

In Accordance with the Oklahoma Open Meeting Law, the notice of meeting and agenda were posted on July 8th, 2022 by 5:00pm at Anadarko City Hall, 501 W. Virginia, Anadarko, Oklahoma and sent to the Anadarko Daily News, Anadarko, Oklahoma by email or fax.

REGULAR MEETING MINUTES
Meeting - City of Anadarko
Anadarko City Hall
501 W. Virginia, Anadarko, Oklahoma
Monday, July 11th, 2022 at 6:00pm

1. PRELIMINARY

1.1. Invocation and Flag Salute

1.2. Call to Order

1.3. Roll Call

Present	Matthew Vasquez	Present	Carla McBride-Alexander
Present	Matt Tselee	Absent	Patrick Redbird
Present	Jayne Miller	Absent	Richard Moore
Present	Kelley McGlothlin		

1.4. Hearing Session/Citizen Presentation

The Procedures to follow if you address the council are: The Council requests that you express your ideas in three minutes or less and refrain from any personal attacks or derogatory statements about any City employee, a fellow citizen, or anyone else, whether in the audience or not. The Mayor will limit discussion whenever he/she deems such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may ask Staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action

2 Agenda

2.1 Discuss/consider/vote to approve the consent agenda. All items may be approved by one motion. Any item may be removed at Council member's request

2.1.1 Minutes of Budget Adjustment 6/13/22, Budget Adjustment 6/22, Regular Meeting 6/13/22, Special Council Meeting 6/08/22, 6/22/22, 6/29/22

2.1.2 Payment of Claims for the General Government for June 9th, 2022

2.1.3 Financial Statement Report for period ending June 2022

2.1.4 Chamber Report for June 2022 and Financial Statement for May 2022

2.1.5 OMAG Quarterly liability insurance premium in the amount of \$16,093.75

2.1.6 OMAG Quarterly property insurance premium in the amount of \$20,371.75

Motion made by Carla McBride and seconded by Matthew Vasquez to approve item 2.1

Aye	Matthew Vasquez	Aye	Carla McBride-Alexander
Aye	Matt Tselee	Absent	Patrick Redbird
Aye	Jayne Miller	Absent	Richard Moore
Aye	Kelley McGlothlin		

2.2 Discuss/consider/vote to approve a contract between the City of Anadarko and the Anadarko GFWC Philomathic Club
Kelley explained that the contract is the same as previous contracts with just the dates changed.

Motion made by Matthew Vasquez and seconded by Carla McBride to approve item 2.2

Aye	Matthew Vasquez	Aye	Carla McBride-Alexander
Aye	Matt Tselee	Absent	Patrick Redbird
Aye	Jayne Miller	Absent	Richard Moore
Aye	Kelley McGlothlin		

2.3 Discuss/consider/vote to approve the attached listed appointments and/or re-appointments to the Youth Activity Board
Appoint and re-appoint board members to the Youth Activity Board. Kelley explained that there are still 2 open positions if anyone knows someone to fill the positions let her know.

Motion made by Matt Tselee and seconded by Carla McBride to approve item 2.3

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Aye	Matthew Vasquez	Aye	Carla McBride-Alexander
Aye	Matt Tselee	Absent	Patrick Redbird
Aye	Jayme Miller	Absent	Richard Moore
Aye	Kelley McGlothlin		

2.4 Discuss/consider/vote to approve RFP 22-02 – Pest & Termite Control Contract

Kelley explained that we needed to obtain a new contractor for pest and termite control.

Motion was made by Jayme Miller and seconded by Matthew Vasquez to approve item 2.4

Aye	Matthew Vasquez	Aye	Carla McBride-Alexander
Aye	Matt Tselee	Absent	Patrick Redbird
Aye	Jayme Miller	Absent	Richard Moore
Aye	Kelley McGlothlin		

2.5 Discuss/consider/vote to approve RFP 22-03 – Hay Cutting & Bailing at the Wastewater Treatment Plant

Kelley explain that the proposal is for a contractor to mow the approximate 40 at the waste water treatment plant.

