



2022-2023 TOWN OF WILLIAMSTON BUDGET



**Annual Budget
Town of Williamston
North Carolina
Fiscal Year Beginning
July 1, 2022**

Recommended to the Town Board by the Town Administrator June 6, 2022
Adopted by the Town Board..... June 6, 2022

TOWN BOARD OF COMMISSIONERS

**Joyce Whichard-Brown, Mayor
Ronell Rodgers, Mayor Pro Tem
William Coffield
Alton Moore
Jerry W. Knox
Dean McCall**

Staff

**Eric Pearson, Town Administrator
Watsi M. Sutton, Town Attorney
Christina Craft, Finance Director
Cameron Braddy, Town Planner and Zoning Administrator
Travis Cowan, Police Chief
Michael Peaks, Fire Chief
Kerry Spivey, Public Works Director
Allen Overby, Parks and Recreation Director
Jackie Escobar, Town Clerk/Executive Assistant**

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June 06, 2022

Mayor and Town Board of Commissioners
Town of Williamston, North Carolina

Dear Mayor and Commissioners;

The staff proudly presents to you the Fiscal Year 2022-2023 (FY23) Annual Operating Budget. We thank you for the time and effort you have put in to assist us in creating this budget. Much work is put into this by the Williamston (Town) staff to develop a balanced budget that intends to accomplish many of the goals and objectives defined by the Town Board at our two (2) planning retreats. This effort takes a lot of cooperation and insight from all involved.

Each year the Town Board of Commissioners is tasked by State law to adopt a balanced budget. Unlike the Federal Government, the Town cannot adopt a budget that is not balanced and unable to cover all expected expenditures for the year. Over the years this has grown more difficult as the costs of operations rise faster than revenues. However, it is our belief that Williamston is on the verge of wonderful opportunities that take diligence and careful attention. Having a budget that is focused on operating as efficiently and effectively as possible is one of the ways that we believe will help safeguard this hopeful outlook. This budget holds true to our conviction to remain fiscally conservative yet still plan for the future and keep us as competitive as possible in attracting and maintaining businesses, residents and quality employees.

This year's combined budget for all funds totals \$11,690,262. This is an increase from Fiscal Year 2021-2022 (FY22) by about 6.5%, which is consistent with the overall inflation rate of the United States.

General Fund	\$7,107,205
Water and Sewer Fund	\$4,270,619
Powel Bill	\$ 257,438
Storm Water	\$ 55,000

The increases are about \$742,000 in the General Fund but shows about a \$22,000 decrease in the Water and Sewer Fund. This reduction in total expenses in the Water and Sewer Fund comes in part by the Waste Water Treatment Plant debt service being paid off in our previous fiscal year. That amount totaled \$316,290. By removing that from the previous year in attempt to show an actual comparison, the Water and Sewer fund increased by about \$291,000 or approximately 7%, again in line with the current inflation rate.

To that end, this budget does not call for a property tax rate increase. The tax rate will remain at the previous year's rate of eighty nine cents per one hundred dollars (\$0.89/\$100) of property valuation. It should be noted that this rate was increased by \$0.05/\$100 in FY 2020-2021 to cover the debt service that s incurred to renovate the Fire Department Building and convert the old R.S Stalls building at the corner of W. Main and Haughton Streets to house our Police Department. Both those projects were financed with thirty (30) year USDA loans.



The budget does call for an increase to the Town's per thousand gallon water rate. The monthly fixed fee for water will remain unchanged. The Town's in-town water rate for FY 23 will be \$9.75 per thousand gallons with the fixed fee remaining at \$18.65 per month per customer. The Williamston out-of-town water rate will be \$11.75 per thousand gallons with the fixed fee remaining at \$27.00 per month per customer. The Williamston in-town and out-of-town sewer rates respectively remain at \$6.00 and \$12.00 per thousand gallons with fixed fees of \$23.00 and \$46.00 per month per customer. The water rate increase to our customers is primarily due to the Martin County Rural Water and Sewer Authority (MCRWASA) raising the wholesale purchase rate to \$5.97 but also is affected by the high rate of inflation and other factors. The rates Williamston water and sewer customers will pay are:

<u>In-Town Rates</u>			<u>Out-of-Town Rates</u>	
Water	\$18.65	monthly fixed fee		\$27.00
	\$9.75	per thousand gallons		\$11.75
Sewer	\$23.00	monthly fixed fee		\$46.00
	\$6.00	per thousand gallons		\$12.00

The Storm Water Utility Fund was created in 2017 fiscal budget year. This fund will initially be used to pay the debt service created from a USDA loan that allowed the Town to complete the Skewarkee Drainage project under the CSX overpass on West Main Street. This loan will be paid back over the course of a 40-year debt service commitment to USDA. The Storm Water revenues derived from last year's storm water rates again appear to satisfy the debt service allowing the monthly rates to remain the same as last year. This fee is not charged to out-of-town customers.

Wages are always the largest cost to the General Fund and make up a large percentage of our total budget. This year the cost of wages and benefits in the General Fund will be about 63% of the total budget. Wages and benefits in the Water and Sewer Fund will equate to about 35%. For the total combined budget, wage and benefits will make up just over 50% of all budgetary expenditures.

Due to many factors that are beyond the scope of this budget message, competition for quality employees is very high. In addition to this competitive job market for quality employees, the high inflation currently occurring is also a major factor in maintaining and recruiting quality employees. In effort, at minimum, to keep up with surrounding wages, there is larger than normal Cost of Living Adjustment (COLA). This year within the budget there is a built-in 5% COLA for all employees and another .5% merit increase. The COLA will be applied to all employee wages at the beginning of the new budget year. Merit increases must be earned and are awarded by individual department heads to the employees within their departments. Even at this 5% increase to employee wages, it must be noted that surrounding counties, municipalities and private industry are competing for our quality employees by offering even higher wages. The wage issue has been identified by the Town Board as a highly important issue in the planning retreat and staff has been charged with finding ways to allow further wage increases to key employees while still maintaining a balanced budget.

This year via competitive bidding, the Town managed to obtain a decrease in our overall medical insurance coverage. We are not changing carriers but the competitive bid process provided us an approximate 8% decrease in our medical insurance costs. This is a rarity and we must applaud our Human Resources Officer and Finance Officer for this effort. We also must give credit to our employees who have been following better health practices resulting in less claims being paid by the health insurance carrier.



Each year we adopt a Capital Improvement Plan (CIP) which is incorporated into this budget message by reference. The CIP looks forward for a five (5) year period and attempts to forecast our future needs. Each year the CIP is reviewed and presented to the Board for final approval. CIP items for the FY23 budget year are shown in the CIP. It has been our hope for some time to set funds aside each year to help defray the future costs of CIP identified items but have had little luck. So, within this year's budget we are again using current year funds from both the General Fund and the Water and Sewer Fund to make these purchases. We do not use Water and Sewer Fund revenues to purchase General Fund items nor General Fund revenues to purchase Water and Sewer Fund items. It is normal for both Fund to borrow funds to make certain purchases. Those items that we believe will require us to borrow funds are identified in the CIP.

In this year's Water and Sewer Fund budget, we have set aside \$125,063 for future replacement of the Sewer Plant. As noted above we paid off the loan against the Sewer Plant in our previous year budget but that also means this plant is 25 year old. Although staff keeps this plant in good repair and properly maintained it is inevitable that the plant will age to the point where it will need replacement or at best a major overhaul. We are not sure when that will come about but we hope to have some funds available to at worst defray that cost. Replacement of a sewer plant will most likely cost well over \$10,000,000 so \$100,000 per year will not get us where we need. We hope to make that set aside larger in future years.

Additionally it is of note and mentioned above, we must purchase our water from MCRWASA. Due to the Central Plains Coastal Capacity Use (CPCCU) regulations, we were forced to reduce our use from our wells and entered into an agreement to purchase our water from MCRWASA. This year the cost of purchase from MCRWASA is projected to be \$1,224,501 meaning the Town of Williamston will purchase just under 70% of all the water sold by MCRWASA. This amount also makes up about 29% of our total Water and Sewer Fund budget.

There are four (4) projects that are occurring at the end of FY22 that will carry into FY23. Each of these projects have been allocated in a Capital Project Fund and with the exception of the radio project will not require FY23 budget allocations.

- 1) In the General Fund we are upgrading our Police and Fire Radios at a total cost of \$170,610.
 - a. In the FY 2020-2021 budget funds were set aside for this project. These funds along with allocating some funds from the FY22 budget allowed this project to be significantly funded.
 - b. Additional radios will need to be purchased using small equipment line items from the respective departments.
- 2) The Gaylord Perry Park is getting a major upgrade totaling \$1,171,875.
This project has received 2 major grants and the Town Board has allocated additional funds from the General Fund that were freed up due to American Rescue Plan (ARP) funds being used as revenue replacement.
- 3) We are moving to a new Financial Software totaling \$87,645.
This project is also being funded from General Fund revenues that were freed up due to ARP funds
- 4) We are upgrading our water meters to an AMI system totaling \$1,298,755.
This is being covered via retained earnings in the Water and Sewer Fund.

Conclusion



Each year as inflation and regulations hit us it gets more and more difficult to develop a balanced budget that also attempts to address issues of the Town. This year has been further acerbated by the intense competition for employees created by so many current economic forces. However, we believe this budget along with the CIP creates a solid guiding document for the upcoming year. We expect much to happen within this coming year affecting many of our departments and citizens. We think FY 23 will be a good year.

Copies of this ordinance and the attached budget shall be maintained in the office of the Town Clerk for the Town of Williamston, and shall be made available for public inspection.

I respectfully present this balanced budget on behalf of our staff.

Sincerely,

Eric M. Pearson
Town Administrator

MISSION STATEMENT FOR THE TOWN OF WILLIAMSTON

Mission Statement

Vision

Williamston is a town committed to controlling its own destiny as a distinct, sustainable, and sovereign municipality. We seek to be a regional hub for business and industry for our area. Our town's sense of community is rooted in citizens who respect each other; in racial and socioeconomic diversity; in pedestrian orientation; and its history. We believe our history and sense of community is our guide for the future.

Mission

Williamston's government exists to help citizens in maintaining the town's unique qualities and to provide superior services to every resident. To this end, the town government of Williamston will operate according to the following core values:

Core Values

- ❖ Citizens are the heart of Williamston, so town government will treat all people fairly, with courtesy and respect.
- ❖ Open communication is essential to an engaged citizenry, so town government will seek and provide accurate, timely information and promote public discussion of important issues.
- ❖ Williamston must be a safe place to live, work, and raise a family, so the town will work in partnership with the community to prevent crime and protect lives, property, and the public.
- ❖ Williamston's historic mix of people in all income levels is fundamental to our community, so town government will encourage opportunities and services that allow people of all means to live and work here.
- ❖ Williamston's character is that of a small town and of peaceful living, so land planning will reflect its historic patterns of village-centered growth, with connection of neighborhoods, reservation of rural area, and provision of public spaces and walkable community.
- ❖ Citizens entrust town government with the stewardship of public funds, so government will wisely use our resources.
- ❖ Successful government must be innovative, so town leaders will be intellectually curious and open to new ideas.
- ❖ Williamston's economic health is essential to its remaining a sustainable community, so town government will judiciously encourage and guide the location of new business opportunities.
- ❖ Citizens need to move easily throughout the town and region, so government will provide a variety of options, such as sidewalks, bike paths, greenways and connected streets.
- ❖ Citizens must live in a healthy environment, so town government will protect watersheds, trees, air quality, and other elements of the town's ecology.
- ❖ The physical and social health of Williamston citizens is fundamental to our well-being as a community, so town government will provide enjoyable, safe, and affordable recreational and cultural learning opportunities.
- ❖ Williamston exists in proximity to and is interdependent with other jurisdictions, so we strive for local, regional, state and federal cooperation.

**INTRODUCTION
TO THE TOWN
OF
WILLIAMSTON
2022-2023
BUDGET**

- **INTRODUCTION**
- **BUDGET GUIDE**
- **PROFILE OF THE
TOWN OF
WILLIAMSTON**
- **ORGANIZATIONAL
CHART**

Introduction

Key Financial Documents

The budget document is the annual financial plan for Town operations for the period covering one fiscal year. The Town of Williamston's fiscal year begins on July 1 and ends on June 30. This plan describes the sources of revenues and how the funds will be spent during the year. The annual operating budget, the Capital Improvement Plan (CIP) and the Comprehensive Annual Financial Report (CAFR) are the key documents which describe the Town's financial plans and financial status each year.

The annual budget shows the funding plan for how the Town's dollars are to be spent in the coming year. The CAFR provides a review and assessment of the year-end fiscal condition of the Town overall, including the status of fund balance in all fund types.

Organizational Structure

The operations of the Town are grouped into different funds. Within each fund are one or more departments; with a department being an organizational unit which provides a major type of public service, such as the Police Department or Public Works Department.

Account codes, also known as line items, provide the most detail within the budget. These are the most basic units in the budget and make it possible to determine, for example, how much is spent on chemicals for the operation of the water plant.

The Town's budget preparation involves detailed budget planning and review at the program line item level.

Transfer to Other Funds

Fund transfers involve the budgeting of money from one fund to another in order to support the functions to be carried out by the receiving fund.

General Statute Requirements

In accordance with the North Carolina General Statutes, the Town is required to budget and account for its funds on the modified accrual basis of accounting. Under this method, revenues are recognized in the accounting period in which they become available.

Expenditures are recognized in the accounting period in which the goods and services are received (except for unmatured interest on general long-term debt, which is recognized when due). The town's accounting records for general governmental operations are reported on the modified accrual basis. The Town's enterprise operations are reported on the accrual basis.

The General Statutes also provide for balanced project ordinances for the life of projects, including both capital and grant activities, which are expected to extend beyond the end of the fiscal year. The budgeted appropriations for capital projects do not lapse until the completion of the project, while appropriations for funds that adopt annual budgets lapse at the end of the fiscal year.

Budget Preparation and Process

The budget preparation process begins in October with a workshop on budget preparation and the distribution of the budget calendar.

In November and December, Town departments prepare their capital improvement requests for the next fiscal year. Departments are encouraged to conduct a thorough review and evaluation of their organizational structure and current and proposed programs. Departmental capital improvement requests are submitted in late December.

In January or early February, a Board/Staff retreat is conducted. At this retreat, department heads discuss with the Board concerns and issues of their departments. The Board provides feedback and debate issues they foresee as a need or desire for the upcoming years. At the conclusion of the retreat, a detailed list of action items for the coming year is agreed upon. These items set the expectations for the budget year.

From January to mid-April, the Town Administrator reviews the departmental requests. The Town Administrator then prepares a proposed capital improvement budget. Concurrently, the Town Administrator and Department Heads are preparing an annual operating budget for Town Board consideration.

The North Carolina Local Government Budget and Fiscal Control Act requires each local government to operate under an annual balanced budget ordinance.

Around the first of May, the Board conducts one or more budget workshops to review the draft budget and direct staff of any needed changes to the draft. These are public presentations and are made before the Town Board, staff, members of the press, and interested citizens. As required by the Budget and Fiscal Control Act, a copy of the Proposed Budget is filed with the Town Clerk and made available for public inspection.

Through June 30th, the Town Board meets to review and discuss the Proposed Budget. In accordance with the Budget and Fiscal Control Act, the Town Board holds a public hearing on the Proposed Budget prior to the

adoption of the budget ordinance, generally in the evening on the first Monday in June.

On or prior to July 1st, the Town Board adopts the Five-Year Capital Improvement Plan, the final budget ordinance with balanced revenues and expenditures, and sets the tax rate for the next fiscal year.

Implementation

During the month of July, the Town Clerk prepares and distributes the Adopted Budget document, which incorporates all of the changes approved by the Town Board. During the month of July, the Town Administrator provides information to departments setting time schedules and priorities for the purchase of equipment and the implementation of new programs or initiatives.

CIP Overview

A separate Capital Improvement Plan (CIP) document is prepared each year, which contains the expenditures and revenues planned for the upcoming five-year period.

The CIP is a five-year plan for matching the Town's needs for public facilities, infrastructure, and equipment with a funding plan sufficient to meet those needs. Implementation of the CIP is dependent upon the actual appropriation of funds through the adopted budget ordinance since no funds are actually appropriated through the CIP.

Projects which are included in the CIP are generally defined as physical assets with a useful life of at least five years and an initial cost of at least \$5,000.

Examples of capital projects include such items are new roads, park land acquisition and development, waste treatment plant improvements, fire trucks and inflow/infiltration.

The five-year Capital Improvement Plan is updated each year with projects being altered, added and deleted. To begin the review process, departments are provided with instructions in October on how to prepare their CIP requests. These requests are submitted to the Town Administrator's office in December. The requests are then reviewed and adjusted as appropriate. The Town Administrator's proposals are then included in the Recommended CIP which is presented to the Town Board no later than May.

After all modifications are made by the Town Board, the CIP is adopted by the Board and the Adopted CIP document is prepared and distributed. The first year of the CIP then becomes the basis for the capital budget

component of the annual budget for the upcoming fiscal year.

Amending the Budget

Throughout any fiscal year, adjustments to the original budget ordinance may become necessary to carry out planned programs and for new Board initiatives. Two types of changes can occur – budget amendments and budget transfers. Such changes are required at the line item level of the budget underlying the budget ordinance.

A budget amendment increases or decreases a fund's total revenue and expenditure appropriations. A budget transfer changes line item appropriations within a particular fund without changing the fund total. Requests for amendment and transfers are submitted to the Finance Officer. The request contains the purpose of the increase or decrease, the accounts involved, and the amount of the change.

Each amendment and transfer request is reviewed and signed by the Town's Finance department. Department heads may approve transfers up to \$10,000. Transfer requests between \$10,000 and \$50,000 are approved by the Town Administrator.

A list of these administratively approved transfers is provided to the Town Board at each scheduled Town Board meeting and is recorded in the minutes.

All budget amendments and transfers over \$50,000 which are approved by the Town Administrator are then submitted to the Town Board for approval. The Town Board also approves any request for transfer that is between funds or affects budgeted revenues.

Capital project contract change orders generally require budget amendments or transfer of funds. Such requests go through an approval process very similar to that stated above.

Budget Guide

The Town's budget is comprised of four different funds, the General Fund, the Enterprise Fund, the Powell Bill Fund and the Storm Water Fund. But the most notable fund in the Town of Williamston's budget is the General Fund.

The General Fund includes operating funds for the majority of Town departments including, for example, Police, Fire, Sanitation Services, Parks and Recreations, and most of Public Works.

Details regarding department budgets are presented in the Town's budget document. Department information includes mission statements, budget highlights, goals and objectives and performance measurements. Also included is the budget detail.

Budget Detail

Revenues

Account Types include the following:

Taxes – There are two main sources of tax.

Property Taxes are the largest source of revenue generated by the Town.

Sales Tax in North Carolina is a 2-part tax, state and local. The current state sales tax rate is 4.75%, and the local sales tax rate in Martin County is 2.25%. A percentage of the local sales tax revenue is distributed to the towns within the county.

A portion of the tax levied on beer and wine is returned to the Town at the discretion of the State.

The Town can no longer levy a privilege license fee for all business operations within the Town.

Powell Bill funds are funds received from the State to assist in the paving and repaving of town-owned streets within the Town. A few streets, such as Main Street and Washington Street, are state roads and are maintained by the State.

User Charges and Fees – fees charged for water and sewer services, recreation fees, cemetery lot sales and EMS charges.

Other Revenue – other revenues received by the Town come in the form of government and local grants, interest on investments and other revenue that is not a tax or fee.

Expenditures

Account Types include the following:

Personnel Services – includes all salary accounts such as part-time, full-time, etc. and includes all benefits such as social security, health insurance, etc.

Operating Expenses – includes amounts needed for meeting departmental operating needs such as office supplies, operational and maintenance supplies, computer

lease, pest control services, professional services, organizational and development training, etc.

Contingency – 1% of operating expenses are set aside in contingency for each department in the General Fund. The Enterprise Fund has a contingency percentage rate of 3% of operating expenses, with the exception of the water districts, which is calculated at 1%.

Capital Outlay and Capital Improvements – includes accounts used to purchase new capital equipment or improvements at a unit cost of \$5,000 or more.

Administrative Expense – the cost for salaries and supplies in water and sewer utility billing and collections is provided by the Administrative staff and funds are transferred from the Enterprise Fund to cover those expenses.

Transfer to Other Funds – includes accounts used for transferring funds from one fund to another.

Debt Service – Debt Service is the total debt payments incurred by the Town of capital projects.

	General Fund		Enterprise Fund
REVENUES			
Taxes:			
Property Taxes			
Local Option Sales Taxes			
Gasolene Taxes			
Franchise & Intangibles			
Payments in Lieu of Taxes			
Other Taxes & Licenses			
User Charges & Fees:			
Water Services			
Sewer Services			
Recreation Fees			
Cable Television			
Cemetery Lot Sales			
Other Charges & Fees			
Other Revenues:			
Government & Local Grants			
Retained Earnings			
Interest on Investments			
Construction Loan Proceeds			
Miscellaneous			
Transfers from Other Funds			
Fund Balance Appropriated:			
Powell Bill			
Undesignated			
TOTAL REVENUES	0	0	0
EXPENSES			
Personnel Services			
Operating Expenses			
Administration			
Capital Outlay			
Debt Retirement			
Contingencies			
Transfers to Other Funds			
Capital Improvement Reserve			
Future Economic Development			
TOTAL EXPENSES	0	0	0

Profile of the Town of Williamston

Williamston is located in Martin County in the Coastal Plains section of North Carolina. Williamston is about 80 miles southwest of Norfolk, Virginia; about 90 miles east of Raleigh; and approximately 90 miles inland from the North Carolina Outer Banks and the Atlantic Ocean. Williamston is served by east-west highways; US Highway 13 and US Highway 64 and the heavily traveled north-south route of US Highway 17.

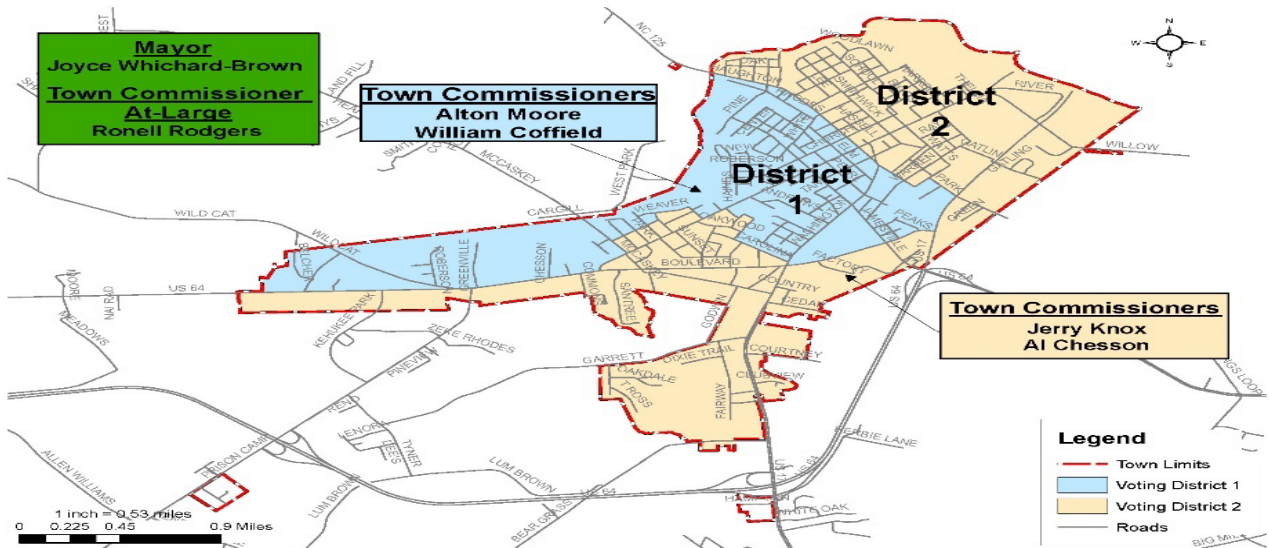
The Town was chartered on October 18, 1779. Williamston, with a population of 5,511, contains approximately one-fourth of the county population and serves as the county seat.

The Town utilizes a mayor-council form of government. Five Commissioners and a Mayor are elected every four (4) years by eligible voters residing in the Town of Williamston. The Mayor and one Commissioner are elected at-large, two Commissioners are elected from District 1 and two Commissioners are elected from District 2.

