

MINUTES OF THE SPECIAL CALLED MEETING OF  
THE TOWN BOARD OF COMMISSIONERS  
TOWN OF WILLIAMSTON, NC

January 24, 2020

The Board of Commissioners of the Town of Williamston met in regular session on Friday, January 24, 2020 at 8:30 a.m. in the Assembly Room at Town Hall.

**PRESENT** Mayor: Joyce Whichard-Brown  
Commissioners: Mayor Pro Tem Ronell Rodgers, Al Chesson, Alton Moore, and William Coffield  
Town Administrator: John O'Daniel  
Town Clerk: Christina Craft  
Town Attorney: Daniel Manning  
Police Chief: Travis Cowan  
Fire Chief: Michael Peaks

**ABSENT** Commissioner Jerry Knox

**CALL TO ORDER AND INVOCATION**

The Mayor called the meeting to order and welcomed everyone. Commissioner Chesson led the pledge of allegiance. A moment of silence was held for the family of Wilbur Edwards who Chaired Williamston Downtown, Inc, owner of a jewelry store and past Commissioner of the Town of Williamston. Commissioner Moore offered the invocation.

**AGENDA APPROVED**

The Mayor asked if there were any adjustments to the Regular Agenda or if the Board wished any items to be removed or added the Regular Agenda. *It was moved by Commissioner Rodgers, seconded by Commissioner Chesson, and unanimously passed to approve the regular agenda as amended.*

**PUBLIC HEARINGS**

The Mayor opened the public hearing to receive input from citizens on the interim financing and permanent financing for the Fire Department Renovation Project. With no comments made, the Mayor closed the public hearing.

The Mayor opened the public hearing to receive input from citizens on the interim financing and permanent financing for the Police Department Relocation Project. With no comments made, the Mayor closed the public hearing.

**OLD BUSINESS**

**Approval of Interim Financing Resolution for the Fire Department Renovation**

The Town Administrator reported the Board has previously determined to undertake a project for the financing of the fire department building addition. Interim financing is a requirement pending USDA approval of the project. The interest rate is a fixed rate as required by the LGC. *It was moved by Commissioner Chesson, seconded by Commissioner Moore and unanimously passed for the approval of Resolution 2020-100 Approving Interim Financing for Fire Department Renovation Facility Project as presented. Resolution 2020-100 is hereby attached with the minutes of this meeting and incorporated in the Town's Resolution Book for future reference.*

**Approval of Interim Financing Resolution for the Police Department Relocation**

The Town Administrator reported the Board has previously determined to undertake a project for the financing of the police department relocation. Interim financing is a requirement pending LGC approval of the project. The interest rate is a fixed rate as required by the LGC. *It was moved by Commissioner Chesson, seconded by Commissioner Moore and unanimously passed for the approval of Resolution 2020-101 Approving Interim Financing for Police Department Relocation Facility Project as presented. Resolution 2020-101 is hereby attached with the minutes of this meeting and incorporated in the Town's Resolution Book for future reference.*

**Approval of Fire Department Renovation Budget**

The Town Administrator presented the project budget amount of \$2,115,552 for the Fire Department Renovation project. He requested board approval of the budgets. Ann Collier, Oakley-Collier Construction, reported contracts will be created once LGC approves the projects. The Town Administrator reported the LGC will review the project

Board of Commissioner's Special Called Meeting

January 24, 2020

Page 2

on February 4, 2020. Commissioner Chesson reported with the LGC approval, the contracts can be expedited. The Town Administrator reported the Stalls property can be purchased once LGC has approved the contract. *It was moved by Commissioner Chesson, seconded by Commissioner Moore and unanimously passed to approve Fire Department Project budgeted as presented subject to LGC approval.*

**Approval of Police Department Relocation Budget**

The Town Administrator presented the project budget amount of \$3,025,943 for the Police Department Relocation project. He requested board approval of the budgets. *It was moved by Commissioner Moore, seconded by Commissioner Chesson and unanimously passed to approve Police Department Relocation Project budgeted as presented subject to LGC approval.*

**CLOSED SESSION**

It was moved by Commissioner Moore, seconded by Commissioner Chesson and passed to go out of regular session into closed session to address a Personnel matter per N.C.G.S. 143-318.11(a)(6) and Attorney-Client Privilege per N.C.G.S. 143-318.11(a)(3).

It was moved by Commissioner Chesson to go out of closed session and into regular session. The motion was seconded by Commissioner Coffield and passed.

**ADJOURNMENT**

There being no further business, the Mayor declared the meeting adjourned at 10:03 a.m.

Submitted By:

Approved By:

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Town Clerk

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Mayor