



# 2023-2024 TOWN OF WILLIAMSTON BUDGET



**Annual Budget  
Town of Williamston  
North Carolina  
Fiscal Year Beginning  
July 1, 2023**

Recommended to the Town Board by the Town Administrator ..... June 5, 2023  
Adopted by the Town Board..... June 5, 2023

**TOWN BOARD OF COMMISSIONERS**

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Alton Moore, Mayor Pro Tem  
Ruth Coffield  
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Michael Peaks, Fire Chief  
Stacy Staller Public Works Director  
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June 05, 2023

Mayor and Town Board of Commissioners  
Town of Williamston, North Carolina

Dear Mayor and Commissioners;

On behalf of the Town of Williamston staff, I proudly present to you the Fiscal Year 2023-2024 (FY24) Annual Operating Budget. We thank you for the time and effort you have given to assist us in creating this budget. Much work is put into this by the Williamston (Town) staff to develop a balanced budget that intends to accomplish many of the goals and objectives defined by the Williamston Town Board of Commissioners (Town Board) at our Annual Planning Retreat. This effort takes a lot of cooperation and insight from all involved.

Each year the Town Board is tasked by State law to adopt a balanced budget. Unlike the Federal Government, the Town cannot adopt a budget that is not balanced. Over the years this has grown increasingly difficult as the costs of operations rise faster than revenues. That is especially true now as we experience very high inflation. However, as I mentioned in last year's budget message, it is our belief that Williamston is seeing wonderful opportunities that provide great hope and excitement. With that in mind, we must continue to be diligent and patient. I will mention a few of these opportunities later in this budget message. But as part of this needed diligence and patience, having a budget that is focused on operating efficiently and effectively is a key component to safeguard this hopeful outlook. This budget holds true to our conviction to be fiscally responsible, while still taking bold steps toward the future and to keep us as competitive as possible in attracting and maintaining businesses, residents and quality employees.

This year's combined budget for all funds totals \$12,440,206. This is an increase from Fiscal Year 2022-2023 (FY23) by about 6.5%, which is consistent with the overall inflation rate of the United States and about the same as the previous budget year's increase.

General Fund	\$7,762,142
Enterprise Fund	\$4,358,814
Powel Bill	\$ 264,250
Storm Water	\$ 55,000

The increase from last year in the General Fund is \$654,937 or about 11%. The increase in the Enterprise Fund is \$88,195 or about 2% over last year. The increase in Powell Bill from last year is \$6,812 with no change in the Storm Water. The primary reason that the General Fund expenses increased by 11% comes from providing major salary increases to both Police and Fire Departments in the Fiscal Year 2022-2023 Budget. These two departments are very specialized and Williamston competes with much larger communities around us such as but not only Greenville, Rocky Mount and Washington. To be competitive with those larger municipalities, major salary increases were needed. Those increases were about 19% for the Fire Department and 14% for the Police Department.

However, even with the noted increases to both the General Fund and Enterprise Fund, this budget does not call for a property tax rate increase. The tax rate will remain at the previous year's rate of eighty nine



cents per one hundred dollars (\$0.89/\$100) of property valuation. I again note that the property tax rate was increased by \$0.05/\$100 in FY 2020-2021 to cover the debt service that was incurred to renovate the Fire Department Building and convert the old R.S Stalls building at the corner of W. Main and Haughton Streets to house our Police Department. Both those projects were financed with thirty (30) year United States Department of Agriculture (USDA) loans.

Additionally the budget does not call for an increase to the Town's per thousand gallon water or sewer rates. The monthly fixed fee for water will remain unchanged. The Town's in-town water rate for FY 23 will be \$9.75 per thousand gallons with the fixed fee remaining at \$18.65 per month per customer. The Williamston out-of-town water rate will remain at \$11.75 per thousand gallons with the fixed fee remaining at \$27.00 per month per customer. The Williamston in-town and out-of-town sewer rates respectively remain at \$6.00 and \$12.00 per thousand gallons with fixed fees of \$23.00 and \$46.00 per month per customer. Martin County Rural Water and Sewer Authority (MCRWASA) slightly increased their per thousand gallon rate to the Town of Williamston which is a factor that allows our rates to remain the same as FY23.

The rates Williamston water and sewer customers will pay are:

<u>In-Town Rates</u>			<u>Out-of-Town Rates</u>	
Water	\$18.65	monthly fixed fee		\$27.00
	\$9.75	per thousand gallons		\$11.75
Sewer	\$23.00	monthly fixed fee		\$46.00
	\$6.00	per thousand gallons		\$12.00

The Storm Water Utility Fund was created in 2017 fiscal budget year. This fund initially pays the debt service created from a USDA loan that allowed the Town to complete the Skewarkee Drainage project that flows under the CSX overpass on West Main Street. This loan will be paid back over the course of a 40-year debt service commitment to USDA. The Storm Water revenues derived from last year's storm water rates appear to satisfy the debt service allowing the monthly rate to our residents to remain the same as last year. This fee is not charged to out-of-town customers.

Wages are always the largest cost to the General Fund and make up a large percentage of our total budget. This year the cost of wages and benefits in the General Fund will be about 77.8% of the total budget. Wages and benefits in the Water and Sewer Fund will equate to about 41%. The total combined budget, wages and benefits will make up just over 65% of all budgetary expenditures.

At this year's annual Williamston Board of Commissioner Retreat, the Williamston Town Board of Commissioners (Board) heard from both the Fire Chief and Police Chief on the need to add six (6) paid Firefighter/Emergency Medical Service (EMS)/Rescue personnel (now referred to as Firefighters) and one (1) Police Officer. The request for the additional Fire Fighters is based on call volume. The number of Emergency Service calls for service over the last two (2) years has risen by about 5% each year with an average call volume of just under fifty-four (54) calls for service per week. Simple math shows that is over 7 calls per day for EMS while still tending to Fire/Rescue and their Regional Response Team (RRT) duties. It is of note that the total staffing level at the Fire Department is nineteen (19) including the Fire Chief. This staffing level has not changed since the early 1990's while call volume has significantly increased during that same period of time. All staff at the Fire Department are cross trained and certified for fire, rescue and EMS. The volume of calls creates situations where there can be manpower shortages for response. It is also causing burnout of Fire Department staff.



The request for an additional Police Officer is due to the increased drug enforcement activity that our police are doing. By having an additional officer dedicated to drug enforcement, many opportunities open up to the police department and subsequently the Town.

The Board heard these needs clearly at our Town Board retreat and as part of your retreat goals for FY24, you challenged staff to find a way to add these 6 Firefighters and the additional Police Officer. Within this budget there is an addition of three (3) Firefighters and the 1 police officer. Needed revenue could not be found to add all 6 Firefighters but in discussion with the Fire Chief, the addition of 3 in this budget year will provide much needed manpower and should make a great difference in that department. We will continue to seek ways to pay for the additional 3 Firefighters left unfunded in this FY24 budget.

In this FY24 Budget there is also an addition of a fulltime front office Administrative Support Specialist. This person is needed to help with customer service as well as assist all Town Hall staff. The amount of required paperwork and filing that is present at all the Town Hall jobs is quite expansive and the Administrative Support Specialist will provide this much needed assistance.

Due to many factors that are beyond the scope of this budget message, competition for quality employees is very high. In addition to this competitive job market for quality employees, the high inflation currently occurring is also a major factor in maintaining and recruiting quality employees. In effort, at minimum, to keep up with surrounding wages, there is a built-in 5% Cost of Living Adjustment (COLA) for all employees and another half percent (.5%) merit increase. The COLA will be applied to all employee wages at the beginning of the FY24 budget year. Merit increases must be earned and are awarded by individual department heads to the employees within their departments. Even at this 5% increase to employee wages, it must be noted that surrounding counties, municipalities and private industry are competing for our quality employees by offering even higher wages. At the Town Board Planning Retreat, the wage issue was identified by the Town Board as highly important with the staff being charged with finding ways to allow further wage increases to key employees while still maintaining a balanced budget.

This year's health insurance coverage is projected to increase by 4%. Last year, our health insurance premiums decreased by about 8%. The result is that our health insurance premiums for FY24 should still be below the rate we were paying two years ago. We believe this is due to our increased emphasis on employee wellness. We give credit for this rarity of lower than expected insurance increases to our employees who have been following better health practices, resulting in less claims being paid by the health insurance carrier. It is worth note though that our combined health insurance cost in the General Fund and Water Fund is expected to cost the town just under \$855,000 or about 7% of our budget. This amount is included in the above mentioned wage and benefits percentages.

Each year we adopt a Capital Improvement Plan (CIP) which is incorporated into this budget message by reference. The CIP looks forward for a five (5) year period and attempts to forecast our future needs. During this last budget year, FY23, we were informed that to qualify for certain water and/or sewer grants, we needed a ten (10) year Water and Sewer CIP. We amended the CIP last year to accomplish this requirement and this year's Water and Sewer CIP reflects this 10 year projection.

Each year the CIP is reviewed and presented to the Board for final approval. CIP items for the FY24 budget year are shown in the CIP. It has been our hope for some time to set funds aside each year to help defray the future costs of CIP identified items but have had little luck. So, within this year's budget we are again using current year funds from both the General Fund and the Water and Sewer Fund to make most of these purchases. We do not use Water and Sewer Fund revenues to purchase General Fund items nor General Fund revenues to purchase Water and Sewer Fund items. It is normal for both



funds to borrow funds to make certain purchases. Those items that we believe will require us to borrow funds are identified in the CIP. The CIP and consequently the FY24 Budget do reflect anticipated purchases using loaned funds. Those certain purchases can be found in the CIP.

As mentioned above, we must purchase our water from MCRWASA. Due to the Central Plains Coastal Capacity Use (CPCCU) regulations, we were forced to reduce our use from our wells and consequently entered into an agreement to purchase our water from MCRWASA. This year the cost of purchase from MCRWASA is projected to be \$1,224,359 meaning the Town of Williamston will purchase just under 70% of all the water sold by MCRWASA. This amount also makes up about 28% of our total Water and Sewer Fund budget.

In this budget we will purchase more AMI water meters totaling just under \$200,000. These meters are electronic meters that are more accurate and also do not require our crew to manually read them. The reading is sent electronically to our Water Billing Department. In last year's budget, we purchased most of the residential ¾ inch meters needed for our system. In this year's budget we will purchase the larger meters. This project is expected to increase our water revenue without raising water rates by getting more accurate reads of water used. Additionally, it will help our customers because we can readily detect a leak allowing us to notify the customer earlier, which will reduce their cost of water lost due to the leak.

Last year we took on the upgrade of our Police and Fire Radios. This needed upgrade was caused when the State informed us that by 2025 the radios we, as well as most all other departments in the state, were using, would no longer be supported by the State and would no longer communicate properly. We anticipated an additional allocation of funds in this FY24 budget to purchase radios but due to American Rescue Plan (ARP) Funds replacing some other expenses, and some focused attention to the project by our Police and Fire Chiefs, we were able to finish the Police and Fire radio upgrades in FY23 and do not show any radio purchases, other than for replacement, in this FY24 budget.

The Gaylord Perry Park major upgrade that was budgeted to cost \$1,171,875 is about to complete. This project was partially funded by two (2) grants. We received a Land and Water Conservation Fund (LWCF) grant totaling \$274,428 and a Parks & Recreation Trust Fund (PARTF) grant totaling \$262,000. The remainder was funded with General Fund money. This major facelift is a great improvement to this park. With the addition of air conditioning in the gym and adding a skate board track, the Gaylord Perry Park is more welcoming and usable than ever. This project is expected to be complete by the end of the first quarter of FY24.

In last year's budget we allocated funds to convert to a new financial software system, Southern Software, at a cost of \$87,645. This conversion was necessitated when we were informed by our current financial software provider of a major change in the way they would support our system as well as our changing needs in a financial software. This conversion has been ongoing throughout the year. We are expected to go live with the new financial software July 1, 2023.

In FY23, the Town received 6 major grants and 1 major Revolving 0% Loan with principal forgiveness, all of which will be ongoing or completed in FY24 budget year. We received a Volkswagen Settlement Grant, two (2) Virtual Utility Reserve (VUR) Asset Inventory Assessment (AIA) grants, a Housing and Urban Development (HUD) grant, a state grant, and a Recreational Trails Program (commonly referred to as a Trails or by the acronym RTP) Grant. I will briefly discuss these below in the order listed here.

- Volkswagen Settlement Grant – This is a \$276,000 grant to install Electric Vehicle (EV) Fast Chargers in our downtown. EVs are growing in popularity and from my last review EVs now





account for over 5% of all vehicles on the road today. These fast chargers will encourage EV drivers to come into town to charge their vehicles and hopefully take time to shop our downtown.

- VUR AIA grants – These two (2) grants, provided by the North Carolina Department of Environment and Natural Resources (NCDENR), are to assess the status of our water and sewer systems. The water AIA is a \$150,000 grant that is about 90% complete and should complete early in FY24. The Sewer AIA grant is an \$894,000 grant that is in process and expected to complete within FY24 or soon into the FY25 budget year. Both of these grants tie into the State's wish to explore more regionalization of water and sewer systems.
- HUD Grant – This is a \$750,000 grant that is for Williamston Revitalization. The areas designated for revitalization have not been fully determined by the Town Board of Commissioners but are expected to be allocated for housing remodeling or demolition, Downtown Building Improvements and the purchase and cleanup of the Downtown Triangle Chemical Property. Once the Town Board agrees on how these funds will be used, we are required to submit that plan to HUD for their final approval.
- State Grant of \$730,000 – This grant is provided to complete the Boardwalk at the Roanoke River. The completion of the boardwalk has been a goal of the Town for several years. Once completed, this project will greatly enhance the outdoor activities that are offered at the Roanoke River.
- RTP Trails Grant - \$100,000 – This grant is to assist in the completion of the Boardwalk at the Roanoke River. As mentioned in the previous bullet, the completion of this boardwalk has been a goal for several years, and during that time, due to inflation and permitting requirements, the cost of the project went from an estimated \$730,000 to well over \$900,000. So this Trails grant helps cover this additional costs. The Town has also submitted a Rural Transformation Grant (RTG) to complete all the needed funding for the boardwalk. Currently we do not know if we have been awarded the RTG grant but if we are not, we are confident that we can use funds that have been freed up by the American Rescue Plan (ARP) revenue replacement allowance to complete the project.
- Additionally, the Town has been awarded a Revolving Loan Fund zero percent (0%) interest loan to address the condition of our Skewarkee Gut Sewer outfall line. This loan comes with a \$500,000 principal forgiveness attached. So, we expect to accept a loan of \$2,500,000 to address many needs of the Skewarkee Gut Outfall line. This amount will not completely solve all the issues of that outfall line but will make a significant improvement to our Inflow and Infiltration (I&I) issues on that line. With the \$500,000 principal forgiveness, the amount of loan that the Town will pay back will be \$2,000,000 over a twenty (20) year period. This loan payment is not shown in the current year budget. There are still many steps that must be taken to finalize the loan and then we are not sure when we will start the draw down on the loan. Also, the exact amount of the loan has not been finalized. It will not be more than \$2,500,000 but could possibly be less. Once the final loan amount is known and the funds drawn down, the loan payment will be shown annually in the Sewer Department budget until fully paid.



**Conclusion**

Each year as inflation and regulations hit us, it gets more difficult to develop a balanced budget that also attempts to address issues of the Town. This year, as was last year, this difficulty has been further acerbated by the intense competition for employees, which is created by so many current economic forces. However, we believe this budget along with the CIP creates a solid guiding document for the upcoming year. We expect much to happen within this coming year, affecting many of our departments and citizens. We think FY 24 will be a good year.

Copies of the Budget Ordinance and this budget message will be maintained in the office of the Town Clerk for the Town of Williamston, and shall be made available for public inspection.

I respectfully present this balanced budget on behalf of our staff.

Sincerely,

Eric M. Pearson  
Town Administrator

# MISSION STATEMENT FOR THE TOWN OF WILLIAMSTON

## **Mission Statement**

### **Vision**

Williamston is a town committed to controlling its own destiny as a distinct, sustainable, and sovereign municipality. We seek to be a regional hub for business and industry for our area. Our town's sense of community is rooted in citizens who respect each other; in racial and socioeconomic diversity; in pedestrian orientation; and its history. We believe our history and sense of community is our guide for the future.

### **Mission**

Williamston's government exists to help citizens in maintaining the town's unique qualities and to provide superior services to every resident. To this end, the town government of Williamston will operate according to the following core values:

### **Core Values**

- ❖ Citizens are the heart of Williamston, so town government will treat all people fairly, with courtesy and respect.
- ❖ Open communication is essential to an engaged citizenry, so town government will seek and provide accurate, timely information and promote public discussion of important issues.
- ❖ Williamston must be a safe place to live, work, and raise a family, so the town will work in partnership with the community to prevent crime and protect lives, property, and the public.
- ❖ Williamston's historic mix of people in all income levels is fundamental to our community, so town government will encourage opportunities and services that allow people of all means to live and work here.
- ❖ Williamston's character is that of a small town and of peaceful living, so land planning will reflect its historic patterns of village-centered growth, with connection of neighborhoods, reservation of rural area, and provision of public spaces and walkable community.
- ❖ Citizens entrust town government with the stewardship of public funds, so government will wisely use our resources.
- ❖ Successful government must be innovative, so town leaders will be intellectually curious and open to new ideas.
- ❖ Williamston's economic health is essential to its remaining a sustainable community, so town government will judiciously encourage and guide the location of new business opportunities.
- ❖ Citizens need to move easily throughout the town and region, so government will provide a variety of options, such as sidewalks, bike paths, greenways and connected streets.
- ❖ Citizens must live in a healthy environment, so town government will protect watersheds, trees, air quality, and other elements of the town's ecology.
- ❖ The physical and social health of Williamston citizens is fundamental to our well-being as a community, so town government will provide enjoyable, safe, and affordable recreational and cultural learning opportunities.
- ❖ Williamston exists in proximity to and is interdependent with other jurisdictions, so we strive for local, regional, state and federal cooperation.

**INTRODUCTION  
TO THE TOWN  
OF  
WILLIAMSTON  
2023-2024  
BUDGET**

- **INTRODUCTION**
- **BUDGET GUIDE**
- **PROFILE OF THE  
TOWN OF  
WILLIAMSTON**
- **ORGANIZATIONAL  
CHART**

# Introduction

## Key Financial Documents

The budget document is the annual financial plan for Town operations for the period covering one fiscal year. The Town of Williamston's fiscal year begins on July 1 and ends on June 30. This plan describes the sources of revenues and how the funds will be spent during the year. The annual operating budget, the Capital Improvement Plan (CIP) and the Comprehensive Annual Financial Report (CAFR) are the key documents which describe the Town's financial plans and financial status each year.

The annual budget shows the funding plan for how the Town's dollars are to be spent in the coming year. The CAFR provides a review and assessment of the year-end fiscal condition of the Town overall, including the status of fund balance in all fund types.

## Organizational Structure

The operations of the Town are grouped into different funds. Within each fund are one or more departments; with a department being an organizational unit which provides a major type of public service, such as the Police Department or Public Works Department.

Account codes, also known as line items, provide the most detail within the budget. These are the most basic units in the budget and make it possible to determine, for example, how much is spent on chemicals for the operation of the water plant.

The Town's budget preparation involves detailed budget planning and review at the program line item level.

## Transfer to Other Funds

Fund transfers involve the budgeting of money from one fund to another in order to support the functions to be carried out by the receiving fund.

## General Statute Requirements

In accordance with the North Carolina General Statutes, the Town is required to budget and account for its funds on the modified accrual basis of accounting. Under this method, revenues are recognized in the accounting period in which they become available.

Expenditures are recognized in the accounting period in which the goods and services are received (except for unmatured interest on general long-term debt, which is recognized when due). The town's accounting records for general governmental operations are reported on the modified accrual basis. The Town's enterprise operations are reported on the accrual basis.

The General Statutes also provide for balanced project ordinances for the life of projects, including both capital and grant activities, which are expected to extend beyond the end of the fiscal year. The budgeted appropriations for capital projects do not lapse until the completion of the project, while appropriations for funds that adopt annual budgets lapse at the end of the fiscal year.

## Budget Preparation and Process

The budget preparation process begins in October with a workshop on budget preparation and the distribution of the budget calendar.

In November and December, Town departments prepare their capital improvement requests for the next fiscal year. Departments are encouraged to conduct a thorough review and evaluation of their organizational structure and current and proposed programs. Departmental capital improvement requests are submitted in late December.

In January or early February, a Board/Staff retreat is conducted. At this retreat, department heads discuss with the Board concerns and issues of their departments. The Board provides feedback and debate issues they foresee as a need or desire for the upcoming years. At the conclusion of the retreat, a detailed list of action items for the coming year is agreed upon. These items set the expectations for the budget year.

From January to mid-April, the Town Administrator reviews the departmental requests. The Town Administrator then prepares a proposed capital improvement budget. Concurrently, the Town Administrator and Department Heads are preparing an annual operating budget for Town Board consideration.

The North Carolina Local Government Budget and Fiscal Control Act requires each local government to operate under an annual balanced budget ordinance.

Around the first of May, the Board conducts one or more budget workshops to review the draft budget and direct staff of any needed changes to the draft. These are public presentations and are made before the Town Board, staff, members of the press, and interested citizens. As required by the Budget and Fiscal Control Act, a copy of the Proposed Budget is filed with the Town Clerk and made available for public inspection.

Through June 30<sup>th</sup>, the Town Board meets to review and discuss the Proposed Budget. In accordance with the Budget and Fiscal Control Act, the Town Board holds a public hearing on the Proposed Budget prior to the

adoption of the budget ordinance, generally in the evening on the first Monday in June.

On or prior to July 1<sup>st</sup>, the Town Board adopts the Five-Year Capital Improvement Plan, the final budget ordinance with balanced revenues and expenditures, and sets the tax rate for the next fiscal year.

### **Implementation**

During the month of July, the Town Clerk prepares and distributes the Adopted Budget document, which incorporates all of the changes approved by the Town Board. During the month of July, the Town Administrator provides information to departments setting time schedules and priorities for the purchase of equipment and the implementation of new programs or initiatives.

### **CIP Overview**

A separate Capital Improvement Plan (CIP) document is prepared each year, which contains the expenditures and revenues planned for the upcoming five-year period.

The CIP is a five-year plan for matching the Town's needs for public facilities, infrastructure, and equipment with a funding plan sufficient to meet those needs. Implementation of the CIP is dependent upon the actual appropriation of funds through the adopted budget ordinance since no funds are actually appropriated through the CIP.

Projects which are included in the CIP are generally defined as physical assets with a useful life of at least five years and an initial cost of at least \$5,000.

Examples of capital projects include such items are new roads, park land acquisition and development, waste treatment plant improvements, fire trucks and inflow/infiltration.

The five-year Capital Improvement Plan is updated each year with projects being altered, added and deleted. To begin the review process, departments are provided with instructions in October on how to prepare their CIP requests. These requests are submitted to the Town Administrator's office in December. The requests are then reviewed and adjusted as appropriate. The Town Administrator's proposals are then included in the Recommended CIP which is presented to the Town Board no later than May.

After all modifications are made by the Town Board, the CIP is adopted by the Board and the Adopted CIP document is prepared and distributed. The first year of the CIP then becomes the basis for the capital budget

component of the annual budget for the upcoming fiscal year.

### **Amending the Budget**

Throughout any fiscal year, adjustments to the original budget ordinance may become necessary to carry out planned programs and for new Board initiatives. Two types of changes can occur – budget amendments and budget transfers. Such changes are required at the line item level of the budget underlying the budget ordinance.