Commissioner Liaison Appointments for Years 2021-26 are as follows:

Commissioner Jerry Knox.....	Fire Department
Commissioner Alton Moore	Recreation and Administration Departments
Commissioner Al Chesson	Streets, Garage, Water and Sewer Departments
Mayor Joyce Whichard-Brown.....	Planning and Zoning Department
Commissioner William Coffield	Sanitary and Cemetery Departments
Commissioner Ronell Rodgers	Police Department

Town of Williamston Voting Districts

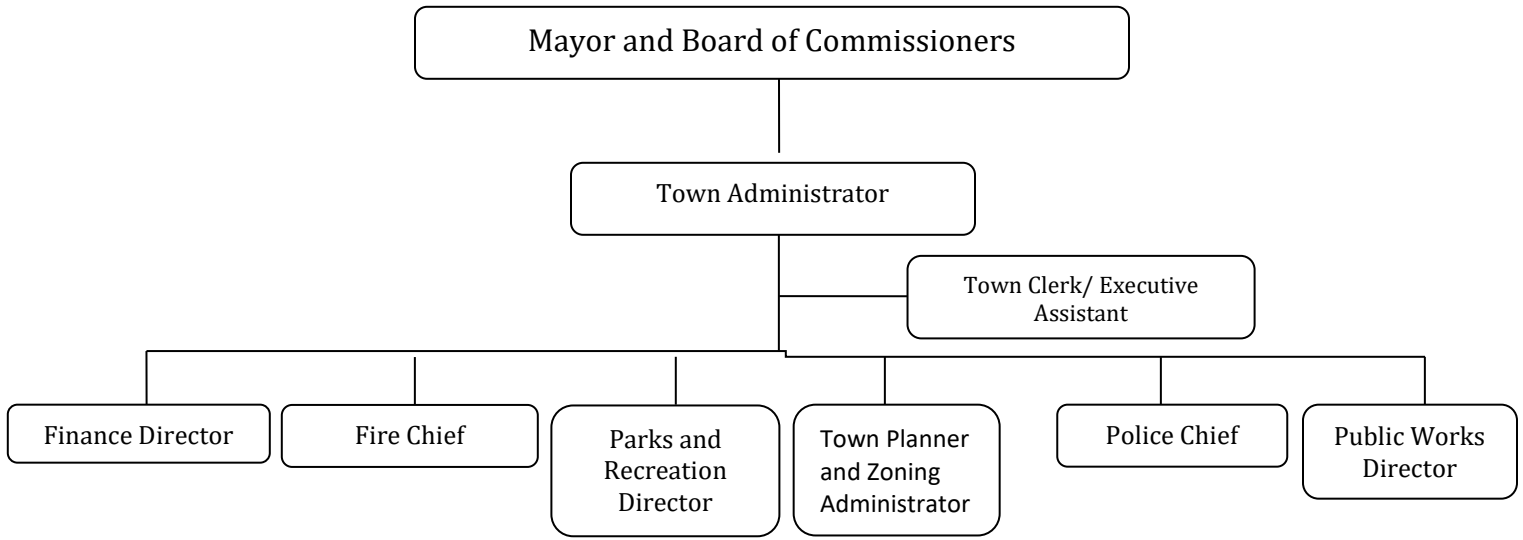


The Town Board of Commissioners set policies, enact ordinances and appoints the Town Administrator and department heads. The Town Administrator administers the daily operations and programs of the Town through the department heads, other staff members and employees. The Town provides a full range of governmental services,

including police and fire protection, street construction and maintenance, yard waste, limb and white goods pick-up, water and sanitary sewer services, and parks and recreation services.

The Town is empowered to levy a property tax on both real and personal properties located within its boundaries. The annual budget serves as the foundation of the Town's financial planning and control. The Town Board is required to hold public hearings on the proposed budget and to adopt a final annual budget no later than July 1. The appropriated budget is prepared by fund, function and department.

Town of Williamston Organizational Chart



REVENUES AND EXPENDITURES

- SUMMARY OF REVENUES AND EXPENDITURES
- BUDGETED REVENUE
- SUMMARY OF PROPOSED EXPENDITURES
- BREAKDOWN OF EXPENDITURES

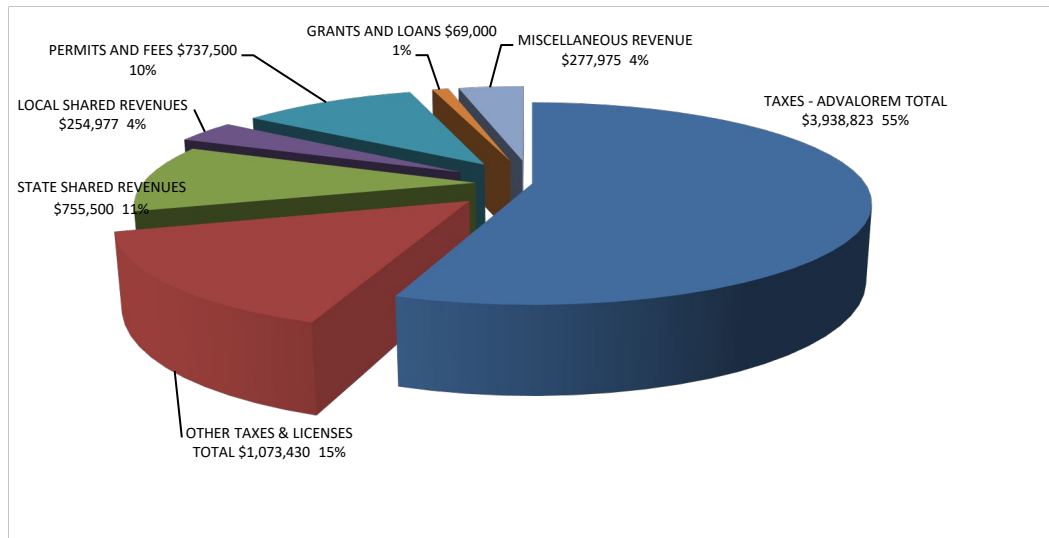
SUMMARY OF REVENUE AND EXPENDITURES

	General Fund	Enterprise Fund	Powell Bill	Storm Water	TOTAL
REVENUES					
Taxes:					
Property Taxes	3,938,823				3,938,823
Local Option Sales Taxes	1,040,000				1,040,000
Powell Bill Funds			257,438		257,438
Hold Harmless Funds	332,000				332,000
Payments in Lieu of Taxes	8,200				8,200
Other Taxes & Licenses	449,930				449,930
User Charges & Fees:					
Water Services		2,491,957			2,491,957
Sewer Services		1,571,129			1,571,129
Recreation Fees	27,500				27,500
Cable Television	0				0
Cemetery Lot Sales	115,000				115,000
Other Charges & Fees	23,500	56,000			79,500
EMS Charges	490,000				490,000
EMS Medicaid	100,000				100,000
Storm Water				55,000	55,000
Other Revenues:					
Government & Local Grants	304,277				304,277
Retained Earnings	0				0
Interest on Investments	1,000	6,000		0	7,000
Construction Loan Proceeds	240,000			0	240,000
Miscellaneous	36,975	1,500			38,475
Transfers from Other Funds		22,614			22,614
Fund Balance Appropriated:					0
Future Economic Reserve	0				0
Powell Bill			0		0
Undesignated	0	0			0
Loan - Ambulance		121,419			121,419
TOTAL REVENUES	7,107,205	4,270,619	257,438	55,000	11,690,262
EXPENSES					
Personnel Services	5,189,452	772,360	0	0	5,961,812
Operating Expenses	1,980,705	1,852,183	257,438	0	4,090,326
Administration	(706,852)	706,852	0	0	0
Capital Outlay	316,366	297,542	0	0	613,908
Debt Retirement	327,534	641,682	0	55,000	1,024,216
Contingencies		0	0	0	0
Transfers to Other Funds	0	0	0	0	0
Capital Improvement Reserve	0	0	0	0	0
TOTAL EXPENSES	7,107,205	4,270,619	257,438	55,000	11,690,262

**TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE – REVENUES
FISCAL YEAR: 2022-2023
FUND: 10 NAME: GENERAL FUND**

Account Number	Account Description	Actual 2019-2020	Actual 2020-2021	Budget 2021-2022	APPROVED Budget 2022-2023
10-3100-3110	CURRENT YEAR TAX	\$2,398,814.64	\$2,864,464.04	\$2,708,507.00	\$2,890,403
10-3100-3112	VEHICLE TAXES	\$461.92	\$329.68	\$200.00	\$200
10-3100-3114	VEHICLE TAXES - New	\$256,797.97	\$344,084.16	\$305,000.00	\$345,000
10-3100-3115	PRIOR YEAR TAX	\$135,277.85	\$234,208.16	\$322,000.00	\$370,000
10-3100-3116	MISC PROPERTY TAX REV IN W/O YEARS	\$1,667.95	\$2,940.13	\$2,000.00	\$5,000
10-3100-3117	GAP - TAXES	\$2,086.12	\$2,202.68	\$1,500.00	\$3,000
10-3100-3120	FIRE DISTRICT FUNDS	\$259,233.34	\$251,556.76	\$260,000.00	\$260,000
10-3100-3160	AMOUNTS REFUNDED - PROP TAXES	\$0.00	\$8.90	\$0.00	\$0
10-3100-3161	AMOUNTS REFUNDING - OLD VEH	\$0.00	(\$1.53)	\$0.00	\$0
10-3100-3165	AMOUNTS REFUNDING - NEW VEH	\$929.06	\$3,886.28	(\$1,000.00)	(\$1,000)
10-3100-3170	PENALTIES AND INTEREST	\$48,758.92	\$61,073.31	\$50,000.00	\$65,000
10-3100-3171	PENALTIES AND INTEREST - OLD	\$467.53	\$457.05	\$200.00	\$250
10-3100-3175	INTEREST - VEHICLE TAXES - NEW	\$2,217.01	\$2,108.28	\$2,000.00	\$2,000
10-3100-3190	DISCOUNTS				
10-3100-3191	MARTIN CO TAX COMMISSION - OLD	(\$5.50)	(\$74.29)	(\$30.00)	(\$30)
10-3100-3195	MARTIN CO TAX COMMISSION - NEW	(\$12,216.96)	(\$14,166.45)	(\$11,000.00)	(\$1,000)
TAXES - ADVALOREM TOTAL		\$3,094,489.85	\$3,753,077.16	\$3,639,377.00	\$3,938,823
10-3200-3230	LOCAL OPTION SALES TAX	\$879,578.34	\$999,174.71	\$1,020,000.00	\$1,040,000
10-3200-3250	TAXI LICENSES	\$30.00	\$30.00	\$50.00	\$30
10-3200-3260	BUSINESS REGISTRATION FEES - BEER	\$335.00	\$320.00	\$0.00	\$0
10-3200-3255	GROSS REC TAX - ST RENTAL	\$9,732.83	\$9,799.80	\$9,500.00	\$12,000
10-3200-3270	BEER & WINE TAX	\$0.00	\$0.00	\$300.00	\$300
10-3200-3280	AUTO LICENSES	\$58.07	\$379.78	\$100.00	\$100
10-3200-3285	AUTO LICENSES - NEW	\$18,803.70	\$20,369.40	\$17,500.00	\$21,000
OTHER TAXES & LICENSES TOTAL		\$908,537.94	\$1,030,073.69	\$1,047,450.00	\$1,073,430
10-3300-3322	BEER AND WINE TAX	\$23,225.73	\$22,286.05	\$25,000.00	\$23,000
10-3300-3324	UTILITY FRANCHISE TAX	\$329,265.33	\$305,441.37	\$320,000.00	\$315,000
10-3300-3325	TELECOMMUNICATIONS SALES TAX	\$42,872.67	\$50,696.18	\$43,000.00	\$43,000
10-3300-3326	VIDEO FRANCHISE FEE	\$26,649.53	\$33,450.71	\$34,000.00	\$33,000
10-3300-3327	PIPED NATURAL GAS SALES TAX	\$1,885.05	\$3,470.49	\$2,000.00	\$2,500
10-3300-3328	CONTROL SUBS & FED FORFEITED TAX	\$6,230.29	\$7,113.67	\$5,000.00	\$7,000
10-3300-3330	HOLD HARMLESS REIMBURSEMENTS	\$285,867.34	\$321,891.61	\$332,000.00	\$332,000
10-3300-3352	CARES CCRF COUNTY/NC	\$0.00	\$145,233.00	\$0.00	\$0
10-3300-3353	CARE ACT -- COVID 19 FUNDS -EMS	\$0.00	\$26,855.75	\$0.00	\$0
10-3300-3355	RRT - STATE FEMA	\$0.00	\$0.00	\$0.00	
10-3300-3360	2011 TORNADO				
10-3300-3375	CDBG STATE RURAL DEMO INFRASTR GRANT	\$0.00	\$39,269.06	\$0.00	\$0
10-3300-3383	BULLETPROOF BEST GRANT CFDA#16.607	\$0.00	\$1,769.79	\$0.00	\$0
10-3300-3385	BULLET PROOF VEST-NCIRMA	\$500.00	\$0.00	\$0.00	\$0
STATE SHARED REVENUES		\$716,495.94	\$957,477.68	\$761,000.00	\$755,500
10-3400-3441	PAYMENTS IN LIEU OF TAXES	\$5,886.00	\$6,925.00	\$8,000.00	\$8,200
10-3400-3442	ABC DISTRIBUTION	\$17,308.09	\$21,785.00	\$20,000.00	\$20,000
10-3400-3443	RESCUE SQUAD-MARTIN CNTY	\$190,420.00	\$182,560.00	\$163,600.00	\$193,600
10-3400-3444	RECREATION-MARTIN COUNTY	\$9,677.00	\$9,677.00	\$9,677.00	\$9,677
10-3400-3445	COURT FEES	\$451.28	\$209.92	\$1,000.00	\$1,000
10-3400-3489	SOLID WASTE DISPOSAL TAX	\$4,086.43	\$3,993.67	\$4,000.00	\$4,000
10-3400-3491	ON BEHALF OF PAYMENT F/R	\$17,848.02	\$19,300.71	\$18,000.00	\$18,500
10-3400-3493	NCLM / NC SAFETY GRANT	\$3,127.80	\$0.00	\$0.00	\$0
LOCAL SHARED REVENUES		\$248,804.62	\$244,451.30	\$224,277.00	\$254,977

Account Number	Account Description	Actual 2019-2020	Actual 2020-2021	APPROVED Budget	
				Budget 2021-2022	2022-2023
10-3500-3510	EMS COLLECTIONS	\$519,755.86	\$444,481.95	\$425,000.00	\$490,000
10-3500-3511	EMS - MEDICAID	\$78,524.00	\$0.00	\$75,000.00	\$100,000
10-3500-3512	MEDICAID - PAYBACK	(\$4,360.00)	\$0.00	\$0.00	\$0
10-3500-3515	RECREATION-RENTS	\$875.00	\$1,527.50	\$3,000.00	\$3,000
10-3500-3518	REC/PROGRAMS	\$8,847.00	\$2,657.50	\$9,900.00	\$15,000
10-3500-3519	REC/MEMBERSHIPS	\$3,046.00	\$2,042.00	\$4,500.00	\$4,000
10-3500-3520	REC/OTHER	\$7,466.13	\$1,822.40	\$5,500.00	\$5,500
10-3500-3521	CEMETERY	\$63,405.00	\$101,625.00	\$65,000.00	\$115,000
10-3500-3530	ZONING	\$3,165.00	\$3,690.00	\$3,500.00	\$3,500
10-3500-3535	POLICE DEPT - BULLET PROOF VEST	\$2,565.06	\$1,138.50	\$1,500.00	\$1,500
10-3500-3540	STREET,DRIVEWAYS,CLEAN LOTS	\$0.00	\$700.00	\$0.00	\$0
PERMITS AND FEES		\$ 683,289	\$ 559,685	\$ 592,900	\$737,500
10-3300-3390	HAZMAT - RRT1	\$60,432.88	\$64,444.20	\$69,000.00	\$69,000
GRANTS AND LOANS		\$60,432.88	\$64,444.20	\$69,000.00	\$69,000
10-3600-3610	INVESTMENT EARNINGS	\$57,389.45	\$1,052.48	\$2,000.00	\$1,000
10-3600-3615	SALES OF FIXED ASSETS	\$16,248.77	\$172,418.03	\$15,000.00	\$20,000
10-3600-3616	SALES OF SUBSTANDARD LOTS				\$3,000
10-3600-3620	ROOKS TRUST FUND	\$6,733.22	\$10,061.56	\$7,000.00	\$7,000
10-3600-3625	CASH OVER & SHORT	(\$20.00)	(\$95.66)	\$0.00	\$0
10-3600-3630	RETURNED CHECKS	\$25.00	\$25.00	\$100.00	\$100
10-3600-3635	INSURANCE CLAIMS	\$66,538.19	\$7,184.09	\$5,000.00	\$5,000
10-3600-3640	FIRE INSPECTION APPLICATION FEE	\$700.00	\$875.00	\$1,000.00	\$1,000
10-3600-3645	FIRE CODE PERMIT	\$325.00	\$375.00	\$500.00	\$375
10-3600-3651	VENDING MACHINE-REC	\$0.00	\$57.02	\$0.00	\$0
10-3600-3660	MISCELLANEOUS REVENUE	\$4,042.45	\$386.76	\$500.00	\$500
10-3600-3663	INSTALLMENT PURCHASE PROCEEDS POLICE C	\$0.00	\$88,500.00	\$0.00	\$0
10-3600-3665	INSTALLMENT PURCHASE AMBULANCE VEHICLE	0	0	\$0.00	\$240,000
10-3600-5200	COPIES,MISC SUPPLIES,FAX	\$0.75	\$0.00	\$0.00	\$0
MISCELLANEOUS REVENUE		\$151,982.83	\$ 280,839	\$31,100.00	\$277,975
10-3900-3910	UNDESIGNATED	\$0.00	\$0.00	\$523,676.73	
FUND BALANCE APPROPRIATED		\$0.00	\$0.00	\$523,676.73	\$0
TOTAL ESTIMATED GENERAL FUND REVENUE (MINUS POWELL BII		\$5,864,033.11	\$6,890,048.16	\$6,888,780.73	\$7,107,205



**ANNUAL BUDGET ESTIMATE – REVENUES
FISCAL YEAR: 2022-2023
FUND: 15 NAME: POWELL BILL FUND**

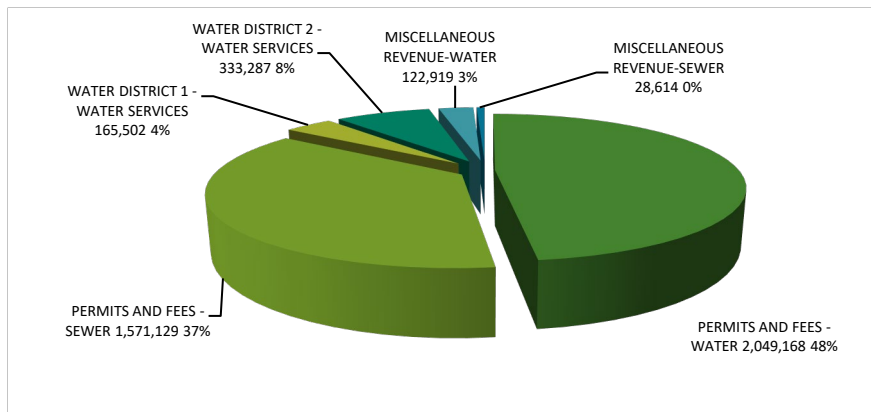
Account Number	Account Description	Actual 2019-2020	Actual 2020-2021	Budget 2021-2022	APPROVED Budget 2022-2023
15-2900-0000	Fund Balance				
FUND BALANCE		0		-	-
15-3100-3114	LICENSE PLATE TAX	\$91,806.30	\$99,450.60	\$81,250.00	\$81,250.00
15-3300-3316	POWELL BILL REVENUE	\$164,456.61	\$153,632.49	\$165,000.00	\$176,138.00
15-3300-3318	MUNICIPAL PARTICIPATION SIDEWALK				
STATE SHARED REVENUES		\$256,262.91	\$253,083.09	\$246,250.00	\$257,388.00
15-3600-3612	INVESTMENT EARNINGS POWELL BILL	\$4,900.60	\$73.87	\$6,000.00	\$50.00
MISCELLANEOUS REVENUE		\$4,900.60	\$73.87	\$6,000.00	\$50.00
15-3600-3663	POWELL BILL - STREET SWEEPER	\$0.00	\$228,400.00	\$0.00	-
MISCELLANEOUS REVENUE		\$0.00	\$228,400.00	\$0.00	\$0.00
15-3900-3915	POWELL BILL	\$0.00	\$0.00	\$0.00	\$0.00
FUND BALANCE APPROPRIATED		\$261,163.51	\$481,556.96	\$252,250.00	\$257,438.00
TOTAL POWELL BILL FUND REVENUE		517,426	734,714	504,500	514,876

**ANNUAL BUDGET ESTIMATE – REVENUES
FISCAL YEAR: 2022-2023
FUND: 25 NAME: STORM WATER FUND**

Account Number	Account Description	Actual 2019-2020	Actual 2020-2021	Budget 2021-2022	APPROVED Budget 2022-2023
25-3501-3511	Storm Water Revenue	\$ -	\$57,001.75	\$57,130.75	\$55,000.00
TOTAL STORM WATER FUND REVENUE		0	57,002	57,131	55,000

**TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE – REVENUES
FISCAL YEAR: 2022-2023
FUND: 30 NAME: ENTERPRISE FUND**

Account Number	Account Description	Actual 2019-2020	Actual 2020-2021	Budget 2021-2022	APPROVED BUDGET 2022-2023
30-3501-3511	WATER SERVICES	1,149,315	1,199,935	1,185,000	1,185,129
30-3501-3513	PENALTIES	39,975	44,900	50,000	50,000
30-3501-3514	TAPS AND CONNECTION FEES	1,940	2,740	5,000	5,000
30-3501-3512	WATER - MCRWASA FEE	766,496	788,813	780,000	809,039
PERMITS AND FEES - WATER		1,957,726	2,036,388	2,020,000	2,049,168
30-3502-3512	SEWER SERVICES	1,561,653	1,583,689	1,570,000	1,570,129
30-3502-3513	PENALTIES	-	-	500	500
30-3502-3514	TAPS AND CONNECTION FEES	-	40	500	500
PERMITS AND FEES - SEWER		1,561,653	1,583,729	1,571,000	1,571,129
30-3511-3501	WA DIST 1 - WA SERVICES	113,875	118,978	115,000	115,000
30-3511-3512	WA DIST 1 - WATER MCRWASA	46,180	49,239	47,000	50,502
WATER DISTRICT 1 -WATER SERVICES		160,055	168,218	162,000	165,502
30-3512-3501	WA DIST 2 - WA SERVICES	229,075	238,827	230,000	230,000
30-3512-3502	WA DIST 2 SEWER	1,026	822	1,000	1,000
30-3512-3512	WA DIST 2 - WATER MCRWASA	96,324	99,730	96,000	102,287
30-3512-3515	WA DIST 2 - W AUTH FEES	-	-	-	-
WATER DISTRICT 2 - WATER SERVICES		326,426	339,379	327,000	333,287
30-3601-3615	SALE OF FIXED ASSETS	-	-	-	-
30-3601-3640	RETURNED CHECKS	725	525	1,000	1,000
30-3601-3635	INSURANCE CLAIMS	-	-	-	121,419
30-3601-3660	LOAN FOR BACKHOE	-	-	-	500
30-3601-3660	MISCELLANEOUS	518	20	500	500
MISCELLANEOUS REVENUE-WATER		725	525	1,000	122,919
30-3602-3610	INVESTMENT EARNINGS	112,981	4,507	6,000	6,000
30-3602-3611	PV TRANSPORT LAB ANALYSIS	-	-	-	-
30-3602-3638	LOAN REPAYMENTS FROM GEN	22,614	22,614	22,614	22,614
30-3602-3660	LOAN FOR WASTE TREATMENT	-	-	185,502	-
MISCELLANEOUS REVENUE-SEWER		135,595	27,121	214,116	28,614
30-3901-3930	RETAINED EARNINGS WATER	-	-	-	-
30-3902-3930	RETAINED EARNINGS WATER	-	-	-	-
RETAINED EARNINGS- WATER		-	-	-	-
30-3902-3903	RETAINED EARNINGS SEWER	-	-	-	-
RETAINED EARNINGS -SEWER		-	-	-	-
TOTAL ENTERPRISE FUND REVENUE		4,142,179	4,155,359	4,295,116	4,270,619
TOTAL ESTIMATED REVENUE (ALL FUNDS)		10,580,641	11,607,038	11,753,773	11,690,262



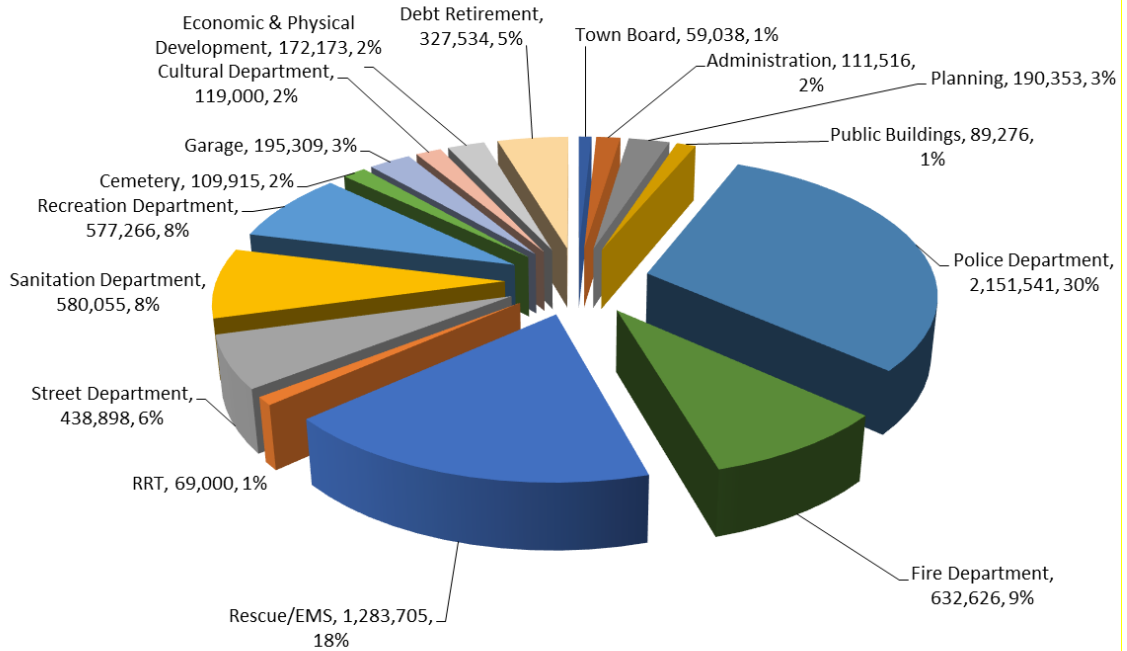
TOWN OF WILLIAMSTON
SUMMARY OF APPROVED EXPENDITURES 2022/2023

GENERAL FUND	Personnel Services	Operating Expenses	Admin. Expense	Capital Outlay	Debt Service	Contingency	Transfer to Other Funds	Capital Reserve	TOTAL
Administration	611,566	206,802	-706,852						111,516
Board	52,288	6,750							59,038
Planning	154,985	35,368							190,353
Public Buildings	16,308	48,723		24,245					89,276
Police Dept.	1,674,001	315,812		161,728					2,151,541
Fire Dept.	405,754	179,859		47,013					632,626
Rescue/EMS	832,862	450,843							1,283,705
RRT		69,000							69,000
Street Dept.	258,890	180,008							438,898
Sanitation Dept.	430,782	93,275		55,998					580,055
Parks & Rec Dept.	376,413	181,885		18,968					577,266
Cemetery	94,441	15,474							109,915
Garage	162,209	24,686		8,414					195,309
Cultural Dept.		119,000							119,000
Econ. & Phys. Dev.	118,953	53,220							172,173
Debt Retirement					327,534				327,534
TOTALS	5,189,452	1,980,705	-706,852	316,366	327,534				7,107,205
POWELL BILL FUND									
Powell Bill		257,438							257,438
TOTALS		257,438							257,438
ENTERPRISE FUND									
Water Dept.	334,307	1,448,287	384,121	183,128	62,553				2,412,396
Water District I					43,182				43,182
Water District II					124,449				124,449
Sewer Dept.	438,053	403,896	322,731	114,414	411,498				1,690,592
TOTALS	772,360	1,852,183	706,852	297,542	641,682				4,270,619
STORM WATER FUND									
Storm Water					55,000				55,000
TOTALS					55,000				55,000
TOTAL ALL FUNDS	5,961,812	4,090,326		613,908	1,024,216				11,690,262

