$0	\$0
Water/Sewer Op. Revenues				\$0	\$0	\$0	\$0	\$0
Grants				\$0	\$677,214	\$0	\$0	\$0
Powell Bill Funds				\$0	\$0	\$0	\$0	\$0
Retained Earnings								
Grant/Loan - USDA								
Total				\$64,998	\$863,540	\$0	\$0	\$0

**TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATES-EXPENDITURES
Fiscal Year: 2018-2019**

Fund: 10 Name: GENERAL FUND

Dept 5200 Name: DEBT SERVICE

Account Number	Account Descption	2015/2016 Actual	2016/2017 Actual	2017/2018 Budget	2018/2019 Recommend	2018/2019 Approved
10-5200-9500	RECREATION PHASE II	150,000	-	-	-	-
10-5200-9600	RECREATION PHASE II INTEREST	3,561	-	-	-	-
10-5200-9707	DEBT RET 2018 -- POLICE CARS	-	669	36,667	36,667	36,667
10-5200-9908	DEBT RET 2019 - POLICE CARS	-	-	-	44,310	44,310
10-5200-9958	INTEREST 2019 - POLICE CARS	-	-	-	1,110	1,110
10-5200-9757	INTEREST 2018 -- POLICE CARS	-	805	2,508	1,657	1,657
10-5200-9910	DEBT RETIREMENT-FIRE TANKER	62,000	62,000	62,000	-	-
10-5200-9911	INTEREST 2013	2,441	1,511	582	-	-
10-5200-9960	DEBT RETIREMENT-MISC INSTALL	22,614	22,614	22,614	22,614	22,614
10-5200-9970	INTEREST-SKINNER	4,975	4,523	4,071	3,619	3,619
10-5200-9990	DEBT RETIREMENT-ANNEXATION	-	-	-	-	-
TOTAL DEBT SERVICE		245,591	92,122	128,442	109,977	109,977

TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE-EXPENDITURES
Fiscal Year: 2018-2019

Fund: 10 Name: GENERAL FUND

Dept 5000 Name: PUBLIC BUILDINGS

Account Number	Account Descption	2015/2016 Actual	2016/2017 Actual	2017/2018 Budget	2018/2019 Recommend	2018/2019 Approved
10-5000-0200	REGULAR SALARIES	4,670	5,584	13,662	13,601	13,601
10-5000-0500	FICA TAX	351	384	1,045	1,040	1,040
10-5000-0600	GROUP INSURANCE	-	-	-	-	-
10-5000-0700	RETIREMENT	-	-	-	-	-
10-5000-1300	UTILITIES	11,132	10,998	12,000	13,000	13,000
10-5000-1500	REPAIR BLDGS & GROUNDS	25,464	7,068	15,000	7,000	7,000
10-5000-1600	REPAIR EQUIPMENT	942	305	1,000	1,000	1,000
10-5000-3300	DEPARTMENT SUPPLIES	2,437	2,169	4,000	5,000	5,000
10-5000-3400	BANK CHARGES	42	42	216	216	216
10-5000-3600	UNIFORMS	-	-	100	-	-
10-5000-3800	GARBAGE	-	928	1,200	1,000	1,000
10-5000-4500	CONTRACT SERVICES	1,800	3,340	-	-	-
10-5000-5400	INSURANCE	7,571	7,839	8,296	8,798	8,798
10-5000-5700	MISCELLANEOUS	-	48	100	100	100
10-5000-5900	HURRICANE MATTHEW	-	-	-	-	-
10-5000-7200	CAPITAL OUTLAY BUILDINGS	8,072	-	-	-	-
10-5000-7401	SMALL EQUIPMENT	-	1,968	500	500	500
10-5000-9200	CONTINGENCY	-	-	324	366	366
TOTAL PUBLIC BUILDING		62,481	40,671	57,443	51,621	51,621

TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE-EXPENDITURES
Fiscal Year: 2018-2019

Fund: 10 Name: GENERAL FUND

Dept 6300 Name: CULTURAL DEPARTMENT

Account Number	Account Descption	2015/2016 Actual	2016/2017 Actual	2017/2018 Budget	2018/2019 Recommend	2018/2019 Approved
10-6300-1010	MARTIN MEMORIAL LIBRARY	96,100	98,100	101,797	102,000	102,000
10-6300-1016	STAMPEDE FESTIVAL	8,413	8,598	9,000	9,000	9,000
10-6300-1020	CHRISTMAS DECORATIONS	-	4,507	2,000	3,000	3,000
10-6300-1030	CHRISTMAS PARADE	3,322	3,073	3,500	3,500	3,500
10-6300-1040	CHRISTMAS TREE LIGHTS	189	546	500	500	500
10-6300-1050	SUSTAINABLE COMMUNITIES	500	500	750	500	500
10-6300-7400	MAINTENANCE--CHRISTMAS	103	574	600	500	500
10-6300-9200	CONTINGENCY	-	-	1,145	1,190	1,190
TOTAL CULTURAL		108,626	115,897	119,292	120,190	120,190

TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATES-EXPENDITURES
Fiscal Year: 2018-2019

Fund: 10 Name: GENERAL FUND

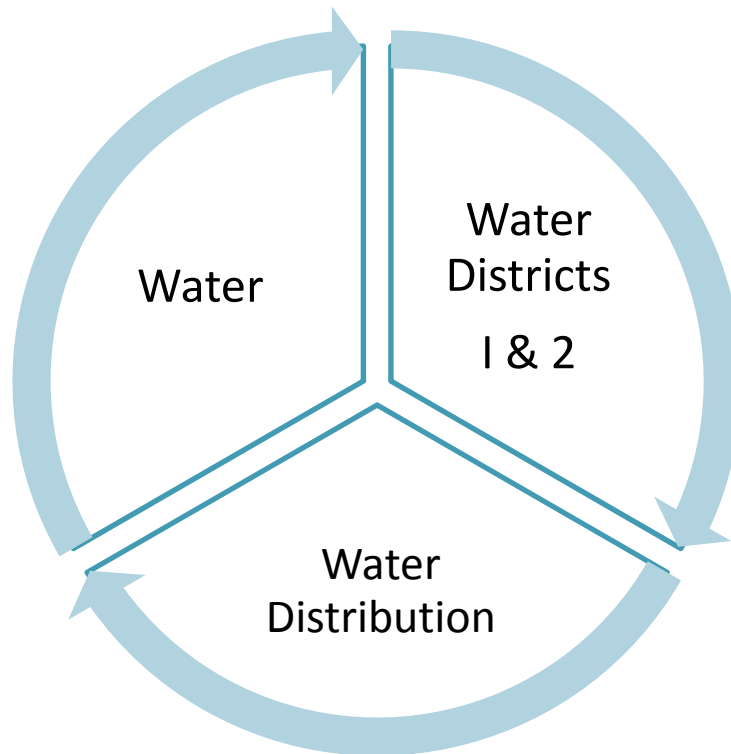
Dept 6600 Name: ECONOMIC & PHYSICAL DEVELOPMENT

Account Number	Account Descption	2015/2016 Actual	2016/2017 Actual	2017/2018 Budget	2018/2019 Recommend	2018/2019 Approved
10-6600-0970	MARTIN CO ARTS COUNCIL	6,000	6,000	6,000	7,000	7,000
10-6600-0990	WILLIAMSTON DOWNTOWN	5,609	5,647	5,000	5,000	5,000
10-6600-0991	WMSTN DOWNTOWN,INC FACADE	6,000	6,000	6,000	6,000	6,000
10-6600-1000	WILLIAMSTON BEAUTIFICATION	222	43	1,000	1,000	1,000
10-6600-1010	AUDOBON SOCIETY/NC STATE	-	-	-	-	-
10-6600-1040	HWY 17 ASSOCIATION	3,000	2,500	3,000	3,000	3,000
10-6600-1050	MID EAST COMMISSION	1,584	1,777	1,800	1,800	1,800
10-6600-1060	N C RURAL ECONOMIC CENTER	-	-	-	-	-
10-660-1070	MC HISTORICAL SOCIETY - ASA BIGGS I	-	2,000	2,000	-	-
10-6600-5300	INSTITUTE OF GOVERNMENT	628	642	700	700	700
10-6600-5302	MARTIN COUNTY CHAMBER	1,465	715	750	750	750
10-6600-5303	COMMITTEE OF 100	500	500	500	500	500
10-6600-5304	NCLM	6,109	6,490	6,500	6,500	6,500
10-6600-5305	LOCAL GOVERNMENT COMMISS	-	-	-	-	-
10-6600-5400	ROANOKE RIVER PARTNERS	1,500	1,500	1,500	1,500	1,500
10-6600-5410	ROANOKE RIVER BASIN	-	-	-	-	-
10-6600-5420	BOYS & GIRLS CLUB	-	15,000	15,000	15,000	15,000
10-6600-6601	COMMITTEE OF 1000	-	1,000	1,000	1,000	1,000
10-6600-7000	RETIREEES FRINGE BENEFITS	103,857	229,448	136,315	83,248	83,248
10-6600-9200	CONTINGENCY	-	-	1,251	1,330	1,330
10-6600-9900	TRNSFR TO CAP PROJECTS FUND	99,860	-	90,500	-	-
TOTAL ECONOMIC & PHYSICAL		236,334	279,262	278,816	134,328	134,328

ENTERPRISE FUND

- WATER
- WATER DISTRICT I
- WATER DISTRICT II
- SEWER

WATER



Mission Statement

“Provide system that will allow for complete and efficient supply and circulation allowing for growth, better water treatment and quality, as well as fire protection.”

TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATES-EXPENDITURES
Fiscal Year: 2018-2019

Fund: 30 Name; ENTERPRISE (WATER / SEWER) FUND

Dept 8100 Name: WATER DEPARTMENT

Account Number	Account Descption	2015/2016 Actual	2016/2017 Actual	2017/2018 Budget	2018/2019 Recommend	2018/2019 Approved
30-8100-0100	ADMINISTRATION EXPENSE	245,650	341,492	356,109	345,134	345,134
30-8100-0200	REGULAR SALARIES	189,492	202,938	211,993	220,163	220,163
30-8100-0300	TEMPORARY SALARIES	10,635	10,184	15,000	15,000	15,000
30-8100-0500	FICA TAX	14,741	15,786	17,365	17,990	17,990
30-8100-0600	GROUP INSURANCE	27,004	29,351	36,308	33,216	33,216
30-8100-0601	RETIREE -- FRINGE BENEFITS	15,377	51,008	26,889	6,264	6,264
30-8100-0700	RETIREMENT	13,203	15,286	16,896	18,093	18,093
30-8100-0900	PROFESSIONAL SERVICES	6,448	3,222	10,000	10,000	10,000
30-8100-1000	EMPLOYEE TRAINING	2,518	1,558	2,500	5,000	5,000
30-8100-1100	TELEPHONE	3,564	3,838	3,600	3,600	3,600
30-8100-1200	POSTAGE	4,064	3,815	5,000	5,000	5,000
30-8100-1300	UTILITIES	48,530	19,475	50,000	20,000	20,000
30-8100-1400	TRAVEL	95	260	300	500	500
30-8100-1500	REPAIR BLDGS & GROUNDS	28	-	3,000	10,000	10,000
30-8100-1600	REPAIR EQUIPMENT	14,941	5,412	17,000	20,000	20,000
30-8100-2100	EQUIPMENT RENT,LEASES	-	-	200	200	200
30-8100-2600	ADVERTISING	160	38	500	500	500
30-8100-3100	AUTOMOTIVE SUPPLIES	14,997	13,341	18,000	16,000	16,000
30-8100-3200	OFFICE SUPPLIES	-	-	250	250	250
30-8100-3300	DEPARTMENT SUPPLIES	33,795	19,244	32,000	13,000	13,000
30-8100-3400	BANK ANALYSIS CHARGES	450	450	2,161	2,083	2,083
30-8100-3600	UNIFORMS	2,858	2,615	4,263	4,500	4,500
30-8100-3800	GARBAGE COLLECTION	-	-	-	-	-
30-8100-4500	CONTRACTED SERVICES	54,754	61,720	79,010	80,000	80,000
30-8100-5300	DUES	3,313	4,112	4,500	4,500	4,500
30-8100-5400	INSURANCE	16,599	16,843	16,482	18,187	18,187
30-8100-5700	MISCELLANEOUS	-	2,468	500	500	500
30-8100-5805	BAD DEBT	12,117	3,356	5,000	5,000	5,000
30-8100-5900	HURRICANE MATTHEW	-	-	-	-	-
30-8100-7200	CAPITAL OUTLAY - BUILDINGS	-	-	-	-	-
30-8100-7400	CAPITAL OUTLAY EQUIPMENT	46,928	84,774	9,951	14,727	14,727
30-8100-7401	SMALL EQUIPMENT	49,973	5,572	50,800	9,525	9,525
30-8100-7600	CAPITAL OUTLAY - LINES	-	-	50,000	-	-
30-8100-7700	REPAIR LINES	11,400	-	15,000	-	-
30-8100-7750	REPAIR/REPLACE FIRE HYDRANTS	11,719	9,801	15,000	18,000	18,000
30-8100-7800	WA AUTHORITY CR PURCHASE	-	-	-	-	-
30-8100-8100	PRINCIPAL - ANNEXATION	62,553	-	-	40,000	40,000
30-8100-8110	PRINCIPAL - SCADA	-	62,553	62,553	62,553	62,553
30-8100-8200	WATER SYSTEM ANNEXATION	-	-	-	-	-
30-8100-8300	BAD DEBTS	-	137	-	-	-
30-8100-8600	CAPITAL IMPROVEMENT RESERV	-	-	10,000	-	-
30-8100-9200	CONTINGENCY 3%	-	-	51,739	43,880	43,880
30-8100-9400	TRANSFER TO CAP PROJ FUND	200,000	35,981	120,000	-	-
30-8100-9450	TRANSFER TO GENERAL FUND PC	-	-	-	-	-
30-8100-9460	TRANSFER TO GF 2013 LOANS	-	-	-	-	-
30-8100-9480	TRANSFER TO GENERAL FUND KN	-	-	-	-	-
30-8100-9500	REG WATER & SEWER AUTHORITY	1,312,408	1,204,933	1,262,910	1,216,309	1,216,309
30-8100-9501	TRANS TO WA AUTHORITY RES	17,586	-	-	-	-
TOTAL WATER		2,447,900	2,231,563	2,582,779	2,279,674	2,279,674

TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATES-EXPENDITURES
Fiscal Year: 2018-2019

Fund: 30 Name: ENTERPRISE (WATER / SEWER) FUND

Dept 8110 Name: WATER DISTRICT I

Account Number	Account Descption	2015/2016 Actual	2016/2017 Actual	2017/2018 Budget	2018/2019 Recommend	2018/2019 Approved
30-8110-8900	WATER SERVICE FEES	-	-	-	-	-
30-8110-9100	DEBT SERVICE	42,742	43,182	43,411	42,647	42,647
TOTAL WATER DISTRICT #1		42,742	43,182	43,411	42,647	42,647

TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATES-EXPENDITURES
Fiscal Year: 2018-2019

Fund: 30 Name: ENTERPRISE (WATER / SEWER) FUND

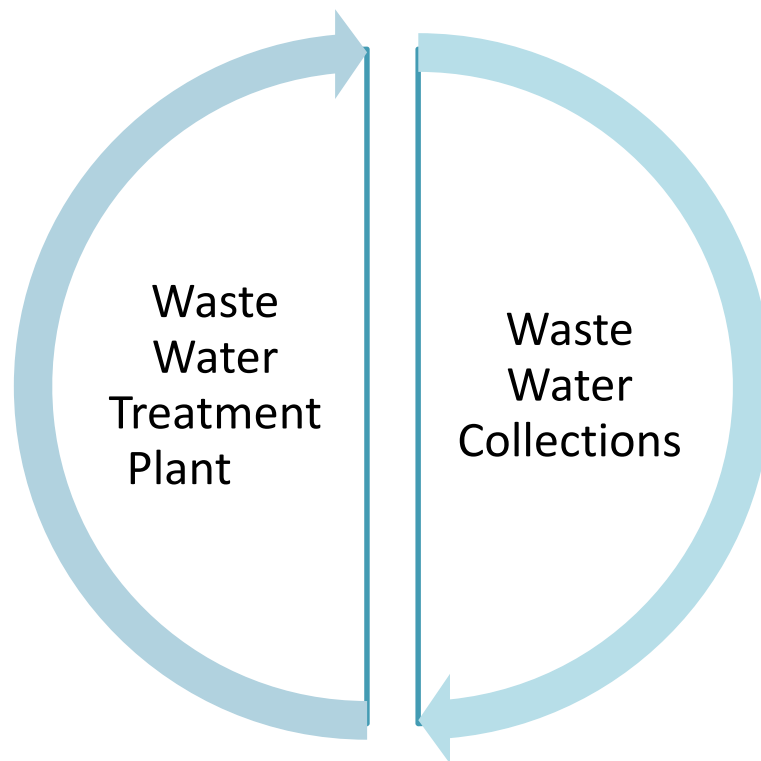
Dept 8111 Name: WATER DISTRICT II

Account Number	Account Descption	2015/2016 Actual	2016/2017 Actual	2017/2018 Budget	2018/2019 Recommend	2018/2019 Approved
30-8111-8900	WATER SERVICE FEES	19,648	-	-	-	-
30-8111-9100	DEBT SERVICE	124,532	123,278	123,697	124,032	124,032
TOTAL WATER DISTRICT #II		144,180	123,278	123,697	124,032	124,032

SUMMARY OF CAPITAL PROJECTS FOR WATER DEPARTMENT 2019-2023

Expenditures	Priority	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL YEAR)	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Water Dept P/U Trucks	2	\$32,476	\$83,169	\$0	\$0	\$40,558	\$0	\$42,611
1 Ton Dump Truck	2	\$55,000	\$59,229	\$0	\$59,229	\$0	\$0	\$0
Mobile Lite Collector	2	\$10,000	\$11,038	\$0	\$11,038	\$0	\$0	\$0
New Primary Water Supply Transmission Main	1	\$1,903,000	\$2,153,070	\$0	\$2,153,070	\$0	\$0	\$0
Water System Trans.Main-Elm Street	2	\$612,000	\$709,732	\$0	\$709,732	\$0	\$0	\$0
Water System Trans Main-Medical Dr to Main	2	\$404,000	\$492,235	\$0	\$492,235	\$0	\$0	\$0
Water System Trans Main - Factory St to Econo Lodge	2	\$121,000	\$143,831	\$0	\$143,831	\$0	\$0	\$0
Water System Fireflow Imprv-Northeast Loop	2	\$632,000	\$770,031	\$0	\$0	\$770,031	\$0	\$0
Water System Fireflow Imprv-US 64 Alt & Park Dr	2	\$181,000	\$226,044	\$0	\$0	\$226,044	\$0	\$0
Water System Fireflow Improv-Skinner St	2	\$184,000	\$218,718	\$0	\$218,718	\$0	\$0	\$0
Water System Fireflow Improv-SMG	2	\$58,000	\$68,944	\$0	\$68,944	\$0	\$0	\$0
Water System Fireflow Improv-Bob Martin Center	2	\$1,097,000	\$1,303,988	\$0	\$1,303,988	\$0	\$0	\$0
Water Read Handheld	0	\$12,000	\$19,300	\$7,000	\$12,300	\$0	\$0	\$0
Back Hoe	2	\$110,000	\$234,027	\$0	\$115,569	\$0	\$118,458	\$0
Trash Pump	2	\$7,000	\$16,048	7,727	\$0	\$0	\$8,321	\$0
Riding Mower	2	\$12,000	\$12,300	\$0	\$12,300	\$0	\$0	\$0
TOTAL EXPENDITURES		\$5,430,476	\$6,521,704	\$14,727	\$5,300,954	\$1,036,633	\$126,779	\$42,611
Funding Sources				FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Installment Financing								
Lease Purchase								
General Fund Op. Revenues								
Water/Sewer Op. Revenues				14,727	210,436	40,558	126,779	42,611
Grants				\$0	\$1,522,706	\$996,075	\$0	\$0
Powell Bill Funds								
Retained Earnings				\$0	\$3,567,812	\$0	\$0	\$0
Grant/Loan								
Total Funding				\$14,727	\$5,300,954	\$1,036,633	\$126,779	\$42,611