A budget amendment increases or decreases a fund's total revenue and expenditure appropriations. A budget transfer changes line item appropriations within a particular fund without changing the fund total. Requests for amendment and transfers are submitted to the Finance Officer. The request contains the purpose of the increase or decrease, the accounts involved, and the amount of the change.

Each amendment and transfer request is reviewed and signed by the Town's Finance department. Department heads may approve transfers up to \$10,000. Transfer requests between \$10,000 and \$50,000 are approved by the Town Administrator.

A list of these administratively approved transfers is provided to the Town Board at each scheduled Town Board meeting and is recorded in the minutes.

All budget amendments and transfers over \$50,000 which are approved by the Town Administrator are then submitted to the Town Board for approval. The Town Board also approves any request for transfer that is between funds or affects budgeted revenues.

Capital project contract change orders generally require budget amendments or transfer of funds. Such requests go through an approval process very similar to that stated above.

## **Budget Guide**

The Town's budget is comprised of four different funds, the General Fund, the Enterprise Fund, the Powell Bill Fund and the Storm Water Fund. But the most notable fund in the Town of Williamston's budget is the General Fund.

The General Fund includes operating funds for the majority of Town departments including, for example, Police, Fire, Sanitation Services, Parks and Recreations, and most of Public Works.

Details regarding department budgets are presented in the Town's budget document. Department information includes mission statements, budget highlights, goals and objectives and performance measurements. Also included is the budget detail.

## Budget Detail

### Revenues

**Account Types include the following:**

**Taxes** – There are two main sources of tax.

*Property Taxes* are the largest source of revenue generated by the Town.

*Sales Tax* in North Carolina is a 2-part tax, state and local. The current state sales tax rate is 4.75%, and the local sales tax rate in Martin County is 2.25%. A percentage of the local sales tax revenue is distributed to the towns within the county.

A portion of the tax levied on beer and wine is returned to the Town at the discretion of the State.

The Town can no longer levy a privilege license fee for all business operations within the Town.

Powell Bill funds are funds received from the State to assist in the paving and repaving of town-owned streets within the Town. A few streets, such as Main Street and Washington Street, are state roads and are maintained by the State.

**User Charges and Fees** – fees charged for water and sewer services, recreation fees, cemetery lot sales and EMS charges.

**Other Revenue** – other revenues received by the Town come in the form of government and local grants, interest on investments and other revenue that is not a tax or fee.

### Expenditures

**Account Types include the following:**

**Personnel Services** – includes all salary accounts such as part-time, full-time, etc. and includes all benefits such as social security, health insurance, etc.

**Operating Expenses** – includes amounts needed for meeting departmental operating needs such as office supplies, operational and maintenance supplies, computer

lease, pest control services, professional services, organizational and development training, etc.

**Contingency** – 1% of operating expenses are set aside in contingency for each department in the General Fund. The Enterprise Fund has a contingency percentage rate of 3% of operating expenses, with the exception of the water districts, which is calculated at 1%.

**Capital Outlay and Capital Improvements** – includes accounts used to purchase new capital equipment or improvements at a unit cost of \$5,000 or more.

**Administrative Expense** – the cost for salaries and supplies in water and sewer utility billing and collections is provided by the Administrative staff and funds are transferred from the Enterprise Fund to cover those expenses.

**Transfer to Other Funds** – includes accounts used for transferring funds from one fund to another.

**Debt Service** – Debt Service is the total debt payments incurred by the Town of capital projects.

	General Fund	Enterprise Fund	
<b>REVENUES</b>			
Taxes:			
Property Taxes			
Local Option Sales Taxes			
Gasolene Taxes			
Franchise & Intangibles			
Payments in Lieu of Taxes			
Other Taxes & Licenses			
User Charges & Fees:			
Water Services			
Sewer Services			
Recreation Fees			
Cable Television			
Cemetery Lot Sales			
Other Charges & Fees			
Other Revenues:			
Government & Local Grants			
Retained Earnings			
Interest on Investments			
Construction Loan Proceeds			
Miscellaneous			
Transfers from Other Funds			
Fund Balance Appropriated:			
Powell Bill			
Undesignated			
<b>TOTAL REVENUES</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EXPENSES</b>			
Personnel Services			
Operating Expenses			
Administration			
Capital Outlay			
Debt Retirement			
Contingencies			
Transfers to Other Funds			
Capital Improvement Reserve			
Future Economic Development			
<b>TOTAL EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>



# Profile of the Town of Williamston

Williamston is located in Martin County in the Coastal Plains section of North Carolina. Williamston is about 80 miles southwest of Norfolk, Virginia; about 90 miles east of Raleigh; and approximately 90 miles inland from the North Carolina Outer Banks and the Atlantic Ocean. Williamston is served by east-west highways; US Highway 13 and US Highway 64 and the heavily traveled north-south route of US Highway 17.

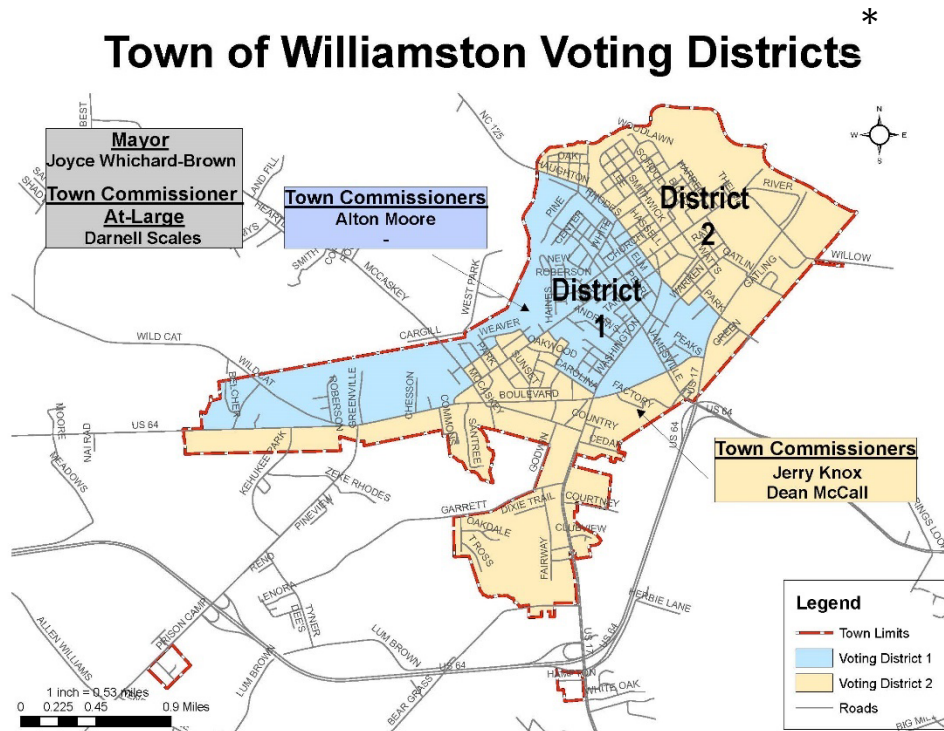
The Town was chartered on October 18, 1779. Williamston, with a population of 5,511, contains approximately one-fourth of the county population and serves as the county seat.

The Town utilizes a mayor-council form of government. Five Commissioners and a Mayor are elected every four (4) years by eligible voters residing in the Town of Williamston. The Mayor and one Commissioner are elected at-large, two Commissioners are elected from District 1 and two Commissioners are elected from District 2.

Commissioner Liaison Appointments for Years 2023-2027 are as follows\*:

Commissioner Jerry Knox.....	Fire Department
Commissioner Alton Moore .....	Recreation and Administration Departments
Mayor Joyce Whichard-Brown.....	Streets, Garage, Water and Sewer Departments
Commissioner Dean McCall.....	Planning and Zoning Department
Commissioner Ruth Coffield.....	Sanitary and Cemetery Departments
Commissioner Darnell Scales.....	Police Department

*\*The Commissioner Liaison Appointments are subject to change following the November 8<sup>th</sup>, 2023 Election.*

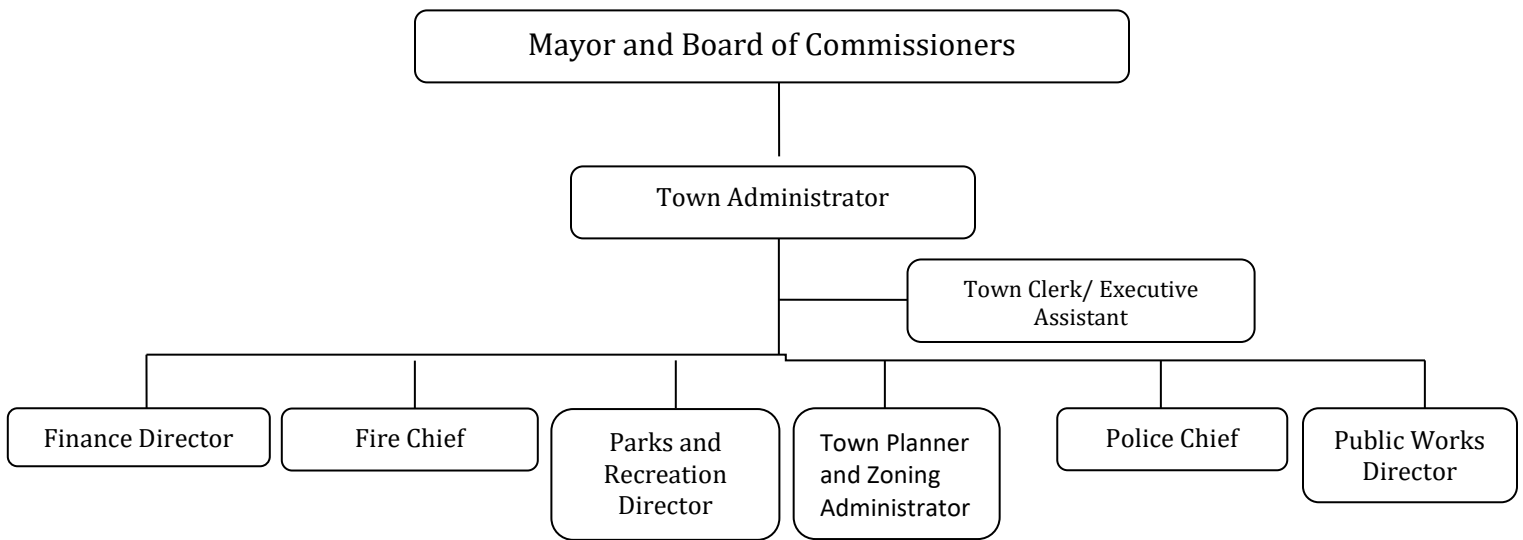


*\*The listed Commissioners and Mayor are subject to change following the November 8<sup>th</sup>, 2023 Election.*

The Town Board of Commissioners set policies, enact ordinances and appoints the Town Administrator and department heads. The Town Administrator administers the daily operations and programs of the Town through the department heads, other staff members and employees. The Town provides a full range of governmental services, including police and fire protection, street construction and maintenance, yard waste, limb and white goods pick-up, water and sanitary sewer services, and parks and recreation services.

The Town is empowered to levy a property tax on both real and personal properties located within its boundaries. The annual budget serves as the foundation of the Town's financial planning and control. The Town Board is required to hold public hearings on the proposed budget and to adopt a final annual budget no later than July 1. The appropriated budget is prepared by fund, function and department.

## Town of Williamston Organizational Chart



# REVENUES AND EXPENDITURES

- SUMMARY OF REVENUES AND EXPENDITURES
- BUDGETED REVENUE
- SUMMARY OF PROPOSED EXPENDITURES
- BREAKDOWN OF EXPENDITURES

# SUMMARY OF REVENUE AND EXPENDITURES

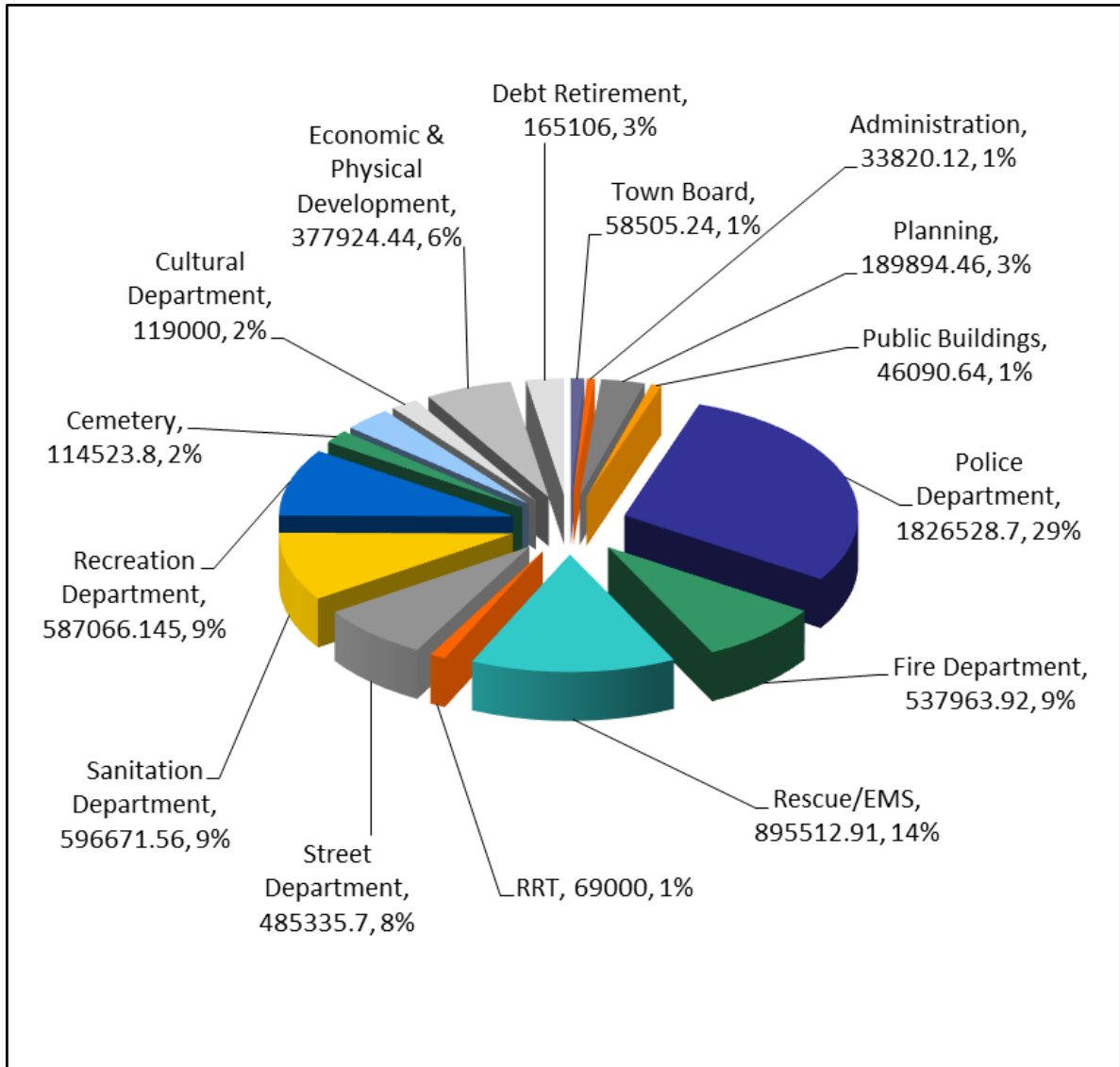
	General Fund	Enterprise Fund	Powell Bill	Storm Water	TOTAL
<b>REVENUES</b>					
Taxes:					
Property Taxes	3,906,420				3,906,420
Local Option Sales Taxes	1,500,000				1,500,000
Powell Bill Funds			264,250		264,250
Hold Harmless Funds	460,000				460,000
Payments in Lieu of Taxes	8,200				8,200
Other Taxes & Licenses	472,930				472,930
User Charges & Fees:					
Water Services		2,564,800			2,564,800
Sewer Services		1,611,000			1,611,000
Recreation Fees	27,500				27,500
Cable Television	0				0
Cemetery Lot Sales	115,000				115,000
Other Charges & Fees	35,000	59,300			94,300
EMS Charges	550,000				550,000
EMS Medicaid	100,000				100,000
Storm Water				55,000	55,000
Other Revenues:					
Government & Local Grants	316,617				316,617
Retained Earnings	0				0
Interest on Investments	130,000	100,000		0	230,000
Construction Loan Proceeds	0			0	0
Miscellaneous	40,475	1,100			41,575
Transfers from Other Funds	100,000	22,614			122,614
Fund Balance Appropriated:					
Future Economic Reserve	0				0
Powell Bill			0		0
Undesignated		0			0
Loan - Ambulance		0			0
<b>TOTAL REVENUES</b>	<b>7,762,142</b>	<b>4,358,814</b>	<b>264,250</b>	<b>55,000</b>	<b>12,440,206</b>
<b>EXPENSES</b>					
Personnel Services	6,178,288	806,578	0	0	6,984,866
Operating Expenses	1,789,263	1,886,828	264,250	55,000	3,995,341
Administration	-969,707	969,707	0	0	0
Capital Outlay	412,968	188,287	0	0	601,255
Debt Retirement	351,330	507,414	0	0	858,744
Transfers to Other Funds	0	0	0	0	0
Capital Improvement Reserve	0	0	0	0	0
<b>TOTAL EXPENSES</b>	<b>7,762,142</b>	<b>4,358,814</b>	<b>264,250</b>	<b>55,000</b>	<b>12,440,206</b>

**TOWN OF WILLIAMSTON**  
**SUMMARY OF APPROVED EXPENDITURES 2023/2024**

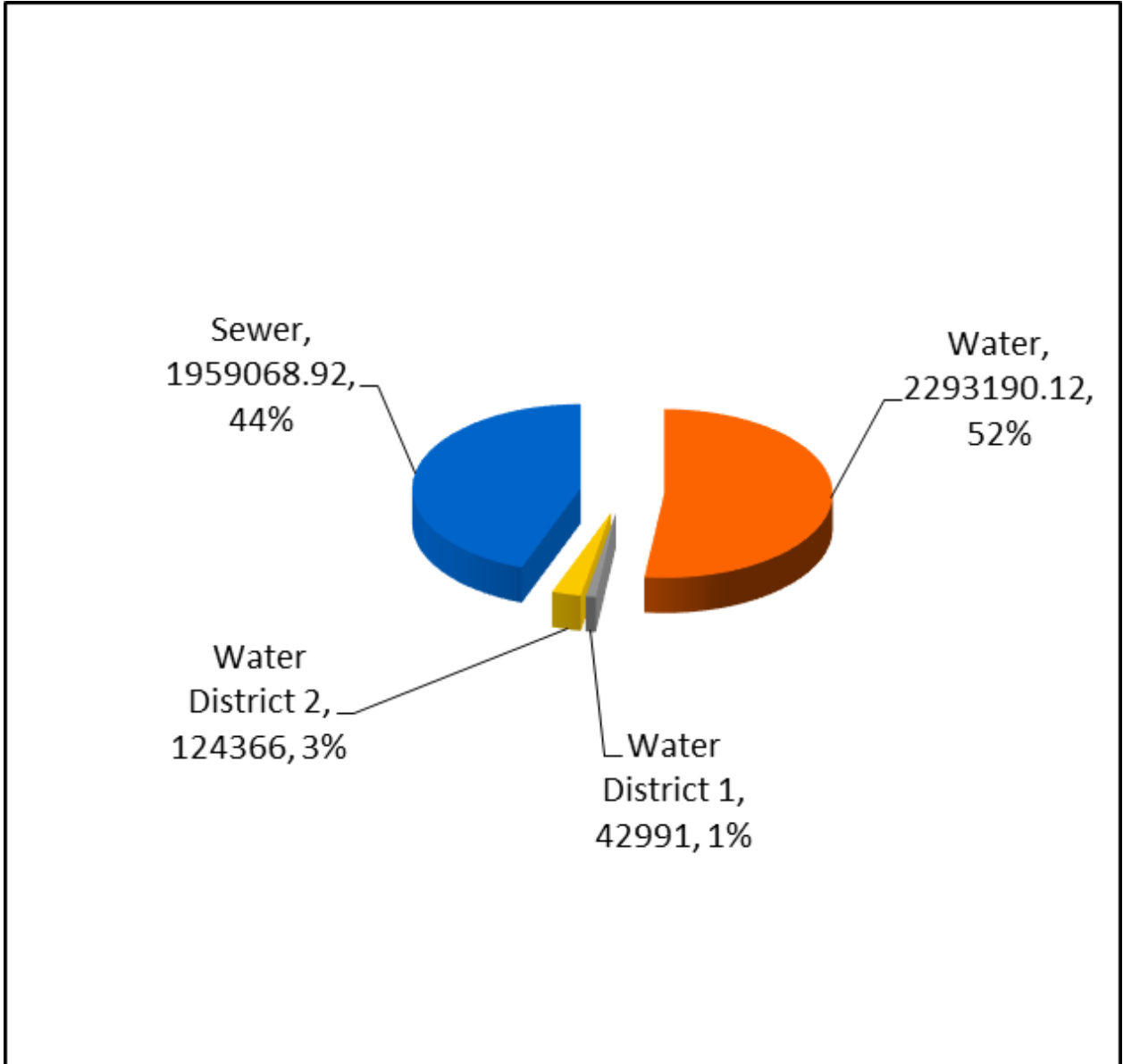
<b>GENERAL FUND</b>	<b>Personnel Services</b>	<b>Operating Expenses</b>	<b>Admin. Expense</b>	<b>Capital Outlay</b>	<b>Debt Service</b>	<b>Transfer to Other Funds</b>	<b>Capital Reserve</b>	<b>TOTAL</b>
Town Board	65,472	9,108						74,580
Administration	824,201	218,865	-969,707	0				73,359
Planning	167,571	32,350	0	0				199,921
Public Buildings	17,671	52,100	0	5,000				74,771
Police Dept.	1,963,277	315,850	0	131,040				2,410,167
Fire Dept.	488,820	187,800	0	45,000				721,620
Rescue/EMS	1,088,375	220,050	0	0				1,308,425
RRT	0	69,000	0	0				69,000
Street Dept.	270,378	168,950	0	0				439,328
Sanitation Dept.	462,492	106,300	0	0				568,792
Parks & Rec Dept.	410,859	189,935	0	138,896				739,690
Cemetery	101,948	15,200	0	62,811				179,959
Garage	182,386	31,350	0	30,221				243,957
Cultural Dept.	0	121,540	0	0				121,540
Econ. & Phys. Dev.	134,838	50,865	0	0				185,703
Debt Retirement					351,330			351,330
<b>TOTALS</b>	<b>6,178,288</b>	<b>1,789,263</b>	<b>-969,707</b>	<b>412,968</b>	<b>351,330</b>	<b>0</b>	<b>0</b>	<b>7,762,142</b>
								<b>7,762,142</b>
<b>POWELL BILL FUND</b>								
Powell Bill		264,250						264,250
<b>TOTALS</b>	<b>0</b>	<b>264,250</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>264,250</b>
<b>ENTERPRISE FUND</b>								
Water Dept.	378,737	1,477,934	520,734	0	62,553	0		2,439,958
Water District I					42,265			42,265
Water District II					124,365			124,365
Sewer Dept.	427,841	408,894	448,973	188,287	278,231	0		1,752,226
								0
<b>TOTALS</b>	<b>806,578</b>	<b>1,886,828</b>	<b>969,707</b>	<b>188,287</b>	<b>507,414</b>	<b>0</b>	<b>0</b>	<b>4,358,814</b>
<b>STORM WATER FUND</b>								
Storm Water		55,000						55,000
<b>TOTALS</b>	<b>0</b>	<b>55,000</b>						<b>55,000</b>
<b>TOTAL ALL FUNDS</b>	<b>6,984,866</b>	<b>3,995,341</b>	<b>0</b>	<b>601,255</b>	<b>858,744</b>	<b>0</b>	<b>0</b>	<b>12,440,206</b>