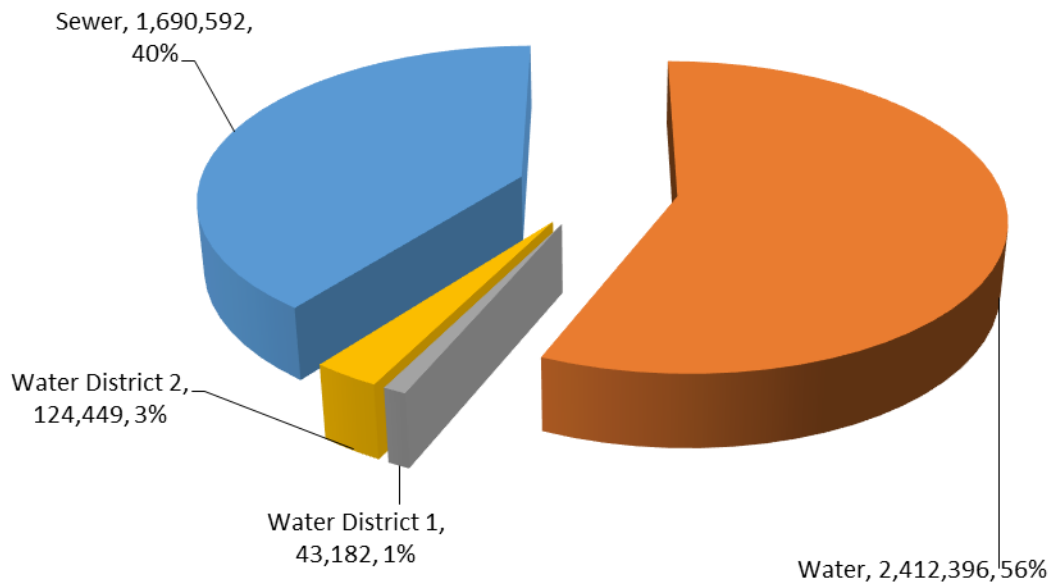
TOWN OF WILLIAMSTON – BUDGET FOR FISCAL YEAR 2022-2023

EXPENDITURES BY DEPARTMENT

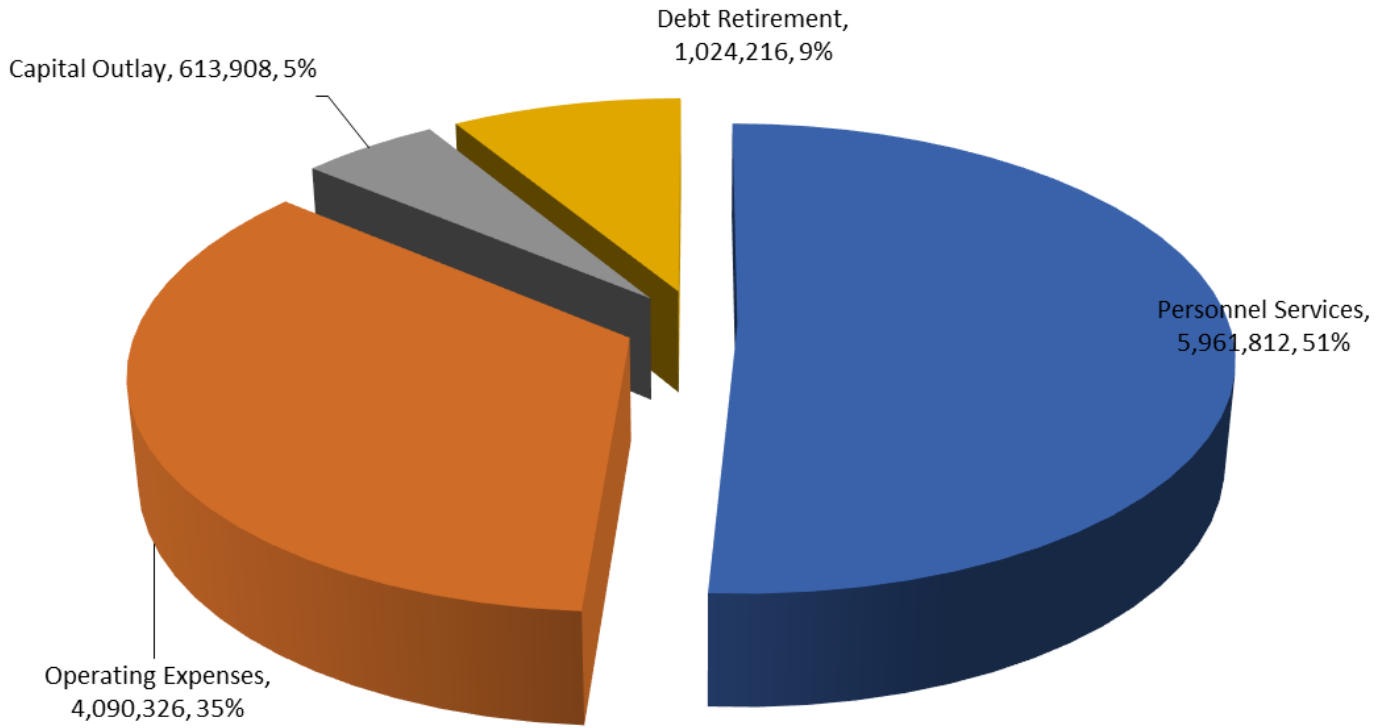
GENERAL FUND FOR FY 2022-2023



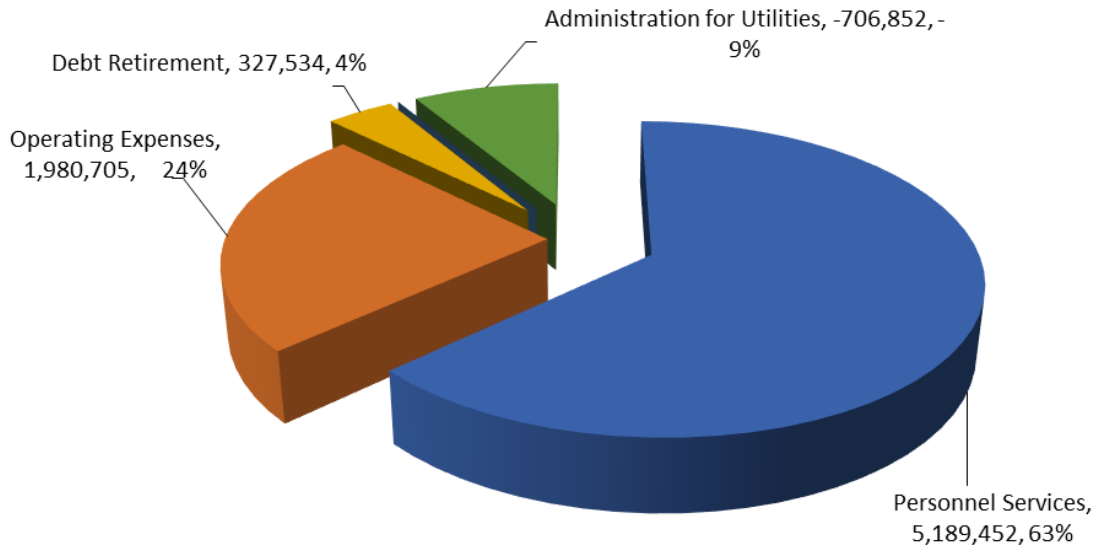
ENTERPRISE FUND FOR FY 2022-2023



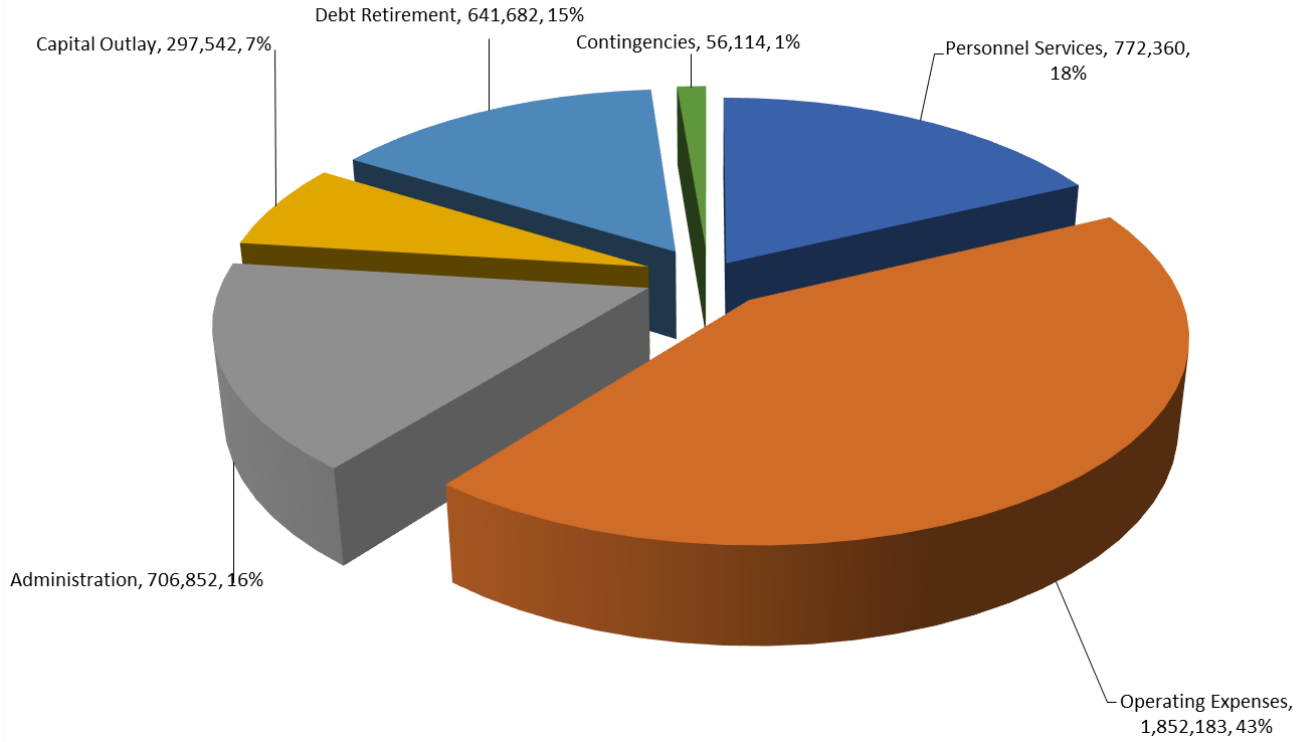
**TOWN OF WILLIAMSTON – BUDGET FOR
FISCAL YEAR 2022-2023
EXPENDITURES BY TYPE
TOTAL BUDGET**



GENERAL FUND FOR FY 2022-2023

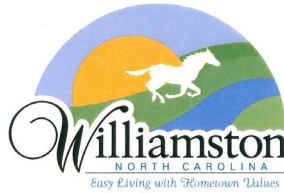


ENTERPRISE FUND FOR FY 2022-2023



CAPITAL IMPROVEMENTS PLAN

- DESCRIPTION OF CAPITAL IMPROVEMENT PLANNING PROCESS
- SUMMARY OF CAPITAL IMPROVEMENT PLAN 2023-2027
- 2022-2023 BUDGETED CAPITAL IMPROVEMENTS



TOWN OF WILLIAMSTON, NC

CAPITAL IMPROVEMENT PLANNING

*Long Term Capital Planning is Critical to Economic Development,
Revenue, Cash Flow and Debit Forecasting*

WHAT IS A CIP?

A Capital Improvement Plan (CIP) is a list of identified capital project and acquisition needs that cover five years, identifies financing alternatives and is formally adopted annually. The CIP:

- Discloses cost or expenditure estimates
- Identifies probable sources of financing
- Evaluates, prioritizes and schedules projects and acquisitions
- Estimates the potential impact of projects and acquisitions on the operating budget when possible

A CIP is essentially a long-term plan. **Projects and acquisitions in the first year of the CIP forecast period become the capital budget for that budget year.** Most capital project or acquisition requests initially enter the CIP in one of the later planning years (that is, the fourth or fifth year) of the forecast period and then progress towards completion. This process creates a system for approval and completion of capital projects that supports planning and accountability.

Capital projects are defined as investments in non-disposable items that exceed \$5,000 in cost.

WHY LONG-TERM PLANNING?

Long-term capital planning has three key benefits. First is cash flow planning. Municipalities have limited ability to adjust revenues and doing so often requires significant advance planning and/or can be politically difficult. This creates an institutional bias toward stability or incremental changes in revenue. Capital expenditures, in contrast, are large and can vary

significantly from year to year. Tools, such as debt, can be used to smooth the cash flow requirements of capital expenditures, but successful, long-term utilization of a municipality's debt capacity requires careful planning. Further, some forms of financing can require significant lead time to put in place, such as revenue bonds, or are only available on an intermittent basis, such as grants.

Second, the process forces prioritization to assist in assuring that limited resources are allocated to those projects supported by political consensus. When considering a specific project proposal, policy bodies must consider it in relationship to other potential expenditures often asking the question: "what are the tradeoffs?" This question can only effectively be responded to in the context of long-range capital planning, which provides an opportunity to understand which projects are planned, the financial resources demanded, and how changes impact other projects.

Finally, the plan provides opportunities to both manage expectations and measure performance. By accumulating all of the project activity into a single source document that describes the expected timing and expense of the planned projects, the CIP provides visibility into project details for project proponents and supporters. It also assists in communicating the impact of operational and fiscal constraints on the timing and complexity of the project. It provides responses to questions such as: "when will this project be done? What will this project cost? and, in part why can't this get done earlier or how can it get done earlier? Further, if a project keeps sliding back on the schedule, the CIP will highlight what is happening and provide clues to potential causes.

In addition to these key benefits, long range planning through CIP formation and adoption assists in coordinating dependent or related projects, facilitates personnel workload planning and/or staffing needs analysis, and provides a vehicle to see infrastructure investments planned in response to changing community needs or conditions – additional wastewater capacity in the face of growth, for example.

Financial Planning

A local government in a fast-growing region may have to rely heavily on debt and certain pay-as-you-go sources, such as facility fees, to finance the infrastructure needed to accommodate growth. On the other hand, local governments in areas where growth is limited or nonexistent are less likely to rely on debt and more likely to rely on certain other pay-as-you-go sources such as annual revenues earmarked for capital purposes, capital reserves and state grants and loans. Some benefits of Financial Planning through a CIP include:

- Achieve a balance between the use of cash reserves and debt financial resources
- Protect and improve a local government's bond rating
- State grants and low interest loan programs give priority points for an adopted CIP
- Use a variety of financing sources to support the CIP – diversification
- Enables officials to realistically foresee emerging capital needs and estimate project costs
- Allow time plan projects and arrange financing

Operational Planning

The impact of CIP projects and acquisitions on present and future operating budgets can be significant. Some projects can add recurring expenditures and new positions, possibly creating the need to increase revenues to offset the new operating expenditures. The impact of capital projects and acquisitions on the operating budget is too often overlooked due to timing and uncertainty. Some operational impacts that the CIP identifies and provides for include:

- New positions and additional program or operating expenses
- Workload associated with support personnel to manage the various capital projects
- Annual debt service on new debt issuance

Accountability Benefits

The value of a CIP for communicating the progress of on-going and long-term projects and acquisitions is essential for providing information for economic development and constituent inquiries.

- What projects are on the list and when will they occur?
 - ◆ Economic Development decisions
 - Where is the municipality investing in water, sewer and streets?
 - ◆ Constituent Inquires
 - What is the status of a project I am interested in?
- What is the overall progress of the CIP?
 - ◆ Cash flow projects
 - ◆ Debt management

CIP PROCESS

The steps in the CIP process generally mimic the steps followed in preparing the operating or annual budget. The process usually includes the following steps:

- **Formulate, review and approval goals and policies** – Local governing boards usually hold retreats to review, update and approve policies and goals to guide capital budgeting.
- **Identify needs** – During the fall, Department Heads review programmed projects and assess current capital needs for the upcoming budget year. Capital projects are selected that require repair, maintenance, or replacement that, if not addressed, will result in higher costs in future years and infrastructure investments required to meet growth demands.

General Guidelines for Equipment Replacement

Pickups & Vans -	10 years or 80,000 miles
Patrol Cars -	5 years or 90,000 miles
Other Cars -	8 – 12 years or 100,000 miles
Aerials(Fire/Rescue) -	25 years
Special Purpose Trucks (Fire/Rescue) -	25 years
Special Purpose Trucks (Public Works)-	8 years or 60,000
Trailers -	15 years
Small Dump Trucks-	10 years or 80,000 miles
Sweepers-	8 years or 60,000 miles
Large Dump Trucks-	12 years or 80,000 miles
Tractors-	15 years or 5,000 hours
Leaf Machines-	12 years or 3,000 hours
Ambulance-	8 years
Computer Hardware/Software-	3-5 years

- **Determine costs** – Municipal staff work together to determine the full extent of project costs based on scope, timing, ongoing operational costs, land acquisition, etc. This process is applied to new projects and projects previously programmed in the Capital Plan to ensure the most accurate cost estimates are budgeted and any operational impacts are identified.

- **Develop financing strategies** – The Finance Department works with each department to determine the best method for financing proposed projects. The selected financing strategies seek to:
 - ◆ Grants
 - ◆ Debt Financing
 - ◆ Facility Fees
 - ◆ User Fees
 - ◆ Pay as-you-go

- **Prioritize** – Once projects are selected, costs determined and a funding strategy is identified, the Town Administrator meets with each department head to review project forecasts and prioritize the result. The following criteria are considered in the prioritization of capital projects:
 - ◆ Necessary to ensure the health, welfare or safety of the community
 - ◆ Externally mandated
 - ◆ Links to an adopted Master Plan
 - ◆ Ties to Council Goals
 - ◆ Demanded due to growth or service improvement
 - ◆ Age and condition of infrastructure
 - ◆ Availability of funding

- **Adopted Capital Improvement Plan** – In the spring, the Town Administrator presents a Proposed Capital Improvement Plan to the Board of Commissioners. The projects are refined and reprioritized during budget workshops and the formal Plan is adopted.

- **Ongoing Monitoring** – Authorized capital projects are monitored to determine if timelines and milestones are being met and if financial transactions follow the adopted budget. Periodic status reports are provided to the Board of Commissioners.

WHAT THIS CIP CONTAINS

On the following pages we have assembled a comprehensive CIP that shows previously approved projects as well as new requests. The result of this intense analysis of not only new requests but also previously approved projects demonstrates to the Board of Commissioners as well as our citizens the investment that is being made to maintain vital infrastructure and “PLAN” for future needs.

It is also vitally important to know what this CIP is not – and that is a perfect prediction of our needs. As acknowledged in current bid costs, the estimates made in a long-term plan are not the same as a project that has been fully designed and engineered. Therefore, it is important that staff continually keep this CIP updated with new estimates as the year for funding approaches. In other words, a CIP is not a static document that once approved is placed on a shelf and only looked at during the Budget Process; it is a constantly changing document that must be flexible to incorporate updated costs and unforeseen needs.

**TOWN OF WILLIAMSTON
CAPITAL IMPROVEMENT PLAN 2023-2027
ALL DEPARTMENTS**

Expenditures	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Administration	\$ -	\$ 12,000	-	12,000	12,000
Planning	\$ -	\$ 730,000	-	-	-
Police	\$ 161,728	\$ 110,264	169,156	169,156	115,340
Fire/Rescue/RRT	\$ 287,013	\$ 102,077	1,593,020	31,863	62,990
Parks & Recreation	\$ 18,968	\$ 80,282	16,139	-	-
Public Works	\$ 64,412	\$ 861,664	137,993	-	-
Public Building	\$ 24,245	\$ -	-	-	-
TOTAL GENERAL FUND	\$ 556,365	\$ 1,896,288	1,916,308	213,019	190,330
Water	\$ 183,129	\$ 6,428,509	43,677	-	45,888
Sewer	\$ 114,414	\$ 58,677	-	45,888	-
TOTAL ENTERPRISE FUND	\$ 297,543	\$ 6,487,186	43,677	45,888	45,888
TOTAL GENERAL AND ENTERPRISE FUNDS	\$ 853,908	\$ 8,383,474	\$ 1,959,984	\$ 258,906	\$ 236,218
General and Enterprise Funding Sources	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Installment Financing	\$ 240,000	\$ 35,322	1,500,000	-	-
Lease Purchase	\$ -	\$ -	-	-	-
General Fund Op. Revenues	\$ 316,365	\$ 414,846	416,308	213,019	190,330
Water/Sewer Op. Revenues	\$ 183,129	\$ 223,287	43,677	45,888	45,888
Grants	\$ 114,414	\$ 4,002,970	-	-	-
Powell Bill Funds	\$ -	\$ -	-	-	-
Retained Earnings	\$ -	\$ 3,707,049	-	-	-
Grant/Loan	\$ -	\$ -	-	-	-
Fund Balance	\$ -	\$ -	-	-	-
Capital Project Ordinance					
Total Funding	\$ 853,908	\$ 8,383,474	\$1,959,984	\$258,906	\$236,218

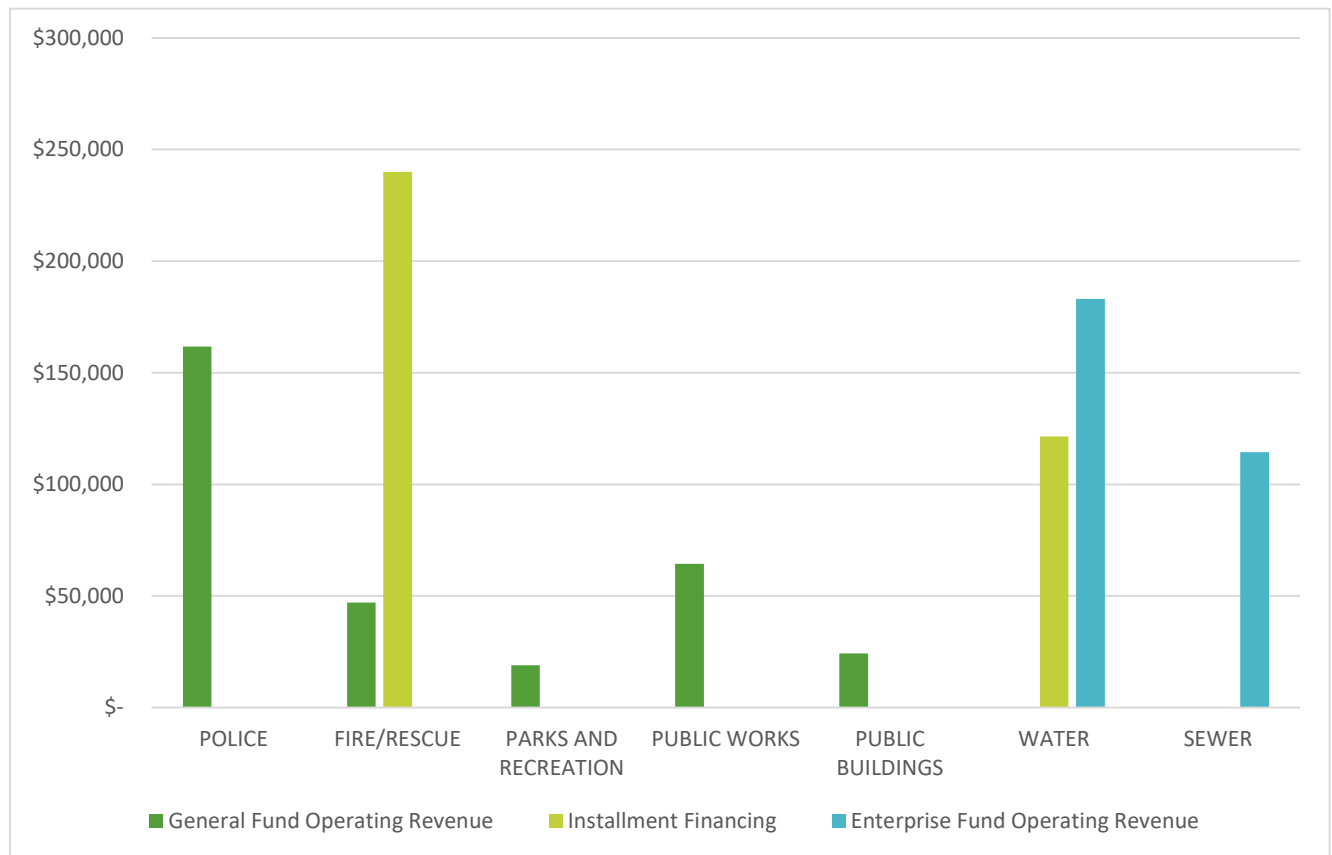
APPROVED CAPITAL IMPROVEMENTS 2022-2023
2022-2023 CAPITAL IMPROVEMENTS – GENERAL FUND
BUDGETED EXPENDITURES

