



2017-2018 TOWN OF WILLIAMSTON BUDGET



**Annual Budget
Town of Williamston
North Carolina
Fiscal Year Beginning
July 1, 2017**

Recommended to the Town Board by the Interim Town Administrator June 6, 2017
Adopted by the Town Board.....June 6, 2017

TOWN BOARD OF COMMISSIONERS

**Joyce Whichard-Brown, Mayor
Al R. Chesson, Mayor Pro Tem
Ronell Rodgers
William Coffield
Junious J. Horton
Jerry W. Knox**

Staff

**Brent Kanipe, Interim Town Administrator
Daniel A. Manning, Town Attorney
Linda Harrison, Finance Director
Brent Kanipe, Planning and Development Director
Travis Cowan, Police Chief
James B. Peele, III, Fire Chief
Kerry Spivey, Public Works Director
Allen Overby, Parks and Recreation Director
Christina Craft, Town Clerk/Executive Assistant**

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June 5, 2017

Mayor and Town Board of Commissioners
Town of Williamston, North Carolina

Dear Mayor and Commissioners:

It is with much respect and appreciation that, on behalf of the staff of the Town of Williamston, I offer the Fiscal Year 2018 Budget. Each year with increasing costs and relatively flat revenues, this process requires extensive review and effort. Again this year staff was up to the effort and has developed a solid and balanced budget that we believe allows for a successful year. You will notice that most departments show a reduction in general operating cost. Selecting the needed mix of projects and capital improvements in a way that still allows for the provision of the services our citizens have grown to expect gets more tenuous with each budget year. Rising healthcare costs and inflation continues to eat into any possible cost savings. The current state and national economy makes it difficult for small communities like Williamston to flourish. With many urban areas booming it is hard to convince legislators at the State of the revenue needs of small towns. But with Williamston having a strong board and a great staff, there is still much optimism for the future and staff continues to find ways to maximize every dollar spent to accomplish the goals set out by the Board.

Within the budget there is a 1 ½ % Cost of Living Adjustment (COLA). As part of this process, the Town implemented a Pay Plan to improve our competitiveness with other towns our size as well as the communities that directly compete for the same employee base. We will also include a ½ % merit amount for salary adjustments to qualifying employees. As we have had to do each year for the last several years, we went to the market to find the most cost effective health insurance plan. Due to First Carolina Care proposed 13.8% increase to our premiums, we have moved to Aetna Insurance which reduced this cost by about 14% over last year's rates. By making this change we will save about \$75,000 for the year without restructuring the method this insurance is provided to employees. The provided HSA deductible will increase for the Town but the employee out of pocket will remain the same. Along with the standard HSA policy that we provide and deductible assistance to the employee, we will also offer an optional policy that provides co-payment for doctor and prescription drugs. The co-pay policy does not allow for the Town to provide HSA accounts or deposits to assist the employee with deductible.

This year's combined budget for all funds totals \$10,338,802. Total General Fund is \$5,591,744. Total Water and Sewer Fund is \$4,438,808. This reflects approximately \$265,000 reduction in General Fund and \$300,000 reduction in Water and Sewer fund. We continue to track Powell Bill in its own fund with a total revenue of \$255,250. This



allocation calls for a payment of \$120,000 plus interest to satisfy the Annexation Capital Street Project Loan and will use \$100,000 of the Powell Bill Fund allocation to do additional paving across Town. Additionally, Storm Water Utility Fund created last year to pay for the completion of the Skewarkee Drainage Canal project appears to be adequate to satisfy debt retirement of a USDA loan for the cost of construction of this drainage project with receipts of over \$50,000 in 2017. In this year's (2017) budget, there was an increase in the license fee tax from \$5 to \$30. This was allowed under NCGS 20-97 (b) & (c). The original \$5 can be used for any General Fund purpose but the additional \$25 must be used for authorized roadwork. For that reason, these funds are tracked in the Powell Bill budget as a separate line item. These funds will allow the Town to move more quickly on some of our street repaving and repair efforts. The estimated annual revenue was expected to be \$80,000, but first year revenue estimates appear to be lower, totaling about \$60,000. We believe the reason is due to implementation process that created a delay of 30-60 days in initial fee application.

Each year both the General Fund and Enterprise Funds are affected by the amount of grants and loans anticipated, making it hard to do an apples-to-apples comparison of year-to-year budgets. With that in mind, I still am confident to state that again in this proposed budget, we remain fiscally conservative trying to keep our expenditures in check. We do this in effort to prevent the need for any property tax increases in the General Fund or water and sewer rate increases in the enterprise fund. This stretching of every dollar received continues to put strain on our ability to perform the essential functions of the Town but staff continues to provide those services with great passion and keen interest in making the most of the available resources.

In the Enterprise Fund, as was the case in the Fiscal 2016 Budget due to the constraints of the Central Plains Coastal Capacity Use regulations, the Town will buy 100% of its annual water usage from the Martin County Rural Water and Sewer Authority (MCRWASA) at a cost of \$1,262,910. This is little change from the previous year but it is important to remember that Parkdale Mills will be closed and the system will lose its largest customer. While staff made every effort to reduce costs we must pay our contract required amount to MCRWASA, this said, the rate to MCRWASA must increase to \$5.85 per thousand gallons from the current \$4.71 that was being charged.

In this Fiscal year's budget we continue to follow a practice initiated in Fiscal 2014 and maintained in Fiscal 2015, 2016, and 2017 of setting aside funds to cover future costs of our Other Post-Employment Benefits (OPEB). These benefits are offered to employees upon their retirement. At the start of Fiscal 2014, OPEB was removed as a benefit to any employee hired after that date. All employees hired prior to the start of Fiscal 2014 are eligible for OPEB. Much of the cost for OPEB will be incurred in the future but the liability for this future benefit is accumulating now. Based on an actuarial study



performed about 4 years ago, the Board determined that it is important to assure financial security for the town and the ability to pay those future benefits. In response to that, the Town, by the end of Fiscal 2017, will have set aside \$500,000 in a trust fund for the sole purpose of paying future OPEB liability. In the Fiscal 2017 budget an additional \$100,000 was allocated to continue funding this future cost. We continue to pay current OPEB out of our annual operating budget. Every 2 years we are required to conduct another actuarial study. We have another OPEB study that will be completed in Fiscal 2017 as required. The study showed some progress in slowing the growth of this liability but it still is increasing overall. With the changes made to the OPEB benefits the gap between OPEB liability and the unfunded liability should start to lessen in the next couple years, and hopefully by the next required update in 2019.

For the Fiscal 2018 budget the property tax rate will change from 74-cents to 79-cents per \$100 valuation. This is the year of revaluation and property values showed a 6-7% decrease. The rate change is considered a revenue neutral rate and most residential property owners should see a reduction in their tax bill. The revenue we receive from property tax has increased over that same period due to growth in property tax base and achieving a collection rate of approximately 94%. Town staff will continue to work on achieving a satisfactory collection rate and promoting economic growth to maintain a stable tax revenue picture for our residents.

Our Water customers will see a slight increase in their water rates. This is partly due to a reduced take-or-pay total from MCRWASA and losing Parkdale Mills. Parkdale contributed approximately 14% to our total water usage.

The rates Williamston in-town customers will pay for water are: \$18.65 monthly fixed fee and \$9.25 per thousand gallons. There will be no increase in sewer charges to the per thousand gallon rate from \$6.00 per thousand gallons. The base fee of \$23.00 will remain the same. All out-of-town Williamston customers this year will pay a \$27 base fee for water and \$11.25 per thousand. This is a change from previous years. In previous years the Town charged the same rate as the County for Williamston out-of-town customers that resided in the water districts. The Town is now initiating a single charge as shown above. Sewer Rates for out-of-town customers will be double the in-town base and per gallon rate, which will be \$46 base fee and \$12 per thousand gallons. There are relatively few out-of-town customers on sewer so this out-of-town rate does not affect the majority of Williamston out-of-town customers.



This year, the town is not using any of its fund balances to cover costs. This is worthy of note as so many rural entities have used and continue to use fund balance to balance their budget. Instead we expect to increase our fund balance. The Local Government Commission (LGC) expects municipalities to carry a substantial fund balance in case of unexpected emergencies and Williamston has met and exceeded the LGC requirements. As of the end of the 2016 Fiscal year, our fund balance in the General Fund was close to 50% of our annual expenditures. At the end of 2017, we are aiming to increase our fund balance by at least another \$100K even after paying cash for some capital expenditures this year that were scheduled to be financed and making an extra payment to the OPEB fund. In other words, our financial position is strong and continues to strengthen.

Along with the Fiscal 2017 Budget, we have updated our Capital Improvement Plan (CIP). That document is available for review. The CIP details needed capital improvements, which includes equipment purchases that will be made during the year or are expected to occur in the next 5 years. Again this year, any capital purchases appropriated in the current year budget are shown in the current year of the CIP. We invite and encourage the reader to review our CIP to learn more of what capital purchases are planned in this fiscal year budget and the future. The CIP also shows how we anticipate these purchases will be paid, whether with cash or using some of the financing methods available to us.

In the Fiscal 2018 budget year it is anticipated that the Town will continue to build on the Storm Water Enterprise Fund. This fund will initially be used to pay the debt service created from a USDA loan to complete the Skewarkee Drainage project under the CSX overpass on Main Street. This project initiated nearly 10 years ago, and for many reasons too complex to discuss in this budget message, is now ready to be completed. However, the cost to complete the project is estimated at about \$1.3 million. It will be financed via a USDA loan and paid back over a 40-year period. The fees for this are recommended for adjustment and would be: \$1.35 per month to residential properties, \$3.85 for small commercial properties; \$3.60 for Large Commercial properties and \$2.35 for institutional properties. The storm water fee has to be applied to all customers in-town but cannot be charged to any out-of-town customers.

If the reader is interested in the history of this project, much of the detail is located in the Clerk's office at the town hall.

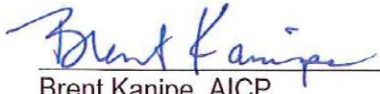
Conclusion

Each year gets harder to develop a budget that is balanced while meeting the needs of the community. Staff continues to work hard to provide services to the community while seeking cost savings. This budget is submitted as the financial resource guide to



accomplish the goals of the Board of Commissioners in service to the citizens of Williamston. It has been thoroughly prepared by staff and diligently reviewed by the Town Board of Commissioners for the purpose of providing services in the most equitable manner possible.

Sincerely,


Brent Kanipe, AICP
Interim Administrator

MISSION STATEMENT FOR THE TOWN OF WILLIAMSTON

Mission Statement

Vision

Williamston is a town committed to controlling its own destiny as a distinct, sustainable, and sovereign municipality. We seek to be a regional hub for business and industry for our area. Our town's sense of community is rooted in citizens who respect each other; in racial and socioeconomic diversity; in pedestrian orientation; and its history. We believe our history and sense of community is our guide for the future.

Mission

Williamston's government exists to help citizens in maintaining the town's unique qualities and to provide superior services to every resident. To this end, the town government of Williamston will operate according to the following core values:

Core Values

- ❖ Citizens are the heart of Williamston, so town government will treat all people fairly, with courtesy and respect.
- ❖ Open communication is essential to an engaged citizenry, so town government will seek and provide accurate, timely information and promote public discussion of important issues.
- ❖ Williamston must be a safe place to live, work, and raise a family, so the town will work in partnership with the community to prevent crime and protect lives, property, and the public.
- ❖ Williamston's historic mix of people in all income levels is fundamental to our community, so town government will encourage opportunities and services that allow people of all means to live and work here.
- ❖ Williamston's character is that of a small town and of peaceful living, so land planning will reflect its historic patterns of village-centered growth, with connection of neighborhoods, reservation of rural area, and provision of public spaces and walkable community.
- ❖ Citizens entrust town government with the stewardship of public funds, so government will wisely use our resources.
- ❖ Successful government must be innovative, so town leaders will be intellectually curious and open to new ideas.
- ❖ Williamston's economic health is essential to its remaining a sustainable community, so town government will judiciously encourage and guide the location of new business opportunities.
- ❖ Citizens need to move easily throughout the town and region, so government will provide a variety of options, such as sidewalks, bike paths, greenways and connected streets.
- ❖ Citizens must live in a healthy environment, so town government will protect watersheds, trees, air quality, and other elements of the town's ecology.
- ❖ The physical and social health of Williamston citizens is fundamental to our well-being as a community, so town government will provide enjoyable, safe, and affordable recreational and cultural learning opportunities.
- ❖ Williamston exists in proximity to and is interdependent with other jurisdictions, so we strive for local, regional, state and federal cooperation.

**INTRODUCTION
TO THE TOWN
OF
WILLIAMSTON
2017-2018
BUDGET**

- **INTRODUCTION**
- **BUDGET GUIDE**
- **PROFILE OF THE
TOWN OF
WILLIAMSTON**
- **ORGANIZATIONAL
CHART**

Introduction

Key Financial Documents

The budget document is the annual financial plan for Town operations for the period covering one fiscal year. The Town of Williamston's fiscal year begins on July 1 and ends on June 30. This plan describes the sources of revenues and how the funds will be spent during the year. The annual operating budget, the Capital Improvement Plan (CIP) and the Comprehensive Annual Financial Report (CAFR) are the key documents which describe the Town's financial plans and financial status each year.

The annual budget shows the funding plan for how the Town's dollars are to be spent in the coming year. The CAFR provides a review and assessment of the year-end fiscal condition of the Town overall, including the status of fund balance in all fund types.

Organizational Structure

The operations of the Town are grouped into different funds. Within each fund are one or more departments; with a department being an organizational unit which provides a major type of public service, such as the Police Department or Public Works Department.

Account codes, also known as line items, provide the most detail within the budget. These are the most basic units in the budget and make it possible to determine, for example, how much is spent on chemicals for the operation of the water plant.

The Town's budget preparation involves detailed budget planning and review at the program line item level.

Transfer to Other Funds

Fund transfers involve the budgeting of money from one fund to another in order to support the functions to be carried out by the receiving fund.

General Statute Requirements

In accordance with the North Carolina General Statutes, the Town is required to budget and account for its funds on the modified accrual basis of accounting. Under this method, revenues are recognized in the accounting period in which they become available.

Expenditures are recognized in the accounting period in which the goods and services are received (except for un-matured interest on general long-term debt, which is recognized when due). The town's accounting records

for general governmental operations are reported on the modified accrual basis. The Town's enterprise operations are reported on the accrual basis.

The General Statutes also provide for balanced project ordinances for the life of projects, including both capital and grant activities, which are expected to extend beyond the end of the fiscal year. The budgeted appropriations for capital projects do not lapse until the completion of the project, while appropriations for funds that adopt annual budgets lapse at the end of the fiscal year.

Budget Preparation and Process

The budget preparation process begins in October with a workshop on budget preparation and the distribution of the budget calendar.

In November and December, Town departments prepare their capital improvement requests for the next fiscal year. Departments are encouraged to conduct a thorough review and evaluation of their organizational structure and current and proposed programs. Departmental capital improvement requests are submitted in late December.

In January or early February, a Board/Staff retreat is conducted. At this retreat, department heads discuss with the Board concerns and issues of their departments. The Board provides feedback and debate issues they foresee as a need or desire for the upcoming years. At the conclusion of the retreat, a detailed list of action items for the coming year is agreed upon. These items set the expectations for the budget year.

From January to mid April, the Town Administrator reviews the departmental requests. The Town Administrator then prepares a proposed capital improvement budget. Concurrently, the Town Administrator and Department Heads are preparing an annual operating budget for Town Board consideration.

The North Carolina Local Government Budget and Fiscal Control Act requires each local government to operate under an annual balanced budget ordinance.

Around the first of May, the Board conducts one or more budget workshops to review the draft budget and direct staff of any needed changes to the draft. These are public presentations and are made before the Town Board, staff, members of the press, and interested citizens. As required by the Budget and Fiscal Control Act, a copy of the Proposed Budget is filed with the Town Clerk and made available for public inspection.

Through June 30th, the Town Board meets to review and discuss the Proposed Budget. In accordance with the Budget and Fiscal Control Act, the Town Board holds a public hearing on the Proposed Budget prior to the adoption of the budget ordinance, generally in the evening on the first Monday in June.

On or prior to July 1st, the Town Board adopts the Five Year Capital Improvement Plan, the final budget ordinance with balanced revenues and expenditures, and sets the tax rate for the next fiscal year.

Implementation

During the month of July, the Town Clerk prepares and distributes the Adopted Budget document, which incorporates all of the changes approved by the Town Board. During the month of July, the Town Administrator provides information to departments setting time schedules and priorities for the purchase of equipment and the implementation of new programs or initiatives.

CIP Overview

A separate Capital Improvement Plan (CIP) document is prepared each year, which contains the expenditures and revenues planned for the upcoming five-year period.

The CIP is a five year plan for matching the Town's needs for public facilities, infrastructure, and equipment with a funding plan sufficient to meet those needs. Implementation of the CIP is dependent upon the actual appropriation of funds through the adopted budget ordinance since no funds are actually appropriated through the CIP.

Projects which are included in the CIP are generally defined as physical assets with a useful life of at least five years and an initial cost of at least \$5,000.

Examples of capital projects include such items are new roads, park land acquisition and development, waste treatment plant improvements, fire trucks and inflow/infiltration.

The five year Capital Improvement Plan is updated each year with projects being altered, added and deleted. To begin the review process, departments are provided with instructions in October on how to prepare their CIP requests. These requests are submitted to the Town Administrator's office in December. The requests are then reviewed and adjusted as appropriate. The Town Administrator's proposals are then included in the Recommended CIP which is presented to the Town Board no later than May.

After all modifications are made by the Town Board, the CIP is adopted by the Board and the Adopted CIP document is prepared and distributed. The first year of the CIP then becomes the basis for the capital budget component of the annual budget for the upcoming fiscal year.

Amending the Budget

Throughout any fiscal year, adjustments to the original budget ordinance may become necessary to carry out planned programs and for new Board initiatives. Two types of changes can occur – budget amendments and budget transfers. Such changes are required at the line item level of the budget underlying the budget ordinance.

A budget amendment increases or decreases a fund's total revenue and expenditure appropriations. A budget transfer changes line item appropriations within a particular fund without changing the fund total. Requests for amendment and transfers are submitted to the Finance Officer. The request contains the purpose of the increase or decrease, the accounts involved, and the amount of the change.

Each amendment and transfer request is reviewed and signed by the Town's Finance department. Department heads may approve transfers up to \$10,000. Transfer requests between \$10,000 and \$50,000 are approved by the Town Administrator.

A list of these administratively approved transfers is provided to the Town Board at each scheduled Town Board meeting and is recorded in the minutes.

All budget amendments and transfers over \$50,000 which are approved by the Town Administrator are then submitted to the Town Board for approval. The Town Board also approves any request for transfer that is between funds or affects budgeted revenues.

Capital project contract change orders generally require budget amendments or transfer of funds. Such requests go through an approval process very similar to that stated above.

Budget Guide

The Town's budget is comprised of two different funds, the General Fund, the Enterprise Fund and the Storm Water Fund. But the most notable fund in the Town of Williamston's budget is the General Fund.

The General Fund includes operating funds for the majority of Town departments including, for example,

Police, Fire, Sanitation Services, Parks and Recreations, and most of Public Works.

Details regarding department budgets are presented in the Town's budget document. Department information includes mission statements, budget highlights, goals and objectives and performance measurements. Also included is the budget detail.

Budget Detail

Revenues

Account Types include the following:

Taxes – There are two main sources of tax.

Property Taxes are the largest source of revenue generated by the Town.

Sales Tax in North Carolina is a 2-part tax, state and local. The current state sales tax rate is 4.75%, and the local sales tax rate in Martin County is 2.25%. A percentage of the local sales tax revenue is distributed to the towns within the county.

A portion of the tax levied on beer and wine is returned to the Town at the discretion of the State.

The Town can no longer levy a privilege license fee for all business operations within the Town.

Powell Bill funds are funds received from the State to assist in the paving and repaving of town-owned streets within the Town. A few streets, such as Main Street and Washington Street, are state roads and are maintained by the State.

User Charges and Fees – fees charged for water and sewer services, recreation fees, cemetery lot sales and EMS charges.

Other Revenue – other revenues received by the Town come in the form of government and local grants, interest on investments and other revenue that is not a tax or fee.

Expenditures

Account Types include the following:

Personnel Services – includes all salary accounts such as part-time, full-time, etc. and includes all benefits such as social security, health insurance, etc.

Operating Expenses – includes amounts needed for meeting departmental operating needs such as office supplies, operational and maintenance supplies, computer lease, pest control services, professional services, organizational and development training, etc.

Contingency – 1% of operating expenses are set aside in contingency for each department in the General Fund. The Enterprise Fund has a contingency percentage rate of 3% of operating expenses, with the exception of the water districts, which is calculated at 1%.

Capital Outlay and Capital Improvements – includes accounts used to purchase new capital equipment or improvements at a unit cost of \$5,000 or more.

Administrative Expense – the cost for salaries and supplies in water and sewer utility billing and collections is provided by the Administrative staff and funds are transferred from the Enterprise Fund to cover those expenses.

Transfer to Other Funds – includes accounts used for transferring funds from one fund to another.

Debt Service – Debt Service is the total debt payments incurred by the Town of capital projects.