**TOWN OF WILLIAMSTON – BUDGET FOR FISCAL YEAR 2023-2024**  
**EXPENDITURES BY DEPARTMENT**

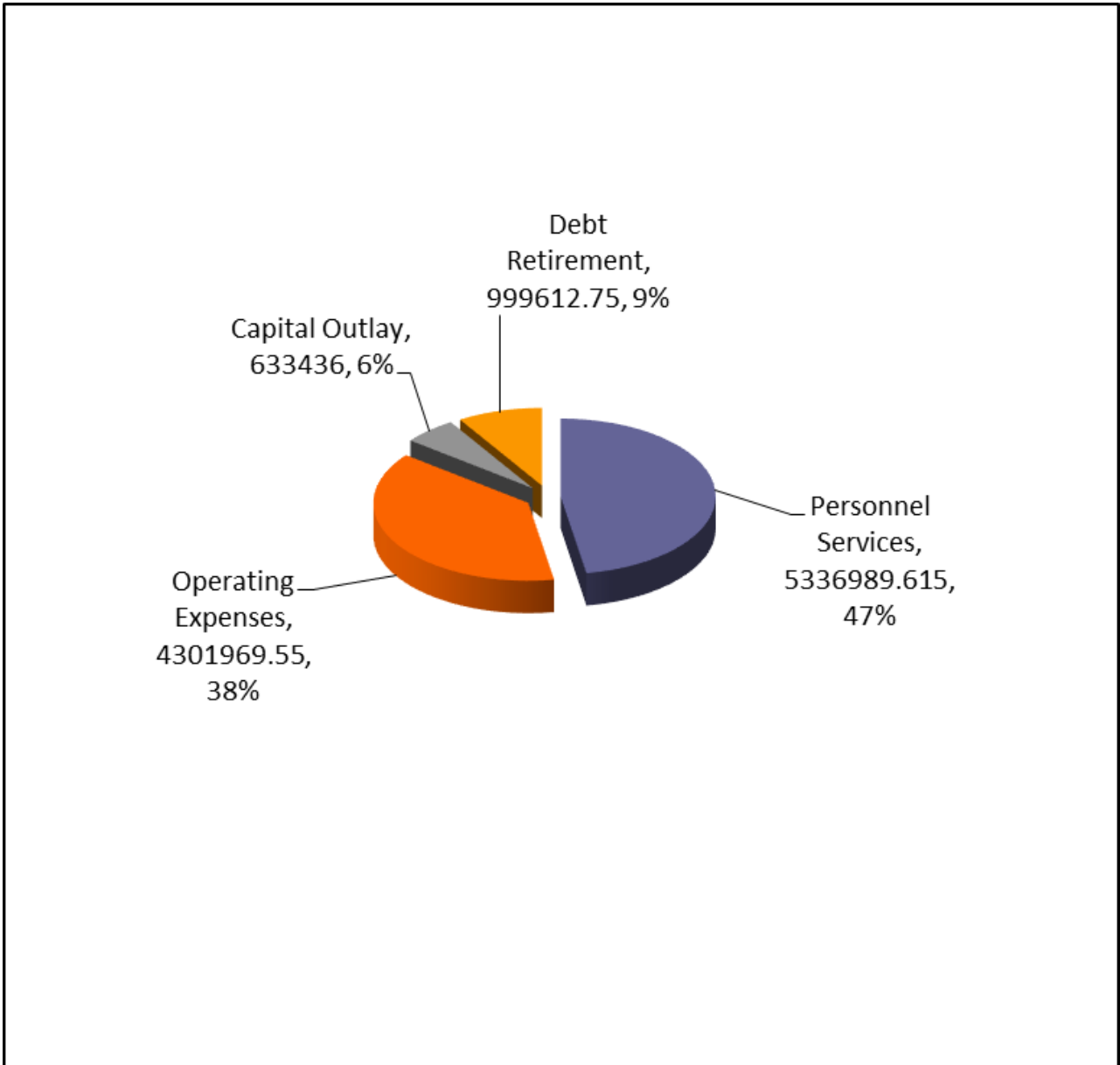
**GENERAL FUND FOR FY 2023-2024**



ENTERPRISE FUND FOR FY 2023-2024



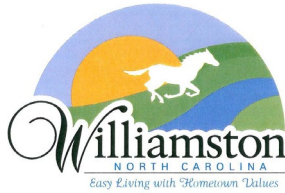
TOWN OF WILLIAMSTON – BUDGET FOR  
FISCAL YEAR 2023-2024  
EXPENDITURES BY TYPE  
TOTAL BUDGET





# CAPITAL IMPROVEMENTS PLAN

- DESCRIPTION OF CAPITAL IMPROVEMENT PLANNING PROCESS
- SUMMARY OF CAPITAL IMPROVEMENT PLAN 2024-2028
- 2023-2024 BUDGETED CAPITAL IMPROVEMENTS



## TOWN OF WILLIAMSTON, NC

### CAPITAL IMPROVEMENT PLANNING

*Long Term Capital Planning is Critical to Economic Development,  
Revenue, Cash Flow and Debit Forecasting*

#### WHAT IS A CIP?

A Capital Improvement Plan (CIP) is a list of identified capital project and acquisition needs that cover five years, identifies financing alternatives and is formally adopted annually. The CIP:

- Discloses cost or expenditure estimates
- Identifies probable sources of financing
- Evaluates, prioritizes and schedules projects and acquisitions
- Estimates the potential impact of projects and acquisitions on the operating budget when possible

A CIP is essentially a long-term plan. **Projects and acquisitions in the first year of the CIP forecast period become the capital budget for that budget year.** Most capital project or acquisition requests initially enter the CIP in one of the later planning years (that is, the fourth or fifth year) of the forecast period and then progress towards completion. This process creates a system for approval and completion of capital projects that supports planning and accountability.

Capital projects are defined as investments in non-disposable items that exceed \$5,000 in cost.

#### WHY LONG-TERM PLANNING?

Long-term capital planning has three key benefits. First is cash flow planning. Municipalities have limited ability to adjust revenues and doing so often requires significant advance planning

and/or can be politically difficult. This creates an institutional bias toward stability or incremental changes in revenue. Capital expenditures, in contrast, are large and can vary significantly from year to year. Tools, such as debt, can be used to smooth the cash flow requirements of capital expenditures, but successful, long-term utilization of a municipality's debt capacity requires careful planning. Further, some forms of financing can require significant lead time to put in place, such as revenue bonds, or are only available on an intermittent basis, such as grants.

Second, the process forces prioritization to assist in assuring that limited resources are allocated to those projects supported by political consensus. When considering a specific project proposal, policy bodies must consider it in relationship to other potential expenditures often asking the question: "what are the tradeoffs?" This question can only effectively be responded to in the context of long-range capital planning, which provides an opportunity to understand which projects are planned, the financial resources demanded, and how changes impact other projects.

Finally, the plan provides opportunities to both manage expectations and measure performance. By accumulating all of the project activity into a single source document that describes the expected timing and expense of the planned projects, the CIP provides visibility into project details for project proponents and supporters. It also assists in communicating the impact of operational and fiscal constraints on the timing and complexity of the project. It provides responses to questions such as: "when will this project be done? What will this project cost? and, in part why can't this get done earlier or how can it get done earlier? Further, if a project keeps sliding back on the schedule, the CIP will highlight what is happening and provide clues to potential causes.

In addition to these key benefits, long range planning through CIP formation and adoption assists in coordinating dependent or related projects, facilitates personnel workload planning and/or staffing needs analysis, and provides a vehicle to see infrastructure investments planned in response to changing community needs or conditions – additional wastewater capacity in the face of growth, for example.

## **Financial Planning**

A local government in a fast-growing region may have to rely heavily on debt and certain pay-as-you-go sources, such as facility fees, to finance the infrastructure needed to accommodate growth. On the other hand, local governments in areas where growth is limited or nonexistent are less likely to rely on debt and more likely to rely on certain other pay-as-you-go sources such as annual revenues earmarked for capital purposes, capital reserves and state grants and loans. Some benefits of Financial Planning through a CIP include:

- Achieve a balance between the use of cash reserves and debt financial resources
- Protect and improve a local government's bond rating
- State grants and low interest loan programs give priority points for an adopted CIP
- Use a variety of financing sources to support the CIP – diversification
- Enables officials to realistically foresee emerging capital needs and estimate project costs
- Allow time plan projects and arrange financing

## Operational Planning

The impact of CIP projects and acquisitions on present and future operating budgets can be significant. Some projects can add recurring expenditures and new positions, possibly creating the need to increase revenues to offset the new operating expenditures. The impact of capital projects and acquisitions on the operating budget is too often overlooked due to timing and uncertainty. Some operational impacts that the CIP identifies and provides for include:

- New positions and additional program or operating expenses
- Workload associated with support personnel to manage the various capital projects
- Annual debt service on new debt issuance

## Accountability Benefits

The value of a CIP for communicating the progress of on-going and long-term projects and acquisitions is essential for providing information for economic development and constituent inquiries.

- What projects are on the list and when will they occur?
  - ◆ Economic Development decisions
    - Where is the municipality investing in water, sewer and streets?
  - ◆ Constituent Inquires
    - What is the status of a project I am interested in?
- What is the overall progress of the CIP?
  - ◆ Cash flow projects
  - ◆ Debt management

## CIP PROCESS

The steps in the CIP process generally mimic the steps followed in preparing the operating or annual budget. The process usually includes the following steps:

- **Formulate, review and approval goals and policies** – Local governing boards usually hold retreats to review, update and approve policies and goals to guide capital budgeting.
- **Identify needs** – During the fall, Department Heads review programmed projects and assess current capital needs for the upcoming budget year. Capital projects are selected that require

repair, maintenance, or replacement that, if not addressed, will result in higher costs in future years and infrastructure investments required to meet growth demands.

### **General Guidelines for Equipment Replacement**

Pickups & Vans -	10 years or 80,000 miles
Patrol Cars -	5 years or 90,000 miles
Other Cars -	8 – 12 years or 100,000 miles
Aerials(Fire/Rescue) -	25 years
Special Purpose Trucks (Fire/Rescue) -	25 years
Special Purpose Trucks (Public Works)-	8 years or 60,000
Trailers -	15 years
Small Dump Trucks-	10 years or 80,000 miles
Sweepers-	8 years or 60,000 miles
Large Dump Trucks-	12 years or 80,000 miles
Tractors-	15 years or 5,000 hours
Leaf Machines-	12 years or 3,000 hours
Ambulance-	8 years
Computer Hardware/Software-	3-5 years

- **Determine costs** – Municipal staff work together to determine the full extent of project costs based on scope, timing, ongoing operational costs, land acquisition, etc. This process is applied to new projects and projects previously programmed in the Capital Plan to ensure the most accurate cost estimates are budgeted and any operational impacts are identified.
  
- **Develop financing strategies** – The Finance Department works with each department to determine the best method for financing proposed projects. The selected financing strategies seek to:
  - ◆ Grants
  - ◆ Debt Financing
  - ◆ Facility Fees
  - ◆ User Fees
  - ◆ Pay as-you-go
  
- **Prioritize** – Once projects are selected, costs determined and a funding strategy is identified, the Town Administrator meets with each department head to review project forecasts and prioritize the result. The following criteria are considered in the prioritization of capital projects:
  - ◆ Necessary to ensure the health, welfare or safety of the community
  - ◆ Externally mandated
  - ◆ Links to an adopted Master Plan
  - ◆ Ties to Council Goals
  - ◆ Demanded due to growth or service improvement
  - ◆ Age and condition of infrastructure
  - ◆ Availability of funding

- **Adopted Capital Improvement Plan** – In the spring, the Town Administrator presents a Proposed Capital Improvement Plan to the Board of Commissioners. The projects are refined and reprioritized during budget workshops and the formal Plan is adopted.
- **Ongoing Monitoring** – Authorized capital projects are monitored to determine if timelines and milestones are being met and if financial transactions follow the adopted budget. Periodic status reports are provided to the Board of Commissioners.

## **WHAT THIS CIP CONTAINS**

On the following pages we have assembled a comprehensive CIP that shows previously approved projects as well as new requests. The result of this intense analysis of not only new requests but also previously approved projects demonstrates to the Board of Commissioners as well as our citizens the investment that is being made to maintain vital infrastructure and “PLAN” for future needs.

It is also vitally important to know what this CIP is not – and that is a perfect prediction of our needs. As acknowledged in current bid costs, the estimates made in a long-term plan are not the same as a project that has been fully designed and engineered. Therefore, it is important that staff continually keep this CIP updated with new estimates as the year for funding approaches. In other words, a CIP is not a static document that once approved is placed on a shelf and only looked at during the Budget Process; it is a constantly changing document that must be flexible to incorporate updated costs and unforeseen needs.

**TOWN OF WILLIAMSTON  
CAPITAL IMPROVEMENT PLAN 2024-2028  
ALL DEPARTMENTS**

**2024-2028 FULL CAPITAL IMPROVEMENT PLAN  
FOR ALL DEPARTMENTS**

Expenditures	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Administration	\$ -	\$ 12,000	-	12,300	12,608
Planning	\$ -	\$ -	-	-	-
Police	\$ 131,040	\$ 231,707	157,402	231,965	158,260
Fire/Rescue/RRT	\$ 52,500	\$ 154,206	1,693,729	135,090	169,595
Parks & Recreation	\$ 138,896	\$ 61,960	85,534	28,895	-
Public Works	\$ 93,032	\$ 809,947	119,543	-	-
Public Building	\$ 5,000	\$ -	-	-	-
<b>TOTAL GENERAL FUND</b>	<b>\$ 420,468</b>	<b>\$ 1,269,820</b>	<b>2,056,209</b>	<b>408,251</b>	<b>340,462</b>
Water	\$ 197,371	\$ 6,490,218	-	43,677	-
Sewer	\$ 188,287	\$ 1,423,740	2,590,155	607,097	500,774
<b>TOTAL ENTERPRISE FUND</b>	<b>\$ 385,658</b>	<b>\$ 7,913,958</b>	<b>2,590,155</b>	<b>650,774</b>	<b>500,774</b>
<b>TOTAL GENERAL AND ENTERPRISE FUNDS</b>	<b>\$ 806,127</b>	<b>\$ 9,183,778</b>	<b>\$ 4,646,364</b>	<b>\$ 1,059,024</b>	<b>\$ 841,236</b>
General and Enterprise Funding Sources	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Installment Financing	\$ -	\$ 1,529,257	1,542,934	-	-
Lease Purchase	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund Op. Revenues	\$ 420,468	\$ 560,874	513,275	408,251	340,462
Water/Sewer Op. Revenues	\$ 241,048	\$ 97,726	\$ 85,307	\$ 43,677	\$ 48,211
Grants	\$ 144,610	\$ 3,288,872	\$ -	\$ -	\$ -
Powell Bill Funds	\$ -	\$ -	\$ -	\$ -	\$ -
Retained Earnings	\$ -	\$ 3,707,049	\$ -	\$ -	\$ -
Grant/Loan	\$ -	\$ -	\$ 2,504,848	\$ 607,097	\$ 452,563
Fund Balance					
Capital Project Ordinance					
<b>Total Funding</b>	<b>\$ 806,127</b>	<b>\$ 9,183,778</b>	<b>\$4,646,364</b>	<b>\$1,059,024</b>	<b>\$841,236</b>

**APPROVED CAPITAL IMPROVEMENTS 2023-2024  
2023-2024 CAPITAL IMPROVEMENTS – GENERAL FUND  
BUDGETED EXPENDITURES**

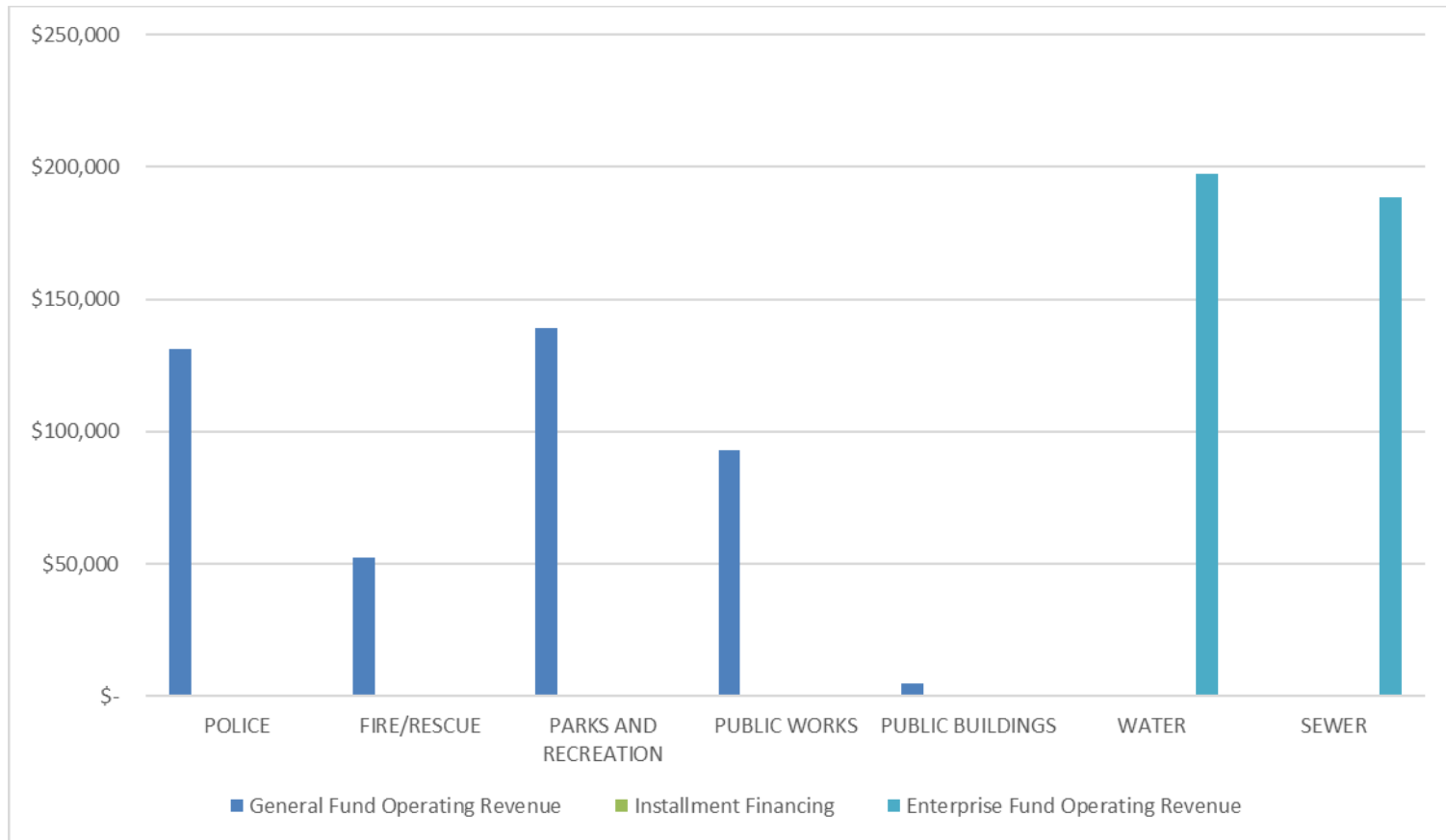
**CAPITAL IMPROVEMENT REQUESTS FOR BUDGET YEAR 2023/24**

Description	Dpt	Total Request per Project	General Fund Operating Revenue	Grant	Installment Financing	Lease Purchase	Powell Bill	Enterprise Fund Operating Revenue	Total Department	Total Fund
<b>GENERAL FUND</b>										\$420,468
<b>POLICE</b>										\$131,040
Patrol Vehicles	PD	\$131,040	\$131,040							
<b>FIRE</b>										\$52,500
Utility Truck	FR	\$52,500	\$52,500							
<b>PARKS AND RECREATION</b>										\$138,896
Trucks	R	\$38,896	\$38,896							
Gaylord Perry Park										
Gym Floor	R	\$100,000	\$100,000							
<b>PUBLIC WORKS</b>										\$93,032
Cemetery										
Dump Truck	PW	\$62,811	\$62,811							
Garage										
Garage Floor Replacement	PW	\$30,221	\$30,221							
<b>PUBLIC BUILDING</b>										\$5,000
Administration										
Servers	A	\$5,000	\$5,000							
<b>TOTAL GENERAL FUND</b>		<b>\$420,468</b>	<b>\$420,468</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		

POLICE	<b>\$131,040</b>
FIRE DEPARTMENT	<b>\$52,500</b>
RECREATION	<b>\$138,896</b>
CEMETERY	<b>\$62,811</b>
GARAGE	<b>\$30,221</b>
PUBLIC BUILDINGS	<b>\$5,000</b>



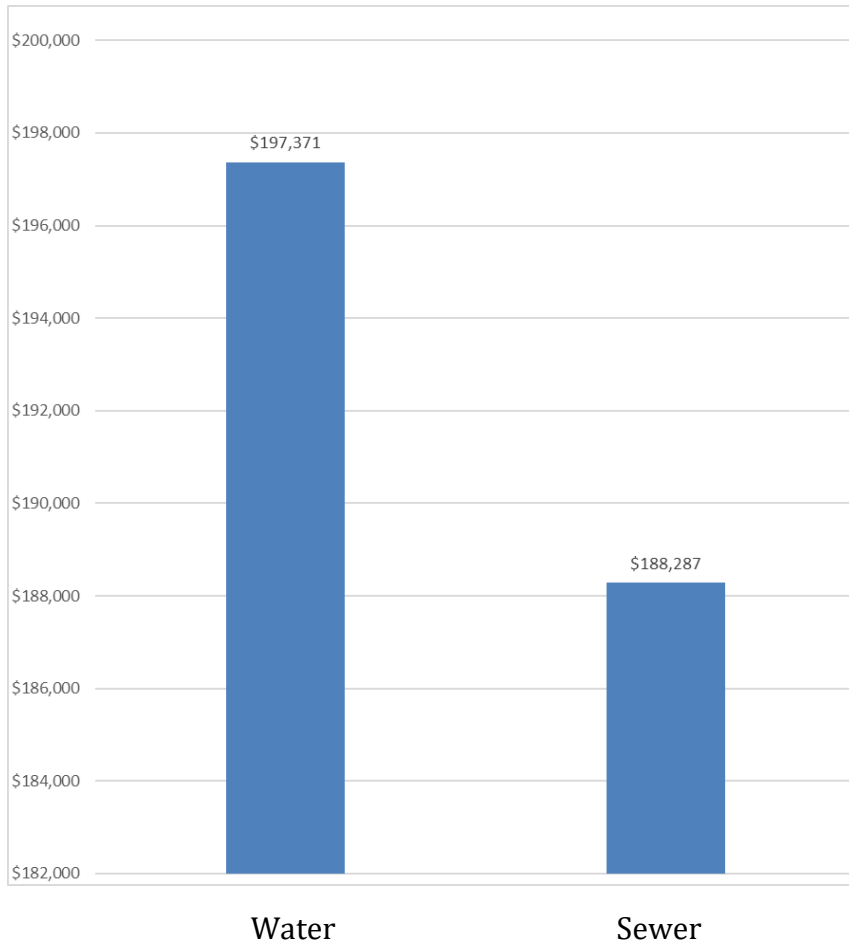
	General Fund Operating Revenue	General Fund Balance	Installment Financing	Capital Project	Enterprise Fund Operating Revenue	Retained Earnings
POLICE	\$ 131,040	\$ -	\$ -			
FIRE/RESCUE	\$ 52,500	\$ -	\$ -			
PARKS AND RECREATION	\$ 138,896	\$ -	\$ -	\$ -		
PUBLIC WORKS	\$ 93,032	\$ -	\$ -			
PUBLIC BUILDINGS	\$ 5,000					
WATER			\$ -		\$ 197,371	
SEWER					\$ 188,287	
	\$ 420,468	\$ -	\$ -	\$ -	\$ 385,658	\$ -



