

Regular Meeting Minutes of the McBain City Council April 11, 2022

held at the council room of the City Office building at 9478 S Morey Rd, McBain MI, at 7:00pm

Present: Mayor Roberts, Heethuis(7:20), M.Smith, Mike King, Warren, D. Heuker, D. Smith, Lutke, Ken Mlcek, Chip Caruso, Cadillac News Representative.

Absent: Kubiak, H. Heuker

Called to Order: by Mayor Roberts at 7:00pm

Pledge of Allegiance

Invocation by D. Smith

- Motion by Lutke, supported by Smith to approve the agenda, approved 4-0
- Motion by Lutke, supported by Smith to approve the March 14, 2022, meeting minutes and the April 1 and April 6 Special meeting minutes, approved 4-0.
- Financials, Motion by Lutke supported by Smith to accept the financials as presented, approved 4-0.

**Treasurer Report:** All of the tax payouts have been made. Settlement with the county is finished. Possible update of web design.

**Clerk Report:** refund policy for the community room. Motion by Lutke, supported by Heuker if a community room reservation is cancelled within 48 hours of the event the renter forfeits \$100.00 of the room deposit. Prior to 48 hours a full refund will be given, approved 4-0.

**Zoning Report:** none

**Public input:** Chip Caruso inquired about relief of utility amounts when the motel is not busy. The meter will be installed as soon as possible and read for 3 months to establish usage and then again after 12 months.

**DPW Report:**

- No flowers on M 66 this year because of the water project. Big pots on Main Street will be filled and also the geraniums at the cemetery will be planted.
- Motion by Smith, supported by Lutke to hire Butch Westdorp for seasonal work beginning on May 1<sup>st</sup> and ending November 30<sup>th</sup>, approved 5-0.
- Sydney Heuker will be working some volunteer hours in the cemetery for National Honor Society hours on Friday, April 15 from 11.30 – 3:00. Thank you, Sydney!
- Email for DPW is [DPW@cityofmcbainmichigan.com](mailto:DPW@cityofmcbainmichigan.com)
- April 28 is the date for fiber installation in the City Hall building.

**Old Business-**none

**New Business:**

Motion by Lutke, supported by Heethuis to approve the Authorizing Resolution to authorize the Mayor as the Environmental Review Certifying Officer for the MEDC grant, approved 5-0.

Motion by Lutke, supported by Heuker to approve the final budget amendments, this includes all amendments made since November 2021, for the 21/22 budget, approved 5-0.

USDA Draw request: RCL construction is requesting \$119,142.78 and Engineering is requesting \$14,299.64 for this months draw, Motion by Smith, supported by Heuker to approve this draw request, approved 5-0.

**Mayor's Report**

- We will be working to establish the online pay availability after the fiber is installed into the building.
- Great Lakes Assessing will no longer be doing assessing for the City of McBain effective July 1, 2022. Bids will be posted for this position.
- We will be leasing a UTV from Ina Store for this season.
- Water project work will resume as soon as the frost laws come off.
- Water meters are continuing to be installed.

**Committee Reports and Recommendations**

Warren – none

Heuker – none

Smith – Planning for McBain Days is in process. Look at the garbage contract to verify verbiage on amount of trash per stop.

Heethuis- get the Clerk and DPW computers sharing the Section M information.

Lutke – get the rate sheet from Sindy Huver for the renewal rates for next year's health insurance.

Mayor Roberts adjourned the meeting at 8:30pm.

Marcia Smith,  
McBain City Clerk

Next meeting is May 9, 2022

