

Regular Meeting Minutes of the McBain City Council August 9, 2021

held at the council room of the City Office building at 9478 S Morey Rd, McBain MI, at 7:00pm

Present: Mayor Roberts (7:10), D. Heuker, Heethuis, H. Heuker M. Smith, Kubiak, Lutke, Mike King, Warren (7:05), Ken Mlcek, Russ and Linda Westdorp, Faye Walker, Scott Hunter

Absent: D. Smith

Called to Order: by Mayor Pro Tem Heethuis at 7:00pm

Pledge of Allegiance

Invocation by Heethuis

- Motion by Lutke supported by Kubiak to approve the amended agenda, removed Liz Vogel, approved 4-0.
- Motion by Lutke, supported by Kubiak to approve the July 12 meeting minutes, approved 5-0.
- Motion by Lutke, supported by Kubiak to approve the July financials as presented, approved 5-0.

Scott Hunter presented the audit report. Motion by Lutke, supported by Kubiak to receive the audit as presented and Thank You to Baird, Cotter and Bishop for the help they provide the city, approved 5-0.

**Treasurer Report:** one tax payout is done and another one will be done soon.

**Clerk Report:** Motion by Lutke, supported by Kubiak to support the efforts to put a memorial bench for Brenda Van Houten but want them to work with private businesses to find a spot to set it, approved 5-0. Motion by Lutke, supported by Heethuis to set the REU for the City Hall building at 1 and 1 for water and sewer for now, approved 5-0. Motion by Lutke, supported by Heethuis to do the necessary paperwork for the city accounts to move to Horizon Bank, approved 5-0.

**Zoning Report:** Roberts conveyed the conversion with Barber, working on lawn mowing, unlicensed vehicles, and commercials sign permits.

**Public input:** Westdorps and several residents within the city have complained about the high-pitched siren noise from the sawmill. The Mayor and DPW are working with Biewer to solve the problem.

**DPW Report:**

- IXOM Solar Bee maintenance agreement, Motion by Lutke, supported by Kubiak to support King's recommendation and choose Option 1 which is the annual renewal, approved 5-0.
- Provided initial information about putting a fence to block off the water tower area. King will collect pricing for about 300 yards plus gates.

**Old Business-** Motion by Lutke, supported by Heethuis to approve the written Community Room Lease agreement contingent upon the attorney approval, approved 5-0.

Cleaning/custodial work for the building was discussed. Motion by Heuker to go with the job description and post for bids, motion withdrawn.

Office hours for the administrative offices. Motion by Lutke, supported by Kubiak to accept the recommendation from the Mayor, Clerk and Treasurer, approved 5-0. These will be posted on the website and at the City Hall.

**New Business:** Motion by Lutke, supported by Heuker to accept and approve the East Bay Medical quote for providing services for Random Drug and Alcohol testing, approved 5-0.

BS&A training for the Clerk and Treasurer will take place during the month of September for 4 days a week from 9-4 for 3.5 weeks, Motion by Heethuis, supported by Heuker to pay an hourly rate of \$20.00 per hour for this additional work time, approved 5-0.

Motion by Heuker, supported by Heethuis to approve the Draw#2 request for the water project, approved 5-0.

**Mayor's Report**

- Mayor attended the NMC board meeting before coming to the council meeting to share the water project process.
- We will be meeting on the 3<sup>rd</sup> Thursday this month August 19, 2021
- DWRF closing will be August 23<sup>rd</sup>.

**Committee Reports and Recommendations**

Heuker – control the over time as much as possible

Motion by Lutke, supported by Heuker to acknowledge all of the hours our mayor is giving to the water project as Project Manager by paying a monthly stipend of \$1000.00 for the rest of this fiscal year, motion amended by Lutke to be re-evaluated after the October 29 last day of work for this year, Heuker supported the amendment, approved 5-0.

Motion by Lutke, supported by Heuker to make the stipend retroactive to May 1<sup>st</sup>, 2021, approved by roll call vote, 4-1 with Heethuis dissenting.

Lutke – meeting with Rob Carson from Networks NW on August 16 to discuss the ordinance project.

Our September meeting will either be on Sept 13 or Sept 16.

Motion by Heethuis, supported by Lutke to post and publish notice for the fall cemetery cleanup, approved 5-0.

Mayor Roberts adjourned the meeting at 9:02pm.

Marcia Smith,  
McBain City Clerk

Next meeting is August 19, 2021