**APPROVED CAPITAL IMPROVEMENTS 2023-2024**  
**2023-2024 CAPITAL IMPROVEMENTS – ENTERPRISE FUND**  
**BUDGETED EXPENDITURES**

Description	Dpt	Total Request per Project	General Fund Operating Revenue	Grants	Installment Financing	Retained Earning	Storm Water Enterprise Fund	Enterprise Fund Operating Revenue	Total Department	Total Fund
<b>ENTERPRISE FUND</b>										\$385,658
<b>WATER</b>										\$197,371
Phase 2 AMI Meters	W	\$ 197,371						\$ 197,371		
<b>SEWER</b>										\$188,287
Sewer Dept P/U Truck	SW	\$43,677						43,677		
Clarifier / surface prep & painting	SW	\$144,610						144,610		
	SW							0		
<b>TOTAL ENTERPRISE FUND</b>		\$385,658	\$0	\$0	\$0	\$0	\$0	\$385,658	\$385,658	
<b>GRAND TOTAL ALL FUNDS</b>		\$806,127	\$420,468	\$0	\$0	\$0	\$0	\$385,658		\$806,127

Dpt Key: P=Planning PD=Police Dept FR=Fire Dept R=Parks & Recreation PW=Public Works A=Administration SW=Sewer W=Water



# SMALL EQUIPMENT REQUESTS

- GENERAL FUND
- ENTERPRISE FUND

# BUDGETED SMALL EQUIPMENT 2023-2024

GENERAL FUND				
Department	BUDGETED 2022-2023		BUDGETED 2023-2024	
	Requests FY 2022-2023 Description	Approved FY 2022-2023	Requests FY 2023-2024 Description	Approved FY 2023-2024
Administration	Computers	4,000	Computers	5,000
	<b>Total</b>	<b>4,000</b>	<b>Total</b>	<b>5,000</b>
Public Buildings	Miscellaneous Equipment	357		-
	<b>Total</b>	<b>357</b>	<b>Total</b>	<b>-</b>
Planning	Plotter/Scanner (1)	cut	Plotter/Scanner (1)	cut
	<b>Total</b>	<b>-</b>	<b>Total</b>	<b>-</b>
Police Dept.	Computer Work Stations (0)	-	Computer Work Stations (1)	3,000
	Ballistic Vests (4)	2,800	Ballistic Vests (5)	3,500
	Pistols (3)	2,100	Pistols (1)	750
	Taser (4)	6,000	Taser (1)	2,750
	Rifle (2)	4,000	Rifle (1)	2,000
	Body Worn Camera (5)	5,000	Body Worn Camera (1)	1,200
	Rifle Optics (10)	3,000	Rifle Optics (10)	-
	Portable Radios (4)	12,000	Portable Radios (1)	3,000
	<b>Total</b>	<b>34,900</b>	<b>Total</b>	<b>16,200</b>
Fire Dept.	Medical Equipment	5,000	Medical Equipment	7,000
	Air Pack Replacement cylinders (6)	5,000	Air Pack Replacement cylinders (6)	5,000
	Fire Hose (12)	3,000	Fire Hose (12)	3,000
	Mobile Radios (3)	7,500	Turn out gear (5)	21,000
	Turn out gear (4)	13,600		
	<b>Total</b>	<b>34,100</b>	<b>Total</b>	<b>36,000</b>
Rescue/EMS	Medical Equipment	5,000	Medical Equipment	9,900
	EMS Reporting Tablets (2)	5,000	EMS Reporting Tablets (2)	5,000
	EMS Mobile Radios (3)	8,900		
	<b>Total</b>	<b>18,900</b>	<b>Total</b>	<b>14,900</b>
Regional Response Team	Medical Equipment	3,500	Medical Equipment	3,500
	<b>Total</b>	<b>3,500</b>	<b>Total</b>	<b>3,500</b>
Cemetery Dept.	FS91R Grass Trimmer (2)	612	Pole Saw	cut purchased current yr
	<b>Total</b>	<b>1,062</b>	<b>Total</b>	<b>-</b>
Garage Dept.	Shop Vac	200	Oil Transfer Tank & Waster Oil Pump	cut purchased current yr
	Seal Driver Kit	300		
	<b>Total</b>	<b>500</b>	<b>Total</b>	<b>-</b>
Parks & Recreation	Weed Trimmer	400	Weed Trimmer	400
	Bleachers for Perry Ball Field (2)	4,800	Volleyball Post System	4,500
	<b>Total</b>	<b>5,200</b>	<b>Total</b>	<b>4,900</b>
Street Dept.	Stihl Asphalt Saw	1,400	Cutquick Saw, Trimmer, Dewalt Hand Tools, Backpack and handheld Blower	cut purchased current yr
	<b>Total</b>	<b>1,400</b>	<b>Total</b>	<b>-</b>
Sanitation Dept.		0		
	<b>Total</b>	<b>-</b>	<b>Total</b>	<b>-</b>
	<b>General Fund Total</b>	<b>103,919</b>	<b>General Fund Total</b>	<b>80,500</b>

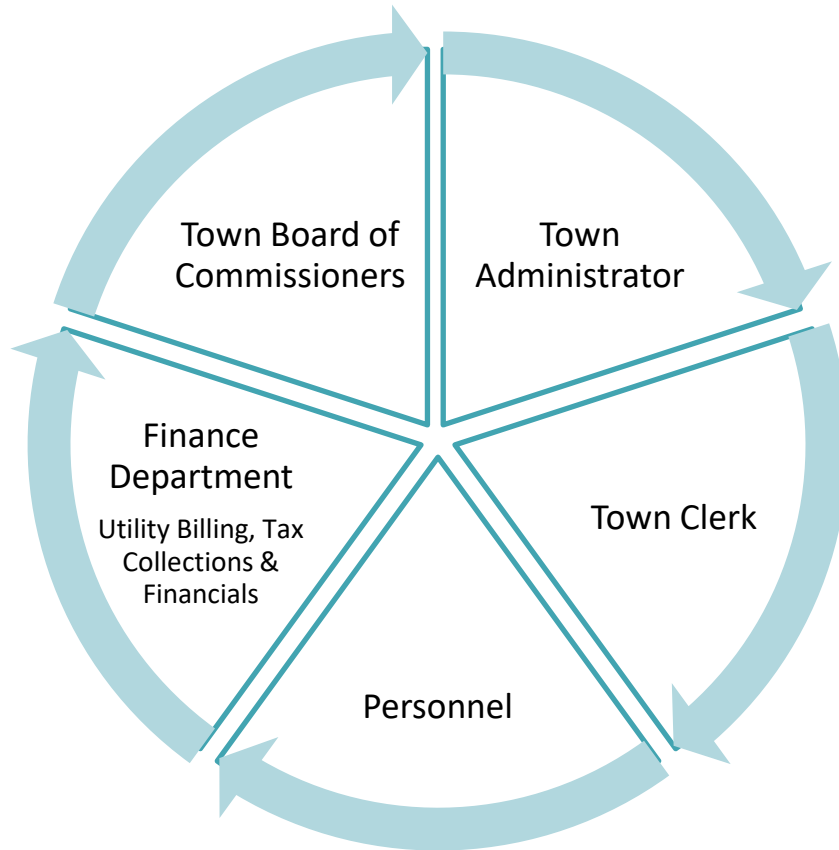
**BUDGETED SMALL EQUIPMENT 2023-2024  
(continued)**

<b>ENTERPRISE FUND</b>				
<b>Department</b>	<b>BUDGETED 2022-2023</b>		<b>BUDGETED 2023-2024</b>	
	<b>Requests FY 2022-2023 Description</b>	<b>Approved FY 2022-2023</b>	<b>Requests FY 2023-2024 Description</b>	<b>Approved FY 2023-2024</b>
<b>Water</b>	3" Fire Hydrant Meter	1,381	FZ-55 Tough Book Lap Top	2,700
	DR 300 Colorimeter Free Chlorine Tester	590	PH Meter	525
	DR 300 Colorimeter Tester For Monochoramine/Ammonia	590	Dell Optiplex 990 Desk Top Computer	1,200
	<b>Total</b>	<b>2,561</b>	<b>Total</b>	<b>4,425</b>
<b>Sewer</b>			Window A/C	700
	<b>Total</b>		<b>Total</b>	<b>700</b>
	<b>Enterprise Total</b>	<b>2,561</b>	<b>Enterprise Total</b>	<b>5,125</b>
<b>GRAND TOTAL SMALL EQUIPMENT</b>		<b>106,480</b>		<b>85,625</b>

# GENERAL FUND

- ADMINISTRATION
- PLANNING
- POLICE
- FIRE/RESCUE/RRT
- RECREATION
- PUBLIC WORKS
  - STREET
  - SANITATION
  - CEMETERY
  - GARAGE
- DEBT SERVICE
- PUBLIC BUILDINGS
- CULTURAL
- ECONOMIC & PHYSICAL DEVELOPMENT

# ADMINISTRATION



## Mission Statement

*"To ensure a proper accountability for the Town's Funds and Assets by monitoring the annual operating budget, reporting financial information to the Administrator, Board, and Departments in a timely and professional manner and consistent with generally accepted accounting principles, and all Town, Federal, and State mandates."*

**TOWN OF WILLIAMSTON  
ANNUAL BUDGET ESTIMATE-EXPENDITURES  
Fiscal Year: 2023-2024**

**Fund: 10 Name: GENERAL FUND  
Dept. 4200 Name: GENERAL ADMINISTRATION  
Town Board**

Account	Account	6/30/2021	6/30/2021	6/30/2022	6/30/2022	6/30/2023	2/26/2023	2023/2024	
Number	Description	Budget	Actual	Budget	Actual	Budget	Actual	Request	Approved
10-4250-0100	SALARIES ELECTED OFFICIALS	36034	34479	36577	38170	38412	20994	43,156	43,156
10-4250-0500	FICA	2757	2001	2798	2772	2939	1582	3,301	3,301
10-4250-0600	GROUP INSURANCE	13821	16446	19602	7355	10937	4720	19,015	19,015
10-4250-1021	MAYOR JOYCE WHICHARD-BRO	1337	99	1337	1952	1500	418	1,500	1,500
10-4250-1022	COMMISSIONER DARNELL SCAL	1262	0	1262	0	1250	1250	1,250	1,250
10-4250-1023	COMMISSIONER ALTON MOOR	1262	0	1262	-50	1250	1250	1,250	1,250
10-4250-1024	COMMISSIONER WILLIAM COFF	1262	0	1262	0	1250	1250	1,250	1,250
10-4250-1025	COMMISSIONER DEAN MCCALL	0	0	0	0	0	0	1,250	1,250
10-4250-1026	COMMISSIONER JERRY KNOX	0	0	0	0	0	0	1,250	1,250
10-4250-1100	TELEPHONE	480	681	740	637	750	278	300	300
10-4250-5300	DUES	150	0	150	560	650	0		908
10-4250-5700	MISCELLANEOUS	140	0	0	96	100	94	150	150
<b>TOTAL</b>		58505	53706	64990	51491	59038	31837	73,672	74,580

**Administration**

Account	Account	6/30/2021	6/30/2021	6/30/2022	6/30/2022	6/30/2023	2/26/2023	2023/2024	
Number	Description	Budget	Actual	Budget	Actual	Budget	Actual	Request	Approved
10-4200-0100	SALARIES ELECTED OFFICIAL	0	132	0	-2025	0	0	0	0
10-4200-0200	REGULAR SALARIES	409660	403615	377105	380705	393741	251368	568,102	574,687
10-4200-0300	TEMPORARY SALARIES	1000	3369	4000	0	20640	720	650	650
10-4200-0500	FICA TAX	32464	29913	29154	28809	31997	18647	43,645	44,013
10-4200-0600	GROUP INSURANCE	51194	52063	60280	61430	54990	36501	65,261	66,110
10-4200-0650	GROUP INSURANCE-DEDUCTIBLE REF	60000	57701	60000	45997	60000	5869	60,000	60,000
10-4200-0700	RETIREMENT	42299	44559	45924	44300	50198	30749	76,543	78,741
10-4200-0900	PROFESSIONAL SERVICES	85000	77444	140600	110921	132805	87578	151,525	129,925
10-4200-1000	EMPLOYEE TRAINING	9700	1661	16110	4839	13500	473	16,545	16,545
10-4200-1020	BOARD TRAINING	0	0	0	0	0	429	0	0
10-4200-1060	ELECTIONS	0	0	0	0	0	0	8,000	8,000
10-4200-1100	TELEPHONE	4000	4605	5500	3331	3400	2479	4,300	3,300
10-4200-1200	POSTAGE	4500	3186	3500	2380	3700	3052	4,025	4,025
10-4200-1400	TRAVEL/MEETINGS	4200	4551	4300	8466	4000	4765	4,600	4,600
10-4200-1600	REPAIR EQUIPMENT	500	173	500	383	400	461	500	500
10-4200-1700	REPAIR VEHICLES	0	0	0	0	0	0		0
10-4200-2100	EQUIPMENT RENTS/LEASES	8020	8498	7600	7838	7600	3727	7,600	7,600
10-4200-2600	ADVERTISING	3000	5294	5500	4985	5250	1026	5,500	5,000
10-4200-3100	AUTOMOTIVE SUPPLIES	400	87	400	214	600	311	600	600
10-4200-3200	OFFICE SUPPLIES	4450	4966	6500	4997	6575	2534	6,800	6,800
10-4200-3300	DEPARTMENT SUPPLIES	2000	1995	2000	2931	2300	2644	2,500	2,500
10-4200-3400	BANK CHARGES	2000	137	2000	516	1000	160	4,200	4,200
10-4200-3800	GARBAGE COLLECTION	0	0	0	0	0	0		0
10-4200-4500	CONTRACTED SERVICES	0	0	300	135	300	25	300	300
10-4200-4501	GOVDEALS AUCTION FEES	1500	2048	2000	6848	2000	0		0
10-4200-4502	TAXES-TOWN OWNED PROPERTIES	200	1665	2000	182	1850	182	2,000	2,000
10-4200-5300	DUES	1850	961	1900	228	1900	795	1,900	1,270
10-4200-5400	INSURANCE	13296	7439	13703	8124	14122	16236	15,700	15,700
10-4200-5700	MISCELLANEOUS	500	1056	500	973	1500	596	1,500	1,000
10-4200-5900	HURRICANE DORIAN	0	0	0	0	0	0		0
10-4200-5950	COVID	0	2063	0	511	0	0		0
10-4200-7400	CAPITAL OUTLAY EQUIPMENT	0	0	43823	36816	0	0	10,000	0
10-4200-7401	SMALL EQUIPMENT	4000	299	5000	2360	4000	181	5,000	5,000
10-4200-9200	CONTINGENCY	0	0	0	0	0	750		0
10-4200-9500	TRANSFER FR ENTERPRISE FU	(683239)	(683239)	(689576)	(689576)	(706852)	(412330)	(810002)	(969707)
<b>TOTAL</b>		62494	36241	150623	77620	111516	59927	257,294	73,359



**SUMMARY OF CAPITAL PROJECTS FOR ADMINISTRATION  
2024-2028**

Expenditures	Priority*	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL YEAR)	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Revenue Mgmt Upgrade/Other Programs	2	\$ 12,000	\$ 12,000		\$ 12,000	\$ -	\$ 12,300	\$ 12,608
<b>TOTAL EXPENDITURES</b>		<b>\$ 12,000</b>	<b>\$ 12,000</b>	<b>\$ -</b>	<b>\$ 12,000</b>	<b>\$ -</b>	<b>\$ 12,300</b>	<b>\$ 12,608</b>
<b>Funding Sources</b>				<b>FY 23/24</b>	<b>FY 24/25</b>	<b>FY 25/26</b>	<b>FY 26/27</b>	<b>FY 27/28</b>
Installment Financing								
Lease Purchase								
General Fund Op. Revenues					\$ 12,000	\$ -	\$ 12,300	\$ 12,608
Water/Sewer Op. Revenues								
Grants								
Powell Bill Funds								
Retained Earnings								
Grant/Loan								
American Recovery Funds Grant								
<b>Total Funding</b>				<b>\$ -</b>	<b>\$ 12,000</b>	<b>\$ -</b>	<b>\$ 12,300</b>	<b>\$ 12,608</b>

No Capital Requests for 2023/2024

# PLANNING



## Mission Statement

*“To promote and foster a climate of growth and sustainability within the community that creates a balance of the social, cultural, economic, and ecological environments.”*

**TOWN OF WILLIAMSTON  
ANNUAL BUDGET ESTIMATE-EXPENDITURES  
Fiscal Year: 2023-2024**

**Fund: 10 Name: GENERAL FUND**

**Dept. 4300 Name: PLANNING**

Account Number	Account Description	6/30/2021		6/30/2022		6/30/2023		2/26/2023		2023/2024	
		Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Request	Approved
10-4300-0200	REGULAR SALARIES	113927	108522	106701	89647	118914	67046			126,671	126,671
10-4300-0300	TEMPORARY SALARIES	0	0	0	0	0	526			650	650
10-4300-0500	FICA TAX	8715	8121	8775	7316	9032	4739			9,740	9,740
10-4300-0600	GROUP INSURANCE	13817	13802	16329	12181	14857	9272			15,717	15,717
10-4300-0700	RETIREMENT	10495	10892	11982	9993	12182	7088			14,793	14,793
10-4300-0900	PROFESSIONAL SERVICES	1200	35	1000	216	500	122			500	500
10-4300-0910	MARKETING TOWN OF WILLIAM	5000	4463	5000	3905	5500	2745			7,000	7,000
10-4300-1000	TRAINING	2500	26	2000	0	2000	0			2,000	1,000
10-4300-1100	TELEPHONE	1500	1045	1500	851	1250	428			1,250	1,250
10-4300-1200	POSTAGE	600	105	500	18	250	492			500	500
10-4300-1400	TRAVEL/MEETINGS	500	0	500	0	500	25			500	500
10-4300-1600	REPAIR EQUIPMENT	1000	382	1000	805	750	198			750	750
10-4300-1700	REPAIR VEHICLES	400	71	400	0	300	0			300	300
10-4300-2600	ADVERTISING	600	366	600	2630	750	404			750	750
10-4300-3100	AUTOMOTIVE SUPPLIES	650	445	500	532	500	344			500	500
10-4300-3200	OFFICE SUPPLIES	500	34	500	0	200	59			300	300
10-4300-3300	DEPARTMENT SUPPLIES	500	46	500	45	1000	218			750	750
10-4300-3400	BANK CHARGES	0	0	0	0	0	0				0
10-4300-4500	CONTRACTED SERVICES	3750	1750	2000	0	1500	0			1,500	1,500
10-4300-4700	CODE ENFORCEMENT	24000	12475	20000	10893	18000	5010			15,000	13,000
10-4300-4750	CODE ENFORCEMENT - TAR HEE	52359	52359	225000	195547	0	0				0
10-4300-5300	DUES	1200	1394	1200	1403	1500	1773			2,000	2,000
10-4300-5400	INSURANCE WK COMP/AUTO	790	580	828	585	868	724			1,750	1,750
10-4300-5700	MISCELLANEOUS	0	0	0	0	0	0				0
10-4300-5900	HURRICANE DORIAN	0	0	0	0	0	0				0
10-4300-5950	COVID	0	0	0	0	0	0				0
10-4300-7400	CAPITAL OUTLAY EQUIPMENT	0	0	0	0	0	0				0
10-4300-7401	SMALL EQUIPMENT	0	0	3000	185	0	181			600	0
10-4300-9200	CONTINGENCY	0	0	0	0	0	0				0
<b>TOTAL</b>		<b>244003</b>	<b>216914</b>	<b>409815</b>	<b>336753</b>	<b>190353</b>	<b>101394</b>			<b>203,521</b>	<b>199,921</b>

**SUMMARY OF CAPITAL PROJECTS FOR PLANNING  
2024-2028**

Expenditures	Priority*	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL YEAR)	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
						\$0		
<b>TOTAL EXPENDITURES</b>		\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Funding Sources</b>				FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Installment Financing						\$0		
Lease Purchase								
General Fund Op. Revenues				\$0	\$0	\$0	\$0	\$0
Water/Sewer Op. Revenues								
Grants						\$0	\$0	\$0
Powell Bill Funds								
Retained Earnings								
Grant/Loan								
<b>Total Funding</b>				\$0	\$0	\$0	\$0	\$0

No Capital Requests for 2023/2024

# POLICE



## Mission Statement

*“The Mission of the Williamston Police Department is to protect and enhance the quality of life for all who live, work, or visit our town. Members of the department are dedicated to accomplishing this mission by building problem solving partnerships with our citizens, while treating people with fairness and respect.”*