SEWER



Mission Statement

"To plan, evaluate and implement programs and procedures that provide for the safe collection and treatment of all wastewater and to discharge an effluent that meets all local, state and federal requirements and/or limits. "

TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATES-EXPENDITURES
Fiscal Year: 2018-2019

Fund: 30 Name: ENTERPRISE (WATER / SEWER) FUND

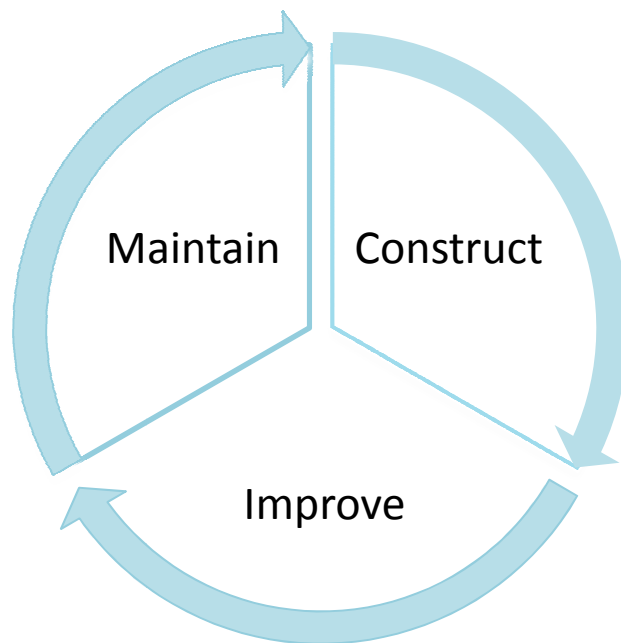
Dept 8200 Name: SEWER DEPARTMENT

Account Number	Account Descption	2015/2016 Actual	2016/2017 Actual	2017/2018 Budget	2018/2019 Recommend	2018/2019 Approved
30-8200-0100	ADMINISTRATION EXPENSE	358,781	288,626	301,718	291,547	291,547
30-8200-0200	REGULAR SALARIES	238,644	247,812	263,429	273,019	273,019
30-8200-0300	TEMPORARY SALARIES	4,175	6,809	7,500	7,500	7,500
30-8200-0500	FICA TAX	18,182	19,061	20,726	21,460	21,460
30-8200-0600	GROUP INSURANCE	40,982	39,181	50,475	46,420	46,420
30-8200-0601	RETIREE -- FRINGE BENEFITS	10,000	40,000	20,000	-	-
30-8200-0700	RETIREMENT	15,952	18,241	20,167	21,583	21,583
30-8200-0900	PROFESSIONAL SERVICES	3,230	10,897	14,715	15,000	15,000
30-8200-1000	EMPLOYEE TRAINING	2,578	1,179	3,500	5,500	5,500
30-8200-1100	TELEPHONE	3,889	3,931	3,000	3,000	3,000
30-8200-1200	POSTAGE	9,521	9,013	6,500	4,000	4,000
30-8200-1300	UTILITIES	100,493	124,177	100,000	100,000	100,000
30-8200-1400	TRAVEL	70	70	300	400	400
30-8200-1500	REPAIR BLDGS & GROUNDS	519	4,717	5,800	5,800	5,800
30-8200-1600	REPAIR EQUIPMENT	102,874	46,786	65,000	65,000	65,000
30-8200-2100	EQUIPMENT RENT,LEASE	-	-	7,000	7,000	7,000
30-8200-2600	ADVERTISING	154	116	500	500	500
30-8200-3100	AUTOMOTIVE SUPPLIES	7,128	5,546	9,000	9,000	9,000
30-8200-3200	OFFICE SUPPLIES	391	45	500	500	500
30-8200-3300	DEPARTMENT SUPPLIES	26,893	27,264	30,000	25,000	25,000
30-8200-3302	LAB SUPPLIES	8,275	5,702	7,000	7,000	7,000
30-8200-3400	BANK ANALYSIS CHARGES	801	801	3,566	3,333	3,333
30-8200-3600	UNIFORMS	4,803	4,172	6,000	6,000	6,000
30-8200-3800	GARBAGE COLLECTION	1,263	1,084	1,500	1,500	1,500
30-8200-4500	CONTRACTED SERVICES	72,436	26,136	81,350	82,500	82,500
30-8200-5300	DUES	8,555	8,661	9,000	9,000	9,000
