

PERE MARQUETTE CHARTER TOWNSHIP BOARD  
REGULAR MEETING AGENDA  
July 11, 2023 – 4:00 p.m.

Location: PERE MARQUETTE TOWNSHIP HALL  
1699 S. Pere Marquette Highway  
Ludington, MI 49431

1. CALL TO ORDER
2. INVOCATION
3. PLEDGE TO FLAG
4. ROLL CALL
5. APPROVAL OF MINUTES
6. SHERIFF / COUNTY COMMISSIONER REPORT(S)
7. DEPARTMENT REPORTS
8. BRIEF PUBLIC COMMENTS (TWO MINUTES)
9. APPROVAL OF AGENDA
10. PUBLIC HEARINGS
11. COMMUNICATIONS
12. COMMITTEE REPORTS
13. UNFINISHED BUSINESS
14. NEW BUSINESS
  - A. **Consider Certification of the 2023 Millage Rates for Township Operation and Public Transportation**
15. OFFICERS REPORTS
  - A. Trustees
  - B. Clerk and payment of invoices
  - C. Treasurer
  - D. Supervisor
16. ANNOUNCEMENTS
17. EXTENDED PUBLIC COMMENTS (TEN MINUTES)
18. ADJOURNMENT

**REGULAR MEETING****June 27, 2023****PERE MARQUETTE CHARTER TOWNSHIP BOARD**

held at 1699 S. Pere Marquette Highway, Ludington MI 49431

Board members present: Supervisor Gerald Bleau; Clerk Rachelle Enbody; Treasurer Karie Bleau;  
Trustees: Andrew Kmetz, James Nordlund, Sr., Henry Rasmussen, and Ronald Soberalski.

Board member(s) absent: No members absent.

Also present: County Commissioner Lewis Squires, Riley Kelley (Ludington Daily News), and numerous guests.

The meeting was called to order at 6:00 p.m. by the Supervisor. Invocation was given by Nordlund; Pledge of Allegiance was recited by all.

**APPROVAL OF MINUTES:** **Moved** by Rasmussen, seconded by Enbody to approve the minutes of the June 13, 2023 regular meeting as presented.

Motion carried.

**PUBLIC COMMENT:** Public comment was held.

**APPROVAL OF AGENDA:** **Moved** by Kmetz, seconded by Nordlund to approve the agenda as presented.

Motion carried.

**COMMUNICATIONS :** G. Bleau reported that Michigan Municipal Risk Management (MMRMA) notified the township of Risk Avoidance Program (RAP) grant distributions of \$5,250.00 and \$2,000.00 for security camera systems for the Township Hall and Fire Department, respectively. Report received from the Building & Zoning Departments, Code Enforcement and Personnel Director for May 2023.

**NEW BUSINESS:** A. **Consider Budget Amendments** – Enbody reviewed the proposed budget amendments in detail.

**Moved** by Nordlund, seconded by Soberalski to approve the following budget amendments:

<b>General Fund</b>			
	Current Budget	Increase / (Decrease)	Amended Budget
<b>Revenues:</b>			
Disposition/sale of asset	0	49,000	49,000
<b>Expenditures:</b>			
Township Board - Legal	35,000	20,000	55,000
Township Supervisor - Salary/Wage Deputy	0	8,300	8,300
Township Supervisor - HSA Contributions	14,100	9,400	23,500
Fire Department - Transportation	1,000	1,000	2,000
Planning Commission - Printing & Publishing	1,000	500	1,500
Zoning Board of Appeals - Printing & Publishing	600	400	1,000
Department of Public Works - Communications	500	1,000	1,500
Department of Public Works - Utilities	7,000	3,000	10,000
Parks & Recreation - Gasoline	2,500	3,500	6,000
Parks & Recreation - Bank Service Charges	8,500	2,500	11,000
Parks & Recreation - Communications	1,500	2,500	4,000
Contingency	30,511	(3,100)	27,411
Sub-total		0	
<b>NET CHANGE IN GENERAL FUND</b>		<b>0</b>	

**Sewer Fund**

	Current Budget	Increase / (Decrease)	Amended Budget
<b>Expenditures:</b>			
Administrative Expense	0	15,120	15,120
Sub-total		15,120	
<b>NET CHANGE IN SEWER FUND</b>		<b>15,120</b>	

**Water Fund**

	Current Budget	Increase / (Decrease)	Amended Budget
<b>Expenditures:</b>			
Administrative Expense	0	22,678	22,678
Contractual Services	35,000	5,000	40,000
Sub-total		27,678	
<b>NET CHANGE IN WATER FUND</b>		<b>27,678</b>	

Motion carried with Soberalski opposed.

**B. Consider Assembly Permit Request** – Board members reviewed a Public Assembly Permit Application requesting a small standing wedding ceremony in 2024 at Buttersville Campground beach area for approximately 20 people. Enbody noted that the Code of Ordinances requires proper written permission (assembly permit) for a gathering for 30 or more persons and this request does not require board approval or a permit.

**Moved** by Soberalski, seconded by Kmetz to approve the assembly permit for the Chamberlain/Slagle wedding reception in 2024.

Motion carried with Enbody opposed.

COMMITTEE OF THE WHOLE: **Moved** by Kmetz, seconded by Nordlund to move into Committee of the Whole at 6:21 p.m. Motion carried. Various topics discussed with no action taken:

- Discussion of the status of the purchase of the properties at 932 and 946 S. Pere Marquette Hwy. and the blight issue on the properties.
- Discussion of security cameras and billing for internet at Memorial Tree Park. G. Bleau state the internet service is for WiFi with the intent to purchase security cameras and is compiling bids for cameras for Memorial Tree Park. Sutton's Landing has security cameras and there is a proposal for security cameras at Buttersville Park.

**Moved** by G. Bleau, seconded by Kmetz to return to regular session at 6:33 p.m. Motion carried.

EXTENDED PUBLIC COMMENT: Public comment was held.

ADJOURNMENT: The meeting was adjourned by consent at 6:33 p.m.

Rachelle D. Enbody, MiPMC<sup>2</sup>, CMC Township Clerk

Gerald A. Bleau, Township Supervisor

## 2023 Tax Rate Request (This form must be completed and submitted on or before September 30, 2023)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

Carefully read the instructions on page 2.

County(ies) Where the Local Government Unit Levies Taxes <b>MASON</b>	2023 Taxable Value of ALL Properties in the Unit as of 5-22-2023 <b>784,293,785</b>
Local Government Unit Requesting Millage Levy <b>PERE MARQUETTE CHARTER TOWNSHIP</b>	For LOCAL School Districts: 2023 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2023 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2022 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2023 Current Year "Headlee" Millage Reduction Fraction	(7) 2023 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
ALLOCATED	OPERATING	AUG '72	5.0000	4.9780	1.0000	4.9780	1.0000	4.9780		2.85	unlimited
VOTED	PUBLIC TRANSP	AUG '22	0.4000	N/A	1.00	0.4000	1.0000	0.4000		.20	12/31/25

Prepared by	Telephone Number	Title of Preparer	Date
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**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.121(3).

<input checked="" type="checkbox"/> Clerk <input type="checkbox"/> Secretary	Signature	Print Name <b>Rachelle D. Enbody</b>	Date
<input checked="" type="checkbox"/> Chairperson <input type="checkbox"/> President	Signature	Print Name <b>Gerald A. Bleau</b>	Date

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

\*\* **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School Districts: Use Only. Complete if requesting millage to be levied. See SIC Bulletin 2 of 2023 for instructions on completing this section.	Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
	For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	
	For Commercial Personal	
	For all Other	

# PERE MARQUETTE CHARTER TOWNSHIP FIRE DEPARTMENT



1040 SOUTH PERE MARQUETTE HWY. • LUDINGTON, MICHIGAN 49431

July 1, 2023

Pere Marquette Charter Township Board

During the month of June 2023, the Fire Department responded to the following:

Medical	29
Fire	6
PI/PDA	4
Alarms Fire/CO/odor	0
Wires	0
Gas leak	0
Water Emergency	0
Total Responses	39
Year to Date 2023	213
Year to Date 2022	189

Respectfully Submitted

A handwritten signature in cursive script, appearing to read "Lawrence Gaylord".

Lawrence Gaylord, Chief



June 28, 2023



T4 P2 736 \*\*\*\*\*AUTO\*\*ALL FOR AADC 493

Pere Marquette Township  
1699 S. Pere Marquette Hwy.  
Ludington, MI 49431-9323

Re: Charter Communications – Upcoming Changes

Dear Franchise Official:

Spectrum Mid-America, LLC (“Spectrum”) is making its customers aware of the following changes to the channel lineup serving your community:

- On or around July 28, 2023, Spectrum will launch carriage of **AMC+** on channel 604. AMC is consolidating AMC Premiere, Shudder, Sundance Now, and IFC Films Unlimited into AMC+ for a \$7.99 monthly subscription price and will contain approximately 16,350 hours of content. Customers that subscribe to AMC+ will be able to access content on Spectrum as well as through the AMC+ app using their Spectrum credentials.
- On or around August 1, 2023, Spectrum will launch carriage of **Jewish Broadcasting Service Expansion (JBS)** on channel 480.
- On or around August 1, 2023, Spectrum will launch carriage of **Jewish Life Television Expansion (JLTV)** on channel 481.

If you should have any questions about this change, please feel free to contact me at (906) 553-7866.

Sincerely,

A handwritten signature in blue ink that reads "Joan Movrich".

Joan Movrich  
Manager – State Government Affairs, Michigan  
Charter Communications

# COMMUNICATION

\*Draft

Minutes of the regular meeting of the **Lincoln Lake Improvement Board** held on **Thursday, June 22, 2023** at the offices of the Mason County Drain Commission, located at 102 East Fifth Street, Scottville, Michigan beginning at 9:00 a.m.

Members Present:	Tom Carlson-Chairman, Richard Wells Jody Hartley, Rob Allard, Steve Wegener
Members Absent:	None
Others Present:	Mike Solomon, Restorative Lake Sciences (RLS) Eric Buter, Drain Commission Technician

The meeting was called to order by Chairman Carlson at 9:00 a.m. and Roll Call was completed.

## **Agenda**

A motion was made by Wegener, seconded by Wells to approve the Agenda as presented - **Motion carried.**

## **Minutes**

A motion was made by Wegener, seconded by Hartley to approve the minutes of the May 4, 2023 meeting as presented - **Motion carried.**

## **Treasurer Report**

Treasurer Allard presented a Treasurer's report which contained vouchers 0168-0170 paid since the last meeting of May 4.

A motion was made by Wegener, seconded by Hartley to approve the Treasures report as presented along with the vouchers 0168-0170 - **Motion carried.**

## **Public Comment**

No members of the public present.

## **Consultants Report**

Mike Solomon of RLS presented a map of the survey completed on June 21, 2023 depicting nuisance and invasive plants. Approximately 15 acres of curly leaf pondweed treated in the spring did not get a complete kill and will be retreated by PLM at no cost to the lake board. Concerns exist of some resistance forming with the lower dose treatment and will be evaluated for future treatment.

Solomon presented his recommendation for another treatment for Tuesday, June 27<sup>th</sup> for the weeds identified on the map. The estimated cost for the treatment would be \$10,192.50 - \$11,202.50.

The board discussed the proposed cost for the next treatment relative to the annual budget of \$33,000 and the real possibility of a third treatment. A motion was made by Wegener, seconded by Harley to accept the proposal. – **Motion carried unanimously.**

#### **Next Meeting**

The board agreed to meet again on Thursday, August 10 at 9:00 AM at the office of the Drain Commission.

With there being no further business to come in front of the Board, Chairman Carlson requested a motion for adjournment, motion made by Wegener, seconded by Hartley and the meeting was adjourned at 9:29 AM. - **Motion carried.**

Respectfully,

Rob Allard  
Secretary/Treasurer



**PERE MARQUETTE CHARTER TOWNSHIP  
TREASURER'S REPORT**

**BANK BALANCES**

**FROM: 6/1/2023**

**TO: 6/30/2023**

Type	Description	Beginning Balance 6/1/2023	Total Debits	Total Credits	Ending Balance 6/30/2023
Investment	Cetera Investments	\$194,765.94	\$47.85	\$0.00	\$194,718.09
Money Market	Comerica Savings/MM	\$604,081.70		\$2,102.09	\$606,183.79
Investment	Comerica Securities	\$0.00	\$0.00	\$0.00	\$0.00
Money Market	Huntington Bank /MM	\$131,144.10	\$0.00	\$32.34	\$131,176.44
Investment	MBIA Michigan Class	\$2,328,320.12	\$0.00	\$10,018.23	\$2,338,338.35
Investment	Multi-Bank Securities, Inc.	\$1,071,139.95	\$3,103.84	\$251,744.95	\$1,319,781.06
Investment	Preferred Credit Union CD's	\$270,359.38	\$0.00	\$852.70	\$271,212.08
Cash	Preferred Credit Union Savings	\$5.68	\$0.00	\$0.00	\$5.68
Investment	Safe Harbor CD's	\$590,814.12	\$292,425.84	\$292,425.84	\$590,814.12
Cash	Safe Harbor Savings/MM	\$60,806.27	\$5.49	\$153.32	\$60,954.10
Investment	West Shore Bank CD's	\$950,000.00	\$0.00	\$0.00	\$950,000.00
Cash	West Shore Current Tax	\$386.06	\$36.26	\$0.00	\$349.80
Cash	West Shore General Checking	\$1,938,902.98	\$677,969.79	\$534,202.23	\$1,795,135.42
Cash	West Shore Payroll Account	\$3,085.36	\$98,296.19	\$98,210.83	\$3,000.00
Money Market	West Shore Savings/MM	\$2,015,134.60	\$250,000.00	\$7,329.95	\$1,772,464.55
Cash	West Shore Trust Account	\$3,238.00	\$2,429.00	\$864.00	\$1,673.00
	<b>TOTALS</b>	<b>\$10,162,184.26</b>	<b>\$1,324,314.26</b>	<b>\$1,197,936.48</b>	<b>\$10,035,806.48</b>

**YEAR-TO-DATE TOTAL BANK BALANCES**

Month:	Year:	Ending Balance:
December	2022	\$8,791,320.94
January	2023	\$11,141,812.41
February	2023	\$10,155,931.16
March	2023	\$10,156,547.91
April	2023	\$10,091,855.41
May	2023	\$10,162,337.58
June	2023	\$10,035,806.48

\* Highlights

5/2/2023 \$250,000 CD purchased for 18 month term/4.50% rate with West Shore Bank

5/2/2023 \$250,000 CD purchased for 24 month term/4.70% rate with West Shore Bank

5/2/2023 Transferred \$200,000 to Municipal Savings from General Checking at WSB with a 4.50 % rate for 6 months

05/09/2023 Comerica Security redeemed, original investment & gain/interest transferred to Comerica Money Market

5/24/2023 Transferred \$500,000 to Michigan Class from General Checking at WSB - 5.12% interest rate

6/28/2023 \$250,000 CD purchased for 3 year term/5.05% rate with Multi-Bank Securities