**TOWN OF WILLIAMSTON**  
**ANNUAL BUDGET ESTIMATE-EXPENDITURES**  
**Fiscal Year: 2023-2024**

**Fund: 10 Name: GENERAL FUND**  
**Dept 5100 Name: POLICE DEPARTMENT**

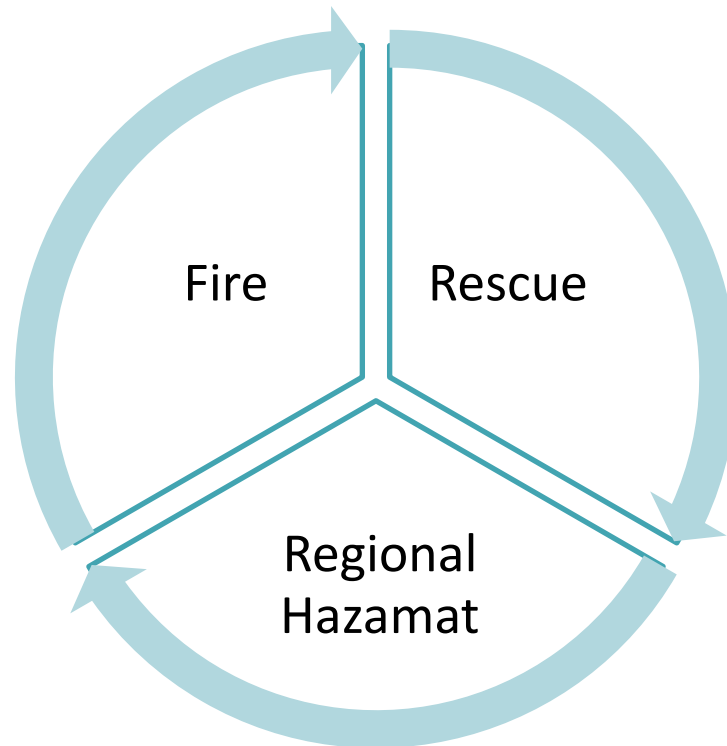
Account Number	Account Description	6/30/2021 Budget	6/30/2021 Actual	6/30/2022 Budget	6/30/2022 Actual	6/30/2023 Budget	2/26/2023 Actual	2023/2024	
								Request	Approved
10-5100-0200	REGULAR SALARIES	1004426	1053494	1033624	1054145	1228056	692317	1,355,362	1,329,862
10-5100-0300	TEMPORARY SALARIES	56532	48046	58764	45092	68452	45144	80,464	68,500
10-5100-0400	SUPPLEMENTAL RETIREMENT	0	0	0	0	0	0	0	0
10-5100-0500	FICA TAX	81693	82299	84256	86286	98350	55610	109,841	106,975
10-5100-0600	GROUP INSURANCE	155936	151194	183805	172800	159833	107044	183,914	183,914
10-5100-0700	RETIREMENT	167370	168381	185652	191423	229465	109466	281,358	274,026
10-5100-0900	PROFESSIONAL SERVICES	20000	18244	20000	24270	24000	22687	26,000	26,000
10-5100-0950	CLEANING SERVICE	0	0	12000	0	12000	0	12,000	12,000
10-5100-1000	EMPLOYEE TRAINING	18000	20353	18000	11689	20000	6730	21,000	21,000
10-5100-1100	TELEPHONE	13000	16184	14000	14886	17000	8482	17,000	17,000
10-5100-1200	POSTAGE	500	25	500	14	300	35	500	500
10-5100-1300	UTILITIES	0	805	15100	14503	18000	7588	15,000	18,000
10-5100-1400	TRAVEL	1500	0	2000	123	1750	25	2,000	2,000
10-5100-1500	REPAIR BLDGS & GROUNDS	0	0	2100	150	1800	1112	2,100	2,100
10-5100-1600	REPAIR EQUIPMENT	5000	2422	5000	4487	5000	2639	5,000	5,000
10-5100-1700	REPAIR VEHICLES	13000	15011	13000	12777	15000	6543	15,000	15,000
10-5100-2100	EQUIPMENT RENTS/LEASES	1000	0	1000	0	750	561	2,500	2,500
10-5100-2600	ADVERTISING	500	0	500	0	300	0	300	300
10-5100-3100	AUTOMOTIVE SUPPLIES	40000	37768	61000	72336	50000	36516	60,000	60,000
10-5100-3200	OFFICE SUPPLIES	2500	1104	2500	1019	2500	2179	3,000	3,000
10-5100-3300	DEPARTMENT SUPPLIES	10000	8407	10000	6907	9500	5195	10,000	10,000
10-5100-3350	BUILDING SUPPLIES	0	0	3000	2268	2000	767	2,500	2,500
10-5100-3400	BANK CHARGES	700	891	700	1086	700	680		0
10-5100-3600	UNIFORMS	16000	12654	16000	13479	14500	4983	18,000	18,000
10-5100-3800	GARBAGE COLLECTION	0	0	2300	3528	4000	3085	4,500	4,500
10-5100-5300	DUES	1400	1186	1400	800	1500	2114	1,500	1,500
10-5100-5400	INSURANCE	45984	45332	48811	44740	51812	43009	50,250	50,250
10-5100-5600	DRUG CONTROL	14000	14000	22000	22000	25000	14990	25,000	25,000
10-5100-5601	DRUG & FED FORFEITURE TAX	0	0	0	0	0	0		0
10-5100-5700	MISCELLANEOUS	2000	1232	2500	1510	2000	500	2,000	2,000
10-5100-5800	COMMUNITY INVOLVEMENT	1500	606	1500	640	1500	1058	1,500	1,500
10-5100-5900	HURRICANE DORIAN	0	166	0	0	0	0		0
10-5100-5950	COVID	0	506	0	0	0	0		0
10-5100-7400	CAPITAL OUTLAY EQUIPMENT	201184	186985	105433	41356	225799	72817	131,040	131,040
10-5100-7401	SMALL EQUIPMENT	16400	13365	6013	5490	34900	7609	44,500	16,200
10-5100-7402	EQUIPMENT/DOJ GRANT FUNDS	0	0	0	0	0	0		0
10-5100-9200	CONTINGENCY	0	0	0	0	0	0		0
<b>TOTAL</b>		<b>1890125</b>	<b>1900658</b>	<b>1932458</b>	<b>1849805</b>	<b>2325767</b>	<b>1261484</b>	<b>2,483,129</b>	<b>2,410,167</b>

**SUMMARY OF CAPITAL PROJECTS FOR POLICE DEPARTMENT  
2024-2028**

Expenditures	Priority	CURRENT COST	TOTAL COST (IF PAID IN TARGETED YEAR)	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Patrol Vehicles	2	\$910,375	\$910,375	\$131,040	\$231,707	\$157,402	\$231,965	\$158,260
<b>TOTAL EXPENDITURES</b>		<b>\$910,375</b>	<b>\$910,375</b>	<b>\$131,040</b>	<b>\$231,707</b>	<b>\$157,402</b>	<b>\$231,965</b>	<b>\$158,260</b>
<b>Funding Sources</b>				<b>FY 23/24</b>	<b>FY 24/25</b>	<b>FY 25/26</b>	<b>FY 26/27</b>	<b>FY 27/28</b>
Installment Financing								
Lease Purchase								
General Fund Op. Revenues				\$131,040	\$231,707	\$157,402	\$231,965	\$158,260
Water/Sewer Op. Revenues								
Grants								
Powell Bill Funds								
Retained Earnings								
Grant/Loan								
<b>Total Funding</b>				<b>\$131,040</b>	<b>\$231,707</b>	<b>\$157,402</b>	<b>\$231,965</b>	<b>\$158,260</b>

No Capital Requests for 2022/2023

# FIRE / RESCUE / RRT



## Mission Statement

*“The Mission of the Williamston Fire/Rescue & EMS Department is to serve and protect its citizens from the dangers of Fire, Emergency Medical Incidents and Other Natural and Man-made Emergencies through the efforts of Prevention, Education, Training and Safety.”*



**TOWN OF WILLIAMSTON**  
**ANNUAL BUDGET ESTIMATE-EXPENDITURES**  
 Fiscal Year: 2023-2024

**Fund: 10 Name: GENERAL FUND Dept 5300**  
**Name: FIRE DEPARTMENT**

Account Number	Account Description	6/30/2021 Budget	6/30/2021 Actual	6/30/2022 Budget	6/30/2022 Actual	6/30/2023 Budget	2/26/2023 Actual	2023/2024	
								Request	Approved
10-5300-0200	REGULAR SALARIES	267461	259964	276544	271602	320400	183484	342,927	342,927
10-5300-0300	TEMPORARY SALARIES	6000	3850	6000	1327	10000	2546	11,400	11,400
10-5300-0400	SUPPLEMENTAL RETIREMENT	9992	9992	9992	9992	9992	5829	9,992	9,992
10-5300-0500	FICA TAX	21167	19889	21926	20846	25064	13825	27,106	27,106
10-5300-0600	GROUP INSURANCE	44839	42942	51469	51007	39467	30877	48,865	48,865
10-5300-0700	RETIREMENT	30129	28475	34774	34506	39643	24851	48,530	48,530
10-5300-0701	ON BEHALF OF PAYMENTS - FIR	13000	14199	13000	0	13000	0	18,000	18,000
10-5300-0900	PROFESSIONAL SERVICES	5000	5371	7000	5645	8000	8411	9,000	9,000
10-5300-1000	EMPLOYEE TRAINING	5000	2248	5000	5233	5000	1621	5,000	5,000
10-5300-1100	TELEPHONE	4500	5235	4500	7371	5000	4560	6,000	6,000
10-5300-1200	POSTAGE	300	125	300	100	300	21	300	100
10-5300-1300	UTILITIES	1000	976	1000	558	1200	1688	2,500	2,500
10-5300-1400	TRAVEL	300	0	0	0	262	0		0
10-5300-1500	REPAIR BLDGS & GROUNDS	2000	2416	2500	659	2250	453	2,500	2,000
10-5300-1600	REPAIR EQUIPMENT	28000	31702	26000	22203	26000	27542	28,000	26,000
10-5300-2100	EQUIPMENT RENTS/LEASES	1000	0	0	0	0	0		0
10-5300-3100	AUTOMOTIVE SUPPLIES	16000	20875	26000	25139	20000	16464	22,000	20,000
10-5300-3200	OFFICE SUPPLIES	500	108	800	253	500	92	500	500
10-5300-3300	DEPARTMENT SUPPLIES	4000	3588	5000	3728	4500	4008	5,000	4,500
10-5300-3400	BANK CHARGES	350	453	350	552	350	346		0
10-5300-3600	UNIFORMS	4800	2312	5000	4672	5000	2832	5,500	5,500
10-5300-3800	GARBAGE COLLECTION	800	753	800	841	800	80	800	800
10-5300-5300	DUES	1400	1226	1400	940	1400	676	1,000	1,000
10-5300-5400	INSURANCE	41791	35565	46029	35248	50697	27590	49,400	49,400
10-5300-5700	MISCELLANEOUS	1400	1121	1400	839	1500	551	1,500	1,500
10-5300-5900	HURRICANE DORIAN	0	0	0	0	0	0		0
10-5300-5950	COVID	0	67	0	0	0	0		0
10-5300-7400	CAPITAL OUTLAY EQUIPMENT	0	0	0	0	47013	6267	50,000	45,000
10-5300-7401	SMALL EQUIPMENT	28000	27393	29800	33186	34100	868	36,000	36,000
10-5300-9200	CONTINGENCY	0	0	0	0	0	0		0
<b>TOTAL</b>		<b>538729</b>	<b>520847</b>	<b>576584</b>	<b>536447</b>	<b>671438</b>	<b>365481</b>	<b>731,820</b>	<b>721,620</b>

**TOWN OF WILLIAMSTON  
ANNUAL ESTIMATE-EXPENDITURES  
Fiscal Year: 2023-2024**

**Fund: 10 Name: GENERAL FUND  
Dept 5400 Name: RESCUE DEPARTMENT**

Account Number	Account Description	6/30/2021	6/30/2021	6/30/2022	6/30/2022	6/30/2023	2/26/2023	2023/2024	
		Budget	Actual	Budget	Actual	Budget	Actual	Request	Approved
10-5400-0200	REGULAR SALARIES	492428	521803	547668	547246	660882	363714	915,943	747,654
10-5400-0300	TEMPORARY SALARIES	23000	21564	26000	14549	26000	13204	29,640	29,640
10-5400-0400	SUPPLEMENTAL RETIREMENT	720	0	720	0	720	52	720	720
10-5400-0500	FICA TAX	39601	40263	43806	42893	52893	28143	72,337	59,463
10-5400-0600	GROUP INSURANCE	93651	90257	109195	105230	99761	58468	144,441	144,441
10-5400-0700	RETIREMENT	56325	58270	69488	69965	83659	47503	129,513	106,457
10-5400-0701	ON BEHALF OF PAYMENTS - RES	6000	5101	6000	0	6000	0	12,000	12,000
10-5400-0900	PROFESSIONAL SERVICES	52200	51031	50000	78349	50000	45272	55,000	55,000
10-5400-0910	EMS/MC PARTNERSHIP	0	0	0	0	0	0		0
10-5400-1000	EMPLOYEE TRAINING	3000	43	3000	2236	3000	986	3,000	3,000
10-5400-1100	TELEPHONE	3000	2926	5950	5127	6000	3152	6,000	6,000
10-5400-1200	POSTAGE	300	150	300	100	200	0	200	100
10-5400-1300	UTILITIES	14000	9693	11000	9963	11000	5681	11,000	11,000
10-5400-1400	TRAVEL	200	0	0	0	200	0	200	0
10-5400-1500	REPAIR BLDGS & GROUNDS	6500	5818	6500	5142	6000	2611	6,000	6,000
10-5400-1600	EQUIPMENT REPAIR	15500	8521	11700	10568	15000	3807	15,000	15,000
10-5400-2100	EQUIPMENT RENTS/LEASES	3200	2322	3200	2872	3200	1345	3,200	3,200
10-5400-3100	AUTOMOTIVE SUPPLIES	9000	10915	29000	12412	11000	7124	12,000	12,000
10-5400-3200	OFFICE SUPPLIES	2500	1810	2500	1892	2000	677	2,000	2,000
10-5400-3300	DEPARTMENT SUPPLIES - DIREC	27000	27335	30000	34527	30000	18040	35,000	32,000
10-5400-3301	DEPARTMENT SUPPLIES - INDIR	2500	2438	2500	1759	2900	1746	3,000	2,900
10-5400-3400	BANK CHARGES	250	377	250	460	250	317		0
10-5400-3600	UNIFORMS	4500	4429	4500	4179	4700	1470	4,700	4,700
10-5400-3800	GARBAGE COLLECTION	2200	2192	2200	2154	2500	2485	2,500	2,500
10-5400-5300	DUES	1000	968	1000	872	1000	121	1,000	1,000
10-5400-5400	INSURANCE	28703	29850	32142	31101	35993	29027	35,750	35,750
10-5400-5700	MISCELLANEOUS	1000	671	1000	878	1000	362	1,000	1,000
10-5400-5900	HURRICANE DORIAN	0	72	0	0	0	0		0
10-5400-5950	COVID	20000	13375	0	2860	0	0		0
10-5400-7400	CAPITAL OUTLAY EQUIPMENT	89000	88544	0	0	240000	6085	20,000	0
10-5400-7401	SMALL EQUIPMENT	8000	7607	7500	6416	18900	4491	14,900	14,900
10-5400-9200	CONTINGENCY	0	0	0	0	0	0		
<b>TOTAL</b>		<b>1005278</b>	<b>1008345</b>	<b>1007119</b>	<b>993750</b>	<b>1374758</b>	<b>645884</b>	<b>1,536,044</b>	<b>1,308,425</b>

**TOWN OF WILLIAMSTON  
ANNUAL BUDGET ESTIMATE-EXPENDITURES  
Fiscal Year: 2023-2024**

**Fund: 10 Name: GENERAL FUND**

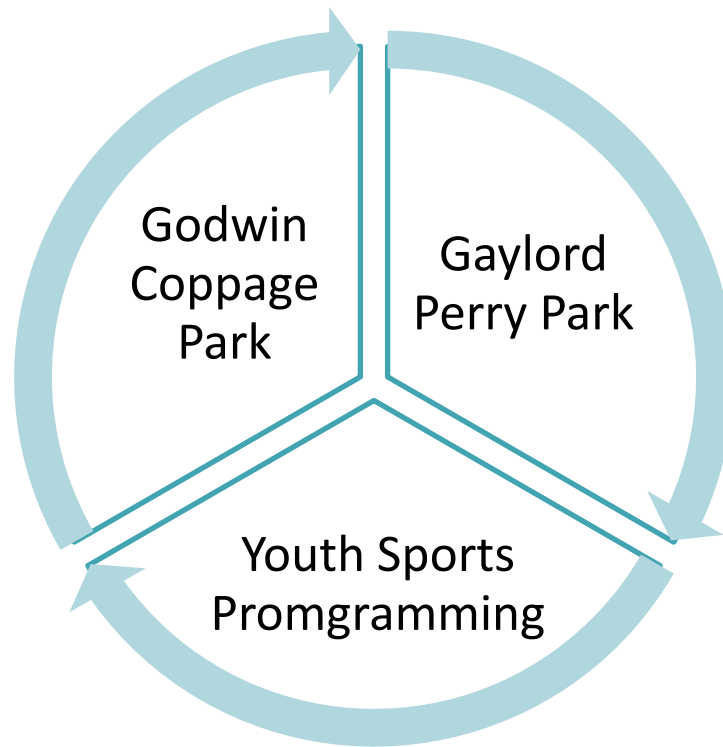
**Dept 5350 Name REGIONAL RESPONSE TEAM**

Account	Account	6/30/2021	6/30/2021	6/30/2022	6/30/2022	6/30/2023	2/26/2023	2023/2024	
Number	Description	Budget	Actual	Budget	Actual	Budget	Actual	Request	Approved
10-5350-0300	RRT1 SALARIES	3000	5303	3000	2744	3000	2401	3,000	3,000
10-5350-0310	RT TRAINING SALARIES	3350	1600	3000	385	3000	67	3,000	3,000
10-5350-0500	RRT1 FICA TAX	230	-679	230	0	230	0	230	230
10-5350-0700	RRT1 RETIREMENT	191	0	191	0	191	0	191	191
10-5350-0900	PROFESSIONAL SERVICES	15000	15000	15000	15000	15000	0	15,000	15,000
10-5350-1000	TRAINING	25000	18516	25000	9134	25000	8716	25,000	25,000
10-5350-1100	RRT1 TELEPHONE	900	632	800	794	800	163	800	800
10-5350-1200	RRT1 POSTAGE	100	0	100	0	100	0	100	100
10-5350-1400	RRT1 TRAVEL	500	49	500	0	500	56	500	500
10-5350-1500	REPAIR BLDGS & GROUNDS	0	0	0	0	0	0		0
10-5350-1600	EQUIPMENT REPAIR	4000	4312	4000	7119	4000	3558	4,000	4,000
10-5350-3300	RRT1 DEPT SUPPLIES	7000	3818	4500	3620	4500	766	2,500	2,500
10-5350-3600	RRT1 UNIFORMS	4229	2250	5679	3939	5679	4745	3,679	3,679
10-5350-3800	GARBAGE COLLECTION	2500	861	5000	970	5000	689	2,500	2,500
10-5350-5400	WORKERS COMP INS RRT1	5000	5000	5000	5000	5000	0	5,000	5,000
10-5350-7400	CAPITAL OUTLAY EQUIPMENT	0	0	0	0	0	0		0
10-5350-7401	SMALL EQUIPMENT	3500	-745	6000	1560	6000	662	3,500	3,500
10-5350-7402	VEHICLE RESERVE	17220	0	20632	2729	20583	0		0
<b>TOTAL</b>		91720	55916	98632	52993	98583	21824	69,000	69,000

**SUMMARY OF CAPITAL PROJECTS FOR FIRE/RESCUE/RRT  
2024-2028**

Expenditures	Priority*	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL YEAR)	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Utility Truck	2	\$50,000	\$52,500	\$52,500	\$0	\$0	\$0	\$0
SCBA(Self Contained Breathing Appar	1	\$91,000	\$533,933	\$0	\$128,581	\$131,795	\$135,090	\$138,467
Lifepak 15 Heart monitor / Defibrillat	2	\$28,200	\$60,755	\$0	\$0	\$29,628	\$0	\$31,128
Ladder Truck	2	\$1,500,000	\$1,500,000	\$0	\$0	\$1,500,000	\$0	\$0
Utility Vehicle (For Fire Marshal)	2	\$30,000	\$32,307	\$0	\$0	\$32,307	\$0	\$0
Utility Terrain Vehicle	2	\$25,000	\$25,625	\$0	\$25,625	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>		<b>\$1,716,200</b>	<b>\$2,179,495</b>	<b>\$52,500</b>	<b>\$154,206</b>	<b>\$1,693,729</b>	<b>\$135,090</b>	<b>\$169,595</b>
<b>Funding Sources</b>								
				<b>FY 23/24</b>	<b>FY 24/25</b>	<b>FY 25/26</b>	<b>FY 26/27</b>	<b>FY 27/28</b>
Installment Financing				\$0	\$0	\$1,500,000	\$0	\$0
Lease Purchase								
General Fund Op. Revenues				\$52,500	\$154,206	\$193,729	\$135,090	\$169,595
Water/Sewer Op. Revenues								
Grants (RRT)				\$0	\$0	\$0	\$0	\$0
Powell Bill Funds								
Retained Earnings								
DHS Grant								
<b>Total Funding</b>				<b>\$52,500</b>	<b>\$154,206</b>	<b>\$1,693,729</b>	<b>\$135,090</b>	<b>\$169,595</b>

# PARKS AND RECREATION



## Mission Statement

*"We will strive to provide programs and facilities that:*

- *Offer positive outlets for youth in order to reduce youth delinquency*
- *Improve community health*
- *Attract tourists and new residents to increase economic growth."*

**TOWN OF WILLIAMSTON  
ANNUAL BUDGET ESTIMATE-EXPENDITURES  
Fiscal Year: 2023-2024**

**Fund: 10 Name: GENERAL FUND**

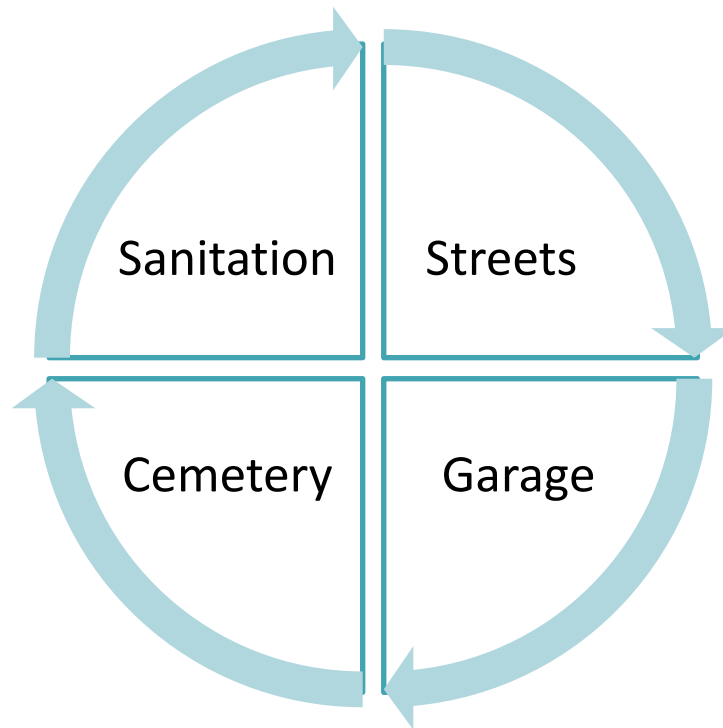
**Dept 6200 Name: RECREATION DEPARTMENT**

Account Number	Account Description	6/30/2021 Budget	6/30/2021 Actual	6/30/2022 Budget	6/30/2022 Actual	6/30/2023 Budget	2/26/2023 Actual	2023/2024	
								Request	Approved
10-6200-0200	REGULAR SALARIES	196826	162162	194336	183324	204855	104286	219,049	219,049
10-6200-0300	TEMPORARY SALARIES	79016	62307	75675	81381	93175	48007	104,405	104,405
10-6200-0500	FICA TAX	22632	16943	20044	20692	22664	11426	24,744	24,744
10-6200-0600	GROUP INSURANCE	35784	24227	41877	31892	30486	18480	31,873	31,873
10-6200-0700	RETIREMENT	22076	17182	19487	22633	25233	13849	30,788	30,788
10-6200-0900	PROFESSIONAL SERVICES	4450	612	4265	4393	4860	3270	5,140	5,140
10-6200-1000	EMPLOYEE TRAINING	1500	191	1550	475	2000	361	2,440	2,440
10-6200-1100	TELEPHONE	4980	3960	4680	4219	4500	2271	3,000	3,000
10-6200-1200	POSTAGE	500	123	400	129	200	5	200	200
10-6200-1300	UTILITIES	28000	19713	30200	26597	30000	17374	25,000	25,000
10-6200-1400	TRAVEL	0	0	0	0	0	0	0	0
10-6200-1500	REPAIR BLDGS & GROUNDS	24540	23840	30140	21155	36000	32954	38,800	38,800
10-6200-1600	REPAIR EQUIPMENT	7000	7927	10180	7350	10000	6357	14,330	13,000
10-6200-3100	AUTOMOTIVE SUPPLIES	8500	6408	13500	12067	10000	7562	14,600	14,600
10-6200-3300	DEPARTMENT SUPPLIES	29010	16701	25960	29392	29900	14725	34,280	30,000
10-6200-3400	BANK CHARGES	300	341	300	416	300	260	0	0
10-6200-3500	SUPPLIES-TURFGRASS MGMT	11500	5697	15325	1540	12475	4681	12,225	12,225
10-6200-3600	UNIFORMS	2400	2025	2750	1427	2500	1163	3,000	3,000
10-6200-3800	GARBAGE COLLECTION	6300	6243	6300	7399	6500	6059	8,800	8,800
10-6200-4500	CONTRACTED SERVICES	5700	1746	5965	7242	5500	1695	6,130	6,130
10-6200-5300	DUES	375	311	375	225	350	272	250	250
10-6200-5400	INSURANCE	16077	13952	17661	15577	19400	16593	20,250	20,250
10-6200-5700	MISCELLANEOUS	2100	1003	2000	861	2200	1531	2,200	2,200
10-6200-5702	BARNES EST/Wmstn Yarn Mill D	0	0	0	0	0	0	0	0
10-6200-5900	HURRICANE DORIAN	0	0	0	0	0	0	0	0
10-6200-5950	COVID	0	999	0	0	0	0	0	0
10-6200-7200	CAPITAL OUTLAY BUILDINGS	0	0	0	0	0	0	100,000	100,000
10-6200-7400	CAPITAL OUTLAY EQUIPMENT	77000	7125	6000	6930	18968	0	38,896	38,896
10-6200-7401	SMALL EQUIPMENT	500	3790	8325	2062	5200	0	4,900	4,900
10-6200-9200	CONTINGENCY	0	0	0	0	0	0	0	0
<b>TOTAL</b>		<b>587066</b>	<b>405529</b>	<b>537295</b>	<b>489378</b>	<b>577266</b>	<b>313182</b>	<b>745,300</b>	<b>739,690</b>

