

MINUTES OF THE SPECIAL CALLED MEETING OF
THE TOWN BOARD OF COMMISSIONERS
TOWN OF WILLIAMSTON, NC

October 19, 2015

The Board of Commissioners of the Town of Williamston met in special called session on Monday, October 19, 2015 at 5:30 a.m. in the Assembly Room at Town Hall.

PRESENT Mayor: Tommy Roberson
Commissioners: Mayor Pro Tem Al Chesson, Jerry Knox, William Coffield, Herman B. Daniels
and Junious J. Horton
Town Administrator: Eric Pearson
Town Clerk/Executive Assistant: Christina Craft
Planning and Development Director: Brent Kanipe

CALL TO ORDER AND INVOCATION

The Mayor called the meeting to order and asked Mayor Pro Tem Chesson to give the invocation.

AGENDA/CONSENT AGENDA APPROVED

The Mayor asked if there were any adjustments to the Regular Agenda.
It was moved by Commissioner Knox, seconded by Commissioner Horton and unanimously passed to approve the agenda as presented.

TENTATIVE RECOMMENDATION OF BID AWARD LETTER FOR ANNEXATION PROJECT AREA "A"

Blaine Humphreys, Project Manager with the Rivers & Associates, Inc., reported to the board that four bids for construction of the Annexation Project Area "A" had been received. Of the four, Central Builders, Inc. was the lowest responsive bidder at \$3,140,503 and is currently awaiting the pending qualification listings. The formal bid opening was held for the project Tuesday, October 13, 2015 in the Town Hall Board room. The advertisement for bids was published in the *Daily Reflector* and the *Greater Diversity News*, in addition to direct solicitation to area contractors and plan rooms. Final award of the project should be subject to the Town's approval of the contractor's pending qualifications submittal and subject to Clean Water State Revolving Fund (CWSRF) funding approval. As a part of that, the Division of Water Infrastructure (DWI) has to have a resolution from the Board recommending the award to the contractor. Central Builders, Inc. bid is under the budgeted project cost of \$3.2 million with a 5% contingency budgeted. The water portion of the project will not be eligible under the CWSRF loan and will have to be paid out of a separate fund. The water portion of the cost is approximately \$343,000. Commissioner Chesson questioned with the bid below the projected cost of the project, can this affect the flexibility of funding usage on unforeseen issues or additional items that may arise. Mark Garner, Vice President of Rivers and Associates, reported that if there is additional construction relative to the original project that the money was awarded, then there are some opportunities to work with the State to be allowed to do certain things but must be related. If the monies were for any project additions were to come out of the Enterprise Fund, then that will be at the Board's discretion if it is under that capital projects ordinance.

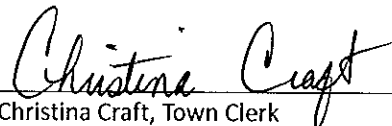
It was moved by Commissioner Knox, seconded by Commissioner Horton and unanimously passed to approve the Town Board resolves to tentatively award the contract to Central Builders, Inc. subject to approval by DWI.

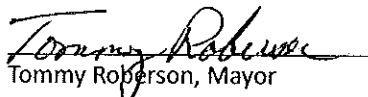
ADJOURNMENT

With no further business, the Mayor declared the meeting adjourned at 5:43 p.m.

Submitted By:

Approved By:


Christina Craft, Town Clerk


Tommy Roberson, Mayor