	General Fund	Enterprise Fund	
REVENUES			
Taxes:			
Property Taxes			
Local Option Sales Taxes			
Gasolene Taxes			
Franchise & Intangibles			
Payments in Lieu of Taxes			
Other Taxes & Licenses			
User Charges & Fees:			
Water Services			
Sewer Services			
Recreation Fees			
Cable Television			
Cemetery Lot Sales			
Other Charges & Fees			
Other Revenues:			
Government & Local Grants			
Retained Earnings			
Interest on Investments			
Construction Loan Proceeds			
Miscellaneous			
Transfers from Other Funds			
Fund Balance Appropriated:			
Powell Bill			
Undesignated			
TOTAL REVENUES	0	0	0
EXPENSES			
Personnel Services			
Operating Expenses			
Administration			
Capital Outlay			
Debt Retirement			
Contingencies			
Transfers to Other Funds			
Capital Improvement Reserve			
Future Economic Development			
TOTAL EXPENSES	0	0	0

Profile of the Town of Williamston

Williamston is located in Martin County in the Coastal Plains section of North Carolina. Williamston is about 80 miles southwest of Norfolk, Virginia; about 90 miles east of Raleigh; and approximately 90 miles inland from the North Carolina Outer Banks and the Atlantic Ocean. Williamston is served by east-west highways; US Highway 13 and US Highway 64 and the heavily traveled north-south route of US Highway 17.

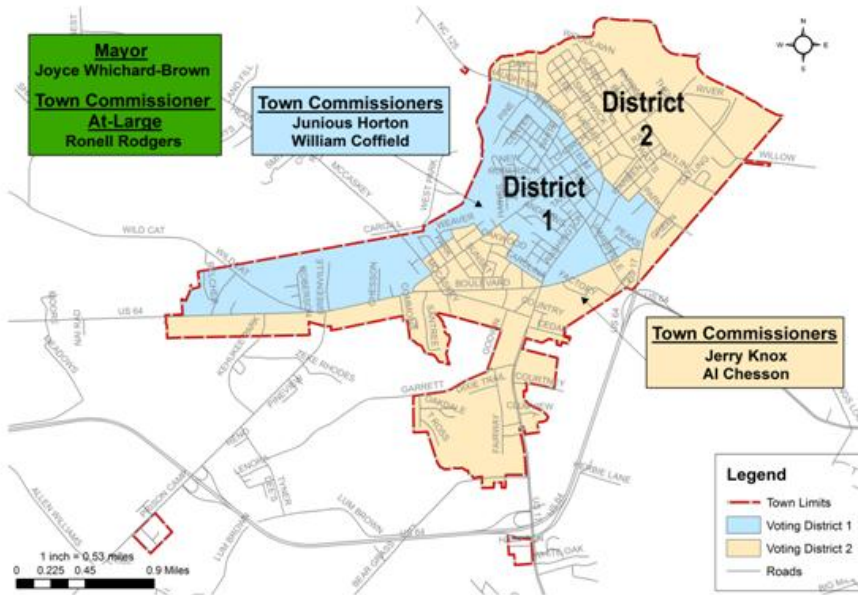
The Town was chartered on October 18, 1779. Williamston, with a population of 5,511, contains approximately one-fourth of the county population and serves as the county seat.

The Town utilizes a mayor-council form of government. Five Commissioners and a Mayor are elected every four (4) years by eligible voters residing in the Town of Williamston. The Mayor and one Commissioner are elected at-large, two Commissioners are elected from District 1 and two Commissioners are elected from District 2.

Commissioner Liaison Appointments for Years 2016-20 are as follows:

Commissioner Jerry Knox.....	Fire Department
Commissioner Junious J. Horton.....	Recreation and Administration Departments
Commissioner Al Chesson	Streets, Garage, Water and Sewer Departments
Mayor Joyce Whichard-Brown.....	Planning and Zoning Department
Commissioner William Coffield	Sanitary and Cemetery Departments
Commissioner Ronell Rodgers	Police Department

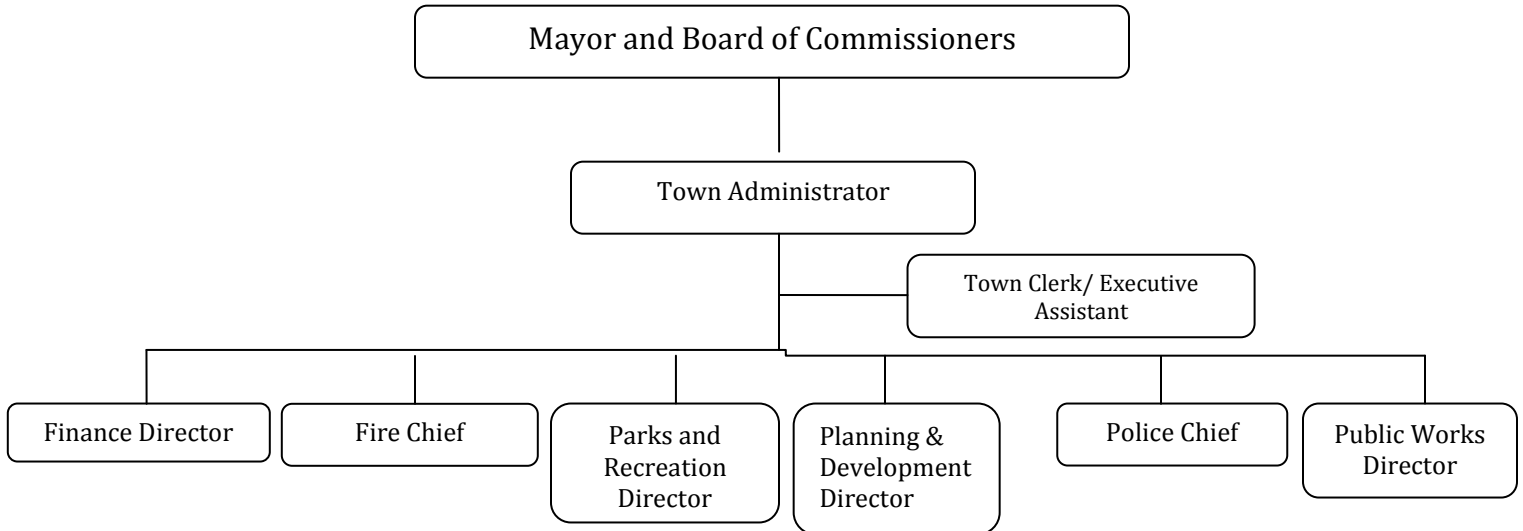
Town of Williamston Voting Districts



The Town Board of Commissioners set policies, enact ordinances and appoints the Town Administrator and department heads. The Town Administrator administers the daily operations and programs of the Town through the department heads, other staff members and employees. The Town provides a full range of governmental services, including police and fire protection, street construction and maintenance, yard waste, limb and white goods pick-up, water and sanitary sewer services, and parks and recreation services.

The Town is empowered to levy a property tax on both real and personal properties located within its boundaries. The annual budget serves as the foundation of the Town's financial planning and control. The Town Board is required to hold public hearings on the proposed budget and to adopt a final annual budget no later than July 1. The appropriated budget is prepared by fund, function and department.

Town of Williamston Organizational Chart



REVENUES AND EXPENDITURES

- SUMMARY OF REVENUES AND EXPENDITURES
- BUDGETED REVENUE
- SUMMARY OF PROPOSED EXPENDITURES
- BREAKDOWN OF EXPENDITURES

SUMMARY OF REVENUE AND EXPENDITURES

REQUESTED BUDGET FY 2017-2018

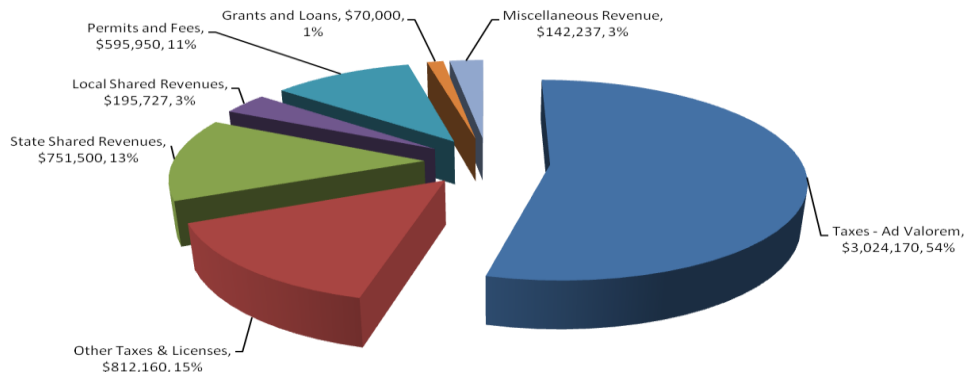
	General Fund	Enterprise Fund	Powell Bill	Storm Water	TOTAL
REVENUES					
Taxes:					
Property Taxes	3,024,170				3,024,170
Local Option Sales Taxes	787,000				787,000
Powell Bill Funds			255,250		255,250
Hold Harmless Funds	268,000				268,000
Payments in Lieu of Taxes	3,000				3,000
Other Taxes & Licenses	495,160				495,160
User Charges & Fees:					
Water Services		2,773,294			2,773,294
Sewer Services		1,561,500			1,561,500
Recreation Fees	23,950				23,950
Cable Television	0				0
Cemetery Lot Sales	55,000				55,000
Other Charges & Fees	13,700	46,500			60,200
EMS Charges	450,000				450,000
EMS Medicaid	60,000				60,000
Storm Water				53,000	
Other Revenues:					
Government & Local Grants	269,527				269,527
Retained Earnings	0				0
Interest on Investments	16,000	32,400		0	48,400
Construction Loan Proceeds	86,457			0	86,457
Miscellaneous	39,780	2,500			42,280
Transfers from Other Funds		22,614			22,614
Fund Balance Appropriated:					0
Future Economic Reserve	0				0
Powell Bill			0		0
Undesignated	0	0			0
TOTAL REVENUES	5,591,744	4,438,808	255,250	53,000	10,338,802
EXPENSES					
Personnel Services	4,430,866	666,748			5,097,614
Operating Expenses	1,523,965	2,073,251	255,250	53,000	3,905,466
Administration	(657,827)	657,827			0
Capital Outlay	151,657	46,566			198,223
Debt Retirement	128,442	907,524			1,035,966
Contingencies	14,641	66,892			81,533
Transfers to Other Funds	0	0	0		0
Capital Improvement Reserve	0	20,000			20,000
Future Economic Development					0
TOTAL EXPENSES	5,591,744	4,438,808	255,250	53,000	10,338,802

**TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE – REVENUES
FISCAL YEAR: 2017-2018
FUND: 10 NAME: GENERAL FUND
TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE – REVENUES**

FUND: 10 NAME: GENERAL FUND

Account Number	Account Description	Actual 2015-2016	Budget 2016-2017	Recommended Budget 2017-2018	APPROVED 2017-2018
10-3100-3110	CURRENT YEAR TAX	\$ 2,405,705	\$ 2,550,000	\$ 2,400,000	\$ 2,400,000
10-3100-3112	VEHICLE TAXES	\$ 3,341	\$ 1,000	\$ 500	\$ 500
10-3100-3114	VEHICLE TAXES - New	\$ 245,829	\$ 240,000	\$ 245,000	\$ 245,000
10-3100-3115	PRIOR YEAR TAX	\$ 194,575	\$ 120,000	\$ 120,000	\$ 120,000
10-3100-3120	FIRE DISTRICT FUNDS	\$ 233,906	\$ 255,000	\$ 230,000	\$ 230,000
10-3100-3160	AMOUNTS REFUNDED - PROP TA	\$ -	\$ -	\$ (500)	\$ (500)
10-3100-3161	AMOUNTS REFUNDING - OLD VEH	\$ (43)	\$ (40)	\$ -	\$ -
10-3100-3165	AMOUNTS REFUNDING - NEW VEH	\$ (681)	\$ (700)	\$ (1,000)	\$ (1,000)
10-3100-3170	PENALTIES AND INTEREST	\$ 39,159	\$ 36,000	\$ 36,000	\$ 36,000
10-3100-3171	PENALTIES AND INTEREST - OLD	\$ 1,556	\$ 300	\$ 200	\$ 200
10-3100-3175	INTEREST - VEHICLE TAXES - NEV	\$ 2,234	\$ 1,500	\$ 1,500	\$ 1,500
10-3100-3190	DISCOUNTS	\$ -	\$ -	\$ -	\$ -
10-3100-3191	MARTIN CO TAX COMMISSION - OL	\$ (85)	\$ (30)	\$ (30)	\$ (30)
10-3100-3195	MARTIN CO TAX COMMISSION - NE	\$ (8,944)	\$ (5,000)	\$ (7,500)	\$ (7,500)
TAXES - ADVALOREM TOTAL		\$ 3,116,552	\$ 3,198,030	\$ 3,024,170	\$ 3,024,170
10-3200-3230	LOCAL OPTION SALES TAX	\$ 766,789	\$ 777,000	\$ 787,000	\$ 787,000
10-3200-3250	TAXI LICENSES	\$ 60	\$ 60	\$ 60	\$ 60
10-3200-3255	GROSS REC TAX - ST RENTAL	\$ 10,329	\$ -	\$ 10,000	\$ 10,000
10-3200-3260	BUSINESS REGISTRATION FEE-BE	\$ 410	\$ -	\$ 100	\$ 100
10-3200-3280	AUTO LICENSES	\$ 326	\$ -	\$ -	\$ -
10-3200-3285	AUTO LICENSES - NEW	\$ 19,595	\$ 15,000	\$ 15,000	\$ 15,000
OTHER TAXES & LICENSES TOTAL		\$ 797,509	\$ 792,060	\$ 812,160	\$ 812,160
10-3300-3322	BEER AND WINE TAX	\$ 24,480	\$ 24,000	\$ 25,000	\$ 25,000
10-3300-3324	UTILITY FRANCHISE TAX	\$ 330,951	\$ 442,000	\$ 445,000	\$ 445,000
10-3300-3325	TELECOMMUNICATIONS SALES T	\$ 77,013	\$ -	\$ -	\$ -
10-3300-3326	VIDEO FRANCHISE FEE	\$ 41,315	\$ -	\$ -	\$ -
10-3300-3327	PIPED NATURAL GAS SALES TAX	\$ (14,180)	\$ -	\$ -	\$ -
10-3300-3328	CONTROL SUBS & FED FORFEITE	\$ -	\$ 12,104	\$ 13,500	\$ 13,500
10-3300-3330	HOLD HARMLESS REIMBURSEME	\$ 258,099	\$ 260,000	\$ 268,000	\$ 268,000
10-3300-3350	FEMA REIMBURSEMENT	\$ -	\$ 118,988	\$ -	\$ -
10-3300-3360	2011 TORNADO	\$ -	\$ -	\$ -	\$ -
10-3300-3397	BODY CAMERA GRANT - PD	\$ -	\$ 13,107	\$ -	\$ -
10-3300-3396	2014 DHS EQ GRANT	\$ 3,535	\$ -	\$ -	\$ -
STATE SHARED REVENUES		\$ 721,213	\$ 870,199	\$ 751,500	\$ 751,500
10-3400-3412	HOMELAND SEC #97.067 CFDA	\$ 5,446	\$ -	\$ -	\$ -
10-3400-3413	HOMELAND SEC #97.067 CFDA TI	\$ 54,498	\$ -	\$ -	\$ -
10-3400-3441	PAYMENTS IN LIEU OF TAXES	\$ 2,238	\$ 2,000	\$ 3,000	\$ 3,000
10-3400-3442	ABC DISTRIBUTION	\$ 33,083	\$ 25,000	\$ 20,000	\$ 20,000
10-3400-3443	RESCUE SQUAD-MARTIN CNTY	\$ 134,215	\$ 146,135	\$ 154,350	\$ 154,350
10-3400-3444	RECREATION-MARTIN COUNTY	\$ 9,677	\$ 9,677	\$ 9,677	\$ 9,677
10-3400-3445	COURT FEES	\$ 1,263	\$ 2,000	\$ 2,000	\$ 2,000
10-3400-3481	NC DHHS SMOKE ALARM GRANT	\$ -	\$ -	\$ -	\$ -
10-3400-3489	SOLID WASTE DISPOSAL TAX	\$ 4,399	\$ -	\$ -	\$ -
10-3400-3491	ON BEHALF OF PAYMENT F/R	\$ 1,214	\$ 6,700	\$ 6,700	\$ 6,700
10-3400-3486	RIVER LANDING GRANT	\$ -	\$ -	\$ -	\$ -
10-3400-3487	PD - BODY CAMERA GRANT	\$ -	\$ -	\$ -	\$ -
10-3400-3488	SAFE KIDS GRANT	\$ 918	\$ -	\$ -	\$ -
10-3400-3492	TRILLIUM HEALTH RESOURCES G	\$ 335,629	\$ -	\$ -	\$ -
LOCAL SHARED REVENUES		\$ 582,580	\$ 191,512	\$ 195,727	\$ 195,727

Account Number	Account Description	Actual 2015-2016	Budget 2016-2017	Recommended Budget 2017-2018	APPROVED 2017-2018
10-3500-3510	EMS COLLECTIONS	\$ 428,558	\$ 470,000	\$ 450,000	\$ 450,000
10-3500-3511	EMS - MEDICAID	\$ 42,485	\$ 55,000	\$ 60,000	\$ 60,000
10-3500-3512	MEDICAID - PAYBACK	\$ (64,171)	\$ (25,000)	\$ -	\$ -
10-3500-3515	RECREATION-RENTS	\$ 3,726	\$ 3,300	\$ 3,900	\$ 3,900
10-3500-3517	REC/YOUTH INS	\$ 1,479	\$ 3,000	\$ -	\$ -
10-3500-3518	REC/PROGRAMS	\$ 4,735	\$ 8,100	\$ 9,600	\$ 9,600
10-3500-3519	REC/MEMBERSHIPS	\$ 5,499	\$ 4,500	\$ 5,400	\$ 5,400
10-3500-3520	REC/OTHER	\$ 4,962	\$ 6,000	\$ 5,050	\$ 5,050
10-3500-3521	CEMETERY	\$ 53,050	\$ 60,000	\$ 55,000	\$ 55,000
10-3500-3530	ZONING	\$ 3,290	\$ 4,000	\$ 4,000	\$ 4,000
10-3500-3535	POLICE DEPT - BULLET PROOF VI	\$ 6,370	\$ 3,000	\$ 3,000	\$ 3,000
10-3500-3540	STREET,DRIVEWAYS,CLEAN LOT	\$ 725	\$ -	\$ -	\$ -
10-3500-3545	STREET SWEEPER CONTRACT	\$ -	\$ -	\$ -	\$ -
PERMITS AND FEES		\$ 490,708	\$ 591,900	\$ 595,950	\$ 595,950
10-3300-3390	HAZMAT - RRT1	\$ 57,000	\$ 69,000	\$ 69,000	\$ 69,000
10-3300-3393	2009 RRT EQUIP GRANT CFDA 97.	\$ -	\$ -	\$ -	\$ -
10-3300-3394	2010 RRT EQUIP GRANT CFDA 97.	\$ -	\$ -	\$ -	\$ -
10-3300-3395	2011 RRT EQUIPMENT GRANT	\$ -	\$ -	\$ -	\$ -
10-3300-3329	MOSQUITO CONTROL	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
10-3600-3665	INSTALLMENT LOANS/ENTERPRIS	\$ -	\$ -	\$ -	\$ -
GRANTS AND LOANS		\$ 57,000	\$ 70,000	\$ 70,000	\$ 70,000
10-3600-3610	INVESTMENT EARNINGS	\$ 6,083	\$ 4,000	\$ 16,000	\$ 16,000
10-3600-3615	SALES OF FIXED ASSETS	\$ 37,339	\$ 15,000	\$ 25,000	\$ 25,000
10-3600-3616	SALES OF SUBSTANDARD LOTS	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
10-3600-3620	ROOKS TRUST FUND	\$ 3,201	\$ 3,000	\$ 5,000	\$ 5,000
10-3600-3622	DONATION - MARTIN MEMORIAL LI	\$ 8,042	\$ -	\$ -	\$ -
10-3600-3625	CASH OVER & SHORT	\$ (209)	\$ 20	\$ (20)	\$ (20)
10-3600-3630	RETURNED CHECKS	\$ 150	\$ 100	\$ 100	\$ 100
10-3600-3635	INSURANCE CLAIMS	\$ 9,415	\$ 4,000	\$ 4,000	\$ 4,000
10-3600-3640	FIRE INSPECTION APPLICATION F	\$ 1,390	\$ 1,400	\$ 1,400	\$ 1,400
10-3600-3645	FIRE CODE PERMIT	\$ 393	\$ 500	\$ 500	\$ 500
10-3600-3651	VENDING MACHINE-REC	\$ -	\$ 150	\$ 200	\$ 200
10-3600-3660	MISCELLANEOUS REVENUE	\$ 132	\$ 5,000	\$ 2,500	\$ 2,500
10-3600-3662	MISC REIMBURSEMENT FUNDS	\$ -	\$ -	\$ -	\$ -
10-3600-3663	INSTALLMENT LOANS	\$ -	\$ 227,773	\$ 86,457	\$ 86,457
10-3660-3665	INSTALLMENT LOANS	\$ -	\$ -	\$ -	\$ -
10-3660-3670	BB&T LOAN-TANKER 2013	\$ -	\$ -	\$ -	\$ -
10-3600-5200	COPIES,MISC SUPPLIES,FAX	\$ 31	\$ 100	\$ 100	\$ 100
MISCELLANEOUS REVENUE		\$ 65,968	\$ 262,043	\$ 142,237	\$ 142,237
10-3900-3910	UNDESIGNATED	\$ -	\$ 195,730	\$ -	\$ -
FUND BALANCE APPROPRIATED		\$ -	\$ 195,730	\$ -	\$ -
TOTAL ESTIMATED GENERAL FUND REVENUE		\$ 5,831,530	\$ 6,171,474	\$ 5,591,744	\$ 5,591,744