**SUMMARY OF CAPITAL PROJECTS FOR PARKS AND RECREATION  
2024-2028**

Expenditures	Priority*	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<b>Gaylord Perry Park</b>								
Gym Floor	2	\$100,000	\$100,000	\$100,000	\$0	\$0	\$0	\$0
<b>Godwin Coppage Park</b>								
Softball Irrigation System	2	\$30,000	\$33,114	\$0	\$33,114	\$0	\$0	\$0
<b>Rail Trail - River Landing</b>								
Replace Rail Trail Fencing	2	\$17,000	\$17,000	\$0	\$17,000	\$0	\$0	\$0
<b>West End</b>								
Sealcoat and repaint courts	2	\$42,600	\$42,600	\$0	\$0	\$42,600	\$0	\$0
<b>Trucks</b>								
Trucks	2	\$32,000	\$81,830	\$38,896	\$0	\$42,934	\$0	\$0
<b>Maintenance Equipment</b>								
Rotary Mower	2	\$11,000	\$24,602	\$0	\$11,846	\$0	\$12,757	\$0
Ballfield Machine/Bunker Rake	2	\$12,000	\$16,139	\$0	\$0	\$0	\$16,139	\$0
<b>TOTAL EXPENDITURES</b>		<b>\$244,600</b>	<b>\$315,286</b>	<b>\$138,896</b>	<b>\$61,960</b>	<b>\$85,534</b>	<b>\$28,895</b>	<b>\$0</b>
<b>Funding Sources</b>								
				<b>FY 23/24</b>	<b>FY 24/25</b>	<b>FY 25/26</b>	<b>FY 26/27</b>	<b>FY 27/28</b>
Installment Financing					\$0	\$42,934	\$0	\$0
Lease Purchase								
General Fund Op. Revenues				\$138,896	\$61,960	\$42,600	\$28,895	\$0
Water/Sewer Op. Revenues								
Grants				\$0	\$0	\$0	\$0	\$0
Powell Bill Funds								
Retained Earnings								
Grant/Loan								
Fund Balance								
Capital Project Ordinance								
<b>Total Funding</b>				<b>\$138,896</b>	<b>\$61,960</b>	<b>\$85,534</b>	<b>\$28,895</b>	<b>\$0</b>

# PUBLIC WORKS



## **Department Mission Statement**

*“Maintain a desirable workplace that provides for the safe, efficient function of the Public Works Department and encourages and rewards the professional growth of our employees.”*

## **Streets**

*“Provide streets, sidewalks, and street lighting that are clean, aesthetically pleasing, and provide for safe movement of vehicular and pedestrian traffic.”*

## **Sanitation**

*“Provide as thorough and efficient services as possible to provide for a community that is clean and aesthetically pleasing.”*

## **Garage**

*“Provide area/equipment that will allow for quality maintenance & repair of the significant investment in vehicles and equipment.”*

## **Cemetery**

*“Provide a clean, well maintained cemetery.”*



**TOWN OF WILLIAMSTON  
ANNUAL BUDGET ESTIMATE-EXPENDITURES  
Fiscal Year: 2023-2024**

**Fund: 10 Name: GENERAL FUND**

**Dept 5600 Name: STREET DEPARTMENT**

Account Number	Account Description	6/30/2021	6/30/2021	6/30/2022	6/30/2022	6/30/2023	2/26/2023	2023/2024	
		Budget	Actual	Budget	Actual	Budget	Actual	Request	Approved
10-5600-0200	REGULAR SALARIES	216805	215182	220888	191163	179533	100355	208,744	178,843
10-5600-0300	TEMPORARY SALARIES	2000	1040	2000	2288	2000	1032	5,035	5,035
10-5600-0500	FICA TAX	16739	16307	17051	14969	13772	7648	16,354	14,067
10-5600-0600	GROUP INSURANCE	42830	32082	50487	38461	46600	24742	47,284	47,284
10-5600-0700	RETIREMENT	23807	23084	27071	23715	21781	12987	29,245	25,149
10-5600-0900	PROFESSIONAL SERVICES	200	146	200	253	200	399	200	200
10-5600-1000	EMPLOYEE TRAINING	1200	107	1200	892	600	270	600	600
10-5600-1100	TELEPHONE	795	1361	750	1125	1500	630	1,500	1,200
10-5600-1200	POSTAGE	100	0	100	0	50	0	50	50
10-5600-1300	UTILITIES	135000	122587	135000	144672	135000	68155	128,000	128,000
10-5600-1400	TRAVEL	300	0	300	0	200	0	200	200
10-5600-1500	REPAIR BLDGS & GROUNDS	750	379	750	198	750	204	750	500
10-5600-1600	REPAIR EQUIPMENT	5500	2779	5500	2312	5500	1308	5,500	5,500
10-5600-2100	EQUIPMENT RENTS/LEASES	2500	0	2500	0	1500	0	1,500	1,000
10-5600-2600	ADVERTISING	100	33	100	61	100	535	100	100
10-5600-3100	AUTOMOTIVE SUPPLIES	7000	4830	7000	7111	6500	4668	6,500	6,500
10-5600-3300	DEPARTMENT SUPPLIES	4000	8092	4000	6245	4000	1863	4,000	4,000
10-5600-3302	STAMPEDE - STREET	1000	1335	1000	98	1000	1213	1,000	1,000
10-5600-3400	BANK CHARGES	300	352	300	429	300	269		0
10-5600-3600	UNIFORMS	4500	2218	4500	2475	3500	618	3,500	2,500
10-5600-3900	POWELL B/EQUIP OPERATIONS	0	0	0	0	0	0		0
10-5600-4500	CONTRACTED SERVICES	1700	4276	1700	1165	1700	164	1,700	1,700
10-5600-5400	INSURANCE	13924	15960	14789	12997	15708	12459	15,400	15,400
10-5600-5700	MISCELLANEOUS	300	609	300	581	500	552	500	500
10-5600-5900	HURRICANE DORIAN	0	60	0	0	0	0		0
10-5600-5950	COVID	0	120	0	27	0	0		0
10-5600-7400	CAPITAL OUTLAY EQUIPMENT	0	0	0	0	0	0		0
10-5600-7401	SMALL EQUIPMENT	3986	1479	1800	1203	1400	438	4,200	0
10-5600-9200	CONTINGENCY	0	0	0	0	0	0		0
10-5600-9400	TRANSFER TO CAP PROJ FUND	0	0	0	0	0	0		0
<b>TOTAL</b>		<b>485336</b>	<b>454415</b>	<b>499286</b>	<b>452439</b>	<b>443694</b>	<b>240508</b>	<b>481,862</b>	<b>439,328</b>

**TOWN OF WILLIAMSTON  
ANNUAL BUDGET ESTIMATE-EXPENDITURES  
Fiscal Year: 2023-2024**

**Fund: 10 Name; GENERAL FUND**

**Dept 5800 Name: SANITATION DEPARTMENT**

Account Number	Account Description	6/30/2021 Budget	6/30/2021 Actual	6/30/2022 Budget	6/30/2022 Actual	6/30/2023 Budget	2/26/2023 Actual	2023/2024	
								Request	Approved
10-5800-0200	REGULAR SALARIES	249070	256645	291805	273901	294677	169672	313,801	313,801
10-5800-0300	TEMPORARY SALARIES	2000	719	2000	0	3000	134	3,060	3,060
10-5800-0500	FICA TAX	19283	19297	19493	21008	22582	12411	24,240	24,240
10-5800-0600	GROUP INSURANCE	69487	72681	82332	77552	74805	49039	78,023	78,023
10-5800-0700	RETIREMENT	27408	26339	28920	33133	35718	21336	43,368	43,368
10-5800-0900	PROFESSIONAL SERVICES	100	365	100	97	100	139	100	100
10-5800-1000	EMPLOYEE TRAINING	100	0	100	2368	2500	2000	2,500	2,500
10-5800-1100	TELEPHONE	500	2013	2000	2178	1500	4111	1,500	1,500
10-5800-1400	TRAVEL	100	0	100	0	200	0	200	200
10-5800-1500	REPAIR BLDGS & GROUNDS	1500	0	1500	0	500	0	500	500
10-5800-1600	REPAIR EQUIPMENT	9000	19338	10000	20282	15000	5809	15,000	15,000
10-5800-2100	EQUIPMENT RENT, LEASE	100	0	100	0	100	0	100	100
10-5800-2600	ADVERTISING	200	93	200	0	150	34	150	150
10-5800-3100	AUTOMOTIVE SUPPLIES	23000	23865	62000	53876	27000	27805	35,000	35,000
10-5800-3300	DEPARTMENT SUPPLIES	1700	3627	2250	3852	2500	2026	2,500	2,500
10-5800-3301	MOSQUITO CONTROL	2500	0	2500	56	0	0	0	0
10-5800-3302	LAB SUPPLIES	0	0	0	0	500	0	500	500
10-5800-3305	MARTIN COUNTY LANDFILL	70000	68461	25000	28024	16500	18640	25,000	25,000
10-5800-3400	BANK CHARGES	200	233	200	284	200	178		0
10-5800-3600	UNIFORMS	7500	3887	7500	5422	5500	3025	5,500	4,000
10-5800-3800	GARBAGE COLLECTION	750	0	1200	0	750	0	750	750
10-5800-4500	CONTRACT SERVICES	1500	3465	1500	1155	1500	364	1,500	1,500
10-5800-5300	DUES	0	0	0	1769	1415	112		0
10-5800-5400	INSURANCE	15154	14834	16079	13448	17060	8509	16,700	16,700
10-5800-5700	MISCELLANEOUS	300	793	300	797	300	686	300	300
10-5800-5900	HURRICANE DORIAN	0	73	0	0	0	0		0
10-5800-5950	COVID	0	167	0	55	0	0		0
10-5800-7400	CAPITAL OUTLAY EQUIPMENT	150220	118798	0	0	55998	500		0
10-5800-7401	SMALL EQUIPMENT	0	87	0	158	0	181		0
10-5800-9200	CONTINGENCY	0	0	0	0	0	0		0
<b>TOTAL</b>		<b>651672</b>	<b>635782</b>	<b>557179</b>	<b>539414</b>	<b>580055</b>	<b>326710</b>	<b>570,292</b>	<b>568,792</b>

**TOWN OF WILLIAMSTON  
ANNUAL BUDGET ESTIMATES-EXPENDITURES  
Fiscal Year: 2023-2024**

**Fund: 10 Name: GENERAL FUND**

**Dept 6400 Name: CEMETERY DEPARTMENT**

Account Number	Account Description	6/30/2021	6/30/2021	6/30/2022	6/30/2022	6/30/2023	2/26/2023	2023/2024	
		Budget	Actual	Budget	Actual	Budget	Actual	Request	Approved
10-6400-0200	REGULAR SALARIES	62875	55202	68522	60002	61615	35727	66,227	66,227
10-6400-0300	TEMPORARY SALARIES	4000	6321	5000	4343	5000	3038	5,100	5,100
10-6400-0500	FICA TAX	5192	4671	5624	4856	5054	2951	5,457	5,457
10-6400-0600	GROUP INSURANCE	13912	13321	16951	16875	14779	9851	15,395	15,395
10-6400-0700	RETIREMENT	7364	7021	8345	8205	7993	4967	9,769	9,769
10-6400-0900	PROFESSIONAL SERVICES	200	0	500	35	300	101	300	300
10-6400-1100	TELEPHONE	400	417	400	441	400	281	400	400
10-6400-1300	UTILITIES	1000	774	1000	1173	850	605	1,500	1,500
10-6400-1500	REPAIR BLDGS & GROUNDS	8500	2590	2500	424	2500	0	3,000	2,000
10-6400-1600	REPAIR EQUIPMENT	2250	906	2250	693	1750	1182	1,750	1,750
10-6400-3100	AUTOMOTIVE SUPPLIES	2250	1869	2250	3101	2000	1372	2,500	2,500
10-6400-3300	DEPARTMENT SUPPLIES	1200	1511	1000	1347	1200	516	1,200	1,000
10-6400-3400	BANK CHARGES	80	59	80	71	80	57		0
10-6400-3500	ROOKS FUND EXPENSE	500	360	500	480	500	240	500	500
10-6400-3600	UNIFORMS	1200	906	1200	889	1200	731	1,200	1,000
10-6400-5400	INSURANCE	2808	1509	2965	2255	3132	608	3,750	3,750
10-6400-5700	MISCELLANEOUS	200	1532	200	1543	500	293	500	500
10-6400-5900	HURRICANE DORIAN	0	13	0	11	0	0		0
10-6400-5950	COVID	0	59	0	0	0	0		0
10-6400-7200	CAP OUTLAY-LAND & BLDGS	0	0	0	0	0	0		0
10-6400-7400	CAPITAL OUTLAY EQUIPMENT	0	0	12923	6999	0	0	71,211	62,811
10-6400-7401	SMALL EQUIPMENT	593	900	636	739	1062	635	625	0
10-6400-9200	CONTINGENCY	0	0	0	0	0	0		0
<b>TOTAL</b>		114524	99937	132846	114483	109915	63156	190,384	179,959

**TOWN OF WILLIAMSTON  
ANNUAL BUDGET ESTIMATE-EXPENDITURES  
Fiscal Year: 2023-2024**

**Fund: 10 Name: GENERAL FUND**

**Dept 6500 Name: TOWN GARAGE**

Account Number	Account Description	6/30/2021 Budget	6/30/2021 Actual	6/30/2022 Budget	6/30/2022 Actual	6/30/2023 Budget	2/26/2023 Actual	2023/2024	
								Request	Approved
10-6500-0200	REGULAR SALARIES	144397	139540	109499	92722	121082	69842	131,070	131,070
10-6500-0500	FICA TAX	9899	9708	8377	7268	9185	5186	10,027	10,027
10-6500-0600	GROUP INSURANCE	21505	21472	25059	18807	22560	14144	23,337	23,337
10-6500-0700	RETIREMENT	14020	15599	13300	11881	14529	9148	17,952	17,952
10-6500-0900	PROFESSIONAL SERVICES	200	275	200	169	200	63	200	200
10-6500-1000	EMPLOYEE TRAINING	200	70	200	100	200	0	500	500
10-6500-1100	TELEPHONE	350	224	350	324	300	222	350	350
10-6500-1300	UTILITIES	3000	2470	3000	1649	2750	1260	2,750	2,750
10-6500-1500	REPAIR BLDGS & GROUNDS	1500	415	4000	43	1000	2861	6,500	6,500
10-6500-1600	REPAIR EQUIPMENT	2500	2129	2250	990	2500	1373	2,500	2,000
10-6500-2100	LEASES	400	0	400	0	400	0	400	400
10-6500-3100	AUTOMOTIVE SUPPLIES	1400	346	1200	557	1000	259	1,000	1,000
10-6500-3300	DEPARTMENT SUPPLIES	2750	3562	2750	3944	3000	3911	4,000	4,000
10-6500-3400	BANK CHARGES	200	111	200	135	150	72		0
10-6500-3600	UNIFORMS	2810	1053	2810	1412	1600	710	2,810	2,000
10-6500-3800	GARBAGE COLLECTION	1600	1620	2000	1793	1700	1373	2,000	2,000
10-6500-4500	CONTRACTED SERVICES	6000	3552	4000	926	4000	334	5,500	5,500
10-6500-5400	INSURANCE	6117	4372	4893	4388	5186	3229	3,950	3,950
10-6500-5700	MISCELLANEOUS	200	615	200	236	200	302	200	200
10-6500-5900	HURRICANE DORIAN	0	171	0	0	0	0		0
10-6500-5950	COVID	0	1034	0	11	0	0		0
10-6500-7400	CAPITAL OUTLAY EQUIPMENT	14600	14600	0	0	8414	826	34,985	30,221
10-6500-7401	SMALL EQUIPMENT	5650	3943	1800	1113	500	629	2,200	0
10-6500-9200	CONTINGENCY	0	0	0	0	0	0		0
<b>TOTAL</b>		<b>239298</b>	<b>226879</b>	<b>186488</b>	<b>148467</b>	<b>200456</b>	<b>115744</b>	<b>252,231</b>	<b>243,957</b>

**CAPITAL PROJECTS FOR PUBLIC WORKS DEPARTMENT  
2024-2028**

Expenditures	Priority	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL YEAR)	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<b>Streets</b>								
Skewarkee Drainage Watershed Imprvmt - Diversion Ditch	1	\$443,000	\$526,588	\$0	\$526,588	\$0	\$0	\$0
Skewarkee Drainage Watershed Impvmt- Upstream of Brownlow	1	\$176,000	\$189,533	\$0	\$189,533	\$0	\$0	\$0
<b>Sanitation</b>			\$0					
Leaf Machines	2	\$55,000	\$117,085	\$0	\$56,375	\$60,710	\$0	\$0
Dump Truck	3	\$52,000	\$58,833	\$0		\$58,833	\$0	\$0
Leaf Collector Box	2	\$18,000	\$18,450	\$0	\$18,450	\$0	\$0	\$0
<b>Cemetery</b>								
Cemetery Mowers	2	\$8,000	\$9,261	\$0	\$9,261	\$0	\$0	\$0
Cemetery Dump Truck	2	\$59,000	\$62,811	\$62,811	\$0	\$0	\$0	\$0
<b>Garage</b>								
Gas Pumps/Equipment	2	\$8,414	\$9,740	\$0	\$9,740	\$0	\$0	\$0
Garage Floor Replacement	2	\$30,221	\$30,221	\$30,221	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>		<b>\$909,414</b>	<b>\$992,301</b>	<b>\$93,032</b>	<b>\$809,947</b>	<b>\$119,543</b>	<b>\$0</b>	<b>\$0</b>
<b>Revenue Source</b>				<b>FY 23/24</b>	<b>FY 24/25</b>	<b>FY 25/26</b>	<b>FY 26/27</b>	<b>FY 27/28</b>
Installment Financing				\$0	\$0	\$0	\$0	\$0
Lease Purchase				\$0	\$0	\$0	\$0	\$0
General Fund Op. Revenues				\$93,032	\$93,826	\$119,543	\$0	\$0
Water/Sewer Op. Revenues					\$0	\$0	\$0	\$0
Grants				\$0	\$716,121	\$0	\$0	\$0
Powell Bill Funds				\$0	\$0	\$0	\$0	\$0
Grant/Loan - USDA								
Enterprise 2 Fund								
<b>Total Funding</b>				<b>\$93,032</b>	<b>\$809,947</b>	<b>\$119,543</b>	<b>\$0</b>	<b>\$0</b>

**TOWN OF WILLIAMSTON  
ANNUAL BUDGET ESTIMATES-EXPENDITURES  
Fiscal Year: 2023-2024**

**Fund: 10 Name: GENERAL FUND**

**Dept 5200 Name: DEBT SERVICE**

Account Number	Account Description	6/30/2021	6/30/2021	6/30/2022	6/30/2022	6/30/2023	2/26/2023	2023/2024	
		Budget	Actual	Budget	Actual	Budget	Actual	Request	Approved
10-5200-0000	DEBT RETIREMENT	0	0	0	0	0	0		0
10-5200-9100	DEBT RETIREMENT RECREATION PARK	0	0	0	0	0	0		0
10-5200-9200	INTEREST	0	0	0	0	0	0		0
10-5200-9300	DEBT RETIREMENT FIRE ENGINE	0	0	0	0	0	0		0
10-5200-9400	INTEREST FIRE ENGINE	0	0	0	0	0	0		0
10-5200-9500	RECREATION PHASE II	0	0	0	0	0	0		0
10-5200-9501	DEBT RET -- RIVERLANDING	0	0	0	0	0	0		0
10-5200-9551	INTEREST -- RIVERLANDING	0	0	0	0	0	0		0
10-5200-9600	RECREATION PHASE II INTEREST	0	0	0	0	0	0		0
10-5200-9700	DEBT RET 2021-EMS REMOUNT	0	0	29054	29053	0	0	30,407	30,407
10-5200-9701	DEBT RET 2011 -- POLICE CARS	0	0	0	0	0	0		0
10-5200-9702	DEBT RET 2021 - POLICE DEPT -ORIG	0	0	31301	31301	31301	0	32,606	32,606
10-5200-9703	DEBT RET 2021-POLICE DEPT -SUB	0	0	4905	4904	4904	0	5,109	5,109
10-5200-9704	DEBT RET 2021 - FIRE DEPT-ORIG	0	0	25615	25614	25614	0	26,683	26,683
10-5200-9705	DEBT RET 2021 - FIRE DEPT-SUB	0	0	6415	6414	6414	0	6,682	6,682
10-5200-9706	DEBT RET 2016 - CHIPPER	0	0	0	0	0	0	0	0
10-5200-9707	DEBT RET 2018---POLICE CARS	0	0	0	0	0	0	0	0
10-5200-9708	DEBT RET 2019 - POLICE CARS	0	0	0	0	0	0	0	0
10-5200-9709	DEBT RETIREMENT-FIRE TRUCK 2019	94233	94233	94233	94233	94233	94233	94,233	94,233
10-5200-9750	INTEREST 2021 - EMS REMOUNT	0	0	1355	1354	0	0	0	0
10-5200-9751	INTEREST 2011 --POLICE CARS	0	0	0	0	0	0	0	0
10-5200-9752	INTEREST 2021-POLICE DEPT-ORIG	0	0	44915	44915	44915	0	43,610	43,610
10-5200-9753	INTEREST 2021-POLICE DEPT-SUB	0	0	7037	7037	7037	0	6,833	6,833
10-5200-9754	INTEREST 2021-FIRE DEPT-ORIG	0	0	36755	36755	36755	0	35,687	35,687
10-5200-9755	INTEREST 2021- FIRE DEPT-SUB	0	0	9204	9204	9204	0	8,937	8,937
10-5200-9756	INTEREST 2016 - CHIPPER	0	0	0	0	0	0	0	0
10-5200-9757	INTEREST 2018---POLICE CARS	0	0	0	0	0	0	0	0
10-5200-9758	INTEREST 2019 - POLICE CARS	0	0	0	0	0	0	0	0
10-5200-9759	INTEREST - FIRE TRUCK 2019	15408	15407	12326	12326	12326	9244	6,163	6,163
10-5200-9800	DEBT RET 2011 -- -AMBULANCE	0	0	0	0	0	0	0	0
10-5200-9801	DEBT RETIREMENT - EMS REMOUNT	28447	28446	28447	28446	29498	29053	29,950	29,950
10-5200-9850	INTEREST 2011 -- AMBULANCE	0	0	0	0	0	0	0	0
10-5200-9851	INTEREST - EMS REMOUNT 2019	1690	1690	845	845	910	1354	459	459
10-5200-9900	DEBT RET 2010 -- KNUCKLE BOOM	0	0	0	0	0	0	0	0
10-5200-9910	DEBT RETIREMENT-FIRE TANKER	0	0	0	0	0	0	0	0
10-5200-9911	INTEREST 2013	0	0	0	0	0	0	0	0
10-5200-9950	INTEREST 2010 -- KNUCKLE BOOM	0	0	0	0	0	0	0	0
10-5200-9960	DEBT RETIREMENT-MISC INSTALL	22614	22614	22614	22614	0	0	0	0
10-5200-9970	INTEREST-MISC INSTALL	2714	2713	2262	2261	1809	0	1,357	1,357
10-5200-9980	DEBT RETIREMENT - MISC INSTALL	0	0	0	0	22614	0	22,614	22,614
10-5200-9990	DEBT RETIREMENT-ANNEXATION	0	0	0	0	0	0	0	0
<b>TOTAL</b>		165106	165103	357283	357275	327534	133884	351,330	351,330