Motion was made by Matt Tselee and seconded by Matthew Vasquez to approve item 2.5

Aye	Matthew Vasquez	Aye	Carla McBride-Alexander
Aye	Matt Tselee	Absent	Patrick Redbird
Aye	Jayme Miller	Absent	Richard Moore
Aye	Kelley McGlothlin		

2.6 Discuss/consider/vote to approve WDB Engineering's invoice #4638 in the amount of \$3,350.00 for Project 3037-Lift Station Rehab (CDBG/I.H.S. Grant Funds)

WDB engineering fee for the rehab of 4 lift stations – Kim advised that they are waiting for the generators and pumps to complete the project.

Motion made by Carla McBride and seconded by Jayme Miller to approve item 2.6

Aye	Matthew Vasquez	Aye	Carla McBride-Alexander
Aye	Matt Tselee	Absent	Patrick Redbird
Aye	Jayme Miller	Absent	Richard Moore
Aye	Kelley McGlothlin		

2.7 Discuss/consider/vote to approve WDB Engineering's invoice #4635 in the amount of \$2,500.00 for Project 3187 – Sewer & Grit Auger (CDBG/I.H.S. Grant Funds)

WDB engineering fee for the sewer and grit auger project.

Motion made by Carla McBride and seconded by Matthew Vasquez to approve item 2.7

Aye	Matthew Vasquez	Aye	Carla McBride-Alexander
Aye	Matt Tselee	Absent	Patrick Redbird
Aye	Jayme Miller	Absent	Richard Moore
Aye	Kelley McGlothlin		

2.8 Discuss/consider/vote to approve WDB Engineering's invoice #4633 in the amount of \$1,000.00 for Project 3291 – DBP Reduction Project (100% OWRB Funds)

WDB engineering fee for the DBP Reduction Project

Motion made by Matthew Vasquez and seconded by Jayme Miller to approve item 2.8

Aye	Matthew Vasquez	Aye	Carla McBride-Alexander
Aye	Matt Tselee	Absent	Patrick Redbird
Aye	Jayme Miller	Absent	Richard Moore
Aye	Kelley McGlothlin		

2.9 Discuss/consider/vote to approve Elite Towers, Inc's payment request #1 in the amount of \$13,300.00 for the DBP Reduction Project (100% OWRB Funds)

Payment #1 for the DBP Reduction Project

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Motion made by Carla McBride and seconded by Matthew Vasquez to approve item 2.9

Aye	Matthew Vasquez	Aye	Carla McBride-Alexander
Aye	Matt Tselee	Absent	Patrick Redbird
Aye	Jayme Miller	Absent	Richard Moore
Aye	Kelley McGlothlin		

2.10 Discuss/consider/vote to approve a town-wide garage sale for October 21, 2022 & October 22, 2022

Kelley requested council approve to have a town wide garage sale ON October 21 & October 22, 2022 during Kids, Kites, & Frites

Motion made by Matt Tselee and seconded by Carla McBride to approve item 2.10

Aye	Matthew Vasquez	Aye	Carla McBride-Alexander
Aye	Matt Tselee	Absent	Patrick Redbird
Aye	Jayme Miller	Absent	Richard Moore
Aye	Kelley McGlothlin		

2.11 Discuss/consider/vote to approve Ordinance 1340 – defining the use of Golf Carts and UTV’s

Motion made by Matthew Vasquez and seconded by Carla McBride to approve item 2.11

Aye	Matthew Vasquez	Aye	Carla McBride-Alexander
Aye	Matt Tselee	Absent	Patrick Redbird
Aye	Jayme Miller	Absent	Richard Moore
Aye	Kelley McGlothlin		

2.12 Discuss/consider/vote to approve Ordinance 1341 – adding a section in Title 8 – Utilities which defines policy for Pre-paid Billing of Utilities

Kelley explained that the ordinance would set the policy for prepaid billing for our customers.