Description	Dpt	Total Request per Project	General Fund Operating Revenue	Grant	Installment Financing	Lease Purchase	Powell Bill	Enterprise Fund Operating Revenue	Total Department	Total Fund
GENERAL FUND										\$556,366
POLICE									\$161,728	
Patrol Vehicles	PD	\$161,728	\$161,728							
FIRE									\$47,013	
SCBA(Self Contained Breathing Apparatus)	FR	\$29,588	29,588							
LUCUS CPR Device	FR	\$17,425	17,425							
RESCUE									\$240,000	
Ambulance	FR	\$240,000			240,000					
PARKS AND RECREATION									\$18,968	
Gaylord Perry Park										
Gym Exterior Door Replacement	R	\$10,968	\$10,968							
Maintenance Equipment										
Gator	R	\$8,000	8,000							
PUBLIC WORKS									\$64,412	
Sanitation										
Dump Truck	PW	\$55,998	\$55,998							
Garage										
Gas Pumps/Equipment	PW	\$8,414	8,414							
PUBLIC BUILDING									\$24,245	
Adminstration										
Repaint Walls & Ceilings-old PD	A	\$4,245	4,245	0						
Telephone System	A	\$20,000	\$20,000							
TOTAL GENERAL FUND		\$556,366	\$316,366	\$0	\$240,000	\$0	\$0	\$0		

Department

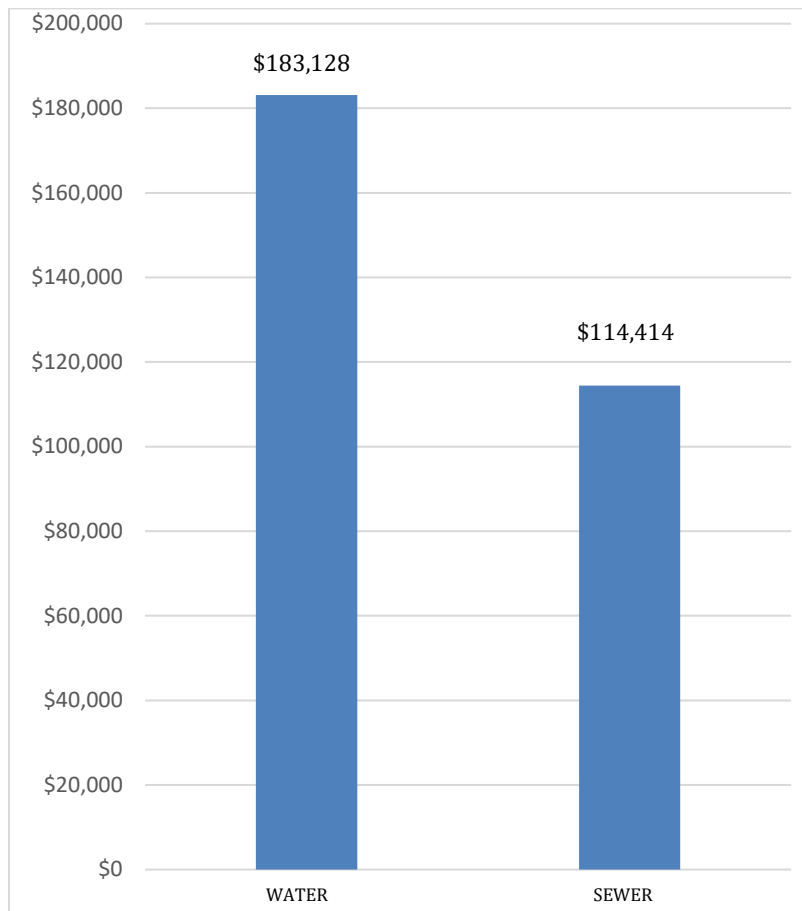
Police	\$ 161,728
Fire	\$ 47,013
Rescue	\$ 240,000
Recreation	\$ 18,968
Sanitation	\$ 55,998
Garage	\$ 8,414
Public Buildings	\$ 24,245

	General Fund Operating Revenue	General Fund Balance	Installment Financing	Capital Project	Enterprise Fund Operating Revenue	Retained Earnings
POLICE	\$ 161,728	\$ -	\$ -			
FIRE/RESCUE	\$ 47,013		\$ 240,000			
PARKS AND RECREATION	\$ 18,968	\$ -	\$ -			
PUBLIC WORKS	\$ 64,412	\$ -	\$ -			
PUBLIC BUILDINGS	\$ 24,245					
WATER			\$ 121,419		\$ 183,128	
SEWER					\$ 114,414	
	\$ 316,366	\$ -	\$ 361,419	\$ -	\$ 297,542	\$ -



APPROVED CAPITAL IMPROVEMENTS 2022-2023
2022-2023 CAPITAL IMPROVEMENTS – ENTERPRISE FUND
BUDGETED EXPENDITURES

Description	Dpt	Total Request per Project	General Fund Operating Revenue	Grants	Installment Financing	Retained Earning	Storm Water Enterprise Fund	Enterprise Fund Operating Revenue	Total Department	Total Fund
ENTERPRISE FUND										\$297,541
WATER										\$183,128
Gas Pumps/Equipment	W	\$8,414						8,414		
Back Hoe	W	\$121,419			121,419					
1 Ton Dump Truck Bed	W	\$10,684						10,684		
Water Dept P/U Trucks	W	\$42,611						42,611		
SEWER										\$114,414
Mag Meter (Sludge)	SW	\$6,500						6,500		
Sewer Jet Cleaner	SW	\$78,925						78,925		
Coastal Lift Station Pumps	SW	\$28,989						28,989		
TOTAL ENTERPRISE FUND		\$297,542	\$0	\$0	\$121,419	\$0	\$0	\$176,123	\$297,542	
GRAND TOTAL ALL FUNDS		\$853,908	\$316,366	\$0	\$361,419	\$0	\$0			\$613,907



SMALL EQUIPMENT REQUESTS

- GENERAL FUND
- ENTERPRISE FUND

BUDGETED SMALL EQUIPMENT 2022-2023

GENERAL FUND				
Department	BUDGETED 2021-2022		BUDGETED 2022-2023	
	Requests FY 2021-2022 Description	Approved FY 2021-2022	Requests FY 2022-2023 Description	Approved FY 2022-2023
Administration	Computers	5,000	Computers	4,000
	Total	5,000	Total	4,000
Public Buildings	Miscellaneous Equipment	357	Miscellaneous Equipment	357
	Total	357	Total	357
Planning	Plotter/Scanner (1)	3,000	Plotter/Scanner (1)	cut
	Total	3,000	Total	-
Police Dept.	Computer Work Stations (2)	6,000	Computer Work Stations (0)	-
	Ballistic Vests (5)	3,500	Ballistic Vests (4)	2,800
	Pistols (2)	1,400	Pistols (3)	2,100
	Taser (1)	1,500	Taser (4)	6,000
	Rifle (2)	3,000	Rifle (2)	4,000
	Body Worn Camera (1)	1,000	Body Worn Camera (5)	5,000
	Rifle Optics (10)	3,000	Rifle Optics (10)	3,000
	Portable Radios (3)	12,000	Portable Radios (4)	12,000
	Total	31,400	Total	34,900
Fire Dept.	Turn Out Gear (8)	17,000	Medical Equipment	5,000
	Air Pack Replacement Cylinders (6)	6,000	Air Pack Replacement cylinders (6)	5,000
	Misc Equipment	5,000	Fire Hose (12)	3,000
	Fire Hose (12)	2,000	Mobile Radios (3)	7,500
			Turn out gear (4)	13,600
	Total	30,000	Total	34,100
Rescue/EMS	Medical Equipment	5,000	Medical Equipment	5,000
	Table & Docking Station	3,000	EMS Reporting Tablets (2)	5,000
			EMS Mobile Radios (3)	8,900
	Total	8,000	Total	18,900
Regional Response Team	Medical Equipment	3,500	Medical Equipment	3,500
	Total	3,500	Total	3,500
Cemetery Dept.	FS91R Grass Trimmer (2)	636	FS91R Grass Trimmer (2)	612
			BR600	450
	Total	636	Total	1,062
Garage Dept.	Oxygen/Acetylene Torch kit	800	Shop Vac	200
	Portable Jump Starter	1,000	Seal Driver Kit	300
	Total	1,800	Total	500
Parks & Recreation	Weed Trimmer	400	Weed Trimmer	400
	2-Player Benches for gym	1,200	Bleachers for Perry Ball Field (2)	4,800
	Total	1,600	Total	5,200
Street Dept.	Hedge Trimmer	400	Stihl Asphalt Saw	1,400
	Chain Saw (2)	700		
	Grass Trimmer (2)	700		
	Total	1,800	Total	1,400
Sanitation Dept.		0		0
	General Fund Total	87,093	General Fund Total	103,919

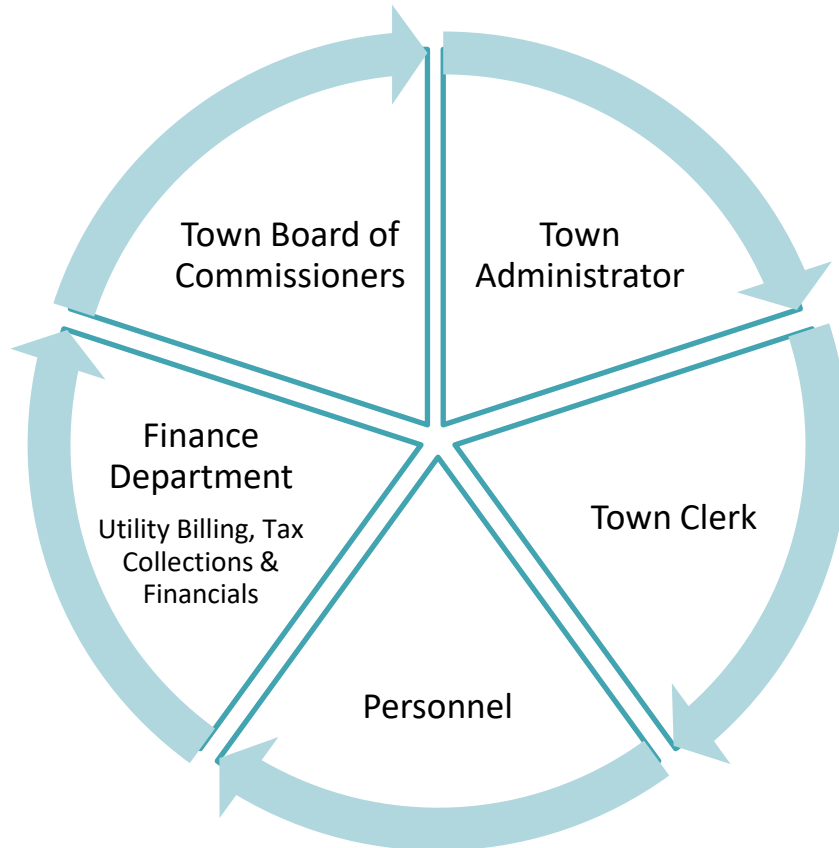
**BUDGETED SMALL EQUIPMENT 2022-2023
(continued)**

ENTERPRISE FUND				
Department	BUDGETED 2021-2022		BUDGETED 2022-2023	
	Requests FY 2021-2022 Description	Approved FY 2021-2022	Requests FY 2022-2023 Description	Approved FY 2022-2023
Water	Water Meters (250)	25,150	3" Fire Hydrant Meter	1,381
	ERTs	16,875	DR 300 Colorimeter Free Chlorine Tester	590
	Chlorination Equipment	4,000	DR 300 Colorimeter Tester For Monochoramine/Ammonia	590
	Chlorine Test Kit	1,200		
	Desktop computer	1,500		
	Total	48,725	Total	2,561
Sewer				
	Total		Total	
	Enterprise Total	48,725	Enterprise Total	2,561
GRAND TOTAL SMALL EQUIPMENT		135,818		106,480

GENERAL FUND

- ADMINISTRATION
- PLANNING
- POLICE
- FIRE/RESCUE/RRT
- RECREATION
- PUBLIC WORKS
 - STREET
 - SANITATION
 - CEMETERY
 - GARAGE
- DEBT SERVICE
- PUBLIC BUILDINGS
- CULTURAL
- ECONOMIC & PHYSICAL
DEVELOPMENT

ADMINISTRATION



Mission Statement

“To ensure a proper accountability for the Town’s Funds and Assets by monitoring the annual operating budget, reporting financial information to the Administrator, Board, and Departments in a timely and professional manner and consistent with generally accepted accounting principles, and all Town, Federal, and State mandates.”

**TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE-EXPENDITURES
Fiscal Year: 2022-2023**

**Fund: 10 Name: GENERAL FUND
Dept. 4200 Name: GENERAL ADMINISTRATION
Town Board**

Account Number	Account Description	6/30/2020	6/30/2020	6/30/2021	6/30/2021	6/30/2022	Actual 2/28/2022	2022/2023	
		Budget	Actual	Budget	Actual	Budget	Actual	Dept Request	Approved
10-4250-0100	SALARIES ELECTED OFFICIALS	\$0	\$0	\$36,034	\$34,479	\$36,577	\$34,479	\$38,412	38412.00
10-4250-0500	FICA	\$0	\$0	\$2,757	\$2,001	\$2,798	\$1,737	\$2,939	2939.00
10-4250-0600	GROUP INSURANCE	\$0	\$0	\$13,821	\$16,446	\$19,602	\$5,716	\$18,034	10937.00
10-4250-1021	MAYOR JOYCE WHICHARD-BROWN	\$0	\$0	\$1,337	\$99	\$1,337	\$50	\$1,500	1500.00
10-4250-1022	COMMISSIONER RONELL RODGERS	\$0	\$0	\$1,262	\$0	\$1,262	\$0	\$1,250	1250.00
10-4250-1023	COMMISSIONER ALTON MOORE	\$0	\$0	\$1,262	\$0	\$1,262	\$0	\$1,250	1250.00
10-4250-1024	COMMISSIONER WILLIAM COFFIELD	\$0	\$0	\$1,262	\$0	\$1,262	\$0	\$1,250	1250.00
10-4250-1025	COMMISSIONER DEAN MCCALL	\$0	\$0	\$0	\$0	\$0	\$0		
10-4250-1026	COMMISSIONER JERRY KNOX	\$0	\$0	\$0	\$0	\$0	\$0		
10-4250-1100	TELEPHONE	\$0	\$0	\$480	\$681	\$740	\$427	\$750	750.00
10-4250-5300	DUES	\$0	\$0	\$150	\$0	\$150	\$560	\$650	650.00
10-4250-5700	MISCELLANEOUS	\$0	\$0	\$140	\$0	\$0	\$96	\$100	100.00
TOTAL		\$0	\$0	\$58,505	\$53,706	\$64,990	\$43,066	\$66,135	59038.00

Administration

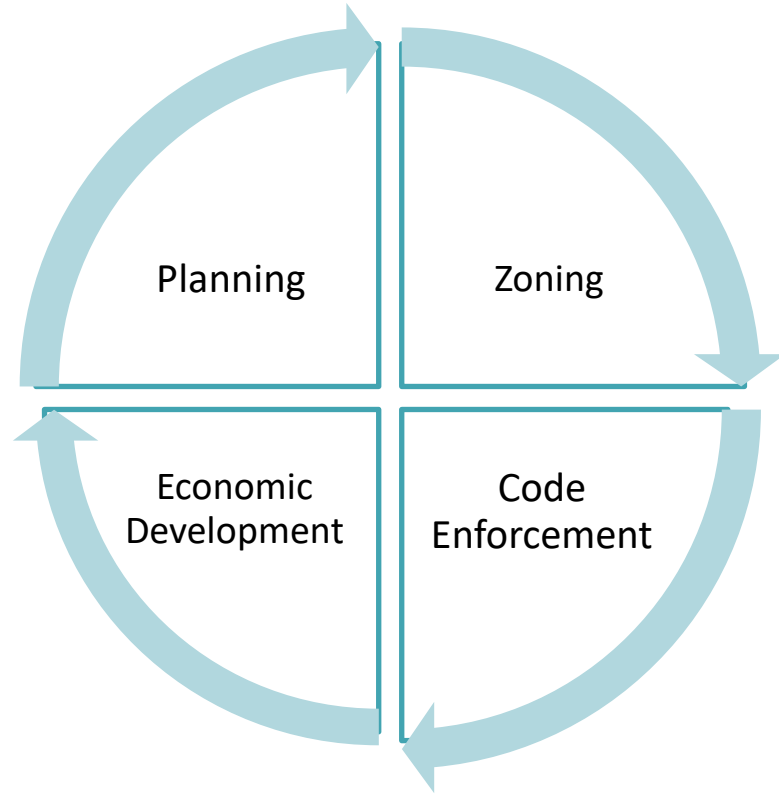
Account Number	Account Description	6/30/2020	6/30/2020	6/30/2021	6/30/2021	6/30/2022	Actual 2/28/2022	2022/2023	
		Budget	Actual	Budget	Actual	Budget	Actual	Dept Request	Approved
10-4200-0100	SALARIES ELECTED OFFICIAL	\$35,328	\$35,378	\$0	\$132	\$0	\$0		
10-4200-0200	REGULAR SALARIES	\$367,588	\$369,341	\$409,660	\$403,615	\$377,105	\$257,773	\$397,220	393,741
10-4200-0300	TEMPORARY SALARIES	\$0	\$0	\$1,000	\$3,369	\$4,000	\$9,461	\$20,640	20,640
10-4200-0500	FICA TAX	\$30,900	\$27,694	\$32,464	\$29,913	\$29,154	\$19,191	\$31,700	31,997
10-4200-0600	GROUP INSURANCE	\$58,336	\$60,845	\$51,194	\$52,063	\$60,280	\$48,990	\$55,458	54,990
10-4200-0650	GROUP INSURANCE-DEDUCTIBLE REFUNDED	\$80,000	\$52,368	\$60,000	\$57,701	\$60,000	\$13,701	\$60,000	60,000
10-4200-0700	RETIREMENT	\$35,561	\$35,105	\$42,299	\$44,559	\$45,924	\$29,084	\$49,777.04	50,198
10-4200-0900	PROFESSIONAL SERVICES	\$97,500	\$94,715	\$85,000	\$77,444	\$140,600	\$72,751	\$130,310	132,805
10-4200-1000	EMPLOYEE TRAINING	\$6,000	\$3,197	\$9,700	\$1,661	\$16,110	\$822	\$15,000	13,500
10-4200-1060	ELECTIONS	\$7,300	\$6,838	\$0	\$0	\$0	\$0		
10-4200-1100	TELEPHONE	\$5,000	\$4,471	\$4,000	\$4,605	\$5,500	\$2,413	\$3,400	3,400
10-4200-1200	POSTAGE	\$5,100	\$5,028	\$4,500	\$3,186	\$3,500	\$1,576	\$3,700	3,700
10-4200-1400	TRAVEL/MEETINGS	\$6,000	\$2,677	\$4,200	\$4,551	\$4,300	\$6,293	\$4,350	4,000
10-4200-1600	REPAIR EQUIPMENT	\$500	\$33	\$500	\$173	\$500	\$359	\$500	400
10-4200-2100	EQUIPMENT RENTS/LEASES	\$5,000	\$12,506	\$8,020	\$8,498	\$7,600	\$4,261	\$7,600	7,600
10-4200-2600	ADVERTISING	\$5,490	\$2,470	\$3,000	\$5,294	\$5,500	\$1,095	\$5,500	5,250
10-4200-3100	AUTOMOTIVE SUPPLIES	\$500	\$241	\$400	\$87	\$400	\$97	\$600	600
10-4200-3200	OFFICE SUPPLIES	\$5,000	\$6,028	\$4,450	\$4,966	\$6,500	\$1,693	\$7,150	6,575
10-4200-3300	DEPARTMENT SUPPLIES	\$2,000	\$2,047	\$2,000	\$1,995	\$2,000	\$2,514	\$2,500	2,300
10-4200-3400	BANK CHARGES	\$1,500	\$1,347	\$2,000	\$137	\$2,000	\$81	\$1,500	1,000
10-4200-4500	CONTRACTED SERVICES	\$300	\$0	\$0	\$0	\$300	\$103	\$300	300
10-4200-4501	GOVDEALS AUCTION FEES	\$2,000	\$1,129	\$1,500	\$2,048	\$2,000	\$6,124	\$2,000	2,000
10-4200-4502	TAXES-TOWN OWNED PROPERTIES	\$500	\$219	\$200	\$1,665	\$2,000	\$182	\$2,000	1,850
10-4200-5300	DUES	\$2,000	\$1,985	\$1,850	\$961	\$1,900	\$206	\$1,900	1,900
10-4200-5400	INSURANCE	\$13,870	\$10,811	\$13,296	\$7,439	\$13,703	\$8,143	\$13,703	14,122
10-4200-5700	MISCELLANEOUS	\$500	\$300	\$500	\$1,056	\$500	\$795	\$1,500	1,500
10-4200-7401	SMALL EQUIPMENT	\$10,276	\$9,802	\$4,000	\$299	\$5,000	\$2,060	\$4,000	4,000
10-4200-9200	CONTINGENCY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-
10-4200-9500	TRANSFER FR ENTERPRISE FU	(\$652,031)	(\$652,031)	(\$683,239)	(\$683,239)	(\$689,576)	(\$459,717)	(\$706,852)	(\$706,852)
TOTAL		\$136,871	\$95,705	\$62,494	\$36,241	\$106,800	\$30,183	\$115,456	111,516

**SUMMARY OF CAPITAL PROJECTS FOR ADMINISTRATION
2023-2027**

Expenditures	Priority*	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL YEAR)	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Revenue Mgmt Upgrade/Other Programs	2	\$ 36,000	\$ 12,000		\$ 12,000	\$ -	\$ 12,000	\$ 12,000
TOTAL EXPENDITURES		\$ 134,445	\$ 32,000	\$ -	\$ 12,000	\$ -	\$ 12,000	\$ 12,000
Funding Sources				FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Installment Financing								
Lease Purchase								
General Fund Op. Revenues					\$ 12,000	\$ -	\$ 12,000	\$ 12,000
Water/Sewer Op. Revenues								
Grants								
Powell Bill Funds								
Retained Earnings								
Grant/Loan								
American Recovery Funds Grant								
Total Funding				\$ -	\$ 12,000	\$ -	\$ 12,000	\$ 12,000

No Capital Requests for 2022/2023

PLANNING



Mission Statement

"To promote and foster a climate of growth and sustainability within the community that creates a balance of the social, cultural, economic, and ecological environments."

**TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE-EXPENDITURES
Fiscal Year: 2022-2023**

Fund: 10 Name: GENERAL FUND

Dept. 4300 Name: PLANNING

Account Number	Account Description	6/30/2020	6/30/2020	6/30/2021	6/30/2021	6/30/2022	Actual 2/28/2022	2022/2023	
		Budget	Actual	Budget	Actual	Budget	Actual	Dept Request	Approved
10-4300-0200	REGULAR SALARIES	\$111,491	\$110,932	\$113,927	\$108,522	\$114,701	\$71,790	\$118,914	\$118,914.00
10-4300-0500	FICA TAX	\$8,529	\$8,067	\$8,715	\$8,121	\$8,775	\$5,435	\$9,032	\$9,032.00
10-4300-0600	GROUP INSURANCE	\$12,087	\$12,062	\$13,817	\$13,802	\$16,329	\$11,473	\$15,023	\$14,857.00
10-4300-0700	RETIREMENT	\$9,094	\$8,965	\$10,495	\$10,892	\$11,982	\$7,628	\$12,182	\$12,182.00
10-4300-0900	PROFESSIONAL SERVICES	\$1,000	\$135	\$1,200	\$35	\$1,000	\$0	\$1,000	\$500.00
10-4300-0910	MARKETING TOWN OF WILLIAMS	\$6,500	\$6,357	\$5,000	\$4,463	\$5,000	\$2,691	\$5,500	\$5,500.00
10-4300-1000	TRAINING	\$1,200	\$2,112	\$2,500	\$26	\$2,000	\$0	\$2,000	\$2,000.00
10-4300-1100	TELEPHONE	\$1,500	\$1,454	\$1,500	\$1,045	\$1,500	\$591	\$1,500	\$1,250.00
10-4300-1200	POSTAGE	\$600	\$225	\$600	\$105	\$500	\$9	\$500	\$250.00
10-4300-1400	TRAVEL/MEETINGS	\$650	\$44	\$500	\$0	\$500	\$0	\$500	\$500.00
10-4300-1600	REPAIR EQUIPMENT	\$3,000	\$52	\$1,000	\$382	\$1,000	\$608	\$1,000	\$750.00
10-4300-1700	REPAIR VEHICLES	\$500	\$0	\$400	\$71	\$400	\$0	\$400	\$300.00
10-4300-2600	ADVERTISING	\$600	\$459	\$600	\$366	\$600	\$2,224	\$750	\$750.00
10-4300-3100	AUTOMOTIVE SUPPLIES	\$750	\$177	\$650	\$445	\$500	\$376	\$500	\$500.00
10-4300-3200	OFFICE SUPPLIES	\$500	\$663	\$500	\$34	\$500	\$0	\$500	\$200.00
10-4300-3300	DEPARTMENT SUPPLIES	\$600	\$45	\$500	\$46	\$500	\$0	\$2,000	\$1,000.00
10-4300-4500	CONTRACTED SERVICES	\$2,000	\$99	\$3,750	\$1,750	\$2,000	\$0	\$1,500	\$1,500.00
10-4300-4700	CODE ENFORCEMENT	\$31,000	\$20,425	\$24,000	\$12,475	\$20,000	\$4,422	\$20,000	\$18,000.00
10-4300-4750	CODE ENFORCEMENT - TAR HEEL	\$0	\$0	\$52,359	\$52,359	\$225,000	\$170,547	\$0	\$0.00
10-4300-5300	DUES	\$1,000	\$917	\$1,200	\$1,394	\$1,200	\$1,403	\$1,500	\$1,500.00
10-4300-5400	INSURANCE WK COMP/AUTO	\$815	\$534	\$790	\$580	\$828	\$599	\$828	\$868.00
10-4300-7400	CAPITAL OUTLAY EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00
10-4300-7401	SMALL EQUIPMENT	\$0	\$781	\$0	\$0	\$3,000	\$185	\$0	\$0.00
10-4300-9200	CONTINGENCY	\$0	\$0	\$0	\$0	\$0	\$0		
TOTAL		\$193,416	\$174,504	\$244,003	\$216,914	\$417,815	\$279,982	\$195,127	\$190,353.00

**SUMMARY OF CAPITAL PROJECTS FOR PLANNING
2023-2027**

Expenditures	Priority*	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL YEAR)	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
River Landing Phase II	2	\$730,000	\$730,000	\$0	\$730,000	\$0	\$0	\$0
Code Enforcement Vehicle	2	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES		\$730,000	\$730,000	\$0	\$730,000	\$0	\$0	\$0
				FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Funding Sources								
Installment Financing						\$0		
Lease Purchase								
General Fund Op. Revenues				\$0	\$0	\$0	\$0	\$0
Water/Sewer Op. Revenues								
Grants					\$730,000	\$0	\$0	\$0
Powell Bill Funds								
Retained Earnings								
Grant/Loan								
Total Funding				\$0	\$730,000	\$0	\$0	\$0

POLICE



Mission Statement

“The Mission of the Williamston Police Department is to protect and enhance the quality of life for all who live, work, or visit our town. Members of the department are dedicated to accomplishing this mission by building problem solving partnerships with our citizens, while treating people with fairness and respect.”

**TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE-EXPENDITURES
Fiscal Year: 2022-2023**

**Fund: 10 Name: GENERAL FUND
Dept 5100 Name: POLICE DEPARTMENT**

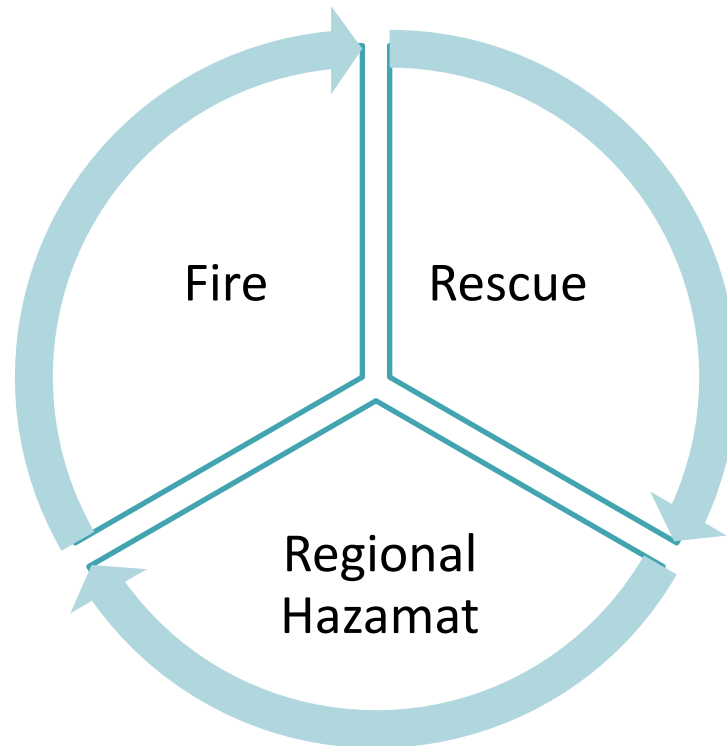
Account Number	Account Description	6/30/2020	6/30/2020	6/30/2021	6/30/2021	6/30/2022	Actual 2/28/2022	2022/2023	
		Budget	Actual	Budget	Actual	Budget	Actual	Dept Request	Approved
10-5100-0200	REGULAR SALARIES	\$1,008,379	\$1,009,945	\$1,004,426	\$1,053,494	\$1,033,624	\$741,539	\$1,140,236	\$1,140,236.00
10-5100-0300	TEMPORARY SALARIES	\$58,362	\$55,669	\$56,532	\$48,046	\$58,764	\$28,476	\$68,452	\$68,452.00
10-5100-0500	FICA TAX	\$79,846	\$77,065	\$81,693	\$82,299	\$84,256	\$59,021	\$91,688	\$91,688.00
10-5100-0600	GROUP INSURANCE	\$137,326	\$127,578	\$155,936	\$151,194	\$183,805	\$145,404	\$169,101	\$159,833.00
10-5100-0700	RETIREMENT	\$151,120	\$145,760	\$167,370	\$168,381	\$185,652	\$129,005	\$213,791.57	\$213,792.00
10-5100-0900	PROFESSIONAL SERVICES	\$20,000	\$20,088	\$20,000	\$18,244	\$20,000	\$17,964	\$27,000	\$24,000.00
10-5100-0950	CLEANING SERVICE	\$0	\$0	\$0	\$0	\$12,000	\$0	\$12,000	\$12,000.00
10-5100-1000	EMPLOYEE TRAINING	\$18,000	\$10,274	\$18,000	\$20,353	\$18,000	\$8,847	\$20,000	\$20,000.00
10-5100-1100	TELEPHONE	\$11,000	\$14,540	\$13,000	\$16,184	\$14,000	\$9,544	\$18,000	\$17,000.00
10-5100-1200	POSTAGE	\$500	\$292	\$500	\$25	\$500	\$2	\$500	\$300.00
10-5100-1300	UTILITIES	\$0	\$0	\$0	\$805	\$15,100	\$8,994	\$19,000	\$18,000.00
10-5100-1400	TRAVEL	\$2,000	\$199	\$1,500	\$0	\$2,000	\$0	\$2,000	\$1,750.00
10-5100-1500	REPAIR BLDGS & GROUNDS	\$0	\$0	\$0	\$0	\$2,100	\$150	\$2,500	\$1,800.00
10-5100-1600	REPAIR EQUIPMENT	\$3,000	\$4,499	\$5,000	\$2,422	\$5,000	\$2,664	\$5,000	\$5,000.00
10-5100-1700	REPAIR VEHICLES	\$11,500	\$13,655	\$13,000	\$15,011	\$13,000	\$9,117	\$15,000	\$15,000.00
10-5100-2100	EQUIPMENT RENTS/LEASES	\$1,000	\$0	\$1,000	\$0	\$1,000	\$0	\$1,000	\$750.00
10-5100-2600	ADVERTISING	\$500	\$93	\$500	\$0	\$500	\$0	\$500	\$300.00
10-5100-3100	AUTOMOTIVE SUPPLIES	\$36,000	\$38,042	\$40,000	\$37,768	\$40,000	\$44,228	\$55,000	\$50,000.00
10-5100-3200	OFFICE SUPPLIES	\$2,500	\$1,484	\$2,500	\$1,104	\$2,500	\$1,019	\$3,000	\$2,500.00
10-5100-3300	DEPARTMENT SUPPLIES	\$8,000	\$12,289	\$10,000	\$8,407	\$10,000	\$4,455	\$12,000	\$9,500.00
10-5100-3350	BUILDING SUPPLIES	\$0	\$0	\$0	\$0	\$3,000	\$954	\$3,000	\$2,000.00
10-5100-3400	BANK CHARGES	\$700	\$661	\$700	\$891	\$700	\$527	\$700	\$700.00
10-5100-3600	UNIFORMS	\$16,000	\$13,459	\$16,000	\$12,654	\$16,000	\$7,740	\$18,000	\$14,500.00
10-5100-3800	GARBAGE COLLECTION	\$0	\$0	\$0	\$0	\$2,300	\$2,495	\$4,000	\$4,000.00
10-5100-5300	DUES	\$1,400	\$806	\$1,400	\$1,186	\$1,400	\$891	\$1,500	\$1,500.00
10-5100-5400	INSURANCE	\$50,061	\$41,619	\$45,984	\$45,332	\$48,811	\$46,187	\$48,811	\$51,812.00
10-5100-5600	DRUG CONTROL	\$8,000	\$8,000	\$14,000	\$14,000	\$14,000	\$14,000	\$28,000	\$25,000.00
10-5100-5700	MISCELLANEOUS	\$2,000	\$1,056	\$2,000	\$1,232	\$2,500	\$1,360	\$2,500	\$2,000.00
10-5100-5800	COMMUNITY INVOLVEMENT	\$1,500	\$1,465	\$1,500	\$606	\$1,500	\$640	\$1,500	\$1,500.00
10-5100-7400	CAPITAL OUTLAY EQUIPMENT	\$103,034	\$38,364	\$201,184	\$186,985	\$105,433	\$39,996	\$161,728	\$161,728.00
10-5100-7401	SMALL EQUIPMENT	\$15,900	\$9,074	\$16,400	\$13,365	\$31,400	\$4,629	\$44,900	\$34,900.00
TOTAL		\$1,747,628	\$1,647,284	\$1,890,125	\$1,900,658	\$1,928,845	\$1,329,848	\$2,190,407	\$2,151,541.00

**SUMMARY OF CAPITAL PROJECTS FOR POLICE DEPARTMENT
2023-2027**

Expenditures	Priority	CURRENT COST	TOTAL COST (IF PAID IN TARGETED YEAR)	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Patrol Vehicles	2	\$671,828	\$671,828	\$161,728	\$110,264	\$169,156	\$115,340	\$115,340
TOTAL EXPENDITURES		\$671,828	\$671,828	\$161,728	\$110,264	\$169,156	\$115,340	\$115,340
Funding Sources				FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Installment Financing								
Lease Purchase								
General Fund Op. Revenues				\$161,728	\$110,264	\$169,156	\$115,340	\$115,340
Water/Sewer Op. Revenues								
Grants								
Powell Bill Funds								
Retained Earnings								
Grant/Loan								
Total Funding				\$161,728	\$110,264	\$169,156	\$115,340	\$115,340

No Capital Requests for 2022/2023

FIRE / RESCUE / RRT



Mission Statement

“The Mission of the Williamston Fire/Rescue & EMS Department is to serve and protect its citizens from the dangers of Fire, Emergency Medical Incidents and Other Natural and Man-made Emergencies through the efforts of Prevention, Education, Training and Safety.”

TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE-EXPENDITURES
 Fiscal Year: 2022-2023

Fund: 10 Name: GENERAL FUND Dept 5300
Name: FIRE DEPARTMENT

Account		6/30/2020	6/30/2020	6/30/2021	6/30/2021	6/30/2022	Actual 2/28/2022	2022/2023	
Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual	Dept Request	Approved
10-5300-0200	REGULAR SALARIES	\$262,632	\$264,521	\$267,461	\$259,964	\$276,544	\$188,960	\$287,944	\$287,944.00
10-5300-0300	TEMPORARY SALARIES	\$6,000	\$2,781	\$6,000	\$3,850	\$6,000	\$1,327	\$10,000	\$10,000.00
10-5300-0400	SUPPLEMENTAL RETIREMENT	\$9,992	\$9,992	\$9,992	\$9,992	\$9,992	\$6,661	\$9,992	\$9,992.00
10-5300-0500	FICA TAX	\$21,315	\$18,808	\$21,167	\$19,889	\$21,926	\$11,794	\$22,602	\$22,602.00
10-5300-0600	GROUP INSURANCE	\$39,420	\$43,989	\$44,839	\$42,942	\$51,469	\$42,172	\$38,798	\$39,467.00
10-5300-0700	RETIREMENT	\$26,814	\$24,983	\$30,129	\$28,475	\$34,774	\$23,410	\$35,748.91	\$35,749.00
10-5300-0701	ON BEHALF OF PAYMENTS - FIRE	\$0	\$12,718	\$13,000	\$14,199	\$13,000	\$0	\$13,000	\$13,000.00
10-5300-0900	PROFESSIONAL SERVICES	\$5,000	\$5,755	\$5,000	\$5,371	\$7,000	\$5,286	\$8,000	\$8,000.00
10-5300-1000	EMPLOYEE TRAINING	\$5,500	\$2,445	\$5,000	\$2,248	\$5,000	\$4,093	\$5,500	\$5,000.00
10-5300-1100	TELEPHONE	\$5,000	\$4,472	\$4,500	\$5,235	\$4,500	\$5,211	\$5,000	\$5,000.00
10-5300-1200	POSTAGE	\$300	\$284	\$300	\$125	\$300	\$50	\$300	\$300.00
10-5300-1300	UTILITIES	\$500	\$366	\$1,000	\$976	\$1,000	\$168	\$168	\$1,200.00
10-5300-1400	TRAVEL	\$300	\$48	\$300	\$0	\$0	\$0	\$300	\$262.00
10-5300-1500	REPAIR BLDGS & GROUNDS	\$2,000	\$1,465	\$2,000	\$2,416	\$2,500	\$715	\$2,500	\$2,250.00
10-5300-1600	REPAIR EQUIPMENT	\$138,935	\$111,394	\$28,000	\$31,702	\$26,000	\$12,693	\$26,000	\$26,000.00
10-5300-2100	EQUIPMENT RENTS/LEASES	\$2,000	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0.00
10-5300-3100	AUTOMOTIVE SUPPLIES	\$16,000	\$20,391	\$16,000	\$20,875	\$16,000	\$12,515	\$21,000	\$20,000.00
10-5300-3200	OFFICE SUPPLIES	\$1,000	\$0	\$500	\$108	\$800	\$179	\$1,000	\$500.00
10-5300-3300	DEPARTMENT SUPPLIES	\$5,000	\$3,872	\$4,000	\$3,588	\$5,000	\$3,186	\$5,500	\$4,500.00
10-5300-3400	BANK CHARGES	\$350	\$375	\$350	\$453	\$350	\$268	\$350	\$350.00
10-5300-3600	UNIFORMS	\$5,000	\$4,949	\$4,800	\$2,312	\$5,000	\$4,196	\$5,500	\$5,000.00
10-5300-3800	GARBAGE COLLECTION	\$800	\$702	\$800	\$753	\$800	\$0	\$800	\$800.00
10-5300-5300	DUES	\$1,400	\$1,130	\$1,400	\$1,226	\$1,400	\$1,031	\$1,400	\$1,400.00
10-5300-5400	INSURANCE	\$41,092	\$35,963	\$41,791	\$35,565	\$46,029	\$38,931	\$46,029	\$50,697.00
10-5300-5700	MISCELLANEOUS	\$1,200	\$1,270	\$1,400	\$1,121	\$1,400	\$848	\$1,500	\$1,500.00
10-5300-5900	HURRICANE DORIAN	\$0	\$73	\$0	\$0	\$0	\$0	\$0	\$0.00
10-5300-5950	COVID	\$0	\$0	\$0	\$67	\$0	\$0	\$0	\$0.00
10-5300-7400	CAPITAL OUTLAY EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$101,841	\$47,013.00
10-5300-7401	SMALL EQUIPMENT	\$26,800	\$26,397	\$28,000	\$27,393	\$29,800	\$5,948	\$37,500	\$34,100.00
10-5300-9200	CONTINGENCY	\$0	\$0	\$0	\$0	\$0	\$0		
TOTAL		\$624,350	\$599,142	\$538,729	\$520,847	\$566,584	\$369,643	\$688,273	\$632,626.00

**TOWN OF WILLIAMSTON
ANNUAL ESTIMATE-EXPENDITURES
Fiscal Year: 2022-2023**

**Fund: 10 Name: GENERAL FUND
Dept 5400 Name: RESCUE DEPARTMENT**

Account		6/30/2020	6/30/2020	6/30/2021	6/30/2021	6/30/2022	Actual 2/28/2022	2022/2023	
Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual	Dept Request	Approved
10-5400-0200	REGULAR SALARIES	\$508,743	\$501,571	\$492,428	\$521,803	\$547,668	\$371,238	\$589,900	\$584,741.00
10-5400-0300	TEMPORARY SALARIES	\$23,000	\$22,140	\$23,000	\$21,564	\$26,000	\$10,215	\$26,000	\$26,000.00
10-5400-0400	SUPPLEMENTAL RETIREMENT	\$720	\$0	\$720	\$0	\$720	\$0	\$720	\$720.00
10-5400-0500	FICA TAX	\$41,443	\$37,345	\$39,601	\$40,263	\$43,806	\$28,288	\$46,722	\$47,116.00
10-5400-0600	GROUP INSURANCE	\$82,209	\$73,739	\$93,651	\$90,257	\$109,195	\$88,491	\$100,459	\$99,761.00
10-5400-0700	RETIREMENT	\$52,149	\$47,403	\$56,325	\$58,270	\$69,488	\$46,589	\$73,900	\$74,524.00
10-5400-0701	ON BEHALF OF PAYMENTS - RESC	\$3,000	\$5,130	\$6,000	\$5,101	\$6,000	\$0	\$6,000	\$6,000.00
10-5400-0900	PROFESSIONAL SERVICES	\$46,000	\$64,487	\$52,200	\$51,031	\$50,000	\$36,761	\$50,000	\$50,000.00
10-5400-1000	EMPLOYEE TRAINING	\$3,500	\$2,340	\$3,000	\$43	\$3,000	\$1,217	\$3,500	\$3,000.00
10-5400-1100	TELEPHONE	\$3,500	\$2,523	\$3,000	\$2,926	\$5,950	\$3,659	\$6,000	\$6,000.00
10-5400-1200	POSTAGE	\$300	\$131	\$300	\$150	\$300	\$50	\$300	\$200.00
10-5400-1300	UTILITIES	\$15,000	\$10,486	\$14,000	\$9,693	\$11,000	\$7,057	\$11,000	\$11,000.00
10-5400-1400	TRAVEL	\$250	\$95	\$200	\$0	\$0	\$0	\$200	\$200.00
10-5400-1500	REPAIR BLDGS & GROUNDS	\$6,000	\$6,266	\$6,500	\$5,818	\$6,500	\$3,534	\$6,500	\$6,000.00
10-5400-1600	EQUIPMENT REPAIR	\$15,500	\$12,403	\$15,500	\$8,521	\$11,700	\$9,267	\$16,000	\$15,000.00
10-5400-2100	EQUIPMENT RENTS/LEASES	\$3,200	\$3,214	\$3,200	\$2,322	\$3,200	\$1,357	\$3,200	\$3,200.00
10-5400-3100	AUTOMOTIVE SUPPLIES	\$9,000	\$8,575	\$9,000	\$10,915	\$9,000	\$7,607	\$11,000	\$11,000.00
10-5400-3200	OFFICE SUPPLIES	\$2,000	\$1,934	\$2,500	\$1,810	\$2,500	\$1,868	\$3,000	\$2,000.00
10-5400-3300	DEPARTMENT SUPPLIES - DIRECT	\$27,000	\$23,903	\$27,000	\$27,335	\$30,000	\$26,072	\$33,000	\$30,000.00
10-5400-3301	DEPARTMENT SUPPLIES - INDIRECT	\$2,500	\$1,559	\$2,500	\$2,438	\$2,500	\$1,244	\$3,000	\$2,900.00
10-5400-3400	BANK CHARGES	\$250	\$280	\$250	\$377	\$250	\$223	\$250	\$250.00
10-5400-3600	UNIFORMS	\$4,500	\$4,478	\$4,500	\$4,429	\$4,500	\$4,026	\$4,700	\$4,700.00
10-5400-3800	GARBAGE COLLECTION	\$2,000	\$2,112	\$2,200	\$2,192	\$2,200	\$2,154	\$2,500	\$2,500.00
10-5400-5300	DUES	\$1,000	\$1,249	\$1,000	\$968	\$1,000	\$872	\$1,000	\$1,000.00
10-5400-5400	INSURANCE	\$38,239	\$38,518	\$28,703	\$29,850	\$32,142	\$31,508	\$32,142	\$35,993.00
10-5400-5700	MISCELLANEOUS	\$1,000	\$709	\$1,000	\$671	\$1,000	\$587	\$1,000	\$1,000.00
10-5400-5900	HURRICANE DORIAN	\$0	\$0	\$0	\$72	\$0	\$0	\$0	\$0.00
10-5400-5950	COVID	\$0	\$1,770	\$20,000	\$13,375	\$0	\$1,891	\$0	\$0.00
10-5400-7400	CAPITAL OUTLAY EQUIPMENT	\$33,000	\$32,286	\$89,000	\$88,544	\$0	\$0	\$240,000	\$240,000.00
10-5400-7401	SMALL EQUIPMENT	\$8,000	\$6,352	\$8,000	\$7,607	\$7,500	\$6,327	\$18,900	\$18,900.00
10-5400-9200	CONTINGENCY	\$0	\$0	\$0	\$0	\$0	\$0		
TOTAL		\$933,003	\$912,997	\$1,005,278	\$1,008,345	\$987,119	\$692,102	\$1,290,893	\$1,283,705.00

**TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE-EXPENDITURES
Fiscal Year: 2022-2023**

Fund: 10 Name: GENERAL FUND

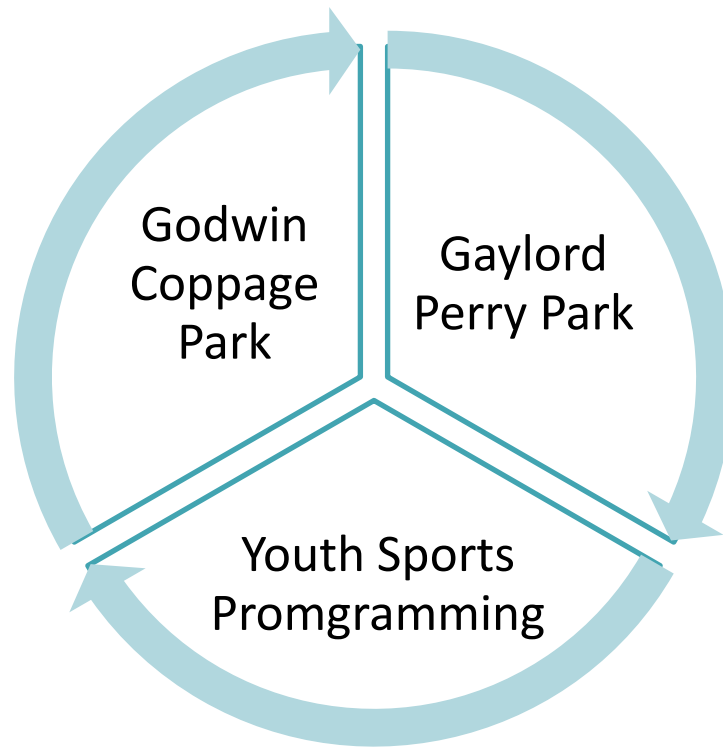
Dept 5350 Name REGIONAL RESPONSE TEAM

Account		6/30/2020	6/30/2020	6/30/2021	6/30/2021	6/30/2022	Actual 2/28/2022	2022/2023	
Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual	Dept Request	Approved
10-5350-0300	RRT1 SALARIES	\$3,000	\$123	\$3,000	\$5,303	\$3,000	\$4,198	3,000	3000.0000
10-5350-0310	RT TRAINING SALARIES	\$3,350	\$3,353	\$3,350	\$1,600	\$3,000	\$139	3,000	3000.0000
10-5350-0500	RRT1 FICA TAX	\$230	\$0	\$230	(\$679)	\$230	\$0	230	230.0000
10-5350-0700	RRT1 RETIREMENT	\$191	\$0	\$191	\$0	\$191	\$0	191	191.0000
10-5350-0900	PROFESSIONAL SERVICES	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$0	15,000	15000.0000
10-5350-1000	TRAINING	\$25,000	\$14,200	\$25,000	\$18,516	\$25,000	\$8,749	25,000	25000.0000
10-5350-1100	RRT1 TELEPHONE	\$900	\$418	\$900	\$632	\$800	\$529	800	800.0000
10-5350-1200	RRT1 POSTAGE	\$100	\$0	\$100	\$0	\$100	\$0	100	100.0000
10-5350-1400	RRT1 TRAVEL	\$500	\$0	\$500	\$49	\$500	\$0	500	500.0000
10-5350-1500	REPAIR BLDGS & GROUNDS	\$0	\$0	\$0	\$0	\$0	\$0		
10-5350-1600	EQUIPMENT REPAIR	\$4,000	\$3,933	\$4,000	\$4,312	\$4,000	\$2,463	4,000	4000.0000
10-5350-3300	RRT1 DEPT SUPPLIES	\$7,000	\$1,485	\$7,000	\$3,818	\$4,500	\$2,695	2,500	2500.0000
10-5350-3600	RRT1 UNIFORMS	\$5,000	\$4,342	\$4,229	\$2,250	\$5,679	\$2,889	3,679	3679.0000
10-5350-3800	GARBAGE COLLECTION	\$2,000	\$930	\$2,500	\$861	\$5,000	\$433	2,500	2500.0000
10-5350-5400	WORKERS COMP INS RRT1	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$0	5,000	5000.0000
10-5350-7400	CAPITAL OUTLAY EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0		
10-5350-7401	SMALL EQUIPMENT	\$4,729	\$693	\$3,500	(\$745)	\$6,000	\$313	3,500	3500.0000
10-5350-7402	VEHICLE RESERVE	\$10,358	\$0	\$17,220	\$0	\$20,632	\$2,729	\$0	0.0000
TOTAL		\$86,358	\$49,477	\$91,720	\$55,916	\$98,632	\$25,136	\$69,000	69000.0000

