

MINUTES OF THE SPECIAL CALLED MEETING OF  
THE TOWN BOARD OF COMMISSIONERS  
TOWN OF WILLIAMSTON, NC

September 5, 2019

The Board of Commissioners of the Town of Williamston met in special-called session on Thursday, September 5 2019 at 5:30 p.m. in the Assembly Room at Town Hall.

**PRESENT** Mayor: Joyce Whichard-Brown  
Commissioners: Mayor Pro Tem Al Chesson, Alton Moore, Jerry Knox, Ronell Rodgers, and William Coffield  
Town Administrator: John O'Daniel  
Town Clerk: Christina Craft  
Finance Officer: Linda Harrison  
Police Chief: Travis Cowan  
Town Attorney: Daniel Manning  
Fire Chief: Michael Peaks

**ABSENT** None

**CALL TO ORDER AND INVOCATION**

The Mayor called the meeting to order. Commissioner Rodgers led the pledge of allegiance. A moment of silence was held to honor the late retired Town employee, Wade Robertson. Commissioner Chesson offered the invocation.

**WELCOME**

The Mayor welcomed all present to the meeting.

**AGENDA APPROVED**

The Mayor asked if there were any adjustments to the Regular Agenda or if the Board wished any items to be removed or added the Regular Agenda. *It was moved by Commissioner Knox, seconded by Commissioner Chesson, and unanimously passed to approve the regular agenda as presented.*

**Public Hearing**

The Mayor opened a Public Hearing for citizen comment regarding the proposed filing of an application for approval of a financing agreement for the Police Department Relocation Project and the proposed filing of an application for approval of a financing agreement for the Fire and Rescue Renovation Project. The Town Administrator reported this is the first of two public hearings required by the Local Government Commission (LGC). This public hearing and resolution are to authorize staff to act on behalf of the Town of Williamston in filing one application to the LGC for the Police Department Relocation Project and one application for the Fire and Rescue Renovation Project for approval of both projects. The Town Attorney reported there are many moving parts at this point of both projects and it is very important to have a quorum at each meeting and hearing regarding these projects. The bid opening day is September 24, 2019 and the Board will need to meet that day in order to have the LGC review the applications at the earliest possible time.

With no other comments received, the Mayor closed the Public Hearing.

**NEW BUSINESS**

**Approval of Resolution 2019-13 Fire Department**

The Town Administrator reported the Resolution 2019-13 Authorizing the Filing of An Application for Approval of A Financing Agreement Authorized by NC General Statute 160A-20 is to authorize staff to act on behalf of the Town of Williamston in filing one application to the LGC for the Fire and Rescue Renovation Project. *It was moved by Commissioner Chesson, seconded by Commissioner Coffield, and unanimously passed to approve Resolution 2019-13 Resolution 2019-13 Authorizing the Filing of An Application for Approval of A Financing Agreement Authorized by NC General Statute 160A-20. Resolution 2019-13 is hereby attached with the minutes of this meeting and incorporated in the Town's Ordinance Book for future reference.*

**Approval of Resolution 2019-14 Police Department**

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The Town Administrator reported the Resolution 2019-13 Authorizing the Filing of An Application for Approval of A Financing Agreement Authorized by NC General Statute 160A-20 is to authorize staff to act on behalf of the Town of Williamston in filing one application to the LGC for the Police Department Relocation Project. *It was moved by Commissioner Chesson, seconded by Commissioner Coffield, and unanimously passed to approve Resolution 2019-14 Authorizing the Filing of An Application for Approval of A Financing Agreement Authorized by NC General Statute 160A-20. Resolution 2019-14 is hereby attached with the minutes of this meeting and incorporated in the Town's Ordinance Book for future reference.*

**ADJOURNMENT**

There being no further business, the Mayor declared the meeting adjourned at 5:40 p.m.

Submitted By:

Approved By:

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Town Clerk

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Mayor