

Regular Meeting Minutes of the McBain City Council May 20, 2021
held at the meeting room of the fire station, at 7:00pm

Present: Mayor Roberts, D. Heuker, Warren, Heethuis, D. Smith, M. Smith, Kubiak, Lutke, Mike King, Ken Mlcek

Absent: Heidi Heuker

Called to Order by Mayor Roberts at 7:05pm

Pledge of Allegiance

Invocation by Smith

- Motion by Smith, supported by Kubiak to approve the amended agenda, approved 6-0.
- Motion by Heuker, supported by Smith to approve the May 10, 2021 minutes, approved 6-0

Treasurer Report: none

AWARD BIDS:

- Motion by Smith, supported by Kubiak to award contract #1 Water Tank Improvements to Bluewater Engineered Storage Systems for \$259,108.00, approved 6-0.
- Motion by Lutke, supported by Kubiak to award contract #2 Water Treatment Plant to RCL Construction Co., Inc for 2,362,000.00, approved 6-0.
- Motion by Smith, supported by Kubiak to award contract #3 Distribution System Improvements to Pete's Contracting for 2,414,958.45, approved 6-0.
- Motion by Heuker, supported by Smith to award the Drinking Water System Revolving Fund contract to Pete's Contracting as amended by Change Order #1, approved 6-0.
- Motion by Heuker, supported by Kubiak to approve Change Order #1 to correct the number of services on the 12,000 feet of main that are being improved in this project thereby changing the bid to \$411,788.00 from Pete's Contracting., approved 6-0.
- Motion by Lutke, supported by Kubiak to approve Amendment #2 to the Owner-Engineer Agreement. This agreement adds \$43,400 to the agreement because the timeline for this project has been determined to be 24 weeks instead of 16 weeks as originally estimated and the cost of the tank design and inspection has increased, approved 6-0.
- Motion by Lutke, supported by Heethuis to de-obligate the USDA from any contingency funds that remain after the project is complete and authorize the Mayor to sign the letter stating that the City will comply, approved 6-0.
- Motion by Lutke, supported by Smith to approve the Loan Resolution that confirms the amounts of grant (4,444,000.00) and loan (2,048,000.00) the City will received, approved 6-0.

Clerk Report: No action was taken on a request to park a food wagon at the Carwash. Motion by Lutke, supported by Heuker to accept the agreement for payment for water/sewer services between Todd and Lori Warren and the City, approved 5-0 with Warren abstaining.

Zoning Report: none

Public input: none

DPW Report:

- Internet and the Server will be installed next week at the new building.
- Motion by Heuker, supported by Heethuis to approve purchase of a grill using the money collected (\$531.00) from scrap metal clean up, approved 6-0.

Old Business-No action taken on the Equalization Agreement with the County.

New Business: Motion by Heethuis, supported by Kubiak to approve the resident information letter as amended explaining the delay in water rate increases, approved 6-0.

Motion by Lutke, supported by Heuker to approve the TIFA DDA budgets as presented, approved 6-0.

Mayor's Report

- Motion by Lutke, supported by Kubiak to approve the Mayoral appointment of Sharon Noordhoek to the Economic Development Committee, approved 6-0.
- **Thank you** to Donna Lutke and Jill Petrimoulx and her children for planting the flowers on Main Street. **Thank you** also to Lori Warren who will plant the Flowers at the cemetery and care for them over the summer.
- **MEDC** application was submitted today. We should receive their letter of intent soon after June 15th.
- **Category B** funding will be awarded in July.

Committee Reports and Recommendations

- Lutke- Health Insurance recommendation from the Labor committee. Motion by Heuker, supported by Smith to Opt Out of the PA 152 and pay 100% of premium as we have done in the past, approved 6-0.
Motion by Heuker, supported by Smith to continue with AFLAC and Section 125 as in the past, approved 6-0.
- Heethuis recommends that the DPW be CPR trained.

Motion by Heuker, supported by Smith to enter Closed Session to discuss an attorney opinion at 8:30pm approved by roll call vote 6-0. Closed session ended at 8:45pm by Mayor Roberts.

Motion by Lutke, supported by Heethuis to continue review and consulting our attorneys for an employee retirement investment that will serve both the City and our employees, approved 6-0.

Closed Session requested by Mike King. Motion by Lutke, supported by Heehuis to enter Closed Session again at 8:50pm, approved by roll call vote 6-0. Mayor ended the Closed Session at 9:04.

Motion by Heuker, supported by Kubiak to adopt the recommendation of the labor committee and approve a one-time payment of \$1612.50 to cover Mike's overtime for the past year.

Motion by Heuker, supported by Smith to allow Lutke to work on our Employee Handbook and contract to make the changes recommended by our labor attorney, approved 6-0.

Mayor Roberts adjourned the meeting at 9:06pm.

Marcia Smith,
McBain City Clerk

Next meeting is June 14, 2021