ANNUAL BUDGET ESTIMATE – REVENUES
 FISCAL YEAR: 2017-2018
 FUND: 15 NAME: POWELL BILL FUND

Account Number	Account Description	Actual 2015-2016	Budget 2016-2017	Recommended Budget 2017-2018	APPROVED 2017-2018
15-2900-0000	Fund Balance				
FUND BALANCE		-	-	-	-
15-3100-3114	LICENSE PLATE TAX		81,250	81,250	81,250
15-3300-3316	POWELL BILL REVENUE	172,229	165,000	173,000	173,000
STATE SHARED REVENUES		172,229	246,250	254,250	254,250
15-3600-3612	INVESTMENT EARNINGS POWELL BILL	504	-	1,000	1,000
MISCELLANEOUS REVENUE		504	-	1,000	1,000
15-3900-3915	POWELL BILL	-	-	-	-
FUND BALANCE APPROPRIATED		504	-	-	-
TOTAL POWELL BILL FUND REVENUE		172,734	246,250	255,250	255,250

ANNUAL BUDGET ESTIMATE – REVENUES
 FISCAL YEAR: 2017-2018
 FUND: 25 NAME: STORM WATER FUND

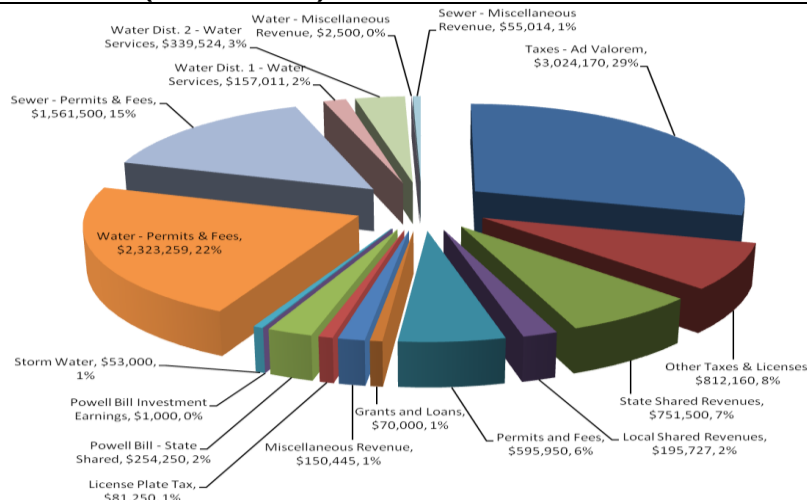
Account Number	Account Description	Actual 2015-2016	Budget 2016-2017	Recommended Budget 2017-2018	APPROVED 2017-2018
25-3501-3511	Storm Water Revenue	-	46,260	53,000	53,000
TOTAL STORM WATER FUND REVENUE		-	46,260	53,000	53,000

**TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE - REVENUES
FISCAL YEAR: 2017-2018
FUND: 30 NAME: ENTERPRISE FUND**

Account Number	Account Description	Actual 2015-2016	Budget 2016-2017	Recommended Budget 2017-2018	APPROVED 2017-2018
30-3501-3511	WATER SERVICES	2,345,212	2,350,000	1,200,000	1,200,000
30-3501-3513	PENALTIES	41,690	35,000	40,000	40,000
30-3501-3514	TAPS AND CONNECTION FEES	5,350	5,000	5,000	5,000
30-3501-3512	WATER - MCRWASA FEE	-	-	1,078,259	1,078,259
30-3501-3515	WATER AUTHORITY	-	-	-	-
PERMITS AND FEES - WATER		2,392,252	2,390,000	2,323,259	2,323,259
30-3502-3512	SEWER SERVICES	1,749,775	1,730,000	1,560,000	1,560,000
30-3502-3513	PENALTIES	1,050	1,000	1,000	1,000
30-3502-3514	TAPS AND CONNECTION FEES	450	900	500	500
30-3502-3516	SALE OF FIXED ASSETS	-	-	-	-
	GRANT FOR INFLO/INFILTRATION	-	-	-	-
PERMITS AND FEES - SEWER		1,751,275	1,731,900	1,561,500	1,561,500
30-3511-3501	WA DIST 1 - WA SERVICES	188,574	200,000	108,000	108,000
30-3511-3512	WA DIST 1 - WATER MCRWASA FEI	-	-	49,011	49,011
30-3511-3515	WA DIST 1 - W AUTH FEES	-	-	-	-
WATER DISTRICT 1 - WATER SERVICES		188,574	200,000	157,011	157,011
30-3512-3501	WA DIST 2 - WA SERVICES	380,490	410,000	240,000	240,000
30-3512-3502	WA DIST 2 SEWER	1,437	2,000	1,500	1,500
30-3512-3512	WA DIST 2 - WATER MCRWASA FEI	-	-	98,024	98,024
30-3512-3515	WA DIST 2 - W AUTH FEES	-	-	-	-
WATER DISTRICT 2 - WATER SERVICES		381,927	412,000	339,524	339,524
30-3601-3615	SALE OF FIXED ASSETS	-	1,000	1,000	1,000
30-3601-3640	RETURNED CHECKS	1,325	1,000	1,000	1,000
30-3601-3660	MISCELLANEOUS	51	500	500	500
30-3601-3661	NC RURAL ECONOMIC DEV CENTE	36,693	-	-	-
MISCELLANEOUS REVENUE-WATER		38,069	2,500	2,500	2,500
30-3602-3610	INVESTMENT EARNINGS	20,110	5,000	32,400	32,400
30-3602-3638	LOAN REPAYMENTS FROM GEN FL	22,614	-	22,614	22,614
MISCELLANEOUS REVENUE-SEWER		42,724	5,000	55,014	55,014
30-3402-3490	FEMA/HURRICAN MATTHEW	-	8,208	-	-
RETAINED EARNINGS- WATER		-	8,208	-	-
30-3902-3930	RETAINED EARNINGS WATER	-	401,500	-	-
30-3610-9903	TR FROM WATER SYSTEM CONTRC	-	-	-	-
RETAINED EARNINGS- WATER		-	401,500	-	-
30-3902-3903	RETAINED EARNINGS SEWER	-	356,000	-	-
RETAINED EARNINGS -SEWER		-	356,000	-	-
TOTAL ENTERPRISE FUND REVENUE		4,794,821	5,507,108	4,438,808	4,438,808

TOTAL ESTIMATED REVENUE (ALL FUNDS) 2017-2018

10,338,802



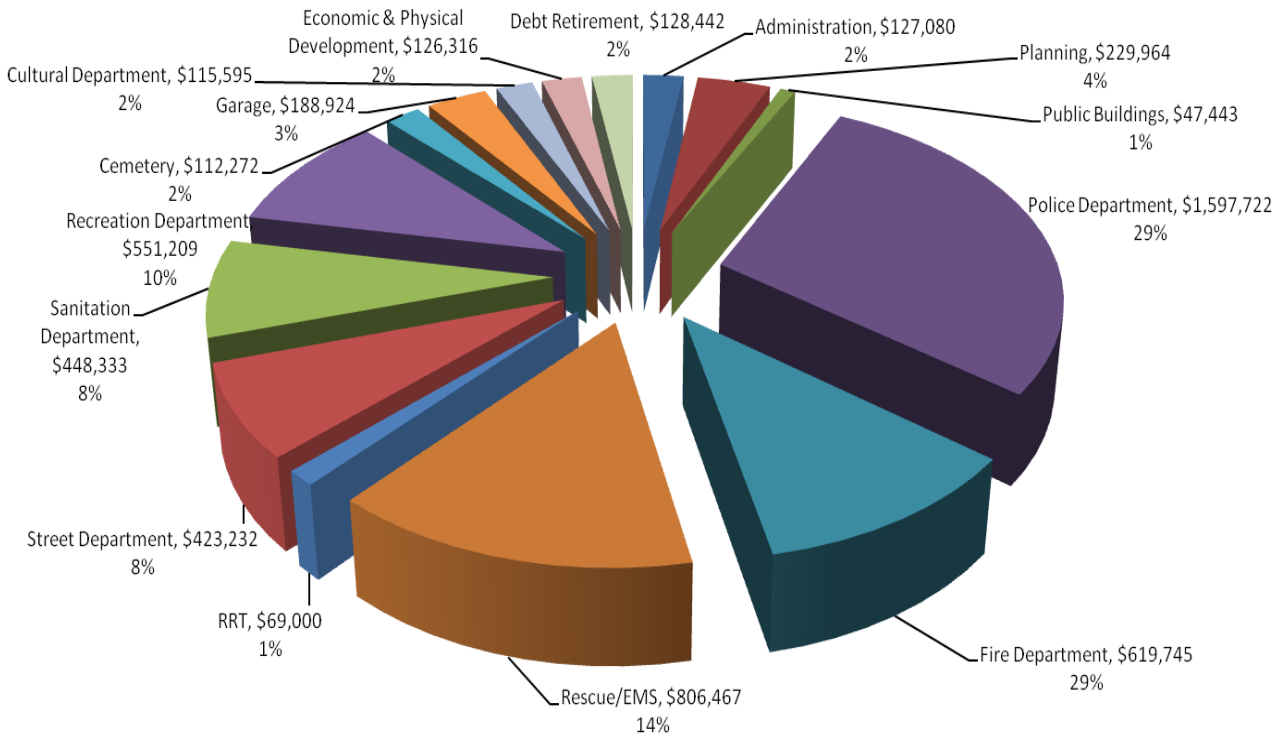
TOWN OF WILLIAMSTON
TOWN OF WILLIAMSTON
SUMMARY OF APPROVED EXPENDITURES 2017/2018

<u>GENERAL FUND</u>	<u>Personnel</u>	<u>Operating</u>	<u>Admin.</u>	<u>Capital</u>	<u>Debt</u>		<u>Transfer to</u>	<u>Capital</u>	
	<u>Services</u>	<u>Expenses</u>	<u>Expense</u>	<u>Outlay</u>	<u>Service</u>	<u>Contingency</u>	<u>Other Funds</u>	<u>Reserve</u>	<u>TOTAL</u>
Administration	611,876	171,261	(657,827)			1,770			127,080
Planning	174,692	34,923		20,000		349			229,964
Public Buildings	14,707	32,412				324			47,443
Police Dept.	1,302,002	207,191		86,457		2,072			1,597,722
Fire Dept.	449,364	147,902		21,000		1,479			619,745
Rescue/EMS	643,612	161,243				1,612			806,467
RRT	3,421	65,579							69,000
Street Dept.	250,490	171,032				1,710			423,232
Sanitation Dept.	371,702	75,872				759			448,333
Parks & Rec Dept.	362,926	170,577		16,000		1,706			551,209
Cemetery	88,796	15,125		8,200		151			112,272
Garage	157,278	31,333				313			188,924
Cultural Dept.		114,450				1,145			115,595
Econ. & Phys. Dev.		125,065				1,251			126,316
Debt Retirement					128,442				128,442
TOTALS	4,430,866	1,523,965	(657,827)	151,657	128,442	14,641			5,591,744
									5,591,744
POWELL BILL FUND									
Powell Bill		255,250							255,250
TOTALS		255,250							255,250
ENTERPRISE FUND									
Water Dept.	304,451	1,647,976	356,109	9,951	62,553	51,739		10,000	2,442,779
Water District I					43,411				43,411
Water District II					123,697				123,697
Sewer Dept.	362,297	425,275	301,718	36,615	677,863	15,153		10,000	1,828,921
TOTALS	666,748	2,073,251	657,827	46,566	907,524	66,892		20,000	4,438,808
STORM WATER FUND									
Storm Water		53,000							53,000
TOTALS		53,000							53,000
TOTAL ALL FUNDS	5,097,614	3,905,466		198,223	1,035,966	81,533		20,000	10,338,802

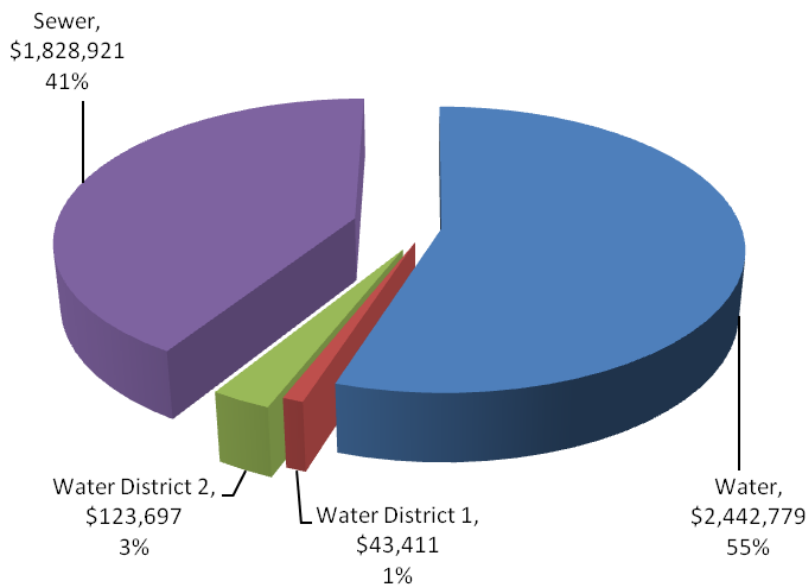
TOWN OF WILLIAMSTON – BUDGET FOR FISCAL YEAR 2017-2018

EXPENDITURES BY DEPARTMENT

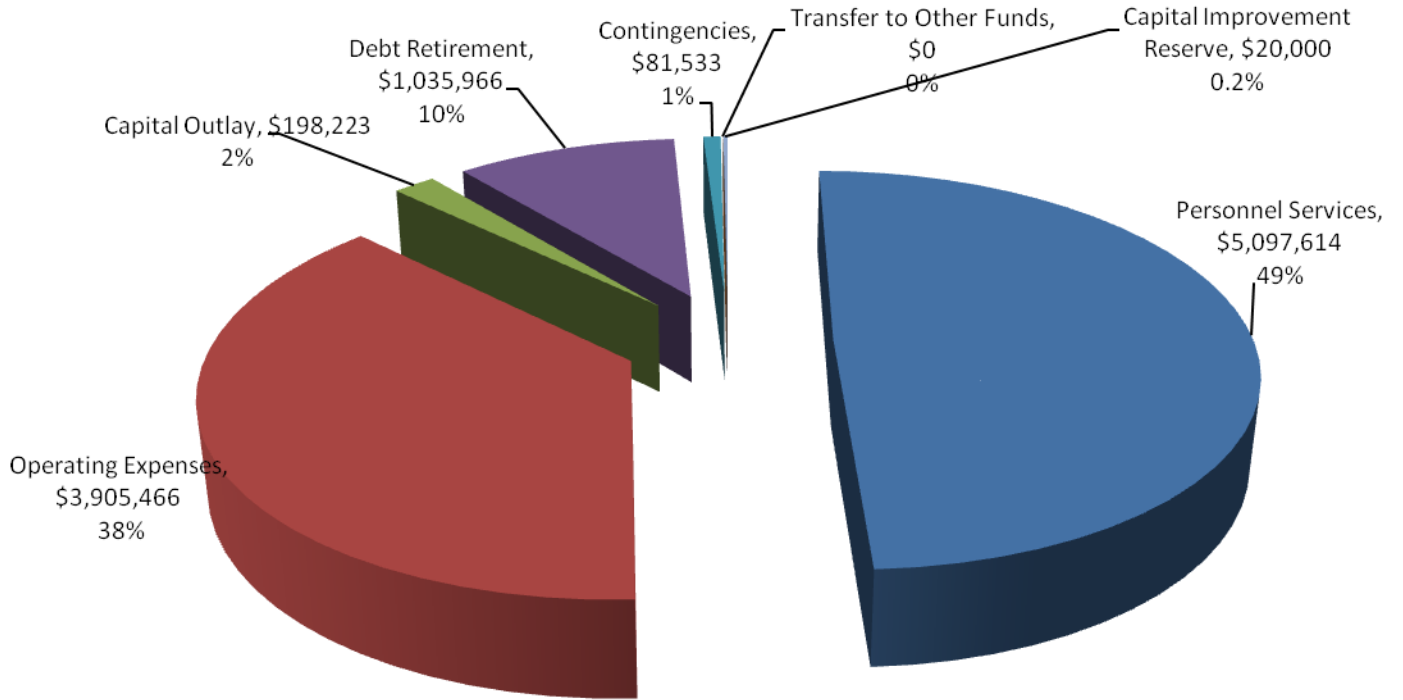
GENERAL FUND FOR FY 2017-2018



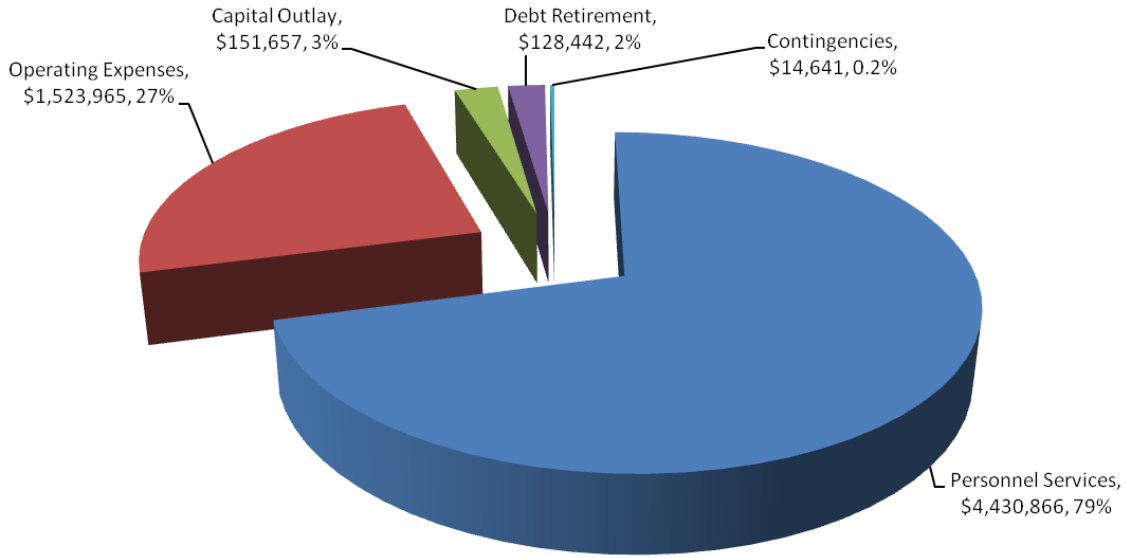
ENTERPRISE FUND FOR FY 2017-2018



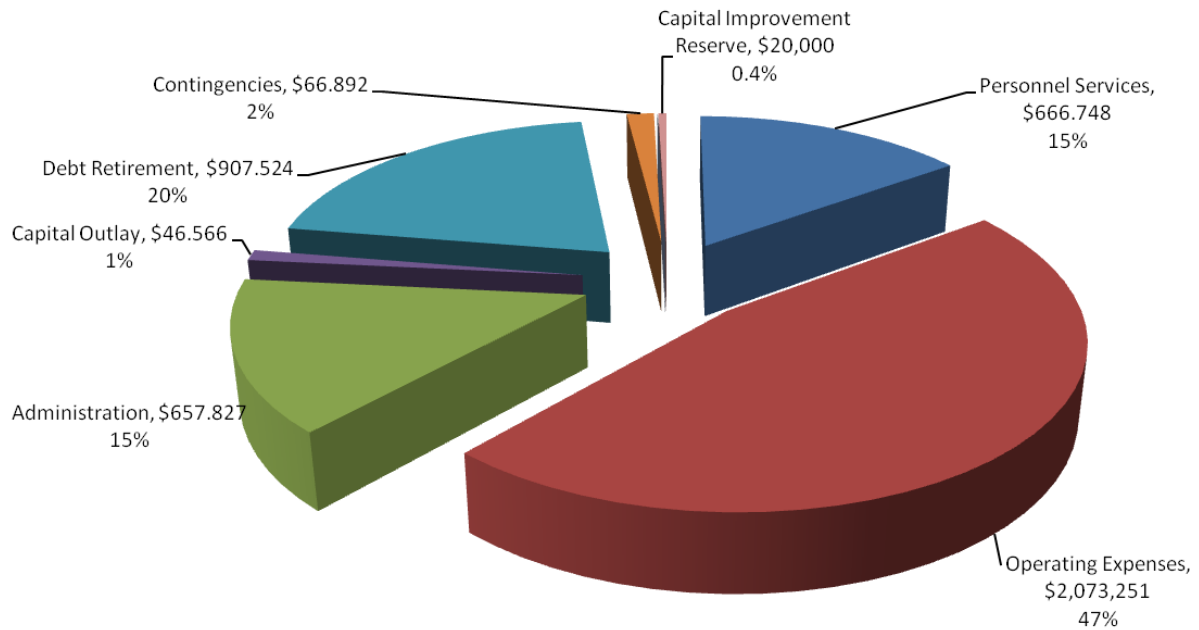
**TOWN OF WILLIAMSTON – BUDGET FOR
FISCAL YEAR 2017-2018
EXPENDITURES BY TYPE
TOTAL BUDGET**



GENERAL FUND FOR FY 2017-2018



ENTERPRISE FUND FOR FY 2017-2018



CAPITAL IMPROVEMENTS PLAN

- **DESCRIPTION OF CAPITAL
IMPROVEMENT PLANNING
PROCESS**
- **SUMMARY OF CAPITAL
IMPROVEMENT PLAN 2018-2022**
- **2017-2018 BUDGETED CAPITAL
IMPROVEMENTS**



TOWN OF WILLIAMSTON, NC

CAPITAL IMPROVEMENT PLANNING

*Long Term Capital Planning is Critical to Economic Development,
Revenue, Cash Flow and Debit Forecasting*

WHAT IS A CIP?