**SUMMARY OF CAPITAL PROJECTS FOR FIRE/RESCUE/RRT
2023-2027**

Expenditures	Priority*	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL YEAR)	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Utility Truck	2	\$45,000	\$46,125	\$0	\$46,125	\$0	\$0	\$0
Ambulance	2	\$240,000	\$240,000	\$240,000	\$0	\$0	\$0	\$0
SCBA(Self Contained Breathing Apparatus)	1	\$91,000	\$154,725	\$29,588	\$30,327	\$31,085	\$31,863	\$31,863
Lifepak 15 Heart monitor / Defibrillator	2	\$28,200	\$60,755	\$0	\$0	\$29,628	\$0	\$31,128
Ladder Truck	2	\$1,500,000	\$1,500,000	\$0	\$0	\$1,500,000	\$0	\$0
LUCUS CPR Device	1	\$17,000	\$17,425	\$17,425	\$0	\$0	\$0	\$0
Utility Vehicle (For Fire Marshal)	2	\$30,000	\$32,307	\$0	\$0	\$32,307	\$0	\$0
Utility Terrain Vehicle	2	\$25,000	\$25,625	\$0	\$25,625	\$0	\$0	\$0
TOTAL EXPENDITURES		\$1,951,200	\$2,051,337	\$287,013	\$76,452	\$1,593,020	\$31,863	\$62,990
Funding Sources				FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Installment Financing				\$240,000	\$0	\$1,500,000	\$0	\$0
Lease Purchase								
General Fund Op. Revenues				\$47,013	\$76,452	\$93,020	\$31,863	\$62,990
Water/Sewer Op. Revenues								
Grants (RRT)				\$0	\$0	\$0	\$0	\$0
Powell Bill Funds								
Retained Earnings								
DHS Grant								
Total Funding				\$287,013	\$76,452	\$1,593,020	\$31,863	\$62,990

PARKS AND RECREATION



Mission Statement

"We will strive to provide programs and facilities that:

- *Offer positive outlets for youth in order to reduce youth delinquency*
- *Improve community health*
- *Attract tourists and new residents to increase economic growth."*

**TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE-EXPENDITURES
Fiscal Year: 2022-2023**

Fund: 10 Name: GENERAL FUND

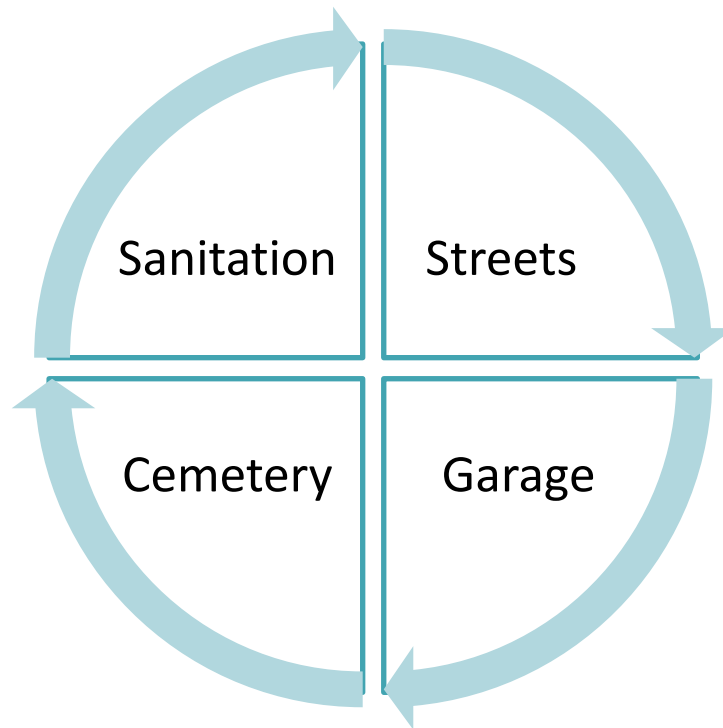
Dept 6200 Name: RECREATION DEPARTMENT

Account		6/30/2020	6/30/2020	6/30/2021	6/30/2021	6/30/2022	Actual 2/28/2022	2022/2023	
Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual	Dept Request	Approved
10-6200-0200	REGULAR SALARIES	\$204,488	\$185,283	\$196,826	\$162,162	\$166,336	\$126,829	\$204,855	\$204,855.00
10-6200-0300	TEMPORARY SALARIES	\$70,699	\$66,948	\$79,016	\$62,307	\$75,675	\$54,394	\$93,175	\$93,175.00
10-6200-0500	FICA TAX	\$21,893	\$18,203	\$22,632	\$16,943	\$20,044	\$13,640	\$22,664	\$22,664.00
10-6200-0600	GROUP INSURANCE	\$31,256	\$25,002	\$35,784	\$24,227	\$41,877	\$25,492	\$38,527	\$30,486.00
10-6200-0700	RETIREMENT	\$21,440	\$16,827	\$22,076	\$17,182	\$19,487	\$14,642	\$25,233	\$25,233.00
10-6200-0900	PROFESSIONAL SERVICES	\$4,550	\$3,777	\$4,450	\$612	\$4,265	\$4,019	\$4,860	\$4,860.00
10-6200-1000	EMPLOYEE TRAINING	\$1,840	\$761	\$1,500	\$191	\$1,550	\$205	\$2,790	\$2,000.00
10-6200-1100	TELEPHONE	\$6,360	\$4,176	\$4,980	\$3,960	\$4,680	\$2,960	\$4,500	\$4,500.00
10-6200-1200	POSTAGE	\$500	\$119	\$500	\$123	\$400	\$7	\$400	\$200.00
10-6200-1300	UTILITIES	\$26,000	\$23,877	\$28,000	\$19,713	\$30,200	\$19,592	\$32,450	\$30,000.00
10-6200-1500	REPAIR BLDGS & GROUNDS	\$28,340	\$22,113	\$24,540	\$23,840	\$30,140	\$12,736	\$43,500	\$36,000.00
10-6200-1600	REPAIR EQUIPMENT	\$11,750	\$8,511	\$7,000	\$7,927	\$10,180	\$4,733	\$11,800	\$10,000.00
10-6200-3100	AUTOMOTIVE SUPPLIES	\$9,000	\$7,218	\$8,500	\$6,408	\$8,500	\$6,552	\$10,400	\$10,000.00
10-6200-3300	DEPARTMENT SUPPLIES	\$29,760	\$28,232	\$29,010	\$16,701	\$25,960	\$19,494	\$30,900	\$29,900.00
10-6200-3400	BANK CHARGES	\$300	\$253	\$300	\$341	\$300	\$202	\$300	\$300.00
10-6200-3500	SUPPLIES-TURFGRASS MGMT	\$12,000	\$10,830	\$11,500	\$5,697	\$15,325	\$584	\$13,475	\$12,475.00
10-6200-3600	UNIFORMS	\$2,700	\$2,259	\$2,400	\$2,025	\$2,750	\$1,299	\$2,900	\$2,500.00
10-6200-3800	GARBAGE COLLECTION	\$6,000	\$5,843	\$6,300	\$6,243	\$6,300	\$5,048	\$7,500	\$6,500.00
10-6200-4500	CONTRACTED SERVICES	\$6,110	\$3,886	\$5,700	\$1,746	\$5,965	\$1,348	\$6,090	\$5,500.00
10-6200-5300	DUES	\$375	\$334	\$375	\$311	\$375	\$316	\$225	\$350.00
10-6200-5400	INSURANCE	\$16,536	\$14,726	\$16,077	\$13,952	\$17,661	\$15,506	\$2,700	\$19,400.00
10-6200-5700	MISCELLANEOUS	\$2,100	\$2,313	\$2,100	\$1,003	\$2,000	\$861	\$2,200	\$2,200.00
10-6200-7400	CAPITAL OUTLAY EQUIPMENT	\$0	\$0	\$77,000	\$7,125	\$6,000	\$6,930	\$118,043	\$18,968.00
10-6200-7401	SMALL EQUIPMENT	\$500	\$829	\$500	\$3,790	\$1,600	\$1,380	\$9,200	\$5,200.00
10-6200-9200	CONTINGENCY	\$0	\$0	\$0	\$0	\$0	\$0		
TOTAL		\$514,497	\$452,871	\$587,066	\$405,529	\$497,570	\$338,768	\$688,687	\$577,266.00

**SUMMARY OF CAPITAL PROJECTS FOR PARKS AND RECREATION
2023-2027**

Expenditures	Priority*	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Gaylord Perry Park								
Gym Exterior Door Replacement	2	\$10,700	\$10,968	\$10,968	\$0	\$0	\$0	\$0
Godwin Coppage Park								
Softball Irrigation System	2	\$30,000	\$0	\$0	\$33,114	\$0	\$0	\$0
Trucks								
Trucks	2	\$32,000	\$35,322	\$0	\$35,322	\$0	\$0	\$0
Maintenance Equipment								
Rotary Mower	2	\$11,000	\$11,846	\$0	\$11,846	\$0	\$0	\$0
Ballfield Machine/Bunker Rake	2	\$12,000	\$16,139	\$0	\$0	\$16,139	\$0	\$0
Gator	2	\$8,000	\$8,000	\$8,000	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES		\$186,700	\$82,274	\$18,968	\$80,282	\$16,139	\$0	\$0
Funding Sources								
				FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Installment Financing				\$0	\$35,322	\$0	\$0	\$0
Lease Purchase								
General Fund Op. Revenues				\$18,968	\$44,960	\$16,139	\$0	\$0
Water/Sewer Op. Revenues								
Grants				\$0	\$0	\$0	\$0	\$0
Powell Bill Funds								
Retained Earnings								
Grant/Loan								
Fund Balance								
Capital Project Ordinance								
Total Funding				\$18,968	\$80,282	\$16,139	\$0	\$0

PUBLIC WORKS



Department Mission Statement

“Maintain a desirable workplace that provides for the safe, efficient function of the Public Works Department and encourages and rewards the professional growth of our employees.”

Streets

“Provide streets, sidewalks, and street lighting that are clean, aesthetically pleasing, and provide for safe movement of vehicular and pedestrian traffic.”

Sanitation

“Provide as thorough and efficient services as possible to provide for a community that is clean and aesthetically pleasing.”

Garage

“Provide area/equipment that will allow for quality maintenance & repair of the significant investment in vehicles and equipment.”

Cemetery

“Provide a clean, well maintained cemetery.”

**TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE-EXPENDITURES
Fiscal Year: 2022-2023**

Fund: 10 Name: GENERAL FUND

Dept 5600 Name: STREET DEPARTMENT

Account		6/30/2020	6/30/2020	6/30/2021	6/30/2021	6/30/2022	Actual 2/28/2022	2022/2023	
Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual	Dept Request	Approved
10-5600-0200	REGULAR SALARIES	\$207,225	\$204,198	\$216,805	\$215,182	\$220,888	\$133,682	\$175,523	\$175,523.00
10-5600-0300	TEMPORARY SALARIES	\$2,000	\$555	\$2,000	\$1,040	\$2,000	\$332	\$2,000	\$2,000.00
10-5600-0500	FICA TAX	\$16,006	\$14,612	\$16,739	\$16,307	\$17,051	\$9,995	\$13,467	\$13,467.00
10-5600-0600	GROUP INSURANCE	\$37,610	\$32,408	\$42,830	\$32,082	\$50,487	\$29,991	\$46,448	\$46,600.00
10-5600-0700	RETIREMENT	\$20,168	\$18,409	\$23,807	\$23,084	\$27,071	\$16,305	\$21,300	\$21,300.00
10-5600-0900	PROFESSIONAL SERVICES	\$350	\$49	\$200	\$146	\$200	\$195	\$200	\$200.00
10-5600-1000	EMPLOYEE TRAINING	\$2,000	\$156	\$1,200	\$107	\$1,200	\$371	\$1,200	\$600.00
10-5600-1100	TELEPHONE	\$750	\$1,408	\$795	\$1,361	\$750	\$805	\$750	\$1,500.00
10-5600-1200	POSTAGE	\$100	\$24	\$100	\$0	\$100	\$0	\$100	\$50.00
10-5600-1300	UTILITIES	\$135,000	\$136,044	\$135,000	\$122,587	\$135,000	\$89,355	\$135,000	\$135,000.00
10-5600-1400	TRAVEL	\$400	\$48	\$300	\$0	\$300	\$0	\$300	\$200.00
10-5600-1500	REPAIR BLDGS & GROUNDS	\$1,000	\$209	\$750	\$379	\$750	\$0	\$750	\$750.00
10-5600-1600	REPAIR EQUIPMENT	\$5,500	\$5,380	\$5,500	\$2,779	\$5,500	\$2,077	\$5,500	\$5,500.00
10-5600-2100	EQUIPMENT RENTS/LEASES	\$6,000	\$0	\$2,500	\$0	\$2,500	\$0	\$2,500	\$1,500.00
10-5600-2600	ADVERTISING	\$750	\$0	\$100	\$33	\$100	\$0	\$100	\$100.00
10-5600-3100	AUTOMOTIVE SUPPLIES	\$7,500	\$5,510	\$7,000	\$4,830	\$7,000	\$3,502	\$7,000	\$6,500.00
10-5600-3300	DEPARTMENT SUPPLIES	\$5,000	\$2,809	\$4,000	\$8,092	\$4,000	\$4,062	\$4,000	\$4,000.00
10-5600-3302	STAMPEDE - STREET	\$1,000	\$484	\$1,000	\$1,335	\$1,000	\$98	\$1,000	\$1,000.00
10-5600-3400	BANK CHARGES	\$300	\$261	\$300	\$352	\$300	\$209	\$300	\$300.00
10-5600-3600	UNIFORMS	\$4,500	\$3,144	\$4,500	\$2,218	\$4,500	\$1,923	\$4,500	\$3,500.00
10-5600-3900	POWELL B/EQUIP OPERATIONS	\$0	\$0	\$0	\$0	\$0	\$22	\$100,000	\$0.00
10-5600-4500	CONTRACTED SERVICES	\$1,000	\$1,295	\$1,700	\$4,276	\$1,700	\$1,071	\$1,700	\$1,700.00
10-5600-5400	INSURANCE	\$14,179	\$23,359	\$13,924	\$15,960	\$14,789	\$13,446	\$14,789	\$15,708.00
10-5600-5700	MISCELLANEOUS	\$300	\$220	\$300	\$609	\$300	\$519	\$300	\$500.00
10-5600-5900	HURRICANE DORIAN	\$0	\$65	\$0	\$60	\$0	\$0		
10-5600-5950	COVID	\$0	\$44	\$0	\$120	\$0	\$27		
10-5600-7400	CAPITAL OUTLAY EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0		\$0.00
10-5600-7401	SMALL EQUIPMENT	\$750	\$0	\$3,986	\$1,479	\$1,800	\$158	\$1,400	\$1,400.00
10-5600-9200	CONTINGENCY	\$0	\$0	\$0	\$0	\$0	\$0		
10-5600-9400	TRANSFER TO CAP PROJ FUND	\$0	\$0	\$0	\$0	\$0	\$0		
TOTAL		\$469,388	\$450,692	\$485,336	\$454,415	\$499,286	\$308,145	\$540,127	\$438,898.00

**TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE-EXPENDITURES
Fiscal Year: 2022-2023**

Fund: 10 Name; GENERAL FUND

Dept 5800 Name: SANITATION DEPARTMENT

Account		6/30/2020	6/30/2020	6/30/2021	6/30/2021	6/30/2022	Actual 2/28/2022	2022/2023	
Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual	Dept Request	Approved
10-5800-0200	REGULAR SALARIES	\$267,398	\$250,779	\$249,070	\$256,645	\$251,805	\$188,761	\$294,677	\$294,677.00
10-5800-0300	TEMPORARY SALARIES	\$3,000	\$749	\$2,000	\$719	\$2,000	\$0	\$3,000	\$3,000.00
10-5800-0500	FICA TAX	\$20,685	\$18,221	\$19,283	\$19,297	\$19,493	\$13,985	\$22,582	\$22,582.00
10-5800-0600	GROUP INSURANCE	\$60,774	\$63,240	\$69,487	\$72,681	\$82,332	\$64,333	\$75,745	\$74,805.00
10-5800-0700	RETIREMENT	\$26,058	\$22,675	\$27,408	\$26,339	\$28,920	\$22,207	\$35,718	\$35,718.00
10-5800-0900	PROFESSIONAL SERVICES	\$100	\$144	\$100	\$365	\$100	(\$35)	\$100	\$100.00
10-5800-1000	EMPLOYEE TRAINING	\$100	\$0	\$100	\$0	\$100	\$2,368	\$2,500	\$2,500.00
10-5800-1100	TELEPHONE	\$450	\$1,628	\$500	\$2,013	\$2,000	\$1,398	\$1,500	\$1,500.00
10-5800-1400	TRAVEL	\$100	\$79	\$100	\$0	\$100	\$0	\$200	\$200.00
10-5800-1500	REPAIR BLDGS & GROUNDS	\$1,000	\$0	\$1,500	\$0	\$1,500	\$0	\$1,500	\$500.00
10-5800-1600	REPAIR EQUIPMENT	\$9,000	\$16,686	\$9,000	\$19,338	\$10,000	\$15,473	\$10,000	\$15,000.00
10-5800-2100	EQUIPMENT RENT,LEASE	\$100	\$0	\$100	\$0	\$100	\$0	\$100	\$100.00
10-5800-2600	ADVERTISING	\$200	\$60	\$200	\$93	\$200	\$0	\$200	\$150.00
10-5800-3100	AUTOMOTIVE SUPPLIES	\$22,000	\$28,045	\$23,000	\$23,865	\$22,000	\$24,570	\$24,000	\$27,000.00
10-5800-3300	DEPARTMENT SUPPLIES	\$1,700	\$2,122	\$1,700	\$3,627	\$2,250	\$2,776	\$2,500	\$2,500.00
10-5800-3301	MOSQUITO CONTROL	\$2,500	\$0	\$2,500	\$0	\$2,500	\$0	\$2,500	\$0.00
10-5800-3302	LAB SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$500	\$500.00
10-5800-3305	MARTIN COUNTY LANDFILL	\$14,000	\$39,172	\$70,000	\$68,461	\$25,000	\$17,359	\$20,000	\$16,500.00
10-5800-3400	BANK CHARGES	\$200	\$173	\$200	\$233	\$200	\$138	\$200	\$200.00
10-5800-3600	UNIFORMS	\$7,000	\$5,090	\$7,500	\$3,887	\$7,500	\$3,684	\$7,500	\$5,500.00
10-5800-3800	GARBAGE COLLECTION	\$1,200	\$351	\$750	\$0	\$1,200	\$0	\$1,200	\$750.00
10-5800-4500	CONTRACT SERVICES	\$1,500	\$799	\$1,500	\$3,465	\$1,500	\$862	\$1,500	\$1,500.00
10-5800-5300	DUES	\$0	\$0	\$0	\$0	\$0	\$865	\$1,415	\$1,415.00
10-5800-5400	INSURANCE	\$15,039	\$5,830	\$15,154	\$14,834	\$16,079	\$14,092	\$16,079	\$17,060.00
10-5800-5700	MISCELLANEOUS	\$300	\$187	\$300	\$793	\$300	\$395	\$300	\$300.00
10-5800-5900	HURRICANE DORIAN	\$0	\$0	\$0	\$73	\$0	\$0	\$0	\$0.00
10-5800-5950	COVID	\$0	\$81	\$0	\$167	\$0	\$55	\$0	\$0.00
10-5800-7400	CAPITAL OUTLAY EQUIPMENT	\$25,425	\$16,310	\$150,220	\$118,798	\$0	\$0	\$129,909	\$55,998.00
10-5800-7401	SMALL EQUIPMENT	\$0	\$0	\$0	\$87	\$0	\$158		
10-5800-9200	CONTINGENCY	\$0	\$0	\$0	\$0	\$0	\$0		
TOTAL		\$479,829	\$472,420	\$651,672	\$635,782	\$477,179	\$373,443	\$655,425	\$580,055.00

**TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATES-EXPENDITURES
Fiscal Year: 2022-2023**

Fund: 10 Name: GENERAL FUND

Dept 6400 Name: CEMETERY DEPARTMENT

Account Number	Account Description	6/30/2020	6/30/2020	6/30/2021	6/30/2021	6/30/2022	Actual 2/28/2022	2022/2023	
		Budget	Actual	Budget	Actual	Budget	Actual	Dept Request	Approved
10-6400-0200	REGULAR SALARIES	\$61,053	\$51,516	\$62,875	\$55,202	\$68,522	\$42,838	\$61,615	\$ 61,615.00
10-6400-0300	TEMPORARY SALARIES	\$4,000	\$4,245	\$4,000	\$6,321	\$5,000	\$2,886	\$5,000	\$ 5,000.00
10-6400-0500	FICA TAX	\$5,053	\$4,053	\$5,192	\$4,671	\$5,624	\$3,322	\$5,054	\$ 5,054.00
10-6400-0600	GROUP INSURANCE	\$12,192	\$10,011	\$13,912	\$13,321	\$16,951	\$14,112	15,595	\$ 14,779.00
10-6400-0700	RETIREMENT	\$6,347	\$5,068	\$7,364	\$7,021	\$8,345	\$5,563	\$7,993.33	\$ 7,993.00
10-6400-0900	PROFESSIONAL SERVICES	\$500	\$0	\$200	\$0	\$500	\$35	500	\$ 300.00
10-6400-1100	TELEPHONE	\$400	\$433	\$400	\$417	\$400	\$294	400	\$ 400.00
10-6400-1300	UTILITIES	\$675	\$828	\$1,000	\$774	\$1,000	\$741	1,000	\$ 850.00
10-6400-1500	REPAIR BLDGS & GROUNDS	\$1,500	\$22	\$8,500	\$2,590	\$2,500	\$0	2,500	\$ 2,500.00
10-6400-1600	REPAIR EQUIPMENT	\$2,500	\$1,194	\$2,250	\$906	\$2,250	\$496	2,250	\$ 1,750.00
10-6400-3100	AUTOMOTIVE SUPPLIES	\$2,000	\$2,161	\$2,250	\$1,869	\$2,250	\$1,664	2,000	\$ 2,000.00
10-6400-3300	DEPARTMENT SUPPLIES	\$1,000	\$1,258	\$1,200	\$1,511	\$1,000	\$749	1,200	\$ 1,200.00
10-6400-3400	BANK CHARGES	\$80	\$43	\$80	\$59	\$80	\$35	\$80	\$ 80.00
10-6400-3500	ROOKS FUND EXPENSE	\$500	\$490	\$500	\$360	\$500	\$240	500	\$ 500.00
10-6400-3600	UNIFORMS	\$1,200	\$1,101	\$1,200	\$906	\$1,200	\$587	1,200	\$ 1,200.00
10-6400-5400	INSURANCE	\$6,606	\$7,293	\$2,808	\$1,509	\$2,965	\$2,355	2,965	\$ 3,132.00
10-6400-5700	MISCELLANEOUS	\$275	\$313	\$200	\$1,532	\$200	\$1,397	200	\$ 500.00
10-6400-7400	CAPITAL OUTLAY EQUIPMENT	\$0	\$0	\$0	\$0	\$12,923	\$6,999	65,125	\$ -
10-6400-7401	SMALL EQUIPMENT	\$642	\$564	\$593	\$900	\$636	\$158	1,062	\$ 1,062.00
10-6400-9200	CONTINGENCY	\$0	\$0	\$0	\$0	\$0	\$0		
TOTAL		\$106,523	\$90,603	\$114,524	\$99,937	\$132,846	\$84,482	\$176,239	\$ 109,915.00

TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE-EXPENDITURES
 Fiscal Year: 2022-2023

Fund: 10 Name: GENERAL FUND

Dept 6500 Name: TOWN GARAGE

Account		6/30/2020	6/30/2020	6/30/2021	6/30/2021	6/30/2022	Actual 2/28/2022	2022/2023	
Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual	Dept Request	Approved
10-6500-0200	REGULAR SALARIES	\$124,939	\$126,951	\$144,397	\$139,540	\$109,499	\$68,129	\$116,778	\$ 116,778.00
10-6500-0500	FICA TAX	\$9,558	\$8,210	\$9,899	\$9,708	\$8,377	\$5,121	\$8,859	\$ 8,859.00
10-6500-0600	GROUP INSURANCE	\$18,714	\$18,434	\$21,505	\$21,472	\$25,059	\$18,047	\$23,054	\$ 22,560.00
10-6500-0700	RETIREMENT	\$11,988	\$12,044	\$14,020	\$15,599	\$13,300	\$8,349	\$14,011.53	\$ 14,012.00
10-6500-0900	PROFESSIONAL SERVICES	\$500	\$147	\$200	\$275	\$200	\$37	\$200	\$ 200.00
10-6500-1000	EMPLOYEE TRAINING	\$500	\$0	\$200	\$70	\$200	\$100	\$200	\$ 200.00
10-6500-1100	TELEPHONE	\$350	\$224	\$350	\$224	\$350	\$160	\$350	\$ 300.00
10-6500-1300	UTILITIES	\$2,900	\$2,433	\$3,000	\$2,470	\$3,000	\$1,649	\$3,000	\$ 2,750.00
10-6500-1500	REPAIR BLDGS & GROUNDS	\$2,114	\$603	\$1,500	\$415	\$4,000	\$43	\$1,500	\$ 1,000.00
10-6500-1600	REPAIR EQUIPMENT	\$3,085	\$2,861	\$2,500	\$2,129	\$2,250	\$891	\$2,500	\$ 2,500.00
10-6500-2100	LEASES	\$1,056	\$1,037	\$400	\$0	\$400	\$0	\$400	\$ 400.00
10-6500-3100	AUTOMOTIVE SUPPLIES	\$1,700	\$802	\$1,400	\$346	\$1,200	\$364	\$1,200	\$ 1,000.00
10-6500-3300	DEPARTMENT SUPPLIES	\$3,370	\$2,614	\$2,750	\$3,562	\$2,750	\$2,283	\$3,000	\$ 3,000.00
10-6500-3400	BANK CHARGES	\$200	\$82	\$200	\$111	\$200	\$66	\$200	\$ 150.00
10-6500-3600	UNIFORMS	\$2,810	\$1,167	\$2,810	\$1,053	\$2,810	\$1,127	\$2,800	\$ 1,600.00
10-6500-3800	GARBAGE COLLECTION	\$1,720	\$1,542	\$1,600	\$1,620	\$2,000	\$1,298	\$2,000	\$ 1,700.00
10-6500-4500	CONTRACTED SERVICES	\$6,915	\$3,204	\$6,000	\$3,552	\$4,000	\$70	\$4,000	\$ 4,000.00
10-6500-5400	INSURANCE	\$4,638	\$3,995	\$6,117	\$4,372	\$4,893	\$4,240	\$4,893	\$ 5,186.00
10-6500-5700	MISCELLANEOUS	\$200	\$36	\$200	\$615	\$200	\$311	\$200	\$ 200.00
10-6500-7400	CAPITAL OUTLAY EQUIPMENT	\$7,380	\$5,733	\$14,600	\$14,600	\$0	\$0	\$16,828	\$ 8,414.00
10-6500-7401	SMALL EQUIPMENT	\$1,520	\$894	\$5,650	\$3,943	\$1,800	\$1,113	\$500	\$ 500.00
10-6500-9200	CONTINGENCY	\$0	\$0	\$0	\$0	\$0	\$0		
TOTAL		\$206,157	\$193,037	\$239,298	\$226,879	\$186,488	\$113,410	\$206,473	\$ 195,309.00

