

TOWN OF WILLIAMSTON
REGULAR BOARD OF COMMISSIONERS MEETING
WILLIAMSTON TOWN HALL
102 E. MAIN ST., WILLIAMSTON NC 27892
MONDAY, JANUARY 8, 2024, 5:30 P.M.
AGENDA

Times listed are estimates only. **Do not rely on listed times for when these items will be addressed. It is noted that items may be addressed earlier or later than the estimated times shown on this agenda.

<u>Agenda Item</u>	<u>Time **</u>	<u>Action</u>	<u>Page(s)</u>
I <u>Mayoral Procedures</u>			
(1) Call to Order	5:30		
(2) Pledge of Allegiance	5:31		
(3) Opening Prayer	5:32		
II <u>Discussion/Adjustment to the Agenda</u>	5:33	X	
(Please include removal and transfer of any Consent Agenda items from Consent Agenda to Regular Agenda that need full discussion)			
III <u>Consent Agenda</u>	5:35	X	
(These items may be adopted with a single motion, second and vote. However, any Governing Board Member may request removal of any item or items for full discussion.)			
(1) Approval of the Regular Board Meeting Minutes of December 4, 2023			1-5
(2) Approval of Special Called meeting of December 13, 2023			6
(3) Budget Amendment – Code Enforcement technology			7
(4) Confirmation of dates and times for the Town Board of Commissioners Annual Planning Retreat			8
IV <u>Oath of Office for Commissioner Alton Moore as Mayor Pro-tem</u>	5:37		
Judge Regina Parker			
V <u>Audit Presentation - Carr Riggs & Ingram – James Overton</u>	5:45	X	9-11
1) Audit Contract for Fiscal Year 2022-2023	6:00	X	
<u>James Overton</u>			
VI <u>Public Hearing</u>			
(1) Fiscal Year 2024-2025 Public input	6:10		12
(2) Text Amendment - Inside Mini-Storage in CD Zone	6:25		13-20
VII <u>Public Comment</u>	6:35		
VIII <u>Old Business</u>			
None			
IX <u>New Business</u>			
1) Lead and Copper Service Line Grant Approval	6:55		21
<u>Rivers & Associates – Ben Williams</u>			
2) CDBG Annual Report	7:05	X	22-41
<u>Adams Company – Ben Jones</u>			

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Note: Please turn off any cell phones, etc. during this meeting. Thank you for your cooperation.

3) Resolution 2024-01 Amending Parks and Recreation Fees <u>Allen Overby</u>	7:15	X	42-45
4) Resolution 2024-02 Amending Driveway Curb Cut Fees <u>Stacy Stall</u>	7:20	X	46-48
5) Appointments to the Planning Board <u>Eric Pearson</u>	7:25	X	49-51
6) Amended Personnel Policy – Tuition Reimbursement <u>Eric Pearson</u>	7:30	X	52-54
7) Scope of Work (SOW) for NCLM Grant Assistance <u>Mandy Bullock</u>	7:35	X	55-57
8) Contract – Point and Pay <u>Mandy Bullock</u>	7:40	X	58-68
9) Credit Card Agreement Policy <u>Mandy Bullock</u>	7:45	X	69-75
10) Contract with Dianne Mazo Jones – Medicaid reporting <u>Chief Peaks</u>	7:50	X	76-77
11) Ordinance 2024-01 Amending Zoning Ordinance in CD Zone <u>Eric Pearson</u>	7:55	X	78-79
12) Ordinance 2024-02 – to Close River Road for Martin County 250 th Anniversary Celebration <u>Eric Pearson</u>	8:00	X	80-81
X <u>Department Head Reports</u>	8:10		
Public Works			
Police			
Fire			
Parks & Recreation			
Finance			
Planning			
XI <u>Adjourn</u>	8:30		
Information attachments			
- NCDOT Notice letter –US 13/US 17 Main St. in Williamston – Improve Intersection			82
- Property Tax Listing Information – Provided by Martin County			83
- Code Enforcement Actions for November and December 2023			84-85
- Placer.ai information for Stampede, Police Department Carriage Event and Christmas Parade			86-107

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While the meetings are open to the public, there is very limited seating due to COVID restrictions. This meeting is open to the public virtually. If wish to make comments during the meeting, please forward questions or comments to jescobar@townofwilliamston.com or written statements to Town of Williamston, 102 East Main Street, Williamston, NC in advance. You may still speak at the meeting but written comments will ensure they understand in case of technical difficulties.

If you would like to listen and have input during the Public Hearing and Public comment sections, please follow the instructions below:

Please join our meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/360529277>

You can also dial in using your phone.

(For supported devices, tap a one-touch number below to join instantly.)

United States: +1 (872) 240-3212

- One-touch: tel:+18722403212,,360529277#

Access Code: 360-529-277

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