A Capital Improvement Plan (CIP) is a list of identified capital project and acquisition needs that cover five years, identifies financing alternatives and is formally adopted annually. The CIP:

- Discloses cost or expenditure estimates
- Identifies probable sources of financing
- Evaluates, prioritizes and schedules projects and acquisitions
- Estimates the potential impact of projects and acquisitions on the operating budget when possible

A CIP is essentially a long-term plan. **Projects and acquisitions in the first year of the CIP forecast period become the capital budget for that budget year.** Most capital project or acquisition requests initially enter the CIP in one of the later planning years (that is, the fourth or fifth year) of the forecast period and then progress towards completion. This process creates a system for approval and completion of capital projects that supports planning and accountability.

Capital projects are defined as investments in non-disposable items that exceed \$5,000 in cost.

WHY LONG-TERM PLANNING?

Long-term capital planning has three key benefits. First is cash flow planning. Municipalities have limited ability to adjust revenues and doing so often requires significant advance planning and/or can be politically difficult. This creates an institutional bias toward stability or incremental changes in revenue. Capital expenditures, in contrast, are large and can vary significantly from year to year. Tools, such as debt, can be used to

smooth the cash flow requirements of capital expenditures, but successful, long-term utilization of a municipality's debt capacity requires careful planning. Further, some forms of financing can require significant lead time to put in place, such as revenue bonds, or are only available on an intermittent basis, such as grants.

Second, the process forces prioritization to assist in assuring that limited resources are allocated to those projects supported by political consensus. When considering a specific project proposal, policy bodies must consider it in relationship to other potential expenditures often asking the question: "what are the tradeoffs?" This question can only effectively be responded to in the context of long range capital planning, which provides an opportunity to understand which projects are planned, the financial resources demanded, and how changes impact other projects.

Finally, the plan provides opportunities to both manage expectations and measure performance. By accumulating all of the project activity into a single source document that describes the expected timing and expense of the planned projects, the CIP provides visibility into project details for project proponents and supporters. It also assists in communicating the impact of operational and fiscal constraints on the timing and complexity of the project. It provides responses to questions such as: "when will this project be done? What will this project cost? and, in part why can't this get done earlier or how can it get done earlier? Further, if a project keeps sliding back on the schedule, the CIP will highlight what is happening and provide clues to potential causes.

In addition to these key benefits, long range planning through CIP formation and adoption assists in coordinating dependent or related projects, facilitates personnel workload planning and/or staffing needs analysis, and provides a vehicle to see infrastructure investments planned in response to changing community needs or conditions – additional wastewater capacity in the face of growth, for example.

Financial Planning

A local government in a fast-growing region may have to rely heavily on debt and certain pay-as-you-go sources, such as facility fees, to finance the infrastructure needed to accommodate growth. On the other hand, local governments in areas where growth is limited or nonexistent are less likely to rely on debt and more likely to rely on certain other pay-as-you-go sources such as annual revenues earmarked for capital purposes, capital reserves and state grants and loans. Some benefits of Financial Planning through a CIP include:

- Achieve a balance between the use of cash reserves and debt financial resources
- Protect and improve a local government's bond rating
- State grants and low interest loan programs give priority points for an adopted CIP
- Use a variety of financing sources to support the CIP – diversification
- Enables officials to realistically foresee emerging capital needs and estimate project costs
- Allow time plan projects and arrange financing

Operational Planning

The impact of CIP projects and acquisitions on present and future operating budgets can be significant. Some projects can add recurring expenditures and new positions, possibly creating the need to increase revenues to offset the new operating expenditures. The impact of capital projects and acquisitions on the operating budget is too often overlooked due to timing and uncertainty. Some operational impacts that the CIP identifies and provides for include:

- New positions and additional program or operating expenses
- Workload associated with support personnel to manage the various capital projects
- Annual debt service on new debt issuance

Accountability Benefits

The value of a CIP for communicating the progress of on-going and long-term projects and acquisitions is essential for providing information for economic development and constituent inquiries.

- What projects are on the list and when will they occur?
 - ◆ Economic Development decisions
 - Where is the municipality investing in water, sewer and streets?
 - ◆ Constituent Inquires
 - What is the status of a project I am interested in?
- What is the overall progress of the CIP?
 - ◆ Cash flow projects
 - ◆ Debt management

CIP PROCESS

The steps in the CIP process generally mimic the steps followed in preparing the operating or annual budget. The process usually includes the following steps:

- **Formulate, review and approval goals and policies** – Local governing boards usually hold retreats to review, update and approve policies and goals to guide capital budgeting.
- **Identify needs** – During the fall, Department Heads review programmed projects and assess current capital needs for the upcoming budget year. Capital projects are selected that require repair, maintenance, or replacement that, if not addressed, will result in higher costs in future years and infrastructure investments required to meet growth demands.

General Guidelines for Equipment Replacement

Pickups & Vans -	10 years or 80,000 miles
Patrol Cars -	5 years or 90,000 miles
Other Cars -	8 – 12 years or 100,000 miles
Aerials(Fire/Rescue) -	25 years
Special Purpose Trucks (Fire/Rescue) -	25 years
Special Purpose Trucks (Public Works)-	8 years or 60,000
Trailers -	15 years
Small Dump Trucks-	10 years or 80,000 miles
Sweepers-	8 years or 60,000 miles
Large Dump Trucks-	12 years or 80,000 miles
Tractors-	15 years or 5,000 hours
Leaf Machines-	12 years or 3,000 hours
Ambulance-	8 years
Computer Hardware/Software-	3-5 years

- **Determine costs** – Municipal staff work together to determine the full extent of project costs based on scope, timing, ongoing operational costs, land acquisition, etc. This process is applied to new projects and projects previously programmed in the Capital Plan to ensure the most accurate cost estimates are budgeted and any operational impacts are identified.
- **Develop financing strategies** – The Finance Department works with each department to determine the best method for financing proposed projects. The selected financing strategies seek to:
 - ◆ Grants
 - ◆ Debt Financing
 - ◆ Facility Fees
 - ◆ User Fees
 - ◆ Pay as-you-go
- **Prioritize** – Once projects are selected, costs determined and a funding strategy is identified, the Town Administrator meets with each department head to review project forecasts and prioritize the result. The following criteria are considered in the prioritization of capital projects:
 - ◆ Necessary to ensure the health, welfare or safety of the community
 - ◆ Externally mandated
 - ◆ Links to an adopted Master Plan
 - ◆ Ties to Council Goals
 - ◆ Demanded due to growth or service improvement
 - ◆ Age and condition of infrastructure
 - ◆ Availability of funding
- **Adopted Capital Improvement Plan** – In the spring, the Town Administrator presents a Proposed Capital Improvement Plan to the Board of Commissioners. The projects are refined and reprioritized during budget workshops and the formal Plan is adopted.

- **Ongoing Monitoring** – Authorized capital projects are monitored to determine if timelines and milestones are being met and if financial transactions follow the adopted budget. Periodic status reports are provided to the Board of Commissioners.

WHAT THIS CIP CONTAINS

On the following pages we have assembled a comprehensive CIP that shows previously approved projects as well as new requests. The result of this intense analysis of not only new requests but also previously approved projects demonstrates to the Board of Commissioners as well as our citizens the investment that is being made to maintain vital infrastructure and “PLAN” for future needs.

It is also vitally important to know what this CIP is not – and that is a perfect prediction of our needs. As acknowledged in current bid costs, the estimates made in a long-term plan are not the same as a project that has been fully designed and engineered. Therefore, it is important that staff continually keep this CIP updated with new estimates as the year for funding approaches. In other words, a CIP is not a static document that once approved is placed on a shelf and only looked at during the Budget Process; it is a constantly changing document that must be flexible to incorporate updated costs and unforeseen needs.

**TOWN OF WILLIAMSTON
CAPITAL IMPROVEMENT PLAN 2018-2022
ALL DEPARTMENTS**

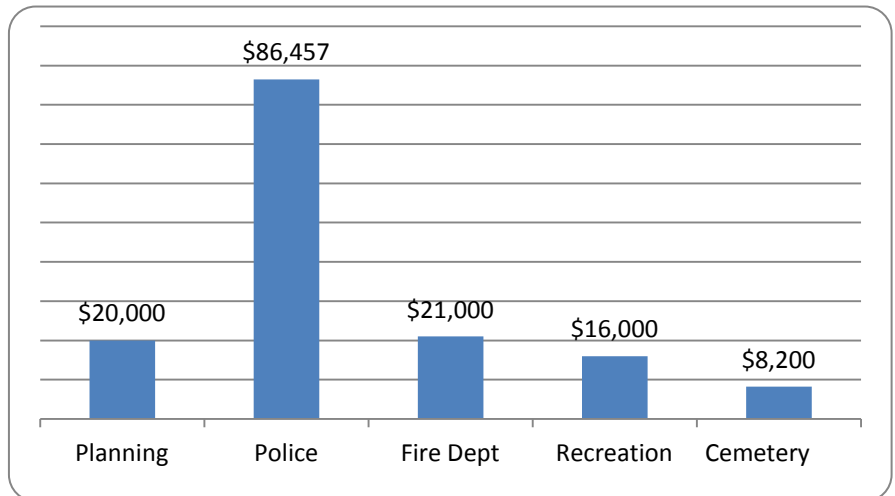
Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Administration	-	17,000	5,000	17,000	5,000
Planning	20,000	752,076	-	-	-
Police	86,457	1,212,928,	90,834	139,658	95,433
Fire/Rescue/RRT	39,000	571,152	27,475	28,162	28,866
Parks & Recreation	16,000	125,472	60,492	117,272	-
Public Works	8,200	764,658	50,817	-	-
RRT - Vehicle Reserve Fund	(18,000)				
TOTAL GENERAL FUND	151,657	2,213,358	229,618	285,092	124,299
					-
Water	9,951	5,102,012	941,016	266,602	-
Sewer	36,615	30,750	30,460	-	32,002
TOTAL ENTERPRISE FUND	46,566	534,286	971,476	410,433	32,002
TOTAL GENERAL AND ENTERPRISE FUNDS	198,223	2,747,644	1,201,094	695,525	156,301

APPROVED CAPITAL IMPROVEMENTS 2017-2018
2017-2018 CAPITAL IMPROVEMENTS – GENERAL FUND
BUDGETED EXPENDITURES

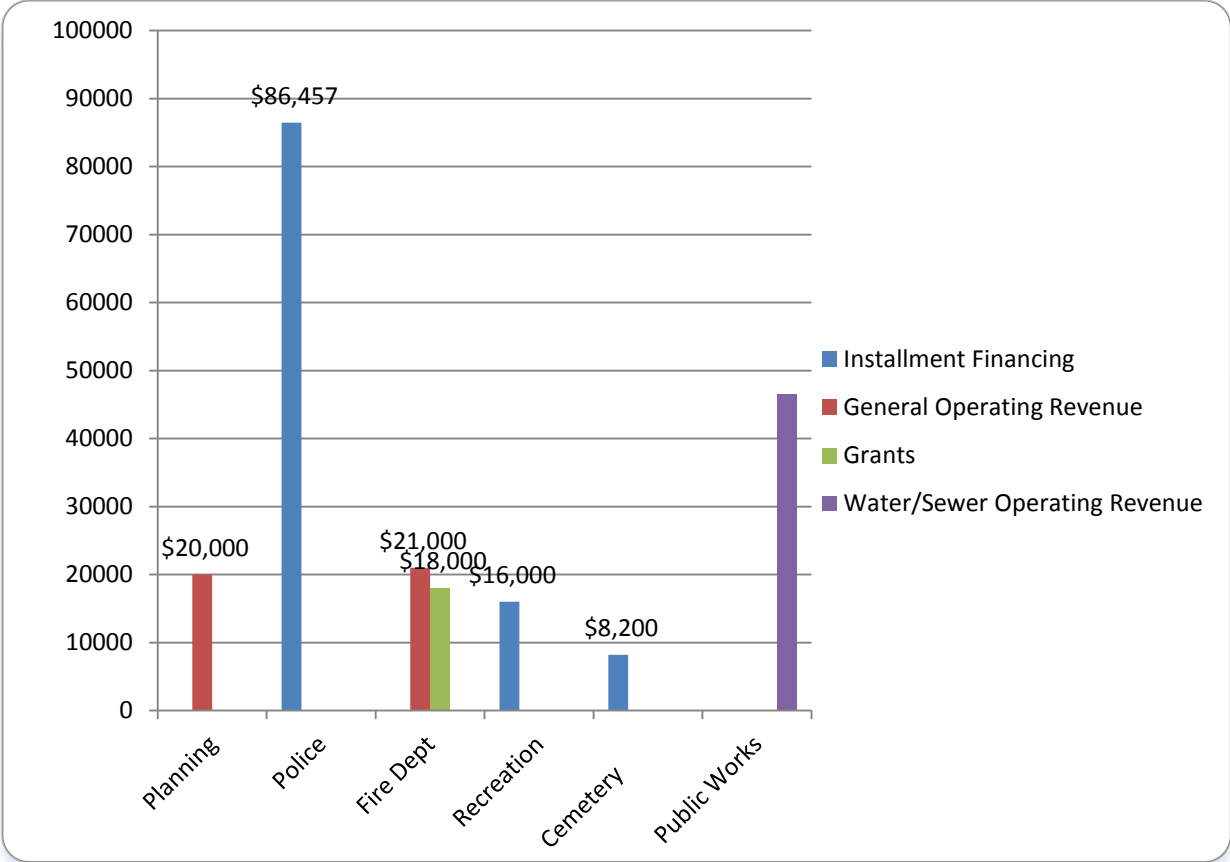
Description	Dpt	Total Request per Project	General Fund Operating Revenue	Grants	Installment Financing	Storm Water Enterprise Fund	Enterprise Fund Operating Revenue	Total Department	Total Fund
GENERAL FUND									
PLANNING									\$20,000
Long Range Plan Update - 5 year update	P	\$20,000	\$20,000						
POLICE									\$86,457
Patrol Vehicles	PD	\$86,457			\$86,457				
FIRE DEPARTMENT									\$39,000
Fire Chief's Vehicle	FR	\$39,000	\$21,000	\$18,000					
PARKS AND RECREATION									\$16,000
Renovate Lobby	R	\$16,000	\$16,000						
PUBLIC WORKS									\$8,200
Cemetery Fence	PW	\$8,200	\$8,200						
RRT - Vehicle Reserve Fund	RRT	(\$18,000)							(\$18,000)
TOTAL GENERAL FUND		\$151,657	\$65,200	\$18,000	\$86,457	\$0	\$0		\$151,657

Department

Planning	\$ 20,000
Police	\$ 86,457
Fire Dept	\$ 21,000
Recreation	\$ 16,000
Cemetery	\$ 8,200
	\$151,657



FUNDING	Installment Financing	General		Water/Sewer		GRAND TOTAL
		Operating Revenue	Grants	Operating Revenue		
Planning		\$ 20,000				\$ 20,000
Police	\$ 86,457					\$ 86,457
Fire Dept		\$ 21,000	\$ 18,000			\$ 39,000
Recreation	\$ 16,000					\$ 16,000
Cemetery	\$ 8,200					\$ 8,200
Public Works				\$ 46,566		\$ 46,566
	\$ 110,657	\$ 41,000	\$ 18,000	\$ 46,566		\$ 216,223



APPROVED CAPITAL IMPROVEMENTS 2017-2018
2017-2018 CAPITAL IMPROVEMENTS – ENTERPRISE FUND
BUDGETED EXPENDITURES

ENTERPRISE FUND									
Description	Dpt	Total Request per Project	General Fund Operating Revenue	Grants	Installment Financing	Storm Water Enterprise Fund	Enterprise Fund Operating Revenue	Total Department	Total Fund
WATER								\$9,951	
Hydraulic Breaker Unit	PW	\$9,951					\$9,951		
SEWER								\$36,615	
Pickup Truck	SW	\$29,992					\$29,992		
Mower	SW	\$6,623					\$6,623		
TOTAL ENTERPRISE FUND		\$46,566	\$0	\$0	\$0	\$0	\$46,566		\$46,566
GRAND TOTAL ALL FUNDS		\$198,223	\$65,200	\$18,000	\$86,457	\$0	\$46,566		\$198,223

SMALL EQUIPMENT REQUESTS

- GENERAL FUND
- ENTERPRISE FUND

BUDGETED SMALL EQUIPMENT 2017-2018

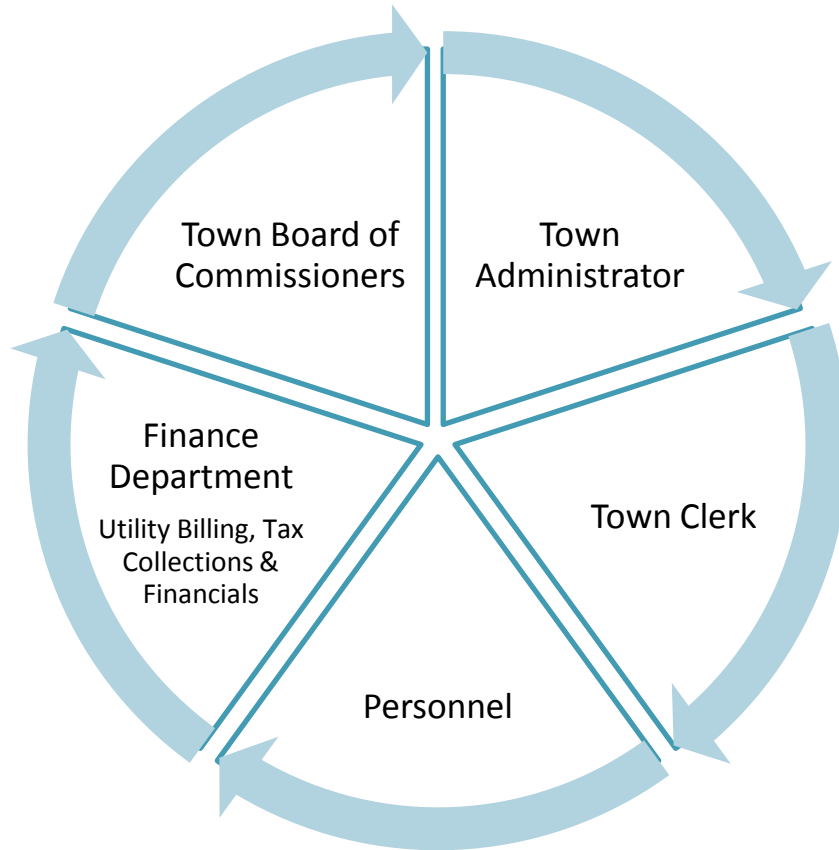
GENERAL FUND					
Department	BUDGETED 2016-2017		BUDGETED 2017-2018		
	Requests FY 2016-2017 Description	Recommended FY 2016-2017	Requests FY 2017-2018 Description	Recommended FY 2017-2018	Approved FY 2017-2018
Administration	2 Computers	5,000	2 Computers	4,000	4,000
	Desk Chair	350		700	700
	Utilities Upgrade	3,500		0	0
	Calculator	150		300	300
		9,000		5,000	5,000
Public Buildings	Miscellaneous Equipment	500	Miscellaneous Equipment	500	500
		500		500	500
Planning	Folding Machine	1,750	Folding Machine	1,750	1,750
	Binding Machine	250	Binding Machine	250	250
		2,000		2,000	2,000
Police Dept.	Computer Work Stations	3,750	Computer Work Stations (3)	3,750	3,750
	Ballistic Vests	3,500	Ballistic Vests (5)	3,500	3,500
	Pistols (1)	700	Pistols (2)	1,400	1,400
	Tasers (2)	2,000	Tasers (2)	2,000	2,000
	Rifle	1,250	Rifle	1,250	1,250
	Body Worn Camera	40,680	Body Worn Camera	1,000	1,000
		51,880		12,900	12,900
Fire Dept.	Turn Out Gear (8)	12,300	Turn Out Gear (8)	12,300	12,300
	Air Pack Replacement Cylinders (6)	6,000	Air Pack Replacement Cylinders (6)	6,000	6,000
	Misc Equipment	5,000	Misc Equipment	5,000	5,000
	Fire Hose	2,000	Fire Hose (12)	2,000	2,000
		25,300		25,300	25,300
Rescue/EMS	Miscellaneous Equipment	5,000	Miscellaneous Equipment	5,000	5,000
	Table & Docking Station	3,000	Table & Docking Station	3,000	3,000
		8,000		8,000	8,000
Regional Response Team	Medical Equipment	5,079	Medical Equipment	5,079	5,079
		5,079		5,079	5,079
Cemetery Dept.	Leaf Blower	216	Leaf Blower	216	216
	Hedge Trimmer	324	MS 250 Saw	315	315
	SF90 Trimmer (2)	598	SF90 Trimmer (2)	598	598
		1,138		1,129	1,129
Garage Dept.	Heavy Duty Axle Jack	2,100	Wheel Life	2,100	2,100
		2,100		2,100	2,100
Parks & Recreation	Weed Trimmer	400	Weed Trimmer	500	500
	Treadmill - Commercial	4,950	Floor Machine	900	900
	Computer - Laptop	1,600			
		6,950		1,400	1,400
Street Dept.	Concrete/Asphalt Saw	1,200			
	Grass Trimmer	500			
		1,700		0	0
Sanitation Dept.		0		0	0
		0		0	0
	Total	\$ 113,647	Total	\$ 63,408	\$ 63,408

ENTERPRISE FUND					
Department	BUDGETED 2016-2017		BUDGETED 2017-2018		
	Requests FY 2016-2017 Description	Recommended FY 2016-2017	Requests FY 2017-2018 Description	Recommended FY 2017-2018	Approved FY 2017-2018
Water	Radio Read Meters	45,000	Radio Read Meters (250)	45,000	45,000
			Magnetic Locator	1,000	1,000
			Boring Tool	4,800	4,800
	Total	45,000	Total	50,800	50,800
Sewer	Portable Pump	4,000			
	RAS PLC Processor	3,125			
	Main Control Panel PLC Processor	3,125			
	Gas Powered Hedge Trimmer	300			
		10,549		0	0
	Total	55,549	Total	50,800	50,800
GRAND TOTAL SMALL EQUIPMENT		169,196		114,208	114,208

GENERAL FUND

- ADMINISTRATION
- PLANNING
- POLICE
- FIRE/RESCUE/RRT
- RECREATION
- PUBLIC WORKS
 - STREET
 - SANITATION
 - CEMETERY
 - GARAGE
- DEBT SERVICE
- PUBLIC BUILDINGS
- CULTURAL
- ECONOMIC & PHYSICAL DEVELOPMENT

ADMINISTRATION



Mission Statement

“To ensure a proper accountability for the Town’s Funds and Assets by monitoring the annual operating budget, reporting financial information to the Administrator, Board, and Departments in a timely and professional manner and consistent with generally accepted accounting principles, and all Town, Federal, and State mandates.”

TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE-EXPENDITURES
 Fiscal Year: 2017-2018

Fund: 10 Name: GENERAL FUND
 Dept. 4200 Name: GENERAL ADMINISTRATION

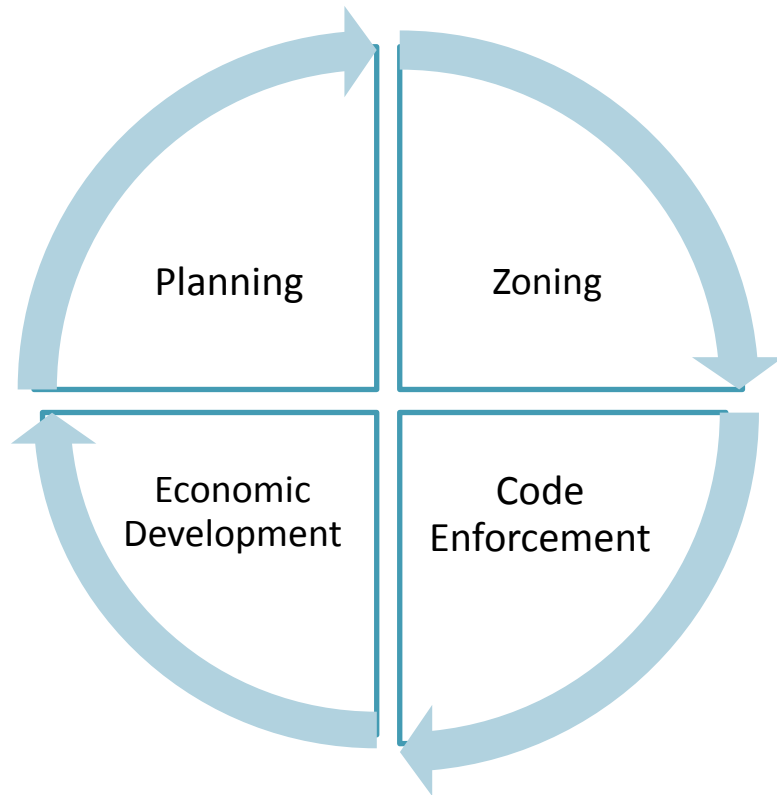
Account Number	Account Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Budget	2017/2018 Recommend	2017/2018 Approved
10-4200-0100	SALARIES ELECTED OFFICIAL	28,686	32,406	33,615	34,286	34,286
10-4200-0200	REGULAR SALARIES	338,288	343,440	353,964	374,286	374,286
10-4200-0300	TEMPORARY SALARIES	-	-	1,000	1,000	1,000
10-4200-0500	FICA TAX	26,308	27,482	29,727	31,332	31,332
10-4200-0600	GROUP INSURANCE	85,051	101,643	95,162	142,988	142,988
10-4200-0700	RETIREMENT	23,475	22,160	25,577	27,984	27,984
10-4200-0900	PROFESSIONAL SERVICES	76,781	91,611	90,250	95,500	95,500
10-4200-1000	EMPLOYEE TRAINING	4,859	9,241	11,175	10,000	10,000
10-4200-1020	BOARD TRAINING	-	-	2,000	2,000	2,000
10-4200-1060	ELECTIONS	-	5,345	-	-	-
10-4200-1100	TELEPHONE	6,668	5,408	6,360	5,600	5,600
10-4200-1200	POSTAGE	4,461	5,172	5,800	5,500	5,500
10-4200-1400	TRAVEL/MEETINGS	2,030	3,932	4,300	4,500	4,500
10-4200-1600	REPAIR EQUIPMENT	3,949	2,733	6,200	6,000	6,000
10-4200-1700	REPAIR VEHICLES	-	-	-	-	-
10-4200-2100	EQUIPMENT RENTS/LEASES	4,744	6,929	8,400	8,000	8,000
10-4200-2600	ADVERTISING	6,983	4,451	4,820	4,000	4,000
10-4200-3100	AUTOMOTIVE SUPPLIES	584	463	1,500	500	500
10-4200-3200	OFFICE SUPPLIES	6,761	5,053	7,000	6,000	6,000
10-4200-3300	DEPARTMENT SUPPLIES	1,334	2,835	2,600	2,600	2,600
10-4200-3400	BANK CHARGES	414	846	600	600	600
10-4200-3800	GARBAGE COLLECTION	556	625	-	-	-
10-4200-4500	CONTRACTED SERVICES	-	205	-	300	300
10-4200-4501	GOVDEALS AUCTION FEES	3,944	1,945	3,000	2,000	2,000
10-4200-5300	DUES	1,829	2,123	2,865	2,485	2,485
10-4200-5400	INSURANCE	9,830	7,200	10,409	10,176	10,176
10-4200-5700	MISCELLANEOUS	1,334	3,109	500	500	500
10-4200-5900	HURRICANE MATTHEW	-	-	1,685	-	-
10-4200-7401	SMALL EQUIPMENT	5,887	3,905	9,000	5,000	5,000
10-4200-9200	CONTINGENCY	-	-	3,744	1,770	1,770
10-4200-9500	TRANSFER FR ENTERPRISE FU	(589,428)	(604,431)	(629,554)	(657,827)	(657,827)
TOTAL ADMINISTRATION		55,329	85,830	91,698	127,080	127,080

**SUMMARY OF CAPITAL PROJECTS FOR ADMINISTRATION
2018-2022**

Expenditures	Priority*	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL YEAR)	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Computers	2	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
Revenue Mgmt Upgrade/Other Programs	2	\$ -	\$ 24,000	\$ -	\$ -	\$12,000	\$ -	\$12,000
Security Upgrades-Safety Glass/Upgrade Doors	1	\$ -	\$ -	\$ -	\$ -	\$ -		
TOTAL EXPENDITURES		\$ -	\$ 29,000	\$ -	\$ -	\$ 17,000	\$ 5,000	\$ 17,000

No Capital Requests for 2017/2018

PLANNING



Mission Statement

“To promote and foster a climate of growth and sustainability within the community that creates a balance of the social, cultural, economic, and ecological environments.”

TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE-EXPENDITURES
Fiscal Year: 2017-2018

Fund: 10 Name: GENERAL FUND

Dept. 4300 Name: PLANNING

Account Number	Account Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Budget	2017/2018 Recommend	2017/2018 Approved
10-4300-0200	REGULAR SALARIES	110,317	124,378	133,012	140,713	140,713
10-4300-0300	TEMPORARY SALARIES	107	-	-	-	-
10-4300-0500	FICA TAX	8,259	9,366	10,175	10,765	10,765
10-4300-0600	GROUP INSURANCE	9,653	11,928	15,174	13,997	13,997
10-4300-0700	RETIREMENT	6,692	7,171	8,362	9,217	9,217
10-4300-0900	PROFESSIONAL SERVICES	336	1,027	1,000	1,000	1,000
10-4300-0910	MARKETING TOWN OF WILLI	5,127	4,305	6,000	5,500	5,500
10-4300-1000	TRAINING	1,246	1,747	3,000	3,000	3,000
10-4300-1100	TELEPHONE	648	888	1,100	1,100	1,100
10-4300-1200	POSTAGE	256	489	600	600	600
10-4300-1400	TRAVEL/MEETINGS	274	432	650	650	650
10-4300-1600	REPAIR EQUIPMENT	2,588	2,196	3,000	3,000	3,000
10-4300-1700	REPAIR VEHICLES	107	108	500	400	400
10-4300-2600	ADVERTISING	423	70	600	500	500
10-4300-3100	AUTOMOTIVE SUPPLIES	363	247	750	650	650
10-4300-3200	OFFICE SUPPLIES	256	80	500	500	500
10-4300-3300	DEPARTMENT SUPPLIES	798	94	600	500	500
10-4300-3400	BANK CHARGES	-	-	-	-	-
10-4300-4500	CONTRACTED SERVICES	1,224	-	1,500	1,000	1,000
10-4300-4700	CODE ENFORCEMENT	7,945	11,135	12,000	12,000	12,000
10-4300-5300	DUES	629	943	1,200	1,200	1,200
10-4300-5400	INSURANCE WK COMP/AUTC	2,019	2,016	1,886	1,323	1,323
10-4300-5700	MISCELLANEOUS	-	-	-	-	-
10-4300-5900	HURRICANE MATTHEW	-	-	678	-	-
10-4300-7400	CAPITAL OUTLAY EQUIPMEN	55,612	-	15,000	20,000	20,000
10-4300-7401	SMALL EQUIPMENT	2,347	2,170	2,000	2,000	2,000
10-4300-9200	CONTINGENCY	-	-	369	349	349
TOTAL PLANNING		217,226	180,789	219,656	229,964	229,964

**SUMMARY OF CAPITAL PROJECTS FOR PLANNING
2018-2022**

Expenditures	Priority*	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL YEAR)	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
GIS Program and Equipment	2	\$20,000	\$22,076	\$0	\$22,076	\$0	\$0	\$0
Long Range Plan Update-5 year update	2	\$15,000	\$15,000	\$20,000	\$0	\$0	\$0	\$0
River Landing Phase II	2	\$730,000	\$730,000		\$730,000	\$0	\$0	\$0
TOTAL EXPENDITURES		\$765,000	\$767,076	\$20,000	\$752,076	\$0	\$0	\$0

POLICE



Mission Statement

“The Mission of the Williamston Police Department is to protect and enhance the quality of life for all who live, work, or visit our town. Members of the department are dedicated to accomplishing this mission by building problem solving partnerships with our citizens, while treating people with fairness and respect.”

TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE-EXPENDITURES
Fiscal Year: 2017-2018

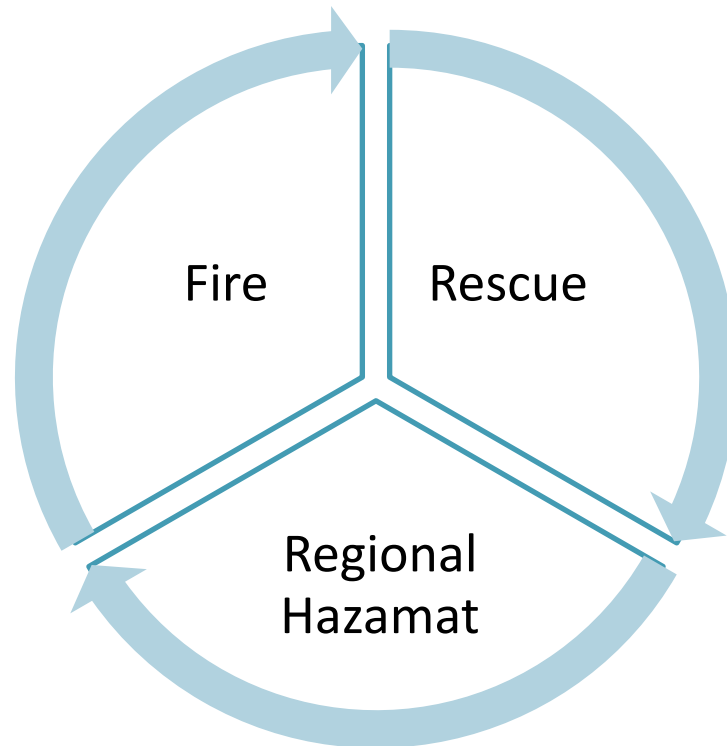
Fund: 10 Name: GENERAL FUND
 Dept 5100 Name: POLICE DEPARTMENT

Account Number	Account Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Budget	2017/2018 Recommend	2017/2018 Approved
10-5100-0200	REGULAR SALARIES	794,183	846,857	867,291	895,565	895,565
10-5100-0300	TEMPORARY SALARIES	43,225	39,077	63,008	64,268	64,268
10-5100-0400	SUPPLEMENTAL RETIREME	3,201	-	-	-	-
10-5100-0500	FICA TAX	62,822	66,552	71,168	73,427	73,427
10-5100-0600	GROUP INSURANCE	109,949	112,979	128,571	143,904	143,904
10-5100-0700	RETIREMENT	100,638	104,003	118,741	124,838	124,838
10-5100-0900	PROFESSIONAL SERVICES	14,336	18,730	28,060	18,000	18,000
10-5100-1000	EMPLOYEE TRAINING	14,697	14,434	16,000	16,000	16,000
10-5100-1100	TELEPHONE	11,445	12,071	11,000	11,000	11,000
10-5100-1200	POSTAGE	281	226	500	500	500
10-5100-1400	TRAVEL	-	196	1,000	1,000	1,000
10-5100-1600	REPAIR EQUIPMENT	5,772	2,829	3,000	3,000	3,000
10-5100-1700	REPAIR VEHICLES	13,770	16,059	13,000	13,000	13,000
10-5100-2100	EQUIPMENT RENTS/LEASE	-	-	1,000	1,000	1,000
10-5100-2600	ADVERTISING	262	223	500	500	500
10-5100-3100	AUTOMOTIVE SUPPLIES	45,880	35,414	50,000	32,900	32,900
10-5100-3200	OFFICE SUPPLIES	2,372	1,955	2,500	2,500	2,500
10-5100-3300	DEPARTMENT SUPPLIES	6,085	6,883	8,000	8,000	8,000
10-5100-3400	BANK CHARGES	586	586	2,594	2,594	2,594
10-5100-3600	UNIFORMS	15,413	13,752	16,000	16,000	16,000
10-5100-3800	GARBAGE COLLECTION	416	453	-	-	-
10-5100-5300	DUES	1,440	1,400	1,300	1,400	1,400
10-5100-5400	INSURANCE	62,794	60,498	63,397	43,197	43,197
10-5100-5600	DRUG CONTROL	6,000	8,000	7,000	7,000	7,000
10-5100-5601	DRUG & FED FORFEITURE	-	-	12,104	13,500	13,500
10-5100-5700	MISCELLANEOUS	925	1,379	1,700	1,700	1,700
10-5100-5800	COMMUNITY INVOLVEME	746	1,320	1,500	1,500	1,500
10-5100-5900	HURRICANE MATTHEW	-	-	7,919	-	-
10-5100-7400	CAPITAL OUTLAY EQUIPM	108,187	72,867	126,523	86,457	86,457
10-5100-7401	SMALL EQUIPMENT	32,874	11,108	51,880	12,900	12,900
10-5100-7402	EQUIPMENT/DOJ GRANT F	-	-	-	-	-
10-5100-9200	CONTINGENCY	-	-	2,920	2,072	2,072
Total Police		1,458,300	1,449,851	1,678,176	1,597,722	1,597,722

**SUMMARY OF CAPITAL PROJECTS FOR POLICE DEPARTMENT
2018-2022**

Expenditures	Priority	CURRENT COST	TOTAL COST (IF PAID IN TARGETED YEAR)	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Patrol Vehicles	2	\$103,843	\$545,310	\$86,457	\$132,928	\$90,834	\$139,658	\$95,433
Building Renovations	1	\$1,080,000	\$1,080,000	\$0	\$1,080,000	\$0	\$0	\$0
TOTAL EXPENDITURES		\$103,843	\$1,625,310	\$86,457	\$1,212,928	\$90,834	\$139,658	\$95,433

FIRE / RESCUE / RRT



Mission Statement

"The Mission of the Williamston Fire/Rescue & EMS Department is to serve and protect its citizens from the dangers of Fire, Emergency Medical Incidents and Other Natural and Man-made Emergencies through the efforts of Prevention, Education, Training and Safety."

TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE-EXPENDITURES
 Fiscal Year: 2017-2018

Fund: 10 Name: GENERAL FUND Dept 5300
Name: FIRE DEPARTMENT

Account Number	Account Description	2014/2015	2015/2016	2016/2017	2017/2018	2017/2018
		Actual	Actual	Budget	Recommend	Approved
10-5300-0200	REGULAR SALARIES	347,836	286,981	254,066	323,036	323,036
10-5300-0300	TEMPORARY SALARIES	23,057	10,036	16,000	16,000	16,000
10-5300-0400	SUPPLEMENTAL RETIREMENT	9,992	9,992	9,992	9,992	9,992
10-5300-0500	FICA TAX	26,618	21,886	20,660	25,936	25,936
10-5300-0600	GROUP INSURANCE	58,510	50,748	45,946	49,182	49,182
10-5300-0700	RETIREMENT	24,430	19,446	19,401	25,218	25,218
10-5300-0701	ON BEHALF OF PYMTS-FIRE	3,115	472	3,700	3,700	3,700
10-5300-0900	PROFESSIONAL SERVICES	5,091	4,333	5,000	5,000	5,000
10-5300-1000	EMPLOYEE TRAINING	3,073	4,223	5,000	5,000	5,000
10-5300-1100	TELEPHONE	5,269	3,735	4,400	4,550	4,550
10-5300-1200	POSTAGE	161	212	500	300	300
10-5300-1300	UTILITIES	1,151	953	3,500	3,500	3,500
10-5300-1400	TRAVEL	139	123	300	300	300
10-5300-1500	REPAIR BLDGS & GROUNDS	2,710	754	2,500	2,000	2,000
10-5300-1600	REPAIR EQUIPMENT	20,554	24,980	19,000	27,000	27,000
10-5300-2100	EQUIPMENT RENTS/LEASES	-	-	-	2,000	2,000
10-5300-3100	AUTOMOTIVE SUPPLIES	22,151	19,222	23,500	21,500	21,500
10-5300-3200	OFFICE SUPPLIES	787	765	1,000	800	800
10-5300-3300	DEPARTMENT SUPPLIES	2,942	3,934	6,000	5,000	5,000
10-5300-3400	BANK CHARGES	298	298	1,297	1,297	1,297
10-5300-3600	UNIFORMS	4,683	4,689	5,000	5,000	5,000
10-5300-3800	GARBAGE COLLECTION	342	525	600	600	600
10-5300-5300	DUES	1,089	634	1,200	1,400	1,400
10-5300-5400	INSURANCE	34,720	42,446	42,303	32,555	32,555
10-5300-5700	MISCELLANEOUS	640	642	1,600	1,100	1,100
10-5300-5900	HURRICANE MATTHEW/LIGH	-	-	2,318	-	-
10-5300-7400	CAPITAL OUTLAY EQUIPMEN	32,011	-	15,513	21,000	21,000
10-5300-7401	SMALL EQUIPMENT	32,780	23,179	25,300	25,300	25,300
10-5300-7402	2006 HAZMAT GRANT CFDA #	-	-	-	-	-
10-5300-7403	2007 DHS GRANT CFDA 97.073	-	-	-	-	-
10-5300-7404	2008 RRT EQUIP GRANT CFDA#	-	-	-	-	-
10-5300-7405	FIRE SAFETY GRANT	-	-	-	-	-
10-5300-7406	FIRE SAFETY GRANT 2009	-	-	-	-	-
10-5300-7407	2009 RRT EG GRANT CFDA#97	-	-	-	-	-
10-5300-7408	2010 RRT EQ GRANT CFDA#97	-	-	-	-	-
10-5300-7409	2011 RRT EQUIPMENT GRANT	-	-	-	-	-
10-5300-7410	2014 DHS EQ GRANT	23,866	3,534	-	-	-
10-5300-7411	SAFE KIDS GRANT	-	918	-	-	-
10-5300-7412	CYLINDER RECOVERY SYSTEM	-	5,446	-	-	-
10-5300-7413	TRUCK - PRIME MOVER	-	56,257	-	-	-
10-5300-9200	CONTINGENCY	-	-	1,517	1,479	1,479
TOTAL FIRE		688,017	601,361	537,113	619,745	619,745