**TOWN OF WILLIAMSTON  
ANNUAL BUDGET ESTIMATE-EXPENDITURES  
Fiscal Year: 2023-2024**

**Fund: 10 Name: GENERAL FUND**

**Dept 5000 Name: PUBLIC BUILDINGS**

Account Number	Account Description	6/30/2021	6/30/2021	6/30/2022	6/30/2022	6/30/2023	2/26/2023	2023/2024	
		Budget	Actual	Budget	Actual	Budget	Actual	Request	Approved
10-5000-0200	REGULAR SALARIES	14079	13980	14430	14407	15149	8796	16,415	16,415
10-5000-0500	FICA TAX	1077	1065	1104	1141	1159	673	1,256	1,256
10-5000-0600	GROUP INSURANCE	0	0	0	0	0	0		0
10-5000-0700	RETIREMENT	0	0	0	0	0	0		0
10-5000-1300	UTILITIES	13000	10303	13000	7983	10000	5959	10,000	10,000
10-5000-1500	REPAIR BLDGS & GROUNDS	4500	3760	6000	3934	22385	18219	23,000	23,000
10-5000-1600	REPAIR EQUIPMENT	500	3073	2000	789	2000	633	2,000	2,000
10-5000-3300	DEPARTMENT SUPPLIES	3000	3777	4000	1415	4000	658	4,000	4,000
10-5000-3400	BANK CHARGES	100	64	100	78	100	49		0
10-5000-3600	UNIFORMS	0	0	0	0	0	0		0
10-5000-3800	GARBAGE	2000	1658	2000	1920	1750	1276	1,900	1,900
10-5000-4500	CONTRACT SERVICES	0	0	0	0	0	0		0
10-5000-5400	INSURANCE	7635	7216	8131	8269	8131	15427	11,200	11,200
10-5000-5700	MISCELLANEOUS	0	0	0	0	0	10		0
10-5000-5900	HURRICANE DORIAN	0	0	0	0	0	0		0
10-5000-5950	COVID	0	0	0	0	0	0		0
10-5000-7200	CAPITAL OUTLAY BUILDINGS	0	0	0	0	24245	0		0
10-5000-7400	CAPITAL OUTLAY EQUIPMENT	11000	11000	0	0	0	0	5,000	5,000
10-5000-7401	SMALL EQUIPMENT	200	213	357	278	357	0		0
10-5000-9200	CONTINGENCY	0	0	0	0	0	0		0
									0
<b>TOTAL</b>		57091	56110	51122	40212	89276	51699	74,771	74,771

**TOWN OF WILLIAMSTON  
ANNUAL BUDGET ESTIMATE-EXPENDITURES  
Fiscal Year: 2023-2024**

**Fund: 10 Name: GENERAL FUND**

**Dept 6300 Name: CULTURAL DEPARTMENT**

Account Number	Account Description	6/30/2021	6/30/2021	6/30/2022	6/30/2022	6/30/2023	2/26/2023	2023/2024	
		Budget	Actual	Budget	Actual	Budget	Actual	Request	Approved
10-6300-1010	MARTIN MEMORIAL LIBRARY	102000	102000	102000	102205	102000	59500	104,040	104,040
10-6300-1016	STAMPEDE FESTIVAL	9000	8935	9000	9059	9000	9725	10,000	10,000
10-6300-1020	CHRISTMAS DECORATIONS	3000	3275	3000	4652	3000	971	3,000	3,000
10-6300-1030	CHRISTMAS PARADE	3500	1257	3500	831	3500	2996	3,000	3,000
10-6300-1040	CHRISTMAS TREE LIGHTS	500	434	500	12	500	1192	1,000	1,000
10-6300-1050	SUSTAINABLE COMMUNITIES P	500	0	500	0	500	0		0
10-6300-7400	MAINTENANCE--CHRISTMAS D	500	0	500	0	500	0	500	500
10-6300-9200	CONTINGENCY	0	0	0	0	0	0		0
<b>TOTAL</b>		119000	115901	119000	116759	119000	74384	121,540	121,540



**TOWN OF WILLIAMSTON  
ANNUAL BUDGET ESTIMATES-EXPENDITURES  
Fiscal Year: 2023-2024**

**Fund: 10 Name: GENERAL FUND**

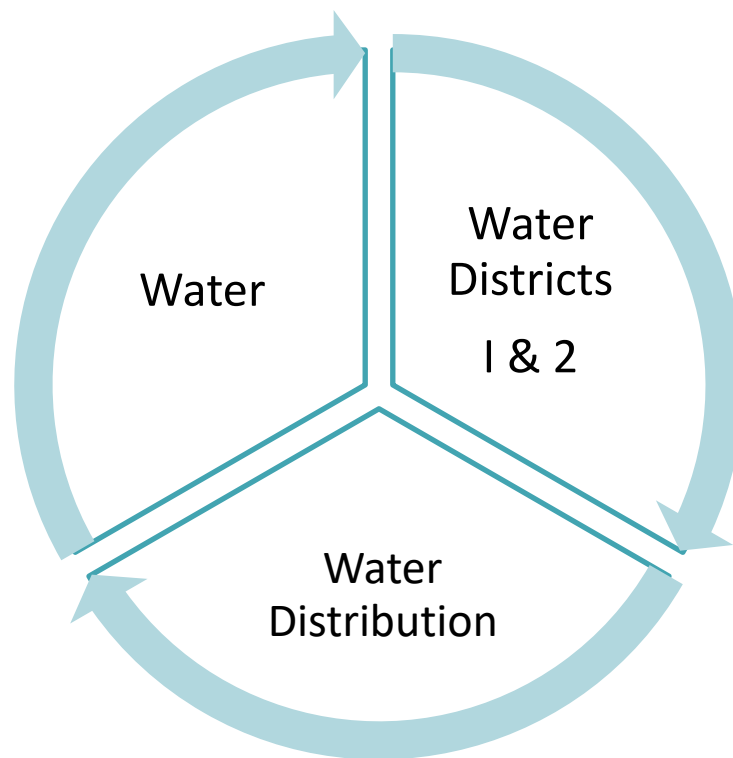
**Dept 6600 Name: ECONOMIC & PHYSICAL DEVELOPMENT**

Account Number	Account Description	6/30/2021	6/30/2021	6/30/2022	6/30/2022	6/30/2023	2/26/2023	2023/2024	
		Budget	Actual	Budget	Actual	Budget	Actual	Request	Approved
10-6600-0970	MARTIN CO ARTS COUNCIL	7000	7000	7000	7000	7000	7000	7,000	7,000
10-6600-0990	WILLIAMSTON DOWNTOWN	5000	779	5000	854	5000	769	5,000	5,000
10-6600-0991	WMSTN DOWNTOWN,INC FAC	6000	6000	51000	51000	6000	0	6,000	6,000
10-6600-1000	WILLIAMSTON BEAUTIFICATION	2000	217	2000	1993	2000	0	2,000	2,000
10-6600-1010	AUDOBON SOCIETY/NC STATE	0	0	0	0	0	0		0
10-6600-1040	HWY 17 ASSOCIATION	3000	2500	2500	2500	2500	2500	2,500	2,500
10-6600-1050	MID EAST COMMISSION	1800	1777	1777	1777	1777	1722	1,722	1,722
10-6600-1060	N C RURAL ECONOMIC CENTER	0	0	0	0	0	0		0
10-6600-1070	MARTIN COUNTY HISTORICALS	1000	1000	1000	1000	2000	2000	2,000	2,000
10-6600-5300	INSTITUTE OF GOVERNMENT	700	719	719	724	728	728	728	728
10-6600-5302	MARTIN COUNTY CHAMBER	3215	3215	2500	3215	2715	715	715	715
10-6600-5303	COMMITTEE OF 100	500	500	500	0	500	500	500	500
10-6600-5304	NCLM	6500	6379	6500	6299	6500	6199	6,200	6,200
10-6600-5305	LOCAL GOVERNMENT COMMIS	0	0	0	0	0	0		0
10-6600-5400	ROANOKE RIVER PARTNERS	1500	1500	1500	1500	1500	0	1,000	1,000
10-6600-5410	ROANOKE RIVER BASIN	0	0	0	0	0	0		0
10-6600-5420	BOYS & GIRLS CLUB	15000	15000	15000	15000	15000	15000	15,000	15,000
10-6600-6601	COMMITTEE OF 1000	0	0	0	1000	0	0	500	500
10-6600-7000	RETIRES FRINGE BENEFITS	174709	142706	178181	170724	118953	69252	134,838	134,838
10-6600-9200	CONTINGENCY	0	0	0	0	0	0		0
10-6600-9900	TRNSFR TO CAP PROJECTS FUN	826998	803643	94400	94400	0	0		0
10-6600-9950	TRANSFER TO POLICE AND FIRE	145223	145223	25387	0	0	0		0
<b>TOTAL</b>		<b>1200145</b>	<b>1138158</b>	<b>394964</b>	<b>358986</b>	<b>172173</b>	<b>106385</b>	<b>185,703</b>	<b>185,703</b>

# **ENTERPRISE FUND**

- WATER
- WATER DISTRICT I
- WATER DISTRICT II
- SEWER

# WATER



## Mission Statement

*“Provide system that will allow for complete and efficient supply and circulation allowing for growth, better water treatment and quality, as well as fire protection.”*

**TOWN OF WILLIAMSTON**  
**ANNUAL BUDGET ESTIMATES-EXPENDITURES**  
**Fiscal Year: 2023-2024**  
**Fund: 30 Name; ENTERPRISE (WATER / SEWER) FUND**  
**Dept 8100 Name: WATER DEPARTMENT**

Account Number	Account Description	6/30/2021		6/30/2022		6/30/2023		2/26/2023		2023/2024	
		Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Request	Approved
30-8100-0100	ADMINISTRATION EXPENSE	369715	369779	374759	374759	384121	224121			438,641	520,734
30-8100-0200	REGULAR SALARIES	229825	219733	235419	227132	230413	150658			245,509	245,509
30-8100-0300	TEMPORARY SALARIES	10000	7849	10000	8873	15000	10574			17,193	17,193
30-8100-0500	FICA TAX	18729	17681	19157	19075	18616	13140			20,097	20,097
30-8100-0600	GROUP INSURANCE	35943	35258	41962	38418	38331	20658			39,964	39,962
30-8100-0601	RETIREE -- FRINGE BENEFITS	21368	-1564	21356	23001	5951	5103			31,225	20,000
30-8100-0700	RETIREMENT	26610	24837	30411	30388	29446	20313			35,976	35,976
30-8100-0900	PROFESSIONAL SERVICES	9337	4071	9337	693	5000	3508			5,000	15,800
30-8100-1000	EMPLOYEE TRAINING	4000	752	4000	2146	3000	1885			3,000	3,000
30-8100-1100	TELEPHONE	3750	4097	3750	3954	4000	3609			4,000	4,000
30-8100-1200	POSTAGE	5000	4020	5000	4472	5000	2710			5,000	5,000
30-8100-1300	UTILITIES	20000	28189	20000	17608	20000	12876			20,000	20,000
30-8100-1400	TRAVEL	200	0	100	0	200	0			200	200
30-8100-1500	REPAIR BLDGS & GROUNDS	7500	4216	7500	27	6000	147			6,000	4,000
30-8100-1600	REPAIR EQUIPMENT	17500	8171	17500	9325	14569	5267			14,500	10,000
30-8100-2100	EQUIPMENT RENT,LEASES	200	0	200	0	200	221			1,000	1,000
30-8100-2600	ADVERTISING	400	350	400	350	400	350			400	400
30-8100-3100	AUTOMOTIVE SUPPLIES	16000	15229	16000	25684	15588	11554			15,500	15,500
30-8100-3200	OFFICE SUPPLIES	250	66	250	0	250	0			250	250
30-8100-3300	DEPARTMENT SUPPLIES	9400	23930	90000	20905	15000	20173			25,000	25,000
30-8100-3400	BANK ANALYSIS CHARGES	646	620	645	835	645	522			1,300	1,300
30-8100-3600	UNIFORMS	4500	1922	4500	2450	3000	1314			3,000	2,500
30-8100-3800	GARBAGE COLLECTION	0	0	0	0	0	0				0
30-8100-4500	CONTRACTED SERVICES	75000	61086	225000	65689	70000	61554			75,000	75,000
30-8100-5300	DUES	4500	3691	4500	3346	4000	3224			4,000	4,000
30-8100-5400	INSURANCE	16725	21947	17766	22596	18873	28230			24,700	24,700
30-8100-5700	MISCELLANEOUS	500	321	500	168	500	1045			500	500
30-8100-5805	BAD DEBT	10000	21056	0	0	10000	0			5,000	5,000
30-8100-5900	HURRICANE DORIAN	0	31	0	0	0	0				0
30-8100-5950	COVID	0	568	0	27	0	0				0
30-8100-7200	CAPITAL OUTLAY - BUILDINGS	0	0	0	0	0	0				0
30-8100-7400	CAPITAL OUTLAY EQUIPMENT	42631	3189	82621	18408	183128	135226			197,371	0
30-8100-7401	SMALL EQUIPMENT	48725	1559	0	158	2561	1637			4,425	4,425
30-8100-7600	CAPITAL OUTLAY - LINES	0	0	0	0	0	0				0
30-8100-7700	REPAIR LINES	40925	38922	6105	0	15000	19116			20,000	20,000
30-8100-7750	REPAIR/REPLACE FIRE HYDRAN	10000	0	10000	7272	10000	0			10,000	10,000
30-8100-7800	WA AUTHORITY CR PURCHASE	0	0	0	0	0	0				0
30-8100-8100	PRINCIPAL - ANNEXATION	0	0	0	0	0	0				0
30-8100-8110	PRINCIPAL - SCADA	62553	62553	62553	0	62553	0			62,553	62,553
30-8100-8200	WATER SYSTEM ANNEXATION	0	0	0	25186	0	0			226,164	0
30-8100-8300	BAD DEBTS	0	0	0	0	0	0			10,000	2,000
30-8100-8600	CAPITAL IMPROVEMENT RESER	0	0	0	0	0	0				0
30-8100-9200	CONTINGENCY 3%	0	0	0	0	0	0				0
30-8100-9400	TRANSFER TO CAP PROJ FUND	0	0	844190	0	25000	0				0
30-8100-9450	TRANSFER TO GENERAL FUND P	0	0	0	0	0	0				0
30-8100-9460	TRANSFER TO GF 2013 LOANS	0	0	0	0	0	0				0
30-8100-9480	TRANSFER TO GENERAL FUND K	0	0	0	0	0	0				0
30-8100-9500	WATER AUTHORITY PURCHASE	1190759	1190759	1170733	1170733	1224501	714292			1,224,359	1,224,359
30-8100-9501	TRANS TO WA AUTHORITY RES	0	0	0	0	0	0				0
<b>TOTAL</b>		<b>2313191</b>	<b>2174887</b>	<b>3336215</b>	<b>2123678</b>	<b>2440846</b>	<b>1473028</b>			<b>2,796,827</b>	<b>2,439,958</b>

**TOWN OF WILLIAMSTON**  
**ANNUAL BUDGET ESTIMATES-EXPENDITURES**  
 Fiscal Year: 2023-2024  
 Fund: 30 Name: ENTERPRISE (WATER / SEWER) FUND

**Dept 8110 Name: WATER DISTRICT I**

Account	Account	6/30/2021	6/30/2021	6/30/2022	6/30/2022	6/30/2023	2/26/2023	2023/2024	
Number	Description	Budget	Actual	Budget	Actual	Budget	Actual	Request	Approved
30-8110-8900	WATER SERVICE FEES	0	0	0	0	0	0		0
30-8110-9100	MC DEBT SERVICE	42991	21010	43106	43105	43182	0	42,265	42,265
30-8110-9150	MC DEBT SERVICE INTERST	0	21981	0	0	0	0		0
<b>TOTAL</b>		42991	42991	43106	43105	43182	0	42,265	42,265

**TOWN OF WILLIAMSTON**  
**ANNUAL BUDGET ESTIMATES-EXPENDITURES**  
 Fiscal Year: 2023-2024

Fund: 30 Name: ENTERPRISE (WATER / SEWER) FUND

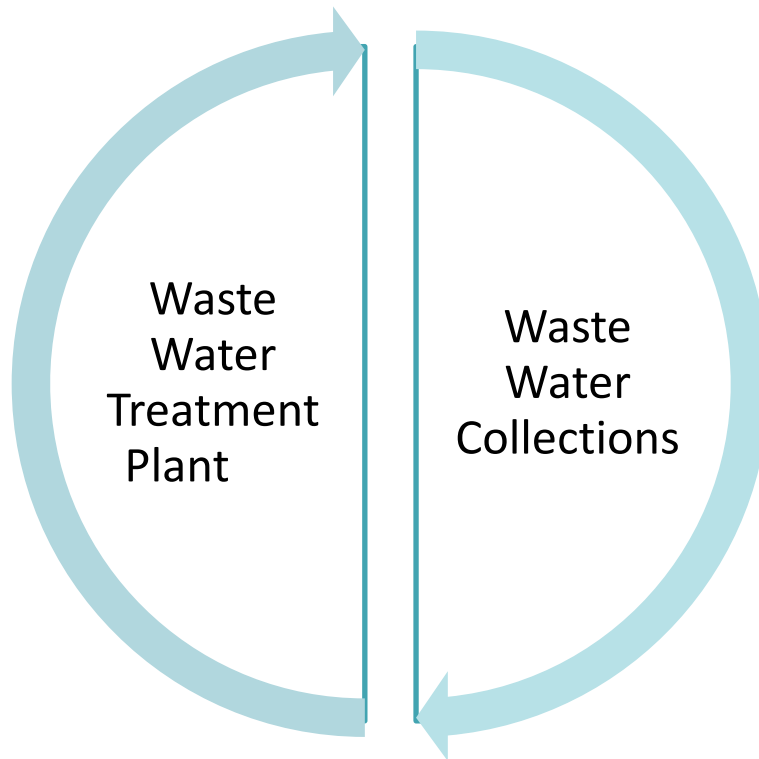
**Dept 8111 Name: WATER DISTRICT II**

Account	Account	6/30/2021	6/30/2021	6/30/2022	6/30/2022	6/30/2023	2/26/2023	2023/2024	
Number	Description	Budget	Actual	Budget	Actual	Budget	Actual	Request	Approved
30-8111-8900	WATER SERVICE FEES	0	0	0	0	0	0		0
30-8111-9100	MC DEBT SERVICE	124366	49975	124449	124449	124449	0	124,365	124,365
30-8111-9150	MC DEBT SERVICE INTEREST	0	74391	0	0	0	0		0
<b>TOTAL</b>		124366	124366	124449	124449	124449	0	124,365	124,365

## SUMMARY OF CAPITAL PROJECTS FOR WATER DEPARTMENT 2024-2028

Expenditures	Priority	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL YEAR)	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31	FY 31/32	FY 32/33
Water Dept P/U Trucks	2	\$32,476	\$86,288	\$0	\$42,611	\$0	\$43,677	\$0	\$45,888	\$0	\$48,211	\$0	\$50,651
1 Ton Dump Truck Bed	2	\$10,684	\$10,684	\$0	\$10,684	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
New Primary Water Supply Transmission Main	1	\$1,903,000	\$2,262,069	\$0	\$2,262,069	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water System Trans.Main-Elm Street	2	\$612,000	\$709,732	\$0	\$709,732	\$0	\$0	\$0	\$0	\$0	\$0	\$709,732	\$0
Water System Trans Main-Medical Dr to Main	2	\$404,000	\$517,154	\$0	\$517,154	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water System Trans Main - Factory St to Econo Lodge	2	\$121,000	\$147,427	\$0	\$147,427	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water System Fireflow Improv-Northeast Loop	2	\$632,000	\$770,031	\$0	\$770,031	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water System Fireflow Improv-US 64 Alt & Park Dr	2	\$181,000	\$226,044	\$0	\$226,044	\$0	\$0	\$0	\$0	\$268,695	\$0	\$0	\$0
Water System Fireflow Improv-Skinner St	2	\$184,000	\$224,186	\$0	\$224,186	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$224,186
Water System Fireflow Improv-SMG	2	\$58,000	\$70,667	\$0	\$70,667	\$0	\$0	\$0	\$0	\$0	\$86,101	\$0	\$0
Water System Fireflow Improv-Bob Martin Center	2	\$1,097,000	\$1,336,588	\$0	\$1,336,588	\$0	\$0	\$0	\$0	\$0	\$0	\$1,588,783	\$0
Back Hoe	2	\$110,000	\$121,419	\$0	\$121,419	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$135,000
Trash Pump	2	\$7,000	\$7,175	\$0	\$7,175	\$0	\$0	\$0	\$0	\$7,500	\$0	\$0	\$0
Phase 2 AMI Meters	2	\$197,371	\$197,371	\$197,371	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
GASP PUMPS/EQUIPMENT	1	\$8,414	\$8,414	\$0	\$8,414	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Software Installation for New Auto Read Meters	2	\$23,157	\$18,248	\$0	\$18,248	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Meter Reading Devices for Auto-Read Meters	2	\$23,157	\$17,769	\$0	\$17,769	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>		<b>\$5,604,259</b>	<b>\$6,731,266</b>	<b>\$197,371</b>	<b>\$6,490,218</b>	<b>\$0</b>	<b>\$43,677</b>	<b>\$0</b>	<b>\$45,888</b>	<b>\$276,195</b>	<b>\$134,312</b>	<b>\$2,298,515</b>	<b>\$409,837</b>
<b>Funding Sources</b>				<b>FY 23/24</b>	<b>FY 24/25</b>	<b>FY 25/26</b>	<b>FY 26/27</b>	<b>FY 27/28</b>	<b>FY 28/29</b>	<b>FY 29/30</b>	<b>FY 30/31</b>	<b>FY 31/32</b>	<b>FY 32/33</b>
Installment Financing				-	121,419		-						135,000
Lease Purchase													
General Fund Op. Revenues				-	7,175		-						
Water/Sewer Op. Revenues				197,371	97,726		43,677				48,211		50,651
Grants				-	2,556,849		-		45,888	276,195		1,588,783	224,186
Powell Bill Funds													
Retained Earnings				-	3,707,049						86,101	709,732	
Grant/Loan													
<b>Total Funding</b>				<b>\$197,371</b>	<b>\$6,490,218</b>	<b>\$0</b>	<b>\$43,677</b>	<b>\$0</b>	<b>\$45,888</b>	<b>\$276,195</b>	<b>\$134,312</b>	<b>\$2,298,515</b>	<b>\$409,837</b>