30-8200-5400	INSURANCE	49,049	42,992	40,744	43,859	43,859
30-8200-5700	MISCELLANEOUS	77	479	300	300	300
30-8200-5805	BAD DEBT	28,273	7,831	10,000	8,600	8,600
30-8200-5900	HURRICANE MATTHEW	-	2,012	-	-	-
30-8200-7200	CAPITAL OUTLAY BUILDINGS	-	-	-	-	-
30-8200-7400	CAPITAL OUTLAY EQUIPMENT	27,085	69,160	36,615	30,750	30,750
30-8200-7401	SMALL EQUIPMENT	2,282	7,707	-	-	-
30-8200-7500	SEWER IMPROVEMENTS-ANNEXATION	-	-	-	-	-
30-8200-7600	CAPITAL OUTLAY LINES	-	-	-	-	-
30-8200-7700	SEWER LINE REPAIRS	3,210	-	20,000	5,000	5,000
30-8200-8100	BOND/LOAN PRINCIPAL	308,275	308,275	308,275	308,275	308,275
30-8200-8110	PRINCIPAL - I & I SEWER REHAB	-	-	-	-	-
30-8200-8200	BOND/LOAN INTEREST	48,091	40,076	32,061	24,046	24,046
30-8200-8300	DISINFECTION SYS LOAN PRINCIPAL	147,551	110,663	-	-	-
30-8200-8400	DISINFECTION SYS LOAN INTEREST	7,849	2,057	-	-	-
30-8200-8500	PRIN & INTEREST I & I SEWER IMPROV	52,065	52,065	52,066	52,066	52,066
30-8200-8600	CAPITAL IMPROVEMENT RESERVE	-	-	10,000	-	-
30-8200-8700	PRIN - ANNEXATION SEWER	-	211,515	211,515	211,515	211,515
30-8200-8750	INTEREST - ANNEXATION SEWER	-	42,011	73,946	70,054	70,054
30-8200-9200	CONTINGENCY 3%	-	-	15,153	12,234	12,234
30-8200-9400	TRANS TO CAP PROJ FUND	78,641	-	220,000	-	-
30-8200-9450	TRANS TO GF-SKINNER 2012	-	-	-	-	-
TOTAL SEWER		1,793,035	1,836,869	2,068,921	1,778,261	1,778,261

**CAPITAL PROJECTS FOR SEWER DEPARTMENT
2019-2023**

Expenditures	Priority	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL YEAR)	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Sewer Dept P/U Truck	2	\$50,000	\$62,462	\$0	\$30,460	\$0	\$32,002	\$0
Camera System Repairs/Replace	2	\$30,000	\$30,750	\$30,750	\$0	\$0	\$0	\$0
Sewer Jet Cleaner	1	\$77,000	\$82,921	\$0	\$0	\$0	\$82,921	\$0
TOTAL EXPENDITURES		\$80,000	\$176,133	\$30,750	\$30,460	\$0	\$114,923	\$0

POWELL BILL



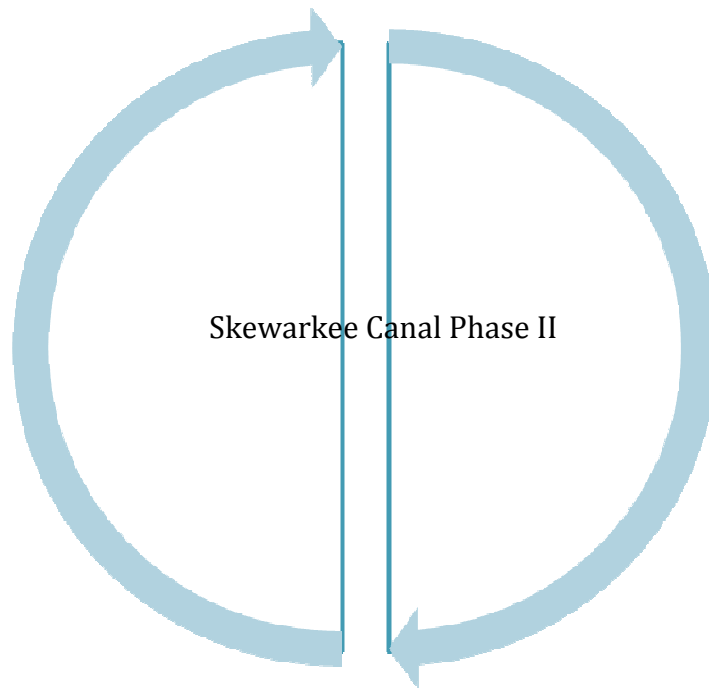
Powell Bill funds are distributed to cities and towns to assist them in maintaining, constructing, reconstructing, repairing and improving streets or public thoroughfares, bikeways, greenways, and sidewalks within their corporate limits (G. S. 136-41.1 through 41.4).

TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATES-EXPENDITURES
Fiscal Year: 2018-2019

Fund: 15 Name: POWELL BILL FUND

Account Number	Account Descption	2015/2016 Actual	2016/2017 Actual	2017/2018 Budget	2018/2019 Recommend	2018/2019 Approved
15-5600-3700	POWELL BILL SERVICES	43,136	41,547	49,870	45,000	45,000
15-5600-3800	POWELL BILL - PROJECT	-	-	120,000	75,000	75,000
15-5600-3900	POWELL BILL - EQUIPMENT	34,614	11,474	25,000	8,223	8,223
15-5600-4000	STREET - LICENSE PLATE FEE	-	-	81,250	81,250	81,250
15-5600-4500	POWELL BILL - LOAN PRINCIPAL	-	-	38,750	38,750	38,750
15-5600-8100	LOAN AND INTEREST	-	-	10,380	6,228	6,228
15-5600-9400	TRANSFER TO CAPITAL PROJECT	-	-	100,000	-	-
TOTAL POWELL BILL		77,750	53,021	425,250	254,451	254,451

STORMWATER ENTERPRISE FUND



TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATES-EXPENDITURES
Fiscal Year: 2018-2019

Fund: 25 Name: STORMWATER ENTERPRISE FUND

Account Number	Account Descption	2015/2016 Actual	2016/2017 Actual	2017/2018 Budget	2017/2018 Recommend	2017/2018 Approved
25-5200-9100	DEBT PAYMENT	-	-	43,400	43,400	43,400
25-5200-9200	DEBT RESERVE	-	-	4,600	6,600	6,600
25-5200-9400	UNCOLLECTIBLE	-	-	5,000	5,000	5,000
TOTAL STORM WATER		-	-	53,000	55,000	55,000

ANNUAL BUDGET ESTIMATES-EXPENDITURES

Fiscal Year: 2018-2019

Summary of All Funds

DESCRIPTION	2015/2016 Actual	2016/2017 Actual	2017/2018 Budget	2018/2019 Recommended	2018/2019 Approved
ADMINISTRATION	85,830	(1,976)	127,080	138,692	138,692
PLANNING	180,789	209,905	229,964	228,021	228,021
PUBLIC BUILDING	62,481	40,671	57,443	51,621	51,621
Police	1,449,851	1,526,410	1,597,722	1,718,022	1,718,022
DEBT SERVICE	245,591	92,122	128,442	109,977	109,977
FIRE	601,361	472,491	619,745	579,444	579,444
RRT	82,006	55,635	98,595	69,000	69,000
RESCUE	617,221	747,532	806,467	976,353	976,353
STREET	399,933	542,201	455,932	465,908	465,908
SANITATION	429,155	427,069	448,333	501,996	501,996
RECREATION	855,784	586,848	551,209	560,560	560,560
CULTURAL	108,626	115,897	119,292	120,190	120,190
CEMETERY	95,702	87,545	113,772	102,123	102,123
SHOP	166,295	167,513	225,924	216,423	216,423
ECONOMIC & PHYSICAL	236,334	279,262	278,816	134,328	134,328
General Fund Total	5,616,960	5,349,126	5,858,735	5,972,658	5,972,658
WATER	2,447,900	2,231,563	2,582,779	2,279,674	2,279,674
WATER DISTRICT #1	42,742	43,182	43,411	42,647	42,647
WATER DISTRICT #II	144,180	123,278	123,697	124,032	124,032
SEWER	1,793,035	1,836,869	2,068,921	1,778,261	1,778,261
Enterprise Fund Total	4,427,858	4,234,892	4,818,808	4,224,614	4,224,614
POWELL BILL	77,750	53,021	425,250	254,451	254,451
Powell Bill Fund Total	77,750	53,021	425,250	254,451	254,451
Stormwater	-	-	53,000	55,000	55,000
Stormwater Fund	-	-	53,000	55,000	55,000
OPEB Trust Fund	79,234	120,456	-	-	-
Grand Total - All Funds	10,201,802	9,757,495	11,155,793	10,506,723	10,506,723

NOTICE OF PUBLIC HEARING FOR ADOPTION OF BUDGET

TOWN OF WILLIAMSTON NOTICE OF PUBLIC HEARING

The proposed budget for the Town Of Williamston for fiscal year 2018-2019 has been filed with the Board of Commissioners. A public hearing on the proposed budget will be held on the 4th of June, 2018 at 5:30 p.m. in the Assembly Room at the Town Hall. The proposed budget totals \$10,506,723 for FY 2018-2019, beginning July 1, 2018. It is available for public inspection in the office of the Town Clerk during regular business hours.