TOWN OF WILLIAMSTON
ANNUAL ESTIMATE-EXPENDITURES
Fiscal Year: 2017-2018

Fund: 10 Name: GENERAL FUND

Dept 5400 Name: RESCUE DEPARTMENT

Account Number	Account Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Budget	2017/2018 Recommend	2017/2018 Approved
10-5400-0200	REGULAR SALARIES	259,070	347,058	429,063	464,258	464,258
10-5400-0300	TEMPORARY SALARIES	16,279	31,233	20,000	20,000	20,000
10-5400-0400	SUPPLEMENTAL RETIREMENT	720	720	720	720	720
10-5400-0500	FICA TAX	20,795	27,546	34,353	37,046	37,046
10-5400-0600	GROUP INSURANCE	45,793	54,523	90,879	82,578	82,578
10-5400-0700	RETIREMENT	19,585	24,061	32,266	36,010	36,010
10-5400-0701	ON BEHALF OF PYMTS-RES	2,769	742	3,000	3,000	3,000
10-5400-0900	PROFESSIONAL SERVICES	39,815	39,372	48,000	48,000	48,000
10-5400-0910	EMS/MC PARTNERSHIP	176,800	-	-	-	-
10-5400-1000	EMPLOYEE TRAINING	2,219	2,705	3,000	3,000	3,000
10-5400-1100	TELEPHONE	2,129	3,262	3,000	3,500	3,500
10-5400-1200	POSTAGE	4	12	500	300	300
10-5400-1300	UTILITIES	13,532	10,569	12,000	13,000	13,000
10-5400-1400	TRAVEL	60	89	200	200	200
10-5400-1500	REPAIR BLDGS & GROUNDS	5,573	4,969	6,000	6,000	6,000
10-5400-1600	EQUIPMENT REPAIR	9,936	6,400	9,000	15,500	15,500
10-5400-2100	EQUIPMENT RENTS/LEASES	2,031	1,809	1,800	3,200	3,200
10-5400-3100	AUTOMOTIVE SUPPLIES	12,495	6,967	14,000	11,000	11,000
10-5400-3200	OFFICE SUPPLIES	2,123	1,955	2,500	2,000	2,000
10-5400-3300	DEPARTMENT SUPPLIES - DIR	10,028	19,007	12,000	12,000	12,000
10-5400-3301	DEPARTMENT SUPPLIES - INC	-	-	-	2,500	2,500
10-5400-3400	BANK CHARGES	248	248	1,081	1,081	1,081
10-5400-3600	UNIFORMS	2,595	2,203	4,500	4,500	4,500
10-5400-3800	GARBAGE COLLECTION	1,693	1,563	1,500	1,600	1,600
10-5400-5300	DUES	696	908	1,000	1,000	1,000
10-5400-5400	INSURANCE	20,699	22,186	22,397	24,062	24,062
10-5400-5700	MISCELLANEOUS	192	116	1,000	800	800
10-5400-5900	HURRICANE MATTHEW	-	-	5,127	-	-
10-5400-7400	CAPITAL OUTLAY EQUIPMEN	-	-	10,000	-	-
10-5400-7401	SMALL EQUIPMENT	4,067	6,998	8,000	8,000	8,000
10-5400-9200	CONTINGENCY	-	-	1,515	1,612	1,612
TOTAL RESCUE		671,947	617,221	778,401	806,467	806,467

**TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE-EXPENDITURES
Fiscal Year: 2017-2018**

Fund: 10 Name: GENERAL FUND

Dept 5300 Name REGIONAL RESPONSE TEAM

Account Number	Account Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Budget	2017/2018 Recommend	2017/2018 Approved
10-5350-0300	RRT1 SALARIES	50	1,037	3,000	3,000	3,000
10-5350-0310	RT TRAINING SALARIES	6,036	5,151	-	-	-
10-5350-0500	RRT1 FICA TAX	-	-	230	230	230
10-5350-0700	RRT1 RETIREMENT	-	-	191	191	191
10-5350-0900	PROFESSIONAL SERVICES	14,985	14,995	15,000	15,000	15,000
10-5350-1000	TRAINING	12,539	12,115	25,000	25,000	25,000
10-5350-1100	RRT1 TELEPHONE	469	456	900	900	900
10-5350-1200	RRT1 POSTAGE	110	7	100	100	100
10-5350-1400	RRT1 TRAVEL	454	400	500	500	500
10-5350-1500	REPAIR BLDGS & GROUNDS	-	-	-	-	-
10-5350-1600	EQUIPMENT REPAIR	-	-	4,000	4,000	4,000
10-5350-3300	RRT1 DEPT SUPPLIES	240	188	4,000	2,000	2,000
10-5350-3600	RRT1 UNIFORMS	2,097	2,360	4,500	2,000	2,000
10-5350-5400	WORKERS COMP INS RRT1	5,000	5,000	5,000	5,000	5,000
10-5350-7400	CAPITAL OUTLAY EQUIPMENT	-	-	-	-	-
10-5350-7401	SMALL EQUIPMENT	7,508	7,686	9,809	5,079	5,079
10-5350-7402	VEHICLE RESERVE	2,324	32,612	12,000	6,000	6,000
TOTAL RRT		51,812	82,006	84,230	69,000	69,000

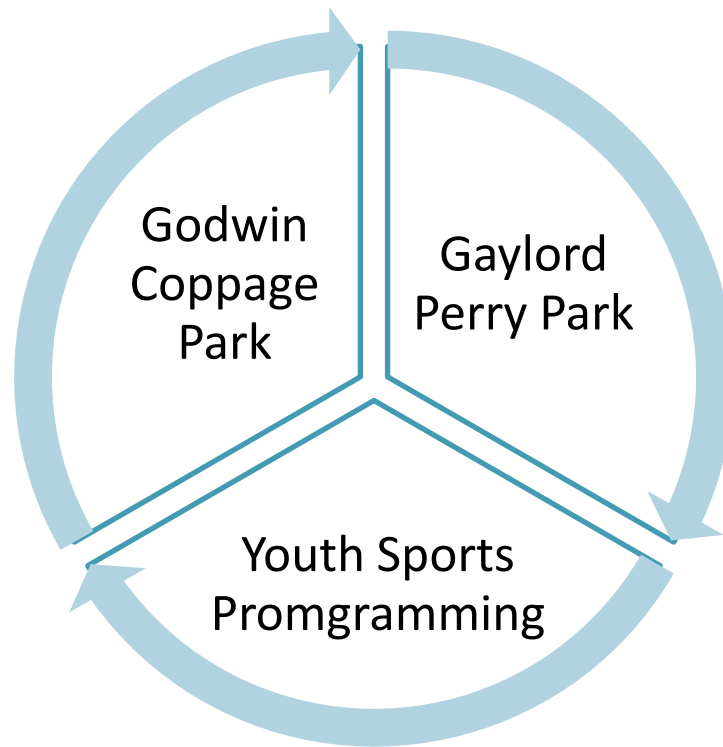
**SUMMARY OF CAPITAL PROJECTS FOR FIRE/RESCUE/RRT
2018-2022**

SUMMARY OF CAPITAL IMPROVEMENTS FOR FIRE/RESCUE

4/18/2017 16:05

Expenditures	Priority	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL YEAR)	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Ambulance	2	\$140,000	\$154,534	\$0	\$154,534	\$0	\$0	\$0
SCBA(Self Contained Breathing Apparatus)	1	\$110,000	\$111,308	\$0	\$26,805	\$27,475	\$28,162	\$28,866
Generator	2	\$20,000	\$23,194	\$0	\$23,194	\$0	\$0	\$0
Roof	2	\$31,519	\$36,552	\$0	\$36,552	\$0	\$0	\$0
Fire Chief's Vehicle	1	\$35,000	\$39,000	\$39,000	\$0	\$0	\$0	\$0
Pumper	2	\$450,000	\$484,601	\$0	\$484,601	\$0	\$0	\$0
LifePak 15 Heart Monitor/Defibrillator	1	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0
Utility Truck	1	\$0	\$49,672	\$0	\$49,672	\$0	\$0	\$0
TOTAL EXPENDITURES		\$831,519	\$898,861	\$39,000	\$775,358	\$27,475	\$28,162	\$28,866

PARKS AND RECREATION



Mission Statement

"We will strive to provide programs and facilities that:

- *Offer positive outlets for youth in order to reduce youth delinquency*
- *Improve community health*
- *Attract tourists and new residents to increase economic growth."*

TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE-EXPENDITURES
Fiscal Year: 2017-2018

Fund: 10 Name: GENERAL FUND

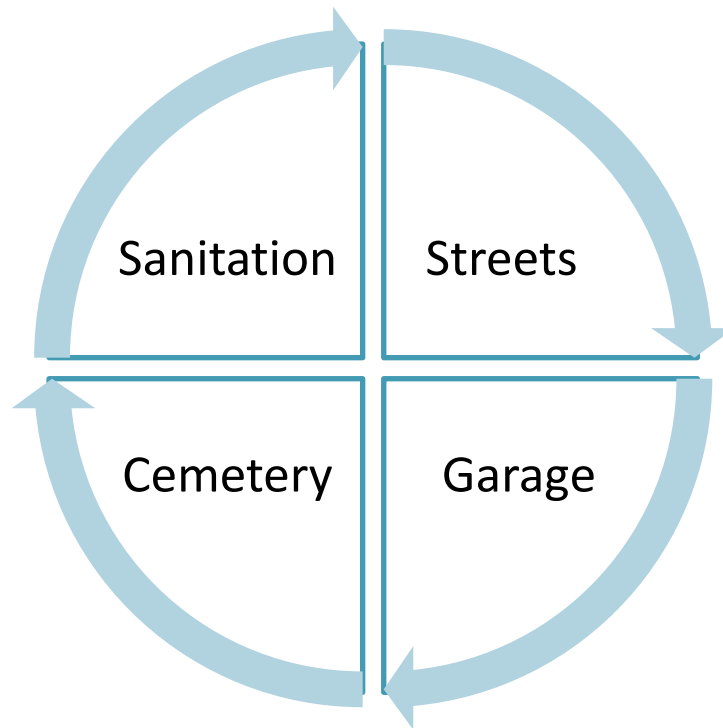
Dept 6200 Name: RECREATION DEPARTMENT

Account Number	Account Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Budget	2017/2018 Recommend	2017/2018 Approved
10-6200-0200	REGULAR SALARIES	187,092	203,236	209,252	218,409	218,409
10-6200-0300	TEMPORARY SALARIES	74,010	73,609	86,976	71,001	71,001
10-6200-0500	FICA TAX	18,728	19,864	22,661	22,675	22,675
10-6200-0600	GROUP INSURANCE	25,304	28,696	37,345	33,895	33,895
10-6200-0700	RETIREMENT	13,867	14,235	15,701	16,946	16,946
10-6200-0900	PROFESSIONAL SERVICES	45	133	6,740	3,350	3,350
10-6200-1000	EMPLOYEE TRAINING	1,345	1,763	1,915	1,945	1,945
10-6200-1100	TELEPHONE	5,131	5,364	6,360	5,220	5,220
10-6200-1200	POSTAGE	264	342	500	500	500
10-6200-1300	UTILITIES	28,072	22,168	27,450	26,100	26,100
10-6200-1400	TRAVEL	51	25	-	-	-
10-6200-1500	REPAIR BLDGS & GROUNDS	58,862	27,963	48,825	33,565	33,565
10-6200-1600	REPAIR EQUIPMENT	5,292	9,985	9,950	11,300	11,300
10-6200-3100	AUTOMOTIVE SUPPLIES	12,690	10,622	16,449	11,120	11,120
10-6200-3300	DEPARTMENT SUPPLIES	18,168	30,401	33,895	30,580	30,580
10-6200-3400	BANK CHARGES	225	225	1,081	1,081	1,081
10-6200-3500	SUPPLIES-TURFGRASS MGMT	14,522	15,552	18,284	14,990	14,990
10-6200-3600	UNIFORMS	2,366	2,285	2,150	2,300	2,300
10-6200-3800	GARBAGE COLLECTION	4,083	4,332	4,505	4,940	4,940
10-6200-4500	CONTRACTED SERVICES	6,967	3,129	5,875	5,800	5,800
10-6200-5300	DUES	90	323	375	375	375
10-6200-5400	INSURANCE	16,807	16,818	19,663	14,511	14,511
10-6200-5700	MISCELLANEOUS	5,238	4,294	2,700	1,500	1,500
10-6200-5702	BARNES EST/Wmstn Yarn Mill Dc	-	-	-	-	-
10-6200-5900	HURRICANE MATTHEW	-	-	-	-	-
10-6200-7200	CAPITAL OUTLAY BUILDINGS	-	-	-	-	-
10-6200-7400	CAPITAL OUTLAY EQUIPMENT	-	358,590	66,000	16,000	16,000
10-6200-7401	SMALL EQUIPMENT	5,381	1,828	6,950	1,400	1,400
10-6200-9200	CONTINGENCY	25	-	2,137	1,706	1,706
TOTAL RECREATION		504,627	855,784	653,739	551,209	551,209

**SUMMARY OF CAPITAL PROJECTS FOR PARKS AND RECREATION
2018-2022**

Expenditures	Priority*	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL YEAR)	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Gaylord Perry Park								
Renovate Lobby	2	\$16,000	\$16,000	\$16,000	\$0	\$0	\$0	\$0
Weight Equipment	2	\$8,500	\$8,500	\$0	\$8,500	\$0	\$0	\$0
Gym Air Conditioning	2	\$22,000	\$24,891	\$0	\$24,891	\$0	\$0	\$0
Construct Picnic Shelter & Restrooms	3	\$45,000	\$48,460	\$0	\$48,460	\$0	\$0	\$0
Tennis Courts/West End								
Fence for Tennis Courts @ West End	2	\$17,500	\$19,800	\$0	\$0	\$0	\$19,800	\$0
Add 2 Additional Tennis Courts	3	\$80,000	\$97,472	\$0	\$0	\$0	\$97,472	\$0
Resurface Courts	2	\$30,000	\$33,114	\$0	\$0	\$33,114	\$0	\$0
Trucks								
Trucks	2	\$26,000	\$26,650	\$0	\$26,650	\$0	\$0	\$0
Maintenance Equipment								
72" Rotary Mower	2	\$15,000	\$16,971	\$0	\$16,971	\$0	\$0	\$0
Ballfield Machine/Bunker Rake	2	\$12,000	\$14,621	\$0	\$0	\$14,621	\$0	\$0
Gator	2	\$11,000	\$12,757	\$0	\$0	\$12,757	\$0	\$0
TOTAL EXPENDITURES		\$283,000	\$319,236	\$16,000	\$125,472	\$60,492	\$117,272	\$0

PUBLIC WORKS



Department Mission Statement

“Maintain a desirable workplace that provides for the safe, efficient function of the Public Works Department and encourages and rewards the professional growth of our employees.”

Streets

“Provide streets, sidewalks, and street lighting that are clean, aesthetically pleasing, and provide for safe movement of vehicular and pedestrian traffic.”

Sanitation

“Provide as thorough and efficient services as possible to provide for a community that is clean and aesthetically pleasing.”

Garage

“Provide area/equipment that will allow for quality maintenance & repair of the significant investment in vehicles and equipment.”

Cemetery

“Provide a clean, well maintained cemetery.”

TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE-EXPENDITURES
Fiscal Year: 2017-2018

Fund: 10 Name: GENERAL FUND

Dept 5600 Name: STREET DEPARTMENT

Account Number	Account Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Budget	2017/2018 Recommend	2017/2018 Approved
10-5600-0200	REGULAR SALARIES	156,572	167,530	164,964	179,999	179,999
10-5600-0300	TEMPORARY SALARIES	2,007	1,182	2,000	2,000	2,000
10-5600-0500	FICA TAX	11,645	12,641	12,773	13,923	13,923
10-5600-0600	GROUP INSURANCE	33,590	34,176	45,149	41,008	41,008
10-5600-0700	RETIREMENT	11,200	11,049	12,018	13,560	13,560
10-5600-0900	PROFESSIONAL SERVICES	1,120	183	150	350	350
10-5600-1000	EMPLOYEE TRAINING	170	-	1,750	1,750	1,750
10-5600-1100	TELEPHONE	525	629	800	750	750
10-5600-1200	POSTAGE	-	-	250	200	200
10-5600-1300	UTILITIES	132,357	134,111	125,000	121,350	121,350
10-5600-1400	TRAVEL	25	25	400	400	400
10-5600-1500	REPAIR BLDGS & GROUNDS	3,038	488	9,000	6,500	6,500
10-5600-1600	REPAIR EQUIPMENT	3,190	4,286	5,500	5,500	5,500
10-5600-2100	EQUIPMENT RENTS/LEASES	-	-	150	150	150
10-5600-2600	ADVERTISING	51	35	100	100	100
10-5600-3100	AUTOMOTIVE SUPPLIES	11,196	7,100	8,000	8,500	8,500
10-5600-3300	DEPARTMENT SUPPLIES	4,370	3,442	6,500	4,500	4,500
10-5600-3400	BANK CHARGES	232	232	1,081	1,081	1,081
10-5600-3600	UNIFORMS	3,231	3,640	5,808	6,388	6,388
10-5600-4500	CONTRACTED SERVICES	1,694	84	4,321	2,000	2,000
10-5600-5400	INSURANCE	13,380	17,530	14,904	11,213	11,213
10-5600-5700	MISCELLANEOUS	235	277	300	300	300
10-5600-5900	HURRICANE MATTHEW	-	-	71,259	-	-
10-5600-7400	CAPITAL OUTLAY EQUIPMENT	-	-	68,250	-	-
10-5600-7401	SMALL EQUIPMENT	1,481	1,294	1,700	-	-
10-5600-9200	CONTINGENCY	-	-	1,937	1,710	1,710
10-5600-9400	TRANSFER TO CAP PROJ FUND	-	-	-	-	-
TOTAL STREET		391,309	399,933	564,064	423,232	423,232

**TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE-EXPENDITURES
Fiscal Year: 2017-2018**

Fund: 10 Name; GENERAL FUND

Dept 5800 Name: SANITATION DEPARTMENT

Account Number	Account Description	2014/2015	2015/2016	2016/2017	2017/2018	2017/2018
		Actual	Actual	Budget	Recommend	Approved
10-5800-0200	REGULAR SALARIES	214,636	237,873	252,353	261,502	261,502
10-5800-0300	TEMPORARY SALARIES	3,054	2,266	3,000	3,000	3,000
10-5800-0500	FICA TAX	16,281	17,972	19,534	20,234	20,234
10-5800-0600	GROUP INSURANCE	45,635	55,406	74,198	67,309	67,309
10-5800-0700	RETIREMENT	15,160	15,798	18,356	19,657	19,657
10-5800-0900	PROFESSIONAL SERVICES	175	208	100	47	47
10-5800-1000	EMPLOYEE TRAINING	24	-	200	100	100
10-5800-1100	TELEPHONE	535	550	500	450	450
10-5800-1400	TRAVEL	-	-	100	75	75
10-5800-1500	REPAIR BLDGS & GROUNDS	-	-	-	1,400	1,400
10-5800-1600	REPAIR EQUIPMENT	6,164	12,283	9,500	12,500	12,500
10-5800-2100	EQUIPMENT RENT,LEASE	-	-	100	100	100
10-5800-2600	ADVERTISING	65	33	300	200	200
10-5800-3100	AUTOMOTIVE SUPPLIES	26,477	24,157	23,000	21,800	21,800
10-5800-3300	DEPARTMENT SUPPLIES	1,815	2,103	1,550	1,700	1,700
10-5800-3301	MOSQUITO CONTROL	1,858	-	3,500	3,500	3,500
10-5800-3305	MARTIN COUNTY LANDFILL	14,442	11,508	11,700	11,150	11,150
10-5800-3400	BANK CHARGES	153	153	735	735	735
10-5800-3600	UNIFORMS	5,187	6,365	7,409	7,409	7,409
10-5800-3800	GARBAGE COLLECTION	742	-	1,275	1,075	1,075
10-5800-4500	CONTRACT SERVICES	2,892	84	2,091	1,350	1,350
10-5800-5400	INSURANCE	19,473	15,706	15,268	11,981	11,981
10-5800-5700	MISCELLANEOUS	134	272	300	300	300
10-5800-5900	HURRICANE MATTHEW	-	-	22,511	-	-
10-5800-7400	CAPITAL OUTLAY EQUIPMENT	82,500	26,417	-	-	-
10-5800-7401	SMALL EQUIPMENT	-	-	-	-	-
10-5800-9200	CONTINGENCY	-	-	836	759	759
TOTAL SANITATION		457,403	429,155	468,416	448,333	448,333

TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATES-EXPENDITURES
Fiscal Year: 2017-2018

Fund: 10 Name: GENERAL FUND

Dept 6400 Name: CEMETERY DEPARTMENT

Account Number	Account Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Budget	2017/2018 Recommend	2017/2018 Approved
10-6400-0200	REGULAR SALARIES	52,911	55,898	57,153	60,611	60,611
10-6400-0300	TEMPORARY SALARIES	4,168	2,057	5,000	5,000	5,000
10-6400-0500	FICA TAX	4,353	4,390	4,755	5,019	5,019
10-6400-0600	GROUP INSURANCE	10,175	11,263	14,671	13,292	13,292
10-6400-0700	RETIREMENT	3,999	3,802	4,461	4,874	4,874
10-6400-0900	PROFESSIONAL SERVICES	-	-	100	500	500
10-6400-1100	TELEPHONE	753	455	450	400	400
10-6400-1300	UTILITIES	708	703	650	675	675
10-6400-1500	REPAIR BLDGS & GROUNDS	2,709	163	2,750	2,350	2,350
10-6400-1600	REPAIR EQUIPMENT	2,080	2,163	2,000	1,625	1,625
10-6400-3100	AUTOMOTIVE SUPPLIES	1,715	1,250	2,500	1,700	1,700
10-6400-3300	DEPARTMENT SUPPLIES	2,261	1,524	2,000	1,600	1,600
10-6400-3400	BANK CHARGES	39	39	216	216	216
10-6400-3500	ROOKS FUND EXPENSE	480	480	500	500	500
10-6400-3600	UNIFORMS	1,390	1,133	1,900	1,900	1,900
10-6400-5400	INSURANCE	2,863	3,613	3,692	2,330	2,330
10-6400-5700	MISCELLANEOUS	8	119	200	200	200
10-6400-5900	HURRICANE MATTHEW	-	-	4,797	-	-
10-6400-7200	CAP OUTLAY-LAND & BLDGS	300	5,988	-	-	-
10-6400-7400	CAPITAL OUTLAY EQUIPMENT	-	-	-	8,200	8,200
10-6400-7401	SMALL EQUIPMENT	709	663	1,138	1,129	1,129
10-6400-9200	CONTINGENCY	-	-	181	151	151
TOTAL CEMETERY		91,624	95,702	109,114	112,272	112,272

TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE-EXPENDITURES
Fiscal Year: 2017-2018

Fund: 10 Name: GENERAL FUND

Dept 6500 Name: TOWN GARAGE

Account Number	Account Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Budget	2017/2018 Recommend	2017/2018 Approved
10-6500-0200	REGULAR SALARIES	109,396	111,977	114,081	119,188	119,188
10-6500-0500	FICA TAX	7,257	7,344	8,727	9,118	9,118
10-6500-0600	GROUP INSURANCE	17,074	17,298	22,200	20,131	20,131
10-6500-0700	RETIREMENT	7,617	7,326	8,177	8,841	8,841
10-6500-0900	PROFESSIONAL SERVICES	-	323	100	534	534
10-6500-1000	EMPLOYEE TRAINING	70	-	530	480	480
10-6500-1100	TELEPHONE	204	197	275	175	175
10-6500-1300	UTILITIES	2,953	1,180	3,000	2,500	2,500
10-6500-1500	REPAIR BLDGS & GROUNDS	1,010	1,406	3,000	5,400	5,400
10-6500-1600	REPAIR EQUIPMENT	944	1,774	1,760	1,500	1,500
10-6500-2100	LEASES	-	-	500	400	400
10-6500-3100	AUTOMOTIVE SUPPLIES	1,204	921	1,900	1,500	1,500
10-6500-3300	DEPARTMENT SUPPLIES	2,950	2,460	4,700	4,150	4,150
10-6500-3400	BANK CHARGES	76	76	432	432	432
10-6500-3600	UNIFORMS	1,649	1,535	2,860	2,810	2,810
10-6500-3800	GARBAGE COLLECTION	1,141	1,214	1,457	1,484	1,484
10-6500-4500	CONTRACTED SERVICES	1,225	574	4,100	3,840	3,840
10-6500-5400	INSURANCE	4,259	4,922	4,643	4,028	4,028
10-6500-5700	MISCELLANEOUS	32	119	300	-	-
10-6500-5900	HURRICANE MATTHEW	-	-	625	-	-
10-6500-7400	CAPITAL OUTLAY EQUIPMENT	-	-	-	-	-
10-6500-7401	SMALL EQUIPMENT	2,989	5,648	2,100	2,100	2,100
10-6500-9200	CONTINGENCY	-	-	347	313	313
TOTAL SHOP		162,051	166,295	185,814	188,924	188,924

CAPITAL PROJECTS FOR PUBLIC WORKS DEPARTMENT 2018-2022

SUMMARY OF CAPITAL PROJECTS FOR PUBLIC WORKS

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Expenditures	Priority	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL YEAR)	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Streets								
Skewarkee Drainage Watershed Imprvmt - Diversion Ditch	1	\$443,000	\$488,989	\$0	\$488,989	\$0	\$0	\$0
Skewarkee Drainage Watershed Impvmt- Upstream of Brownlow	1	\$176,000	\$176,000	\$0	\$176,000	\$0	\$0	\$0
Sanitation								
Leaf Machines	2	\$35,000	\$38,633	\$0	\$0	\$38,633	\$0	\$0
Dump Truck	3	\$60,000	\$60,000	\$0	\$60,000	\$0	\$0	\$0
Air Curtain Burner	2	\$90,000	\$0	\$0	\$0	\$0	\$0	\$0
Cemetery								
Cemetery Mowers	2	\$10,769	\$12,184	\$0	\$0	\$12,184	\$0	\$0
Cemetery Fencing	2	\$8,200	\$8,200	\$8,200				
Garage								
Fuel Monitoring Equipment	2	\$12,998	\$12,998	\$0	\$12,998	\$0	\$0	\$0
Public Works Building								
Flooring for Building	2	\$6,500	\$7,354	\$0	\$7,354	\$0	\$0	\$0
Public Works Building Roof Repair and Coating	2	\$17,500	\$19,317	\$0	\$19,317	\$0	\$0	\$0
TOTAL EXPENDITURES			\$823,675	\$8,200	\$764,658	\$50,817	\$0	\$0

TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATES-EXPENDITURES
Fiscal Year: 2017-2018

Fund: 10 Name: GENERAL FUND

Dept 5200 Name: DEBT SERVICE

Account Number	Account Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Budget	2017/2018 Recommend	2017/2018 Approved
10-5200-0000	DEBT RETIREMENT	-	-	-	-	-
10-5200-9100	DEBT RETIREMENT RECREATI	-	-	-	-	-
10-5200-9200	INTEREST	-	-	-	-	-
10-5200-9300	DEBT RETIREMENT FIRE ENGI	-	-	-	-	-
10-5200-9400	INTEREST FIRE ENGINE	-	-	-	-	-
10-5200-9500	RECREATION PHASE II	150,000	150,000	-	-	-
10-5200-9501	DEBT RET -- RIVERLANDING	-	-	-	-	-
10-5200-9551	INTEREST -- RIVERLANDING	-	-	-	-	-
10-5200-9600	RECREATION PHASE II INTERE	9,348	3,561	-	-	-
10-5200-9700	DEBT RET 2016--- POLICE CAF	-	-	-	-	-
10-5200-9701	DEBT RET 2011 -- POLICE CAR	-	-	-	-	-
10-5200-9702	DEBT RET 2014 -- POLICE CAR	-	-	-	-	-
10-5200-9704	DEBT RET 2015 -- PARKS & RE	-	-	-	-	-
10-5200-9705	DEBT RET 2015 -- CODE ENFO	-	-	-	-	-
10-5200-9706	DEBT RET 2016 --- CHIPPER	-	-	-	-	-
10-5200-9707	DEBT RET 2018 -- POLICE CAR	-	-	-	36,667	36,667
10-5200-9750	INTEREST 2016 - POLICE DEPT	-	-	-	-	-
10-5200-9751	INTEREST 2011 --POLICE CAR	-	-	-	-	-
10-5200-9752	INTEREST 2014 -- POLICE CAR	-	-	-	-	-
10-5200-9754	INTEREST 2015 -- PARKS & RE	-	-	-	-	-
10-5200-9755	INTEREST 2015 -- CODE ENFO	-	-	-	-	-
10-5200-9756	INTEREST 2016 --- CHIPPER	-	-	-	-	-
10-5200-9757	INTEREST 2018 -- POLICE CAR	-	-	-	2,508	2,508
10-5200-9800	DEBT RET 2011 -- -AMBULANC	-	-	-	-	-
10-5200-9850	INTEREST 2011 -- AMBULANC	-	-	-	-	-
10-5200-9900	DEBT RET 2010 -- KNUCKLE BC	-	-	-	-	-
10-5200-9910	DEBT RETIREMENT-FIRE TANF	62,000	62,000	62,000	62,000	62,000
10-5200-9911	INTEREST 2013	3,371	2,441	1,512	582	582
10-5200-9950	INTEREST 2010 -- KNUCKLE B	-	-	-	-	-
10-5200-9960	DEBT RETIREMENT-MISC INST	22,614	22,614	22,614	22,614	22,614
10-5200-9970	INTEREST-SKINNER	5,427	4,975	4,975	4,071	4,071
10-5200-9980	DEBT RETIREMENT-MISC INST	-	-	71,969	-	-
10-5200-9980	DEBT RETIREMENT-ANNEXAT	-	-	-	-	-
TOTAL DEBT SERVICE		252,760	245,591	163,070	128,442	128,442

TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE-EXPENDITURES
Fiscal Year: 2017-2018

Fund: 10 Name: GENERAL FUND

Dept 5000 Name: PUBLIC BUILDINGS

Account Number	Account Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Budget	2017/2018 Recommend	2017/2018 Approved
10-5000-0200	REGULAR SALARIES	10,939	4,670	11,649	13,662	13,662
10-5000-0500	FICA TAX	809	351	891	1,045	1,045
10-5000-0600	GROUP INSURANCE	-	-	-	-	-
10-5000-0700	RETIREMENT	-	-	-	-	-
10-5000-1300	UTILITIES	10,986	11,132	13,000	12,000	12,000
10-5000-1500	REPAIR BLDGS & GROUNDS	10,320	25,464	28,000	5,000	5,000
10-5000-1600	REPAIR EQUIPMENT	2,689	942	2,000	1,000	1,000
10-5000-3300	DEPARTMENT SUPPLIES	1,793	2,437	4,000	4,000	4,000
10-5000-3400	BANK CHARGES	42	42	216	216	216
10-5000-3600	UNIFORMS	-	-	200	100	100
10-5000-3800	GARBAGE	-	-	1,200	1,200	1,200
10-5000-4500	CONTRACT SERVICES	-	1,800	-	-	-
10-5000-5400	INSURANCE	6,788	7,571	8,173	8,296	8,296
10-5000-5700	MISCELLANEOUS	-	-	100	100	100
10-5000-5900	HURRICANE MATTHEW	-	-	-	-	-
10-5000-7200	CAPITAL OUTLAY BUILDINGS	-	8,072	-	-	-
10-5000-7401	SMALL EQUIPMENT	-	-	500	500	500
10-5000-9200	CONTINGENCY	-	-	574	324	324
TOTAL PUBLIC BUILDING		44,366	62,481	70,503	47,443	47,443

TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE-EXPENDITURES
Fiscal Year: 2017-2018

Fund: 10 Name: GENERAL FUND

Dept 6300 Name: CULTURAL DEPARTMENT

Account Number	Account Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Budget	2017/2018 Recommend	2017/2018 Approved
10-6300-1010	MARTIN MEMORIAL LIBRARY	96,051	96,100	98,100	98,100	98,100
10-6300-1016	STAMPEDE FESTIVAL	7,779	8,413	10,000	9,000	9,000
10-6300-1020	CHRISTMAS DECORATIONS	-	-	2,000	2,000	2,000
10-6300-1030	CHRISTMAS PARADE	3,690	3,322	4,000	3,500	3,500
10-6300-1040	CHRISTMAS TREE LIGHTS	-	189	500	500	500
10-6300-1050	SUSTAINABLE COMMUNITIES	-	500	1,000	750	750
10-6300-7400	MAINTENANCE--CHRISTMAS	537	103	500	600	600
10-6300-9200	CONTINGENCY	-	-	1,161	1,145	1,145
TOTAL CULTURAL		108,057	108,626	117,261	115,595	115,595

TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATES-EXPENDITURES
Fiscal Year: 2017-2018

Fund: 10 Name: GENERAL FUND

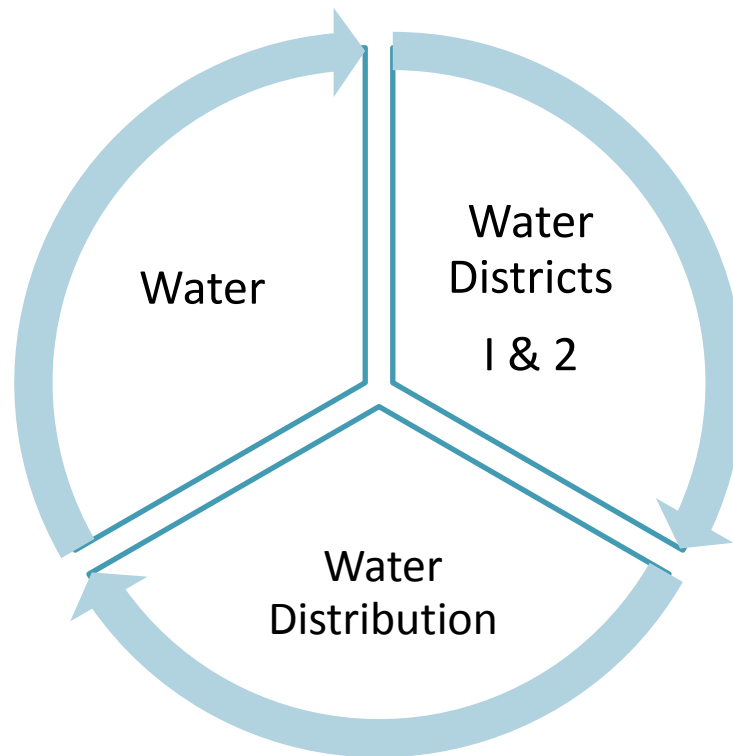
Dept 6600 Name: ECONOMIC & PHYSICAL DEVELOPMENT

Account Number	Account Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Budget	2017/2018 Recommend	2017/2018 Approved
10-6600-0970	MARTIN CO ARTS COUNCIL	6,000	6,000	6,000	6,000	6,000
10-6600-0990	WILLIAMSTON DOWNTOWN	3,756	5,609	5,000	5,000	5,000
10-6600-0991	WMSTN DOWNTOWN, INC F/	3,000	6,000	6,000	6,000	6,000
10-6600-1000	WILLIAMSTON BEAUTIFICATI	4,743	222	1,000	1,000	1,000
10-6600-1010	AUDOBON SOCIETY/NC STAT	500	-	-	-	-
10-6600-1040	HWY 17 ASSOCIATION	3,000	3,000	3,000	3,000	3,000
10-6600-1050	MID EAST COMMISSION	1,584	1,584	1,777	1,800	1,800
10-6600-1060	N C RURAL ECONOMIC CENTE	-	-	-	-	-
10-660-1070	MC HISTORICAL SOCIETY - AS	-	-	2,000	-	-
10-6600-5300	INSTITUTE OF GOVERNMENT	619	628	650	700	700
10-6600-5302	MARTIN COUNTY CHAMBER	715	1,465	750	750	750
10-6600-5303	COMMITTEE OF 100	500	500	500	500	500
10-6600-5304	NCLM	5,985	6,109	6,200	6,500	6,500
10-6600-5305	LOCAL GOVERNMENT COMM	-	-	-	-	-
10-6600-5400	ROANOKE RIVER PARTNERS	1,500	1,500	1,500	1,500	1,500
10-6600-5410	ROANOKE RIVER BASIN	500	-	-	-	-
10-6600-5420	BOYS & GIRLS CLUB	-	-	15,000	15,000	15,000
10-6600-6601	COMMITTEE OF 1000	1,000	-	1,000	1,000	1,000
10-6600-7000	RETIRES FRINGE BENEFITS	146,620	103,857	217,284	76,315	76,315
10-6600-9200	CONTINGENCY	-	-	2,057	1,251	1,251
10-6600-9900	TRNSFR TO CAP PROJECTS FL	32,315	99,860	180,500	-	-
10-6600-9904	TRNSFR TO SOUTHPARK AVE	-	-	-	-	-
TOTAL ECONOMIC & PHYSICAL		212,338	236,334	450,218	126,316	126,316

ENTERPRISE FUND

- WATER
- WATER DISTRICT I
- WATER DISTRICT II
- SEWER

WATER



Mission Statement

“Provide system that will allow for complete and efficient supply and circulation allowing for growth, better water treatment and quality, as well as fire protection.”

**TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATES-EXPENDITURES
Fiscal Year: 2017-2018**

Fund: 30 Name; ENTERPRISE (WATER / SEWER) FUND

Dept 8100 Name: WATER DEPARTMENT

Account Number	Account Description	2014/2015	2015/2016	2016/2017	2017/2018	2017/2018
		Actual	Actual	Budget	Recommend	Approved
30-8100-0100	ADMINISTRATION EXPENSE	202,209	245,650	340,928	356,109	356,109
30-8100-0200	REGULAR SALARIES	191,592	189,492	203,649	211,993	211,993
30-8100-0300	TEMPORARY SALARIES	15,176	10,635	15,000	15,000	15,000
30-8100-0500	FICA TAX	15,351	14,741	16,727	17,365	17,365
30-8100-0600	GROUP INSURANCE	28,566	27,004	38,153	36,308	36,308
30-8100-0601	RETIREE -- FRINGE BENEFITS	28,182	15,377	28,500	6,889	6,889
30-8100-0700	RETIREMENT	14,424	13,203	15,746	16,896	16,896
30-8100-0900	PROFESSIONAL SERVICES	7,009	6,448	25,000	10,000	10,000
30-8100-1000	EMPLOYEE TRAINING	4,402	2,518	2,500	2,500	2,500
30-8100-1100	TELEPHONE	4,046	3,564	3,600	3,600	3,600
30-8100-1200	POSTAGE	4,130	4,064	5,000	5,000	5,000
30-8100-1300	UTILITIES	65,359	48,530	60,000	50,000	50,000
30-8100-1400	TRAVEL	106	95	300	300	300
30-8100-1500	REPAIR BLDGS & GROUNDS	620	28	35,000	3,000	3,000
30-8100-1600	REPAIR EQUIPMENT	14,086	14,941	25,000	17,000	17,000
30-8100-2100	EQUIPMENT RENT,LEASES	-	-	200	200	200
30-8100-2600	ADVERTISING	128	160	500	500	500
30-8100-3100	AUTOMOTIVE SUPPLIES	20,831	14,997	30,000	18,000	18,000
30-8100-3200	OFFICE SUPPLIES	-	-	250	250	250
30-8100-3300	DEPARTMENT SUPPLIES	34,485	33,795	32,000	32,000	32,000
30-8100-3400	BANK ANALYSIS CHARGES	450	450	2,161	2,161	2,161
30-8100-3600	UNIFORMS	3,608	2,858	4,263	4,263	4,263
30-8100-3800	GARBAGE COLLECTION	-	-	-	-	-
30-8100-4500	CONTRACTED SERVICES	78,716	54,754	129,010	79,010	79,010
30-8100-5300	DUES	3,013	3,313	4,500	4,500	4,500
30-8100-5400	INSURANCE	16,150	16,599	18,863	16,482	16,482
30-8100-5700	MISCELLANEOUS	21	-	500	500	500
30-8100-5805	BAD DEBT	7,635	12,117	-	5,000	5,000
30-8100-5900	HURRICANE MATTHEW	-	-	3,555	-	-
30-8100-7200	CAPITAL OUTLAY - BUILDINGS	-	-	-	-	-
30-8100-7400	CAPITAL OUTLAY EQUIPMENT	34,951	46,928	94,830	9,951	9,951
30-8100-7401	SMALL EQUIPMENT	49,579	49,973	45,000	50,800	50,800
30-8100-7600	CAPITAL OUTLAY - LINES	-	-	50,000	50,000	50,000
30-8100-7700	REPAIR LINES	12,209	11,400	20,000	15,000	15,000
30-8100-7750	REPAIR/REPLACE FIRE HYDRANTS	-	11,719	20,000	15,000	15,000
30-8100-7800	WA AUTHORITY CR PURCHASE	63,135	-	-	-	-
30-8100-8100	PRINCIPAL - ANNEXATION	-	62,553	-	-	-
30-8100-8110	PRINCIPAL - SCADA	62,553	-	62,553	62,553	62,553
30-8100-8200	WATER SYSTEM ANNEXATION	-	-	-	-	-
30-8100-8300	BAD DEBTS	-	-	-	-	-
30-8100-8600	CAPITAL IMPROVEMENT RESERV	-	-	10,000	10,000	10,000
30-8100-9200	CONTINGENCY 3%	-	-	50,057	51,739	51,739
30-8100-9400	TRANSFER TO CAP PROJ FUND	-	200,000	401,500	-	-
30-8100-9450	TRANSFER TO GENERAL FUND PC	-	-	-	-	-
30-8100-9460	TRANSFER TO GF 2013 LOANS	-	-	-	-	-
30-8100-9480	TRANSFER TO GENERAL FUND KN	-	-	-	-	-
30-8100-9500	REG WATER & SEWER AUTHORITY	-	1,312,408	1,154,904	1,262,910	1,262,910
30-8100-9501	TRANS TO WA AUTHORITY RES	212,463	17,586	-	-	-
TOTAL WATER		1,195,187	2,447,900	2,949,749	2,442,779	2,442,779

TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATES-EXPENDITURES
Fiscal Year: 2017-2018

Fund: 30 Name: ENTERPRISE (WATER / SEWER) FUND

Dept 8110 Name: WATER DISTRICT I

Account Number	Account Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Budget	2017/2018 Recommend	2017/2018 Approved
30-8110-8900	WATER SERVICE FEES	-	-	-	-	-
30-8110-9100	DEBT SERVICE	46,036	42,742	43,182	43,411	43,411
TOTAL WATER DISTRICT #1		46,036	42,742	43,182	43,411	43,411

TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATES-EXPENDITURES
Fiscal Year: 2017-2018

Fund: 30 Name: ENTERPRISE (WATER / SEWER) FUND

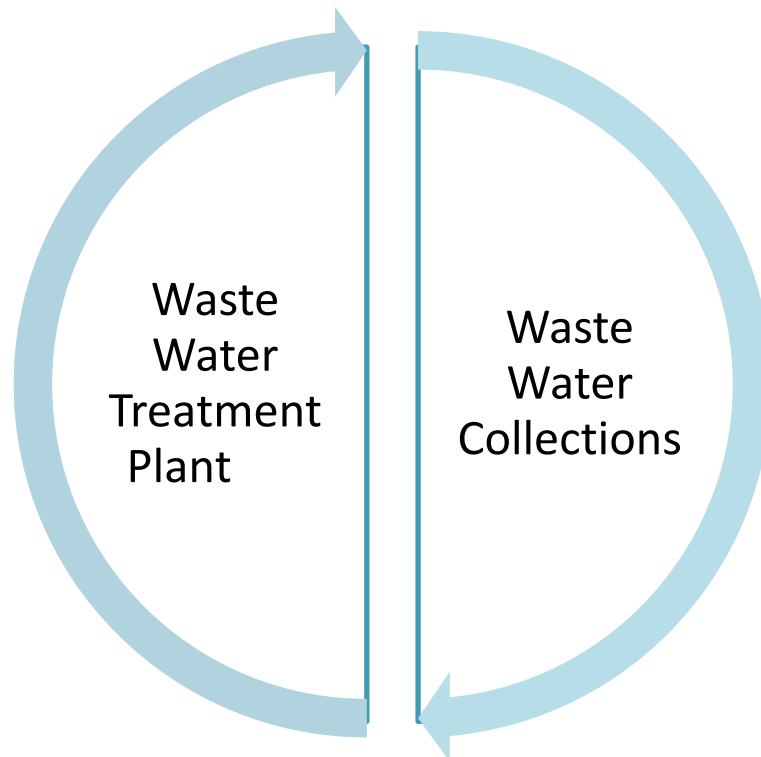
Dept 8111 Name: WATER DISTRICT II

Account Number	Account Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Budget	2017/2018 Recommend	2017/2018 Approved
30-8111-8900	WATER SERVICE FEES	29,472	19,648	-	-	-
30-8111-9100	DEBT SERVICE	127,252	124,532	123,279	123,697	123,697
TOTAL WATER DISTRICT #II		156,724	144,180	123,279	123,697	123,697