# SEWER



## **Mission Statement**

*“To plan, evaluate and implement programs and procedures that provide for the safe collection and treatment of all wastewater and to discharge an effluent that meets all local, state and federal requirements and/or limits. “*

**TOWN OF WILLIAMSTON  
ANNUAL BUDGET ESTIMATES-EXPENDITURES  
Fiscal Year: 2023-2024**

**Fund: 30 Name: ENTERPRISE (WATER / SEWER) FUND**

**Dept 8200 Name: SEWER DEPARTMENT**

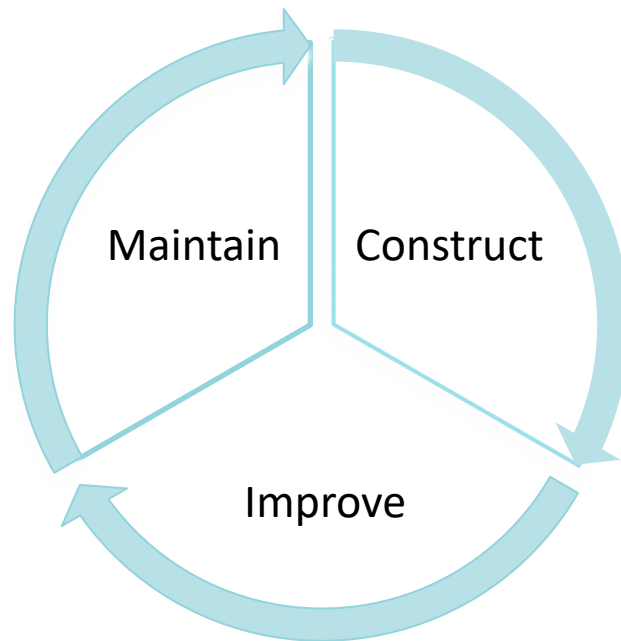
Account Number	Account Description	6/30/2021	6/30/2021	6/30/2022	6/30/2022	6/30/2023	2/26/2023	2023/2024	
		Budget	Actual	Budget	Actual	Budget	Actual	Request	Approved
30-8200-0100	ADMINISTRATION EXPENSE	313524	313524	314817	314817	322731	188260	371,361	448,973
30-8200-0200	REGULAR SALARIES	279015	287390	286155	296623	310166	173375	325,709	295,808
30-8200-0300	TEMPORARY SALARIES	7500	5728	7500	5225	7500	7693	11,817	11,817
30-8200-0500	FICA TAX	21918	20929	22465	22225	24099	12726	25,658	23,533
30-8200-0600	GROUP INSURANCE	50862	47450	56241	54997	54459	34606	54,644	54,644
30-8200-0601	RETIREE -- FRINGE BENEFITS	26839	9536	28088	28070	7354	4892	28,043	28,043
30-8200-0700	RETIREMENT	31168	29659	35663	35129	38116	22406	45,860	42,039
30-8200-0900	PROFESSIONAL SERVICES	10000	6945	10000	84	10000	63	10,000	10,800
30-8200-1000	EMPLOYEE TRAINING	3500	1084	3500	1697	3000	286	3,000	2,500
30-8200-1100	TELEPHONE	2900	4502	3000	3334	3000	2008	3,000	3,000
30-8200-1200	POSTAGE	4500	8164	4500	9295	8000	6153	8,000	8,000
30-8200-1300	UTILITIES	110000	117463	110000	116116	110000	57097	110,000	110,000
30-8200-1400	TRAVEL	400	0	400	0	400	0	0	0
30-8200-1500	REPAIR BLDGS & GROUNDS	5000	5401	5000	602	5000	136	5,000	3,000
30-8200-1600	REPAIR EQUIPMENT	99400	36912	79000	35438	70000	25821	70,000	50,000
30-8200-2100	EQUIPMENT RENT,LEASE	5000	0	5000	0	4000	221	4,000	4,000
30-8200-2600	ADVERTISING	500	83	500	167	300	167	300	300
30-8200-3100	AUTOMOTIVE SUPPLIES	9000	6021	9000	9611	8000	4251	8,000	8,000
30-8200-3200	OFFICE SUPPLIES	400	30	400	0	200	0	200	200
30-8200-3300	DEPARTMENT SUPPLIES	8000	8254	8000	20112	10000	14446	15,000	15,000
30-8200-3302	LAB SUPPLIES	7000	6991	7000	11290	11000	4185	11,000	11,000
30-8200-3305	CHEMICAL SUPPLIES	18000	15696	18000	0	19000	0	19,000	4,000
30-8200-3400	BANK ANALYSIS CHARGES	1060	1222	1060	1491	1060	933	1,300	1,300
30-8200-3600	UNIFORMS	6000	2925	6000	3742	5000	2517	5,000	4,000
30-8200-3800	GARBAGE COLLECTION	1500	1198	1500	1526	1500	1115	1,500	1,500
30-8200-4500	CONTRACTED SERVICES	77500	54568	77500	58001	82150	28514	82,000	82,000
30-8200-5300	DUES	9000	8520	9000	8518	9000	7068	9,000	9,000
30-8200-5400	INSURANCE	29183	27911	30984	30837	32986	50685	41,300	41,300
30-8200-5700	MISCELLANEOUS	300	293	300	235	300	370	300	300
30-8200-5805	BAD DEBT	30000	0	0	0	0	0	10,000	951
30-8200-5900	HURRICANE DORIAN	0	1310	0	0	0	0	0	0
30-8200-5950	COVID	0	1323	0	38	0	0	0	0
30-8200-7200	CAPITAL OUTLAY BUILDINGS	0	0	0	0	0	0	0	0
30-8200-7400	CAPITAL OUTLAY EQUIPMENT	185502	19728	434338	189457	148004	72203	188,287	188,287
30-8200-7401	SMALL EQUIPMENT	0	19762	0	158	0	181	700	700
30-8200-7500	SEWER IMPROVEMENTS-ANNE	0	0	0	0	0	0	0	0
30-8200-7600	CAPITAL OUTLAY LINES	0	0	0	0	0	0	0	0
30-8200-7700	SEWER LINE REPAIRS	20000	1294	10000	7400	10000	0	10,000	10,000
30-8200-8100	BOND/LOAN PRINCIPAL	308275	308275	0	297126	0	0	0	0
30-8200-8110	PRINCIPAL - I & I SEWER REHAB	0	0	0	0	0	0	0	0
30-8200-8200	BOND/LOAN INTEREST	8016	8015	0	0	0	0	0	0
30-8200-8300	DISINFECTION SYS LOAN PRINC	0	0	0	0	0	0	0	0
30-8200-8400	DISINFECTION SYS LOAN INTER	0	0	0	0	0	0	0	0
30-8200-8500	PRIN & INTEREST I & I SEWER IM	52066	52065	52066	0	52065	0	52,066	52,066
30-8200-8600	CAPITAL IMPROVEMENT RESER	0	0	0	0	125063	0	0	0
30-8200-8700	PRIN - ANNEXATION SEWER	182509	182508	182509	0	182509	0	182,509	182,509
30-8200-8750	INTEREST - ANNEXATION SEWE	53731	51861	50373	25186	51861	23507	43,656	43,656
30-8200-9200	CONTINGENCY 3%	0	0	0	0	0	0	0	0
30-8200-9400	TRANS TO CAP PROJ FUND	0	0	454564	0	25000	0	0	0
30-8200-9450	TRANS TO GF-SKINNER 2012	0	0	0	0	0	0	0	0
<b>TOTAL</b>		<b>1979068</b>	<b>1674539</b>	<b>2324423</b>	<b>1588547</b>	<b>1752823</b>	<b>745884</b>	<b>1,757,210</b>	<b>1,752,226</b>



## CAPITAL PROJECTS FOR SEWER DEPARTMENT 2024-2028

Expenditures	Priority	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL YEAR)	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31	FY 31/32	FY 32/33
Sewer Dept P/U Truck	2	\$81,116	\$89,565	\$43,677		\$45,888		\$48,211		\$50,651		\$53,216	\$0
Coastal Lift Station Pumps	1	\$15,136	\$15,902		\$15,902								
Lift station #12/ behind Hitchin Post		\$36,605	\$36,605			\$39,420							
Clarifier / surface prep & painting		\$144,610	\$144,610	\$144,610	\$0	\$0	\$0	\$0					
Marshall Avenue Sewer Line Replacement		\$1,340,000	\$1,340,000		\$1,407,838								
Coastal Lift Station Rehab		\$550,000	\$550,000				\$607,097						
Hospital Lift Station Rehab		\$550,000	\$550,000								\$607,097		
Warren Ct Lift Station Rehab		\$400,000	\$400,000					\$452,563					
Sewer Refine Outfall (Cedar Lane to Bowen Circle)		\$2,326,000	\$2,326,000			\$2,504,848							
Sewer Refine Outfall (Bowen Circle to Willow Lane)		\$2,667,000	\$2,667,000			\$0			\$2,802,017				
Mower	2	\$7,832	\$12,000			\$0						\$13,246	\$0
Influent, Effluent Return Sludge Rail/ Hoist System		\$40,000	\$40,000		\$42,025								
<b>TOTAL EXPENDITURES</b>		<b>\$139,357</b>	<b>\$142,072</b>	<b>\$188,287</b>	<b>\$1,423,740</b>	<b>\$2,590,155</b>	<b>\$607,097</b>	<b>\$500,774</b>	<b>\$2,802,017</b>	<b>\$50,651</b>	<b>\$607,097</b>	<b>\$66,461</b>	<b>\$0</b>
<b>Funding Sources</b>				<b>FY 23/24</b>	<b>FY 24/25</b>	<b>FY 25/26</b>	<b>FY 26/27</b>	<b>FY 27/28</b>	<b>FY 28/29</b>	<b>FY 29/30</b>	<b>FY 30/31</b>	<b>FY 31/32</b>	<b>FY 31/32</b>
Installment Financing					\$1,407,838								
Lease Purchase													
General Fund Op. Revenues													
Water/Sewer Op. Revenues				\$43,677	\$0	\$85,307	\$0	\$48,211		\$50,651		\$66,461	\$0
Grants				\$144,610	\$15,902								
Powell Bill Funds													
Retained Earnings													
Grant/Loan				\$0	\$0	\$2,504,848	\$607,097	\$452,563	\$2,802,017		\$607,097		
<b>Total Funding</b>				<b>\$188,287</b>	<b>\$1,423,740</b>	<b>\$2,590,155</b>	<b>\$607,097</b>	<b>\$500,774</b>	<b>\$2,802,017</b>	<b>\$50,651</b>	<b>\$607,097</b>	<b>\$66,461</b>	<b>\$0</b>

# POWELL BILL



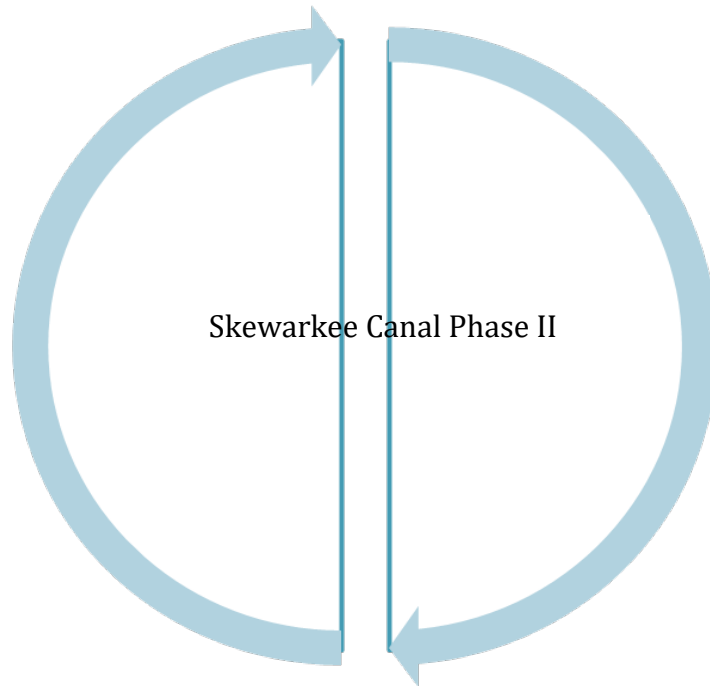
*Powell Bill funds are distributed to cities and towns to assist them in maintaining, constructing, reconstructing, repairing and improving streets or public thoroughfares, bikeways, greenways, and sidewalks within their corporate limits (G. S. 136-41.1 through 41.4).*

**TOWN OF WILLIAMSTON  
ANNUAL BUDGET ESTIMATES-EXPENDITURES  
Fiscal Year: 2023-2024**

**Fund: 15 Name: POWELL BILL FUND**

Account Number	Account Description	6/30/2021 Budget	6/30/2021 Actual	6/30/2022 Budget	6/30/2022 Actual	6/30/2023 Budget	2/26/2023 Actual	2023/2024	
								Request	Approved
15-5600-3700	POWELL BILL SERVICES	43098	15871	20000	17403	20000	4016	25,000	25,000
15-5600-3800	POWELL BILL - PROJECT	110799	99886	25000	0	147143	0	150,000	150,000
15-5600-3900	POWELL BILL - EQUIPMENT/OPER	234000	245445	6698	6275	6698	6598	10,774	10,774
15-5600-4000	LICENSE PLATE FEE - STREET	81250	81250	81250	81250	81250	0		0
15-5600-4500	POWELL BILL-LOAN PRINCIPAL	38750	38750	113731	113730	0	74980	74,981	77,293
15-5600-8100	LOAN AND INTEREST	4152	4140	5571	5542	2347	3495	3,495	1,183
15-5600-9400	TRANSFER TO CAPITAL PROJECT	0	0	0	0	0	0		0
<b>TOTAL</b>		512049	485342	252250	224201	257438	89089	264,250	264,250

# STORMWATER ENTERPRISE FUND



**TOWN OF WILLIAMSTON  
ANNUAL BUDGET ESTIMATES-EXPENDITURES  
Fiscal Year: 2023-2024**

**Fund: 25 Name: STORMWATER ENTERPRISE FUND**

Account	Account	6/30/2021	6/30/2021	6/30/2022	6/30/2022	6/30/2023	2/26/2023	2023/2024	
Number	Description	Budget	Actual	Budget	Actual	Budget	Actual	Request	Approved
25-5200-9100	STORM WATER DEBT PAYMENT	39326	18587	39326	39326	39326	39326	39,325	39,325
25-5200-9200	DEBT RESERVE	10000	20485	10000	0	10000	0	10,000	10,000
25-5200-9300	FUTURE PROJECT	674	0	674	0	674	0	675	675
25-5200-9400	UNCOLLECTIBLE - STORM WATE	5000	0	5000	0	5000	0	5,000	5,000
<b>TOTAL</b>		55000	39072	55000	39326	55000	39326	55,000	55,000

**ANNUAL BUDGET ESTIMATES-EXPENDITURES**

Fiscal Year: 2023-2024

## Summary of All Funds

	6/30/2022	6/30/2023	2023/2024	2023/2024
<b>GENERAL FUND EXPENSES</b>	<b>Actual</b>	<b>Budget</b>	<b>Request</b>	<b>Approved</b>
Administrative	85,191.45	193,016.00	257,294	73,359
Elected Officials	49,703.04	59,038.00	73,672	74,580
Cemetery	115,297.30	113,565.00	190,384	179,959
Cultural	116,758.74	119,000.00	121,540	121,540
Debts	338,595.73	395,366.00	351,330	351,330
Economic and Physical Development	358,986.37	913,017.00	185,703	185,703
Fire	558,716.10	752,708.00	731,820	721,620
Garage	149,862.68	205,356.00	252,231	243,957
Planning	338,280.35	240,353.00	203,521	199,921
Police	1,896,058.66	2,382,767.34	2,483,129	2,410,167
Public Buildings	40,401.82	275,276.00	74,771	74,771
Recreation	493,333.07	602,366.00	745,300	739,690
Rescue	1,014,803.08	1,420,758.00	1,536,044	1,308,425
RRT	53,009.21	98,583.45	69,000	69,000
Sanitation	545,057.42	653,055.00	570,292	568,792
Street	466,282.93	447,894.00	481,862	439,328
<b>General Fund Total</b>	<b>6,620,337.95</b>	<b>8,872,118.79</b>	<b>8,327,893</b>	<b>7,762,142</b>
<b>ENTERPRISE EXPENSE</b>				
Water	2,123,858.56	3,316,883.00	2,796,827	2,439,958
WDI	43,105.12	43,182.00	42,265	42,265
WDII	124,448.84	124,549.00	124,365	124,365
Sewer	1,624,592.10	2,229,636.52	1,757,210	1,752,226
<b>Enterprise Fund Total</b>	<b>3,916,004.62</b>	<b>5,714,250.52</b>	<b>4,720,667</b>	<b>4,358,814</b>
Powell Bill	224,300.13	257,438.00	264,250	264,250
<b>Powell Bill Fund Total</b>	<b>224,300.13</b>	<b>257,438.00</b>	<b>264,250</b>	<b>264,250</b>
Stormwater	39,124.49	55,000.00	55,000	55,000
<b>Stormwater Fund</b>	<b>39,124.49</b>	<b>55,000.00</b>	<b>55,000</b>	<b>55,000</b>
<b>Grand Total - All Funds</b>	<b>10,799,767.19</b>	<b>14,898,807.31</b>	<b>13,367,810</b>	<b>12,440,206</b>

## NOTICE OF PUBLIC HEARING FOR ADOPTION OF BUDGET

# TOWN OF WILLIAMSTON NOTICE OF PUBLIC HEARING

### NOTICE OF PUBLIC HEARING FOR ADOPTION OF BUDGET

The proposed budget for the Town of Williamston for fiscal year 2023-2024 has been filed with the Board of Commissioners. A public hearing on the proposed budget will be held on the 5th of June, 2023 at 5:30 p.m. in the Assembly Room at the Town Hall. The proposed budget totals \$12,440,206 for FY 2023-2024, beginning July 1, 2023. It is available for public inspection in the office of the Town Clerk during regular business hours and on the Town's website, [www.townofwilliamston.com](http://www.townofwilliamston.com).

**If COVID-19 restrictions do not allow for public attendance, you may join the meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/360529277>

**You can also dial in using your phone.**

United States: +1 (872) 240-3212

Access Code: 360-529-277

Jackie Escobar  
Town Clerk



ORDINANCE 2023-07  
TOWN OF WILLIAMSTON  
FY 2023-2024 BUDGET ORDINANCE

BE IT ORDAINED by the Governing Board of the Town of Williamston, North Carolina:

Section 1: The following amounts are hereby appropriated in the General Fund for the operation of the Town Government and its activities for the fiscal year beginning July 1, 2023, and ending June 30, 2024, in accordance with the chart of accounts heretofore established for this Town:

Administration	\$ 73,359
Board	74,580
Planning	199,921
Public Buildings	74,771
Police Department	2,410,167
Fire Department	721,620
Rescue/EMS Department	1,308,425
RRT Department	69,000
Street Department	439,328
Sanitation Department	568,792
Recreation Department	739,690
Cemetery	179,959
Garage	243,957
Cultural	121,540
Debt Retirement	351,330
Economic & Physical Development	<u>185,703</u>
	 \$ 7,762,142

Section 2. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:

Taxes and Licenses:

Current Year's Property Taxes	\$ 3 906,420
Local Option Sales Tax	1,500 000
Hold Harmless Reimbursements	460,000
Payment in Lieu of Taxes	8,200
Other Taxes and Licenses	472,930



User Charges and Fees:	
Recreation Activities	27,500
Cemetery Sales and Fees	115,000
EMS Service Charges	550,000
EMS Medicaid	100,000
Other Charges and Fees	35,000
Intergovernmental Payments:	
Total Government and Local Grants	316,617
Other Income:	
Investment Earnings	130,000
Installment Loan	0
Miscellaneous	40,475
Fund Balance Appropriated:	
Powell Bill – Street Sweeper	-0-
Undesignated Funds	<u>100,000</u>
	\$ 7,762,142

Section 3. The following amounts are hereby appropriated in the Enterprise Fund for the operation of the water and sewer utilities for the fiscal year beginning July 1, 2023, and ending June 30, 2024, in accordance with the chart of accounts heretofore approved for the Town:

Water Operations	\$ 2,377,405
Sewer Operations	1,285,708
Capital Outlay	188,287
Debt Retirement	507,414
Reserve	-0-
Loans	-0-
Transfer from Other Funds	-0-
Contingencies	<u>-0-</u>
	\$ 4,358,814

Section 4. It is estimated that the following revenues will be available in the Enterprise Fund for the fiscal year beginning July 1, 2023, and ending on June 30, 2024:

Water Charges	\$ 2,564,800
Sewer Charges	1,611,000
Interest on Investments	100,000
Other Charges and Fees	59,300
Miscellaneous	1,100
Transfer from General Fund	22,614
Undesignated Fund Balance	<u>-0-</u>
	\$ 4,358,814

Section 5. It is estimated that the following expense will be available in the Storm Water Fund for the fiscal year beginning July 1, 2023, and ending on June 30, 2024:

Future Project	675
Debt Reserve	10,000
Uncollectible - Storm Water	5,000
Debt Service Payment	<u>39,325</u>
	\$ 55,000

Section 6. It is estimated that the following revenue will be available in the Storm Water Fund for the fiscal year beginning July 1, 2023, and ending on June 30, 2024:

Storm Water Fees	<u>\$55,000</u>
	\$ 55,000

Section 7. It is estimated that the following revenues will be available in the Powell Bill Fund for the fiscal year beginning July 1, 2023, and ending on June 30, 2024:

License Plate Tax	\$ -0-
Powell Bill Revenue	-0-
Powell Bill Funds	<u>264,250</u>
	\$ 264,250

Section 8. It is estimated that the following expenses will be available in the Powell Bill Fund for the fiscal year beginning July 1, 2023, and ending on June 30, 2024:

Street - License Plate	\$81,250
Powell Bill Services	25,000
Powell Bill – Equipment/Operations	10,774
Powell Bill Loan	77,293
Powell Bill Interest	1,183
Powell Bill – Paving Project	<u>150,000</u>
	\$264,250

Section 9. The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:


- a. He may transfer amounts between line item expenditures within a department without limitation and without a report being required.
- b. The Budget Officer shall be authorized to re-allocate departmental appropriations among the various objects of expenditures as he believes necessary provided such transfers shall be reported to the Board of Commissioners at its next regular meeting and shall be entered into the minutes.

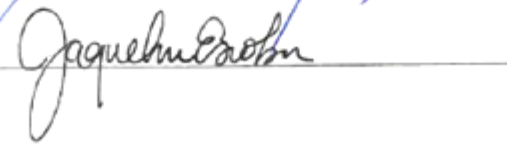
- c. He may not transfer any amounts between funds, except as approved by the Governing Board in the Budget Ordinance as amended.

Section 10. The Budget Officer may make cash advances between funds for periods not to exceed 60 days without reporting to the Governing Board. Any advances that extend beyond 60 days must be approved by the Board. All advances that will be outstanding at the end of the fiscal year must be approved by the Board.

Section 11. Copies of this Budget Ordinance shall be furnished to the Clerk to the Governing Board and to the Budget Officer and Finance Officer to be kept on file by them for their discretion in the disbursement of funds.

Adopted this 5<sup>th</sup> day of June, 2023.

Mayor:  \_\_\_\_\_

Clerk:  \_\_\_\_\_