

MINUTES OF THE SPECIAL CALLED MEETING OF  
THE TOWN BOARD OF COMMISSIONERS  
TOWN OF WILLIAMSTON, NC

August 1, 2019

The Board of Commissioners of the Town of Williamston met in special-called session on Thursday, August 1, 2019 at 5:30 p.m. in the Assembly Room at Town Hall.

**PRESENT** Mayor: Joyce Whichard-Brown  
Commissioners: Mayor Pro Tem Al Chesson, Alton Moore, Jerry Knox, Ronell Rodgers, and William Coffield  
Town Administrator: John O'Daniel  
Town Clerk: Christina Craft  
Finance Officer: Linda Harrison  
Police Chief: Travis Cowan  
Town Planner and Zoning Administrator: Cameron Braddy  
Town Attorney: Daniel Manning  
Fire Chief: Michael Peaks  
Human Resources Administrator: Martha-Brown Lilley

**ABSENT** None

**CALL TO ORDER AND INVOCATION**

The Mayor called the meeting to order and welcomed everyone. Commissioner Moore led the pledge of allegiance. Commissioner Chesson offered the invocation.

**WELCOME**

The Mayor welcomed all present to the meeting.

**AGENDA APPROVED**

The Mayor asked if there were any adjustments to the Regular Agenda or if the Board wished any items to be removed or added the Regular Agenda. *It was moved by Commissioner Chesson, seconded by Commissioner Moore, and unanimously passed to approve the regular agenda as presented.*

**Bike and Pedestrian Letter of Support**

The Town Planner and Zoning Administrator reported the Martin County Government through the MidEast Commission has requested a Letter of Support for a NCDOT grant which is the fund the creation of a plan to add a bike lane. The letter will support that the Town will maintain the future infrastructure that will develop from the plan.

**CLOSED SESSION**

It was moved by Commissioner Chesson, seconded by Commissioner Moore and passed to go out of regular session into closed session under the statute Prevent Disclosure of Privilege or Confidential Information N.C.G.S. 143-318.11 (a) (1).

It was moved by Commissioner Chesson to go out of closed session and into regular session. The motion was seconded by Commissioner Moore and passed.

**Approval of Resolution to Accept Site Plan for Fire Department**

The Town Administrator requested the approval of the Resolution with the change of date to August 1, 2019 from August 5, 2019. *It was moved by Commissioner Knox, seconded by Commissioner Moore, and unanimously passed to approve Resolution to Accept the Site Plan for the Fire Department with the effective date as August 1, 2019. Resolution to Accept the Site Plan for the Fire Department is hereby attached with the minutes of this meeting and incorporated in the Town's Ordinance Book for future reference.*

**Approval of Resolution to Accept Site Plan for Police Department**

The Town Administrator requested the approval of the Resolution with the change of date to August 1, 2019 from August 5, 2019. *It was moved by Commissioner Chesson, seconded by Commissioner Knox, and unanimously passed*

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*to approve Resolution to Accept the Site Plan for the Police Department with the effective date as August 1, 2019. Resolution to Accept the Site Plan for the Police Department is hereby attached with the minutes of this meeting and incorporated in the Town's Ordinance Book for future reference.*

**Approval of Appraisal Bids**

*It was moved by Commissioner Chesson seconded by Commissioner Knox and unanimously passed to authorize the Town Administrator to allocate up to \$5900 to select the appraisal company for the Police and Fire Department Projects.*

**ADJOURNMENT**

There being no further business, the Mayor declared the meeting adjourned at 6:08 p.m.

Submitted By:

Approved By:

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Town Clerk

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Mayor