**SUMMARY OF CAPITAL PROJECTS FOR WATER DEPARTMENT
2018-2022**

Expenditures	Priority	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL YEAR)	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Water Dept P/U Trucks	2	\$32,476	\$79,162	\$0	\$38,604	\$0	\$40,558	\$0
1 Ton Dump Truck	2	\$55,000	\$57,784	\$0	\$57,784	\$0	\$0	\$0
Mobile Lite Collector	2	\$10,000	\$11,314	\$0	\$0	\$11,314	\$0	\$0
New Primary Water Supply Transmission Main	1	\$1,903,000	\$2,100,556	\$0	\$2,100,556	\$0	\$0	\$0
Water System Trans.Main-Elm Street	2	\$612,000	\$745,663	\$0	\$745,663	\$0	\$0	\$0
Water System Trans Main-Medical Dr to Main	2	\$404,000	\$480,229	\$0	\$480,229	\$0	\$0	\$0
Water System Trans Main - Factory St to Econo Lodge	2	\$121,000	\$0	\$0	\$0	\$143,831	\$0	\$0
Water System Fireflow Imprv-Northeast Loop	2	\$632,000	\$770,031	\$0	\$0	\$770,031	\$0	\$0
Water System Fireflow Imprv-US 64 Alt & Park Dr	2	\$181,000	\$226,044	\$0	\$0	\$0	\$226,044	\$0
Water System Fireflow Improv-Skinner St	2	\$184,000	\$213,384	\$0	\$213,384	\$0	\$0	\$0
Water System Fireflow Improv-SMG	2	\$58,000	\$67,262	\$0	\$67,262	\$0	\$0	\$0
Water System Fireflow Improv-Bob Martin Center	2	\$1,097,000	\$1,272,184	\$0	\$1,272,184	\$0	\$0	\$0
Water Read Handheld	0	\$28,000	\$31,293	\$0	\$15,453	\$15,840	\$0	\$0
Back Hoe	2	\$95,800	\$103,166	\$0	\$103,166	\$0	\$0	\$0
Hydraulic Breaker Unit	2	\$9,951	\$9,951	\$9,951				
Trash Pump	2	\$7,000	\$7,727	\$0	\$7,727	\$0	\$0	\$0
TOTAL EXPENDITURES		\$5,430,227	\$6,175,750	\$9,951	\$5,102,012	\$941,016	\$266,602	\$0

SEWER



TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATES-EXPENDITURES
 Fiscal Year: 2017-2018

Fund: 30 Name: ENTERPRISE (WATER / SEWER) FUND

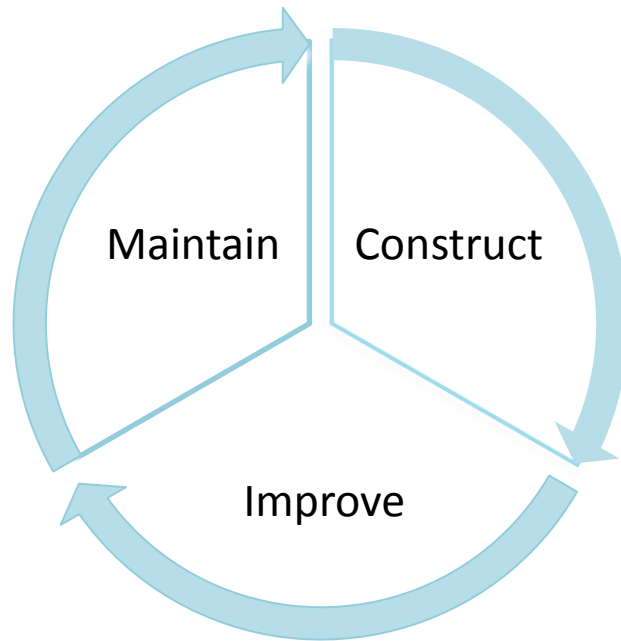
Dept 8200 Name: SEWER DEPARTMENT

Account Number	Account Description	2014/2015	2015/2016	2016/2017	2017/2018	2017/2018
		Actual	Actual	Budget	Recommend	Approved
30-8200-0100	ADMINISTRATION EXPENSE	387,564	358,781	288,626	301,718	301,718
30-8200-0200	REGULAR SALARIES	225,655	238,644	249,893	263,429	263,429
30-8200-0300	TEMPORARY SALARIES	6,421	4,175	7,500	7,500	7,500
30-8200-0500	FICA TAX	17,567	18,182	19,691	20,726	20,726
30-8200-0600	GROUP INSURANCE	38,854	40,982	52,773	50,475	50,475
30-8200-0601	RETIREE -- FRINGE BENEFITS	20,000	10,000	20,000	-	-
30-8200-0700	RETIREMENT	16,228	15,952	18,517	20,167	20,167
30-8200-0900	PROFESSIONAL SERVICES	3,513	3,230	39,715	14,715	14,715
30-8200-1000	EMPLOYEE TRAINING	782	2,578	3,500	3,500	3,500
30-8200-1100	TELEPHONE	3,377	3,889	3,000	3,000	3,000
30-8200-1200	POSTAGE	9,241	9,521	6,500	6,500	6,500
30-8200-1300	UTILITIES	95,960	100,493	90,000	100,000	100,000
30-8200-1400	TRAVEL	74	70	300	300	300
30-8200-1500	REPAIR BLDGS & GROUNDS	805	519	10,800	5,800	5,800
30-8200-1600	REPAIR EQUIPMENT	72,001	102,874	65,000	65,000	65,000
30-8200-2100	EQUIPMENT RENT,LEASE	1,734	-	7,000	7,000	7,000
30-8200-2600	ADVERTISING	243	154	500	500	500
30-8200-3100	AUTOMOTIVE SUPPLIES	9,863	7,128	13,500	9,000	9,000
30-8200-3200	OFFICE SUPPLIES	145	391	500	500	500
30-8200-3300	DEPARTMENT SUPPLIES	25,393	26,893	35,500	30,000	30,000
30-8200-3302	LAB SUPPLIES	7,896	8,275	7,000	7,000	7,000
30-8200-3400	BANK ANALYSIS CHARGES	801	801	3,566	3,566	3,566
30-8200-3600	UNIFORMS	4,789	4,803	6,952	6,000	6,000
30-8200-3800	GARBAGE COLLECTION	1,228	1,263	1,500	1,500	1,500
30-8200-4500	CONTRACTED SERVICES	68,666	72,436	81,350	81,350	81,350
30-8200-5300	DUES	8,183	8,555	10,000	9,000	9,000
30-8200-5400	INSURANCE	35,796	49,049	41,932	40,744	40,744
30-8200-5700	MISCELLANEOUS	1,047	77	300	300	300
30-8200-5805	BAD DEBT	17,820	28,273	10,000	10,000	10,000
30-8200-5900	HURRICANE MATTHEW	-	-	4,652	-	-
30-8200-7200	CAPITAL OUTLAY BUILDINGS	-	-	-	-	-
30-8200-7400	CAPITAL OUTLAY EQUIPMENT	30,033	27,085	80,000	36,615	36,615
30-8200-7401	SMALL EQUIPMENT	1,408	2,282	10,549	-	-
30-8200-7500	SEWER IMPROVEMENTS-ANNEXATION	-	-	-	-	-
30-8200-7600	CAPITAL OUTLAY LINES	-	-	-	-	-
30-8200-7700	SEWER LINE REPAIRS	926	3,210	25,000	20,000	20,000
30-8200-8100	BOND/LOAN PRINCIPAL	308,275	308,275	308,275	308,275	308,275
30-8200-8110	PRINCIPAL - I & I SEWER REHAB	-	-	-	-	-
30-8200-8200	BOND/LOAN INTEREST	56,106	48,091	40,076	32,061	32,061
30-8200-8300	DISINFECTION SYS LOAN PRINCIPAL	147,551	147,551	110,664	-	-
30-8200-8400	DISINFECTION SYS LOAN INTEREST	13,649	7,849	2,170	-	-
30-8200-8500	PRIN & INTEREST ANNEXATION	54,164	52,065	52,066	52,066	52,066
30-8200-8600	CAPITAL IMPROVEMENT RESERVE	-	-	10,000	10,000	10,000
30-8200-8700	PRIN - ANNEXATION SEWER	-	-	211,515	211,515	211,515
30-8200-8750	INTEREST - ANNEXATION SEWER	-	-	42,011	73,946	73,946
30-8200-9200	CONTINGENCY 3%	-	-	42,504	15,153	15,153
30-8200-9400	TRANS TO CAP PROJ FUND	-	78,641	356,000	-	-
30-8200-9450	TRANS TO GF-SKINNER 2012	-	-	-	-	-
TOTAL SEWER		1,693,757	1,793,035	2,390,897	1,828,921	1,828,921

**CAPITAL PROJECTS FOR SEWER DEPARTMENT
2018-2022**

Expenditures	Priority	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL YEAR)	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Sewer Dept P/U Truck	2	\$50,000	\$92,454	\$29,992	\$0	\$30,460	\$0	\$32,002
Mower	1	\$6,000	\$6,623	\$6,623	\$0	\$0	\$0	\$0
Camera System Repairs/Replace	2	\$30,000	\$30,750	\$0	\$30,750	\$0	\$0	\$0
TOTAL EXPENDITURES		\$86,000	\$129,827	\$36,615	\$30,750	\$30,460	\$0	\$32,002

POWELL BILL



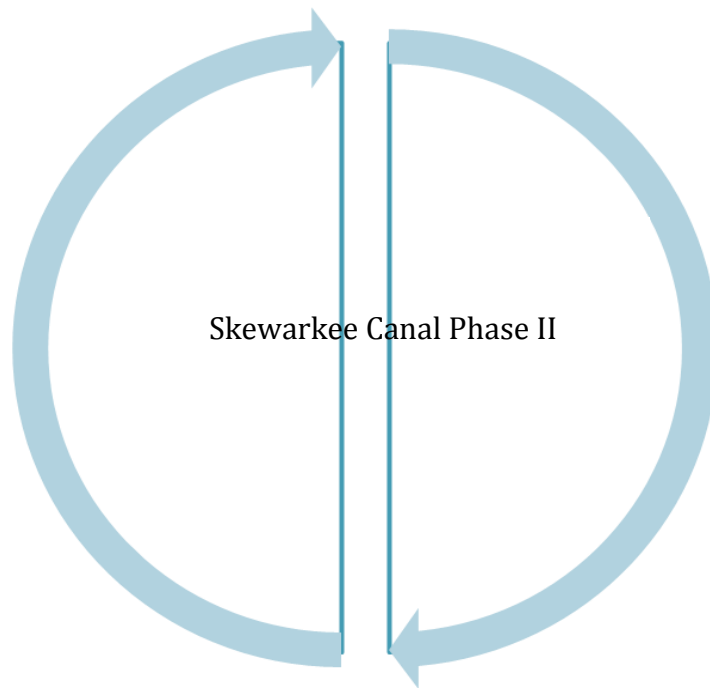
Powell Bill funds are distributed to cities and towns to assist them in maintaining, constructing, reconstructing, repairing and improving streets or public thoroughfares, bikeways, greenways, and sidewalks within their corporate limits (G. S. 136-41.1 through 41.4).

TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATES-EXPENDITURES
Fiscal Year: 2017-2018

Fund: 15 Name: POWELL BILL FUND

Account Number	Account Descption	2014/2015 Actual	2015/2016 Actual	2016/2017 Budget	2017/2018 Recommend	2017/2018 Approved
15-5600-3700	POWELL BILL SERVICES	68,046	43,136	50,000	24,870	24,870
15-5600-3800	POWELL BILL - EQUIPMENT	77,913	-	-	-	-
15-5600-3900	POWELL BILL - PAVING PROJECT	66,649	34,614	-	100,000	100,000
15-5600-4000	STREET - LICENSE PLATE FEE	-	-	81,250	81,250	81,250
15-5600-8100	LOAN AND INTEREST	-	-	-	49,130	49,130
15-5600-9400	TRANSFER TO CAPITAL PROJECT	-	-	335,856	-	-
TOTAL POWELL BILL		212,608	77,750	467,106	255,250	255,250

STORMWATER ENTERPRISE FUND



TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATES-EXPENDITURES
Fiscal Year: 2017-2018

Fund: 25 Name: STORMWATER ENTERPRISE FUND

Account Number	Account Description	2014/2015 Actual	2015/2016 Actual	2016/2017 Budget	2017/2018 Recommend	2017/2018 Approved
25-5200-9100	DEBT PAYMENT	-	-	39,326	43,400	43,400
25-5200-9200	DEBT RESERVE	-	-	3,934	4,600	4,600
25-5200-9400	UNCOLLECTIBLE	-	-	3,000	5,000	5,000
TOTAL WATER DISTRICT #1		-	-	46,260	53,000	53,000

ANNUAL BUDGET ESTIMATES-EXPENDITURES
Fiscal Year: 2017-2018

Summary of All Funds

DESCRIPTION	2014/2015 Actual	2015/2016 Actual	2016/2017 Budget	2017/2018 Recommended	2017/2018 Approved
ADMINISTRATION	55,329	85,830	91,698	127,080	127,080
PLANNING	217,226	180,789	219,656	229,964	229,964
PUBLIC BUILDING	44,366	62,481	70,503	47,443	47,443
Police	1,458,300	1,449,851	1,678,176	1,597,722	1,597,722
DEBT SERVICE	252,760	245,591	163,070	128,442	128,442
FIRE	688,017	601,361	537,113	619,745	619,745
RRT	51,812	82,006	84,230	69,000	69,000
RESCUE	671,947	617,221	778,401	806,467	806,467
STREET	391,309	399,933	564,064	423,232	423,232
SANITATION	457,403	429,155	468,416	448,333	448,333
RECREATION	504,627	855,784	653,739	551,209	551,209
CULTURAL	108,057	108,626	117,261	115,595	115,595
CEMETERY	91,624	95,702	109,114	112,272	112,272
SHOP	162,051	166,295	185,814	188,924	188,924
ECONOMIC & PHYSICAL	212,338	236,334	450,218	126,316	126,316
General Fund Total	5,367,167	5,616,960	6,171,474	5,591,744	5,591,744
WATER	1,195,187	2,447,900	2,949,749	2,442,779	2,442,779
WATER DISTRICT #1	46,036	42,742	43,182	43,411	43,411
WATER DISTRICT #II	156,724	144,180	123,279	123,697	123,697
SEWER	1,693,757	1,793,035	2,390,897	1,828,921	1,828,921
Enterprise Fund Total	3,091,704	4,427,858	5,507,108	4,438,808	4,438,808
POWELL BILL	212,608	77,750	467,106	255,250	255,250
Powell Bill Fund Total	212,608	77,750	467,106	255,250	255,250
Stormwater	-	-	46,260	53,000	53,000
Stormwater Fund	-	-	46,260	53,000	53,000
Grand Total - All Funds	8,671,479	10,122,568	12,191,948	10,338,802	10,338,802

NOTICE OF PUBLIC HEARING FOR ADOPTION OF BUDGET

TOWN OF WILLIAMSTON NOTICE OF PUBLIC HEARING

The proposed budget for the Town of Williamston for Fiscal Year 2017-2018 has been filed with the Board of Commissioners. The public hearing on the proposed budget will be held on the 5th of June, 2017 at 5:30 pm in the Assembly Room at the Town Hall. The proposed budget for FY 2017/2018 for General, Water/Sewer Enterprise and Stormwater Enterprise Funds totals \$ 10,345,802, and begins July 1, 2017. It is available for public inspection in the office of the Town Clerk during regular business hours.



ORDINANCE 2017-103
TOWN OF WILLIAMSTON
FY 2017-2018 BUDGET ORDINANCE

BE IT ORDAINED by the Governing Board of the Town of Williamston, North Carolina:

Section 1: The following amounts are hereby appropriated in the General Fund for the operation of the Town Government and its activities for the fiscal year beginning July 1, 2017, and ending June 30, 2018, in accordance with the chart of accounts heretofore established for this Town:

Administration	\$ 127,080
Planning	229,964
Public Buildings	47,443
Police Department	1,597,722
Fire Department	619,745
Rescue/EMS Department	806,467
RRT Department	69,000
Street Department	423,232
Sanitation Department	448,333
Recreation Department	551,209
Cemetery	112,272
Garage	188,924
Cultural	115,595
Debt Retirement	126,316
Economic & Physical Development	<u>128,442</u>
	 \$ 5,591,744

Section 2. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

Taxes and Licenses:

Current Year's Property Taxes	\$ 2,400,000
Other Ad Valorem Tax Revenue	624,170
Local Option Sales Tax	787,000
Hold Harmless Reimbursements	268,000
Payment in Lieu of Taxes	3,000
Other Taxes and Licenses	495,160

User Charges and Fees:

Recreation Activities	23,950
Cemetery Sales and Fees	55,000
EMS Service Charges	450,000
EMS Medicaid	60,000
Other Charges and Fees	13,700

Intergovernmental Payments:

Total Government and Local Grants	269,527
Other Income:	
Investment Earnings	16,000
Installment Loan	86,457
Miscellaneous	39,780
Fund Balance Appropriated:	
Future Economic Development	-0-
Undesignated Funds	<u>-0-</u>
	\$ 5,591,744

Section 3. The following amounts are hereby appropriated in the Enterprise Fund for the operation of the water and sewer utilities for the fiscal year beginning July 1, 2017, and ending June 30, 2018, in accordance with the chart of accounts heretofore approved for the Town:

Water Operations	\$ 2,308,536
Sewer Operations	1,089,290
Capital Outlay	46,566
Debt Retirement	907,524
Reserve	20,000
Loans	-0-
Transfer from Other Funds	-0-
Contingencies	<u>66,892</u>
	\$ 4,438,808

Section 4. It is estimated that the following revenues will be available in the Enterprise Fund for the fiscal year beginning July 1, 2017, and ending on June 30, 2018:

Water Charges	\$2,773,294
Sewer Charges	1,561,500
Interest on Investments	32,400
Other Charges and Fees	46,500
Miscellaneous	2,500
Transfer from General Fund	22,614
Undesignated Fund Balance	<u>-0-</u>
	\$ 4,438,808

Section 5. It is estimated that the following expense will be available in the Storm Water Fund for the fiscal year beginning July 1, 2017, and ending on June 30, 2018:

Debt Service Payment	<u>\$53,000</u>
	\$ 53,000

Section 6. It is estimated that the following revenue will be available in the Storm Water Fund for the fiscal year beginning July 1, 2017, and ending on June 30, 2018:

Storm Water Fees	<u>\$53,000</u>
	\$ 53,000

Section 7. It is estimated that the following revenues will be available in the Powell Bill Fund for the fiscal year beginning July 1, 2017, and ending on June 30, 2018:

License Plate Tax	\$81,250
Powell Bill Revenue	<u>174,000</u>
	\$255,250

Section 8. It is estimated that the following expenses will be available in the Powell Bill Fund for the fiscal year beginning July 1, 2017, and ending on June 30, 2018:

Street - License Plate	\$81,250
Powell Bill Services	24,870
Powell Bill Loan	49,130
Powell Bill – Paving Project	<u>100,000</u>
	\$255,250

Section 9. The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

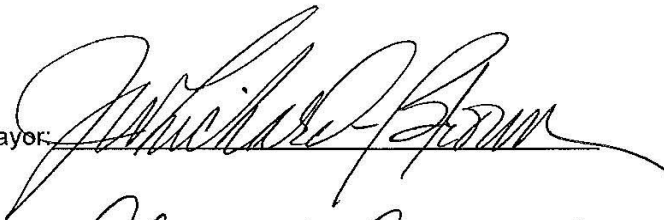
- a. He may transfer amounts between line item expenditures within a department without limitation and without a report being required.
- b. The Budget Officer shall be authorized to re-allocate departmental appropriations among the various objects of expenditures as he believes necessary provided such transfers shall be reported to the Board of Commissioners at its next regular meeting and shall be entered into the minutes.
- c. He may not transfer any amounts between funds, except as approved by the Governing Board in the Budget Ordinance as amended.

Section 10. The Budget Officer may make cash advances between funds for periods not to exceed 60 days without reporting to the Governing Board. Any advances that extend beyond 60 days must be approved by the Board. All advances that will be outstanding at the end of the fiscal year must be approved by the Board.

Section 11. Copies of this Budget Ordinance shall be furnished to the Clerk to the Governing Board and to the Budget Officer and Finance Officer to be kept on file by them for their discretion in the disbursement of funds.

Adopted this 5th day of June, 2017

Mayor:



Clerk:

