

Regular Meeting Minutes of the McBain City Council November 11, 2019 - UNAPPROVED  
held at the meeting room of the fire station, 7:00 pm

Present: Mayor Roberts, D. Heuker, Warren, Heethuis, Lutke, D. Smith, Kubiak, M. Smith, Mike King, H. Heuker, C Fisher

Absent: Chase Barber

Called to Order by Mayor Roberts at 7:00pm

Pledge of Allegiance

Invocation by Smith

Oaths of office for all re-elected officers; Roberts, M.Smith, H. Heuker, Warren, Heethuis, Kubiak

- Motion by Smith, supported by Heethuis to approve the amended agenda, approved 6-0.
- Motion by Heuker, supported by Smith to nominate Heethuis as Mayor Pro Tem, approved 6-0.
- Motion by Lutke, supported by Smith to approve the September 19, 2019 minutes, approved 6-0.
- Motion by Lutke, supported by Heuker to receive financials as presented, Treasurer and Clerk are working with Scott Hunter to change the format of the General acct so that it includes the Section 125 monies and thus would balance. Approved 6-0.

**Treasurer Report:** assessor report will be filed by the November 14, 2019 deadline.

**Clerk Report:** Motion by Lutke, supported by Heuker to deposit the down payment check from Bazuin and Sons into the Land Development fund, approved 6-0. Motion by Lutke, supported by Smith to deposit the check from TIFA to pay for the city truck into the Land Development fund since that is where the funds were used from, approved 6-0. Working with Sunoco accounting office to get our account due date moved, McBain School will be billed for the extra 2 election inspectors needed for the election, budget amendments will be ready for the Nov 21<sup>st</sup> meeting, Finance Committee meeting will be scheduled.

**Public input - none**

**King DPW Report**

- Dylan Williams will be done at the end of the month.
- There will be no more leaf pick up due to weather conditions.
- A-1 ran cameras in sewer line along Maple to check the line and a hole was found. This can be fixed from the inside.
- Biewers camers- there were a couple spots that the camera couldn't get through. There was no water flowing Saturday and the DPW and Pete's contracting had to dig it up. They found that the pipe was melted from discharging water that was too hot. Biewers and the DPW are working on this problem and a shut off was installed. A temperature prob was installed so the DPW gets an alarm when it reaches a certain temperature.
- Water leak on Pine St was repaired.

**Old Business-**

Motion by Heuker, supported by Heethuis to adopt the Financial Policies and Procedures as amended, approve 6-0.

**New Business** –Motion by Heuker supported by Kubiak to approve the notice for the 30-day Public Comment period for the Recreation Plan Draft, approved 6-0.

- Motion by Heethuis, supported by Heuekr to set \$100.00 as the fee for the Mayor to perform a marriage, approved 6-0.

**Mayor's Report**

- The council meeting for the third Thursday of November will be Thursday November 21, 2019 at 7:00pm.
- Coffee hours will be held on November 22, 2019 at 8:00am with Daire Rendon and on December 2, 2019 at 12:00pm with Curt Vander Wal at the meeting room of the fire station,

**Zoning Report**

- Enforcing the junk ordinance. All outside inventory must be stored out of sight/under cover.

**Committee Reports and Recommendations**

- Smith -Christmas Tree Lighting festivities will be December 7, 2019 starting at 3:30pm. The actual lighting will be at 5:00pm with Caroling to follow. THANK YOU to the Fire Dept. for helping to put up the lights!
- Heethuis – winter rates for the cemetery are in effect beginning November 15.

Mayor Roberts adjourned the meeting at 9:00pm.

Marcia Smith,  
McBain City Clerk

Next Meeting will be November 21, 2019