Motion made by Jayme Miller and seconded by Carla McBride to approve item 2.12

Aye	Matthew Vasquez	Aye	Carla McBride-Alexander
Aye	Matt Tselee	Absent	Patrick Redbird
Aye	Jayme Miller	Absent	Richard Moore
Aye	Kelley McGlothlin		

2.13 Discuss/consider/vote to approve Ordinance 1342 – amending Section 7 - Cemetery Monuments and Markers allowing the markers in the new section to be the same as in the older section of the cemetery.

Kelley explained that the ordinance specifies that the same type of markers that are allowed in the old part of the cemetery are allowed in the new section of the cemetery.

Motion made by Carla McBride and seconded by Matthew Vasquez to approve item 2.13

Aye	Matthew Vasquez	Aye	Carla McBride-Alexander
Aye	Matt Tselee	Absent	Patrick Redbird
Aye	Jayme Miller	Absent	Richard Moore
Aye	Kelley McGlothlin		

2.14 Discuss/consider/vote to Grant Resolution 22-07 authorizing the City of Anadarko to apply for a grant through Rural Housing Service to purchase police cars

Kelley explained that the resolution is required for the Police Department to submit a grant application to purchase used police cars. The grant applications previously approved by council.

Motion made by Matt Tselee and seconded by Jayme Miller to approve item 2.14

Aye	Matthew Vasquez	Aye	Carla McBride-Alexander
Aye	Matt Tselee	Absent	Patrick Redbird
Aye	Jayme Miller	Absent	Richard Moore
Aye	Kelley McGlothlin		

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2.15 Discuss/consider/vote to approve a USDA grant application to purchase an ambulance

Kelley requested council approval to apply for a USDA Grant for another ambulance. Our match would be \$120,000 which would not be expended during this budget year if we were approved for the grant.

Motion made by Carla McBride and seconded by Matthew Vasquez to approve item 2.15

Aye	Matthew Vasquez	Aye	Carla McBride-Alexander
Aye	Matt Tselee	Absent	Patrick Redbird
Aye	Jayne Miller	Absent	Richard Moore
Aye	Kelley McGlothlin		

2.16 Discuss/consider/vote to approve the purchase of a 2023 Chevrolet Tahoe for a Fire Department Command Vehicle – approved during CIP budget process

Kelley requested approval a 2023 Chevrolet Tahoe for a command vehicle to replace the 2008 Trail blazer that is worn out. The vehicle is used consistently for training

Motion made by Jayme Miller and seconded by Matt Tselee to approve item 2.16

Aye	Matthew Vasquez	Aye	Carla McBride-Alexander
Aye	Matt Tselee	Absent	Patrick Redbird
Aye	Jayne Miller	Absent	Richard Moore
Aye	Kelley McGlothlin		

• NEW BUSINESS

• CITY MANAGER COMMENTS

- Electric Project Update** – The contractor assigned to our project was removed from our project – it was determined that he had not ordered the parts to complete our project. The new contractor advised it would likely be 8 months before the poles arrive to complete the project; but that when they come in – they will put as many crews as necessary to complete the project by the deadline.

- The Surplus Sale** – is scheduled to begin Friday and Saturday.

• COMMENTS BY COUNCIL MEMBERS

• ADJOURN

Motion made by Carla Mc Bride and seconded by Matthew Vasquez to adjourn

Absent	Matthew Vasquez	Aye	Carla McBride-Alexander
Aye	Matt Tselee	Aye	Patrick Redbird
Aye	Jayne Miller	Aye	Richard Moore
Aye	Kelley McGlothlin		

IN WITNESS HEREOF, I HEREUNTO SUBSCRIBED BY NAMES AS Mayor of the City Council for the City of Anadarko and have caused the stamp of seal of said council to be hereunto affixed on this 8th Day of August 2022.

Kelley McGlothlin, Mayor

Jo Spanglehour, City Clerk