

REGULAR MEETING
May 23, 2023

PERE MARQUETTE CHARTER TOWNSHIP BOARD
held at 1699 S. Pere Marquette Highway, Ludington MI 49431

Board members present: Supervisor Gerald Bleau; Clerk Rachelle Enbody; Treasurer Karie Bleau;
Trustees: Andrew Kmetz, Henry Rasmussen, and Ronald Soberalski.
Board member(s) absent: Trustee James Nordlund Sr.
Also present: Riley Kelley (Ludington Daily News), Russel Fulker, and numerous guests.

The meeting was called to order at 6:00 p.m. by the Supervisor. Invocation was given by Kmetz; Pledge of Allegiance was recited by all.

APPROVAL OF MINUTES: **Moved** by Kmetz, seconded by Rasmussen to approve the minutes of the May 9, 2023 regular meeting as presented and the minutes of the May 9, 2023 closed session as presented.

Motion carried.

PUBLIC COMMENT: Public comment was held.

APPROVAL OF AGENDA: **Moved** by Enbody, seconded by Rasmussen to approve the agenda as presented.

Motion carried.

NEW BUSINESS: A. **Consider Temporary Assistant for the Treasurer's Office** – Board members reviewed a memo from Treasurer K. Bleau requesting to hire a temporary assistant for the Treasurer's Office during the time that the deputy treasurer will be on leave of absence. K. Bleau added that the position is budgeted at forty hours per week and that the deputy treasurer is currently working only thirty-two hours per week which will result in enough remaining budgeted funds to cover the cost of the temporary assistant.

Moved by K. Bleau, seconded by Soberalski to authorize hiring a temporary assistant for the Treasurer's Office at a compensation rate of \$22.03 per hour at the following requested schedule: For the period of June 5 – August 18 at two days per week or up to 20 hours per week for training at a temporary part-time status and for the period of August 21 November 13 at a temporary full-time status.

Motion carried.

B. **Consider Partnership for Trail Design** – Board members reviewed a letter from the Shoreline Cycling Club informing the board that the club has received a trail design proposal in the amount of \$8,000.00 with a completion date of fall/winter 2023/2024. The letter requests a cost share of the project and is looking forward to working with the township on adding recreational amenities to the Conservation Park. G. Bleau stated he received correspondence from James Bernier of JMB Associates, LLC, township consultant, and that the consultant is not supportive of the venture as the township already has a trail project plan and is ready to proceed.

Moved by G. Bleau, seconded by Kmetz to refer the request for the trail partnership project to the Parks Committee.

Motion carried.

C. **Consider Board of Review Resignation** – Board members reviewed correspondence from Monica Schuyler resigning from the Board of Review due to residency.

Moved by Soberalski, seconded by Kmetz to accept the letter of resignation from Board of Review member Monica Schuyler, with regret, effective immediately.

Motion carried.

D. **Consider Parks Department Request for Equipment Trailer** – Board members reviewed quotes for the purchase of an equipment trailer for the Parks Department.

VENDOR	MODEL	Base Quote	Fee(s)	Title	Plates	TOTAL
Grandville Trailer	Sure Trac 16K	\$10,195	\$135.00	\$15.00	\$200	\$10,545
Holland Trailer	Sure Trac 16K	\$10,195	Not quoted	15.00	Not quoted	\$10,260
Smith Equipment	Big Tex 16TL	\$15,077	Not quoted	Not quoted	\$200	\$15,277
Smith Equipment	Big Tex 14ET	\$8,897	Not quoted	Not quoted	\$200	\$ 9,097

Moved by Kmetz, seconded by Enbody to refer the request for equipment trailer purchase to the Finance Committee.

Motion carried.

ANNOUNCEMENTS: Soberalski asked about the status of the forensic audit. G. Bleau stated there will be a final report on the forensic audit at the next board meeting.

EXTENDED PUBLIC COMMENT: Public comment was held.

ADJOURNMENT: The meeting was adjourned by consent at 6:37 p.m.

Rachelle D. Enbody, MiPMC², CMC Township Clerk

Gerald A. Bleau, Township Supervisor

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