ORDINANCE 2018-6
TOWN OF WILLIAMSTON
FY 2018-2019 BUDGET ORDINANCE

BE IT ORDAINED by the Governing Board of the Town of Williamston, North Carolina:

Section 1: The following amounts are hereby appropriated in the General Fund for the operation of the Town Government and its activities for the fiscal year beginning July 1, 2018, and ending June 30, 2019, in accordance with the chart of accounts heretofore established for this Town:

Administration	\$ 138,692
Planning	228,021
Public Buildings	51,621
Police Department	1,718,022
Fire Department	579,444
Rescue/EMS Department	976,353
RRT Department	69,000
Street Department	465,908
Sanitation Department	501,996
Recreation Department	560,560
Cemetery	102,123
Garage	216,423
Cultural	120,190
Debt Retirement	109,977
Economic & Physical Development	<u>134,328</u>

\$ 5,972,658

Section 2. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Taxes and Licenses:

Current Year's Property Taxes	\$ 2,410,000
Other Ad Valorem Tax Revenue	610,270
Local Option Sales Tax	918,000
Hold Harmless Reimbursements	305,000
Payment in Lieu of Taxes	3,500
Other Taxes and Licenses	471,560

User Charges and Fees:

Recreation Activities	23,550
Cemetery Sales and Fees	50,000
EMS Service Charges	475,000
EMS Medicaid	60,000
Other Charges and Fees	12,200

Intergovernmental Payments:

Total Government and Local Grants	292,370
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Other Income:	
Investment Earnings	50,000
Installment Loan	279,928
Miscellaneous	11,280

Fund Balance Appropriated:	
Future Economic Development	-0-
Undesignated Funds	<u>-0-</u>

\$ 5,972,658

Section 3. The following amounts are hereby appropriated in the Enterprise Fund for the operation of the water and sewer utilities for the fiscal year beginning July 1, 2018, and ending June 30, 2019, in accordance with the chart of accounts heretofore approved for the Town:

Water Operations	\$ 2,118,514
Sewer Operations	1,069,321
Capital Outlay	45,477
Debt Retirement	935,188
Reserve	-0-
Loans	-0-
Transfer from Other Funds	-0-
Contingencies	<u>56,114</u>

\$ 4,224,614

Section 4. It is estimated that the following revenues will be available in the Enterprise Fund for the fiscal year beginning July 1, 2018, and ending on June 30, 2019:

Water Charges	\$2,482,000
Sewer Charges	1,596,500
Interest on Investments	75,000
Other Charges and Fees	46,000
Miscellaneous	2,500
Transfer from General Fund	22,614
Undesignated Fund Balance	<u>-0-</u>

\$ 4,224,614

Section 5. It is estimated that the following expense will be available in the Storm Water Fund for the fiscal year beginning July 1, 2018, and ending on June 30, 2019:

Debt Service Payment	<u>\$55,000</u>
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\$ 55,000

Section 6. It is estimated that the following revenue will be available in the Storm Water Fund for the fiscal year beginning July 1, 2018, and ending on June 30, 2019:

Storm Water Fees	<u>\$55,000</u>
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\$ 55,000

Section 7. It is estimated that the following revenues will be available in the Powell Bill Fund for the fiscal year beginning July 1, 2018, and ending on June 30, 2019:

License Plate Tax	\$81,250
Powell Bill Revenue	<u>173,201</u>
	\$254,451

Section 8. It is estimated that the following expenses will be available in the Powell Bill Fund for the fiscal year beginning July 1, 2018, and ending on June 30, 2019:

Street - License Plate	\$81,250
Powell Bill Services	45,000
Powell Bill – Equipment	8,223
Powell Bill Loan	44,978
Powell Bill – Paving Project	<u>75,000</u>
	\$254,451

Section 9. The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. She may transfer amounts between line item expenditures within a department without limitation and without a report being required.
- b. The Budget Officer shall be authorized to re-allocate departmental appropriations among the various objects of expenditures as she believes necessary provided such transfers shall be reported to the Board of Commissioners at its next regular meeting and shall be entered into the minutes.
- c. She may not transfer any amounts between funds, except as approved by the Governing Board in the Budget Ordinance as amended.

Section 10. The Budget Officer may make cash advances between funds for periods not to exceed 60 days without reporting to the Governing Board. Any advances that extend beyond 60 days must be approved by the Board. All advances that will be outstanding at the end of the fiscal year must be approved by the Board.

Section 11. Copies of this Budget Ordinance shall be furnished to the Clerk to the Governing Board and to the Budget Officer and Finance Officer to be kept on file by them for their discretion in the disbursement of funds.

Adopted this 18th day of June, 2018

Mayor:



Clerk:

