

Regular Meeting Minutes of the McBain City Council October 8, 2018
held at the meeting room of the fire station, 7:00 pm

Present: Mayor Roberts, D. Heuker, Kubiak, Lutke, Warren, Heethuis, M. Smith, Heidi Heuker, Craig Fisher, Mike King,
Absent: D. Smith

Called to Order by Mayor Roberts @ 7:00pm

Pledge of Allegiance

Invocation by Chuck Heethuis

- **Motion** by Kubiak, supported by Heuker to approve the agenda, approved 5-0.
- Motion by Kubiak supported by Heethuis to approve the September minutes, approved 5-0.
- Motion by Lutke, supported by Kubiak to receive financials as presented, approved 5-0.

Public input – none

Treasurer report- collecting the last of summer taxes.

Clerk report – presented a request from American Waste to change the day for recycling pickup. Motion by Lutke, supported by Kubiak to approve the request from American Waste for changing the recycling pickup day to the 1st Tuesday of the month beginning in January 2019 was approved 5-0. (If a Holiday falls on the scheduled day, pickup will be the following day.) Residents who recycle will be notified of this change by mail.

Fisher/King DPW Report

- Roof covering has been put on the county barn.
- Ready for leaf pick up.
- Preparing the ice rink for plastic liner.
- Considering lease of a skid steer to clean sidewalks, parking lots etc this winter. This will be presented to DDA for their consideration.
- A fiber communication line will be installed from the Water tower to the DPW building to insure communication abilities.
- Clarification and documentation needs to be established between Summit Digital and the City regarding agreements made.
- Planning Commission received a draft proposal for the Master Plan from Networks Northwest. Still needs some pictures and illustrations for visual interest and is on track to present to council at our December meeting. Then there will be a 63 day Public Comment period which can be followed by final approval in February.
- Zoning permit question was discussed. Mayor Roberts will follow up with this.
- "Cares Day"- The ladies from Chemical Bank worked in the cemetery Monday, October 8th. They cleaned many headstones. Thank you Ladies for investing in our community!

Old Business

- Motion by Heuker, supported by Lutke to adopt the Fire Charges Ordinance, approved 5-0.
- Discussion regarding part time/full time hours. Clerk will get answers to a few more questions.

New Business

- **Trick or Treat hours** – motion by Heuker, supported by Heethuis to set October 31, 2018 from 5pm-8pm as our trick or treat hours, approved 5-0. If you would like trick or treaters to stop, leave your porch light on.
- **Motion** by Heuker supported by Kubiak to approve Marcia Smith, Heidi Heuker, Lori Warren and Faye Lutke as election inspectors for our November 6, 2018 election, approved 5-0.

Mayor report-

- Safe Deposit boxes for TIFA DDA still have signatures for past mayors on file. Motion by Heethuis, supported by Lutke to update this signature to the current Mayor and the Clerk, approved 5-0.
- Checking on zoning for a house on Harrison St.
- Mayor nominates Clark Dykhouse to the open position on the Fire Board. Motion by Lutke, supported by Heuker to approve this nomination, approved 5-0.
- Gas Station update- the building is down, dirt is being moved.

Committee Reports and Recommendations

- Lutke reported for the Utility Committee, they have 4 proposals for work that needs to be done.
- Motion by Heethuis, supported by Heuker to approve the proposal from Pearson Well Drilling to cap Well #3, approved 5-0. This has to be done prior to May 1, 2019.
- Motion by Heuker, supported by Kubiak to approve having M.E. Simpson Co do the Valve Turning and Leak Assessment that has to be done, approved 5-0.
- Motion by Heuker, supported by Kubiak to approve Pete's Contracting placing 2 valves in the asbestos pipe on the corner where the gas station rehab is happening. This is recommended to prevent a major mess in the event that the very fragile asbestos pipe breaks they will be able to shut off water without impacting the road or the houses along that corridor, approved 5-0.
- Motion by Heethuis, supported by Heuker, to approve the purchase of a new tool for live taps into the water line. This will improve efficiency and safety for our DPW. Approved 5-0.

- Preliminary reports are starting to come back from Fleis VandenBrink on our water system. They are reviewing our water reliability study at this time.
- Heethuis reports DPW needs a new reflective coat and there are a few overgrown trees/bushes that need to be taken out.
- Motion by Heuker, supported by Lutke to enter Closed Session (8:50pm) to discuss the sale/purchase of property, approved 5-0 by roll call vote.
- Mayor ended the Closed Session at 9:05pm
- Mayor adjourned the meeting at 9:05pm

Marcia Smith,
McBain City Clerk