**CAPITAL PROJECTS FOR PUBLIC WORKS DEPARTMENT
2023-2027**

Expenditures	Priority	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL YEAR)	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Streets								
Skewarkee Drainage Watershed Imprvmt - Diversion Ditch	1	\$443,000	\$526,588	\$0	\$526,588	\$0	\$0	\$0
Skewarkee Drainage Watershed Impvmt- Upstream of Brownlow	1	\$176,000	\$189,533	\$0	\$189,533	\$0	\$0	\$0
Sanitation								
Leaf Machines	2	\$55,000	\$117,085	\$0	\$56,375	\$60,710	\$0	\$0
Dump Truck	3	\$52,000	\$0	\$55,998		\$58,833	\$0	\$0
Leaf Collector Box	2	\$18,000	\$36,900	\$0	\$18,450	\$18,450	\$0	\$0
Cemetery								
Cemetery Mowers	2	\$8,000	\$8,405	\$0	\$8,405	\$0	\$0	\$0
Cemetery Dump Truck	2	\$59,000	\$60,475	\$0	\$60,475	\$0	\$0	\$0
Garage								
Gas Pumps/Equipment	2	\$13,660	\$8,414	\$8,414	\$0	\$0	\$0	\$0
Garage Door Open/Labor	2	\$1,750	\$1,839	\$0	\$1,839	\$0	\$0	\$0
TOTAL EXPENDITURES		\$916,410	\$949,238	\$64,412	\$861,664	\$137,993	\$0	\$0
Revenue Source								
				FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Installment Financing				\$0	\$0	\$0	\$0	\$0
Lease Purchase				\$0	\$0	\$0	\$0	\$0
General Fund Op. Revenues				\$64,412	\$145,544	\$137,993	\$0	\$0
Water/Sewer Op. Revenues				\$0	\$0	\$0	\$0	\$0
Grants				\$0	\$716,121	\$0	\$0	\$0
Powell Bill Funds				\$0	\$0	\$0	\$0	\$0
Grant/Loan - USDA								
Enterprise 2 Fund								
Total Funding				\$64,412	\$861,665	\$137,993	\$0	\$0

**TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATES-EXPENDITURES
Fiscal Year: 2022-2023**

Fund: 10 Name: GENERAL FUND

Dept 5200 Name: DEBT SERVICE

Account Number	Account Description	6/30/2020	6/30/2020	6/30/2021	6/30/2021	6/30/2022	Actual 2/28/2022	2022/2023	
		Budget	Actual	Budget	Actual	Budget	Actual	Dept Request	Approved
10-5200-9703	DET RET 2021 - PD BUILDING (SUBS LOAN)							\$ 4,904	\$ 4,904
10-5200-9753	INTEREST 2022 - PD BUILDING (SUB LOAN)							\$ 7,037	\$ 7,037
10-5200-9702	DET RET 2021 - PD BUILDING (PRINCI LOAN)							\$ 31,301	\$ 31,301
10-5200-9752	INTEREST 2022 - PD BUILDING (PRINCI LOAN)							\$ 44,915	\$ 44,915
10-5200-9705	DET RET 2022 - FD BUILDING							\$ 6,414	\$ 6,414
10-5200-9755	INTEREST 2022 - FD BUILDING							\$ 9,204	\$ 9,204
10-5200-9704	DET RET 2022 - FD BUILDING							\$ 25,614	\$ 25,614
10-5200-9754	INTEREST 2022 - FD BUILDING							\$ 36,755	\$ 36,755
10-5200-9709	DEBT RETIREMENT-FIRE TRUCK 2019	\$94,233	\$94,233	\$94,233	\$94,233	\$94,233	\$94,233	\$ 94,233	\$ 94,233
10-5200-9759	INTEREST - FIRE TRUCK 2019	\$18,489	\$18,488	\$15,408	\$15,407	\$12,326	\$12,326	\$ 12,326	\$ 12,326
10-5200-9801	DEBT RETIREMENT - EMS REMOUNT	\$28,447	\$28,446	\$28,447	\$28,446	\$28,447	\$57,500	\$ 29,498	\$ 29,498
10-5200-9851	INTEREST - EMS REMOUNT	\$2,535	\$2,535	\$1,690	\$1,690	\$845	\$2,199	\$ 910	\$ 910
10-5200-9960	DEBT RETIREMENT-MISC INSTALL (SKINNER)	\$22,614	\$0	\$22,614	\$22,614	\$22,614	\$0	\$ 22,614	\$ 22,614
10-5200-9970	INTEREST-MISC INSTALL (SKINNER)	\$3,166	\$3,166	\$2,714	\$2,713	\$2,262	\$0	\$ 1,809	\$ 1,809
10-5200-9980	DEBT RETIREMENT - MISC INSTALL	\$0	\$0	\$0	\$0	\$0	\$0		
10-5200-9990	DEBT RETIREMENT-ANNEXATION	\$0	\$0	\$0	\$0	\$0	\$0	\$ -	\$ -
TOTAL		196,503	146,868	165,106	165,103	357,283	166,257	\$ 327,532	\$ 327,534

**TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE-EXPENDITURES
Fiscal Year: 2022-2023**

Fund: 10 Name: GENERAL FUND

Dept 5000 Name: PUBLIC BUILDINGS

Account Number	Account Description	6/30/2020	6/30/2020	6/30/2021	6/30/2021	6/30/2022	Actual 2/28/2022	2022/2023	
		Budget	Actual	Budget	Actual	Budget	Actual	Dept Request	Approved
10-5000-0200	REGULAR SALARIES	\$13,804	\$13,533	\$14,079	\$13,980	\$14,430	\$9,953	\$15,149	\$ 15,149
10-5000-0500	FICA TAX	\$1,056	\$988	\$1,077	\$1,065	\$1,104	\$759	\$1,159	\$ 1,159
10-5000-1300	UTILITIES	\$13,000	\$11,070	\$13,000	\$10,303	\$13,000	\$5,458	\$13,000	\$ 10,000
10-5000-1500	REPAIR BLDGS & GROUNDS	\$6,000	\$3,889	\$4,500	\$3,760	\$6,000	\$796	\$6,000	\$ 22,385
10-5000-1600	REPAIR EQUIPMENT	\$0	\$2,124	\$500	\$3,073	\$2,000	\$30	\$2,000	\$ 2,000
10-5000-3300	DEPARTMENT SUPPLIES	\$4,000	\$2,996	\$3,000	\$3,777	\$4,000	\$1,171	\$4,000	\$ 4,000
10-5000-3400	BANK CHARGES	\$100	\$47	\$100	\$64	\$100	\$38	\$100	\$ 100
10-5000-3800	GARBAGE	\$1,500	\$2,257	\$2,000	\$1,658	\$2,000	\$1,411	\$2,000	\$ 1,750
10-5000-5400	INSURANCE	\$8,447	\$6,757	\$7,635	\$7,216	\$8,131	\$8,242	\$8,131	\$ 8,131
10-5000-7200	CAPITAL OUTLAY BUILDINGS	\$0	\$0	\$0	\$0	\$0	\$0	\$24,245	\$ 24,245
10-5000-7400	CAPITAL OUTLAY EQUIPMENT	\$0	\$0	\$11,000	\$11,000	\$0	\$0	\$0	\$ -
10-5000-7401	SMALL EQUIPMENT	\$500	\$0	\$200	\$213	\$357	\$278	\$357	\$ 357
10-5000-9200	CONTINGENCY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$ -
TOTAL		\$48,507	\$43,955	\$57,091	\$56,110	\$51,122	\$29,044	\$76,141	\$ 89,276

**TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATE-EXPENDITURES
Fiscal Year: 2022-2023**

Fund: 10 Name: GENERAL FUND

Dept 6300 Name: CULTURAL DEPARTMENT

Account		6/30/2020	6/30/2020	6/30/2021	6/30/2021	6/30/2022	Actual 2/28/2022	2022/2023	
Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual	Dept Request	Approved
10-6300-1010	MARTIN MEMORIAL LIBRARY	\$102,000	\$102,000	\$102,000	\$102,000	\$102,000	\$68,000	\$102,000	\$ 102,000
10-6300-1016	STAMPEDE FESTIVAL	\$9,000	\$9,457	\$9,000	\$8,935	\$9,000	\$260	\$9,000	\$ 9,000
10-6300-1020	CHRISTMAS DECORATIONS	\$3,000	\$2,706	\$3,000	\$3,275	\$3,000	\$34	\$3,000	\$ 3,000
10-6300-1030	CHRISTMAS PARADE	\$3,500	\$3,631	\$3,500	\$1,257	\$3,500	\$831	\$3,500	\$ 3,500
10-6300-1040	CHRISTMAS TREE LIGHTS	\$500	\$310	\$500	\$434	\$500	\$12	\$500	\$ 500
10-6300-1050	SUSTAINABLE COMMUNITIES PRO	\$500	\$0	\$500	\$0	\$500	\$0	\$500	\$ 500
10-6300-7400	MAINTENANCE--CHRISTMAS DEC	\$500	\$182	\$500	\$0	\$500	\$0	\$500	\$ 500
10-6300-9200	CONTINGENCY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$ -
TOTAL		\$119,000	\$118,285	\$119,000	\$115,901	\$119,000	\$69,137	\$119,000	\$ 119,000

**TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATES-EXPENDITURES
Fiscal Year: 2022-2023**

Fund: 10 Name: GENERAL FUND

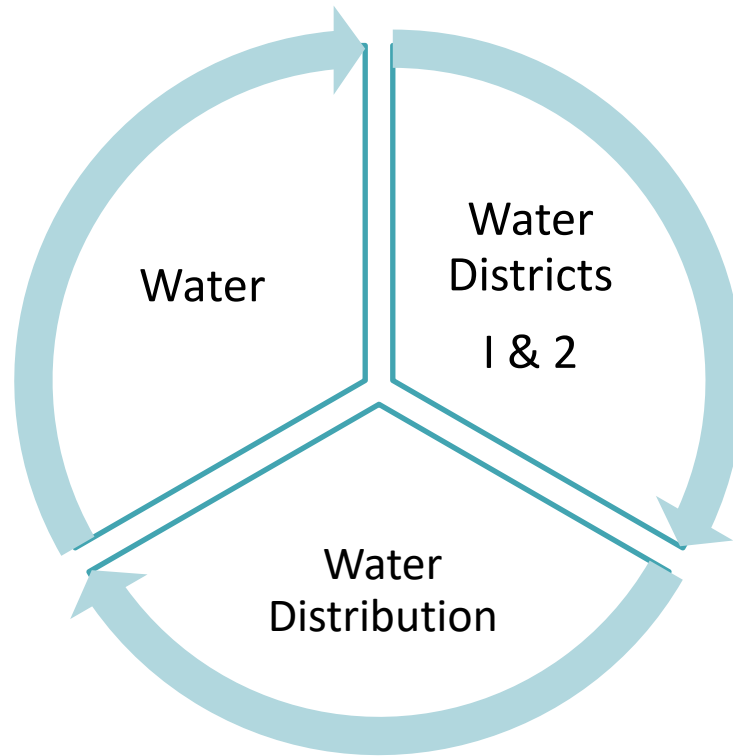
Dept 6600 Name: ECONOMIC & PHYSICAL DEVELOPMENT

Account Number	Account Description	6/30/2020	6/30/2020	6/30/2021	6/30/2021	6/30/2022	Actual 2/28/2022	2022/2023	
		Budget	Actual	Budget	Actual	Budget	Actual	Dept Request	Approved
10-6600-0970	MARTIN CO ARTS COUNCIL	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$ 7,000
10-6600-0990	WILLIAMSTON DOWNTOWN	\$5,000	\$1,979	\$5,000	\$779	\$5,000	\$849	\$5,000	\$ 5,000
10-6600-0991	WMSTN DOWNTOWN, INC FACADE	\$6,000	\$6,000	\$6,000	\$6,000	\$51,000	\$0	\$6,000	\$ 6,000
10-6600-1000	WILLIAMSTON BEAUTIFICATION	\$2,000	\$0	\$2,000	\$217	\$2,000	\$216	\$2,000	\$ 2,000
10-6600-1040	HWY 17 ASSOCIATION	\$3,000	\$2,500	\$3,000	\$2,500	\$2,500	\$2,500	\$2,500	\$ 2,500
10-6600-1050	MID EAST COMMISSION	\$1,800	\$1,777	\$1,800	\$1,777	\$1,777	\$1,777	\$1,777	\$ 1,777
10-6600-1070	MARTIN COUNTY HISTORICAL SOC	\$0	\$0	\$1,000	\$1,000	\$1,000	\$1,000	\$2,000	\$ 2,000
10-6600-5300	INSTITUTE OF GOVERNMENT	\$700	\$699	\$700	\$719	\$719	\$724	\$728	\$ 728
10-6600-5302	MARTIN COUNTY CHAMBER	\$750	\$715	\$3,215	\$3,215	\$2,500	\$715	\$2,000	\$ 2,715
10-6600-5303	COMMITTEE OF 100	\$500	\$500	\$500	\$500	\$500	\$0	\$500	\$ 500
10-6600-5304	NCLM	\$6,500	\$6,351	\$6,500	\$6,379	\$6,500	\$0	\$6,500	\$ 6,500
10-6600-5400	ROANOKE RIVER PARTNERS	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$0	\$1,500	\$ 1,500
10-6600-5420	BOYS & GIRLS CLUB	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$ 15,000
10-6600-7000	RETIRES FRINGE BENEFITS	\$145,963	\$135,642	\$174,709	\$142,706	\$118,181	\$90,492	\$118,181	\$ 118,953
10-6600-9900	TRNSFR TO CAP PROJECTS FUND	\$172,957	\$122,957	\$826,998	\$803,643	\$94,400	\$94,400	\$0	\$ -
10-6600-9950	TRANSFER TO POLICE AND FIRE RA	\$0	\$0	\$145,223	\$145,223	\$0	\$0	\$0	\$ -
TOTAL		\$368,670	\$302,620	\$1,200,145	\$1,138,158	\$309,577	\$215,174	\$170,686	\$ 172,173

ENTERPRISE FUND

- WATER
- WATER DISTRICT I
- WATER DISTRICT II
- SEWER

WATER



Mission Statement

“Provide system that will allow for complete and efficient supply and circulation allowing for growth, better water treatment and quality, as well as fire protection.”

TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATES-EXPENDITURES
Fiscal Year: 2022-2023
Fund: 30 Name; ENTERPRISE (WATER / SEWER) FUND
Dept 8100 Name: WATER DEPARTMENT

Account Number	Account Description	6/30/2020	6/30/2020	6/30/2021	6/30/2021	6/30/2022	Actual 2/28/2022	2022/2023	
		Budget	Actual	Budget	Actual	Budget	Actual	Dept Request	Approved
30-8100-0100	ADMINISTRATION EXPENSE	\$353,466	\$353,466	\$369,715	\$369,779	\$374,759	\$187,785	\$384,121	\$384,121
30-8100-0200	REGULAR SALARIES	\$223,610	\$220,150	\$229,825	\$219,733	\$235,419	\$153,593	\$227,527	\$227,527
30-8100-0300	TEMPORARY SALARIES	\$13,000	\$7,811	\$10,000	\$7,849	\$10,000	\$6,657	\$15,000	\$15,000
30-8100-0500	FICA TAX	\$18,254	\$16,740	\$18,729	\$17,681	\$19,157	\$12,798	\$18,398	\$18,398
30-8100-0600	GROUP INSURANCE	\$31,498	\$30,720	\$35,943	\$35,258	\$41,962	\$31,253	\$38,605	\$38,331
30-8100-0601	RETIREE -- FRINGE BENEFITS	\$21,944	\$21,290	\$21,368	(\$1,564)	\$1,356	\$2,011	\$1,356	\$5,951
30-8100-0700	RETIREMENT	\$22,969	\$21,469	\$26,610	\$24,837	\$30,411	\$20,140	\$29,100	\$29,100
30-8100-0900	PROFESSIONAL SERVICES	\$10,000	\$3,327	\$9,337	\$4,071	\$9,337	\$0	\$9,337	\$5,000
30-8100-1000	EMPLOYEE TRAINING	\$5,000	\$2,416	\$4,000	\$752	\$4,000	\$1,231	\$4,000	\$3,000
30-8100-1100	TELEPHONE	\$3,750	\$3,897	\$3,750	\$4,097	\$3,750	\$2,596	\$3,800	\$4,000
30-8100-1200	POSTAGE	\$5,000	\$3,551	\$5,000	\$4,020	\$5,000	\$2,936	\$5,000	\$5,000
30-8100-1300	UTILITIES	\$20,000	\$18,348	\$20,000	\$28,189	\$20,000	\$12,411	\$20,000	\$20,000
30-8100-1400	TRAVEL	\$200	\$55	\$200	\$0	\$100	\$0	\$200	\$200
30-8100-1500	REPAIR BLDGS & GROUNDS	\$10,000	\$74	\$7,500	\$4,216	\$7,500	\$27	\$7,500	\$6,000
30-8100-1600	REPAIR EQUIPMENT	\$20,000	\$6,866	\$17,500	\$8,171	\$17,500	\$5,364	\$17,500	\$14,569
30-8100-2100	EQUIPMENT RENT,LEASES	\$200	\$0	\$200	\$0	\$200	\$0	\$200	\$200
30-8100-2600	ADVERTISING	\$500	\$525	\$400	\$350	\$400	\$0	\$400	\$400
30-8100-3100	AUTOMOTIVE SUPPLIES	\$16,000	\$14,293	\$16,000	\$15,229	\$16,000	\$13,540	\$16,000	\$15,588
30-8100-3200	OFFICE SUPPLIES	\$250	\$275	\$250	\$66	\$250	\$0	\$250	\$250
30-8100-3300	DEPARTMENT SUPPLIES	\$9,400	\$30,550	\$9,400	\$23,930	\$90,000	\$10,089	\$31,000	\$15,000
30-8100-3400	BANK ANALYSIS CHARGES	\$646	\$508	\$646	\$620	\$645	\$405	\$645	\$645
30-8100-3600	UNIFORMS	\$4,500	\$2,992	\$4,500	\$1,922	\$4,500	\$1,873	\$4,500	\$3,000
30-8100-4500	CONTRACTED SERVICES	\$80,000	\$61,155	\$75,000	\$61,086	\$75,000	\$59,557	\$76,992	\$70,000
30-8100-5300	DUES	\$4,500	\$3,369	\$4,500	\$3,691	\$4,500	\$3,321	\$4,500	\$4,000
30-8100-5400	INSURANCE	\$17,916	\$19,027	\$16,725	\$21,947	\$17,766	\$22,547	\$17,766	\$18,873
30-8100-5700	MISCELLANEOUS	\$500	\$28	\$500	\$321	\$500	\$129	\$500	\$500
30-8100-5805	BAD DEBT	\$5,000	\$7,178	\$10,000	\$21,056	\$0	\$0	\$10,000	\$10,000
30-8100-5900	HURRICANE DORIAN	\$0	\$0	\$0	\$31	\$0	\$0	\$0	\$0
30-8100-5950	COVID	\$0	\$37	\$0	\$568	\$0	\$27	\$0	\$0
30-8100-7200	CAPITAL OUTLAY - BUILDINGS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
30-8100-7400	CAPITAL OUTLAY EQUIPMENT	\$148,779	\$120,050	\$42,631	\$3,189	\$60,710	\$0	\$121,419	\$183,128
30-8100-7401	SMALL EQUIPMENT	\$48,444	\$46,195	\$48,725	\$1,559	\$0	\$158	\$2,561	\$2,561
30-8100-7600	CAPITAL OUTLAY - LINES	\$0	\$0	\$0	\$0	\$0	\$0		
30-8100-7700	REPAIR LINES	\$0	\$7,000	\$40,925	\$38,922	\$6,105	\$0	\$15,000	\$15,000
30-8100-7750	REPAIR/REPLACE FIRE HYDRANTS	\$10,000	\$10,705	\$10,000	\$0	\$10,000	\$7,272	\$10,000	\$10,000
30-8100-8110	PRINCIPAL - SCADA	\$62,553	\$62,553	\$62,553	\$62,553	\$62,553	\$0	\$62,553	\$62,553
30-8100-9500	WATER AUTHORITY PURCHASE	\$1,185,930	\$1,185,930	\$1,190,759	\$1,190,759	\$1,170,733	\$780,489	\$1,224,501	\$1,224,501
30-8100-9501	TRANS TO WA AUTHORITY RES	\$0	\$0	\$0	\$0	\$0	\$0		
TOTAL		\$2,353,809	\$2,282,548	\$2,313,191	\$2,174,887	\$2,300,113	\$1,338,209	\$2,380,231	\$2,412,396

**TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATES-EXPENDITURES
Fiscal Year: 2022-2023
Fund: 30 Name: ENTERPRISE (WATER / SEWER) FUND**

Dept 8110 Name: WATER DISTRICT I

Account		6/30/2020	6/30/2020	6/30/2021	6/30/2021	6/30/2022	Actual 2/28/2022	2022/2023	
Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual	Dept Request	Approved
30-8110-8900	WATER SERVICE FEES	\$0	\$0	\$0	\$0	\$0	-	-	\$ -
30-8110-9100	MC DEBT SERVICE	\$43,838	\$20,055	\$42,991	\$21,010	\$43,106	-	\$43,182	\$ 43,182
30-8110-9150	MC DEBT SERVICE INTERST	\$0	\$22,783	\$0	\$21,981	\$0	-	-	\$ -
TOTAL		\$43,838	\$42,838	\$42,991	\$42,991	\$43,106	\$0	\$43,182	\$ 43,182

**TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATES-EXPENDITURES
Fiscal Year: 2022-2023**

Fund: 30 Name: ENTERPRISE (WATER / SEWER) FUND

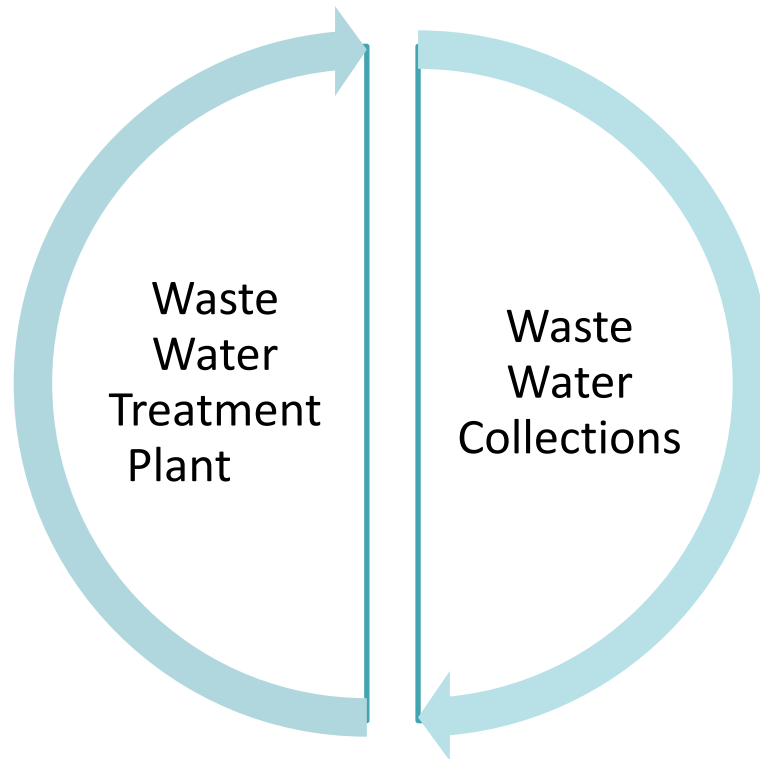
Dept 8111 Name: WATER DISTRICT II

Account		6/30/2020	6/30/2020	6/30/2021	6/30/2021	6/30/2022	Actual 2/28/2022	2022/2023	
Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual	Dept Request	Approved
30-8111-8900	WATER SERVICE FEES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$ -
30-8111-9100	MC DEBT SERVICE	\$126,373	\$48,976	\$124,366	\$49,975	\$124,449	\$0	\$124,449	\$ 124,449
30-8111-9150	MC DEBT SERVICE INTEREST	\$0	\$77,397	\$0	\$74,391	\$0	\$0	\$0	\$ -
TOTAL		\$126,373	\$126,372	\$124,366	\$124,366	\$124,449	\$0	\$124,449	\$ 124,449

SUMMARY OF CAPITAL PROJECTS FOR WATER DEPARTMENT 2023-2027

Expenditures	Priority	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL YEAR)	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Water Dept P/U Trucks	2	\$32,476	\$132,176	\$42,611	\$0	\$43,677	\$0	\$45,888
1 Ton Dump Truck Bed	2	\$10,684	\$10,684	\$10,684	\$0	\$0	\$0	\$0
New Primary Water Supply Transmission Main	1	\$1,903,000	\$2,262,069	\$0	\$2,262,069	\$0	\$0	\$0
Water System Trans.Main-Elm Street	2	\$612,000	\$709,732	\$0	\$709,732	\$0	\$0	\$0
Water System Trans Main-Medical Dr to Main	2	\$404,000	\$517,154	\$0	\$517,154	\$0	\$0	\$0
Water System Trans Main - Factory St to Econo Lodge	2	\$121,000	\$147,427	\$0	\$147,427	\$0	\$0	\$0
Water System Fireflow Imprv-Northeast Loop	2	\$632,000	\$770,031	\$0	\$770,031	\$0	\$0	\$0
Water System Fireflow Imprv-US 64 Alt & Park Dr	2	\$181,000	\$226,044	\$0	\$226,044	\$0	\$0	\$0
Water System Fireflow Improv-Skinner St	2	\$184,000	\$224,186	\$0	\$224,186	\$0	\$0	\$0
Water System Fireflow Improv-SMG	2	\$58,000	\$70,667	\$0	\$70,667	\$0	\$0	\$0
Water System Fireflow Improv-Bob Martin Center	2	\$1,097,000	\$1,336,588	\$0	\$1,336,588	\$0	\$0	\$0
Back Hoe	2	\$110,000	\$242,839	\$121,419	\$121,419	\$0	\$0	\$0
Trash Pump	2	\$7,000	\$7,175	\$0	\$7,175	\$0	\$0	\$0
GAS PUMPS/EQUIPMENT	1	\$8,414	\$8,414	\$8,414	\$0	\$0	\$0	\$0
Software Installation for New Auto Read Meters	2	\$23,157	\$18,248	\$0	\$18,248	\$0	\$0	\$0
Meter Reading Devices for Auto-Read Meters	2	\$23,157	\$17,769	\$0	\$17,769	\$0	\$0	\$0
TOTAL EXPENDITURES		\$5,406,888	\$6,701,202	\$183,129	\$6,428,509	\$43,677	\$0	\$45,888
Funding Sources								
				FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Installment Financing					121,419			
Lease Purchase								
General Fund Op. Revenues								
Water/Sewer Op. Revenues				183,129	43,192	43,677	-	45,888
Grants				-	2,556,849	-	-	-
Powell Bill Funds								
Retained Earnings				-	3,707,049	-	-	-
Grant/Loan								
Total Funding				\$183,129	\$6,428,509	\$43,677	\$0	\$45,888

SEWER



Mission Statement

“To plan, evaluate and implement programs and procedures that provide for the safe collection and treatment of all wastewater and to discharge an effluent that meets all local, state and federal requirements and/or limits. “

TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATES-EXPENDITURES
Fiscal Year: 2022-2023

Fund: 30 Name: ENTERPRISE (WATER / SEWER) FUND

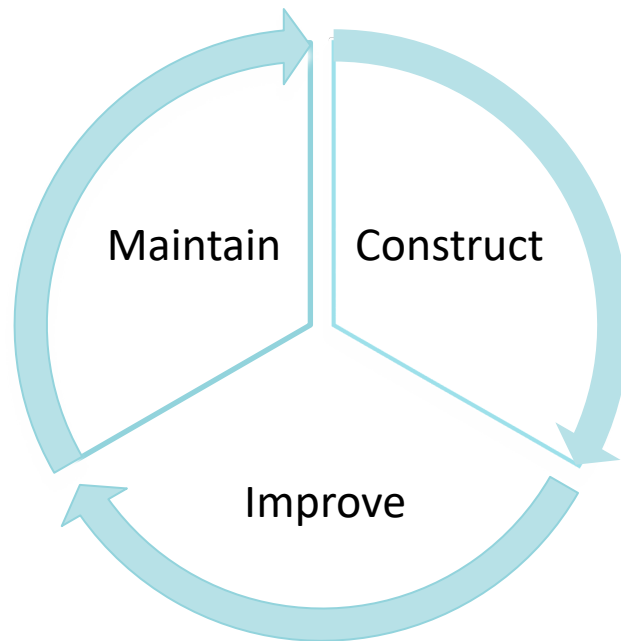
Dept 8200 Name: SEWER DEPARTMENT

Account Number	Account Description	6/30/2020	6/30/2020	6/30/2021	6/30/2021	6/30/2022	Actual 2/28/2022	2022/2023	
		Budget	Actual	Budget	Actual	Budget	Actual	Dept Request	Approved
30-8200-0100	ADMINISTRATION EXPENSE	\$298,565	\$298,565	\$313,524	\$313,524	\$314,817	\$157,409	\$322,731	\$322,731
30-8200-0200	REGULAR SALARIES	\$265,642	\$269,751	\$279,015	\$287,390	\$286,155	\$208,342	\$307,122	\$307,122
30-8200-0300	TEMPORARY SALARIES	\$7,500	\$6,538	\$7,500	\$5,728	\$7,500	\$3,191	\$7,500	\$7,500
30-8200-0500	FICA TAX	\$20,895	\$19,590	\$21,918	\$20,929	\$22,465	\$14,749	\$23,867	\$23,867
30-8200-0600	GROUP INSURANCE	\$44,754	\$42,059	\$50,862	\$47,450	\$56,241	\$45,857	\$51,741	\$54,459
30-8200-0601	RETIREE -- FRINGE BENEFITS	\$25,982	\$25,807	\$26,839	\$9,536	\$8,088	\$6,707	\$8,088	\$7,354
30-8200-0700	RETIREMENT	\$26,321	\$24,509	\$31,168	\$29,659	\$35,663	\$23,300	\$37,751	\$37,751
30-8200-0900	PROFESSIONAL SERVICES	\$15,000	\$7,363	\$10,000	\$6,945	\$10,000	\$0	\$10,000	\$10,000
30-8200-1000	EMPLOYEE TRAINING	\$5,500	\$2,090	\$3,500	\$1,084	\$3,500	\$986	\$3,500	\$3,000
30-8200-1100	TELEPHONE	\$3,000	\$3,516	\$2,900	\$4,502	\$3,000	\$2,164	\$3,000	\$3,000
30-8200-1200	POSTAGE	\$4,500	\$8,023	\$4,500	\$8,164	\$4,500	\$6,141	\$8,000	\$8,000
30-8200-1300	UTILITIES	\$110,000	\$128,980	\$110,000	\$117,463	\$110,000	\$74,993	\$110,000	\$110,000
30-8200-1400	TRAVEL	\$400	\$80	\$400	\$0	\$400	\$0	\$400	\$400
30-8200-1500	REPAIR BLDGS & GROUNDS	\$5,800	\$786	\$5,000	\$5,401	\$5,000	\$186	\$5,000	\$5,000
30-8200-1600	REPAIR EQUIPMENT	\$77,901	\$59,472	\$99,400	\$36,912	\$79,000	\$19,788	\$75,000	\$70,000
30-8200-2100	EQUIPMENT RENT,LEASE	\$7,000	\$0	\$5,000	\$0	\$5,000	\$0	\$5,000	\$4,000
30-8200-2600	ADVERTISING	\$500	\$83	\$500	\$83	\$500	\$167	\$500	\$300
30-8200-3100	AUTOMOTIVE SUPPLIES	\$9,000	\$7,453	\$9,000	\$6,021	\$9,000	\$5,303	\$9,000	\$8,000
30-8200-3200	OFFICE SUPPLIES	\$500	\$190	\$400	\$30	\$400	\$0	\$400	\$200
30-8200-3300	DEPARTMENT SUPPLIES	\$25,000	\$26,028	\$8,000	\$8,254	\$8,000	\$14,124	\$10,000	\$10,000
30-8200-3302	LAB SUPPLIES	\$7,000	\$6,763	\$7,000	\$6,991	\$7,000	\$9,825	\$11,000	\$11,000
30-8200-3305	CHEMICAL SUPPLIES	\$0	\$0	\$18,000	\$15,696	\$18,000	\$0	\$19,000	\$19,000
30-8200-3400	BANK ANALYSIS CHARGES	\$1,060	\$907	\$1,060	\$1,222	\$1,060	\$724	\$1,060	\$1,060
30-8200-3600	UNIFORMS	\$6,000	\$3,584	\$6,000	\$2,925	\$6,000	\$2,652	\$6,000	\$5,000
30-8200-3800	GARBAGE COLLECTION	\$1,500	\$1,073	\$1,500	\$1,198	\$1,500	\$1,001	\$1,500	\$1,500
30-8200-4500	CONTRACTED SERVICES	\$82,500	\$52,953	\$77,500	\$54,568	\$77,500	\$48,795	\$82,150	\$82,150
30-8200-5300	DUES	\$9,000	\$9,115	\$9,000	\$8,520	\$9,000	\$7,108	\$9,000	\$9,000
30-8200-5400	INSURANCE	\$31,321	\$25,989	\$29,183	\$27,911	\$30,984	\$30,812	\$30,984	\$32,986
30-8200-5700	MISCELLANEOUS	\$300	\$39	\$300	\$293	\$300	\$180	\$300	\$300
30-8200-5805	BAD DEBT	\$5,273	\$16,749	\$30,000	\$0	\$0	\$0	\$0	\$0
30-8200-5900	HURRICANE DORIAN	\$0	\$0	\$0	\$1,310	\$0	\$0	\$0	\$0
30-8200-5950	COVID	\$0	\$37	\$0	\$1,323	\$0	\$38	\$0	\$0
30-8200-7200	CAPITAL OUTLAY BUILDINGS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
30-8200-7400	CAPITAL OUTLAY EQUIPMENT	\$30,460	\$30,181	\$185,502	\$19,728	\$412,427	\$124,786	\$115,414	\$114,414
30-8200-7401	SMALL EQUIPMENT	\$4,950	\$3,136	\$0	\$19,762	\$0	\$19,920		
30-8200-7600	CAPITAL OUTLAY LINES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
30-8200-7700	SEWER LINE REPAIRS	\$0	\$0	\$20,000	\$1,294	\$10,000	\$7,400	\$10,000	\$10,000
30-8200-8100	BOND/LOAN PRINCIPAL	\$308,275	\$308,275	\$308,275	\$308,275	\$0	\$0		
30-8200-8200	BOND/LOAN INTEREST	\$16,031	\$16,030	\$8,016	\$8,015	\$0	\$25,186		
30-8200-8500	PRIN & INTEREST I & I SEWER IMPROVEM	\$52,066	\$52,065	\$52,066	\$52,065	\$52,066	\$0	\$52,065	\$52,065
30-8200-8700	PRIN - ANNEXATION SEWER	\$182,509	\$182,508	\$182,509	\$182,508	\$182,509	\$0	\$182,509	\$182,509
30-8200-8750	INTEREST - ANNEXATION SEWER	\$57,089	\$34,513	\$53,731	\$51,861	\$50,373	\$0	\$51,861	\$51,861
30-8200-8600	CAPITAL IMPROVEMENT RESERVE							\$100,000	\$125,063
30-8200-9400	TRANS TO CAP PROJ FUND	\$0	\$0	\$0	\$0	\$0	\$0		
30-8200-9450	TRANS TO GF-SKINNER 2012	\$0	\$0	\$0	\$0	\$0	\$0		
TOTAL		\$1,749,094	\$1,674,800	\$1,979,068	\$1,674,539	\$1,827,948	\$861,833	\$1,671,443	\$1,690,592

**CAPITAL PROJECTS FOR SEWER DEPARTMENT
2023-2027**

Expenditures	Priority	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL YEAR)	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Mag Meter (Sludge)	2	\$6,500	\$6,500	\$6,500	\$0	\$0	\$0	\$0
Sewer Dept P/U Truck	2	\$81,116	\$89,564	\$0	\$43,677	\$0	\$45,888	\$0
Sewer Jet Cleaner	1	\$77,000	\$78,925	\$78,925	\$0	\$0	\$0	\$0
Coastal Lift Station Pumps	1	\$28,989	\$28,989	\$28,989	\$0	\$0	\$0	\$0
Xylem Back up Pump	2	\$15,000	\$15,000	\$0	\$15,000	\$0	\$0	\$0
Skewarkee Sewer Interceptor	2	\$6,230,500	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES		\$6,629,161	\$218,978	\$114,414	\$58,677	\$0	\$45,888	\$0
Funding Sources				FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Installment Financing								
Lease Purchase								
General Fund Op. Revenues								
Water/Sewer Op. Revenues				\$0	\$58,677	\$0	\$45,888	\$0
Grants				\$114,414				
Powell Bill Funds								
Retained Earnings								
Grant/Loan				\$0	\$0	\$0	\$0	\$0
Total Funding				\$114,414	\$58,677	\$0	\$45,888	\$0

POWELL BILL



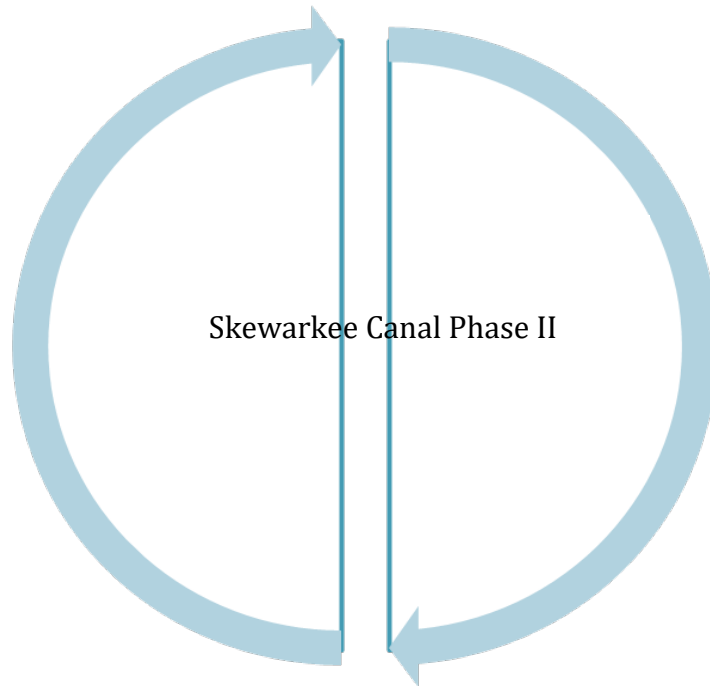
Powell Bill funds are distributed to cities and towns to assist them in maintaining, constructing, reconstructing, repairing and improving streets or public thoroughfares, bikeways, greenways, and sidewalks within their corporate limits (G. S. 136-41.1 through 41.4).

**TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATES-EXPENDITURES
Fiscal Year: 2022-2023**

Fund: 15 Name: POWELL BILL FUND

Account		6/30/2020	6/30/2020	6/30/2021	6/30/2021	6/30/2022	Actual 2/28/2022	2022/2023	
Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual	Dept Request	Approved
15-5600-3700	POWELL BILL SERVICES	\$48,385	\$17,521	\$43,098	\$15,871	\$20,000	\$9,926	\$ 20,000	\$ 20,000
15-5600-3800	POWELL BILL - PROJECT	\$75,000	\$85,082	\$110,799	\$99,886	\$25,000	\$0	\$ 71,015	\$ 71,015
15-5600-3900	POWELL BILL - EQUIPMENT/OPERATIC	\$263,905	\$7,775	\$234,000	\$245,445	\$6,698	\$3,516	\$ 6,698	\$ 6,698
15-5600-4000	LICENSE PLATE FEE - STREET	\$81,250	\$81,250	\$81,250	\$81,250	\$81,250	\$81,250	\$ 81,250	\$ 81,250
15-5600-4500	POWELL BILL-LOAN PRINCIPAL	\$38,750	\$38,750	\$38,750	\$38,750	\$113,731	\$113,730	\$ 76,128	\$ 76,128
15-5600-8100	LOAN AND INTEREST	\$6,228	\$6,216	\$4,152	\$4,140	\$5,571	\$5,571	\$ 2,347	\$ 2,347
15-5600-9400	TRANSFER TO CAPITAL PROJECTS FUN	\$0	\$0	\$0	\$0	\$0	\$0	\$ -	\$ -
TOTAL		\$513,518	\$236,594	\$512,049	\$485,342	\$252,250	\$213,993	\$ 257,438	\$ 257,438

STORMWATER ENTERPRISE FUND



**TOWN OF WILLIAMSTON
ANNUAL BUDGET ESTIMATES-EXPENDITURES
Fiscal Year: 2022-2023**

Fund: 25 Name: STORMWATER ENTERPRISE FUND

Account		6/30/2020	6/30/2020	6/30/2021	6/30/2021	6/30/2022	Actual 2/28/2022	2022/2023	
Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual	Dept Request	Approved
25-5200-9100	STORM WATER DEBT PAYMENT	\$39,326	\$18,382	\$39,326	\$18,587	\$39,326	\$39,326	\$39,326	\$ 39,326
25-5200-9200	DEBT RESERVE	\$6,600	\$20,805	\$10,000	\$20,485	\$10,000	\$0	\$10,000	\$ 10,000
25-5200-9300	FUTURE PROJECT	\$4,074	\$0	\$674	\$0	\$674	\$0	\$674	\$ 674
25-5200-9400	UNCOLLECTIBLE - STORM WATER	\$5,000	\$0	\$5,000	\$0	\$5,000	\$0	\$5,000	\$ 5,000
TOTAL		\$55,000	\$39,188	\$55,000	\$39,072	\$55,000	\$39,326	\$55,000	\$ 55,000

ANNUAL BUDGET ESTIMATES-EXPENDITURES
Fiscal Year: 2022-2023

Summary of All Funds

	6/30/2021	6/30/2022	2022/2023	2022/2023
GENERAL FUND EXPENSES	Actual	Budget	Request	Approved
Administrative	36,241	106,800	115,456	111,516
Elected Officials	53,706	64,990	66,135	59,038
Cemetery	99,937	132,846	176,239	109,915
Cultural	115,901	119,000	119,000	119,000
Debts	165,103	357,283	327,532	327,534
Economic and Physical Development	1,138,158	309,577	170,686	172,173
Fire	520,847	566,584	688,273	632,626
Garage	226,879	186,488	206,473	195,309
OPEB	0	0	0	0
Planning	216,914	417,815	195,127	190,353
Police	1,900,658	1,928,845	2,190,407	2,151,541
Public Buildings	56,110	51,122	76,141	89,276
Recreation	405,529	497,570	688,687	577,266
Rescue	1,008,345	987,119	1,290,893	1,283,705
RRT	55,916	98,632	69,000	69,000
Sanitation	635,782	477,179	655,425	580,055
Street	454,415	499,286	540,127	438,898
General Fund Total	7,090,440	6,801,136	7,575,600	7,107,205
ENTERPRISE EXPENSE				
Water	2,174,887	2,300,113	2,380,231	2,412,396
WDI	42,991	43,106	43,182	43,182
WDII	124,366	124,449	124,449	124,449
Sewer	1,674,539	1,827,948	1,671,443	1,690,592
Enterprise Fund Total	4,016,782	4,295,616	4,219,305	4,270,619
POWELL BILL	485,342	252,250	257,438	257,438
Powell Bill Fund Total	485,342	252,250	257,438	257,438
Stormwater	39,072	55,000	55,000	55,000
Stormwater Fund	39,072	55,000	55,000	55,000
OPEB Trust Fund	0	0	0	0
Grand Total - All Funds	11,631,637	11,404,002	12,107,344	11,690,262

NOTICE OF PUBLIC HEARING FOR ADOPTION OF BUDGET

TOWN OF WILLIAMSTON NOTICE OF PUBLIC HEARING

NOTICE OF PUBLIC HEARING FOR ADOPTION OF BUDGET

The proposed budget for the Town of Williamston for fiscal year 2022-2023 has been filed with the Board of Commissioners. A public hearing on the proposed budget will be held on the 6th of June, 2022 at 5:30 p.m. in the Assembly Room at the Town Hall. The proposed budget totals \$11,690,262 for FY 2022-2023, beginning July 1, 2022. It is available for public inspection in the office of the Town Clerk during regular business hours and on the Town's website, www.townofwilliamston.com.

If COVID-19 restrictions do not allow for public attendance, you may join the meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/360529277>

You can also dial in using your phone.

United States: +1 (872) 240-3212

Access Code: 360-529-277



ORDINANCE 2022-34
TOWN OF WILLIAMSTON
FY 2022-2023 BUDGET ORDINANCE

BE IT ORDAINED by the Governing Board of the Town of Williamston, North Carolina:

Section 1: The following amounts are hereby appropriated in the General Fund for the operation of the Town Government and its activities for the fiscal year beginning July 1, 2022, and ending June 30, 2023, in accordance with the chart of accounts heretofore established for this Town:

Administration	\$ 111,516
Board	59,038
Planning	190,353
Public Buildings	89,276
Police Department	2,151,541
Fire Department	632,626
Rescue/EMS Department	1,283,705
RRT Department	69,000
Street Department	438,898
Sanitation Department	580,055
Recreation Department	577,266
Cemetery	109,915
Garage	195,309
Cultural	119,000
Debt Retirement	327,534
Economic & Physical Development	<u>172,173</u>
	\$ 7,107,205

Section 2. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

Taxes and Licenses:

Current Year's Property Taxes	\$ 2,890,403
Other Ad Valorem Tax Revenue	1,048,420
Local Option Sales Tax	1,040,000
Hold Harmless Reimbursements	332,000
Payment in Lieu of Taxes	8,200
Other Taxes and Licenses	449,930

User Charges and Fees:	
Recreation Activities	27,500
Cemetery Sales and Fees	115,000
EMS Service Charges	490,000
EMS Medicaid	100,000
Other Charges and Fees	23,500
Intergovernmental Payments:	
Total Government and Local Grants	304,277
Other Income:	
Investment Earnings	1,000
Installment Loan	240,000
Miscellaneous	36,975
Fund Balance Appropriated:	
Powell Bill – Street Sweeper	-0-
Undesignated Funds	<u>-0-</u>
	\$ 7,107,205

Section 3. The following amounts are hereby appropriated in the Enterprise Fund for the operation of the water and sewer utilities for the fiscal year beginning July 1, 2022, and ending June 30, 2023, in accordance with the chart of accounts heretofore approved for the Town:

Water Operations	\$ 2,166,715
Sewer Operations	1,164,680
Capital Outlay	297,542
Debt Retirement	641,682
Reserve	-0-
Loans	-0-
Transfer from Other Funds	-0-
Contingencies	<u>-0-</u>
	\$ 4,270,619

Section 4. It is estimated that the following revenues will be available in the Enterprise Fund for the fiscal year beginning July 1, 2022, and ending on June 30, 2023:

Water Charges	\$ 2,491,957
Sewer Charges	1,571,129
Interest on Investments	6,000
Other Charges and Fees	56,000
Miscellaneous	1,500
Transfer from General Fund	22,614
Loan – Ambulance	121,419
Undesignated Fund Balance	<u>-0-</u>
	\$ 4,270,619

Section 5. It is estimated that the following expense will be available in the Storm Water Fund for the fiscal year beginning July 1, 2022, and ending on June 30, 2023:

Debt Service Payment	<u>\$55,000</u>
	\$ 55,000

Section 6. It is estimated that the following revenue will be available in the Storm Water Fund for the fiscal year beginning July 1, 2022, and ending on June 30, 2023:

Storm Water Fees	<u>\$55,000</u>
	\$ 55,000

Section 7. It is estimated that the following revenues will be available in the Powell Bill Fund for the fiscal year beginning July 1, 2022, and ending on June 30, 2023:

License Plate Tax	\$ 81,250
Powell Bill Revenue	50.00
Powell Bill Funds	<u>176,138</u>
	\$ 257,438

Section 8. It is estimated that the following expenses will be available in the Powell Bill Fund for the fiscal year beginning July 1, 2022, and ending on June 30, 2023:

Street - License Plate	\$81,250
Powell Bill Services	20,000
Powell Bill – Equipment/Operations	6,698
Powell Bill Loan	76,127
Powell Bill Interest	2,347
Powell Bill – Paving Project	<u>71,015</u>
	\$257,438

Section 9. The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. He may transfer amounts between line item expenditures within a department without limitation and without a report being required.
- b. The Budget Officer shall be authorized to re-allocate departmental appropriations among the various objects of expenditures as he believes necessary provided such transfers shall be reported to the Board of Commissioners at its next regular meeting and shall be entered into the minutes.
- c. He may not transfer any amounts between funds, except as approved by the Governing Board in the Budget Ordinance as amended.

Section 10. The Budget Officer may make cash advances between funds for periods not to exceed 60 days without reporting to the Governing Board. Any advances that extend beyond 60 days must be approved by the Board. All advances that will be outstanding at the end of the fiscal year must be approved by the Board.

Section 11. Copies of this Budget Ordinance shall be furnished to the Clerk to the Governing Board and to the Budget Officer and Finance Officer to be kept on file by them for their discretion in the disbursement of funds.

Adopted this 6th day of June, 2022

Mayor:

A handwritten signature in blue ink, appearing to read "Richard Brown", written over a horizontal line.

Clerk:

A handwritten signature in black ink, appearing to read "Jake Enobar", written over a horizontal line.