

Regular Meeting Minutes of the McBain City Council June 14, 2021  
held at the meeting room of the fire station, at 7:00pm

Present: Mayor Roberts, D. Heuker, Heethuis, D. Smith, M. Smith, Kubiak, Lutke, Mike King, Herb Bronkema, Dean Smallegan, Liz Vogel, H. Heuker

Absent: Warren

Called to Order: by Mayor Roberts at 7:05pm

Pledge of Allegiance

Invocation by Smith

- Motion by Smith, supported by Kubiak to approve the amended agenda, approved 5-0. Also amended again by Smith, supported by Lutke to add financials, approved 5-0.
- Motion by Lutke, supported by Smith to approve the May 20, 2021, minutes, approved 5-0.
- Motion by Lutke, supported by Heethuis to approve the May financials as presented, approved 5-0.

**Treasurer Report:** working with BS&A to provide the necessary information for them to begin programming our software.

**Clerk Report:** We will need specific scanners to be able to interface with the new software. Also, they are recommending 2 monitors for clerk/treasurer offices.

**Zoning Report:** none

**Public input:** Dean Smallegan introduced Liz Vogel as the new county administrator. Herb Bronkema commented on the finishing touches that are being done at the new city office building.

**DPW Report:**

- Internet and the Server installation will be finished this week by Allpro and Grand Traverse Communication.
- The water leak on E Euclid was repaired.

**Old Business:** none

**New Business:** none

**Mayor's Report**

- Water USDA loan closing will be on July 1<sup>st</sup>, 2021. Preconstruction meeting will be at 9:30 and closing will follow.
- MEDC loan- we should hear on the 15<sup>th</sup>.
- Our Attorney will be helping with the wording for the change of location language for city meetings. This will be published.
- Biewer has finished Phase 1 and Phase 2. Wetland remediation will continue and hopefully be done by December.
- OSHA issued citation for 2 non-compliance issues regarding Westdorp's injury. Both were paperwork issues. We were able to apply for and receive a 50% reduction.
- We have not received the COVID support money from the Federal government yet. Vogel stated that we are a NEU community, and she would investigate what needed to be done.
- Generator for the new building has been ordered.
- Motion by Heuker, supported by Kubiak to approve funding from the water fund for the generator not to exceed \$20,000, approved 5-0.
- Mayor wants a committee to establish Rates and Rules for usage of the community room at the city building. Kubiak, Lutke and Steve Elenbaas will help the mayor. Meeting June 17, 2021, at 8:00pm
- **Committee Reports and Recommendations**

**Smith** – McBain Heritage Days planning is progressing, and flyers will soon be out. A Banner will be hung over M66 Business support has been great!

**Lutke** – Planning Commission recommends that we start over with our Ordinances working with Networks Northwest as an adviser who can provide the needed guidance. Motion by Heethuis, supported by Smith to support the recommendation to work with Networks Northwest to totally redo our Ordinances beginning in January 2022.

Overtime guidelines were presented and after discussion Lutke will continue to work to put current language in the Employee Handbook and in their contracts. Clerk will finish calculating the labor/equipment usage for 4<sup>th</sup> quarter so that we have a full year of information for budgeting purposes.

**Heuker** – Labor committee recommended raises for our DPW employees, Motion by Lutke, supported by Kubiak to approve the recommended raises for each employee retroactive to the beginning of our fiscal year, approved 5-0. (\$2.00/hour for Mike King, \$1.00/hour for Brennyyn Morris and \$1.00/hour for Bruce Aitteema)

At this point we will plan on the Regularly scheduled meeting on June 17, 2021, at 7:00pm

Mayor Roberts adjourned the meeting at 8:35pm.

Marcia Smith,  
McBain City Clerk

Next meeting is June 17, 2021 if needed.